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SENIOR STAFF MEETING ACTION ITEMS (10/13/81)

<u>ITEMS</u>	<u>ACTION</u>
1. <u>Foreign Corrupt Practices Act Testimony:</u> This now scrubbed until November.	Fielding/Fuller
2. <u>Justice Testimony on School Busing 10/16:</u> This non-controversial.	Fielding/Fuller
3. <u>Justice Legislative Redistricting Plan Due 10/16:</u> This is a report to Justice.	Fielding/Fuller
4. <u>Intelligence Executive Order:</u> We will hold this up for the moment.	Meese
5. <u>Sudan Guidance:</u> No change in posture; assisting Sudan with routine training teams and technical assistance (similar to what we do in other countries).	Gergen
6. <u>Siberian Pipeline:</u> Need to get decision on this; decision paper sent into President approximately two weeks ago.	Meese/Darman
7. <u>White House Budget:</u> 4.8% pay raise for all employees except political appointees. Relevant political appointees' pay will be reviewed at the end of the year on the merits. This helps save money. There may be exception for NSC.	Darman
8. <u>White House Use of Volunteers:</u> Policy has been reviewed. We should use volunteers; but break-even point is 20 hours/week over four months (to recover costs of full field investigation averaging \$5,000/person)	Darman
9. <u>White House Intern Program:</u> Need options paper on this; question as to whether cost effective.	Darman
10. <u>Voting Rights:</u> Need to talk about this at Wednesday's staff meeting.	Meese
11. <u>FOIA:</u> Need to talk about this again at Wednesday's staff meeting; Herb Klein coming in. Need to keep this a Justice initiative.	Fielding/Fuller

Senior Staff Meeting Action Items (10/16/81)

<u>Item</u>	<u>Action</u>
1) Friedersdorf to call Speakes as soon as AWACs committee votes occur	Friedersdorf
2) There are no plans for R. Nixon to meet with President Reagan.	--
3) President's speech to be reviewed to insure appropriate position on multi-lateral insurance, and to reflect State Dept. comments.	Darman
4) Meeting to be scheduled tomorrow on Voting Rights to determine administration position	Fuller
5) Farmers Home Administration has reduced its outstanding debts by \$1 billion	--
6) Administration favors a two-year agricultural bill - current level is \$6 - 10 billion over budget; Stockman may have to recommend a veto.	--
7) Meese, Darman and NSC to meet on process as result of transmittal of refugee admissions memo.	Meese
8) Fielding reported that DOJ is testifying today on the Freedom of Information Act. OMB is to insure that all agencies require user fees for the supply of information under FOIA, and that they are audited to insure fees cover costs.	Harper
9) All correspondence regarding the Episcopal priests charged with aiding the entry of Mariel Cubans should be referred to Counsel's Office for handling.	Fielding

<u>Item</u>	<u>Action</u>
10) The Campaign's Senior Advisory Group should be included in White House Conference on Aging.	Anderson/Von Damm
11) The Administration will have the opportunity to testify on 3-Mile Island - we should get credit for working with the state of Pennsylvania.	Williamson/ Friedersdorf
12) Darman reported that the Executive Order on civilian cost-of-living increases will be signed today (4.8% increase). Military pay has already been increased 10 - 17%. Exceptions are: those at pay ceiling, and White House political and administrative personnel.	--

SENIOR STAFF MEETING ACTION ITEMS (10/16/81)

ITEMS	ACTION
1. <u>Today's schedule:</u>	
-- Ramgoolam and Kohl to be photo ops. -- Today's story is that the President will be working on AWACS. Can release to press names of Senators coming in.	Gergen
-- Lunch with editorial writers: Will use Senior Staff time to provide President with briefing at 9:30 a.m.	Allen/Anderson Gergen
2. <u>Tourism Bill:</u> President will make decision on this today; numerous Congressmen pro and con.	Darman
3. <u>Housing Commission:</u> Need to work closely with Commission to make sure Administration views understood, although Commission will write its own report. There will be a small group of the Commission who will make proposals we are unlikely to be able to accept (e.g., tax free mortgage financing). Hope Commission will agree to general principle that individual home ownership important and we need to encourage it.	Anderson/Gray
4. <u>Conference on Aging:</u> Need to ensure reflection of Administration views. Manafort working with Schweiker and Newhall. Anderson/Dole to update Senior Staff on this next week.	Anderson/ Dole
5. <u>Social Security Task Force:</u> Presidential Personnel taking suggestions for membership. Don't have agreement with Speaker on mechanics.	vonDamm/ Anderson
6. <u>AFL-CIO Anniversary Meeting:</u> AFL-CIO will likely invite President. Need to be prepared as to response. Need to get DOL views on this.	Fuller/Dole
7. <u>Private Sector Initiative Task Force:</u> AFL-CIO has candidate for Task Force. Need to consider this in relation to other Labor members being considered.	Deaver/Baker
8. <u>Productivity Commission:</u> Need to check where this stands. Still hold up by DOL on membership. Simon now reportedly not sure wants to move forward at this time.	Anderson
9. <u>Clean Air Act:</u> Vice President's office arranging meeting between V.P. and Congressional leadership.	Boyden Gray

ITEMS	ACTION
10. <u>Intelligence Executive Order</u> : Need to develop a concrete timetable by which decision on this will be reached and EO will be promulgated. Suggestion made that should be meeting with President on Tuesday of next week. Possibility was mentioned that it might be a good idea to promulgate EO just before President leaves for Cancun.	Meese/Allen
11. <u>Legislative Proposal that Agriculture IG's have right to bear arms and make arrests</u> : Block and Congressman Coleman for this. We should try to eliminate this proposal in conference.	Fuller
12. <u>Farm Bill</u> : It may be that sugar and peanuts provisions will not survive. (While this good from our point of view, can't say this as there were commitments to help.)	Fuller

SENIOR STAFF MEETING ACTION ITEMS (10/20/81)

