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Vorys, Sater, Seymour and Pease*

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Lowry F. Sater
1867-1935
Augustus T. Seymour
1873-1926
Edward L. Pease
1873-1924

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February 3, 1982

To: Republican Members
ACYPL Board of Directors

From: M. Peter McPherson
Randal C. Teague

Re: ACYPL Tentative Schedule, CY82

Attached is the tentative ACYPL schedule (both U.S. delegations abroad and visiting delegations to the U.S.) for calendar year 1982. Please review it carefully.

Several observations:

1. Because this is an election year and because we draw one-half or more of our U.S. delegates from the ranks of elected public officials, longer lead time will be required to assure high quality delegate selection. The dissemination of this schedule should help, but it will require you making recommendations at the earliest possible dates.
2. The U.S.-F.R.G. State Legislators trip (April 12-20) remains the highest priority. You should make your recommendations to Teague within the next two weeks.
3. All matters with respect to the April 16-24 DNC/RNC trip to Yugoslavia should be to the attention of Robert Carter (202) 554-3637.
4. The June delagation listed as Hungary/Greece will be to Hungary but not necessarily to Greece. If it can be arranged, it will be to Hungary and Austria.
5. Please note that the Department of State-ACYPL Foreign Policy Conference is set for June.

* For purposes of communications with Teague.

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS
426 "C" Street, N.E. Third Floor Washington, D.C. 20002

January 27, 1982

TO: ACYPL Board of Trustees

FROM: Stuart Philip Ross 
T. Timothy Ryan, Jr.

SUBJECT: Amendment of Articles of Incorporation
and Bylaws

Pursuant to the present Articles of Incorporation and Bylaws of The American Council of Young Political Leaders ("ACYPL"), the attached amendments are submitted for your approval. The amended Articles and Bylaws were unanimously approved by the Executive Committee on January 10, 1982. In brief, the amended Articles provide basic guidelines for the operation of the corporation; the amended Bylaws, on the other hand, set forth specific procedures and standards for the day-to-day operation of the corporation and its operating committees.

In accordance with Article 3, Section 3, of the present Bylaws, David Jones, President of the ACYPL, has asked us to forward this material to you for your approval. Please provide your approval or comments as soon as possible, utilizing the attached document and self-addressed envelope. Your prompt consideration of this matter is appreciated.

Attachments

P.S. Dave Jones suggested that if anyone has questions regarding the enclosures, please contact Spencer Oliver or Randy Teague who both served on the Committee.

AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS
426 "C" Street, N.E. Third Floor Washington, D.C. 20002

February 11, 1982

TO: ACYPL Board of Directors
SUBJECT: Approval of the Amended Articles of
Incorporation and Bylaws

After reviewing the amended Articles of Incorporation and Bylaws, approved by the Executive Committee on January 10, 1982, I hereby cast my vote approving such amendments.



Michael Deaver

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

BOARD OF TRUSTEES

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Hon. Terry Sanford
Durham, North Carolina

President

David R. Jones
Nashville, Tennessee

Executive Vice President

Hon. W. Hodding Carter, III
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Vice-President

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McLean, Virginia

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Washington, D.C.

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McLean, Virginia
Hon. M. Peter McPherson
Washington, D.C.
R. Spencer Oliver
Washington, D.C.

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Robert E. B. Allen
Phoenix, Arizona
Hon. Martin Anderson
Washington, D.C.
Severin Beliveau
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Marjorie Craig Benton
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Hon. Elizabeth Hanford Dole
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Hon. Pierre S. duPont
Dover, Delaware
John Hoving
Cincinnati, Ohio
William J. Hybl
Colorado Springs, Colorado
Hon. Clifford P. Kelley
Chicago, Illinois
Arthur Reef
New York, New York
Dr. Olin Robison
Middlebury, Vermont
Hon. Donald Rumsfeld
Skokie, Illinois
Randal C. Teague
Washington, D.C.
Hon. Sarah Weddington
Washington, D.C.
Justin P. Wilson
Nashville, Tennessee

LEGAL COUNSEL

Stuart P. Ross
Washington, D.C.
T. Timothy Ryan, Jr.
Washington, D.C.

1/26/82
January 26, 1982

MEMORANDUM

TO: Members of ACYPL Board of Trustees

FROM: Frederick W. Smith, Program Officer *FWS*

I have been asked by Robert S. Carter, ACYPL Secretary, to forward the following materials to you for your review:

-Minutes of the Annual Meeting, October 15-16, 1981, which were reviewed at the Executive Committee Meeting of December 13, 1981;

-Minutes of the Executive Committee Meeting of December 13, 1981 which were approved at the Executive Committee Meeting of January 10, 1982;

-A current mailing list of the Board of Trustees, a

-Program Summaries for the Chinese, Israeli, and Japanese Programs, all completed since the Annual Meeting last October.

I trust that you find these materials helpful. Should you have any questions or revisions to make, please do not hesitate to contact the ACYPL office.

V. Election and/or Re-election: (continued)

1. Members of The ACYPL Board of Trustees: (continued)

Mr. Oliver seconded the motion and noted that each of these new nominees have been active with The ACYPL in the past; Messrs. Allen and Beliveau as members of The ACYPL Council and Mr. Robinson as a former Member of The ACYPL Board of Trustees.

Mr. McPherson commented that Messrs. Anderson, Hybl and Teague are each former ACYPL Delegates and members of The ACYPL Council.

The Board unanimously approved the motion by a voice vote.

2. ACYPL Officers:

Mr. Jones recognized Mr. Carter, Co-Chair of the Membership Committee, for the purpose of making nominations for the six (6) officer positions.

Mr. Carter moved that the following individuals be elected to the respective offices: Hon. Terry Sanford, Chairman of the Board; Mr. David R. Jones, President; Hon. Hodding Carter III, Executive Vice President; Mr. Patrick J. Buchanan, Vice President; Mr. Robert S. Carter, Secretary; and Mr. Robert L. Schmidt, Treasurer.

Mr. Oliver seconded the motion and the Board unanimously approved the motion by a voice vote.

3. Delegate Selection Committee:

Mr. Jones recognized Mr. Carter, Co-Chair of the Membership Committee, for the purpose of making nominations for the Delegate Selection Committee.

Mr. Carter moved that the Board of Trustees re-elect the two (2) Co-Chairs of the Delegate Selection Committee; Mr. Oliver as Democratic Co-Chair and Mr. McPherson as Republican Co-Chair; re-elect the following two (2) Members of the ACYPL Council as the Democratic Members of the Delegate Selection Committee: H. Joseph Farmer and Philip M. Keegan; and elect the following two (2) Members of The ACYPL Council as the Republican Members of the Delegate Selection Committee Charles R. Black and Mitchell E. Daniels, Jr.

V. Election and/or Re-election: (continued)

3. Delegate Selection Committee: (continued)

Mr. Kelley seconded the motion, and the Board approved it unanimously by a voice vote.

4. Membership Committee:

Mr. Jones recognized Mr. Carter, Co-Chair of the Membership Committee, for the purpose of making nominations for Members of the Membership Committee.

Mr. Carter moved that the Board of Trustees elect as the two (2) Co-Chairs of the Membership Committee, Mr. Beliveau as Democratic Co-Chair, and Mr. Teague as Republican Co-Chair; reelect ACYPL Council Member, Joan F. Tobin to one of the Republican Seats; and elect the following three (3) ACYPL Council Members as Members of Membership Committee for the two (2) Democratic seats and the second Republican seat, respectively, Joseph F. Fallon, Elizabeth Raymond, and pro tem, Steven A. Saunders.

Mr. Kelley seconded the motion and the Board approved it unanimously by a voice vote.

Mr. Carter then announced that this concluded the nomination report of the Membership Committee.

VI. Financial and Program Reports:

1. Financial Report:

Mr. Jones called upon H. Joseph Farmer, Executive Director, to give the Financial Report.

Mr. Farmer explained that in Section A of the looseleaf binders distributed to the Board at the start of the meeting, there is an audited financial statement covering the period of October 1, 1980 through September 30, 1981. This audit report, Mr. Farmer continued, was prepared by an independent certified public accountant.

Mr. Farmer then outlined for the Trustees the current grant agreements that the ACYPL has with the United States International Communication Agency (USICA).

The ACYPL currently has three (3) grant agreements with the USICA from fiscal years 1979, 1980 and 1981. All three grant agreements contain two sections, explained

Vl. Financial and Program Reports: (continued)

1. Financial Report: (continued)

Mr. Farmer. The first section pertains to administrative expenses incurred during a specific time period. The second section covers expenses incurred during the execution of various exchange programs. The program period is for a set time period, Mr. Farmer continued. However, The ACYPL has the option to extend the time in order to successfully complete all programs within the agreement.

