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ordance with restrictions contained in donor's deed of gift.

[BY COURIER]

December 30, 1982

To: Michael K. Deaver
The White House

From: Randal C. Teague

Re: American Council of Young Political Leaders
FY83 Budget

ACYPL is in substantial danger of having the smallest amount of USIA funds available with which to conduct its programs in FY83 for any fiscal year in recent years. I thought you should be made aware of this, because if present USIA funding plans are carried out, exchanges will be reduced in number by one-half and delegates by two-thirds.

FY82 activity, including FY82 funds and previous FYs rolled into that program year, constituted a program level in excess of \$ 700,000.

In contrast, the USIA stipulated FY83 level will be \$ 400,000 for both programs and administration. This amount was arrived at by not only reducing programs in general but, astonishingly, by "zeroing" exchanges with Japan, the Peoples Republic of China, the Mideast and Africa; in addition, we were told to not even include a budget proposal for the Soviet Union. The impact this will have not only in disrupting exchanges with organizations in those countries, but with the governments of those countries, are profound.

The core problems here are several fold:

1. While Director Wick and Deputy Director Robinson support our efforts in general, the nearly "hard Right" leadership of the Office of Private Sector Programs, the administering office, oppose the "bi-philosophical," bipartisan nature of ACYPL organization and programming.
2. That Office of Private Sector Programs has had its core organizations, of which ACYPL is one, undercut by the drive to fund Wick's Presidential Youth Initiative out of that shop, and by the Continuing Resolution's requirement that Operation Kiddie-Lift be funded out of that Office's funds.
3. Because of their dislike of ACYPL, that Office's leaders have given more of the "young political leaders" programs to organizations with which they share a philosophical perspective.

We need help out of the White House on this, because our entire 1983 proposal was based on responding to White House foreign policy initiatives, e.g., Caribbean Basin, Central America, western Europe, etc.

RCT:ms

21 Robinson

Hon. Michael Deaver

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

426 "C" Street, N.E.

Third Floor

Washington, D.C. 20002

Telephone: 202/546-6010

Cable: ACYPL

December 28, 1982

MEMORANDUM:

TO: ACYPL Board of Trustees
FROM: Randal C. Teague, President 
SUBJ: Private Sector Support: Potter Foundation

Enclosed is a letter from Trustee Justin Wilson announcing an important gift of \$25,000 to The ACYPL from the Justin & Valere Potter Foundation.

This timely grant constitutes a significant new increment to our growing International Exchange Opportunity Fund, and I know that all other Trustees join me in thanking Justin for his continuing personal and material support of the programs and activities of The ACYPL.

Happy New Year!

Enclosure:
Letter from Justin Wilson

JUSTIN P. WILSON
TWENTY-FIRST FLOOR
ONE COMMERCE PLACE
NASHVILLE, TENNESSEE 37239

December 22, 1982

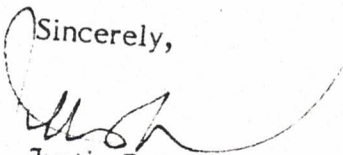
Randal C. Teague, Esq.
Vorys, Sater, Seymour & Pease
Suite 1111
1828 L Street, N.W.
Washington, D.C. 20036

Dear Randy:

Enclosed is a check for \$25,000 for the American Council of Young Political Leaders as a gift from the Justin & Valere Potter Foundation. As we discussed, these funds are restricted in that the expenses should have a nexus with Tennessee and Tennesseans.

With very best wishes.

Sincerely,


Justin P. Wilson

JPW:bg
Enclosure

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

426 "C" Street, N.E.

Third Floor

Washington, D.C. 20002

Telephone: 202/546-6010

Cable: ACYPL

December 30, 1982

Mr. John H. F. Hoving
THE HOVING GROUP
Suite 695
2550 M. Street, N.W.
Washington, D.C. 20037

Dear John:

On behalf of the other members of the Board of Trustees, I want to thank you for your generous contribution to the International Exchange Opportunity Fund of The American Council of Young Political Leaders.

This timely gift will be used to assist in the important efforts that are gaining momentum to develop support from the private sector, in which you are playing such an active role. In addition to this support, I particularly appreciate your offer to assist with the ACYPL "brochure/case-statement" which will be completed during January, and which will give our Trustees and Council Members an additional tool in their efforts to broaden our base of support, and thereby further secure our freedom of action.

Enclosed for your records is a copy of the IRS determination letter that The ACYPL is a 501(c)(3) organization.

Again, many thanks, and warm regards,

Sincerely,

Tom
Thomas R. Hutson
Executive Director

Enclosure:
501(c)(3) Letter

bxc: Board of Trustees

Hon. Michael Deaver

**MEMORANDUM
OF CALL**

TO:

☒ YOU WERE CALLED BY— *Wm* ☐ YOU WERE VISITED BY—

Gil Robinson
OF (Organization)

☒ PLEASE CALL → PHONE NO. CODE/EXT. ☐ FTS

☐ WILL CALL AGAIN ☐ IS WAITING TO SEE YOU

☐ RETURNED YOUR CALL ☐ WISHES AN APPOINTMENT

MESSAGE

*after you receive
his memo*

RECEIVED BY *JS* DATE *1/4* TIME *11:16*

63-109

STANDARD FORM 63 (Rev. 8-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.6

*GPO : 1981 O - 361-529 (149)