<u>ITEMS</u>	<u>ACTION</u>
1. <u>Cancun</u> : Arrangements all underway; no problems.	Darman/Fuller
2. <u>PFIAB/IOB</u> : Should announce PFIAB membership today; should also probably announce IOB membership at same time. Chairman and Vice Chairman not available for press who should be handled by Allen. --von Damm and Roussel to prepare bios.	Allen/Gergen/ vonDamm
3. <u>Senior Staff Meetings During Cancun</u> : There will be no Senior Staff meetings Thursday and Friday; Fielding will be in charge of White House.	Fielding
4. <u>Voting Rights</u> : Thurmond and Howard Baker will meet on this today. Cabinet meeting with President, possibly on Monday.	Anderson
5. <u>Chaffee-Evans Bill</u> : Watt can support this, but in low key manner. Need to inform Watt.	Cribb
6. <u>Block Grants Guidance</u> : Block grants are to provide states with flexibility; the rest of the budget will be cut 12%.	Gergen
7. <u>Intelligence Executive Order</u> : Need to recirculate and review.	Darman
8. <u>Busing Issue</u> : Cases now pending regarding Lima (Ohio), Yonkers (N.Y.) and a town in South Carolina. In answer to question, can respond will not prosecute.	Gergen
9. <u>Unemployment</u> : Projection that unemployment will increase to 18%.	
10. <u>Legislative Clearance Process</u> : This needs to be used; can be helpful.	Harper
11. <u>Accusation that Department of Education Accelerated Year End Spending</u> : This because DOE was afraid of impoundment charge.	
12. <u>DOA Letter in Support of Commodity Legislation</u> : This sent up contrary to OMB A-19 process. Need to bring DOA under control.	Cribb

SENIOR STAFF MEETING ACTION ITEMS (10/21/81)

<u>ITEMS</u>	<u>ACTION</u>
1. <u>Immigration Legislation</u> : Justice sent up legislative package notwithstanding OMB hold. Need to resolve this issue.	Meese/ Friedersdorf Fielding
2. <u>Agency Regional Offices</u> : Gradually replacing Democratic holdovers; HUD and SBA moving slowly. Need to check into this.	James
3. <u>Sunday Talk Shows</u> : Vice President should not appear because he will be out of Cancun loop.	Murphy
4. <u>Third Quarter GNP Figures</u> : Down .6% (this better than decline of 1.6% in second quarter). Inflation up at annual rate of 9.5% (due mainly to food); while this less than double digit, it is up a bit from last quarter. -- Guidance: President has said we are in light recession. Don't repeat word "recession"; talk about flat economy.	Gergen
5. <u>Voting Rights</u> : Will schedule Cabinet meeting on this subject shortly before 11/3, and then go with announcement in the period 11/4 - 6.	
6. <u>NATO Nuclear Planning Group Guidance</u> : We are pleased with results. There was talk at the beginning of tensions. We are gratified by show of unity.	Gergen

SENIOR STAFF MEETING ACTION ITEMS (10/26/81)

ITEMS

ACTION

1. Today's Schedule:

-- NSPG Meeting will probably be rescheduled for Thursday.

Allen

-- Cabinet meeting will consider:

Fuller

- Report of Regulatory Reform Task Force
- Cancun
- Waste and fraud
- Emergency Preparedness report
- Economic and budget overview by Stockman (to include statement by Weidenbaum on Friday's CPI).

2. White House Procedures: Non-action briefing papers must be in by 4:00 p.m. the preceding day, or else the event will be scrubbed. Decision papers should be in 48 hours in advance.

Darman

3. Davis-Bacon: Stockman to send letter (do not support repeal of Davis-Bacon) to reaffirm our position on Hill.

Harper/Dole

4. Appropriations Bills: Harper will provide report for Senior Staff. Process is slow, but most appropriations bills coming in over President's budget and other marks (including reconciliation).

Harper

5. Ft. Dix Prison: Need to turn this over to State of New Jersey by end of week if our gubernatorial candidate to take credit. Nofziger not sure this item which will help. Need to resolve.

Nofziger/
Williamson

6. Deregulation of Natural Gas: This will be scheduled for a decision in about a week.

Fuller/
Anderson

7. Voting Rights: Confirmed that will have Cabinet meeting 11/4 or 5; paper being prepared. Will not have decision on this before Elections.

Meese

8. Economic Figures Wednesday/Thursday: Trade Wednesday; leading indicators Thursday. Weidenbaum thinks leading indicators likely to be down.

Weidenbaum/
Gergen

9. AWACS: Need communications plan if we win or lose. Vote scheduled for Wednesday. Optimistic we will win.

Allen/Gergen

SENIOR STAFF MEETING ACTION ITEMS (10/27/81)

ITEMS

ACTION

1. AWACS: Need to decide as to whether and when the President will speak. (Noted that 3 opponents of AWACS may be amenable to changing because of annoyance with Mondale statement.)

Baker

2. CBS Poll on Senators Voting Patterns: Noted that Percy most consistently with Administration; Weicker/Helms/Mathias at bottom of list.

3. Appropriations: Harper will circulate written report tomorrow. Noted that:

Harper

-- Problem with State/DOA appropriations bill; State cannot live with Continuing Resolution, but House wants to give Agriculture more and State less.

-- HUD appropriations likely veto candidate.

-- Interior appropriations also likely veto candidate; Senate over \$800 million; House worse.

Mattingly reported to be considering amendment which would provide for across-the-board percentage reductions of appropriations bills that are over President's budget.

4. Entitlements Package: Comments from White House staff in; waiting for Cabinet views.

Fuller

5. Revenue Enhancement Package: Cabinet Council on Economic Affairs working on this, consistent with President's 9/24 statement. While agreement not yet achieved on details, package expected to produce additional \$3 billion in FY '82. There will be another Cabinet Council meeting this week.

Anderson/Porter

6. OMB Proposal to Cancel Carter Executive Order Providing for Urban Impact Statements: Hold up on this until ready to announce elements of urban policy.

Harper

7. Urban Initiatives: Need to pull together a package on this. Enterprise Zones still under review (notwithstanding that it was campaign promise). Also need to factor in DOL "Jobs for Graduates".

