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THE WHITE HOUSE
WASHINGTON

February 3, 1984

MEMORANDUM FOR: MICHAEL K. DEEVER
 MICHAEL A. MCMANUS, JR.

FROM: FREDERICK J. RYAN, JR. *FJR*

SUBJECT: Presidential Scheduling Themes February-April 1984

I. GENERAL OBSERVATIONS

In this memo, a Presidential Scheduling theme is defined as a specific period of time ranging from two to seven days. During that period the President would participate in a series of events relating to the same issue or constituency group. Through this concentrated effort, along with surrogate assistance before, during and after each theme, we will successfully be able to dramatize the President's interest in a particular issue or constituency.

Depending on the specific issue or group, the length of the theme and frequency of follow-up will vary. This memo includes Richard Wirthlin's recommendations as to the frequency of each particular theme. He has strongly cautioned us to avoid any regular patterns or duration of the themes as he feels it could lead to negative press comments.

II. SPECIFIC THEMES

1. Education

This theme begins with the President's address to Eureka College on February 6 and continues with his speech to the Association of Secondary School Principals in Las Vegas on February 7. While the President is on the Ranch, February 8-10, surrogates should be speaking at major education forums and "education" talking points should be included in speeches by other surrogates throughout the country.

A follow-up on the education theme could take place on February 27 during the President's address to the Nation's governors. He could speak about the importance of local control over education and complement the fine programs that have been enacted by the Governors of Tennessee, Texas, Virginia, etc. Further follow-ups on the education theme could take place in May and June during the commencement season.

2. Crime

The crime theme could be kicked off by a ceremony for Crime Prevention Week on February 13. It could continue through February 15 with a Presidential visit to a "Neighborhood Watch" group in Fairfax, Virginia, which has dramatically cut the level of burglaries and other crimes in their community. This would also be accompanied by surrogate activities throughout the country.

The President could follow up on the crime theme in his comments to the National Alliance of Senior Citizens on February 29. Crime is an important issue to this constituency, particularly elderly women.

3. Women's Issues

Richard Wirthlin suggested that we pursue the women's theme on a regular, but low-key basis. The women's theme would begin on February 15 with the Susan B. Anthony Dinner. It would continue through the Luncheon with Elected Women Officials on February 17 and could be the subject of the President's radio talk on Saturday, February 18.

This theme would be followed up on at the March 1 address to the American Legion Women's Auxiliary, the Luncheon with Elected Women Officials on March 2, the Girl Scouts Anniversary Luncheon on March 9, and the Lunch with Elected Women Officials on March 12.

Following a two week period of inactivity on the women's theme, we would have a major event with the address to the "Women in Business" Conference in New York on April 5. Again, there would be a coordinated surrogate program during these key periods.

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We could follow up on this theme by attending one of the Space Shuttle launches in the months ahead. Space exploration could also be a good subject for a commencement address in May or June.

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This important constituency must be approached carefully because of the anti-nuclear attitudes of its leadership. A subtle touch with this constituency might be a courtesy call on the new Cardinal during the President's March 6 trip to New York.

When we reach out to Irish and other ethnic groups we will be following up on this theme. A good event to reach the Catholic community as a separate group would be the Knights of Columbus convention in Denver, Colorado on August 7-9.

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Americans as a separate group, but St. Patrick's Day is one of them. This theme would begin with Prime Minister FitzGerald's visit on March 16 and the Luncheon with prominent Irish-Americans. Since St. Patrick's Day actually falls on a Saturday, it would be an excellent subject for the President's radio talk.

We will be following up on this theme with the President's visit to Ireland in June.

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Richard Wirthlin's guidance with respect to environmental issues is to do them when there is a "natural hook." March 19 presents such an opportunity as it is the beginning of "National Wildlife Week." I suggest that we begin this theme with a kick-off ceremony in the Rose Garden. On March 21, the President could visit the Chesapeake Bay, a clean-up site mentioned in the State of the Union. The theme could then be the subject of the President's radio talk on March 24, and could conclude with his address to the American Wildlife Conference in Boston on March 26.

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I would also recommend that the President and Mrs. Reagan attend church services in California on Easter Sunday prior to their departure for China.

III. CONCLUSION

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Proposed & Tentative for Administrative Use Only — First Lady — Away from White House — Tentative			1	2	3	4
THEME: EDUCATION	Eureka College Address	Natl Assn of Secondary School Principals	Surrogate Activity	Surrogate Activity	Surrogate Activity	
6 President's B'day	7	8	9	10	11	ON
ON	ON	ON	ON	ON	ON	ON
Lincoln's B'day	13	14 Valentine Day	15	16	17	18
ON	ON	ON	ON	ON	ON	ON
THEME: CRIME	Ceremony for Natl Crime Pre- vention Week	Visit Neighbor- hood Watch Pro- gram (Fairfax)	THEME: WOMEN Susan Anthony Dinner	Elected Women GOP Officials	Radio Talk on Women	
20 G. W. B'day Observed	21 Washington B'day	22	23	24	25	
ON	ON	ON	ON	ON	ON	ON
27	28	29				
ON	ON	ON				
Signing Ceremony for Space Launch Vehicles	EDUCATION follow up: Address to Natl Governors	CRIME follow-up: Drop by Natl Alliance of Senior Citizens				
THEME: SPACE Radio Talk on Space Explora- tion						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Proposed & Tentative For Administrative Use Only N — First Lady * — Away from White House T — Tentative 4 Wedding Anniv.				1 THEME: WOMEN'S ISSUES Address American Legion Women's Auxiliary	2 Lunch with GOP Elected Officials	
5		6 CATHOLIC event: Courtesy call on NY Cardinal	7	8	9 WOMEN'S theme follow-up: Girl Scout's Anniv Luncheon	10
11	12 WOMEN'S theme follow-up: Lunch with GOP Elected Women	13	14	15	16	17 St. Patrick's Day
18	19 THEME: ENVIRONMENT Kick-Off Natl Wildlife Week	20	21	22	23 THEME: IRISH Meeting with PM Fitzgerald Lunch with promi- nent Irish Ameri- cans	24
25	26 Address to North American Wildlife Conference (Boston, MA)	27	28	29	30	31
		THEME: ECONOMIC RECOVERY Address Indepen- dent Insurance Agents		Visit to the Chesapeake Bay	Visit reopened plant	Radio Talk on the environment
						Radio Talk on Economic Recovery