The ACYPL also has the option to amend a grant agreement to add or delete programs depending on the current political/social climate in a foreign country. When asked, Mr. Farmer explained, the new programs generally are paid for with monies which were not used on completed programs already included within the agreement. Mr. Farmer stated that the USICA rarely grants more money for additional programs in an old agreement.

Mr. Farmer explained to the Trustees that many times completed programs are under budget because of various reasons. For example, reduced air fares are often available on an excursion basis, less per diem is issued to participants than had been expected, fewer delegates participated than were expected or the program lasted a shorter time than scheduled. Additionally, Mr. Farmer continued, there are times when anticipated expenses do not occur or are picked up by foundations and/or foreign governments. If the ACYPL did not add new programs to a grant agreement to spend the funds, the excess monies would have to be returned to the USICA.

Again in Section A of the looseleaf binders, Mr. Farmer explained there is a brief summary of each grant agreement and, for each agreement, a list of all program expenses (how much money was spent on each program, how much is budgeted for upcoming programs, and how much is estimated will be available to be spent on new programs, and how much is estimated will be available to be spent on new programs not currently in the grant agreement). In addition, Mr. Farmer continued, there is included expense comparison sheets on each program which note the total amount spent, the total number of delegates who participated, and the total number of days each program occurred. Next to these figures are the budgeted program amounts, the expected number of participants and the scheduled number of days each program was to have run. The difference between the monies budgeted and the monies spent is also indicated.

Minutes of the Annual Meeting of
The ACYPL Board of Trustees
First Session - October 15, 1981

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Vl. Financial and Program Reports: (continued)

1. Financial Report: (continued)

Mr. Farmer closed his report by stating that in Section A of the looseleaf binder, there is also a list of the programs completed during the grant period from October 1, 1980 through September 30, 1981 which notes the total amount of grant monies spent on each program as well as any supplemental funds spent from the Justin & Valere Potter Foundation and the Tinker Foundation grants.

Mr. Oliver asked Mr. Farmer what was the rough estimation of the total monies that would be left over after completion of all the scheduled programs in the three current grants.

Mr. Farmer stated that the total estimated excess grant monies for the three current USICA grant agreements, Fiscal Years 1979, 1980, 1981, is about \$120,000.00. Mr. Farmer noted, however, that this figure probably is closer to \$100,000.00 because the ACYPL anticipates that the expenses for the program within each grant still to be completed will be higher than the original budget proposals due to increased international and domestic airfares, changes in per diem schedule, etc.

Mr. Oliver inquired about if the ACYPL did not add new programs to these grant agreements would these monies have to be returned to USICA.

Mr. Farmer responded that if the ACYPL added no new programs that it is correct that the monies would have to be returned to USICA. For instance, Mr. Farmer continued, The ACYPL had to return unused monies to USICA when The ACYPL closed the grant agreement for Fiscal Year 1977.

Mr. Oliver asked for the approximate amount returned to USICA from the 1977 Grant Agreement.

Mr. Farmer stated that about \$700.00 was returned to USICA at the close of 1977 Grant Agreement.

Mr. Oliver asked the same question in regards to the 1978 Grant Agreement.

Mr. Farmer said that this amount was considerably higher. Mr. Farmer referred the question to James H. Lamont, Administrative Assistant.

Mr. Lamont stated that the amount of unused monies returned to USICA at the close of the 1978 USICA Grant Agreement was about \$4,000.00.

Minutes of the Annual Meeting of
The ACYPL Board of Trustees
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VI. Financial and Program Reports: (continued)

1. Financial Report: (continued)

Mr. Farmer concluded by saying that the total amount of unused monies returned to USICA was approximately \$5,000.00.

Mr. Oliver felt that The ACYPL ought to inquire of USICA as soon as possible of the feasibility of using the \$100,000.00 of unused monies to fund the proposed exchange with Australia in 1982. Mr. Oliver asked that Mr. Farmer investigate this possibility and give a report to Mr. Oliver during the next week.

There being no further discussion, Mr. Carter made a motion to accept the Financial Report as presented by Mr. Farmer

Mr. Kelley seconded the motion, and the Board passed it unanimously by a voice vote.

Mr. O'Neill noted that within the Financial Report, there are two budgets for yet to be completed exchanges with the Union of Soviet Socialist Republics (USSR). Mr. O'Neill inquired as to when the Board will discuss its current policy regarding this suspension.

Mr. Jones noted that Mr. McPherson had left the meeting and referred the question to Mr. Teague.

Mr. Teague stated that Mr. McPherson felt the timing for reconsideration of The ACYPL policy is appropriate. Beyond this, Mr. Teague felt that the Board ought to wait for Mr. McPherson to be present during the Trustee Seminar tomorrow.

Mr. Oliver noted that the Soviet exchange had been suspended at the time of the Soviet invasion of Afghanistan following the Carter Administration's decision to suspend all exchanges with the USSR. Mr. Oliver feels that The ACYPL ought to make its own decision, acknowledging the net benefit to The ACYPL of exposing each side's young political leaders to the other's actual political system. Mr. Oliver noted that the ACYPL has always been somewhat puzzled by the Soviets' eagerness to maintain these exchanges, as some Soviet delegates in the past have openly noted their new, more positive perceptions of American life following their visit to the U.S. Mr. Oliver stated that just recently he had a short meeting with one Soviet official who inquired about resuming the exchanges between The ACYPL and C.Y.O. of USSR.

Vl. Financial and Program Reports: (continued)

1. Financial Report: (continued)

Mr. Oliver feels that The ACYPL ought to try to continue these exchanges. Mr. Oliver noted that both Patrick J. Buchanan and Martin Anderson have participated in this program. These gentlemen know and could be of great assistance to The ACYPL in conveying to the present administration, Mr. Oliver continued, that these exchanges are not a transfer of technology or a net loss to U.S. interests, but rather a net benefit to the U.S. Therefore, Mr. Oliver concluded, the committed USICA monies ought to be kept in The ACYPL budget.

Mr. Jones noted that this topic, Societ Exchanges, is one of the topics for the review seminar tomorrow.

Mr. Carter stated that he did not mind the figure remaining in the budget, but cautioned that The ACYPL should not "jump the gun" or the present administration regarding resumption of The ACYPL - C.Y.O. exchanges.

Mr. Jones again noted that this concern can be addressed during the seminar tomorrow.

Mr. O'Neill commented that perhaps the Board has not given enough consideration to its policy position on this matter.

Mr. Jones responded that before taking any new policy positions such as changing the current position of which Hodding Carter III is the author, the Board ought to hear the presentation at the seminar tomorrow, listen to comments of other Board Members, especially input from Mr. Buchanan and Mr. McPherson.

2. Program Report:

Mr. Jones called upon Mr. Farmer to give the Program Report.

Mr. Farmer, acknowledging that the Trustees Seminar tomorrow will review all The ACYPL programs by geographic regions, announced that this report would be quite brief.

Mr. Farmer noted that in Section B of the looseleaf binders distributed to the Board at the start of the meeting, there is a Summary of ACYPL Programs for Fiscal Year 1981. The first program was the U.S. Election Study Tour in which some thirty (30) elected and party officials from Western Europe and Canada participated. Mr. Farmer acknowledged that

V1. Financial and Program Reports: (continued)

2. Program Report: (continued)

through a generous grant from the Justin and Valere Potter Foundation, secured by Trustee Justin Wilson, The ACYPL conducted a post-election seminar for the delegates on the Election Study Tour and their American counterparts in Nashville, Tennessee. Other programs included AAYPL Study Tour of French Presidential Election, the ACYPL Delegations to Africa, the Middle East, Mexico, Norway, Sri Lanka and currently to Japan. Mr. Farmer noted that The ACYPL had again co-sponsored with the Department of State, the National Foreign Policy Conference for Young American Political Leaders in June 1981 in which approximately 400 delegates participated. Mr. Farmer made special note of the ACYPL delegation to Western Europe which participated in the Biennial General Assembly of the Atlantic Association of Young Political Leaders (AAYPL) and also the AAYPL "Successor Generation" Seminar in Oxford, United Kingdom. In the last fiscal year, Mr. Farmer continued, The ACYPL hosted its first delegation of young political leaders from Brazil and that with this Brazilian delegation, The ACYPL conducted the fourth and final roundtable of a series of such roundtables on a Latin American country funded by a grant from the Tinker Foundation of New York. Mr. Farmer also noted that a visiting delegation from the Middle East had been hosted by the ACYPL just last month.

Mr. Farmer concluded his Program Report by stating that as Secretary-General of AAYPL, he continues to participate in the AAYPL Bureau and Executive Committee meetings.

There being no discussion, Mr. Carter made a motion to accept the Program Report as presented by the Executive Director.

Mr. Kelley seconded the motion and the Board passed unanimously by a voice vote.