Fuller

SENIOR STAFF MEETING ACTION ITEMS (con't) (10/27/81)

ITEMS	ACTION
8. <u>New York City Request for Additional \$300 Million in Loan Guarantees:</u> Need to take political look at this. Proper forum is Cabinet Council on Economic Affairs. (President said during campaign that would go forward with loan guarantees under certain conditions (not present)).	Fuller
9. <u>Black Colleges Executive Order:</u> Need to see where this stands. Harper to report at tomorrow's senior staff meeting.	Harper
10. <u>Women's Dinner Tomorrow:</u> Need to see who should go to this.	Rollins/ Dole
11. <u>Newsweek Cover Story on Foreign Policy (next week):</u> Need to emphasize Cancun positive accomplishments. Story will not be pegged just to AWACS. Haig and Allen being interviewed. Also need simple compendium of foreign policy accomplishments since beginning of Administration.	Gergen/ Allen
12. <u>CPI Revision:</u> This technical matter, but could be interpreted as device for reducing benefits. Need public defense on merits. Change will not impact entitlement programs until 1985.	Weidenbaum/ Gergen
13. <u>Credit Reduction Program:</u> Need to review on fast track proposal to reduce loan guarantees by \$20 billion. While this won't affect Section 8 housing, it could be interpreted as adversely impacting the housing industry. It would be desirable to get Administration announcement on this out today so as to reduce impact of tomorrow's Treasury financing; but, since also need to take political considerations into account, may want to slip credit reduction announcement until later. Subgroup (OMB/OPD/Darman/Fuller) to get together on this.	Darman/ Harper
14. <u>White House Personnel Ceilings:</u> Big 3 have approved reduced ceilings; problems need to be raised ASAP. VP Office, OPL and Darman's office have done their part; need to get others to comply. For every 10 days that White House doesn't comply, we have to reduce an additional person.	Darman

SENIOR STAFF MEETING ACTION ITEMS (con't) (10/27/81)

ITEMS	ACTION
15. <u>Davis-Bacon</u> : Need to get letter out on military construction today.	Fuller/ Dole

Senior Staff Meeting Action Items (10/28/81)

Items	Action
1) Senior Staff to submit to Darman by 9:00 A.M. today names of key AWAC's supporters (former Presidents, Secretaries of State, etc.) for Presidential phone calls.	Darman
2) Harper reported that some key Democrats on the House Ways and Means Committee are now expected to attempt a near-term solution for Social Security. Based on new actuarial evidence, they are acknowledging that Social Security will be bankrupt by 1983. There appears now to be an opportunity for a bipartisan short term solution.	
It was further noted that the Task Force has not been appointed yet, due to a concern of Senator Baker. It was urged that a) we move forward with the appointing the Task Force and b) that we do not permit this new development to force us to change the planned timing of the SS Task Force report.	
3) Harper reported that a budget strategy now developing on the Hill is to get conference reports written on appropriations bills, forcing the government to continue to operate at the level of a continuing resolution. This could be a particular problem with the House Defense Appropriations bill.	
4) The Chairmanship of the NEH is expected to be announced this week, now that AWAC's vote is complete.	James
5) Williamson reported that the National Association of Manufacturers and some consumer groups may give a press conference in favor of the Administration proposal to combine the Consumer Products Safety Commission with HHS. The press conference may occur in time for a story now developing on the subject in this Sunday's Washington Post.	
6) Secretary Pierce appears to be supporting a policy on Urban Development Action Grants (UDAG's) that is contrary to Administration philosophy. Conversations will take place to rectify this discrepancy.	Anderson/ Fuller
7) Gergen suggested that the President might make a phone call on the World Series.	Deaver

SENIOR STAFF MEETING ACTION ITEMS (10/28/81)

ITEMS

ACTION

1. Today's Schedule: President to be in Oval Office at 5 p.m. to receive phone call from Howard Baker on AWACS.
2. Black Colleges Executive Order: Agencies have been given instruction to review by 11/1 and remove any problems. We have until 1/15 in fact. Harper
3. Soviet Invitations to Anniversary of Bolshevik Revolution Reception 11/6: Don't accept invitation.
4. Crime Package: Uhlmann working on this. Uhlmann
5. Enterprise Zones: This will be on Cabinet Council agenda with President next Tuesday. Fuller
6. Intelligence Executive Order: This completing final clearance; will be provided to Darman by tomorrow. Hope to have White House announcement and signing Monday or Tuesday. Need to prepare Q&A's. Allen/Darman
7. Immigration Testimony: Comments to be provided to OMB Legislative Clearance. Harper
8. Proclamations on Special Events: Need to be sure specialized press, as well as interest groups, get advance notice. Darman

SENIOR STAFF MEETING ACTION ITEMS (10/30/81)

ITEMS	ACTION
1. <u>Veterans Bill H.R. 3499</u> : Elizabeth Dole will meet with Ed Harper and Dick Darman to review concerns with the Bill. Should be brought to the Monday Senior Staff Meeting.	Dole/Harper/ Darman
2. <u>SBA Section 8a</u> : Concerns expressed for minority business firms will go bankrupt without phase-out of program. Elizabeth Dole will furnish additional input; Ed Harper will have the action in view of OMB's formulating regulations.	Dole/Harper
3. Cabinet Council on Economic Affairs will be held at 8:45 a.m. today chaired by Ed Meese.	
4. <u>Davis-Bacon</u> : The letter has been agreed to by all parties and sent to the Associated Builders and Contractors.	
5. <u>Use of Aircraft by WH Personnel</u> : Fred Fielding is preparing (2) memos to go out on this subject. Before being released, Ed Meese would like to review.	Fielding
6. <u>UDAG</u> : Marty Anderson has spoken to Secretary Pearce. Secretary Pearce has agreed not to release report. Craig Fuller is to contact Pearce to assure report is not released. Marty Anderson is to have report reviewed immediately.	Fuller/Anderson
7. <u>Press Matters</u> : (a) Foreign Policy - Enders and Haig released report on Cuba. Our Press should not expand. If questioned, our Press people should reply that options are presently under study. This allows the President flexibility.	
(b) Elliot Abrams will be announced as the Assistant Secretary of State for Human Rights and Humanitarian Affairs. If questioned, the announcement should be a strong statement with Presidential quotes. Our human rights statement should be gotten out with the announcement with Presidential quotes.	
(c) Foreign Policy lunch is scheduled in the Roosevelt Room with Haig in attendance. Many press heavies include George Wills in attendance.	

