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Folder Title: Scheduling [Memos Dated]
September 1983
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WITHDRAWAL SHEET

Ronald Reagan Library

Collection: DEEVER, MICHAEL: Files

OA/Box: ~~OA 10869~~ OA 8546

File Folder: Schedule [Memos Dated] September 1983

Archivist: srj/srj

FOIA ID: F01-072, Powell

Date: 10/20/2004

cfm 3/4/1

DOCUMENT NO. & TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. memo	Robert Kimmitt to Fred Ryan re: Schedule Issues. (1p, whole) <i>R 7/13/06 F01-072/1 #1</i>	9/6/83	B1

RESTRICTIONS

- B-1 National security classified information [(b)(1) of the FOIA].
- B-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- B-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- B-7a Release could reasonably be expected to interfere with enforcement proceedings [(b)(7)(A) of the FOIA].
- B-7b Release would deprive an individual of the right to a fair trial or impartial adjudication [(b)(7)(B) of the FOIA].
- B-7c Release could reasonably be expected to cause unwarranted invasion or privacy [(b)(7)(C) of the FOIA].
- B-7d Release could reasonably be expected to disclose the identity of a confidential source [(b)(7)(D) of the FOIA].
- B-7e Release would disclose techniques or procedures for law enforcement investigations or prosecutions or would disclose guidelines which could reasonably be expected to risk circumvention of the law [(b)(7)(E) of the FOIA].
- B-7f Release could reasonably be expected to endanger the life or physical safety of any individual [(b)(7)(F) of the FOIA].
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

September 6, 1983

MEMORANDUM FOR: MICHAEL K. DEEVER

FROM: FREDERICK J. RYAN, JR. *FR*

1. Attached is Craig Fuller's proposal for an event with the Astronauts. We have placed it on the Agenda for Wednesday's Long Range Scheduling Meeting. ✓
 2. The Heart, Lung and Blood Institute Taping was requested by Ed Meese and received your approval in May.
 3. The meeting of Phyllis Schlafly's group, the Eagle Forum, takes place September 16-18.
- Wm*

THE WHITE HOUSE
WASHINGTON

LPRSM

RECEIVED
AUG 18 1983
SCHEDULING
OFFICE

August 12, 1983

SCHEDULE PROPOSAL

TO: FRED RYAN
FROM: CRAIG L. FULLER 
REQUEST: Luncheon Honoring Flight Crews of STS-7, 8 and 9
PURPOSE: To recognize the flight crews of the seventh and eighth Space Shuttle missions and the first Space Lab.

BACKGROUND: STS-7

The six day mission of STS-7, launched June 18, was a complete success. The first American woman, Dr. Sally K. Ride, was launched into space and the shuttle also successfully launched two commercial satellites for a German and an Indonesian customer. There were seven Getaway Special canisters with 22 experiments.

STS-8

The main payload on STS-8 is a communication and meteorological satellite, owned by the Government of India and built by Ford Aerospace in Palo Alto, California. This mission will be the first night launch and landing and the flight of the first black astronaut, Colonel Guion Bluford.

STS-9

STS-9 is the first Spacelab. A manned space laboratory, a joint venture of NASA and the European Space Agency, is scheduled for launch on October 28. Spacelab is a versatile research center which will be invaluable to scientists and available to hundreds of experimenters. In addition to its regular crew, it will carry two European astronauts as payload specialists.

DATE: October 17 or October 18
DURATION: 60 Minutes
LOCATION: Rose Garden (tent)

PARTICIPANTS: STS Crews of 7, 8, and 9.
High ranking NASA officials.
Appropriate business leaders.
Three Columbia High School students.

OUTLINE OF EVENT: The President will greet the astronauts
individually and make remarks.

MEDIA COVERAGE: White House Press for departure of astronauts.

PROJECT OFFICER: Craig L. Fuller

MEMORANDUM

NATIONAL SECURITY COUNCIL

~~CONFIDENTIAL~~

September 6, 1983

ACTION

MEMORANDUM FOR FREDERICK J. RYAN, JR.