V11. Review of Fiscal Year 1982 Budget Proposal

Mr. Jones called upon Mr. Farmer to present a review of the Fiscal Year 1982 Budget Proposal.

Mr. Farmer announced that a copy of the Fiscal Year 1982 Budget Proposal could be found in Section D of the looseleaf binders distributed to the Board at the start of the meeting. Mr. Farmer explained that the proposal contained two major sections: Administrative Budget Proposal and Program Budget

Vll. Review of Fiscal Year 1982 Budget Proposal: (continued)

Proposal.

Mr. Carter commented that perhaps the Trustees ought to delay their review until after the seminar tomorrow in which the past current and proposed programs will be reviewed by geographic area. Mr. Carter felt that the Trustees would have a better grasp of the direction and needs of The ACYPL.

Mr. Jones noted that perhaps the Board could condense the schedule for the seminar by shortening some presentations, and thereby allow time for a formal session of the Board of Trustees tomorrow afternoon.

The consensus of the Board concurred with Mr. Jones, and Mr. Kelley consented to move forward his presentation on the Middle East to before the scheduled lunch break.

Mr. Carter made a motion that the Board delay their adoption of the Fiscal Year 1982 Budget Proposal until the Board meeting on Friday afternoon, October 16, 1981.

Mr. Kelley seconded the motion and the Board approved it unanimously by a voice vote.

Vlll. Other Business:

1. International Year of Youth (IYY '85)

Mr. Jones recognized Mr. Beliveau.

Mr. Beliveau asked if Mr. O'Neill could explain what his duties entail as ACYPL representative to the United Nations community.

Mr. O'Neill explained that the major responsibility at the moment is staying abreast of the functions being planned for the United Nations International Year of the Youth 1985 (IYY '85). Ensuring that the activities for I.Y.Y. '85 remain within the framework of the United Nations or some established organization, Mr. O'Neill continued, is a major concern for the U.S. The danger which would exist, should the activities for I.Y.Y. '85 evolve outside of the U.N. structure or a comparable established organization, is that the U.S. may well lose its avenue of input and control over the program direction for I.Y.Y. '85. Mr. O'Neill did express that Mr. Nicu Ceausescu, Chairman of IYY '85 is capable of the position, and through Mr. Oliver and Mr. Farmer, Mr. Ceasescu, has had good relations with The ACYPL.

VIII. Other Business: (continued)

2. ACYPL Programming and Geographic Locations:

Mr. Jones recognized Mr. Hoving.

Mr. Hoving requested that thought be given to bringing more visiting delegations to the heartland of the U.S. Mr. Hoving feels that the delegates miss a unique part of American lifestyle by only visiting the two coasts. Mr. Hoving further stated that he is willing to host delegations in Cincinnati, Ohio and hopes the ACYPL staff will remember this as a possibility.

The Americans in the midwest of the U.S., Mr. Hoving continued, have much to gain as well. Mr. Hoving noted that the capability of parochialism to permeate many of this country's lifestyles was infinite, and the visit of a foreign delegation to a small town could benefit the local population by reminding them how different other cultures and nations are, and hopefully build an interest among the Americans for the country or region from where the delegates have come.

Mr. Jones agreed with Mr. Hoving and mentioned the U.S. Election Study Tour of 1980 as an example. Most visiting delegates assume that election night ought to be spent in New York City or Washington, D.C., Mr. Jones continued, but last year, the Western Europeans and Canadians spent election night in Nashville, Tennessee. Mr. Jones noted that this experience gave the delegates a more clear understanding of the U.S. Electoral System and the importance that each individual state plays in the Presidential Election through the Electoral College.

Mr. Beliveau stated that he agreed with both Mr. Hoving and Mr. Jones, and hoped delegations will again come to Maine.

IX. Adjournment

There being no further business, Mr. Jones recognized Mr. Carter.

Mr. Carter made a motion to adjourn the first session of the Annual Meeting of The ACYPL Board of Trustees. Mr. Kelley seconded the motion, and the Board with unanimous consent adjourned at 9:32 P.M.

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

BOARD OF TRUSTEES

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Hon. Terry Sanford
Durham, North Carolina

President

David R. Jones
Nashville, Tennessee

Executive Vice President

Hon. W. Hodding Carter, III
Washington, D.C.

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Hon. Martin Anderson
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Severin Beliveau
Augusta, Maine

Marjorie Craig Benton
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Hon. Michael Deaver
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Hon. Pierre S. duPont
Dover, Delaware

John Hoving
Cincinnati, Ohio

William J. Hybl
Colorado Springs, Colorado

Hon. Clifford P. Kelley
Chicago, Illinois

Arthur Reef
New York, New York

Dr. Olin Robison
Middlebury, Vermont

Hon. Donald Rumsfeld
Skokie, Illinois

Randal C. Teague
Washington, D.C.

Hon. Sarah Weddington
Washington, D.C.

Justin P. Wilson
Nashville, Tennessee

LEGAL COUNSEL

Stuart P. Ross
Washington, D.C.

T. Timothy Ryan, Jr.
Washington, D.C.

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF TRUSTEES

Second Session: Friday, October 16, 1981

Held in Mount Vernon Room
Sheraton Carlton Hotel
Washington, D.C.

I. Call to Order:

David R. Jones, President of The American Council of Young Political Leaders (ACYPL), called to order the Second Session of the Annual Meeting of The ACYPL Board of Trustees at 3:30 P.M. on Friday, October 16, 1981, in the Mount Vernon Room of the Sheraton Carlton Hotel in Washington, D.C.

II. Call of Roll:

President Jones called upon Robert S. Carter, ACYPL Secretary, for ascertainment of a quorum. Mr. Carter took the roll and announced the following Board Members to be present:

- Mr. David R. Jones, ACYPL President,
- Mr. Robert S. Carter, ACYPL Secretary,
- Mr. Robert L. Schmidt, ACYPL Treasurer,
- Mr. R. Spencer Oliver,
- Mr. Severin Beliveau,
- Mr. William J. Hybl,
- Hon. Clifford P. Kelley,
- Mr. Arthur Reef,
- Mr. Randal Teague,
- Hon. Sarah Weddington,
- Mr. Justin P. Wilson,

Mr. Carter then announced the following written proxies had been received:

- Hon. Hodding Carter, III, ACYPL Executive Vice President, to R. Spencer Oliver.
- Mr. Patrick J. Buchanan, ACYPL Vice President, to David R. Jones.

Minutes of the Annual Meeting of
The ACYPL Board of Trustees
Second Session - October 16, 1981

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It is noted that Patrick J. Buchanan, Mr. Peter McPherson, and Olin Robison had participated in the Trustee Seminar during the earlier part of the day.

The following Board Members were not present:

- Hon. Terry Sanford, Chairman of the ACYPL Board
- Hon. M. Peter McPherson
- Mr. Robert E.B. Allen
- Hon. Martin Anderson
- Ms. Marjorie Craig Benton
- Hon. Michael Deaver
- Hon. Elizabeth Hanford Dole
- Hon. Pierre S. duPont
- Mr. John Hoving
- Dr. Olin Robison
- Hon. Donald H. Rumsfeld

It is noted that Ms. Marjorie Craig Benton had submitted a written proxy to Hon. Terry Sanford which became invalid in light of Mr. Sanford's absence. Hon. Donald H. Rumsfeld did acknowledge the importance of the meeting in a letter to Mr. Schmidt, but explained that recent illness prohibited his attendance. Secretary Rumsfeld did not submit a proxy.

President Jones ascertained a quorum present with eleven (11) Board Members in attendance and two (2) valid written proxies submitted; giving a quorum of thirteen (13) Members present and eleven (11) not present.

Also in attendance at this session were:

- Mr. T. Timothy Ryan, Jr., ACYPL Legal Counsel
- Mr. James J. O'Neill, ACYPL Representative to U.N. Community
- Mr. Hugh Young

From the ACYPL Staff:

- H. Joseph Farmer, Executive Director
- Patricia S. Burke, Senior Program Officer
- Frederick W. Smith, Program Officer
- Denise O'Leary, Program Officer
- James H. Lamont, Administrative Assistant

Mr. Jones stated that the purpose of the Second Session of the Annual Meeting of the ACYPL Board of Trustees was for the Board Members to consider any resolutions dealing with the fiscal or program activities of The ACYPL.

III. Administrative and Program Budget Proposal for Fiscal Year 1982:

Mr. Jones stated that it is the consensus of the ACYPL Executive Committee that they need a better understanding of the Fiscal Year 1982 Budget Proposal and therefore, the Executive Committee is not capable of making a decision on the budget proposal immediately. Mr. Jones expressed the desire to have a committee of two Executive Committee Members investigate the budget proposal and make a report at the next ACYPL Executive Committee meeting.