8. PATCO: All contacts with would-be negotiators should be resisted. Staff should make no comment on appointments with would-be negotiators brokering PATCO recommendations. All calls and requests should be forwarded to Secretary Drew Lewis.
9. Productivity Council: Bill Simon has asked to hold all appointments until January 1982. If Council is part of the Economic Program and important, why the delay? Ed Meese will talk with Roger Porter at the 8:45 a.m. Cabinet Council meeting to determine action necessary.
10. "Jobs for Graduates": Governor Pierre du Pont requesting action as November 15 date draws near. Craig Fuller reports Donovan evaluating dollar request. Fuller to get decision from Labor by Tuesday, 3 November.

Senior Staff Action Items (11/1/81)

<u>Item</u>	<u>Action</u>
<u>Presidential</u>	
1) <u>Presidential Press Conference</u> scheduled for Thursday at 2:00 P.M. Status of Economic Plan and Voting Rights Act are key. - Hatch, Baker, and Thurmond to be consulted on VRA prior to Presidential Statement on VRA - VRA Cabinet meeting scheduled Wednesday Fuller to circulate Uhlmann paper this P.M.	Fuller/ Gergen
2) <u>Veterans Bill</u> , H.R. 3499: Presidential Statement to be ready by c.o.b. today	Darman
3) <u>Statement on natural gas</u> decontrol by DOE to be delayed.	Meese
4) <u>Stand By Petroleum Act</u> : OPD to review bill to make sure there are no absolutely unacceptable terms.	Anderson
5) <u>Small Cities Program</u> : Issue of multi-year funding needs to be resolved.	Williamson/ Harper/Fuller
6) <u>Farm Bill</u> : Timing of release on Presidential letter to be determined. Farm bill to be raised at legislative strategy meeting this afternoon.	
7) <u>NEH</u> : East to be told today that Bradford will not receive nomination.	Von Damm/ Friedersdorf
8) <u>Woman's Task Force</u> : Dole to insure concerns of conservative women on women's legal task force are assuaged.	Dole
9) <u>AMTRAK</u> : Harper to determine degree of DOT support required to bring down \$200M over budget allocation for AMTRAK.	Fuller
10) <u>Productivity Council</u> : Consideration should be given to addition of Bowie (Boilermaker's Union) to Council, as means of enhancing Labor membership.	Dole
11) <u>Jones Press Conference</u> : Efforts should be made to deliver on Sept 24 promises (entitlements, loan guarantees, revenue enhancement) as means of thwarting potential charges of non-delivery.	Darman

<u>Action</u>	<u>Action</u>
12) <u>Automobile Passive Restraints</u> : Administration position is clear; automobile industry not the Administration, should take lead on opposing current effort to reinstate air bags.	Harper
13) <u>Mine Safety</u> : Administration should take no position regarding location of responsibility for safety review of and gravel operators.	Harper
14) <u>United Way</u> : Executive Order on United Way should follow historic pattern on whether abortion-oriented organizations are supported.	Harper
15) <u>Unemployment Insurance for Aliens</u> : Administration to work with House Ways and Means to eliminate requirement for employer to pay unemployment insurance taxes for alien workers.	Harper

SENIOR STAFF MEETING ACTION ITEMS (11/3/81)

ITEMS

ACTION

1. Today's Schedule: Will postpone meeting with Congressional Agricultural leadership until tomorrow at 9:30 a.m.; postpone tomorrow's Cabinet meeting until 10:30 a.m. This to allow Dole and Wampler to attend. Farm bill conference scheduled for 2 p.m. tomorrow. Deaver
2. Thursday Cabinet Council on Natural Resources: Will try to postpone this (agenda items include coal slurry issues) in order to provide time for development of Fall Offensive. Fuller
3. Gubernatorial Races: Ahead in New Jersey; neck and neck in Virginia. Expect to win in New Jersey and lose in Virginia.
4. Radio Free Cuba: Need to accelerate establishment of board of directors for this. Our Interest Section in Havana protested establishment of Radio Free Cuba in cable which leaked; question of whether Wayne Smith adequately reflecting Reagan policy; Enders defends Smith. James/vonDamm
5. Press Conference: Tentatively scheduled for Friday; will announce this at noon today. Meetings with Senators on Fall Offensive planned for before Press Conference. Gergen
6. Intelligence Executive Order: Need to take further look at this before announcement. Meese
7. Loan Guaranty Retrenchment: Not announcing this today. (Note: Press release left in Press Office. Press releases should not be sent to Press Office until full clearance.) Darman
8. Veterans Bill: Statement fully cleared; will be released today. Darman
9. Ruge Report on President's Health: This will be ready for release today. Only item of press interest inconsequential Deaver/Gergen
10. President's Receipt of 'Irishman of the Year' Award: This non-substantive; President will not speak on Northern Ireland. Gergen
11. Defense Manpower Task Force: Will report in 2-3 weeks; can expect decision around 12/1; need decision before end of year. Meese

SENIOR STAFF MEETING ACTION ITEMS (11/5/81)

<u>ITEMS</u>	<u>ACTION</u>
1. <u>Today's Schedule</u> : No photo op.	
2. <u>John Rhodes Portrait Unveiling</u> : OK for Presidential drop-by.	Williamson
3. <u>Bell Consultations regarding Education Foundation</u> : OK for Bell to consult with local officials on this.	Williamson
4. <u>Gubernatorial Elections</u> : -- President has called Robb and Coleman. -- President should call Kean (race still undecided; question of vote fraud in hands of U.S. Attorney; Justice willing to intervene if substantial problem). -- Presidential call request to be submitted regarding call to Dalton for help to Coleman.	Williamson
5. <u>Bell at EEOC</u> : Expect nomination will go through; problem is Bell not a lawyer and not from civil rights movement. Need to be able to defend his qualifications publicly.	Gergen/James
6. <u>Presidential Letter to National Public Radio Endorsing Private Fundraising</u> : Disapprove.	Fuller
7. <u>Michel Request for Legislative Priorities (by end CY)</u> : Michel has asked for such a list; get ideas into Harper.	Harper
8. <u>Interior Appropriations Bill</u> : Stockman sending up tough message; this bill \$1 billion over President's budget.	Harper
9. <u>Loan Guaranty Reduction Package</u> : This ready for President's signature; if President approves, can release today.	Darman/Gergen
10. <u>White House Staff Reductions</u> : 22 additional cuts need to be made. Urge that expedite.	Darman
11. <u>Intelligence Executive Order</u> : Meeting in Meese's office today to resolve remaining issues; Congressional consultations complete. Once remaining issues decided, need to develop communications plan. Raise status at tomorrow's staff meeting.	Darman

