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SENIOR STAFF MEETING ACTION ITEMS (11/18/81)

ITEMS	ACTION
1. <u>Bennett Appointment</u> : Will go this morning. Helms and East have given approval.	vonDamm
2. <u>Bell Appointment</u> : Conservative supporters are discussing with key Senators.	Nofziger
3. <u>Federalism Report</u> : Summary of report being prepared. OMB review to be complete by noon.	Harper/ Williamson
4. <u>Foreign Corrupt Practices Act</u> : Per Fielding, testimony restricted to enforcement prior to and under present Act; new proposals will not be discussed at the hearing.	Fielding
5. <u>Pepper's Committee</u> : Per Fuller, HHS will <u>not</u> testify in today's hearing on Medicare/Medicaid cuts and the effect on elderly.	
6. <u>Haitians and Fort Drum</u> : Gene Miller (HHS, detailed to DOJ) is lead person. Press inquiries can be referred to DOJ.	Gergen/Speakes
7. <u>Jewish Meeting</u> : Set for tomorrow. Meese: to denounce anti-Semitism, terrorism; support Camp David, partnership with Israel; restate position on PLO.	Dole
Allen: to give overview on Middle East (then Q&A).	
V.P.: to stress President's personal commitment to Israel.	
President: to emphasize same themes as Meese, then have short general discussion.	
Very symbolic as first post-AWACS meeting. No press.	
8. <u>Speech on Nuclear Weapons</u> : Copies should be available for Capitol Hill.	Gergen/Speakes
9. <u>Economic Figures</u> : Housing starts at record low, but slow rise should start in first quarter. Personal income up slightly. Nothing yet on corporate profits.	

ITEMS	ACTION
10. <u>Congressional Testimony</u> : Antitrust testimony reviewed and approved. School desegregation testimony has not been seen; should be reviewed. Testimony on narcotics cleared.	Fielding
11. <u>Social Security Task Force</u> : Ross is not acceptable as appointee.	James

SENIOR STAFF MEETING ACTION ITEMS (11/19/81)

ITEMS	ACTION
1. <u>Jewish Meetings</u> : Statement to be made at start of second meeting today that discussion is off the record. No press coverage of meeting.	Speakes/Dole
2. <u>Federalism Interview</u> : President has Question and Answer type summary on federalism; paper on subject now being printed.	Williamson/ Harper
3. <u>Cabinet Meeting</u> : To discuss current budget situation, management of travel budget. Budget appeals process largely set up, ready to function after Thanksgiving.	Fuller
4. <u>Defense Budget</u> : Report on yesterday's win in the House. Attempt to cut may be made in Senate; we should win, but no guarantees.	Friedersdor
5. <u>CIA Executive Order</u> : Final draft available, should be circulated. Public reaction should not be strongly negative because criticized points have been removed. Press material and questions and answers prepared should also be circulated to senior staff. Briefing possible tomorrow.	Allen/Darman/ Fuller
6. <u>Pentecostals</u> : Senate bill would grant permanent resident status to Pentecostals in U.S. Moscow Embassy for past 5 years. State Department will oppose in hearing, prefers they come out thru normal channels. Memo should be prepared for President to inform him issue is before Congress and of State's position.	Allen
7. <u>Decision Items</u> : Bills and two CAB cases now being circulated on rush basis. Any comments must be received quickly.	Darman
8. <u>Washingtonian Article</u> : Draft article prepared by speechwriting re "how President will use his tax cut." Consensus that article should not go out, or at least be put on hold till Gergen present to discuss.	Darman/Gergen
9. <u>Caribbean Basin</u> : Concern has been expressed re impact on Puerto Rico. Allen to see that Williamson informed on developments.	Allen/ Williamson
10. <u>GNP</u> : Up slightly in third quarter, probably due to inventory buildup. Drop anticipated in fourth quarter.	
11. <u>W.H. Conference on Aging</u> : Data on issues for Conference should be in by Monday. This point to be conveyed to Cabinet at meeting today (Meese). Fuller to coordinate assembly of issues data, working with OMB	Fuller/ Anderson/ Dole

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and OPD. Dole drafting talking points re accomplishments in area; Fuller to coordinate this also, with added input of political office.

12. Social Security Task Force: James meeting with Meese today. James/Should have recommendations ready tomorrow. Need to get out before Conference on Aging. Senator Baker wants only senators as his appointees. Friedersdorf to talk to Speaker re his appointees, timing of report. Friedersdorf
13. DED Dismantling: Preview at legislative strategy meeting tomorrow. Hill reaction to be assessed, then presentation to be circulated to senior staff. Consultations important so we recognize pitfalls. Fuller/Friedersdorf
14. DOE Reorganization: Still in policy development stage. Fuller

SENIOR STAFF MEETINGS ACTION ITEMS (11/20/81)