Mr. Jones then recognized R. Spencer Oliver.

Mr. Oliver made a motion that Robert S. Carter and Mr. Oliver, as a Committee of two (2), meet with the members of The ACYPL staff in order to obtain a clearer understanding of the Administrative and Program Budget Proposal for Fiscal Year 1982, as well as examining with the ACYPL staff members proposals for the most proper use of the unexpended monies from prior Grant Agreements with United States International Communication Agency (USICA) with the possibility of budgeting some of these unexpended funds to the proposed Australian exchange. In addition, this Budget Proposal Review Committee, consisting of Messrs. Carter and Oliver, is to prepare a detailed report on their findings to be submitted to the ACYPL Executive Committee and the report of the Committee is to include a comparison of the Fiscal Year 1981 expenditure figures against the proposed Fiscal Year 1982 figures in order to provide the Executive Committee Members with an on-going picture of the ACYPL fiscal situation.

Mr. Carter seconded the motion and the Board passed the motion unanimously by a voice vote.

IV. Resolutions on Geographic Area Exchanges:

Mr. Jones announced that the Chair would now entertain motions for resolutions pertaining to the reciprocal exchange programs with each of the geographic areas as examined during the Trustees Seminar in the earlier part of the day.

1. "Europe, NATO and the Atlantic Association of Young Political Leaders."

Mr. Jones recognized Mr. Oliver.

Mr. Oliver stated that he had no resolution for the Board's consideration.

With no other Board Members proposing a resolution on exchanges with the other partners of the Western Alliance, Mr. Jones continued to the next geographic area of concern.

1V. Resolutions on Geographic Area Exchanges: (continued)

2. "Union of Soviet Socialist Republics and People's Republic Of China."

Mr. Jones recognized Randal C. Teague.

Mr. Teague announced that he had a Resolution on the Exchange Programs with both the Union of Soviet Socialist Republics and the People's Republic of China.

A. Union of Soviet Socialist Republics (USSR)

Mr. Teague stated that he had a resolution on the USSR by Patrick J. Buchanan. Mr. Teague made a motion that the ACYPL Board accept the Resolution on USSR as submitted by Mr. Buchanan which states "Be it Resolved that a Committee of the Board, to be appointed by the ACYPL President, enter into discussions with the appropriate representatives of the Administration with respect to renegotiating and reinitiating the U.S. - U.S.S.R. Exchange Program on terms and under conditions fully consistent with the policy of the Administration."

Mr. Carter seconded the motion and the Board passed the motion unanimously.

In light of the Board's approval of and in accordance with Mr. Buchanan's resolution on the future of exchanges with the USSR, Mr. Jones announced that Mr. Buchanan and Mr. Teague, as a Committee of two (2), are to commence discussions regarding renegotiating and reinitiating the U.S. - U.S.S.R. exchanges with Hon. Lawrence S. Eagleburger, Assistant Secretary, Bureau of European Affairs (EU), Department of State (DOS) and John Scalan, Deputy Assistant Secretary, EU, DOS, or whomever EU of DOS designates.

B. People's Republic of China (PRC)

Mr. Teague made a motion that be it resolved that future exchanges in the Far East be with both the P.R.C. and the Republic of China, (ROC), provided that such arrangement is acceptable to each of the Governments of the PRC, ROC and the United States.

Arthur Reef seconded the motion and the Board approved the motion unanimously by a voice vote.

IV. Resolutions on Geographic Area Exchanges (continued)

3. "Western Hemisphere" (Canada, Mexico, Caribbean, and Latin America)

Mr. Jones inquired of Mr. Teague as to whether M. Peter McPherson had submitted any resolutions on the reciprocal exchange programs with Canada, Mexico, Caribbean or Latin American countries for the Board's consideration.

Mr. Teague stated that Mr. McPherson had not submitted any resolutions.

With no other Board Members proposing a resolution on exchanges with countries in the Western Hemisphere, Mr. Jones continued to the next geographic area of concern.

4. "Middle East"

Mr. Jones recognized Clifford P. Kelley.

Mr. Kelley stated that he had no resolution for the Board's consideration.

With no other Board Members proposing a resolution on exchanges with countries in the Middle East, Mr. Jones continued to the next geographic area of concern.

5. "Africa"

Mr. Jones recognized Mr. Oliver.

Mr. Oliver stated that he had no resolution for the Board's consideration.

With no other Board Members proposing a resolution on exchanges with countries in Africa, Mr. Jones continued to the next geographic area of concern.

6. "Australia, Japan and Southeast Asia"

Mr. Jones recognized Mr. Reef

Mr. Reef made a motion that be it resolved that the ACYPL advise the Secretariat of the Liberal Party and other Australian organizers of the Australia-U.S. exchange program that the exchanges will be initiated in 1982, subject to the approval of allocated funds by the USICA."

Mr. Carter seconded the motion and the Board approved the motion unanimously by a voice vote.

V. Other Business:

1. ACYPL Executive Committee Meeting:

Mr. Jones announced the next ACYPL Executive Committee Meeting will be held on December 10, 1981. The time and location will be announced at a later date.

2. Oversight Committee for the ACYPL Staff:

Mr. Jones stated that Messrs. Carter and Oliver had agreed to serve as the Oversight Committee for the ACYPL staff. Messrs. Carter and Oliver, Mr. Jones explained, will meet with the ACYPL staff regularly to review staff assignments to program for the remainder of the calendar year.

3. Coordination/Cooperation with American Political Foundation:

Mr. Jones announced that Mr. Reef had agreed to maintain contact with the American Political Foundation (APF). Mr. Reef will assist in any necessary coordination between the ACYPL staff and APF in order to avoid any duplication of effort and also to cooperate in any activities of mutual benefit. Mr. Jones stated that such cooperation could be advantageous to The ACYPL as individuals such as George Agre, Charles Manatt, William Brock and Dick Richards are members of the APF Board. In addition, Mr. Jones continued, the ACYPL Secretary, Bob Carter, is a member of the APF Board.

4. Articles of Incorporation and By-Laws:

Mr. Jones reminded the Board Members that during the First Session of the Annual Meeting of the ACYPL Board of Trustees, the Board had unanimously approved Mr. McPherson's motion that Stuart P. Ross and T. Timothy Ryan, Jr., ACYPL Co-Counsel, along with Messrs. Oliver and Teague act "as a committee of four (4) to review the Articles of Incorporation and By-laws of the ACYPL; and once the Committee members reach a unanimous consensus on proposed amendments, that they submit them by mail to the Board for their approval."

5. USICA Oversight Review Panel:

Mr. Jones announced that Messrs. Sanford, Buchanan, Oliver and himself will act as a committee of four (4) to meet with any USICA Oversight Review Panel concerning any previous or proposed Grant Agreements between USICA and ACYPL.

6. The ACYPL Council:

Mr. Jones asked Mr. Teague and Sarah Weddington to serve as a committee of two (2) to draft recommendations on how to further activate the ACYPL Council to be of greater service to the organization. The committee will submit

V. Other Business: (continued)

6. The ACYPL Council: (continued)

recommendations to the Executive Committee on December 10, 1981.

7. Committee For Development Programs:

Mr. Jones stated that at a future date, the Chair will appoint a committee of four (4) or five (5) Trustees to work on the fundraising development program for The ACYPL. The committee will work along with Thomas Cash and Hugh Young.

8. ACYPL Representatives to U.N. Community:

Mr. Jones announced that James J. O'Neill will continue to serve as The ACYPL Representative to U.N. Community from the Democratic Party; and that Mr. Jones will approach Wendell Wilkie Gunn to join Mr. O'Neill as The ACYPL representative to U.N. Community from the Republican Party.

9. ACYPL and Disarmament Movement in Western Europe:

Mr. Jones stated that the concerns expressed by Mr. Oliver and Dr. Robison regarding the Disarmament Movement in Western Europe is a problem that The ACYPL ought to address. Mr. Jones explained that he agreed with Dr. Robison's analysis that while many of the leaders of the disarmament movement are not destined to be political leaders themselves, they will have considerable impact on deciding who those future leaders will be. The difficulty in dealing with the situation, Mr. Jones continued, is that the discussions are basically one sided and take place in a subsystem of the society about which American young political leaders know very little.

Mr. Jones announced that Mr. Oliver and himself will discuss this matter and attempt to come up with some suggestions on how The ACYPL can bring some influence to bear on the current disarmament movement.

10. ACYPL and Public Exposure:

Mr. Jones recognized Robert L. Schmidt.

Mr. Schmidt asked if The ACYPL had a commitment for the date of the next National Foreign Policy Conference for Young Political Leaders (FPC) in 1982.

Mr. Farmer replied that The ACYPL had not formally asked for such a commitment as of the present.