ITEMS	ACTION
12. <u>Special Death Benefit for Firemen Legislation:</u> Oppose.	Harper
13. <u>Voting Rights:</u> Should have internal decision this week. Public guidance remains that issue still before President (no prediction on timing). Need half day for final Congressional consultations before public announcement. Raise at tomorrow's staff meeting.	Meese
14. <u>Leadership Meeting with President Tomorrow:</u> Hold announcement on this until Friedersdorf completes consultations this afternoon.	Friedersdorf/ Gergen
15. <u>Foreign Policy Issues Public Guidance:</u>	Gergen
-- Jordanian weapons decision?	
-- Story on Haig pushing for El Salvador military initiative (Les Gelb has NSC paper) -- number of options under consideration.	
-- Human rights memo: This internal state- ment not approved by White House, although White House aware of statement and of proposal to nominate Elliot Abrams.	
-- Administration withdrawal of sale of military communications to Arab consortium (including PLO) and Weinberger statement he had never heard of this; Darman to double- check on whether President involved.	Darman
-- ABC story that State stepping up embassy security: no comment.	

SENIOR STAFF MEETING ACTION ITEMS (11/4/81)

<u>ITEMS</u>	<u>ACTION</u>
1. <u>Today's Schedule:</u>	
-- If Kean wins in New Jersey, need to see if can get into see President.	Williamson
-- Photo op of President riding.	Gergen
-- Farm Bill consultations not a secret; can let names be known.	Gergen
2. <u>Ruge Statement on President's Health:</u> Release today.	Speakes
3. <u>Cabinet Meeting Today:</u> Agenda item Voting Rights. Paper will be circulated before meeting. No decision will be made at meeting. Senior Staff who have problems with paper should make their views known.	Meese
4. <u>Natural Gas Deregulation:</u> Continue to have under consideration. No final decision pending further consultations with Hill. -- Don't deny story that may not make decision until Spring. (Howard Baker says cannot do natural gas deregulation this year, particularly with cold season starting.)	Anderson/Gergen
5. <u>Loan Guaranty Retrenchment Package:</u> Final clearances being obtained today. No need to get package out prior to revenue enhancement and entitlements packages. Need to be sure that no aspect of loan guaranty package can be challenged on legal grounds.	Harper/Darman/ Fuller
6. <u>Entitlements Package:</u> Need to prepare outline of substance; then prepare selling package. Need to seek maximum feasible cuts at lowest political cost. Senior Staff to clear and make sure that political traps taken into account. -- Noted that 17 program changes account for 83% of cuts; need to concentrate on these. Politically volatile issues include Workfare and Medicare.	Harper/Gergen
7. <u>Guidance on Gubernatorial Elections:</u> Driven by local affairs.	Gergen

SENIOR STAFF MEETING ACTION ITEMS (11/6/81)

<u>ITEMS</u>	<u>ACTION</u>
1. <u>Today's Schedule:</u> -- Leadership meetings: Need to decide after Senior Staff whether and how photo op. Need to steer Baker/Michel to cameras initially.	Gergen
2. <u>Clean Air Act:</u> Senate problem will be raised at Legislative Strategy Meeting this afternoon (problem is Republican Senators joining Democrats in adding acid rain proposals). With other items on today's agenda, President can't intervene today.	Darman
3. <u>Voting Rights:</u> Will release statement on this between 1:00 and 1:30 p.m. today. Question undecided as to whether President will appear before cameras and read statement or whether statement will be made by AG. (Reaganauts oppose, but Republican Congressmen and Senators have gone along with voting rights extension. Need to try to change House "effects test" back to original legislation requiring showing of intent to discriminate.)	Meese/Baker
4. <u>Unemployment Rate:</u> Figures being released today at 8% (up .5% from last month). Guidance: cyclical effect part of getting inflation down. Total unemployment down slightly from record high.	Gergen
5. <u>Intelligence Executive Order:</u> This will be ready to go to President next week. Need to get Q&A's around to Senior Staff over weekend plus 2-page summary statement; NSC has these prepared. (Note: there is no change in E.O. regarding CIA capacity to penetrate U.S. organizations.)	Allen/Gergen
6. <u>President's Trip to New York Today and New York City Loan Guarantees:</u> Koch pushing for additional guarantees; Treasury memo coming over this morning; need something in briefing book.	Williamson
7. <u>Davis-Bacon/Military Construction:</u> Guidance remains that we are neutral regarding piecemeal repeal (as in military construction legislation). (Note: some are saying that we have abandoned our neutral position, and now support D-B.)	Gergen

ITEMS	ACTION
8. <u>Productivity Council: Moving towards announcement of membership next week (probably Tuesday).</u>	James
9. <u>Economic Package Guidance: President continuing to look for support for his September plan; no truth to stories that he has abandoned plan.</u>	Gergen
10. <u>Weinberger/Edwards Endorsement of Tower Amendment Adding \$300 Million for Nuclear Programs: Need to check into this. Reported that Weinberger and Edwards sent letters to Tower endorsing amendment. Raise at Monday's staff meeting.</u>	Meese
11. <u>Irishman of the Year Award Speech: Speech should be non-substantive; we do not want to make policy on Northern Ireland. Need to resolve this morning possible agreements with Laxalt and others.</u>	Deaver/Gergen/ Darman
12. <u>OMB/Treasury Sniping Reported in Press: Need to resolve (?)</u> .	Meese/Baker

SENIOR STAFF MEETING ACTION ITEMS (11/10/81)