ITEMS	ACTION
1. <u>Schedule</u> : Photo opportunities with President Nimeiri and Midwest Governors. Meeting with Idaho delegation is photo opportunity only: no talking points needed.	Speakes
2. <u>Continuing Resolution</u> : Senate agreed on 4% reduction, 6 month term. Goes to conference today. Bill President can sign will hopefully come out by midnight. Guidance: we support the Senate's action, and would not want to see that eroded.	Friedersdorf
3. <u>Social Security Task Force</u> : Friedersdorf has not yet gotten through to Speaker.	Friedersdorf James
4. <u>Intelligence Executive Order</u> : Should not go out today. Section by section analysis and questions and answers still needed; Darman has fact sheet. Per Meese, re-evaluate timing if preparation moves faster.	Allen
5. <u>Jerusalem Statement</u> : Guidance to "stand on the statement" issued on subject.	Speakes
6. <u>Federalism Interview</u> : Only problem was statement implying endorsement of a "Domestic Economic Summit." Guidance: President was only indicating a willingness to look more closely at the idea.	Speakes/ Williamson
7. <u>Pentecostals</u> : Allen preparing memo to President laying out situation, State's position: President to make decision on whether to endorse legislation.	Allen
8. <u>W.H. Conference on Aging</u> : Cabinet members are sensitized to this. Dole to work on over weekend. Need to firm up position on compulsory retirement, take thru Cabinet Council process. Review issue Monday.	Dole/E. Gray
9. <u>Italian-American War Veterans</u> : Per Darman, President to sign charter; could promote his action.	Gergen
10. <u>Labor Meetings</u> : Set for December 1-2.	Dole
11. <u>Required Reports</u> : Per Darman, system to manage will be difficult to set up, take more time than first thought. Over 500 reports are required.	Darman/Fulle
12. <u>Vanderwater</u> : Nomination stuck in committee; motion to discharge requires 51 senators, but 60 needed to avoid filibuster. Cannot be given another recess appointment later.	Friedersdorf

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13. Intelligence Executive Order: Section by section comparison to be circulated by tomorrow afternoon; summary done, Q & A being worked on. Allen
14. Pentecostals: Allen memo to President on subject held by Darman; Friedersdorf to get feel for issue in Congress. Review tomorrow. Friedersdorf/
Allen

Samuel

SENIOR STAFF MEETING ACTION ITEMS (11/24/81)

ITEMS	ACTION
1. <u>CPI</u> : At annual rate of 4.3% this month; yearly average around 10%. Guidance: "encouraging" (caution not to overplay).	Gergen/Speakes
2. <u>Combined Federal Campaign</u> : Senior staff strongly encouraged to participate and to talk with their sections. A 12% rate of participation would be embarrassing to the President. Contribution <u>can</u> be directed to a specific charity.	All Senior Staff
3. <u>WH Conference on Aging</u> : OCA has all but three issue papers from agencies. OPD to review for quality, rewrite if necessary; to be done by end of day tomorrow.	Fuller/E. Gray Dole
4. <u>Social Security Task Force</u> : James to call President to review names, get signoff. Schultz to be chairman if willing; if not, Greenspan to be designated.	James
5. <u>Continuing Resolution</u> : Guidance -- desire to work with Congress for a measure that is reasonable; still willing to meet halfway.	Gergen
6. <u>Japanese Trade</u> : CCCT assigned to study Japanese non-tariff trade barriers.	Fuller
7. <u>Washingtonian Article</u> : Would be syndicated article by President re how tax cut could be saved or invested. Article to be circulated by staff for comments.	Gergen/Darman
8. <u>Vandenwater</u> : Nomination on calendar; Howard Baker considering call-up today. Fifty-one signatures to discharge committee already gathered.	Friedersdorf
9. <u>Atkinson</u> : Hearing went well, good reaction.	Friedersdorf
10. <u>Shutdown</u> : Per Harper, information gathered through shutdown exercise will be analyzed and used later if situation recurs. Furloughed employees <u>will</u> be paid.	Harper
11. <u>Farm Bill</u> : In conference. Helms feels it should still be reduced and will make one more effort after Thanksgiving.	Friedersdorf
12. <u>Foreign Aid</u> : Trent Lott says he will not support such requests in future. State's action in pushing was counter-productive under circumstances. State should be less visible on issue at this point. Friedersdorf or Meese to talk with Secretary Haig.	Meese/ Friedersdorf

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SENIOR STAFF MEETING ACTION ITEMS (11/25/81)

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1. Bennett Nomination: Helms letter opposing
Bennett received. Friedersdorf/
James
2. WH Conference on Aging: OPD review complete;
OMB to review this morning. President will
make decision on appearance at Conference when
he sees speech draft (by Friday). HHS update
on Administration's aging record being circulated.
If used in President's speech it should be held
for distribution at that time. Harper/Dole/
Gergen
3. Social Security Task Force: All prospective
appointees have been called; Schultz to call
back. If problems with Schultz' willingness,
President should call -- Anderson or Darman
to submit call request. James/Anderson/
Darman
4. Vandenwater: Senator Baker will call up
nomination after Thanksgiving. List of swing
senators to be circulated for calls. Friedersdorf
5. Atkinson: Kasten and Schmitt say vote is
close; Gorton and Pressler are definite "no's".
Packwood will not set vote till WH has votes
ready. Friedersdorf
6. Intelligence Executive Order: Summary will be
ready today. EO will not be issued before
next Monday or Tuesday. Allen/Fielding
7. Pentecostals: Friedersdorf will check
congressional views today. Darman will
revise Allen's memo to President to reflect
Friedersdorf's findings. Friedersdorf/
Allen/Darman
8. Ambassadorial Appointments: Guidance --
relevant numbers are 30% non-career overall,
and 40% non-career appointments since January. James/Speakes
9. Reaganomics: Re poll showing loss of
confidence, guidance is "that is an under-
standable expression of concern; we expect
it will change as the recovery begins." Gergen/Speakes
10. Senior Staff: No meeting on Friday.