INFORMATION MEMORANDUM

12/8/82

Mr. Robinson

Donald L. Trowbridge

able FY-83 Funding for the
can Council of Young Political
cs (ACYPL)

our approach to possible funding
ps in FY-83, you should understand
or the Office of Private Sector
changing over the last several
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,819,193. In FY-82 this fell to
operating under the continuing
has allocated to it only 6.9 million
these budget cuts, our major youth
exchange groups have suffered a con-

comitant reduction in their budgets. For instance, the
U.S. Youth Council which is very comparable to ACYPL
received in FY-80 \$509,889. In FY-81 \$380,055. In FY-82
\$287,465. In FY-83 we are considering funding the Youth
Council at a level slightly below \$400,000. The Council
of International Programs in FY-80 received \$413,000. In
FY-81 \$470,094. In FY-82 \$424,115 and under consideration
in FY-83 is a grant of approximately \$350,000. ACYPL received
in FY-80 \$532,908. In FY-81 \$569,013. In FY-82 \$359,627.
We currently have under consideration a grant in the range of
\$362-400,000 for ACYPL in FY-83. It has been a primary
concern of ours to avoid damaging the organizational infra-
structure of these groups so that they are able to endure
these budget cuts by more vigorous fund raising in the
private sector and in the hopes that future budgets might
allow us to increase their activities. Our general policy
has not been to single out any particular group for special
treatment on anything other than the basis of merit in terms
of their performance and in meeting Agency priority goals.
ACYPL has been treated in this respect exactly the same
way as the other large groups with which we have had a

INFORMATION MEMORANDUM

MEMORANDUM FOR: D - Mr. Robinson

FROM: E - Ronald L. Trowbridge

SUBJECT: Available FY-83 Funding for the
American Council of Young Political
Leaders (ACYPL)

12/8/82

In order to understand our approach to possible funding for major exchange groups in FY-83, you should understand the budget background for the Office of Private Sector Programs as it has been changing over the last several years. In FY-81 the budget of the Office of Private Sector Programs was \$10,819,193. In FY-82 this fell to \$7,854,634. In FY-83, operating under the continuing resolution, the office has allocated to it only 6.9 million dollars. As a result of these budget cuts, our major youth and political leader exchange groups have suffered a concomitant reduction in their budgets. For instance, the U.S. Youth Council which is very comparable to ACYPL received in FY-80 \$509,889. In FY-81 \$380,055. In FY-82 \$287,465. In FY-83 we are considering funding the Youth Council at a level slightly below \$400,000. The Council of International Programs in FY-80 received \$413,000. In FY-81 \$470,094. In FY-82 \$424,115 and under consideration in FY-83 is a grant of approximately \$350,000. ACYPL received in FY-80 \$532,908. In FY-81 \$569,013. In FY-82 \$359,627. We currently have under consideration a grant in the range of \$362-400,000 for ACYPL in FY-83. It has been a primary concern of ours to avoid damaging the organizational infrastructure of these groups so that they are able to endure these budget cuts by more vigorous fund raising in the private sector and in the hopes that future budgets might allow us to increase their activities. Our general policy has not been to single out any particular group for special treatment on anything other than the basis of merit in terms of their performance and in meeting Agency priority goals. ACYPL has been treated in this respect exactly the same way as the other large groups with which we have had a

traditional relationship. ACYPL has come in with a proposal which far exceeds our ability to fund them as has the U.S. Youth Council and Council of International Programs. ACYPL has asked for \$974,000 and the U.S. Youth Council has asked for \$765,000. It is impossible under our current budget situation to consider increases of this dramatic kind which would invariably have to come out of the hide of some other group.

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

BOARD OF TRUSTEES

Executive Committee

Chairman of the Board

Hon. Terry Sanford
Durham, North Carolina

President

Randal C. Teague
Washington, D. C.

Executive Vice President

Hon. W. Hodding Carter, III
Alexandria, Virginia

Vice-President

Patrick J. Buchanan
McLean, Virginia

Secretary

Robert S. Carter
Washington, D.C.

Treasurer

Robert L. Schmidt
McLean, Virginia

Delegate Selection Committee

Co-Chair

Hon. M. Peter McPherson
Bethesda, Maryland

Co-Chair

R. Spencer Oliver
Bethesda, Maryland

Members

Robert E. B. Allen
Phoenix, Arizona

Hon. Martin Anderson
Washington, D.C.

Severin Beliveau
Augusta, Maine

Marjorie Craig Benton
Evanston, Illinois

Hon. Michael Deaver
Washington, D.C.

Hon. Elizabeth Hanford Dole
Washington, D.C.

Hon. Pierre S. duPont
Dover, Delaware

John Hoving
Cincinnati, Ohio

William J. Hybl
Colorado Springs, Colorado

David R. Jones
Nashville, Tennessee

Hon. Clifford P. Kelley
Chicago, Illinois

Arthur Reef
New York, New York

Dr. Olin Robison
Middlebury, Vermont

Hon. Donald Rumsfeld
Skokie, Illinois

Hon. Sarah Weddington
Washington, D.C.

Justin P. Wilson
Nashville, Tennessee

LEGAL COUNSEL

Stuart P. Ross
Washington, D.C.

T. Timothy Ryan, Jr.
Washington, D.C.

December 10, 1982

MEMORANDUM

PLEASE RESPOND BY DECEMBER 20TH:

TO: ACYPL Trustees

FROM: Thomas R. Hutson *th*

SUBJ: Draft Minutes of Annual Board Meeting

Enclosed is a draft of the Minutes of the October 10, 1982 Annual Meeting of the Board of Trustees of The American Council of Young Political Leaders, for your consideration and approval, or amendment.

Please indicate your approval, or otherwise, by
completing this Memorandum below, and returning it to
The ACYPL by December 20, 1982.

