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THE WHITE HOUSE
WASHINGTON

file

LONG RANGE SCHEDULING MEETING

November 3, 1982
11:10 a.m.
The Situation Room

I. Review Narrative Schedule

II. Review Block Schedule

III. Specific Requests

1. REQUEST: Signing Ceremony for National Family Week Proclamation
FROM: Craig Fuller
DATE: November 8-19, 1982
2. REQUEST: Wreath laying and speech at Arlington Cemetery
FROM: William K. Sadleir
DATE: November 11, 1982 (Veteran's Day)
3. REQUEST: Series of phone calls to Veteran's Day activities across the country.
FROM: William K. Sadleir
DATE: November 11, 1982
4. REQUEST: Signing Ceremony for World Communication Year 1983 Proclamation
FROM: Craig Fuller
DATE: Mid November to Mid December
5. REQUEST: Attend Country Music Association 25th Anniversary Special
FROM: William Sittman
DATE: March 16, 1983 (Constitution Hall)
6. REQUEST: Meeting with Republican Congressional leadership and bipartisan members of appropriate committees concerning the decision on the basing mode for the MX missile.
FROM: Ken Duberstein
DATE: November 29 or 30, 1982 (30 mins)

7. REQUEST: Meeting with Senator John Tower to seek his support on the MX missile debate.
FROM: Ken Duberstein
DATE: November 30 or whatever date the MX decision is announced.
8. REQUEST: Meeting with Senator Ted Stevens to discuss spending including the FY 83 defense appropriation bill and the MX decision.
FROM: Ken Duberstein
DATE: November 30 or whatever day the MX decision is announced (but after meeting with Senator Tower).
9. REQUEST: Congratulatory ceremony with Private Sector group involved in rebuilding Lebanon.
FROM: William P. Clark
DATE: ASAP
10. REQUEST: Luncheon with Indian Tribal leaders to mark address in connection with release of Indian Policy Statement.
FROM: Elizabeth Dole
DATE: Tuesday, November 23, 1982
 (Tie-in to Thanksgiving)
11. REQUEST: Accept Theodore Roosevelt Award from National College Athletic Association at 77th annual convention in San Diego, California.
FROM: Dan Gilbert
DATE: January 10, 1982
 (This is logistically difficult as the President will be in California the preceeding week and in Dallas the next day.)
12. REQUEST: Participate in recommissioning of the Battleship New Jersey
FROM: William Clark
DATE: December 28 or 29, 1982
13. REQUEST: Meeting with leadership of major women's organizations
FROM: Elizabeth Dole
DATE: Mid-November to Mid-December

UNIQUE REQUEST OF THE WEEK

14. REQUEST: Attend performance of the New York City
Gay Men's Chorus
FROM: Christopher Humble (Chairman, Board of
Directors)
DATE: TBD - Kennedy Center

THE WHITE HOUSE

WASHINGTON

LONG RANGE SCHEDULING MEETING

November 10, 1982
11:00 a.m.
The Roosevelt Room

I. Review Narrative Schedule

II. Review Block Schedule

III. Schedule Requests:

1. Request: Major Television Speech regarding arms control
From: William P. Clark, Charles Wick, David Gergen
Date: November 18, 1982 (12:00 noon E.S.T.)
2. Request: Drop by Meeting of the Committee on the Present Danger
From: William P. Clark
Date: November 11 or 12, 1982
(Sulgrave Club - Washington, D.C.)
3. Request: Participate in HUD Recognition Program for Public/Private Partnerships
From: Jay Moorhead
Date: November or December 1982
(Note: This was previously scheduled for November 1, 1982)
4. Request: Meeting with David Abshire, founder and director of the Center for Strategic and International Studies
From: William P. Clark
Date: Prior to November 24, 1982
5. Request: Meeting with Senator Ted Stevens
From: Ken Duberstein
Date: Week of November 15, 1982
6. Request: Official Presentation of the "Reagan Medal" by the Treasury Department
From: Jim Rosebush
Date: Open
7. Request: Attend Twentieth Anniversary celebration of the Conservative Party of New York
From: William F. Buckley, Senator D'Amato
Date: December 6, 1982