SENIOR STAFF MEETING ACTION ITEMS (11-30-81)

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ITEMS	ACTION
1. <u>White House Conference on Aging</u> : Opens today. Decision on whether President will speak to be made after today's plenary. Schweiker to continue as spokesman, respond to criticism; press office to stay in touch.	Deaver Manafort Gergen
2. <u>Social Security Task Force</u> : Schultz has turned down chairmanship. Appointments not to be mentioned if President addresses Conference on Aging. Speaker waiting to announce his appointees after President.	James
3. <u>Intelligence Executive Order</u> : Nance and Meese to discuss timing and question of procedure for DCI's budget submission. Copy of proposed order to be given to President.	Nance/ Meese/ Deaver
4. <u>Cancun</u> : Kirkpatrick involved in discussions re global negotiations on economic problems (under UN auspices?). Cabinet Council not advised. Anderson to check; topic to be discussed tomorrow.	Anders
5. <u>Japanese Trade</u> : GSA to exercise option to buy compact Japanese trucks for U.S. military. CCCT to review measures of past 10 months, and give full scale consideration to specific options re this purchase.	Harper Fuller
6. <u>Labor Meetings</u> : Dole and Gergen to meet re details. President to be briefed on Hobbs Act (testimony on subject now being reviewed).	Dole/ Gergen Fieldi
7. <u>Economic Indicators</u> : No advance figures, but should reflect negative growth. Outlook still good for recovery in late spring or early summer.	Weidenba
8. <u>FDR Memorial</u> : Question of continued funding raised by OMB. Baker, Nofziger argue for continued funding.	Harper
9. <u>Nominations</u> : Bennett-- James getting rebuttal for Helms letter Atkinson-- Still need votes in committee Vandenwater-- Senator Baker to call up, but not today. Bell-- Waiting on Vandenwater to clear.	James/ Friedersdo
10. <u>Minority Business/SBA Budgets</u> : Concern expressed on proposed cuts. Consensus is that appeals process should be followed due to many similar issues in budget.	Harper Anderson
11. <u>Asbestos</u> : Suggestions for a federal study being made; involvement in issue viewed as unwise.	Harper

SENIOR STAFF MEETING ACTION ITEMS (12-1-81)

ITEMS	ACTION
1. <u>Teamsters Meeting</u> : Advance briefing by Donovan and Dole; Donovan to chair 10:45 meeting, Dole next to President, Williams across table. No photo opportunity (photo op at AFL-CIO meeting tomorrow). Guidance re Administration position on Hobbs Act: no new federal crimes necessary (listen to Teamster views in meeting).	Dole/ Speakes
2. <u>White House Conference on Aging</u> : No announcement of President's plans; video feed and V.P. set for Hilton luncheon. Teeley now running press operation.	Dole/ Canzeri
3. <u>Social Security Task Force</u> : Schultz will not serve as Chairman. Recommendation of Bob Beck agreed on, with Greenspan as Chairman. No announcement yet.	James
4. <u>Intelligence Executive Order</u> : In final form, aimed for Friday. Brief President, then congressional committees on Wednesday or Thursday. Press plan will be ready; discuss tomorrow.	Fielding/ Nance/ Gergen
5. <u>Nominations</u> : Bennett -- has written letter rebutting Helms letter, and approved sending copy to Helms. Vandenwater -- Senator Baker will call up soon; need to hold GOP votes, obtain Dems for total of 60 to invoke cloture. Atkinson -- Packwood has asked Dems be polled due to concerns on holding GOP votes. Bell -- on hold until Vandenwater resolved.	Friedersdorf
6. <u>Pentecostals</u> : Friedersdorf to get information on congressional views to Nance for inclusion in revised memo.	Friedersdorf/ Nance
7. <u>Gun Control</u> : Fuller, Harper to check whether any executive branch testimony is scheduled in hearings.	Fuller/ Harper
8. <u>Purchase of Japanese Trucks</u> : Fielding now looking at contract for way to reverse decision. Problem is that purchase is through Chrysler. Possible to tackle next purchase rather than this one.	Fielding/ Harper
9. <u>Foreign Aid</u> : Friedersdorf reviewing GOP votes available for bill passage. Bill may be on floor Tuesday.	Friedersdorf