Many thanks, and best regards,

YES

NO



Draft Minutes approved as written



COMMENTS:

Michael H. Hutson
(Signature) (Date)

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

OCTOBER 10, 1982

BOARD OF TRUSTEES

Executive Committee

Chairman of the Board
Hon. Terry Sanford
Durham, North Carolina

President
Randal C. Teague
Washington, D. C.

Executive Vice President
Hon. W. Hodding Carter, III
Alexandria, Virginia

Vice-President
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Severin Beliveau
Augusta, Maine

Marjorie Craig Benton
Evanston, Illinois

Hon. Michael Deaver
Washington, D.C.

Hon. Elizabeth Hanford Dole
Washington, D.C.

Hon. Pierre S. duPont
Dover, Delaware

John Hoving
Cincinnati, Ohio

William J. Hybl
Colorado Springs, Colorado

David R. Jones
Nashville, Tennessee

Hon. Clifford P. Kelley
Chicago, Illinois

Arthur Reef
New York, New York

Dr. Olin Robison
Middlebury, Vermont

Hon. Donald Rumsfeld
Skokie, Illinois

Hon. Sarah Weddington
Washington, D.C.

Justin P. Wilson
Nashville, Tennessee

LEGAL COUNSEL

Stuart P. Ross
Washington, D.C.

T. Timothy Ryan, Jr.
Washington, D.C.

I. Call to Order

The Honorable Terry Sanford, Chairman, called to order the October 10, 1982 meeting of the Board of Trustees of the American Council of Young Political Leaders at 1:00 p.m. in the Conference Room of Hogan and Hartson at 815 Connecticut Avenue, N.W., Washington, D.C.

II. Call of Roll

Mr. Hutson took the roll and ascertained that the following Board Members were present:

Honorable Terry Sanford
Mr. Randal C. Teague
Mr. R. Spencer Oliver
Mr. Patrick Buchanan (by proxy)
Mr. Robert Carter (by proxy)
Honorable M. Peter McPherson (by proxy)
Mr. Robert E.B. Allen
Mr. Severin Beliveau (by proxy)
Honorable Michael Deaver (by proxy)
Honorable Elizabeth Dole (by proxy)
Mr. John Hoving
Honorable Clifford P. Kelley
Honorable Donald Rumsfeld (by proxy)
Honorable Sarah Weddington (by proxy)
Mr. Justin Wilson
Mr. Arthur Reef

The Honorable Hodding Carter, III and Mr. Robert Schmidt were later added to the roll.

Also present were: Mr. James J. O'Neill, Mr. Phil Keegan, Mr. Timothy Ryan, Mr. Joseph Fallon, Mr. Don Cogman and from the ACYPL Staff: Mr. Thomas R. Hutson, Ms. Denise O'Leary, Ms. Lynn Van Housen, Ms. Kim White, Mr. Gary Johnson and Ms. Jennifer Belasco.

III. Minutes

Governor Sanford called for additions or corrections to the minutes of the previous Board meeting held May 25, 1982, as reviewed by Mr. Teague. No revisions forthcoming at that time, the minutes were approved as presented.

426 C Street, N.E., Washington, D.C. 20002
Telephone 202/546-6010 Cable ACYPL

IV. Report on Status of Amendments to Bylaws

Mr. Timothy Ryan reported that the changes in the Articles of Incorporation and the amendments to the Bylaws of The ACYPL, including a provision increasing the number of members on the Board of Trustees from 24 to 30, have been duly executed as previously discussed and that by the next meeting will be in final form.

Mr. Reef inquired as to the reasons behind the provision raising the number of board members and brought out questions relating to qualifications for remaining on the Board and criteria for activity.

Mr. Teague responded that a June survey showed continued interest among the Republican Board members and expanding the Board was agreed upon as a means preferable to calling for resignations in order to elect new members.

Mr. Oliver added that the Democrats had no objections and suggested that at the next Board meeting the members may look for a means for Board members to resign gracefully.

Governor Sanford noted that the enlargement of the Board had already been duly adopted, and appointed Messrs. Teague and Oliver to form a committee to study the subject of Board membership and make policy recommendations.

V. Election of Additional Board Members to Fill Vacancies Created by Amendments to Bylaws

Governor Sanford called on Messrs. Teague and Oliver to present their nominations for the newly created vacancies on the Board of Trustees.

Mr. Teague nominated the following Republicans:

Mr. Don Cogman
Mr. Robert Understein
Ms. Joan Fleischmann Tobin

Mr. Oliver nominated the following Democrats:

Ms. Cissie Aidinoff
Mr. Charles Manatt
Mr. Philip Keegan

The Honorable Clifford Kelley moved that those nominees be elected. The motion was seconded and carried.

Mr. Teague presented the following nominations for the Republican Delegate Selection Committee:

Mr. Charles Black
Mr. Mitch Daniels

Mr. Oliver presented the following nominations for the Democratic Delegate Selection Committee:

Mr. Sam Poole
Mr. Joseph Fallon

Mr. Teague moved to elect the nominees. The motion was seconded and carried.

VI. Financial Report

Mr. Hutson gave a report on the current financial status of The ACYPL, noting that we anticipate a program budget surplus for fiscal years 1979 and 1980 and a slight cost overrun for fiscal 1980 which will be covered by anticipated savings on the Australia trip. Mr. Hutson informed the Board that USIA is closing out grants for previous years and that we would no longer be able to carry over any budget surplus from year to year.

According to Mr. Hutson, the International Visitors Program budget is currently running a comfortable surplus. He also added that a USIA audit of the ACYPL budget is expected and the bookkeeper is reviewing the grants in preparation for that audit.