8. Request: CONFIDENTIAL
9. Request: Presentation Ceremony for Young American Medals
From: William French Smith
Date: Open - 1982
10. Request: Address the National Association of Home
Builders annual convention
From: Elizabeth Dole
Date: January 22-25, 1983 - Houston, Texas
11. Request: Attend a Special Meeting of the National League
of POW/MIA Families
From: Elizabeth Dole
Date: January 27, 1983 - Washington, D.C.
12. Request: Attend Fundraiser and Birthday Party for the
President in Dixon, Illinois
From: Bill Thompson
Date: February 6, 1983

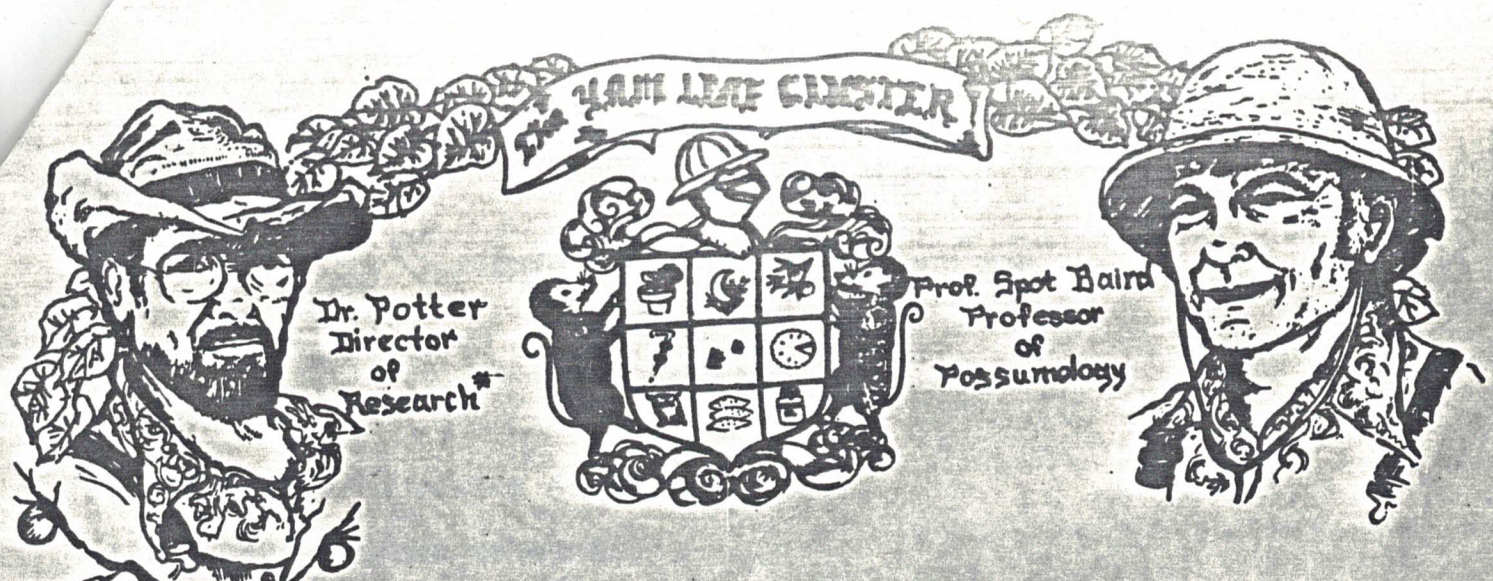
TAPING

13. Request: Video taped Public Service Announcement
re Physical Fitness
From: George Allen
Date: November 26, 1982 (Ranch)
14. Request: Meeting with Richard Wirthlin
From: William K. Sadleir
Date: November 11, 1982

UNIQUE REQUEST OF THE WEEK

15. Request: Attend opening of the Rhonesboro International
Possum Museum *
From: Professor Spot Baird - Professor of Possumology
Date: As soon as possible

* Did you know that possum can be cooked
and thrown out sixteen different ways?
(see attached)