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| 10. <u>Budget:</u> Guidance re O'Neill criticism is that House passed bills that were over budget by large amounts. This is reason for problems in Senate. | Gergen/
Speakes |
| 11. <u>National League of Cities Meeting:</u> Guidance re criticism is that President has previously met with group, meetings with Cabinet members have been held, and more are scheduled in future. Lines of communication are open. | Gergen/
Speakes |
| 12. <u>DOD Appropriations Bill:</u> Consideration has begun in Senate. B-1 will be questioned, and problems with MX anticipated. Weinberger has suggested letters to Tower and Stevens plus phone calls. | Friedersdorf/
Darman |
| 13. <u>DED and DOE Reorganization:</u> Both in process. DED still being considered, Hill being consulted. Task force is working on DOE. | Fuller |
| 14. <u>Defense Authorization Bill:</u> Must be signed today. Question whether to accompany with statement regarding use of social security numbers, excess profits control provision. Decision against a signing statement, but memo to HHS should be prepared stating that the President does not choose to exercise his option to use social security numbers to assist draft registration. | Darman |
| 15. <u>Global Negotiations:</u> Question to be discussed in EM Management Meeting today. | Meese |

SENIOR STAFF MEETING ACTION ITEMS (12-7-81)

ITEMS	ACTION
1. <u>Schedule</u> : Concerning Waste and Fraud briefing, President should go to briefing and make statement. Bakshian to have draft statement by 9 a.m., with examples of action already taken. Photo opportunities with Inspectors General in Cabinet Room.	Harper Gergen
Photo opportunities today during Astronaut presentation.	Speakes
2. <u>Sakharov Statement</u> : Such statements should be checked in advance with Gergen; issues to be identified at daily senior staff meeting.	All Senior Staff
3. <u>Central America</u> : Statement being prepared re goals and purposes of policy for internal guidance <u>only</u> , and to assist in answering questions.	Nance
4. <u>Combined Federal Campaign</u> : Staff thanked for contribution efforts; urged to continue efforts.	All Senior Staff
5. <u>Economic Forecasts</u> : Story in Wall Street Journal included economic figures represented as Administration policy; includes deficit and interest rate projection. Guidance for response--story reflects views of some people in one of the departments; no figures have been agreed on, accepted, or presented to the Budget Review Board and President.	Gergen
6. <u>Lawsuits</u> : CNN lawsuit to be settled this week. WH position is that agreement is between networks and we should not have to sign.	Fielding
Baldrige subpoenaed in ATT suit for 12-17-81 trial; may need outside counsel since DOJ is on other side of suit.	Fielding
7. <u>Consumer Affairs</u> : Senator Pressler concerned about a letter sent endorsing an FTC regulation he opposes. Dole never saw a letter, and will report on the matter tomorrow.	Dole
8. <u>Regulatory Reform Bill</u> : Laxalt concerned about proposed amendments. Subject to be discussed in legislative strategy meeting tomorrow.	Darman
9. <u>Imports</u> : Maine has set a \$200 per truck inspection fee on potatoes from Canada. TRO being sought; marshals may be needed to deal with road blocks.	Fielding

ITEMS	ACTION
10. <u>GSA Truck Contract</u> : Proper approach is to look at specifications.	Fielding
11. <u>Farm Bill</u> : House conferees are now studying this; if they agree to the bill, the President could sign it.	Friedersdorf
12. <u>Continuing Resolution</u> : Additional 4% reduction in WH and agency staffs being asked under current compromise (beyond the previous 12% cut agreed to by agencies).	Friedersdorf
13. <u>Budget Review Board</u> : Important for those senior staff with political/constituency responsibilities to raise their concerns over proposed cuts at proper time. Approach is to first discuss with OMB; if concern cannot be worked out, it will go on Budget Review Board agenda. Each office should assign responsibility for budget matters to a particular person.	Darman
14. <u>Corcoran death</u> : Short statement being prepared for release.	Gergen
15. <u>Libya</u> : Gergen to coordinate comments with Dean Fischer.	Gergen

SENIOR STAFF MEETING ACTION ITEMS (12-4-81)

ITEMS	ACTION
1. <u>Duberstein</u> : Being named Assistant to the President; will take Friedersdorf's place; bio will need to be available.	Speakes
2. <u>Security</u> : Re security arrangements for the President and others, strict policy is absolute no comment.	Gergen Speakes
3. <u>Schedule</u> : Meeting added at 9:30 a.m. to brief President on continuing resolution and congressional meetings; photo opportunity today at bill signing.	Darman Speakes
4. <u>WH Conference on Aging</u> : Questions on leaked documents to be referred to Newhall, HHS; okay for WH to comment on overall report, though.	Gergen Speakes
5. <u>Unemployment</u> : New figures at 8.4% (up from 8.0%), highest since 1975; preconditions for recovery in place, however.	
6. <u>Fraud and Waste</u> : CBS report tonight re computer detection techniques; new info to be released Monday at 10:00--President may attend.	Harper
7. <u>Farm Bill</u> : Conference bill is \$357 M over budget for 1983 and 1984.	
8. <u>Intelligence Orders</u> : Ready for signature this morning; briefing at 1:45; Inman to go on camera afterward if necessary.	Darman Meese Gergen
9. <u>Nominations</u> : Bennett looking better (Helms has received material); problems with GOP senators on Vandewater.	James Friedersdorf

SENIOR STAFF MEETING ACTION ITEMS (12-3-81)