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 April Fools Day	2	3	4	5 WOMEN'S THEME Follow-up: New York Business Women's Assn CATHOLIC event: Catholic Parents Dinner	6	7
	9 THEME: HISPANIC Briefing for Cuban-American Leaders	10 State Visit of Blanco of the Dominican Republic	11 Briefing for Puerto Rican Leaders	12 Interview with SIN	13	14
	16 ECONOMIC RECOVERY Follow-up: Tax Event	17	18	19	20	21
	23	24	25	26	27	28
THEME: TRADITION VALUES. Church Services	30					

Proposed & Tentative
for Administrative Use Only
N — First Lady
* — Away from White House
T — Tentative

Issue: 2/2/84 12:00 noon

The President's Schedule						
FEBRUARY 1984						
Issue: 2/2/84 12:00 noon						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Proposed & Tentative or Administrative Use Only						
First Lady Away from White House Tentative						
5 N★ Camp David	6 PRESIDENT'S BIRTHDAY N★ 9:05 To Dixon, IL for Hometown Events N★ 2:45 To Eureka, IL. N★ Address Eureka College (TIME Mfg.) ★ 6:50 To Las Vegas, NV.	7 ★ Las Vegas ★ Address Natl. Assoc. of Secondary School Principals ★ Luncheon w/Nevada GOP ★ To California	8 N★ Ranch	9 N★ Ranch	10 N★ Ranch	11 N★ Ranch ★ 9:06 Radio Talk
N Rel. to WH 9:00 Phone call to Dixon, IL. Fundraiser	★ 6:50 To Las Vegas, NV.	★ To California				
ON WASHINGTON D.C.	ON LAS VEGAS	ON RANCH	ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON CAMP DAVID	ON CAMP DAVID
12 LINCOLN'S B-DAY ★ AM Rel. to Washington	13 10:45 Observance of Natl. Crime Prev. Week 11:00 Hussein Briefing 11:30 Mig w/Kling Hussein 12:15 Lunch w/Hussein 1:30 Depart Simls. 2:00 Inv. Briefing 2:30 Knight-Ridder Interview 4:30 Private Mig.	14 VALENTINES DAY T 11:00 NSC 1:45 Photo w/Easter Seal Child 2:00 Cabinet Time 4:00 Mig. w/Neil Kinnock, British Labor Party Leader 4:30 Sporting Ekst. Briefing 5:00 H-Hold	15 9:00 Sporting Bkfst. 11:45 Photo w/United Way Chairman 1:30 Mig. w/Secy. Shultz Visit Neighbor- hood Watch Program ★ 9:15 Susan B. Anthony B-Day Event	16 11:45 Dropby ECAT Briefing 12:00 Lunch w/VP 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 5:00 Taping Session	17 11:00 NSC 12:00 Lunch w/ Elected GOP Women Officials 7:00 Princess Grace Foundation Reception	18 12:06 Radio Talk ON WOMEN N★ 7:45 Princess Grace Foundation Benefit B-Tie
ON WASHINGTON D.C.	ON LAS VEGAS	ON RANCH	ON RANCH	ON RANCH	ON RANCH	ON RANCH
19 ON WASHINGTON D.C.	20 WASHINGTON'S B-DAY OBSERVED Congress Reconvenes HOLD	21 T 9:30 GOP Leadership 11:00 NSC 12:00 Issues Lunch 1:30 Dropby Mig. Comm. on Security & Economic Assistance HOLD AFTERNOON	22 WASHINGTON'S B-DAY 1:30 Mig. w/Secy. Shultz HOLD AFTERNOON AND EVENING	23 ON WASHINGTON D.C. 11:00 School Discipline Mig. 11:45 Dropby Big. for Asian Americans Lunch with Magazine Publishers 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time	24 ON WASHINGTON D.C. 11:00 Muldoon Briefing 11:30 Mig. w/P.M. Muldoon of New Zealand 12:15 Lunch with Muldoon 1:30 Depart. Sims. 1:45 Mig. w/Secy. Shultz	25 TN★ Camp David ★ 12:06 Radio Talk ON SPACE exploration
ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.
26 TN★ Camp David	27 11:00 Address to the Nation's Governors 12:00 Issues Lunch 1:30 Sign. Care. Launch Vehicle Order 4:20 Inv. w/Military Journals 4:30 Cong. Photo Time Address Natl Governors ON WASHINGTON D.C.	28 ON WASHINGTON D.C. 9:30 Kirchschaeger Briefing 10:00 Arrival-Pres. Kirchschaeger of Austria 10:30 Mig. with Kirchschaeger 2:00 Cabinet Time 5:00 H-HOLD 7:15 State Dinner (B-TIE)	29 ON WASHINGTON D.C. 11:30 Mig. w/House GOP Whip Organization 1:00 Dropby Briefing Natl. Alliance of Senior Citizens 1:30 Mig. w/Secy. Shultz			
ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.	ON WASHINGTON D.C.			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Proposed & Tentative For Administrative Use Only N — First Lady N — Away from White House T — Tentative				1 11:00 Address American Legion Women's Aux. 12:00 Lunch w/VP 1:30 Mfg. w/P.M. of Morocco 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time	2 9:45 Pres. Kountche of Niger 11:00 NSC 12:00 Lunch with Elected GOP Women Officials 1:45 Mfg. w/Secy. Shultz	3 TN★ To Camp David ★ 12:06 Radio Talk