Mr. Schmidt noted that there is some flexibility built into the program budgets. Mr. Teague pointed out the USIA "tightening up" policy on shifting funds between regions and Mr. Oliver inquired as to the 15% limit on program/administrative fund shifting. Mr. Hutson stated that this is no longer possible. Mr. Teague emphasized that USIA will require formal notification and documentation of shifts of funds.

Mr. Schmidt requested a report on the total amount of outside support provided The ACYPL. Mr. Hutson stated that we have received approximately \$7,400 in cash contributions and noted that the in-kind contributions probably total between 30,000 and 40,000 dollars.

Mr. Teague requested that in the future the Staff prepare information on private sector contributions in detail to the degree possible. Mr. O'Neill pointed out that such information would be useful in demonstrating increases of outside funding in coming years. Mr. Hoving suggested we ask for an estimate of the worth of in-kind contributions rather than detailed information and noted that such information might encourage potential donors. Mr. Schmidt agreed that we should list names of companies who have contributed even if we do not include dollar figures and further discussion indicated that any information we have would be helpful in the coming budget negotiations.

Mr. Oliver inquired as to what source would be tapped to cover a \$4,000 cost overrun in FY 82 Program budget. Mr. Hutson advised that we would probably not spend everything budgeted for the coming trips and would therefore cover it from this surplus.

Mr. Schmidt asked Mr. Hutson for a report on the private sector efforts and offered to work on the estimates.

VII. President's Report

Mr. Teague reported that since the activation of the Council in 1980 the group has begun to take its work in earnest and called on Mr. Cogman to give the Council report.

Mr. Cogman reported on behalf of himself and Sarah Weddington that they have taken steps to involve the Council members in three primary functions. These are: 1) nominations; 2) help with incoming delegations and 3) assistance on a strictly volunteer basis in expanding private sector funding of ACYPL programs. He noted that questionnaires sent out in September had produced a 20% rate of response thus far and that a follow-up letter was recently mailed. The questionnaires indicated interest in the financial committee shown by 14 of the respondents, interest in special events from 2 of the respondents, and nearly all respondents indicated their willingness to be involved with incoming delegations and a desire for regular communication.

Governor Sanford indicated concern at the 20% rate of response and Mr. Allen suggested a follow-up letter be sent after the elections. Mr. Allen asked about the number of Council members and it was reiterated that only about 75 members from each party have been selected so far and that there are an equal number of slots still available on the 300 member Council.

Mr. Cogman nominated the following Republicans to the Council:

Charles Hardwick
William Inglee
Robert Thibeault
Dennis Thomas
Wayne Thorburn

Mr. Hoving added Kenneth Blackwell to the nominees.

Mr. Oliver nominated the following Democrats to the Council:

Hon. Steny Hoyer
Hon. Charles Luken
Adonis Hoffman
Hon. John Plewa
Hon. Robert Steingut
James Rosapepe

Maeley Tom
Lanny Davis
Hon. Alan Karcher
Hon. Martin Reilly

Mr. Hodding Carter noted the low representation of women among the nominees and the following nominations were submitted:

Angela Buchanan (by Mr. Teague)
Jill Schuker (by Hodding Carter)
Carolyn Reed (by Mr. O'Neill)
Susan Meisinger (by Mr. Teague)
Hon. Mary Landrieu (by Mr. Oliver)
Judy Love (by Mr. Oliver)

In addition, Mr. George Becker was nominated by Mr. Hoving.

Mr. Teague moved that the nominations be adopted. Motion seconded and carried.

VII. Program Report for FY 1982

Mr. Hutson noted that with the closing out of grants from the past 4 years, this was an unusually active year with 14 outgoing delegations and 8 incoming delegations. Mr. Teague suggested that the Board look through Tab VII carefully and note the high quality of delegates and reported on the first joint meeting of the Democratic and Republican Selection Committees held prior to the Board meeting where the issues of minority participation and representative State participation were examined.

Mr. Hutson commented regarding exchanges with the Federal Republic of Germany on the success of the State Legislators delegation, the excellence of the Haus Rissen report by Mr. Becker, the importance of the additions of the Election Study Tours to Hesse and Bavaria, and the expansion of German participation in the U.S. Election Study Tour.

Mr. Oliver noted that the Germans turned to The ACYPL to set up a proposed exchange between staff members of the U.S. Congress and the Bundestag.

Mr. O'Neill added that the Ministry of Youth, Family and Health in Germany inquired about expanding exchanges and asked The ACYPL about the possibility of administering programs beyond those of young political leaders.

Mr. Hutson cited the proposed exchange for "grass roots" journalists and noted the change in policy with regard to staff travel and leadership by Board and Council members of delegations.

VIII. FY 1983 Budget Proposal

Mr. Teague called the Board's attention to Tab VIII and pointed out that the proposed budget reflected the priorities discussed at the October 1981 meeting. He noted that for a marginal amount of money a "satellite" country could be added to many of the trips without detracting from the main object of the visits and that the new agenda showed this concept of adding satellite countries. This is illustrated in the PRC-Taiwan proposal, although The ACYPL does not expect that program to remain as proposed.

Mr. Hutson reported on plans for next year's programs, mentioning specifically European exchanges, a special Central American program and Mr. Orfila's interest in ACYPL exchanges, and suggested changes in the format of the Department of State conference. Mr. Teague suggested we schedule a trip to South Africa only if we include black African countries and Mr. Oliver asked that Mr. Kelley lead the delegation to Africa.

Mr. Hutson reported on the Administrative Budget Proposal, noting the addition of 2 positions, that of Seminar-Conference Coordinator and that of Executive Secretary and Editor. Office rent and other administrative budget items were mentioned briefly. Mr. Schmidt moved to authorize the Executive Committee to act on behalf of the Board of Trustees in approving the budget. The motion was seconded and carried.