<u>ITEM</u>	<u>ACTION</u>
1. <u>Municipal League Meeting</u> : prefer no press coverage.	Speakes
2. <u>Housing Meeting</u> : President will announce regulation change. No photo opportunity.	E.Gray/Speakes
3. <u>Digest Interview</u> : Briefing material prepared; President to be given time to review before interview.	Deaver/Darman
4. <u>WH Conference on Aging</u> : "aging network" to hold press conference indicating they are pleased overall with results, though problems may still develop. Presidential statement to be released at conclusion of conference. Letter to delegates being prepared; news package going out.	Dole/Gergen
5. <u>Farm Bill</u> : uncertainty whether any movement has occurred.	Friedersdorf
6. <u>Intelligence Executive Orders</u> : to be released tomorrow. Inman, Meese and Willard to do background briefing. Copy of statement is circulating with comments due by noon.	Gergen/Darman
7. <u>Hobbs Act</u> : DOJ testimony is consistent with Administration position. Dole to discuss testimony w/AFL-CIO in advance.	Dole
8. <u>Air Controllers</u> : guidance is that President is looking at lifting the 3-year ban on federal employment; he is <u>not</u> talking about the controllers going back into the towers.	Gergen/Speakes
9. <u>Max Friedersdorf</u> : taking post as Consul General to Bermuda; leaving in early January.	
10. <u>Voting Rights Act</u> : Sen. Baker moving for simple extension of present law for 10 years; we support his position.	Friedersdorf
11. <u>Governors</u> : President to call several governors to isolate Snellings "economic Bay of Pigs" remarks; Call requests in. Avoid further comment re leaks of proposed HUD cuts.	Darman/Williams
12. <u>Social Security Task Force</u> : suggestion to announce on Dec. 10 while Greenspan is in town. Svahn should attend meetings.	James/Gergen

SENIOR STAFF MEETING ACTION ITEMS (12/2/81)

ITEMS	ACTION
1. <u>Photo Opportunities</u> : Only at PSI meeting. WH photographer only at AFL-CIO and Farm meetings.	Speakes
2. <u>PSI</u> : Post-meeting statement to be made. Then availability for interviews in press room.	Gergen/ Speakes
3. <u>WH Conference on Aging</u> : Undecideds turning to President. Statement to be prepared for end of Conference commending its work. VP will not speak today.	Gergen/ Murphy
4. <u>Intelligence Executive Orders</u> : Presidential statement signed off on.	Fielding/ Nance
5. <u>Social Security Task Force</u> : Speaker has not been reachable; Greenspan should meet privately with Sen. Baker before announcement.	James/ Harper
6. <u>Nominations</u> : Bennett looking better. Current vote count on Atkinson is 7-3 with 7 undecideds. On Vandenwater, need to lift some part of labor's pressure.	Friedersdorf
7. <u>Combined Federal Program</u> : Secretary Baldrige strongly encouraged more WH participation to avoid embarrassment. Senior staff each to receive list of employees not participating.	Baker/ All Senior Staff
8. <u>Casey Report</u> : Guidance is not to comment.	Gergen
9. <u>FDR Memorial</u> : Authorization is now in Congress; decision is to leave matter in their hands.	Fuller
10. <u>League of Cities Meeting</u> : Major problem caused due to leak of tentative budget cuts proposed for HUD programs; politically damaging.	Williamson

SENIOR STAFF MEETING ACTION ITEMS (12-8-81)

ITEMS	ACTION
1. <u>Schedule</u> : Photo opportunity during meeting with President of Cyprus.	Speakes
Budget meeting at 1 p.m. to be last economic overview before appeals begin.	Darman Fuller
NSC meeting on foreign assistance program, global negotiations; will attempt to develop budget priorities.	Nance
2. <u>Budget</u> : In handling review for potential constituency problems, suggestion is to use '82 budget concerns expressed by such groups to flag '83 problems.	Dole
3. <u>Farm Bill</u> : Lost vote among House conferees, 8-7. Will work on 2 Republicans who did not support our position.	Friedersdorf
4. <u>Central America</u> : Statement on policy and purposes (for internal guidance) being prepared.	Gergen
5. <u>Knauer Letter</u> : Has clarified that letter re FTC used car rule was a personal view, not an Administration position.	Dole
6. <u>Gun Control</u> : Walker testimony reviewed and cleared by OMB.	Harper
7. <u>Voting Rights Act</u> : Senator Baker has withdrawn simple extension proposal; issue will probably drag well into next year due to extremes in position.	Friedersdorf
8. <u>Foreign Aid Bill</u> : Authorization to be on House floor tomorrow; appropriation on floor Thursday. Conference today of House GOP with Secretary of State. Vote to be close, with about 100 GOP votes needed for passage. Michel says letter from President is imperative. Draft is ready to run by State, but contains OMB language committing President to scaling back future foreign aid requests. Thus, State may oppose; letter delay could result.	Freidersdorf
9. <u>Hobbs Act</u> : AFL-CIO has misunderstanding of Administration position due to President's statement in meeting last week.	Fielding Dole

Senior Staff Meeting Action Items (12-8-81)