ITEMS

ACTION

1. President's Schedule:

- | | |
|--|----------------|
| a. Meeting added at 11:30 with Congressman Dave Martin. | Baker |
| b. Photo opportunity set for Rose Garden. | Speakes |
| c. Meeting of CCHR with President re reorganization of DED postponed to Friday (not yet at decision point: extra time for consultation with Congress). | Deaver/Fuller |
| d. Vietnam Veterans event in connection with launch of ACTION leadership program (leadership conference tomorrow now off President's schedule -- Weinberger handling). | Dole |
| e. News Conference set for 2:00. Budget/ economic general statement circulating. Economic figures to be available by noon for use. | Gergen/Speakes |
2. Foreign Corrupt Practices Act: Pulled from schedule. Strong Administration support for changes. Memo being prepared by OMB. Harper
3. Senatorial Fund-Raising Events: Raised in connection with Heinz request for President's attendance. Senator Baker to be told the President can only attend a certain number of such events. Baker/GOP Senate leadership to decide, make recommendations to White House. Friedersdorf
4. Vice President's Schedule: In Groton to commission Trident submarine "Ohio".
5. B-1: CBO estimates on cost being analyzed. Information being assembled on this. Allen
6. Admiral Rickover: Official position "no comment" on retirement reports. Gergen/Speake
7. Federalism Report: Decision to delay deadline on submission. May not have from OMB for Williamson event Monday, but can use Xeroxed "advance copy" with good effect; anything incomplete or questionable should be removed and included in next regular report. Harper

ITEMS	ACTION
8. <u>Foreign Aid</u> : Problem of overages in budget. Has already been on NSC agenda once. Decision to prepare comparison on budget and projected overruns. Then take up in NSC.	Allen/Harper/Mees
9. <u>Legal Services Corporation</u> : On floor in Senate. Another letter urging cut to be sent. Up to \$100 million to be proposed as seed money for legal programs.	Harper
10. <u>Entitlements & Enhancement</u> : Re news stories quoting Schweiker and Regan that no programs to be submitted this year. Harper to receive answer today on how to handle.	Baker/Mees
11. <u>Voting Rights Act</u> : Need to counter news stories that President "took a dive" on issue. Small setting up meetings between Meese and opinion leaders. President will not commit at this time on whether he will sign or veto any specific bill. Need to accompany future Presidential statements with ample fact sheets.	Meese/Gergen/Sma
12. <u>Tax Bill</u> : Question whether Congress owed answer today. President to discuss first at lunch, then answer at news conference.	
13. <u>Interior Appropriations Bill</u> : \$1.5 billion over President's request. Need to take strong position. Harper has talking points available.	Harper/ Friedersdorf
14. <u>Minority Business</u> : Meeting today to discuss section 8-A issue.	Harper/Dole/Gray
15. <u>NEH Appointment</u> : Nomination of Bennett moving along. Senator East supposed to get back with President, but has not; Friedersdorf to call him. Report that Senator Helms thinks matter resolved.	Friedersdorf/ vonDamm
16. <u>Housing Commission</u> : Release of recommendations to be coordinated with DOL in order to get some credit for President.	Gergen
17. <u>Productivity Advisory Commission</u> : To be announced today at noon. --suggestion to appoint Social Security Task Force before Conference on Aging.	James/Gergen Dole/James

SENIOR STAFF MEETING ACTION ITEMS (11/9/81)

ITEMS

ACTION

1. Today's Schedule:

- Press Room opening: Brady and President to cut ribbon. Brady to answer questions, then have lunch in mess. Gergen/Speakes
- Christmas Seals photo opportunity.
- Working lunch to prepare for press conference. Will cover foreign policy issues first (Allen), then economic. Press conference set for 2 p.m. Tuesday; should be made official today; President to mention at ribbon-cutting.

2. Walesa Trip: Word is that trip postponed. Allen

3. Black Vote in Virginia: Turnout heavy, but pattern same as Presidential election. Bigger problem was Republicans voting for the Democrat. Need a paper prepared to knock down argument that Black vote mobilized against the President. Beal

4. Veterans Day: No staff meeting due to holiday. All offices should be manned.

5. Coalitions Supporting Budget: Business community and Hispanics becoming more active in support of President's program. Need to publicize Administration's good record on top Hispanic appointments versus first year under Carter. Need for minority appointees to push President's program in speeches; need to see that they are briefed in advance. Dole

6. Voting Rights Act: Need to bring in Blacks and Hispanics to discuss the President's position in support of extension. Also need to dispel notion that President's position "guts" the Act. Coordinate with Karna Small. Gergen/Dole/Small

7. ICC Appointments: These are proceeding through the system. James

8. Cabinet Councils: Two meetings set this week with President. Fuller

- Human Resources (Tuesday) to discuss reorganization of Department of Education. OMB preparing memo on budget implications.
- Natural Resources and Environment (Thursday) to discuss coal slurry pipeline.

ITEMS	ACTION
9. <u>Reorganization Authority</u> : Jack Brooks unwilling to move on this until he discusses with Baker or Meese. Brooks has problem over duration of authority, may hold till January. Meese to call Brooks.	Meese/Harper
10. <u>Vietnam Veterans</u> : Dole to report on event tomorrow.	Dole
11. <u>MX and B-1</u> : Laxalt has suggested meeting with Senate subcommittee to discuss. Meeting is not needed now, though (per Friedersdorf).	Friedersdorf
12. <u>Foreign Corrupt Practices Act</u> : Due for Congressional testimony tomorrow. OMB preparing memo.	Harper
13. <u>Economic Program</u> : Meeting to be scheduled with Domenici and Baker to discuss next steps.	Darman
14. <u>Auto Industry</u> : Proposal for summit meeting with top auto executives and labor leaders on hold. Cabinet Council on Commerce and Trade to review auto industry performance Friday and will discuss proposal.	Anderson

MEESE/DEAVER BREAKFAST AND SENIOR STAFF (11-12-81)

A. Breakfast

1. Weekly briefing of President on issues (Darman memo attached). Main discussion points:
 - a. what agenda consists of
 - b. who compiles agenda, papers
 - c. who has final OK on agenda topics & papers
2. Advisory Committee on Arms Control (Allen favors go ahead on appointments; you had reservations).
3. State of the Union Group (Darman memo attached). Who participates? Who chairs?
4. Meese staff reduction, per John Rogers memo (attached). EM okayed Hearn being placed on State Dept payroll for 120 days, detailed to Jim Jenkins. Rogers opposes more detailees. Rogers asks:
 - a. Hearn's true status
 - b. Meese timetable for staff reductions.

5. Presidential Statement on Puerto Rican Statehood? (Williamson memo attached)

✓ 6. MD will head up a Communication Planning Grp.