Mr. Hutson and Mr. Teague reported on the 2-month International Visitors programming and a short discussion of the advantages and disadvantages of programming individuals, including the effect on post cooperation and private sector assistance, followed.

IX. Adjournment

There being no further business, Governor Sanford entertained a motion for adjournment, which was seconded and approved unanimously at 4:15 p.m.

Respectfully submitted,

Robert S. Carter
Secretary, ACYPL

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

426 "C" Street, N.E.

Third Floor

Washington, D.C. 20002

Telephone: 202/546-6010

Cable: ACYPL

December 6, 1982

MEMORANDUM:

PLEASE RESPOND BY DECEMBER 20

TO: ACYPL Board of Trustees
FROM: Thomas R. Hutson, Executive Director *TH*
SUBJ: ACYPL Speakers Bureau

It has been suggested by several Trustees that The American Council of Young Political Leaders form a Speakers Bureau, for the purpose of providing corporate, civic, political and other groups with speakers on various topics, including of course international affairs.

With the ACYPL newsletter "NETWORK" at the printer and about to be distributed, and a combination brochure/case statement in the making, we will have some ready materials for the purpose of publicizing such a service.

We would appreciate your comments and suggestions about such a Bureau, desirably, by December 20th, which would then enable us to include this dimension of ACYPL activities in our brochure/case statement.

YES

NO



Do you endorse the idea of a Speakers Bureau for The ACYPL?



Would a Speakers Bureau conflict with the arrangements you already have?



Should a fee be charged by ACYPL for its speakers?



Would you be willing to serve as a speaker under this arrangement?



Comments:

I simply can't take on any more at the present time.

Michael A. Cleaver
(Name)

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

426 "C" Street, N.E.

Third Floor

Washington, D.C. 20002

Telephone: 202/546-6010

Cable: ACYPL

December 10, 1982

MEMORANDUM:

TO: ACYPL Board of Trustees

FROM: Thomas R. Hutson, Executive Director *jt.*

SUBJ: Private Sector Support: Avon Products, Inc.

Enclosed is a copy of a letter from Avon Products, Inc. with a contribution to The ACYPL International Exchange Opportunity Fund.

James O'Neill has also informed us that Avon is considering an additional grant of \$5,000.00 for support of ACYPL activities and programs in early 1983.

Congratulations to Jim for his leadership in fundraising.

Enclosure:
a/s

Avon Products, Inc., 9 West 57th Street, New York, N.Y. 10019

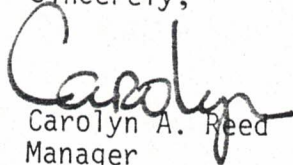
December 8, 1982

Mr. Tom Hutson
American Council of Young Political Leaders
426 C Street, N.E.
Washington, D.C. 20002

Dear Tom:

Enclosed please find a check in the amount of \$2,000 which is a contribution to your outstanding organization.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carolyn", written over the typed name.

Carolyn A. Reed
Manager
Government Affairs

CAR/mm
Enclosure

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

426 "C" Street, N.E.

Third Floor

Washington, D.C. 20002

Telephone: 202/546-6010

Cable: ACYPL

December 10, 1982

MEMORANDUM:

TO: ACYPL Board of Trustees
FROM: Thomas R. Hutson, Executive Director *tl*
SUBJ: ACYPL Board of Trustees List

Enclosed is a revised list of the Board of Trustees of The ACYPL for your information.

Please let us know if there are any corrections or additions.

enclosure:
a/s

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

426 "C" Street, N.E.

Third Floor

Washington, D.C. 20002

Telephone: 202/546-6010

Cable: ACYPL

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

BOARD OF TRUSTEES

EXECUTIVE COMMITTEE

CHAIRMAN OF THE BOARD

Hon. Terry Sanford
President
Duke University
Durham, North Carolina 22702
919/684-2424 (O)
919/684-6116 (R)

PRESIDENT

Randal C. Teague, Esq.
Vorys, Sater, Seymour & Pease
Suite 1111
1828 L Street, N.W.
Washington, D.C. 20036
202/822-8200 (O)
703/768-0768 (R)

EXECUTIVE VICE PRESIDENT

Hon. Hodding Carter
Journalist
211 South Asaph Street
Alexandria, Virginia 22314
703/549-3154 (O & R)

VICE PRESIDENT

Patrick J. Buchanan
Syndicated Columnist
1017 Savile Lane
McLean, Virginia 22101
703/790-1551 (O & R)

SECRETARY

Robert S. Carter
Chairman
D.C. Republican Committee
700 7th Street, S.W.
Room 828
Washington, D.C. 20024
202/822-9097 (O)
202/554-3637 (R)

TREASURER

Robert L. Schmidt
President
Communications Technology
Management, Inc.
6861 Elm Street
McLean, Virginia 22101
703/734-2724 (O)
703/827-0748 (R)

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-2-

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Development
320 21st Street, N.W.
Washington, D.C. 20523
202/632-9620 (O)
301/654-8547 (R)

R. Spencer Oliver
Staff Director and General Counsel
Commission on Security and Cooperation
in Europe
House Annex 2, Room 237
3rd and D Streets, S.W.
Washington, D.C. 20515
202/225-1901 (O)
202/986-1971 (R)

CO-CHAIR
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Don V. Cogman
Vice President for
Government Affairs
MAPCO -- Suite 820
1100 Connecticut Ave, NW
Washington, D.C. 20036
(202) 463-6555 (O)
(301) 251-1740 (R)