4 Wedding Anniversary TN★ Camp David	5 11:00 Kohl Briefing 11:30 Mfg. w/FRG Chan. Kohl 12:15 Luncheon w/Kohl 1:30 Depart. Slims. 3:15 Address to Natl. League of Cities	6 9:30 GOP Leadership 11:00 NSC Alt. To Columbus, Ohio ★ Approx. 2:00 Address Natl. Assoc. of Evangelicals CC on Bishop NNNY To New York 7:00 Attend GOP Fundraiser Rel. to Washington ON WASHINGTON D.C.	7 Ash Wednesday 11:15 Dropby Brl. for State AG Officials 11:30 Briefing 12:00 Lunch with Business Editors 1:30 Mfg. w/Secy. Shultz	8 12:00 Lunch w/VP 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 5:00 Reced. f/Natl. Newspaper Assoc.	9 TN★ Eve. Dropby CPAC Dinner ON WASHINGTON D.C.	10 TN★ Camp David ★ 12:06 Radio Talk ON CAMP DAVID
TN Rel. to WH	★ 12:00 Lunch with Elected GOP Women Officials 2:00 Issues Briefing Meeting 5:00 Taping Session	13 9:30 BI-Part Leadership ★ 11:30 Address United Jewish Appeal Leadership Conf. 5:00 H-Hold	14 11:00 Soares Briefing 11:30 Mfg. w/P.M. Soares of Portugal 12:15 Luncheon w/Soares 1:30 Depart. Slims. 1:45 Mfg. w/Secy. Shultz	15 12:00 Lunch w/VP 1:30 Dropby Briefing Puelo Rician Leaders	16 ON CAMP DAVID 11:00 Fitzgerald Briefing 11:30 Mfg. w/P.M. Fitzgerald of Ireland 12:00 Lunch w/P.M. Fitzgerald & Prominent Irish Americans 1:30 Depart. Slims. 2:00 Mfg. w/Secy. Shultz TN★ To Camp David ON CAMP DAVID	17 ON CAMP DAVID ★ 12:06 Radio Talk On St. Patrick's Day Patrick's Day TN★ Camp David
ON WASHINGTON D.C.	12 ON WASHINGTON D.C.	13 ON WASHINGTON D.C.	14 ON WASHINGTON D.C.	15 ON WASHINGTON D.C.	16 ON CAMP DAVID	17 ON CAMP DAVID
TN★ Camp David	19 11:45 Dropby Big. 1/Cuban-Amer. Leaders 12:00 Issues Lunch 2:00 Cabinet Time 4:00 HOLD-DENT Kick-off Natl Wildlife Week	20 ON WASHINGTON D.C. Natl. Agriculture Day T 11:00 NSC ★ 1:30 Visit Congress Heights School 4:00 Inv. Briefing 4:30 NY Times Inv.	21 ON WASHINGTON D.C. Spring Begins 1:30 Mfg. w/Secy. Shultz Visit Cheasa- peak Bay	22 ON WASHINGTON D.C. 9:30 Millerrand Big. 10:00 Arrival-Pres. France 10:30 Mfg. w/VP 12:00 Lunch w/VP 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 7:15 State Dinner B-Tile	23 TN★ To Camp David ON CAMP DAVID 11:00 NSC 11:45 Dropby WH Management Conference 12:00 Lunch w/TKE 1:30 Mfg. w/Secy. Shultz	24 ON CAMP DAVID ★ 12:06 Radio Talk ON Environment ON CAMP DAVID
ON WASHINGTON D.C.	18 ON WASHINGTON D.C.	19 ON WASHINGTON D.C.	20 ON WASHINGTON D.C.	21 ON WASHINGTON D.C.	22 ON WASHINGTON D.C.	23 ON CAMP DAVID
25 ON WASHINGTON D.C.	26 12:00 Medal of Freedom Luncheon 2:00 Issues Briefing Add Note: American Wildlife Conf N★ 6:00 Attend INSC Inner Circle Receptl.	27 ON WASHINGTON D.C. ★ 11:00 Address Independent Ins. Agents of America HOLD AFTERNOON 5:00 H-Hold	28 ON WASHINGTON D.C.	29 12:00 Lunch w/VP Visit reopened plant 4:00 Personnel Time 4:30 Admin. Time	30 ON WASHINGTON D.C. T 11:00 NSC 1:30 Mfg. w/Secy. Shultz TN★ To Camp David	31 ON WASHINGTON D.C. TN★ Camp David ★ 12:06 Radio Talk ON Economic Recovery
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8 TN★ Camp David	9 12:00 Issues Lunch Briefing for Cuban American Leaders ★ Eve. Attend Ford's Theatre ON WASHINGTON D.C.	10 9:30 Blanco Briefing 10:00 Arrival-Pres. Blanco of Dominican Republic 10:30 Mtg. w/Blanco 5:00 H-Hold 7:15 State Dinner B-Tie ON WASHINGTON D.C.	11 1:30 Mtg. w/Secy. Shultz Briefing for Puerto Rican Leaders ON WASHINGTON D.C.	12 ★ Interview with SIN 12:00 Lunch w/VP 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 5:00 NRCC Reception ON WASHINGTON D.C.	13 11:00 Prem. Briefing 11:30 Mtg. w/PM Prem. of Thailand 12:15 Lunch w/Prem. 1:30 Depart Stms. 1:45 Mtg. w/Secy. Shultz ★ EVE. White House Correspondents Dinner ON WASHINGTON D.C.	14 ★ 12:06 Radio Talk TN★ Congress Recess TN★ To Camp David ON CAMP DAVID
15 TN★ Palm Sunday Camp David	16 Tax Event 12:00 Issues Lunch 4:00 HOLD-OPTH ON WASHINGTON D.C.	17 Passover Begins 11:00 NSC 2:00 Cabinet Time 5:00 Taping Session ON WASHINGTON D.C.	18 1:30 Mtg. w/Secy. Shultz 5:00 H-HOLD ON WASHINGTON D.C.	19 ★ Depart for California ON WASHINGTON D.C.	20 ★ Ranch ★ Good Friday ON WASHINGTON D.C.	21 ★ Ranch ★ 9:06 Radio Talk ON CAMP DAVID
22 TN★ Easter Church Services ★ Depart for Hawaii	23 Congress Reconvenes ★ Hawaii	24 ★ Depart for China	25 ★ China	26 ★ China	27 ★ China	28 ★ China ★ TBD Radio Talk ON RANCH
29 ON HAWAII	30 ON HAWAII	ON CHINA	ON CHINA	ON CHINA	ON CHINA	ON CHINA
ON CHINA	ON CHINA					Proposed & Tentative For Administrative Use Only N—First Lady ★—Away from White House T—Tentative

THE WHITE HOUSE
WASHINGTON



TO: JAB

FROM: MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

☐ Information

☒ Action

*Let me know if you
have any comments
or questions on this
Schedule and Communication
plan.*