B. Senior Staff

composed of Berger, Jenkins, Darman, Fuller,

1. Review President's schedule (attached). Williamson.
NOTE: Congressional leaders; black editors; Cabinet Council (on coal slurry); NSC.

2. Foreign aid budget overages (comparison of budget vs. overruns was to be prepared for NSC).

3. Bennett appointment to NEH made yet? (Friedersdorf was to call Sen. East)

4. Social Security Task Force: can President's appointments be made before WH Conference on Aging? (EM told Anderson on Tuesday to get names to James)

5. Gold Commission hearings today (Sec'y Regan).

6. House Judiciary subcommittee hearing today on "Violence Against Minorities". Brad Reynolds of DOJ testifying. Politically sensitive.

7. Guidance re DOJ civil st. enforcement. (Suggestion made on Hill. Routinely being looked at here.)

8. Rich: Statement on Puerto Rican statehood (60 with it.)
Nov 19

Handled in Personnel

Yes

Stay longer for 1st level + wait for time

Call to East Minutes article

PR: Civil Rts enforcement D.S. Field Monaghan Fur drop by (mail w/ 10:45 PM)

ITEMS	ACTION
12. <u>Clean Air Act</u> : Need to call Simpson, ask him to take lead; then letters to be sent.	Baker/Dole
13. <u>Labor Meetings</u> : Invitations should go out ahead of AFL-CIO convention.	Dole
14. <u>Violence Against Minorities Hearing</u> : In Congress today. Brad Reynolds of DOJ to testify. Per Meese, need to check testimony in advance.	Meese
15. <u>Gold Commission</u> : Meeting today; outside witnesses only; Regan chairing.	
16. <u>Mayors</u> : Meeting in Chicago. Criticism re budget expected; Williamson attending. Suggests movement on enterprise zones. Decision expected by Dec. 1, but Darman suggests consideration of holding for State of Union.	Williamson/ Darman/Fuller
17. <u>Puerto Rican Statehood</u> : Presidential statement okayed.	Williamson
18. <u>Fruit Fly Pesticide</u> : OSTP requests circulation of memo on subject be stopped.	Darman
19. <u>Maritime Policy</u> : Per Anderson, Baldrige and Lewis have seen memo; revisions suggested; memo will then be re-circulated.	Anderson/Fuller
20. <u>State of the Union</u> : Deaver to chair group to prepare for message. Members to be set soon, but all other staff expected to provide input.	Deaver
21. <u>Rickover</u> : White House is not letting the matter build up.	Meese/Allen
22. <u>Legal Services Corporation</u> : Funding is up for vote; attempt will be made to strike povision.	Harper
23. <u>Budget Committee</u> : Will probably go forward with resolution the President cannot wholeheartedly support. Suggestion that Baker/Michel take over from Domenici to control better: explore.	Harper/ Freidersdorf

SENIOR STAFF MEETING ACTION ITEMS (11/12/81)

ITEMS	ACTION
1. <u>Photo Opportunity</u> : Decision not to have today (except possibly at ABC event).	Speakes
2. <u>Black Editors Meeting</u> : Presidential drop-by. Re civil rights enforcement story, response is that we are looking at the proposals, but have no position at present.	Gergen/Speakes/ Harper
3. <u>Norwegian Foreign Minister</u> : Meeting with V.P. at 5:00. Presidential drop-by decided (after NSC meeting).	Allen
4. <u>Jewish Consultation Meeting</u> : Dole to meet today with Orthodox leaders. Continuing with view toward two meetings with President next week; list to be circulated for staff input on invitees; invitations to go out by noon tomorrow.	Dole
5. <u>Stockman Interview</u> : Questions continue. Decision for White House staff to totally refrain from comment; should be unavailable for comment, even on background, until President sets game plan on response.	Gergen/Speakes
Guidance: President has received entire story, not just excerpts.	
6. <u>Coal Slurry</u> : CCNRE meeting today with President.	Fuller
7. <u>Trade Policy Committee</u> : Meeting today to discuss trade-related Caribbean paper. Many issues in paper will need to be reviewed by President.	Anderson/Fuller
8. <u>Knesset Members</u> : Meeting today with Allen, Meese at 11:00.	Allen/Meese
9. <u>Foreign Aid Budget Overruns</u> : OMB preparing comparison with original budget figures for NSC.	Allen/Harper
10. <u>Bennett Appointment to NEH</u> : President was to call Senator East once more; not known if he did so.	James/ Friedersdorf
11. <u>Social Security Task Force</u> : Need to make President's appointments before White House Conference on Aging. Will be done this morning, run by President this afternoon. (O'Neill's appointments still up in air.)	James

SENIOR STAFF MEETING ACTION ITEMS (11/13/81)

ITEMS	ACTION
1. <u>Stennis Meeting</u> : Re MX and B-1; he wants President; Allen to attend.	Allen
2. <u>Refugee Commissioner Meeting</u> : Re refugees in general, and Southeast Asia in particular.	Allen
3. <u>Specter Meeting</u> : Re federal prisons; Meese, AG attending; Specter claims DOJ agreement with his position -- Fielding to check this.	Meese/ Fielding
4. <u>Richards Meeting</u> : With Nofziger; to discuss results of last election.	Nofziger
5. <u>DED Reorganization</u> : Meeting of CCHR with President; not a decision meeting. Harper ready with chart presentation. Quayle lining up with plan, but Baker/Michel oppose. Need for Congressional consultation in advance of final decision.	Fuller/ Friedersdorf
6. <u>Schedule Addition</u> : President to stop by Manned Space Center in Houston to talk with astronauts.	
7. <u>Bennett Appointment</u> : Not known if President talked with Senator East; check with President first; James, vonDamm ready to go.	James/ vonDamm
8. <u>Social Security Task Force</u> : James has 3 GOP names, needs 2 Democrats (Reagan supporters). Fielding working on executive order.	James/Fielding
9. <u>Jewish Meetings</u> : Dole sending lists of possible invitees to staff this morning, ask that priority invitees be circled; lists needed by noon. Meetings now reset for Thursday.	Dole
10. <u>Clean Air Act</u> : Simpson, Domenici have declined to take lead, but both willing to help. Boyden Gray to contact Chafee.	B. Gray
11. <u>Kirkpatrick</u> : Reportedly a minor heart problem; she will undergo two days of tests. Allen to keep Meese informed.	Allen
12. <u>Labor Meetings</u> : Invitations ready to go out Monday; directives out to Cabinet. Dole to talk further with Meese re inclusion of independent unions.	Dole