Hon. Sarah Weddington
3606 Appleton Street, N.W.
Washington, D.C. 20008
202/966-5798 (O & R)

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-3-

MEMBERS

Robert E.B. Allen
Streich, Lang, Weeks & Cardon
2100 First National Bank Plaza
P.O. Box 471
Phoenix, Arizona 85001
602/257-0999 (O)
602/952-0293 (R)

Hon. Martin Anderson
2900 O Street, N.W.
Washington, D.C. 20007

Severin Beliveau
Preti, Flaherty & Beliveau
1 Memorial Circle
Augusta, Maine 04330
207/623-5167 (O)

Hon. Michael Deaver
Assistant to the President
Deputy Chief of The White House
Staff
The White House
Washington, D.C. 20500
202/456-6475 (O)

Hon. Elizabeth Hanford Dole
Assistant to the President
for Public Liaison
The White House
Washington, D.C. 20500
202/456-2270 (O)

Hon. Pierre S. duPont
Governor of Delaware
Legislative Hall
Dover, Delaware 19001
302/736-4101 (O)

John Hoving
2550 M Street, N.W.
Suite 695
Washington, D.C. 20037
202/429-0120 (O)

William J. Hybl
President
El Pomar Investment Co.
10 Lake Circle
Colorado Springs, CO 80906
303/633-7733 (O)
303/473-3354 (R)

David R. Jones
Vice President for Development
Vanderbilt University
Nashville, TN 37203
615/322-2728 (O)
615/356-2063 (R)

Philip M. Keegan
Kupper Consultants
15 Stelton Road
Piscataway, New Jersey 08854
201/752-5600 (O)
201/762-9380 (R)

Charles T. Manatt
Chairman
Democratic National Committee
1625 Massachusetts Ave, NW
Washington, D.C. 20036
202/797-5900

Arthur Reef
Senior Consultant to the
Executive Office
AMAX, Inc.
200 Park Avenue
New York, New York 10166
212/867-5920 (O)
212/757-4175 (R)

Dr. Olin Robison
President
Middlebury College
Middlebury, Vermont 05753
802/388-3711 (O)
802/388-7091 (R)

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS
BOARD OF TRUSTEES

-4-

Hon. Donald H. Rumsfeld
President and Chief Executive
Officer
G.D. Searle Company
P.O. Box 1045
4711 Golf Road
Skokie, Illinois 60076
312/982-7100 (O)

Joan F. Tobin
President
Towbin Enterprises
Suite 380
1850 K Street, N.W.
Washington, D.C. 20006
202/466-5533 (O)
202/232-0220 (R)

LEGAL COUNSEL

Stuart P. Ross
Hogan & Hartson
815 Connecticut Avenue, NW
Washington, D.C. 20006
202/331-4709 (O)

Robert Understein
Understein & Associates
Certified Public Accountants
4520 East West Highway
The Bethesda Office Center
Suite 608
Bethesda, Maryland 20014
301/656-1060 (O)
301/652-4331 (R)

Justin P. Wilson, Esq.
Waller, Lansden, Dortch & Davis
2100 One Commerce Place
Nashville, TN 37219
615/244-6380 (O)
615/385-4304 (R)

T. Timothy Ryan, Jr.
Solicitor of Labor
Department of Labor
200 Constitution Avenue
S-2002
Washington, D.C. 20210
202/523-6884 (O)
202/523-7675 (O)

REPRESENTATIVE TO THE U.N. COMMUNITY

James J. O'Neill
General Counsel
Committee of Publicly Owned Companies
22 Thames Street
7th Floor
New York, New York 10006
202/732-0882 (O)
914/834-2982 (R)

ACYPL STAFF

-5-

Thomas R. Hutson
Executive Director
10404 Crestmoor Drive
Silver Spring, Maryland 20901
301/593-2625

Denise O'Leary
Senior Program Officer
2727 29th Street, N.W. #338
Washington, D.C. 20008

Kim White
Senior Program Officer
1830 17th Street, N.W. #303
Washington, D.C.
202/328-3010

Lynn Van Housen
Program Officer
9508 Emory Grove Road
Gaithersburg, Maryland 20877
301/948-7337

Tuula Sumpter
Administrative Assistant
1325 18th Street, NW. #807
Washington, D.C. 20036
202/659-9259

Beth Lipinski
Executive Assistant
3046 N Street, N.W.
Washington, D.C. 20007
202/338-6957

Vorys, Sater, Seymour and Pease

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Cable Vorysater

Writer's Direct Dial Number
(202) 822-8200

October 7, 1982

great!

To: Michael K. Deaver
The White House

From: Randal C. Teague

Re: Michelle Davis
Brazil, November 7/8-23

We have a particularly well organized American Council of Young Political Leaders ~~study tour to Brazil~~, departing the United States on November 7 or 8 and returning on November 23.

You have mentioned ~~Michelle Davis~~ to me several times in an "after the elections" context.

Would this study tour be appropriate?

If yes, if your staff could clear it with her and let me know, we will make her a delegate.

RCT:ms

*Returned to
R. Teague
10-12-82*

THE WHITE HOUSE

WASHINGTON

September 21, 1982

Dear Randy:

I would like Virginia Kim Hoggard, Staff Assistant to the Press Secretary, to be considered as one of the delegates of The American Council of Young Political Leaders for the November, 1982 trip to Hungary, Romania, Austria and Greece.

Any consideration that can be given to Kim would be appreciated.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

Mr. Randall Teague
Vorys, Sater, Seymour and Pease
Suite 1111
1828 L Street, N.W.
Washington, D.C. 20036

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

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Robert S. Carter
Washington, D.C.