Mr. Schmidt explained that as a Member of the Cable Satellite Public Affairs Board (CSPAB), he knew that CSPAB was interested in some cooperative effort with The ACYPL

V. Other Business: (continued)

10. ACYPL and Public Exposure: (continued)

to provide wider exposure on the network for incoming ACYPL delegations and the FPC. However, Mr. Schmidt continued, it is important that The ACYPL have its act together before engaging in this kind of activity, and that he would like the Board to examine this question of whether The ACYPL would be interested in using the network as a forum to reach out further to the public.

Mr. Jones recognized Ms. Weddington.

Ms. Weddington made a motion that the Board create a committee to investigate the interests of CSPAB to join in a cooperative effort with The ACYPL to provide wider exposure on the network for incoming ACYPL delegations and the FPC; and that the committee prepare a detailed report to submit to the Board of Trustees; and that Robert L. Schmidt, as a Member of CSPAB, serve as the Chairman of the committee and appoint the other members of the committee.

Mr. Kelley seconded the motion, and Mr. Jones opened the floor for discussion.

Mr. O'Neill stated that he thought Mr. Schmidt's idea was a good one, and there existed the potential of using this exposure in a variety of ways. Mr. O'Neill did explain, however, that he saw a few minor problems that the committee would have to address. One such problem Mr. O'Neill continued, would be the effect that such exposure of the FPC would have upon DOS officials speaking on "background." Mr. O'Neill stated that speaking on "background" would probably have to be eliminated which would change considerably the nature of the FPC.

Mr. Oliver agreed that the format of FPC presents some problems at first glance. The ACYPL would have to work, Mr. Oliver continued, very closely with DOS on the FPC format. Mr. Oliver noted that when you consider having three hundred (300) or four hundred (400) young political leaders in one room with their propensity to show-off multiplied by the presence of cameras, there could be some real questions about controlling the FPC so as not to lose its purpose.

Mr. Schmidt stated that there definitely were issues on how to structure such exposure and coverage as not to allow the coverage of the event, whether FPC or an incoming delegation, to get away from The ACYPL control and direction. However, Mr. Schmidt noted, these are questions with which the committee would have to deal.

V. Other Business: (continued)

10. ACYPL and Public Exposure: (continued)

Mr. Kelley expressed his support for the motion and that the questions of structure ought to be addressed by the committee.

Mr. Schmidt stated that this proposal ought only be viewed as a tool that is available to The ACYPL should the ACYPL decide to pursue it, and that the committee will only investigate the possibility.

Mr. Reef stated that he was in agreement with Mr. Schmidt's view that the committee is to investigate the possibility.

There being no further discussion, Mr. Jones put the motion to a vote.

The Board approved the motion unanimously by a voice vote.

Mr. Jones requested that Mr. Schmidt inform Mr. Jones in the near future whom Mr. Schmidt appoints to the committee.

VI. Adjournment:

There being no further business, Mr. Jones recognized Mr. Carter. Mr. Carter made a motion to adjourn the second session of the Annual Meeting of The ACYPL Board of Trustees. Mr. Kelley seconded the motion, and the Board with unanimous consent adjourned at 4:20 P.M.

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

BOARD OF TRUSTEES

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David R. Jones
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Vice-President
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Hon. Donald Rumsfeld
Skokie, Illinois

Randal C. Teague
Washington, D.C.

Hon. Sarah Weddington
Washington, D.C.

Justin P. Wilson
Nashville, Tennessee

LEGAL COUNSEL

Stuart P. Ross
Washington, D.C.

T. Timothy Ryan, Jr.
Washington, D.C.

MINUTES OF THE MEETING OF THE ACYPL EXECUTIVE COMMITTEE

December 13, 1981

I. Call to Order:

Pursuant to Notice of Meeting timely given and in hand received by members thereof, President Jones called the Executive Committee to order at 10:45 a.m., this date, Hotel Jefferson, Washington, D.C.

Executive Committee members present were: Messrs. Jones, Buchanan, Carter, McPherson and Oliver. Trustees Weddington and Teague, Co-Counsel Ryan, Executive Director Farmer, and consultant Cash (intermittantly) were also present.

II. Minutes of October 15-16 Board of Trustees Meeting

The Executive Committee reviewed the draft Minutes of the October 15-16 Meeting of the Board of Trustees, and pursuant to Motion made by Mr. Oliver and seconded by Mr. Buchanan approved distribution of consolidated final Minutes to the Trustees.

III. Program Report

Mr. Farmer gave the Program Report reporting in particular on recent Peoples Republic of China, Israeli, and Japanese delegations to the U.S. It was agreed that the Executive Committee expresses its appreciation to Trustees Sanford, Jones, Hoving and Wilson for their assistance in hosting these delegations.

IV. FY'81 Expenditures Review Report

Mr. Carter reported on the Executive Committee's review of FY'81 administrative expenditures, reporting that the level thereof was \$180,400. (see Summary Report of Expenditures through October 1981, Appendix I hereto).

The Executive Committee proceeded into consideration of matters relating to the FY'82 Budget. (See Comparison Report of First Two Months of FY'81 and FY'82 and Proposed FY'82 Budget, Appendix II hereto).

V. FY'82 Expenditures Level

Mr. Oliver moved, and Mr. Carter seconded, that the expenditures budget for FY'82 be maintained at the FY'81 level until FY'82 grant status is determined, with the exception of office rent, which has increased, and salaries, which shall remain at the current level. There was discussion, including that offered by Mr. McPherson with respect to the size of the staff and that offered by Mr. Oliver with respect to the feasibility of having an ICA officer assigned to The ACYPL staff for one year, preferably under the IPA program. The Oliver motion was passed unanimously.

VI. Review of Program Priorities

There was discussion of grant funds not drawn from Treasury in terms of authorization, withdrawal, and dollar level. There are approximately \$332,000 in such accounts presently, subject to restricted drawing from Treasury.

There was discussion of program priorities, based on a prior meeting of Messrs. Jones, Carter, Oliver and Farmer. The Executive Committee examined incompleated program activities for FY'79, FY'80, FY'81 and program priorities for FY'82.

In respect to FY'79, Mr. Oliver moved and Mr. Carter seconded that the Executive Committee recommend to ICA that the proposed U.S. delegation to Romania (\$5,148) the proposed U.S. delegation to Greece (\$14,050) and the proposed DNC/RNC U.S. delegation to Romania (\$23,666) be postponed, pending additional program review and budget analysis; and, further, that effort be made to seek ICA amendments with respect to such delegations and approved expenditures therefor in order to being same into consistency with FY'82 priorities of ICA and ACYPL. The Motion was unanimously approved. Mr. Oliver moved and Mr. Carter seconded, that the Executive Committee approve expenditures with respect to the U.S. delegation to Germany (\$36,888) and U.S. delegation to the AAYPL/ Bureau meeting (\$2,772). The Motion was unanimously approved.

In respect to FY'80, Mr. Oliver moved, and Mr. Buchanan seconded, that the five remaining programs Finland to U.S. (\$10,083), U.S. to Australia (\$34,400), Australia to U.S. (\$27,630), U.S. to U.S.S.R. (\$27,332) and U.S.S.R. to U.S. (\$32,240), be approved, the U.S. - Australian exchanges and the U.S. - U.S.S.R. exchanges to renegotiate the terms and conditions and propriety of continuing such latter exchanges to be approved by ICA. There was general discussions of program priorities with respect to the Peoples Republic of China, the Soviet Union and Australia. The Motion was unanimously approved.

In respect to FY'81, Mr. Oliver moved, and Mr. Carter seconded, that the U.S. DNC/RNC delegation to Yugoslavia (\$29,570) and Norwegian delegation to the U.S. (\$12,400) be approved and that the U.S. delegation to Austria and Hungary (\$24,123) be postponed; and further, that effort be made to seek ICA amendment with respect to the latter delegation and approved expenditures therefor in order to bring same into consistency with FY'82 priorities of ICA and ACYPL. There was discussion of alternative priorities with respect to the proposed U.S. DNC/RNC delegation to Yugoslavia. The Motion was passed unanimously.

In respect to FY'82, Mr. Carter moved, and Mr. Oliver seconded, that the establishment of program priorities therefor be deferred until resolution of the FY'82 ICA grant status.

VII. Proposed Amendments to Articles of Incorporation and By-Laws

Co-Counsel Ryan distributed draft amended Articles of Incorporation and By-Laws of the corporation to those members of the Board of Trustees present.

Mr. Carter moved that Co-Counsel Ross and Ryan on behalf of the by-laws revision committee submit such drafts to all other members of the Board of Trustees with such explanatory addenda as appropriate. A Motion was made, seconded, discussed and unanimously approved.