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file here

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Proposed & Tentative for Administrative Use Only — First Lady — Away from White House — Tentative						
ON 6 THEME: EDUCATION	ON 7 President's B'day Eureka College Address	ON 14 Valentine Day Natl Assn of Secondary School Principals	ON 8 Surrogate Activity	ON 9 Surrogate Activity	ON 10 Surrogate Activity	ON 11
ON 13 Lincoln's B'day THEME: CRIME	ON 20 G. W. B'day Observed Ceremony for Natl Crime Pre- vention Week	ON 21 Washington B'day	ON 15 Visit Neighbor- hood Watch Pro- gram (Fairfax) THEME: WOMEN Susan Anthony Dinner	ON 16	ON 17 Elected Women GOP Officials	ON 18 Radio Talk on Women
ON 27	ON 28 Signing Ceremony for Space Launch Vehicles EDUCATION follow up: Address to Natl Governors	ON 29 CRIME follow-up: Drop by Natl Alliance of Senior Citizens	ON 22	ON 23	ON 24	ON 25 THEME: SPACE Radio Talk on Space Explora- tion

MARCH 1984

The President's Schedule

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Proposed & Tentative For Administrative Use Only N — First Lady ★ — Away from White House T — Tentative				1 THEME: WOMEN'S ISSUES Address American Legion Women's Auxillary	2 Lunch with GOP Elected Officials	3
4 Wedding Anniv.	5	6 CATHOLIC event: Courtesy call on NY Cardinal	7	8	9 WOMEN'S theme follow-up: Girl Scout's Anniv Luncheon.	10
11	12 WOMEN'S theme follow-up: Lunch with GOP Elected Women	13	14	15	16 THEME: IRISH Meeting with PM FitzGerald Lunch with promi- nent Irish Ameri- cans	17 St. Patrick's Day Radio Talk on St. Patrick's Day
18	19 THEME: ENVIRONMENT Kick-Off Natl Wildlife Week	20	21 Visit to the Cheasapeake Bay	22	23	24 Radio Talk on the environment
25	26 Address to North American Wildlife Conference (Boston, MA)	27 THEME: ECONOMIC RECOVERY Address Indepen- dent Insurance Agents	28	29 Visit reopened plant	30	31 Radio Talk on Economic Recovery

HOW

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 April Fools Day	2	3	4	5 WOMEN'S THEME follow-up: New York Business Women's Assn CATHOLIC event: Catholic Parents Dinner	6	7
8	9 THEME: HISPANIC Briefing for Cuban-American Leaders	10 State Visit of Blanco of the Dominican Republic	11 Briefing for Puerto Rican Leaders	12 Interview with SIN	13	14
15	16 ECONOMIC RECOVERY follow-up: Tax Event	17	18	19	20	21
22	23 THEME: TRADITION VALUES Church Services	24	25	26	27	28
29	30					

DAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
& Tentative Administrative Use Only Lady y from White House Rel. to WH 9:00 phone call to Dixon, IL. Fundraiser WASHINGTON D.C. 13 10:45 Observance of Natl. Crime Prev. Week 11:00 Hussein Briefing 11:30 Mig. w/King Hussein 12:15 Lunch w/Hussein 1:30 Depart Stms. 2:00 Inv. Briefing 2:30 Knight-Ridder Interview 4:30 Private Mig. ON WASHINGTON D.C. 20 WASHINGTON'S B-DAY OBSERVED Congress Reconvenes HOLD WASHINGTON D.C. 27 WASHINGTON D.C. 11:00 Address to the Nation's Governors 12:00 Issues Lunch 1:30 Sign. Care Launch Vehicle Order 4:20 Inv. w/ Military Journals 4:30 Cong. Photo Time Address Nat'l Governors Rel. to WH 7:15 Governor's State Dinner (B-Tie) WASHINGTON D.C.	6 PRESIDENT'S BIRTHDAY N★ 9:05 To Dixon, IL. for Hometown Events N★ 2:45 To Eureka, IL. N★ Address Eureka College (TIME Mag.) ★ 6:50 To Las Vegas, NV. ON LAS VEGAS 13 10:45 Observance of Natl. Crime Prev. Week 11:00 Hussein Briefing 11:30 Mig. w/King Hussein 12:15 Lunch w/Hussein 1:30 Depart Stms. 2:00 Inv. Briefing 2:30 Knight-Ridder Interview 4:30 Private Mig. ON WASHINGTON D.C. 20 WASHINGTON'S B-DAY OBSERVED Congress Reconvenes HOLD WASHINGTON D.C. 27 WASHINGTON D.C. 11:00 Address to the Nation's Governors 12:00 Issues Lunch 1:30 Sign. Care Launch Vehicle Order 4:20 Inv. w/ Military Journals 4:30 Cong. Photo Time Address Nat'l Governors Rel. to WH 7:15 Governor's State Dinner (B-Tie) WASHINGTON D.C.	7 ★ Las Vegas ★ Address Natl. Assoc. of Secondary School Principals ★ Luncheon w/Nevada GOP ★ To California ON RANCH 14 VALENTINES DAY T 11:00 NSC 1:45 Photo w/Easter Seal Child 2:00 Cabinet Time 4:00 Mig. w/Neil Kinnock, British Labor Party Leader 4:30 Sporting Bkfst. Briefing 5:00 H-Hold ON WASHINGTON D.C. 21 T 9:30 GOP Leadership 11:00 NSC 12:00 Issues Lunch 1:30 Dropby Mig. Comm. on Security & Economic Assistance HOLD AFTERNOON ON WASHINGTON D.C. 28 N 9:30 Kirchsclaeger Briefing 10:00 Arrival-Pres. Kirchsclaeger of Austria 10:30 Mig. with Kirchsclaeger 2:00 Cabinet Time 5:00 H-HOLD 7:15 State Dinner (B-TIE) ON WASHINGTON D.C.	1 9:30 CABINET MTG. 11:15 SPILJAK BRIEFING 11:30 MTG. w/PRES. SPILJAK OF YUGOSLAVIA 12:15 LUNCH w/SPILJAK 1:30 DEPT. STMS. 2:45 SIGNING CER. FOURISM WEEK FOR NATL. DROPPY BHF. 3:00 FOR TRADE ASSOC. LEADERS. ON WASHINGTON D.C. 8 N★ Ranch ON RANCH 15 9:00 Sporting Bkfst. 11:45 Photo w/United Way Chairman Shultz 1:30 Mig. w/Secy. Visit Neighbor- hood Watch Program ★ 9:15 Susan B. Anthony B-Day Event ON WASHINGTON D.C. 22 WASHINGTON'S B-DAY 1:30 Mig. w/Secy. Shultz HOLD AFTERNOON AND EVENING ON WASHINGTON D.C. 29 11:30 Mig. w/House GOP Whip Organization 1:00 Dropby Briefing Natl. Alliance of Senior Citizens 1:30 Mig. w/Secy. Shultz ON WASHINGTON D.C.	2 N★ 8:00 ATTEND NATL. PRAYER BKFT 10:15 WM. CASEY 11:45 SENATE GOP INTV. BRIEFING 2:15 WSJ INTV. 2:50 TUSKEGEE GRANT BLACK HIST. MTH. CERE. 4:00 PERSONNEL TIME 4:30 ADMIN. TIME 5:00 H-HOLD ON WASHINGTON D.C. 9 N★ Ranch ON RANCH 16 11:45 Dropby ECAT Briefing 12:00 Lunch w/VP 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 5:00 Taping Session ON WASHINGTON D.C. 23 11:00 School Discipline Mtg. 11:45 Dropby Bfg. for Asian Americans 12:00 Lunch with Magazine Publishers 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time ON WASHINGTON D.C.	3 9:00 SEN. YOUTH PRO. 9:45 FURGLER OF SWITZERLAND MTG. w/CONG. LEADERSHIP 11:00 STMT. RE: CENTRAL AMER. PHONE CALL TO TAMPICO 11:50 LUNCH WITH ELECTED GOP WOMEN OFFICIALS 2:00 NSPG ON CAMP DAVID 10 N★ Ranch ON RANCH 17 11:00 NSC 12:00 Lunch w/ Elected GOP Women Officials 12:06 Radio Talk On Women ON RANCH 18 7:00 Princess Grace Foundation Reception 7:45 Princess Grace Foundation Benefit B-Tie ON WASHINGTON D.C. 25 TN★ Camp David 11:00 Muldoon Briefing 11:30 Mig. w/P.M. Muldoon of New Zealand 12:15 Lunch with Muldoon 1:30 Depart. Stms. 1:45 Mig. w/Secy. Shultz 12:06 Radio Talk On space exploration ON CAMP DAVID	4 N★ Camp David ★ 12:06 Radio Talk ON CAMP DAVID 11 Congress Recess thru 2/19 N★ Ranch ★ 9:06 Radio Talk