'POSSUM TREAT (NOT 'POSSUM TROT)
SERVES 6 - 8 PEOPLE

- 1 - 5 to 6 POUND 'POSSUM, DRESSED, WITH MOST OF FAT REMOVED FROM CARCASS.
- 6 - #1 EAST TEXAS YAMS, WASH AND BAKE UNTIL THEY ARE WELL DONE, THEN HALF THE YAMS (LENGTH-WISE).
- $\frac{1}{2}$ - CUP - EAST TEXAS RIBBON CANE SYRUM, BRING TO BOIL AND USE FOR BASTING 'POSSUM, WHILE BEING BAKED IN 350 DEGREE OVEN
- 1 - WHITE OAK BOARD, ABOUT 12" - WIDE, 18" - LONG AND 1" - THICK. PLACE 'POSSUM ON CENTER OF BOARD AND SURROUND WITH YAM HALVES, PREPARED EARLIER. PLACE IN 350 DEGREE OVEN FOR TWO HOURS, BASTING 'POSSUM AT 25 to 30 MINUTE INTERVALS. AFTER TWO HOURS, REMOVE 'POSSUM FROM OVEN AND TAKE TO THE NEAREST GARBAGE CAN AND DUMP 'POSSUM AND YAMS INTO GARBAGE CAN AND EAT THE BOARD.



SPOT BAIRD POSSUM WORKS

P.O. Box 535 - Gilmer, Texas 75644

Pho. 214-843-3420

Pho. 214-843-2715

THE WHITE HOUSE
WASHINGTON

NOVEMBER 15, 1982

MEMORANDUM FOR: MICHAEL K. DEEVER
FROM: WILLIAM K. SADLEIR
SUBJECT: SCHEDULING OF FOREIGN VISITORS

As the attached memo indicates, I have tabulated the total number of foreign visitors that the President has received since coming into office. It is my hope that we can prepare the best possible schedule for the remainder of this term by allocating suggested dates for foreign visitors in advance. In this way, we can maximize the remainder of the President's time and schedule themes and events consistent with the foreign visit dates.

	January 21, 1981 to <u>January 21, 1983</u>	January 21, 1983 to <u>January 20, 1985</u>
1. State Visits	18	_____
2. Working Visits	24	_____
3. Meetings and Courtesy Calls	83	_____
4. Foreign Travel	7	_____

With your direction as to the number of each of these activities that may be scheduled, we will work with the NSC to determine appropriate dates to be blocked out on the President's schedule.

Thank you.

THE WHITE HOUSE

WASHINGTON

November 15, 1982

MEMORANDUM FOR: MICHAEL K. DEEVER
FROM: WILLIAM K. SADLEIR
SUBJECT: FOREIGN VISITORS

During the period of January 21, 1981 through January 21, 1983, the President received the following foreign visitors:

STATE VISITS (18 Total)

February 26, 1981	Prime Minister Thatcher of Great Britain
May 7, 1981	Prime Minister Suzuki of Japan
May 21, 1981	Chancellor Schmidt of Germany
June 30, 1981	Prime Minister Fraser of Australia
August 5, 1981	President Sadat of Egypt
September 9, 1981	Prime Minister Begin of Israel
October 13, 1981	King Carlos of Spain
November 2, 1981	King Hussein of Jordan
November 17, 1981	President Herrera of Venezuela
February 3, 1982	President Mubarak of Egypt
March 25, 1982	President Pertini of Italy
April 19, 1982	Queen Beatrix of the Netherlands
May 12, 1982	President Figueiredo of Brazil
July 29, 1982	Prime Minister Gandhi of India
September 16, 1982	President Marcos of the Philippines
October 12, 1982	President Soeharto of Indonesia
November 15, 1982 (Scheduled)	Chancellor Helmut Kohl of Germany
December 7, 1982 (Scheduled)	President Zia of Pakistan

WORKING VISITS (24 Total)

January 28, 1981	Prime Minister Seaga of Jamaica
February 2, 1981	President Chun of Korea
June 9, 1981	President Portillo of Mexico
June 19, 1981	Prime Minister Lee of Singapore
July 10, 1981	Prime Minister Trudeau of Canada
July 24, 1981	Prime Minister Muldoon of New Zealand
September 25, 1981	President Moi of Kenya
October 6, 1981	Prime Minister Prem of Thailand
January 5, 1982	Chancellor Schmidt of Germany
February 17, 1982	Prime Minister Martens of Belgium