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ITEMS	ACTION
10. <u>Regulatory Reform</u> : Laxalt effort pulled back. Administration has not refined position on several aspects, including legislative veto. Issue will not resurface before next year.	Friedersdorf Fuller Harper
11. <u>Gift Policy</u> : Reminder of policy being sent out during Holiday Season to all WH staff.	Fielding
12. <u>Combined Federal Campaign</u> : Dole to supply new participation figures tomorrow.	Dole
13. <u>Economic Forecasts</u> : Re news stories on deficit and interest rate projections, guidance remains the same--figures used in stories are preliminary working figures from one department that have not been accepted by WH.	Gergen Speakes

SENIOR STAFF MEETING ACTION ITEMS (12-9-81)

ITEMS	ACTION
1. <u>Photo Opportunity</u> : To occur at event with Speaker. Wire services to be brought in to March of Dimes event.	Speakes
2. <u>Hobbs Act</u> : Decision is to ascertain what labor's position is on this and support it to the extent possible. Need to justify that position in light of prior draft testimony. Fielding to assess, discuss with DOJ. Friedersdorf to gauge congressional reaction.	Fielding Friedersdorf
3. <u>PATCO</u> : Presidential statement waiving 3-year ban on federal employment to be released after meeting with Lewis. Controllers will not be eligible for reemployment with FAA; Fielding to prepare instructions on this for OPM.	Fielding Gergen
4. <u>Farm Bill</u> : Conferees agreed; report must now be agreed to by House and Senate. Problems anticipated in House.	Friedersdorf
5. <u>Foreign Aid</u> : Prospects for bill have improved. Question as to how many votes Carroll Campbell is holding back due to textile imports issue.	Friedersdorf
6. <u>Combined Federal Campaign</u> : Good increase in number of contributions, but not in total amount. Continued efforts urged with only one week left.	All Senior Staff
7. <u>Libya</u> : Strict no comment policy.	Gergen/Speakes
8. <u>Deficits News Story</u> : Guidance is that Administration takes the deficit very seriously, and retains goal of reducing it and getting the budget under control. Weidenbaum to supply Speakes with copy of prior statement.	Speakes Weidenbaum
9. <u>Congressional Leadership Meeting</u> : Press should be drawn into Press Room for comments by selected leader.	Speakes
10. <u>Economy</u> : Producer Price Index up 0.5%, a good indication that inflation rate is falling.	Weidenbaum
11. <u>Energy Assistance Payments</u> : HHS and OMB disagree on timing of payout for low-income eligibles. Fuller to coordinate working out of problem.	Fuller Harper
12. <u>WH Personnel Reduction</u> : WH is now 10 people away from 12% reduction goal; will then start added 4% reduction.	Darman

SENIOR STAFF MEETING ACTION ITEMS (12-10-81)

ITEMS	ACTION
1. <u>Schedule</u> : No decision on photo opportunity; will see what develops in course of the day.	Speakes
2. <u>Deficits Statements</u> : Reassurances conveyed to GOP congressional leaders.	Friedersdorf
3. <u>Hobbs Act</u> : DOJ testimony revised to reflect President's position as stated in AFL-CIO meeting. We oppose adding new federal crimes, oppose inclusion of incidental picket-line type violence, and feel Hobbs should be amended only to include major crimes.	Fielding
4. <u>Donovan Article</u> : Guidance is no comment, refer to DOJ. Will need further guidance re "confidence question."	Gergen Speakes
5. <u>Libya</u> : Briefings this morning of congressional leaders on "status of the Libyan situation." Press backgrounder set for this afternoon.	Nance Friedersdorf Gergen
6. <u>Air Controllers</u> : Question as to status of seniority and pension rights of those returning to federal employment, but matter is, for the most part, over.	Fuller
7. <u>Low-Income Energy Assistance</u> : HHS and OMB are working out their disagreement on payout.	Harper Fuller
8. <u>Foreign Assistance</u> : Bill has passed House, though Clark Amendment taken out; will attempt to retain in conference.	Nance Friedersdorf
9. <u>Personnel</u> : Dole and Williamson to list boards and commissions where appointments particularly impact their constituencies. von Damm to work with them on those.	Dole Williamson von Damm
10. <u>Puerto Rican Statehood</u> : Statement has been approved, but delayed for different reasons. Williamson and Murphy to make recommendation on timing in light of discussions with Puerto Rican officials.	Williamson Murphy
11. <u>Monetary Policy</u> : Federal Reserve testifying on its policy. Administration decision is to stay out of discussion and not testify.	Weidenbaum
12. <u>Construction Grants</u> : Governor Matheson has given material on this to OMB; response will be needed.	Harper Williamson

SENIOR STAFF MEETING ACTION ITEMS (12-11-81)