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Proposed & Tentative For Administrative Use Only N — First Lady ★ — Away from White House T — Tentative				1 T★ 11:00 Address American Legion Women's Aux. 12:00 Lunch w/VP 1:30 Mtg. w/P.M. of Morocco T 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time ON WASHINGTON D.C.	2 9:45 Pres. Kountche of Niger T 11:00 NSC N 12:00 Lunch with Elected GOP Women Officials 1:45 Mtg. w/Secy. Shultz N★ Eve. Dropby CPAC Dinner ON WASHINGTON D.C.	3 TN★ To Camp David ★ 12:06 Radio Talk
4 Wedding Anniversary TN★ Camp David TN Ret. to WH	5 11:00 Kohl Briefing 11:30 Mtg. w/FRG Chan. Kohl 12:15 Luncheon w/Kohl ★ 1:30 Depart. Sims. 3:15 Address to Natl. League of Cities ON WASHINGTON D.C.	6 T 9:30 GOP Leadership 11:00 NSC T Aft. To Columbus, ★ Ohio ★ Approx. 2:00 Address Natl. Assoc. of Evangelicals CC on Bishop NYNY To New York ★ 7:00 Attend GOP Fundraiser Ret. to Washington ON WASHINGTON D.C.	7 Ash Wednesday 11:15 Dropby Brf. for State AG Officials 11:30 Briefing 12:00 Lunch with Business Editors 1:30 Mtg. w/Secy. Shultz ON WASHINGTON D.C.	8 12:00 Lunch w/VP T 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 5:00 Recap. I/Natl. Newspaper Assoc. ON WASHINGTON D.C.	9 T 11:00 NSC N 12:00 Girl Scouts of America Anniv. Lunch 1:30 Mtg. w/Secy. Shultz TN★ To Camp David ON CAMP DAVID	10 TN★ Camp David ★ 12:06 Radio Talk
11 TN★ Camp David TN Ret. to WH	12 12:00 Lunch with Elected GOP Women Officials 2:00 Issues Briefing Meeting 5:00 Taping Session ON WASHINGTON D.C.	13 T 9:30 Bi-Part Leadership ★ 11:30 Address United Jewish Appeal Leadership Conf. 5:00 H-Hold ON WASHINGTON D.C.	14 11:00 Soares Briefing 11:30 Mtg. w/P.M. Soares of Portugal 12:15 Luncheon w/Soares 1:30 Depart. Sims. 1:45 Mtg. w/Secy. Shultz ON WASHINGTON D.C.	15 12:00 Lunch w/VP Dropby Briefing 1:30 Puerto Rican Leaders ON WASHINGTON D.C.	16 ON CAMP DAVID 11:00 FitzGerald Briefing 11:30 Mtg. w/P.M. FitzGerald of Ireland N 12:00 Lunch w/P.M. FitzGerald & Prominent Irish Americans 1:30 Depart. Sims. 2:00 Mtg. w/Secy. Shultz TN★ To Camp David ON CAMP DAVID	17 St. Patrick's Day TN★ Camp David ★ 12:06 Radio Talk on St. Patrick's Day
18 TN★ Camp David TN Ret. to WH	19 11:45 Dropby Bfg. I/Cuban-Amer. Leaders 12:00 Issues Lunch T 2:00 Cabinet Time 4:00 HOLD-DENT Kick-off Natl. Wildlife Week ON WASHINGTON D.C.	20 Natl. Agriculture Day T 11:00 NSC ★ 1:30 Visit Congress Heighis School 4:00 Intv. Briefing 4:30 Ny Times Intv. ON WASHINGTON D.C.	21 Spring Begins 1:30 Mtg. w/Secy. Shultz Visit Cheasa- peak Bay ON WASHINGTON D.C.	22 N 9:30 Mitterrand Bfg. Arrival-Pres. Mitterrand of France 10:30 Mtg. w/Mitterrand 12:00 Lunch w/VP 2:00 Cabinet Time T 4:00 Personnel Time 4:30 Admin. Time N 7:15 State Dinner B-Tile ON WASHINGTON D.C.	23 T 11:00 NSC 11:45 Dropby WH Management Conference 12:00 Lunch w/TKE 1:30 Mtg. w/Secy. Shultz TN★ To Camp David ON CAMP DAVID	24 ★ 12:06 Radio Talk On Environment N★ EVE. Gridiron Dinner W-Tile ON WASHINGTON D.C.
25 ON WASHINGTON D.C.	26 T 12:00 Medal of Freedom Luncheon 2:00 Issues Briefing Add Nor. Mip American Wildlife Conf N★ 6:00 Attend NFRC Inner Circle Recept. ON WASHINGTON D.C.	27 ★ 11:00 Address Independent Ins. Agents of America HOLD AFTERNOON 5:00 H-Hold ON WASHINGTON D.C.	28 1:30 Mtg. w/Secy. Shultz HOLD AFTERNOON & EVENING ON WASHINGTON D.C.	29 12:00 Lunch w/VP Visit reopened plant 4:00 Personnel Time 4:30 Admin. Time ON WASHINGTON D.C.	30 T 11:00 NSC 1:30 Mtg. w/Secy. Shultz TN★ To Camp David ON CAMP DAVID	31 TN★ Camp David ★ 12:06 Radio Talk on Economic Recovery ON CAMP DAVID