WORKING VISITS (Continued)

March 12, 1982	President Mitterand of France
April 29, 1982	Prime Minister Mzali of Tunisia
May 19, 1982	King Hassan of Morocco
June 21, 1982	Prime Minister Begin of Israel
July 21, 1982	Prime Minister Lee of Singapore
July 26, 1982	President Ahiyo of Cameroon
August 17, 1982	General Doe of Liberia
September 8, 1982	President Vigdis of Iceland
October 19, 1982	President Gemayel of Lebanon
October 22, 1982	King Hassan of Morocco
November 3, 1982	Prime Minister Spadolini of Italy
December 15, 1982 (Scheduled)	Prime Minister Balsemeo of Portugal
December 21, 1982 (Scheduled)	King Hussein of Jordan
January 5, 1983 (Scheduled)	President Navon of Israel

MEETINGS AND COURTESY CALLS (83 Total)

February 12, 1981	Foreign Minister Colombo of Italy
February 12, 1981	Deputy Prime Minister Zawawi of Oman
February 24, 1981	Foreign Minister Shamir of Israel
February 25, 1981	Foreign Minister Francois- Poncet of France
February 28, 1981	Prime Minister Thatcher of Great Britian
March 9, 1981	Foreign Minister Genscher of Germany
March 17, 1981	President-elect Viola of Argentina
March 19, 1981	Ambassador Chai of China
March 20, 1981	Former Prime Minister of Japan
March 24, 1981	Foreign Minister Ito of Japan
April 16, 1981	Secretary General of NATO
April 30, 1981	Secretary General Waldheim of U.N.
May 1, 1981	Prince Charles of Great Britian
May 2, 1981	Prince Charles of Great Britian
May 5, 1981	Ambassador Evron of Israel
May 8, 1981	Prime Minister Suzuki of Japan
May 15, 1981	Prime Minister Botha of South Africa
May 15, 1981	Foreign Minister Andrei of Romania
May 22, 1981	Chancellor Schmidt of Germany
June 5, 1981	Foreign Minister Cheysson of France
June 8, 1981	President Portillo of Mexico
June 11, 1981	Middle Eastern Ambassadors
June 15, 1981	Ambassador Taylor of Canada
June 15, 1981	President Bongo of the Gabonese Republic
July 9, 1981	Foreign Minister Llorca of Spain
August 6, 1981	President Sadat of Egypt
September 15, 1981	Mayor von Weizsacker of Berlin
September 16, 1981	Patriarch Khoraiche of Antioch
September 17, 1981	President d'Estaing of France
September 17, 1981	Prime Minister Trudeau of Canada
September 17, 1981	President Portillo of Mexico
September 21, 1981	President Duarte of El Salvador

MEETINGS AND COURTESY CALLS (Continued)

September 24, 1981	Prince Bandar of Saudi Arabia
September 25, 1981	President Moi of Kenya
September 25, 1981	Prince Bandar of Saudi Arabia
October 2, 1981	Vice President of Egypt
October 8, 1981	Egyptian Ambassador
October 16, 1981	Prime Minister Jugnauth of Mauritius
October 16, 1981	Helmut Kohl of Germany
November 3, 1981	King Hussein of Jordan
November 3, 1981	Iakovos of Greek Orthodox Church
November 12, 1981	Foreign Minister Stray of Norway
November 18, 1981	President Herrera of Venezuela
November 20, 1981	President Nimeiri of Sudan
November 22, 1981	King Gustav of Sweden
December 1, 1981	President Mobutu of Zaire
December 8, 1981	President Kyprianou of Cyprus
December 15, 1981	Secretary of State Casaroli of the Vatican
December 18, 1981	Ambassador and Foreign Minister of Saudi Arabia
December 27, 1981	Ambassador Spasowski of Poland
January 18, 1982	Minister Abe of Japan
January 14, 1982	Secretary General of the U.N.
February 4, 1982	Ambassador Petrigani of Italy
February 23, 1982	Esaki of Japan
March 9, 1982	Foreign Minister Genscher of Germany
March 11, 1982	President Siad Barre of Somalia
March 17, 1982	Prime Minister Haughey of Ireland
March 18, 1982	Parliament Member Strauss of Germany
March 22, 1982	Foreign Minister Sakurauchi of Japan
March 22, 1982	Premier Swan of Bermuda
March 25, 1982	Latin American Foreign Ministers
March 29, 1982	Defense Minister Ghazala of Egypt
April 16, 1982	Islamic Ambassadors
May 17, 1982	Prime Minister Fraser of Australia
June 16, 1982	Foreign Minister Ali of Egypt
June 22, 1982	President Monge of Costa Rica
June 23, 1982	Prime Minister Thatcher of Great Britian
June 30, 1982	President Toure of Guinea
July 14, 1982	President Suazu of Honduras
July 20, 1982	Foreign Minister of Syria and Saudi Arabia
July 26, 1982	General Jusuf of Indonesia
July 30, 1982	Foreign Minister Ali of Egypt
August 2, 1982	Foreign Minister Shamir of Israel
August 10, 1982	Peres of Israel
October 1, 1982	President Espriella of Panama
October 5, 1982	Patriarch Diodorus
October 18, 1982	King Olav of Norway
November 4, 1982	President Monge of Costa Rica
November 7, 1982	Prince Phillip of Great Britian