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Robert L. Schmidt
McLean, Virginia

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Bethesda, Maryland

Co-Chair
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Dr. Olin Robison
Middlebury, Vermont

Hon. Donald Rumsfeld
Skokie, Illinois

Hon. Sarah Weddington
Washington, D.C.

Justin P. Wilson
Nashville, Tennessee

LEGAL COUNSEL

Stuart P. Ross
Washington, D.C.

T. Timothy Ryan, Jr.
Washington, D.C.

September 20, 1982

Hon. Sarah Weddington
3606 Appleton Street, N.W.
Washington, D.C. 20008

Dear Sarah:

On behalf of the other members of the Board of Trustees of The American Council of Young Political Leaders, I want to express sincere appreciation for your generous contribution to the International Exchange Opportunity Fund of The ACYPL.

As you know, this fund is used to support program and administrative costs which are beyond the means of the grants we receive from other sources, and is an essential element to the growth of our private sector development program.

Enclosed is a copy of the tax exempt statement, along with a receipt in the amount of \$500.00.

Again, many thanks for your continuing support and assistance,

Sincerely,



Thomas R. Hutson
Executive Director

Enclosures:
Tax Exempt Statement
Receipt

426 C Street, N.E., Washington, D.C. 20002
Telephone 202/546-6010 Cable ACYPL

TR
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B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR
Audit Division
P.O. Box 538
Baltimore, Maryland 21203
DEC 19 1966

IN REPLY REFER TO
Form L-178
210:EO

The American Council of
Young Political Leaders
1616 H Street, N.W.
Washington, D.C. 20006

PURPOSE Educational	
ADDRESS INQUIRIES & FILE RETURNS DISTRICT DIRECTOR OF INTERNAL R Baltimore, Maryland	
FORM 990-A RE- QUIRED ☒ YES ☐ NO	ACCOUNTING PE- RIOD December 31

Gentlemen:

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

Irving Machiz
Irving Machiz
District Director

Vorys, Sater, Seymour and Pease

Arthur I. Vorys
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Lowry F. Sater
1867-1935
Augustus T. Seymour
1873-1926
Edward L. Pease
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September 9, 1982

Writer's Direct Dial Number
(202) 822-8200

To: T. R. Hutson
ACYPL

From: R. C. Teague

Re: Brasil
Novembro 7/8-23

File

The Republican delegate selection committee has agreed upon three of the four Republic delegates on the ACYPL study tour of Brasil on the captioned proximate dates, and the staff should commence work with them with respect to passports, visas, etc.:

1. Hon. Bob Kustra (Nom: Mr. Rumsfeld)
Illinois State Representative
Room 404 Des Plaines Civic Center
1420 Miner Street
Des Plaines, Illinois 60016
(Telephone number through Mr. Rumsfeld's office)
2. Hon. Randall S. Knox (Nom: Mr. Rumsfeld)
Wisconsin State Representative
28 Milwaukee Avenue W.
Ft. Atkinson, Wisc. 53538
(Same)
3. Mr. Marc L. Holtzman (Nom: Mr. Deaver)
Campaign Director
Scranton for Lieutenant Governor Committee
33 Sahara Drive
Kingston, Pa. 18704
(215) 691-8343

I anticipate the selection of the four delegate within the next ten days.

RCT:ms

cc: Messrs. Rumsfeld & Deaver
Messrs. Kustra, Knox and Holtzman

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Writer's Direct Dial Number

(202) 822-8200

Send proxy

September 9, 1982

To: Republican Trustees
American Council of Young Political Leaders

From: Randal C. Teague

Re: Trustees Meeting, October 10
Re-Election and Proxy Matters

By Notice dated July 26, we informed all Trustees that the Annual Meeting would be held in Washington on Sunday, October 10, beginning at 1 o'clock and that additional details would follow.

It is our expectation that the meeting will adjourn by 4 o'clock and that we can communicate the exact location of the meeting by the beginning of next week.

The agenda will include the following matters:

1. Re-election of trustees; election of new trustees,
2. Election of Republican Co-Chair of the Council and additional Council members; report on Council activities
3. Budget and related program, including USIA private sector and international visitors programs, private sector fund-raising by Trustees and Council members, additional plans in that regard, the delegation schedule, etc.

It is doubtful that we will have final USIA action on the proposed FY83 budget request by October 10, but we should have sufficient tentative information to discuss both Government and private sector funding and program priorities.

Re-elections and elections. By written, mail vote, the Trustees have approved the proposed amendments to the by-laws to increase the number of trustees from twenty-four (24) to thirty (30). In addition, as always, there may be present Trustees whose pressures and priorities result in requests not to stand for re-election. In any instance, each political

Page 2

party will be electing three (3) additional members.

It would be helpful, in advance of the meeting, to know of any requests not to stand for re-election. Additional vacancies known in advance would help in the rational consideration of additional talents to bring to the board. If you know that you do not wish to stand for re-election, would you please let me know at the earliest possible date.

Proxies. The inevitable consequence of expanding the board of trustees from 24 to 30 is to increase the requirement of a quorum from 13 to 16, and with the heavy time demands upon our trustees, meeting a quorum in personam is sometime difficult. If you know, or even suspect, that you will not be able to attend the October 10 meeting, would you please complete the enclosed proxy, customarily to M. Peter McPherson, and return to me. If you do then attend, your personal attendance, of course, revokes the proxy.

I hope to see you on October 10.

RCT:ms

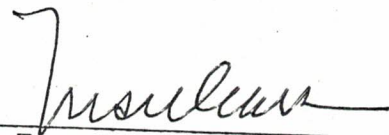
Enc.