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 TN★ Camp David	2 11:00 Photo w/Cherry Blossoms' Princesses 12:00 Issues Lunch ★ EVE. Attend Lamb Fry ON WASHINGTON D.C.	3 T 9:30 GOP Leadership T 11:00 NSC T 1:30 Dropby NSTAC Mtg. 2:00 Cabinet Time 4:00 Intv. Briefing 4:30 Intv. w/Family Weekly ON WASHINGTON D.C.	4 1:00 Pres. Karamanlis of Greece 1:30 Mtg. w/Secy. Shultz ON WASHINGTON D.C.	5 ★ To New York ★ Address Women In Business Conf. ★ 7:30 Catholic School Parents Dinner ★ Ret. to Washington ON WASHINGTON D.C.	6 T 11:00 NSC 1:30 Mtg. w/Secy. Shultz TN★ To Camp David ON CAMP DAVID	7 TN★ Camp David ★ 12:06 Radio Talk ON CAMP DAVID
8 TN★ Camp David	9 12:00 Issues Lunch Briefing for Cuban American Leaders N★ Eve. Dropby Chowder & Marching Club ON WASHINGTON D.C.	10 N 9:30 Blanco Briefing 10:00 Arrival Pres. Blanco of Dominican Republic 10:30 Mtg. w/Blanco 5:00 H-Hold 7:15 State Dinner B-Tie ON WASHINGTON D.C.	11 1:30 Mtg. w/Secy. Shultz Briefing for Puerto Rican Leaders ON WASHINGTON D.C.	12 Interview with SIN 12:00 Lunch w/VP 2:00 Cabinet Time 4:00 Personnel Time 4:30 Admin. Time 5:00 NRCC Reception ON WASHINGTON D.C.	13 11:00 Prem. Briefing 11:30 Mtg. w/PM Prem. of Thailand 12:15 Lunch w/Prem. 1:30 Depart Sims. 1:45 Mtg. w/Secy. Shultz N★ EVE. White House Correspondents Dinner ON WASHINGTON D.C.	14 Congress Recess TN★ To Camp David ★ 12:06 Radio Talk ON CAMP DAVID
15 TN★ Palm Sunday Camp David	16 Tax Event 12:00 Issues Lunch 4:00 HOLD-OPTH ON WASHINGTON D.C.	17 T 11:00 NSC T 2:00 Cabinet Time 5:00 Taping Session ON WASHINGTON D.C.	18 Passover Begins ON WASHINGTON D.C.	19 ★ Depart for California ON WASHINGTON D.C.	20 N★ Ranch Good Friday ON WASHINGTON D.C.	21 N★ Ranch ★ 9:06 Radio Talk ON CAMP DAVID
22 N★ Ranch Church Services N★ Depart for Hawaii	23 N★ Hawaii Congress Reconvenes ON WASHINGTON D.C.	24 N★ Depart for China ON WASHINGTON D.C.	25 N★ China ON WASHINGTON D.C.	26 N★ China ON RANCH	27 N★ China ON RANCH	28 N★ China ★ TBD Radio Talk ON RANCH
29 N★ China	30 N★ China ON HAWAII	ON CHINA	ON CHINA	ON CHINA	ON CHINA	ON CHINA
						Proposed & Tentative For Administrative Use Only N— First Lady ★— Away from White House T— Tentative

THE WHITE HOUSE

WASHINGTON

February 1, 1984

MEMORANDUM TO MIKE MCMANUS

FROM:

PAM BAILEY *PAB*

SUBJECT:

REVISED TWO-WEEK PLAN (FEB. 6 - 17)

The attached communications plan for the two week period February 6 to 17 would build upon and reinforce the SOTU theme of strengthening traditional values (emphasizing education and crime prevention) and conclude with communications activities on that theme to a logical constituency for such issues -- women.

To move through development to the refinement and implementation phases, it's recommended that we proceed in the following manner:

- I. Review the plan for general approach.
- II. Focus on major issues that need resolution and determine responsibility for follow-up action:
 - o Need for policy news or other item for release on 2/28.
 - o Tuesday, Feb. 14
 - Cabinet council agenda --
 - Chairwoman for Task Force --
(Herrington, Dole, or Heckler)
 - Equal pay study. Need agreement to proceed and on whom should undertake it -- i.e. Legal Equity Task Force or other study group.
 - Legislative strategy on S. 501
 - o Status of crime victims legislation
 - Whether it would be ready for announcement by 2/15 and if so, should RR or Justice announce?
 - o General approach to women's issues and potential involvement of Maureen Reagan.
- III. Bailey and McManus work with other relevant White House offices to resolve issues and implement plan.

OTHER POSSIBILITIES

- Justice announces regional crime prevention conferences to be held jointly with the Crime Prevention Coalition.
- Justice announces a grant award with private contributors to establish a computerized information center on crime prevention.
- RR visits -- Arlington County Youth Education Programs or Prince William County Explorer Scouts or Waynesboro, VA.

Tuesday, February 7

MAJOR EVENT: RR speech to National Association of Secondary School Principals on "the grassroots revolution" that's part of our "national renewal." Discipline is a subtheme.

- o Morning. Background story in New York Times or Washington Post on progress across the country in reforming education, Administration's commitment and what more needs to be done. (Graham or Svahn)
- o 9:30 a.m. Embargoed background briefing for White House and education trade press in Las Vegas on RR Speech and purpose. (Bell or Bauer) Fact Sheet released on nationwide reforms since last April, Administration's accomplishments and proposals.
- o Mid-Morning (D.C.) Education Department and White House Public Liaison call supportive groups on speech and intent.
- o 11:00 a.m. RR Speech (Pacific Time).
- o 3:00 p.m. (Eastern Standard Time) Education Department distributes speech and fact sheet to education groups and trade press in Washington, D.C.