VIII. The Council

Ms. Weddington and Mr. Teague gave a report on their review, conclusions and recommendations with respect to the Council (see the written report thereon attached hereto and made a part hereof as Appendix 3).

Mr. Carter moved, and Mr. Oliver seconded, that the report be agreed to, amended in respect to Recommendation 4 thereof to include Mr. Donald Cogman and Ms. Catherine Bertini on the recommendation of Mr. Jones and Ms. Ledford and Messrs. Sanders, Bush, Feulner and Pipes on the recommendation of Mr. Teague. The Motion was passed unanimously.

IX. Private Initiatives Report

It was agreed that a report on the private initiatives program, as set forth tentatively in Mr. Jones December 3 memorandum to the Board of Trustees, "Fundraising in the Private Sector," be deferred until the January meeting of the Executive Committee, the interval required to complete a survey of the Trustees and their recommendations therewith.

Co-Counsel Ryan reported that his preliminary findings with respect to the legality of an identification of a U.S. Government position held by a Trustee in solicitation of grant would be at least an impropriety and that an opinion of counsel will be rendered subsequently on this and related issues.

X. Executive Director

Mr. Jones reported on the search for a successor to Mr. Farmer, the same having tendered his resignation as Executive Director at a date in 1981 to be mutually agreed upon. Mr. Jones appointed a search committee with respect to same, Messrs. Sanford, Jones, Carter, Oliver and McPherson to be members thereof, Mr. Jones presiding. The search committee will meet in January regarding applications received and interviews conducted or to be conducted.

XI. Next Meeting

It was agreed that the Executive Committee would meet in January 1982 on a date and at a place to be determined and made known by Notice.

Respectfully submitted,

Randal C. Teague
Acting Secretary

APPENDIX I TO MINUTES OF
ACYPL EXECUTIVE COMMITTEE MEETING
DECEMBER 13, 1981

GRANT AGREEMENT IA-18677-19-G
FY 1979

TOTAL GRANT \$515,530.00

Total Administrative Expenditures \$141,895.00¹

Program Expenditures
(as of November 30, 1981)

751 - U.S. to U.S.S.R.	\$ 12,076.00
752 - U.S.S.R. to U.S.	\$ 13,136.00
753 - Madrid Bureau Meeting	\$ 301.00
754 - U.S. to Middle East	\$ 35,608.00
755 - U.S. to Mexico	\$ 5,277.00
756 - U.S. to Europe	\$ 15,574.00
757 - U.S.S.R. to U.S.	\$ 28,171.00
758 - U.S. to U.S.S.R.	\$ 13,443.00
759 - Jamaica to U.S.	\$ 10,682.00
760 - Israel to U.S.	\$ 11,021.00
761 - ATA/S.G.	\$ 3,170.00
762 - U.S.S.R. to U.S.	\$ 24,164.00
763 - U.S. to U.S.S.R.	\$ 16,249.00
764 - Middle East to U.S.	\$ 23,323.00
765 - ATA/Funchal	\$ 7,112.00
766 - U.S. Election Study Tour	\$ 17,754.00
767 - German Election Study Tour	\$ 3,854.00
768 - AAYPL/London-Brussels	\$ 2,214.00
769 - Successor Generation	\$ 42,448.00
770 - U.S. to Sri Lanka	\$ 9,497.00

Total Program Expenditures \$295,074.00

Total Administrative and Program Expenditures \$436,969.00

Programs to be completed *

U.S. to Germany	\$ 36,888.00
U.S. to Romania	\$ 5,148.00
DNC/RNC to Romania	\$ 23,666.00
AAYPL/Bureau Meeting	\$ 2,772.00

Total proposed budgets \$ 68,474.00

Estimated amount of excess grant monies
upon completion of all programs. \$ 10,087.00

*Please note that the U.S. to Greek Elections Study Tour was cancelled due to the political climate in Greece.

GRANT AGREEMENT IA-19151-19-G
FY 1980

TOTAL GRANT		\$573,908.00
Total Administrative Expenses	\$193,248.00	
Program Expenditures (as of November 30, 1981)		
200 - China to U.S.	\$ 23,620.00	
201 - U.S. to Japan	\$ 39,353.00	
202 - Mexico to U.S.	\$ 8,741.00	
203 - U.S. to China	\$ 24,810.00	
204 - Africa to U.S.	\$ 26,667.00	
205 - U.S. Election Study Tour	\$ 39,931.00	
207 - U.S. to Middle East	\$ 54,703.00	
Total Program Expenditures	\$217,825.00	
Total Administrative and Program Expenditures		\$411,073.00
Programs currently in progress		
206 - Japan to U.S.	\$ 27,830.00	
Programs to be completed		
Finland to U.S.	\$ 10,083.00	
U.S. to Australia	\$ 34,400.00	
Australia to U.S.	\$ 27,630.00	
U.S. to U.S.S.R.	\$ 27,332.00	
U.S.S.R. to U.S.	\$ 32,240.00	
Total proposed budgets		\$159,515.00
Estimated amount of excess grant monies upon completion of all programs.		\$ 3,320.00

GRANT AGREEMENT IA-19743-19-G
FY 1981

TOTAL GRANT		\$526,324.00
Administrative Expenditures (as of November 30, 1981)	\$155,671.00	
Program Expenditures (as of November 30, 1981)		
101 - French Election Study Tour	\$ 4,431.00	
102 - U.S. to Africa	\$ 32,709.00	
103 - U.S. to Mexico	\$ 5,716.00	
104 - Brazil to U.S.	\$ 29,946.00	
105 - Norwegian Election Study Tour	\$ 13,563.00	
106 - U.S. to Japan	\$ 47,231.00	
107 - Middle East to U.S.	\$ 24,453.00	
108 - ATA/London	\$ 7,734.00	
Total Program Expenditures	\$165,783.00	
Total Administrative and Program Expenditures		\$321,454.00
Programs currently in progress and/or finances are incomplete		
109 - China to U.S.	\$ 31,480.00	
110 - Israel to U.S.	\$ 19,230.00	
Programs to be completed		
DNC/RNC to Yugoslavia	\$ 29,570.00	
U.S. to Austria/Hungary	\$ 24,123.00	
Norway to U.S.	\$ 12,440.00	
Total proposed budgets		\$116,843.00
Estimated total of administrative expenditures from December 1, 1981 through January 31, 1981		\$ 34,000.00
Estimated amount of excess grant monies upon completion of all programs.		\$ 54,027.00

APPENDIX II TO MINUTES OF
ACYPL EXECUTIVE COMMITTEE MEETING
DECEMBER 13, 1981

ADMINISTRATIVE BUDGET COMPARISON

	<u>Monthly 1981 Budget Figures</u>	<u>Actual Expenditures October 1981</u>	<u>Actual Expenditures November 1981</u>
Salaries:			
Executive Director	\$2,916.67	\$2,916.67	\$2,916.67
Sr. Program Officer	\$1,875.00	\$2,083.34	\$2,083.34
Program Officer	\$1,541.67	\$1,666.66	\$1,666.66
Program Officer	\$1,416.67	\$1,166.66	\$1,166.66
Administrative Assistant	\$1,166.66	\$1,250.00	\$1,250.00
Executive Assistant	\$1,000.00	\$.00	\$.00
Part-time Contract Personnel	\$ 416.67	\$ 693.68	\$ 980.00
Benefits:			
Retirement	\$ 800.00	\$ 674.08	\$ 410.08
Unemployment Insurance	\$ 103.33	\$ 37.70	\$.00
Group Health	\$ 300.00	\$ 307.74	\$ 307.74
Workmen's Compensation	\$ 62.50	\$.00	\$.00
Accounting Services	\$ 600.00	\$2,565.00	\$ 125.00
Office Supplies & Expenses including maintenance, utilities and relocation	\$ 400.00	\$ 399.15	\$ 846.02
Office Rent	\$1,200.00	\$1,200.00	\$1,330.00
Postage & Courier	\$ 150.00	\$ 914.00	\$ 349.50
Telephone & Telegraph	\$ 500.00	\$ 535.64	\$1,622.79
Printing & reproduction expenses including brochure preparation	\$ 200.00	\$ 428.94	\$ 449.35
Rental, Maintenance, and Purchase of Office Equipment and Furniture	\$ 500.00	\$ 72.61	\$ 20.14
Local Transportation, Staff Travel, Daily Maintenance for program preparation and administrative expenses	\$ 200.00	\$ 9.15	\$ 14.90
Resource Materials, Books, Newspapers & Subscriptions	\$ 150.00	\$ 86.85	\$ 187.60
Bank and Other Charges, dues, insurance and bonding expenses, recruitment and other taxes	\$ 250.00	\$.00	\$.00
TOTAL	\$15,749.17	\$17,007.87	\$15,726.45