MEETINGS AND COURTESY CALLS (Continued)

November 12, 1982	Foreign Minister Ali of Egypt
December 13, 1982 (Scheduled)	Prime Minister Schluter of Denmark
January 6, 1983 (Scheduled)	Secretary General de Cuellar of the U.N.
January 18, 1983 (Scheduled)	Mock of Austria

FOREIGN TRAVEL (7 Total)

March 10-11, 1981	Canada
July 19-21, 1981	Canada
October 21-24, 1981	Mexico
April 7-11, 1982	Jamaica, Barbados
June 2-11, 1982	France, Italy, Vatican, Great Britian and Germany
October 8, 1982	Mexico
November 30 - December 4, 1982	Brazil, Colombia and Costa Rica

This list does not include the meetings that the President has had with foreign ambassadors during Diplomatic Credential ceremonies.

THE WHITE HOUSE

WASHINGTON

LONG RANGE SCHEDULING MEETING

November 17, 1982

3:00 p.m.

The Roosevelt Room

I. Review Narrative Schedule

II. Review Block Schedule

III. Schedule Requests:

1. Request: Interview with six independent radio networks
From: Larry Speakes
Date: November 20, 1982 or alternate date
2. Request: Reception for Administration Spokesmen
From: Craig Fuller
Date: November 1982
3. Request: Signing Ceremony for statement supporting
January 1983 as March of Dimes Birth Defects
Prevention Month
From: Elizabeth Dole
Date: Early December 1982
4. Request: Presentation of \$15 million dollars raised from
the private sector for the National Endowment
for the Humanities
From: Teresa Elmore
Date: Early December (Administrative Time)
5. Request: Meeting with senior officials of the Associated
General Contractors of America
From: Elizabeth Dole, Senator Laxalt, Secretary Donovan
Date: December 14-17 or 20-22, 1982
6. Request: East Room ceremony on the First Anniversary of
Martial Law in Poland
From: Elizabeth Dole, NSC, State Department, USIA
Date: December 13, 1982
7. Request: Meeting with Selected Catholic Bishops
From: Elizabeth Dole
Date: Early or Mid-January 1983
8. Request: Third PBS Young Performers Concert (gospel music)
at a church in the South
From: James Rosebush
Date: March 20, 1983

9. Request: Interview for Documentary about Air Force One
From: Jerald F. terHorst
Date: Open (This was previously approved by MKD.)

VIDEO TAPING

10. Request: Video tape to college young people attending the Maranatha Campus Ministries conference over the Christmas holidays
From: Elizabeth Dole
Date: Before December 20, 1982
11. Request: Video and audio taped public service announcement for National Drunk and Drugged Driving Awareness Week
From: Elizabeth Dole
Date: Late November or early December
12. Request: Remarks to three countries that the President will visit on his Latin American trip
From: Dave Gergen
Date: November 22, 1982 (Taping Session)

UNIQUE REQUEST OF THE WEEK

13. Request: Attend Mid-West "Hollering Contest"
From: Iowa "Hollering Contest" Committee
Date: June 1983
(If this Invitation is accepted, we would suggest Gary Arnold as a possible team member)

THE WHITE HOUSE
WASHINGTON

TO: Mike

FROM: **WILLIAM HENKEL**
Special Assistant to the President
Director of Presidential Advance

☐ Information

☒ Action

Would you please
review — we need
your guidance.