FROM: ROBERT M. KIMMITT *Bok*

SUBJECT: Schedule Issues (u)

1. As we discussed at lunch, Secretary Shultz has asked that Friday's 11:00 a.m. START NSC meeting be moved to a later date. To accommodate others' schedules (including General Vessey's late Saturday departure for Europe), we would like to request this very important meeting be moved to 11:00 a.m., Saturday, September 10 in the Cabinet Room. (u)

OK RR
discuss with

2. The Chinese now appear desirous of, or at least not opposed to, moving the Zhao visit to January. Before we formally notify them of our intention, however, we wanted to ensure that time previously held for China in December could be used for the Nepal visit. In the same vein, we would need to know the status of the Juan Carlos visit request for early December. (u)

3. Our NSC meeting subjects for September 20 and 23 are set: China and Central America, respectively. (u) *OK*

4. John Poindexter, Chuck Tyson, and I would like to meet with Mike Deaver and you as soon as possible to discuss head-of-state activity during the UN General Assembly later this month and early in October. We would also include State officers who are arranging details for possible meetings. Please let us know when would be best for you. (u)

Bill set-up

Thanks, Fred.

~~CONFIDENTIAL~~

DECLASSIFY ON: OADR

DECLASSIFIED

NLS FOI-072/1 #1BY LOT, NARA, DATE 7/13/06

THE WHITE HOUSE

WASHINGTON

SEPTEMBER 13, 1983

File

MEMORANDUM FOR: MICHAEL K. DEAVER
FROM: FREDERICK J. RYAN, JR. *FJR*
SUBJECT: THE PRESIDENT'S SUMMARY SCHEDULE FOR AUGUST 1983

The time accounted for herein does not include staff time, personal time, social events, private appointments and travel time. The President was in California August 16-31.

PUBLIC LIAISON	19 hours 40 minutes	33%
NSC	14 hours	23%
CABINET	5 hours	8%
CONGRESSIONAL	5 hours	8%
PRESS	3 hours 15 minutes	5%
COUNSEL	2 hours 50 minutes	5%
MISCELLANEOUS	2 hours 20 minutes	4%
POLITICAL	1 hour 40 minutes	3%
ISSUES LUNCH	1 hour 30 minutes	3%
PERSONNEL	1 hour 30 minutes	3%
VICE PRESIDENT	45 minutes	1%
ADMINISTRATIVE TIME	45 minutes	1%
ECONOMIC AFFAIRS	40 minutes	1%
TAPINGS	35 minutes	1%
SPEECHWRITERS	20 minutes	1%

cc: Michael A. McManus

THE PRESIDENT'S SUMMARY SCHEDULE

JANUARY TO AUGUST 1983

	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>AVERAGE %</u>
ADMINISTRATIVE TIME	1%	2%	1%	1%	>1%	1%	2%	1%	1%
BUDGET	5%	-	-	1%	-	1%	-	-	1%
CABINET	7%	6%	6%	8%	9%	23%	15%	8%	10%
CONGRESSIONAL	16%	12%	12%	9%	22%	8%	9%	8%	12%
COUNSEL	-	-	-	-	-	-	-	5%	1%
ECONOMIC AFFAIRS	1%	-	>1%	1%	>1%	1%	1%	1%	1%
INTERGOVERNMENTAL	1%	3%	2%	1%	3%	>1%	-	-	1%
ISSUES LUNCH	4%	5%	3%	4%	2%	2%	2%	3%	3%
MISCELLANEOUS	8%	12%	19%	10%	8%	9%	12%	4%	10%
NSC	25%	28%	30%	29%	24%	24%	37%	23%	28%
POLITICAL	5%	6%	2%	7%	10%	9%	>1%	3%	5%
PRIVATE SECTOR INITIATIVES	5%	-	3%	10%	2%	2%	>1%	-	2%
PERSONNEL	1%	1%	>1%	1%	>1%	>1%	2%	3%	1%
PUBLIC LIAISON	9%	8%	7%	7%	6%	8%	5%	33%	10%
POLICY DEVELOPMENT	-	-	-	-	-	1%	2%	-	>1%
PRESS	8%	14%	12%	7%	12%	8%	9%	5%	9%
SPEECHWRITERS	-	1%	>1%	1%	>1%	1%	>1%	1%	1%
TAPINGS	2%	>1%	1%	1%	1%	1%	1%	1%	1%
VICE PRESIDENT	2%	2%	1%	2%	1%	1%	3%	1%	2%

September 20, 1983

Dear Miss Conroy:

I am in receipt of your letter to the President dated September 1, 1983, requesting the opportunity to meet with the President or Mr. Deaver in order to hand deliver an invitation for them to visit the Northwest Bronx and witness firsthand the improvements in the community which are a result of the efforts of NWBCCC.