ACYPL ADMINISTRATIVE BUDGET PROPOSAL

FISCAL YEAR 1982

	<u>Monthly</u>	<u>Yearly</u>
Salaries:		
Executive Director.....	\$3,125.00	\$37,500.00
Senior Program Officer.....	\$2,333.33	\$28,000.00
Program Officer.....	\$2,083.33	\$25,000.00
Program Officer.....	\$1,416.67	\$17,000.00
Administrative Assistant.....	\$1,500.00	\$18,000.00
Executive Assistant.....	\$1,166.67	\$14,000.00
Part-time Contract Personnel.....	\$ 208.33	\$ 2,500.00
Benefits:		
Retirement.....	\$ 800.00	\$ 9,600.00
Unemployment Insurance.....	\$ 103.33	\$ 1,240.00
Group Health.....	\$ 400.00	\$ 4,800.00
Workmen's Compensation.....	\$ 100.00	\$ 1,200.00
Accounting Services.....	\$ 600.00	\$ 7,200.00
Office Supplies and Expenses including maintenance, utilities, and relocation	\$ 500.00	\$ 6,000.00
Office Rent.....	\$1,350.00	\$16,200.00
Postage and Courier.....	\$ 100.00	\$ 1,200.00
Telephone and Telegraph.....	\$ 500.00	\$ 6,000.00
Printing and Reproduction Expenses in- cluding brochure preparation.....	\$ 300.00	\$ 3,600.00
* Rental, Maintenance, Reinstallation and Purchase of Office Equipment and Furniture.....	\$ 200.00	\$ 2,400.00
Local Transportation, Staff Travel and Daily Maintenance Expenses in the planning, preparation and conclusion of each program, and for administra- tive expenses.....	\$ 100.00	\$ 1,200.00
Resource Materials, Books, Newspapers and Subscriptions.....	\$ 150.00	\$ 1,800.00
Bank Charges, Membership Dues, In- surance and Bonding Fees, Recruitment and other taxes.....	\$ 350.00	\$ 4,200.00
TOTAL.....	\$17,386.66	\$208,640.00

ACYPL PROGRAM BUDGET PROPOSAL
FISCAL YEAR 1982

I. OFFICE OF THE DIRECTOR FOR AFRICAN AFFAIRS/AF		
A. <u>Africa to U.S.</u>		
8 delegates, 2 staff, 1 interpreter, 14 days		<u>\$41,012.00</u>
		\$41,012.00
II. OFFICE OF AMERICAN REPUBLICS AFFAIRS/AR		
A. <u>Mexico to U.S.</u>		
6 delegates, 1 staff, 1 interpreter, 10 days		\$15,990.00
B. <u>U.S. to Brazil</u>		
8 delegates, 1 escort, 12 days		\$37,412.00
C. <u>U.S. to Jamaica</u>		
6 delegates, 1 escort, 10 days		\$15,930.00
D. <u>U.S. to Venezuela</u>		
8 delegates, 1 escort, 10 days		<u>\$26,360.00</u>
		\$95,692.00
III. OFFICE OF EAST ASIAN AND PACIFIC AFFAIRS/EA		
A. <u>U.S. to Japan</u>		
12 delegates, 14 days		\$59,120.00
B. <u>U.S. to People's Republic of China</u>		
10 delegates, 1 escort, 14 days		<u>\$41,380.00</u>

III. OFFICE OF EAST ASIAN AND PACIFIC AFFAIRS/EA (continued)

C. <u>Australia to U.S.</u> 10 delegates, 2 staff, 14 days	\$27,630.00
D. <u>U.S. to Australia</u> 8 delegates, 1 escort, 14 days	<u>\$34,400.00</u>
	\$162,530.00

IV. OFFICE OF EUROPEAN AFFAIRS/EU

A. <u>Election Study Tour of U.S. (Western Europe/Canada)</u> 25 delegates, 3 staff, 3 interpreters, 14 days	\$65,854.00
B. <u>AAYPL Bureau Meeting (London)</u> 1 delegate, 4 days	\$ 2,166.00
C. <u>AAYPL Bureau Meeting (Brussels)</u> 1 delegate, 4 days	\$ 2,050.00
D. <u>U.S. to ATA (Oslo, Norway)</u> 4 delegates, 1 escort, 4 days	\$16,700.00
E. <u>Netherlands to U.S.</u> 10 delegates, 2 staff, 2 interpreters, 10 days	\$26,440.00
F. <u>U.S. to Netherlands</u> 10 delegates, 10 days	<u>\$25,850.00</u>
	\$139,060.00

FY '82 PROGRAM BUDGET PROPOSALS

V. OFFICE OF NORTH AFRICAN, NEAR EASTERN AND SOUTH ASIAN AFFAIRS/NEA

A. U.S. to Algeria, Morocco, Tunisia
4 delegates, 1 escort, 14 days

\$18,650.00

B. U.S. to Middle East
Israel, Jordan, Saudi Arabia
6 delegates, 14 days
Israel, Egypt, Sudan
6 delegates, 14 days

\$62,958.00

C. Israel to U.S.
4 delegates, 1 staff, 14 days

\$23,197.00

D. Arabs to U.S.
8 delegates, 2 staff, 1 interpreter, 14 days

\$40,112.00

E. India to U.S.
5 delegates, 1 staff, 14 days

\$27,415.00

\$172,332.00

TOTAL.....\$610,626.00

Appendix III to Minutes of
ACYPL Executive Committee Meeting
December 13, 1981

To: Executive Committee
American Council of Young Political Leaders

From: Sarah Weddington
Randal Teague

Re: The Council

At the October 16-17 Board of Trustees meeting, we were charged with responsibilities for review of the nature and status of The Council and for making of recommendations thereon.

Conclusions

1. The criteria used in the selection of a majority of the present members of The Council are appropriate. They are: (1) knowledge in subject fields of ACYPL interests, (2) "connected," especially as to hosting visiting delegations and assistance with private sector fundraising, (3) capacity for making sustained high quality recommendations for U.S. delegations abroad and U.S. seminars, (4) with respect to some members, technical ability (expertise) with which to assist in preparing delegations, briefing them, etc., and (5) when taken as a whole, reasonably well balanced as to geography, sex, minority participation, etc.
2. Aside from the purposes set forth in the by-laws, those derived from eligibility criteria should continue to govern selection and the principal responsibilities of Council members, i.e., nomination of delegates, hosting visiting delegations, assisting in fundraising, briefing delegations, preparing relevant resource material, etc.

Recommendations

1. The Council should continue to be activated by the Board.
2. Communications with Council members should be immediately enhanced and sustained through no less than the following:
 - (a) An annual meeting thereof, held in association with the annual DOS briefing, either immediately after or before or on the night between a two-day briefing beginning at the 1982 briefing.
 - (b) A newsletter tailored to the Council, its membership and its and their activities, beginning in the Spring 1982. This newsletter should be simply, 2 or 4-pages, and meet needs as to the Council and reinforce those as to fundraising.
 - (c) Fairly consistent telephone contact as it relates to the

purposes of the Council and the responsibilities of its members, contact principally by staff.

3. The provisions in the Articles of Incorporation and By-Laws with respect to the Council should be amended. We concur in the recommendations of the by-laws committee in this regard.

4. In order to preserve the required strict compliance with the bipartisan balance of all entities within ACYPL, we recommend that the number of each party be brought into balance, and Mr. Teague recommends hereby that the three additional members in the Republican column should be Steven R. Saunders, presently Assistant U.S. Special Trade Representative; Patricia Ledford, Cabinet officer, Th., and AAYPL delegate; and Edwin J. Feulner, president, Heritage Foundation.

If the Democrats are prepared at the Executive Committee meeting to make additional recommendations, the Republicans have two recommendations additional to those set forth above.

RCT:ms
Att,

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Telephone: 202/546-6010

Cable: ACYPL

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PROGRAM SUMMARY

DELEGATION OF ALL CHINA YOUTH FEDERATION OF THE PEOPLE'S REPUBLIC OF CHINA TO THE U.S. OCTOBER 28 - NOVEMBER 19, 1981

The American Council of Young Political Leaders (ACYPL) hosted a Delegation of nine individuals from the All China Youth Federation (ACYF) of the People's Republic of China (PRC) from October 28 through November 19, 1981 under the auspices of a grant from the United States International Communication Agency (USICA). This ACYF Delegation is the second delegation to visit the United States under the reciprocal exchange program between the ACYF and The ACYPL dating back to 1977. During their visit to the United States, the Delegation visited New York City, Washington, D.C., Durham, North Carolina, Little Rock, Arkansas, Portland, Oregon, and San Francisco, California. Throughout the study tour the Delegation was escorted by two ACYPL staff members and an official from the Embassy of the People's Republic of China in Washington, D.C..