P R O X Y

AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

To: () M. Peter McPherson, Trustee, or
 () _____, Trustee.

In my absence from the Annual Meeting of the Corporation on October 10, 1982, I hereby convey to you by this Proxy all my power to vote and to act at such meeting in my stead.



Trustee

Date:

Please return to:

Randal C. Teague
Vorys Sater Seymour & Pease
Suite 1111
1828 L Street, N.W.
Washington, D. C. 20036

*Recd
9-15-82
Poye*

Vorys, Sater, Seymour and Pease *file*

Arthur I. Vorys
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Cable: Vorysater

August 13, 1982

Writer's Direct Dial Number

(202) 822-8200

To: Republican Trustees
American Council of Young Political Leaders

From: Randal C. Teague

Re: ACYPL Staff Additions

I am pleased to inform you that Ms. Kim White, a research assistant in the speechwriting shop at the White House, will be joining our ACYPL staff as a senior program officer in the conventional trip delegations area on September 7, and that Ms. Marybeth Lipinski, an international business and finance specialist, will be joining the staff as a program assistant in the new, international visitors program area on August 16,

Ms. White was recommended initially by Mr. Dana Rohrabacher at the White House, and Ms. Lipinski was recommended initially by Mr. Bruce Weinrod, director of foreign policy studies, The Heritage Foundation.

We are looking forward to both joining us. They join our executive director, Thomas R. Hutson, our other senior program officer, Denise O'Leary, our program officer, P. Lynn VanHousen, and the other IVP programmer Gary W. Johnson.

If you're counting, that's four Republicans and three Democrats.

RCT:ms
Atts.(2)

S

KIM MELANIE WHITE

1830 17th St., N.W., #303
Washington, D.C. 20009
(202) 328-3010
(202) 456-2961

EDUCATION: STANFORD UNIVERSITY
9/77--6/81 A.B. in International Relations. Concentration in coursework in Latin American Studies, economics, languages.

6/79--6/80 UNIVERSIDADE DE SAO PAULO, BRASIL
All coursework in Portuguese, including agrarian sociology, rural communications and contemporary Brazil.

EXPERIENCE: Secretary/Research Assistant, The White House
2/82-- Helped Presidential Speechwriters prepare and research drafts and produced final copy for speeches of President Reagan.

1--6/79 Research/Administrative Assistant, Hoover Institution on War, Revolution and Peace, Stanford University
9/80-11/81 Assisted in editing and research for Senior Research Fellow and Public Affairs Coordinator of Hoover Institution. Specialized in fields of Latin American studies, foreign policy and political theory.

10/78--6/79 Librarian, Cubberley Education Library, Stanford University
General librarian duties; was promoted to Assistant to Acquisitions Director, handling many of the library's administrative duties.

OTHER
EXPERIENCE: English Program Coordinator. Planned, taught and evaluated English class for agricultural exchange program in Brazil.
English Teacher. Taught English at Brazilian high school in Sao Paulo, also at Berlitz School of Languages and Inlingua School of Languages in Palo Alto, California.
Translator. Translated promotional material from Portuguese to English for Brazilian agricultural cooperative.
Farm Hand. Duties included maintenance and operation of equipment, livestock care and general labor on family farm.

PERSONAL
DATA: Born August 6, 1959 in Dodge City, Kansas.
Height: 5'6" Weight: 125 lbs.

ADDITIONAL
INFORMATION: Fluent in Spanish and Portuguese, some French.
Extensive travel in Brazil, Mexico and France.

REFERENCES: Dr. Charlene Seifert, Hoover Institution, Stanford, CA.
Prof. Robert Wesson, Hoover Institution, Stanford, CA.
Mari Maseng or Ben Elliott, The White House, Washington, DC.

Marybeth Lipinski
3046 N Street, N.W.
Washington, D.C. 20007
(202) 338-6957

EDUCATION

- M.B.A. International Business and Finance, George Washington University, Washington, D.C. (December 1982)
- B.A. French, Sweet Briar College, Sweet Briar, Virginia (1978)
Junior Year Abroad Program (Paris, France) 1976-1977

CAPABILITIES

- Critique and analysis of financial statements
- Analysis and interpretation of market research data
- Research issues at Government Agencies and on Capitol Hill
- Work effectively with foreign clientele

ACHIEVEMENTS

- Coordinated weekly preparation of newsletter publication
- Tracked energy and trade legislation in U.S. Congress
- Developed and analyzed market research for a personal business venture
- Organized recruitment procedure of law clerks and associates

EXPERIENCE

Administrative Assistant to Director of Gas Distributors Information Service, Dilworth, Paxson, Kalish & Kauffman, Washington, D.C.: preparation of weekly newsletter reporting on natural gas regulations from the Federal Energy Regulatory Commission. This required maintaining current files of each case, interfacing with printers, executives in natural gas industry and FERC officials; established system for first issue, aided in design and layout of first issue. (Summer 1981)

Research Assistant Cladouhos & Brashares, Washington, D.C.: worked with attorney and legislative analyst on automobile recall, energy and antitrust issues. These duties required some attendance at Committee hearings, interfacing with House and Senate staff, obtaining reports, studies and documents from government agencies, Capitol Hill sources, federal and civil courts. Involved work under pressure with frequent short deadlines. (1979-1981)

Legal Secretary Coudert Brothers, Washington, D.C.: assisted associate attorney in international banking issues, international real estate transactions, incorporation procedures, required extensive overseas correspondence with branch offices and foreign clients; involved numerous requests for documents from international agencies in Washington. (1978-1979)

References Available Upon Request