Thank You

THE WHITE HOUSE
WASHINGTON

File

November 26, 1982

MEMORANDUM FOR MICHAEL K. DEEVER

FROM

WILLIAM HENKEL *WH*

SUBJECT

NATIONAL LEAGUE OF CITIES ADDRESS
MONDAY, NOVEMBER 29, 1982

Attached at Tab A is a proposed schedule for The President's return trip to Washington via Los Angeles, California.

Event Concept

The President will make remarks to approximately 4,500 attendees of the National League of Cities 1982 Congress of Cities and Exposition in the Los Angeles Convention Center.

Two additional events have been requested following The President's address: a meeting with the Republican Mayors and Councilmen attending the event and an individual photo opportunity with approximately 70 members of the National League of Cities Board of Directors and Advisory Council (all on dais during event).

Options

Three options are submitted for your approval:

Option #1

The President departs immediately following the speech.

Approve _____ Disapprove _____

Option #2

The request for the meeting with Republican Mayors and Councilmen comes from Rich Williamson's office. The meeting would include photo opportunities and mix and mingle. The League of Cities is not in favor of this activity.

Approve _____ Disapprove _____

Option #3

This option is an official request from the National League of Cities.

Approve _____ Disapprove _____

Additional Question

What will Mrs. Reagan's participation at the speech site be?

Options: Remain in holding room. Approve _____ Disapprove _____

Be seated on stage. Approve _____ Disapprove _____

Be seated in front row of staff area. Approve _____ Disapprove _____

Other: _____

Traveling Guests/Staff

Attached at Tab B is the proposed manifest for the return trip.

Additions

Deletions

As you can see by the attached helicopter manifests, we have a definite seating problem. It was my understanding that NH-3 was added to move the AF-1 pool and WHS staff from the Convention Center to LAX. Mark Weinberg's understanding is that it is a Press helicopter accomodating an Expanded Pool and using all 30 seats. By helicoptering the Expanded Pool, many of the staff manifested on AF-1 will not arrive LAX in time for departure (refer to attached list). Therefore I recommend the AF-1 pool (11) only be transported.

Approve _____

Disapprove _____

Recommendations for Press Coverage for Events

Event #1: National League of Cities Address
OPEN PRESS COVERAGE

Approve _____

Disapprove _____

Event #2: Republican Mayors and Councilmen Meeting
CLOSED PRESS COVERAGE

Approve _____

Disapprove _____

Event #3: National League of Cities receiving line
CLOSED PRESS COVERAGE

Approve _____

Disapprove _____

THE WHITE HOUSE

WASHINGTON

NOVEMBER 29, 1982

MEMORANDUM FOR: MICHAEL K. DEAVER
FROM: WILLIAM K^{file} SADLEIR
SUBJECT: THE PRESIDENT'S SUMMARY SCHEDULE FOR OCTOBER 1982

The time accounted for herein does not include staff time, personal time, social events, private appointments or travel time.

POLITICAL	54 hours 20 minutes	50%
NSC	25 hours 30 minutes	24%
PUBLIC LIAISON	4 hours 30 minutes	4%
MISCELLANEOUS	4 hours 20 minutes	4%
COUNSEL	3 hours 50 minutes	4%
CABINET	3 hours	3%
PRESS	2 hours 45 minutes	3%
ECONOMIC AFFAIRS	2 hours 30 minutes	2%
VICE PRESIDENT	1 hour 25 minutes	1%
CONGRESSIONAL	1 hour 20 minutes	1%
COURTESY PHOTOS	1 hour 20 minutes	1%
ISSUES LUNCHEONS	1 hour	1%
TAPINGS	50 minutes	1%
P.S.I., PERSONNEL, INTERGOVERNMENTAL		Less Than 1%

cc: Michael A. McManus

THE PRESIDENT'S SUMMARY SCHEDULE
FEBRUARY THROUGH OCTOBER 1982

[illegible]