In New York City, the Delegates visited the U.S. Mission to the U.N., participated in a VIP Tour of the U.N. Buildings, had a meeting with some graduate students at the New York City University who are specializing in Asian Affairs, and attended the Broadway production of "My Fair Lady". On their second day in New York, the delegates concentrated on local government and youth activities. They met with a Member of the New York City Board of Education as well as officials from the State Division for Youth and Y.M.C.A.. The Delegation also had the opportunity to tour famous sights in New York before continuing onto Washington, D.C..

The Delegation arrived in Washington, D.C. on Sunday, November 1, 1981, and attended a production at the JFK Center entitled "Rhapsody in Gershwin". Due to their interests in student affairs in the U.S., the delegates met with the staff of the U.S. Students Association, and visited the National 4-H Headquarters as well as the National Capital Area Council Headquarters of the Boy Scouts of America. The Delegates met with officials

Program Summary
Delegation of ACYF of PRC to US
October 28 - November 19, 1981

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at USICA and PRC Embassy. One day of the Washington, D.C. Program was spent in Annapolis, Maryland in order to give the Delegation some exposure to local and state government.

In Durham, North Carolina, the Delegation was hosted by Hon. Terry Sanford, Chairman of The ACYPL Board of Trustees. This portion of the study tour program concentrated on several educational institutions, and agricultural interests of the ACYF Delegates. The Delegation had the opportunity to visit two universities, both private and public; several nursery schools, one high school, and two youth activities' centers. The remainder of their time was spent visiting a swine breeding farm where they received an extensive review of the breeding technology for a small family-operated farm, and a poultry farm which again was operated by one family but utilized some modern technological machinery. On the last morning of their visit, they had a meeting with some local young people who are active in 4-H Clubs and Boy Scouts of America.

In Little Rock, Arkansas, the Delegation was hosted by Hon. Judy Petty, State Representative and former ACYPL Trustee. A considerable portion of the program in Arkansas dealt with the agricultural relations between the soybean, rice, and cotton cooperatives of Arkansas and the P.R.C.. The Delegates were most concerned with the concept of a cooperative, privately owned and operated by the farmers, themselves. In addition, they visited Winrock Farm and had the opportunity to be briefed on the activities of Winrock International's development projects overseas. A highlight of the Arkansas portion of the study tour was the exhibition of projects which the members of the Independent-Senators 4-H Club assembled for the delegation. The delegates also were the guests for dinner in a private home.

In Portland, Oregon, the Delegation was hosted by Hon. Mary Wendy Roberts, State Commissioner of Labor and Industries and a former ACYPL Delegate to PRC in 1980. The program included meetings with the Mayor, Governor, some Union Officials, and leaders of the local Chinese American community. Unfortunately, due to a severe storm which hit Portland on November 15-16, 1981, a good portion of the program had to be cancelled. However, on their last morning, the Delegation was able to visit the Port of Portland and be briefed on the extensive trade between Oregon and the PRC. Also, the Delegates had the opportunity to visit a Dairy Farm and observe the process of purifying the milk.

Program Summary
Delegation of ACYF of PRC to US
October 28 - November 19, 1981

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In San Francisco, California, the Delegates visited another public high school and had the opportunity to meet and discuss youth affairs with about thirty-five students. Throughout the entire study tour the ACYF Delegation did visit a junior high school, a senior high school, and a four year high school which enabled them to make some comparisons and contrasts between the different systems. They also visited the command headquarters of the BART Metro System, a public housing complex and youth activities' center in Chinatown, and the Port of Oakland. One day was spent in Sacramento, California during which the Delegation visited the Capitol Building, Old Town Sacramento, and the Railroad Museum. The Delegation also had the opportunity to attend a professional basketball game, a movie in the evening which was followed by a visit to a Pizza Parlor, a popular meeting place for local high school students. The final morning of the study tour was free time for the Delegates to do some shopping before departing for the airport.

After a fourteen hour delay, the Delegation departed San Francisco International Airport for the PRC at 4:15 A.M. on Friday, November 20, 1981.

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PROGRAM SUMMARY

ISRAEL TO U.S. December 1 - 15, 1981

Four Israeli delegates representing the Likud and Labor Parties visited the United States as the continuation of the on-going exchange The ACYPL has had with Israel beginning in 1978. As part of their study tour, the delegation visited Washington, D.C.; New York City; Cincinnati, Ohio; and Miami, Florida.

In Washington, D.C., the delegates met with the Ambassador of Israel to the U.S., Department of State officials, the Editor of Public Opinion Magazine of the American Enterprise Institute, the Deputy Chairman of the Democratic National Committee, a Member of the District of Columbia School Board, the Mayor of Baltimore, a representative of AIPAC, and staff members of Senator Bob Packwood (R, Oregon). They also were afforded the opportunity to tour Baltimore's Inner Harbor and the National Air and Space Museum, attend the musical "Evita", and spend an afternoon at the Jewish Community Center in Rockville, Maryland.

New York City was next on the agenda. Here the delegates met with the Deputy U.S. Ambassador to the United Nations, the Council on Foreign Relations, staff and students of the Ralph Bunche Institute of City University and New York City political activists. The delegates also spent time shopping and sightseeing and attended the Broadway musical "Camelot".

John Hoving of The ACYPL Board of Trustees hosted the Israelis in Cincinnati. The delegation learned the operations of a middle-sized American city by meeting with the Mayor, City Manager and City Council Members. They also visited a cable television studio, a large manufacturing plant, Hebrew Union College and the Cincinnati Jewish Community Center. Also on the agenda were meetings with the editorial board of the Cincinnati Inquirer, a representative of the AFL-CIO, members of the Jewish Federation and members of the Cincinnati press at a reception hosted by Federated Department Stores in their honor.

ISRAEL TO U.S.
December 1 - 15, 1981

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The last stop of the study tour was Miami, Florida. In addition to enjoying the pleasant weather of the area, the delegates met with the Editor of the Miami Herald, the Sheriff of Dade County and the Dade County District Attorney. They also were hosted at a dinner by the American Jewish Congress, toured a pre-fabricated home plant, and enjoyed sightseeing in the Miami area.

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PROGRAM SUMMARY

JAPAN TO U.S.
December 2 - 16, 1981

Eleven Japanese delegates spent two weeks in the U.S. as part of a continuing exchange between the ACYPL and Japan Center for International Exchange. The Study Tour included New York City; Washington, D.C.; Nashville, Tennessee; Dallas, Austin and San Antonio, Texas.

In New York, the group met with representatives of the Council on Foreign Relations including the President of the Council, Winston Lord. A seminar on local, state and federal relations was held at the Japan Society followed by a meeting with the Assistant Manager of Brown Brothers Harriman & Company of Wall Street. Other meetings included discussions with members of the New York City Council and a representative from the United Nations.

While in Washington, D.C. the delegation had several meetings with members of Congress; Senator John Warner (R-VA); Senator David Durenberger (R-MINN); Congressman Steny Hoyer (D-MD); Congressman Roy Dyson (D-MD); Congressman Clint Roberts (R-S.D.) and former Congressman Gil Gude (R-MD). Other meetings included a session with Washington lobbyists, representatives from the National Rifle Association; the National Paint and Coatings Association; Common Cause and the American Can Company were present. The delegation toured the White House with a VIP tour of the Oval Office and met with a Special Assistant to the President. They discussed the role of the Democratic Congressional Campaign Committee with Deputy Director Marta David followed by a talk with a national political pollster. Six representatives from the United States Trade Representative's Office, including the Assistant U.S.T.R. for Agriculture met with the delegation.

The group spent four days in Nashville, the first of which they met with Hon. Richard Fulton, Mayor of Nashville; the Vice Mayor of Nashville; a Circuit Court Judge; the President of the Chamber of Commerce and a few members of the State House of Representatives and City Council. A dinner was held in honor of the delegation and Governor Lamar Alexander was present along with recording star Brenda Lee. The Japanese spent one day touring the World's Fair Site and talking with the Mayor of Knoxville. The Director of the Governor's Film, Tape and Music Commission took the group to a recording session, Fisk University, the Music Hall of

JAPAN TO U.S.
December 2 - 16, 1981

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Fame for a presentation on the technical and historical evolution of the music industry and to the technical facilities at Opryland. That evening the delegation enjoyed the opportunity to attend the Grand Ole Opry.

In Texas the group visited Dallas/Fort Worth; Austin and San Antonio. They met with members of the Texas State Legislature in Austin and a luncheon was hosted by the Speaker of the House. The President of the Southwest Research Institute had a very lengthy session with the delegation and escorted them around the plant facilities. The group visited an oil rig outside of San Antonio, the L.B.J. Library and the Stockyards in the "Cowtown" of Fort Worth. The Las Colinas Corporation's Vice President met with Japanese and explained his company's method of community development.