NAME OF CORRESPONDENT: Catherine M. Conroy

It is unfortunate that we were unable to coordinate our schedules and meet while you were in Washington. I suggest that you direct your future correspondence to me since I am the President's Special Assistant for Private Sector Initiatives. The example of dedicated, hard work which your organization has demonstrated is precisely the kind of spirited volunteerism which the President supports and hopes to see generated across the country.

ROUTE TO:

We appreciate your extending this invitation to help celebrate your 10th Year of community improvement. You have our best wishes for every continued success.

Sincerely,

JAMES K. COYNE

Special Assistant to the President
for Private Sector Initiatives

Miss Catherine M. Conroy
Community Development Committee
Northwest Bronx Community & Clergy Coalition
2656 Decatur Avenue
Bronx, New York 10458

ACTION CODES:

- cc: Michael K. Deaver w/ incoming
- A - Appropriation
 - C - Comment/Recommendation
 - D - Draft Response
 - F - Furnish Fact Sheet to be
 - R - Direct Reply w/ Copy
 - S - For Signature
 - X - Interim Reply

COMMENTS:

FOR OUTGOING CORRESPONDENCE

Type of Response = Initials of Sign
Code = "A"

Completion Date = Date of Outgo

ID # 167434

WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

☐ O - OUTGOING☐ H - INTERNAL☒ I - INCOMINGDate Correspondence
received (YY/MM/DD)83/09/08

NAME OF CORRESPONDENT:

Catherine M. Conroy☒ DC Mail Report

User Codes: (A) _____

(B) _____

(C) _____

SUBJECT:

10th Anniversary Northwest Bronx Community
and Clergy Coalition - want mktg & sec.
funds to have neighborhoods in South
Bronx

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)

Action
CodeTracking
Date
YY/MM/DDType
of
Response

Code

Completion
Date
YY/MM/DDDeSitt

ORIGINATOR

83/09/08 PYC 83/09/08

Referral Note:

A83/09/08 PYS 83/09/08

Referral Note:

C 83/09/20

Referral Note:

Referral Note:

ACTION CODES:

A - Appropriate Action

C - Comment/Recommendation

D - Draft Response

F - Furnish Fact Sheet to be

I - Info Copy Only/No Action Necessary

R - Direct Reply w/Copy

S - For Signature

X - Interim Reply

DISPOSITION CODES:

A - Answered

B - Non-Special Referral

C - Completed

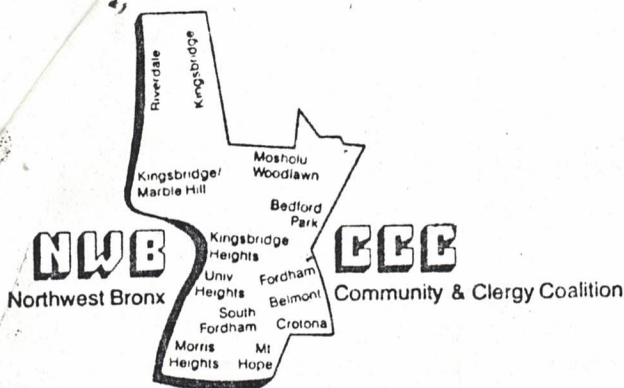
S - Suspended

FOR OUTGOING CORRESPONDENCE:

Type of Response = Initials of Signer
Code = "A"

Completion Date = Date of Outgoing

COMMENTS:



Jim Buckley

Main Office 2656 Decatur Avenue 933-3101
Community Development Committee 549-0441
160 Van Cortlandt Park South, Bx., N.Y.
Youth Program 2721 Webster Avenue • Bronx, N.Y. 10458 • (212) 584-0515

167434

September 1, 1983

Bill J. Coyne

President Ronald Reagan
c/o Mr. Michael K. Deaver
Assistant to the President
and Deputy Chief of Staff
The White House
Washington, D.C. 20500

Dear Mr. President,

The Northwest Bronx Community and Clergy Coalition is a community organization which will be celebrating it's 10th Year of hard work on the many issues that affect our communities. Our organization is made up of ten Neighborhood Associations as well as various committees.