ITEMS	ACTION
1. <u>Tax Cut</u> : Kemp group meeting with President today to ask that tax cut be moved up to fight recession. Guidance is to follow previous statements: if Congress had passed cut when President wanted, recession would have been milder. At this point, though, such proposal could not pass Congress.	Gergen Speakes
2. <u>Farm Bill</u> : Need full-scale effort to secure passage. Vote will probably take place Monday: more GOP support needed.	Friedersdorf
3. <u>Social Security Task Force</u> : May be able to announce soon (as a "National Commission"). Byrd may appoint Moynihan and Kirkland.	Darman Friedersdorf
4. <u>PATCO</u> : OPM must still make determinations, but matter is otherwise disposed of.	Fuller
5. <u>Hobbs Act</u> : Testimony went well; labor reaction moderate to good.	
6. <u>Libya</u> : Guidance remains the same; main action on comments is with State Department.	Gergen
7. <u>Continuing Resolution</u> : All amendments were defeated yesterday. Matter is still pending, but prospects are good. Press attention will be called to this; VP can also mention the fact that by holding firm, the President saved \$4 B.	Friedersdorf Gergen Murphy
8. <u>Foreign Aid Bill</u> : Major effort to be made in conference to remove Clark Amendment, and a watered down version will not be accepted. If effort fails, proposal will be sent up as separate bill.	Nance Friedersdorf
9. <u>Pipelaying Equipment</u> : Authorization approved for sale to Soviets.	Nance
10. <u>WH Personnel Reduction</u> : Darman to provide list of cuts still needed to JAB.	Darman
11. <u>Budget Review Board</u> : Meeting today. Additional meeting on DOJ set for Sunday, 8:30 a.m.	
12. <u>Puerto Rican Statement</u> : Holding until after Holidays; Governor Ferre will want to see President at time of statement.	Williamson Murphy
13. <u>Draft Registration</u> : Statement made by DOJ that the Administration will not urge indictments in pending criminal cases until review of our position on draft registration is complete.	Fielding

SENIOR STAFF MEETING ACTION ITEMS (12-15-81)

ITEMS	ACTION
1. <u>Schedule</u> : Continuing Resolution to be signed at 3:15, with 4 invitees. Signing statement to concentrate on \$4 B saved. Photo opportunities during meeting with Cardinal Casaroli.	Friedersdorf Darman Speakes
2. <u>Poland and Golan Heights Annexation</u> : Nance to talk with State Department concerning possible response to press questions during photo opportunities.	Nance
3. <u>Press Conference</u> : Scheduled for Thursday at 2 pm in East Room.	Gergen/Speakes
4. <u>Task Force on Legal Equity for Women</u> : Order to be signed Monday, 12-21-81; approach to be low-key.	Dole
5. <u>Legislation</u> : --Defense Appropriation Bill: Conferees split the difference; Bill is only \$900 M less than President's request (after adjustment for \$2 B cut). --Minimum Benefits Bill: Agreement is to provide for all those now receiving benefits, but not to add people. --Farm Bill: Vote will probably occur tomorrow; we still need 10 to 15 votes. --Foreign Assistance Bill: Our request obtained on Chile and Argentina, but not Angola. Nance to prepare freestanding bill on Clark Amendment by January. --State of the Union: Congress will officially return on 1-25-82. Decision is to schedule the State of the Union Address for evening of 1-26-82.	Friedersdorf Friedersdorf Friedersdorf Nance Friedersdorf Deaver Gergen
6. <u>Housing Starts</u> : Figures to be released tomorrow. No major decline expected.	Weidenbaum
7. <u>CCNRE</u> : Non-decision meeting with President today on DOE dismantlement.	Fuller
8. <u>The Native Hawaiian Study Commission</u> : WH had requested no budget for this because of desire to phase out. This could not be accomplished since Commission was created by law. Commission now requires \$175,000 which must come from WH emergency funds.	Darman

SENIOR STAFF MEETING ACTION ITEMS (12-16-81)

ITEMS	ACTION
1. <u>Schedule</u> : Lunch is cancelled.	
2. <u>Social Security Task Force</u> : Announced today at 12:15 with Greenspan present. All 15 members to be announced.	James
3. <u>Indirect Pay Increase for Congress</u> : Analysis, especially tax aspects, being prepared by Treasury.	Fuller
4. <u>Parking Fees</u> : Need to determine Administration position after analysis. The factors involve impact on relations with federal employees and 40 M in revenue from fees.	Darman
5. <u>Combined Federal Campaign</u> : One last push being made, especially among WH operating offices.	All Senior Staff
6. <u>Farm Bill</u> : May slip through, but margin will be small.	Friedersdorf
7. <u>Press Conference</u> : Material to President by midday. Need for more information on Golan Heights action by Israel.	Gergen
8. <u>DOE Dismantlement</u> : Issue before President, though another discussion may be needed.	Fuller
9. <u>Poland</u> : Guidance provided by State Department being followed.	Gergen/Speakes
10. <u>Foreign Assistance Bill</u> : Expected to pass, though uncertain about reported problems with aid to Pakistan.	Friedersdorf
11. <u>Domestic Summit</u> : State-local coalition is pushing idea. Guidance is that we are not closing door, but are cool to idea.	Williamson Speakes
12. <u>Economic Figures</u> : Industrial production down 2.1%. Figures on housing starts available later today.	Weidenbaum

SENIOR STAFF MEETING ACTION ITEMS (12-17-81)