Supplemental

- Talking points on speech distributed to Administration spokesmen. "Line of the Day" for surrogates -- as subtheme of America is Back and traditional values goals.
- Education spokesmen do radio interviews from Washington and trade press interviews in Las Vegas.
- White House mailing to Hispanic and minority press: RR discipline radio speech, Las Vegas speech with fact sheet and working group report on discipline.
- Legislative affairs distributes Las Vegas speech and fact sheet to the Hill.

Wednesday, February 8

ACTION

MAJOR NEWS: HFAC Hearings on Kissinger Commission (t)
 (RR at ranch)

- o 7:00 a.m. Secretary Bell on GMA
 - o 7:00 a.m. Education spokesmen do drive-time radio
 interviews
 - o Mid-morning News Release on education issue
 - i.e. Hill press conference announcing action on RR
 education issue -- i.e. agreement to push tuition tax
 credits or move school prayer Or, Education Department
 announces something relating to excellence in education.
 - o 1:00 p.m. Public Liaison Briefing
 - Jack Svahn briefing for supportive groups on progress
 toward school issues -- i.e. school prayer, etc.
 Distribute RR's radio speech, Las Vegas address,
 Fact Sheet and Task Force report on discipline.
-

Thursday, February 9

MAJOR NEWS: RR space phone call?

(RR at ranch)

- o Morning Newspaper Op-ed in East coast and West Coast papers by someone outside the Administration (Hispanic? Academic?) supporting policies on discipline and education.
- o 9:00 a.m. Jack Svahn breakfast briefing for conservative columnists on social issues, traditional values, and outlook and strategy. (White House)
- o 11:00 a.m. - 1:30 p.m. Briefing and lunch with Jack Svahn et al for Hispanic leaders on Administration policies (Enterprise zones, education and discipline; economy; Central America; tuition tax credits; crime.) (White House).

Friday, February 10

ACTION

MAJOR NEWS: PPI released and Congress goes out for recess.

- o PPI Stats Released -- Press statement from California.
or from Administration economic spokesman?
- o White House statement on pending Congressional
agenda -- i.e. action required or taken on budget
deficit downpayment.

Saturday, February 11

ACTION

- o RR radio talk on traditional values maintaining theme
of "America is Back" in these areas as well as his goals
-- and how neighborhoods, families, and local communities
are best able to solve problems such as education or
crime. Highlight role of Federal government to reinforce
these efforts. Reference to Dixon visit.

Monday, February 13

MAJOR EVENT: RR Ceremonies for National Crime Prevention Week

- o 7:00 a.m. "Good Morning America": Lois Herrington
To discuss Administration's crime prevention activities

Today Show: Crime prevention people involved
CBS in White House ceremony or
supportive Republican Congress-
women and men discuss local efforts

- o 11:45 a.m. RR signing Ceremony for National Crime Prevention Week.

Present are members of the crime prevention coalition
(90 national groups from Boy Scouts to Urban League to
AARP; chaired by Lois Herrington).

RR remarks focus on private sector, community involvement,
working with local police to prevent crime. Could include
call for these to pass crime bill now that Senate has
acted. (T)

- o 12:00 noon Out-of-Town Interviews with groups men-
tioned in RR's remarks and attending event.
- o 7:00 p.m. McNeil-Lehrer: Segment with Lois Herrington
on Administration's efforts on crime
prevention.

Supplemental

- USA Today special page on crime prevention. Op-ed by
Lois Herrington.
- Fact Sheet on Administration initiatives and Talking
Points (including Crime Bill) distributed to spokesmen.
Line of the Day
- U.S. Attorney's initiate special public Law Enforcement
Coordinating Committee meetings in local communities.

Tuesday, February 14

MAJOR EVENT: RR appoints chair for Task Force on Legal Equity and asks for study on equal pay.

- o 2:00 p.m. RR meets with Cabinet Council on Legal Policy.
 - 1. o Receives report from A.G. on 4th Quarter
 - o Appoints new chairwoman for Task Force
 - o Restates commitment to pass legislative changes identified by A.G. in earlier reports (S.501)
 - o Asks chairwoman to:
 - Implement A.G.'s findings
 - Do equal pay study
 - Work with Dole in Senate and Congresswomen in House to pass legislation
 - 2. o Receives recommendations on victims of crime legislation
- o 3:00 p.m. Larry Speakes issues press statement re: Cabinet council meeting.
- o 3:00 p.m. New Chairwoman briefs press on her new assignment and RR's commitment to women. Fact Sheet on pending legislation released.
- o 3:30 p.m. Republican Congresswomen, from home districts, and around the country, issue statements in support of RR's action. (Risue notifies congresswoman in advance by phone of RR's plans).
- o 11:30 p.m. "Nightline": New Chairwoman and Republican Congresswomen.

Supplemental Activities

- Talking Points and Fact Sheets distributed to spokesmen on RR's initiatives for women. Line of the Day.
- Public liaison distribute materials and makes phone calls to relevant groups.

ACTION

Wednesday, February 15
(Susan B. Anthony's Birthday)
(NOW Birthday party with Mondale)

MAJOR EVENT: RR announces victims of crime
legislative proposals

- o Republican Congresswomen sign group op-ed for Washington Post re: RR's women's record and accomplishment.
- o 9:30 a.m. RR at Sperling Breakfast
- o 12:00 noon RR speaks at Bolling Air Force Base on victims of crime initiatives. Appreciation lunch with all metropolitan Washington police departments, local media, Redskins, Frito-Lay. Private sector/community approach to crime prevention.

Announces victims of crime decisions.

OR Justice Department makes announcement. Lois Herrington briefs Justice press corps on victims of crime legislation.

- o 1:30 p.m. RR or Press spokesman issues statement and Fact Sheet on victims of crime legislation.
- o 2:00 p.m. Room 450 Briefing for Administration Appointees -- Men and women -- on RR's policies for women. Spokesmen briefing book distributed. Svahn.
- o 3:00 p.m. Public Liaison begins series of small briefings for women's groups on RR's initiatives for women.
- o 9:15 p.m. RR reviews his record -- and that of GOP -- for women at Susan B. Anthony dinner.