ITEMS	ACTION
13. <u>Federalism Report</u> : Harper asks that report not go forward at this time; cannot be ready for use at Monday meeting. Attempt to put in summary form with key points; meeting set. Full report can be published later.	Harper
Directive to be prepared for Cabinet discussion re required and draft reports.	Fuller/Darman
14. <u>NYC Loan Guarantee</u> : Anderson to follow-up; further discussion in EM Management Meeting.	Anderson
15. <u>Combined Federal Campaign</u> : Only three senior staff contributions to date; potentially embarrassing. Dole will see that all receive materials.	Dole
16. <u>Continuing Resolution</u> : Rules Committee acting on this; guidance needed re length and size; Darman suggests March 30 and 6%. Per Friedersdorf, Michel willing to offer.	Harper/Friedersdorf
17. <u>Bell Appointment to EEOC</u> : Deaver urges conservative support be rallied. Per Friedersdorf, vote postponed; President wants to stay with nomination.	Nofziger/ Friedersdorf

SENIOR STAFF MEETING ACTION ITEMS (11/16/81)

ITEM	ACTION
1. <u>Lambro Interview</u> : Fraud and waste report circulating; President has received. Lambro may treat as hard news; need preparation time before interview.	Gergen
2. <u>MESBIC Meeting</u> : Per Dole, good photo opportunity.	Dole/Speakes
3. <u>Bell Appointment</u> : Efforts moving to gather black and conservative support; need to work on 4 GOP senators who questioned Bell.	Friedersdorf, Nofziger
4. <u>Bennett Appointment</u> : President called Senator East Friday; East wanted until Monday (he and Helms were to meet with Bennett). Friedersdorf to call East, tell him we are going with appointment today, then call James.	Friedersdorf, James
5. <u>DED Dismantling</u> : DED people to meet with WH re consultations on plan. Congressional resistance expected. Meeting with Meese, Friedersdorf, OMB needed to explain this is not a retreat from President's promise.	Friedersdorf
6. <u>Clean Air</u> : Darman to check with Boyden Gray whether Chafee will take lead.	Darman
7. <u>Labor Meetings</u> : Invitations are now out. Fuller sending out directive to Cabinet today. Per Meese, third meeting with independent unions not necessary.	Dole/Fuller
8. <u>Jewish Groups</u> : Dole, Meese meeting Fisher group today at 4:00.	Dole/Meese
9. <u>Continuing Resolution</u> : House, Senate might fail to agree; contingency planning needed. Directive to departments necessary to inform them that OMB is ready to begin process. Directive to be prepared today, go out tomorrow.	Darman/Fuller
10. <u>Puerto Rico Statement</u> : Speechwriting to draft, then back to Williamson for check. Must get event on schedule.	Holmer

(Senior Staff Meeting -- 11/16/81)

ITEM	ACTION
11. <u>TNF Negotiations</u> : Short speech being prepared on topic. Discussion as to place for delivery, audience. Desirable to do without question/answer session after. CONFIDENTIAL	Gergen/Allen
12. <u>Foreign Affair News Items</u> : Guidance is to follow State Department line re stories on French plot v. Khadafy and Schmidt's summit proposal.	Gergen/Speak
13. <u>MX and B-1</u> : Vote in Senate committee expected to be close; if lost in committee, must restore on floor. Friedersdorf to get information to JAB.	Friedersdorf
14. <u>Farm Bill</u> : Block thinks bill will be in range President can sign. Dole may reopen several issues later. Guidance: "Cautious optimism."	Friedersdorf
15. <u>AWACS</u> : Question whether all thank-you letters sent out. Per Darman, all requested letters sent, but will double-check.	Darman
16. <u>AFL-CIO Convention</u> : Expectation that Administration will be heavily criticized. Gergen suggests no response.	Gergen

SENIOR STAFF MEETING ACTION ITEMS (11/17/81)

ITEMS

ACTION

- | | |
|---|-----------------------|
| 1. <u>Bipartisan Meeting</u> : Switched to 3:00. | Friedersdorf |
| 2. <u>Pentagon Visit</u> : Guidance--to meet with JCS and service Secretaries. | Gergen |
| 3. <u>Bennett Appointment</u> : Senator East has agreed; Bennett is to talk with Helms today. | James |
| 4. <u>TNF Speech</u> : Text being circulated. Set for Wednesday at National Press Club; no question/answer; attempt to get foreign press there. | Gergen/Allen |
| 5. <u>Social Security Task Force</u> : Still need two Democrats. James to check with Stockman re one name. Final list to be discussed in legislative strategy meeting. Executive Order done, needs to be circulated. Friedersdorf to call Senator Baker and Speaker re appointment. | James/Friedersdorf |
| 6. <u>Continuing Resolution</u> : Darman/Fuller have prepared memo, will get to agency heads this morning. Sentence to be added to memo emphasizing that OMB contingency planning is required by a 1980 OMB directive. | Fuller/Darman |
| 7. <u>Labor Meetings</u> : Set for first week of December. | Dole |
| 8. <u>Puerto Rico Statement</u> : Being drafted. Cannot do on November 19; Williamson to set up a later date with Deaver. | Williamson/
Deaver |
| 9. <u>Foreign Corrupt Practices Act</u> : Testimony tomorrow (DOJ); review our position, discuss at Senior Staff tomorrow. | Fielding |
| 10. <u>Arabsat</u> : Licensing approval stopped when problem recognized. Now under review. | Allen |
| 11. <u>Jewish Meetings</u> : Second meeting set for 3:30 Thursday; President will participate, then go to NSC. Jewish meeting switched to Cabinet Room. | Dole |
| 12. <u>Medicare/Medicaid</u> : Fuller to check HHS testimony prior to Pepper Committee hearing tomorrow. | Fuller |

ITEMS

13. Economic Prospects: Gergen seeks guidance re stories on gloomy economic prospects; CEA to provide info that can be used. Weindenbaum
14. Fund-Raising Tour: Need substitute for Stockman, who prefers not to do. Suggestion that Drew Lewis be asked. Rollins/Fuller