ITEMS	ACTION
1. <u>Schedule Change</u> : Budget meeting will last only 1 hr., 10 min.	Darman
2. <u>Nominations</u> : Attempt will be made to discharge Committee re Van de Water in January; his recess appointment expires around October. Friedersdorf will provide James with list of 4 names requiring renomination.	Friedersdorf James
3. <u>Parking Fees</u> : Decision is to impose no fee. To be announced at 11:45 during visit by Congressmen Wolf, Parris and Holt. Union to receive advance notice from Parris.	Friedersdorf
4. <u>Year-end Report</u> : Draft prepared by Baroody requiring quick turn-around (by c.o.b. today).	All Senior Staff
5. <u>Clean Air Act</u> : Compromise bill introduced in House that represents most of our policy goals. O'Neill has promised it will move, probably by February. Comparison of bill and President's goals is being circulated.	Dole Darman
6. <u>World Affairs Council</u> : Weinberger speaking to group. Nance to check if speech coordinated with State Department.	Nance
7. <u>Economic Forecasts</u> : Word is that CBO is forecasting \$200B + deficit. OMB gathering background material to prepare for possible question at press conference.	Harper
8. <u>DOE Dismantlement</u> : Decision will be announced today.	Fuller/Gerg
9. <u>Indirect Pay Raise for Congress</u> : Treasury is analyzing bill passed.	Fuller
10. <u>Economic Figures</u> : Savings rate up 5.9%; personal income up 0.6%.	Weidenbaum

SENIOR STAFF MEETING ACTION ITEMS (12-18-81)

ITEMS	ACTION
1. <u>Tax Policy</u> : Press conference amended statement on taxes. Guidance: President has no plans to raise taxes; if a proposal came to him, he would apply supply-side yardstick to consider. Anderson and Weidenbaum to draft clarification.	Anderson Weidenbaum Gergen
2. <u>Weber Case</u> : Statement (re affirmative action holding) needs clarification. DOJ has sent draft; Fielding is revising.	Fielding Gergen
3. <u>Poland</u> : Guidance is that President is not going to discuss the options available to him.	Nance Gergen
4. <u>NBC News Item</u> : Problem with unfair portrayal of portions of President's news conference. Speakes handling, will discuss year-end interview request in light of this.	Speakes
5. <u>Photo Opportunity</u> : At Kirkland meeting.	Speakes
6. <u>Parking Fees</u> : No plans to refund previously collected fees.	Harper
7. <u>CCEA</u> : Report today of working group on program/revenue transfer.	Fuller
8. <u>GNP</u> : Adjusted figure for quarter is up 1.4%. Inventory adjustment to be reflected in next quarter statistics.	Weidenbaum
9. <u>Tax Break for Congress</u> : Secretary Regan is analyzing effects of bill.	Fuller
10. <u>Black Lung</u> : Some good aspects, but problem with rider. No decision on signing ceremony till rider evaluated.	Dole
11. <u>Legal Equity for Women TF</u> : Executive order circulated last September; signing set for Monday.	Dole
12. <u>Nominations</u> : Helms cannot see Bennett till January. Decision to proceed with recess appointment.	James
13. <u>Combined Federal Campaign</u> : Ending c.o.b. today; response this week has been good.	Dole
14. <u>Paperwork</u> : 13% reduction achieved in man-hours spent filling out forms.	

SENIOR STAFF MEETING ACTION ITEMS (12-22-81)

ITEMS	ACTION
1. <u>Photo Opportunity</u> : At meeting with Polish Ambassador.	Speakes
2. <u>Cheese</u> : Decision to be released today via presidential statement; Gergen has one drafted; USDA to provide background.	Gergen
3. <u>Holiday Greeting Statement</u> : More information to be available after NSC meeting.	Gergen
4. <u>Christmas Eve Half-Day</u> : Devine has sent memo to Fuller with suggested procedure. Presidential memo granting OK for administrative leave to be prepared.	Fuller
5. <u>Congressional Tax Break</u> : Darman to check on progress of Treasury analysis.	Darman
6. <u>CPI</u> : Up 0.5%; yearly average 9.5% (last year average was 12.4%).	Weidenbaum
7. <u>Legislative Veto</u> : Guidance is not to raise issue at this time since matter is still under negotiation.	Fielding
8. <u>Farm Bill</u> : No press in signing ceremony today.	Speakes Friedersdorf

SENIOR STAFF MEETING ACTION ITEMS (12-21-81)

ITEMS	ACTION
1. <u>Schedule Changes</u> : NSC meeting at 10:30; Ambassador Ghorbal at 5:00; Polish-American leaders tentative for noon (Dole to work out with Deaver).	Deaver
2. <u>Photo Opportunity</u> : At signing ceremony of Task Force on Legal Equity for Women.	Speakes Dole
3. <u>Congressional Tax Package</u> : Analysis not yet received from Treasury; Fuller to expedite since bill will arrive soon.	Fuller
4. <u>Legislative Strategy Group</u> : To discuss return of federal programs and revenue sources.	Darman
5. <u>Bill Signings</u> : Williamson to discuss with Friedersdorf, then work with Deaver on bills where signing ceremonies are desired.	Williamson
6. <u>December 24</u> : Concerning half-day holiday suggestion, department heads will be told they have "considerable discretion" in allowing employees to leave early on Christmas Eve.	Darman
7. <u>Surplus Cheese</u> : Cabinet Council is examining options.	Fuller
8. <u>Year-End Report</u> : Publication has been delayed. Comments must be in to Baroody by 10:00 a.m. today. Publication to be paid for by RNC. Press conference planned for release.	Gergen