Supplemental Activities

- RR's statements, Congresswomen op-ed, Fact Sheets mailed to Editorial Page editors nationwide.
- Surrogate briefing book on women's record updated.
- February 15-17 Justice Department Task Force on Family Violence conducts public hearing in Sacramento, CA.
- Surrogate operation, Public Liaison and Congressional Affairs put together response mechanism for anticipated NOW/Mondale criticism of RR.

RR remarks focus on private sector, community involvement, working with local police to prevent crime. Could include call for these to pass crime bill now that Senate has acted. (T)

- o 12:00 noon Out-of-Town Interviews with groups mentioned in RR's remarks and attending event. _____
- o 7:00 p.m. McNeil-Lehrer: Segment with Lois Herrington on Administration's efforts on crime prevention. _____

Supplemental

- USA Today special page on crime prevention. Op-ed by Lois Herrington. _____
- Fact Sheet on Administration initiatives and Talking Points (including Crime Bill) distributed to spokesmen. Line of the Day _____
- U.S. Attorney's initiate special public Law Enforcement Coordinating Committee meetings in local communities. _____

Thursday, February 16

- o 10:00 a.m.-NOON Briefing for selected women's publications, writers and columnists on RR's women's record. Briefers include Svahn (economic and social issues); Herrington (crime); Bell (education); Heckler (task force on legal equity and child support enforcement); McFarlane (foreign policy); Dorcas Hardy (special needs children) and Nancy Risque (legislative outlook).

RR drop-by.

Supplemental Activities

- Congresswomen op-ed placed in smaller media markets.

file

THE WHITE HOUSE
WASHINGTON

February 21, 1984

MEMORANDUM FOR: MICHAEL K. DEEVER

FROM: FREDERICK J. RYAN, JR. *for*

SUBJECT: Major Events of 1983

As you requested, I have prepared the following list of major Presidential events of 1983. I have placed these events in the following three categories:

- I. Constituency Oriented Events;
- II. Good Visual Events; and
- III. Substantive Themes (includes foreign affairs and domestic policy oriented events).

Although some events overlap into more than one category, I have only listed them once.

I. CONSTITUENCY GROUPS

- Holocaust Remembrance Ceremony - 4/11/83 - Capitol Center
- Cuban Independence Day Event - 5/20/83 - Miami, Florida
- Seton Hall Commencement Address - 5/21/83 - South Orange, New Jersey
- Cinco de Mayo Event - 5/5/83 - San Antonio, Texas
- Senior Citizens Crime Fighter Event - 5/6/83 - Phoenix, Arizona
- Polish-American Alliance Event - 6/23/83 - Chicago, Illinois
- Hispanic Swing
 - Hispanic Chamber of Commerce 8/12/83 - Tampa, Florida
 - American G.I. Forum - 8/13/83 - El Paso, Texas
 - Meeting with President de la Madrid - 8/14/83 - La Paz, Mexico
- GOP Women's Leadership Forum - 8/26/83 - Los Angeles, California
- Hispanic Heritage Week Ceremony - 9/12/83 - White House
- Martin Luther King Holiday Ceremony - 11/2/83 - White House
- Medal of Honor Luncheon - 12/12/83 - New York, New York

II. GOOD VISUAL EVENTS

- Drop by Irish Pub - 1/26/83 - Boston, Massachusetts
- Olympic Hockey Team Event - 9/29/83 - Rose Garden
- Visit to Air & Space Museum - 10/21/83 - Washington, D.C.
- Visit to D.M.Z. - 11/13/83 - Korea
- National Amateur Baseball Month Ceremony - 5/11/83 - South Lawn
- V.I.C.A. Skills Olympics - 6/29/83 - Louisville, Kentucky

III. SUBSTANTIVE THEMES

- Providence St. Mel Return Visit - 1/19/83 - Chicago, Illinois
- New York Crime Stoppers Event - 4/21/83 - New York, New York
- Economic Summit - 5/27 - 5/31, Williamsburg, Virginia
- Excellence in Education Events:
 - 5/9/83 - Minnesota Forum
 - 5/15/83 - National P.T.A. Convention, Alburque, New Mexico
 - 5/16/83 National Presidential Scholars Awards - White House
 - 6/13/83 - Teachers of the Year Luncheon - White House
 - 12/8/83 - Indiana Forum
- American Bar Association - 8/1/83 - Atlanta, Georgia
- K.A.L. Flight No. 7 Funeral Service - 9/9/83 - Washington, D.C.
- Address U.N. General Assembly - 9/26/83 - New York, New York
- Young American Courage Awards - 10/6/83 - Rose Garden
- Beirut Victims Funeral Ceremony - 11/7/83 - Camp Lejune, North Carolina
- Ceremony with St. George's Medical School Students - 11/7/83 - South Lawn
- Far East Trip - 11/7-14/83
- Decade of the Disabled Ceremony - 11/28/83 - White House

THE WHITE HOUSE
WASHINGTON

FEBRUARY 21, 1984

MEMORANDUM FOR: MICHAEL K. DEEVER

FROM: FREDERICK J. RYAN, JR. *FJR*

SUBJECT: THE PRESIDENT'S SUMMARY SCHEDULE FOR JANUARY 1984

The time accounted for herein does not include staff time, personal time, social events, private appointments and travel time.

NSC	30 hours	29%
POLITICAL	12 hours	12%
MISCELLANEOUS *	11 hours 45 minutes	12%
CONGRESSIONAL	9 hours 50 minutes	10%
CABINET	7 hours 55 minutes	8%
PUBLIC LIAISON	5 hours 55 minutes	6%
PRESS	4 hours 45 minutes	5%
BUDGET	3 hours 40 minutes	4%
VICE PRESIDENT	3 hours	3%
ISSUES LUNCHEONS	2 hours 50 minutes	3%
INTERGOVERNMENTAL	2 hours 10 minutes	2%
SECRETARY SHULTZ	1 hour 55 minutes	2%
TAPINGS	1 hour 15 minutes	1%
PERSONNEL	1 hour 15 minutes	1%
POLICY DEVELOPMENT	1 hour	1%
ADMINISTRATIVE TIME	30 minutes	1%

* Includes - National Theater Opening; Alfalfa Club Dinner, Hasty Hearts Performance; Roundtable Luncheon Meeting; Council on Physical Fitness Reception