The Coalition's goal has been and continues to be to stabilize and improve our communities and to prevent the blight and decay that has ravaged the South Bronx. In fact, the President of the Coalition, Anne Devenney's motto is, "Don't Move, IMPROVE !" We are also affiliated with the National People's Action, a Chicago based umbrella organization. NPA is made up of groups from all over the country that are working on the same issues such as Housing, Reinvestment, Energy, Community Development, and Jobs.

We are planning to be in Washington, D.C. this coming September 18th, 19th and 20th, for the National People's Action Conference which we have taken an active part in for the past ten years.

The NWBCCC's Community Development Committee would like to set up an appointment with you, Mr. President or your Assistant and Deputy Chief of Staff, Mr. Deaver for either the 18th, 19th, or 20th of September. The purpose of this appointment would be to hand deliver a letter to invite you and Secretary Pierce to the Northwest Bronx for a tour of some of our neighborhoods to show first hand how many of the HUD Programs directly affect us. We would also like to include an informational package that would explain the Coalition's position on various issues that are vital to our communities.

We called your office and were informed that such a request should be put in writing. Thank you for your time and consideration in this matter and we are looking forward to hearing from you.

Sincerely,

Catherine M. Conroy
Catherine M. Conroy
Community Development Committee

cc: Michael Deaver

THE WHITE HOUSE

WASHINGTON

September 28, 1983

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: FREDERICK J. RYAN, JR. *FJR*

SUBJECT: The One Thousandth Day

Since the 1000th Day of the Administration falls at practically the same time as the proposed formation date of a re-election committee, anything we do will be scrutinized in light of the re-election effort. It is my feeling that our activities on that date should be clearly "Presidential." We should avoid political activity to the extent possible. This is particularly important if the Democrats are waging their 1000th day protests as the rumors have suggested.

After discussing the matter with various members of the White House staff and our creative outside advisers, I feel that an inside look at the President's 1000th Day would be the best option.

"A Day in the Life of the President"

This would involve allowing the press (either a single network or all three networks) to follow the President through his daily schedule. It would give us a good opportunity to focus on Ronald Reagan -- the man, as well as Ronald Reagan -- the President.

The President's schedule of events for the 1000th Day is wide open, but I offer the following suggestions for consideration.

- The day begins with the President going through his normal exercise routine in his gym.
- Breakfast with Mrs. Reagan. (Reading the newspaper at the table, etc.)
- Staff Meeting (Baker, Meese, Deaver)
- Senior Staff Time. I would suggest using this time to have several different members of the President's staff meet with him. This would counter the stories that he is isolated or that his information flow is restricted.
- Personal Staff Time. We could show the President responding to correspondence and making some of the many phone calls he places and receives each day.

- Meeting with Congressional Leadership. This would show that the President is active in directing congressional activity.
- Mini Press Conference.
 - This would be an opportunity to show the American public what the President faces when he steps into a press conference.
 - It would be great to show the event from his end (facing all of the cameras and reporters).
- N.S.C. Meeting
 - This would emphasize the President's role in foreign affairs.
- Meeting with a Key Constituency Group
 - This could be Catholics, Hispanics or perhaps the Administration's Black appointees.
- Budget Overview Meeting
 - To show the President's knowledge of the budget and the complexities of administering it.
- Address to Administration Appointees
 - This could be similar to the one we do every January 20th, but would focus on the record of the Administration during its 1000 days. It could take place on the South Lawn or at Constitution Hall.
- Cabinet Meeting
 - To demonstrate how the President works closely with the various Cabinet Secretaries reporting to him.
- Meeting with a Republican Governor
 - This would be a brief 10 minute meeting to show that the President is in tune with the concerns of the states.
- Selected Administrative Time (i.e Poster Child, etc.)
- Dinner with Mrs. Reagan (and perhaps their children).

- View the televised Monday Night Football game (with the Vice President or other Administration official).
- This would show the President doing the type of things that blue collar Americans across the country do on a Monday evening.