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SENIOR STAFF MEETING ACTION ITEMS (3/20/81)

1. Khachigian/Gergen to get together on speech for CPAC.
2. If Javits affirmative on Ambassadorship (Geneva), announcement should be made after discussion with President from Oval Office.
3. Gergen/Harper meeting today to develop action/communications plan on fraud and waste and improving government efficiency. Canzeri to put Elmer Staats on schedule for meeting with President on fraud and waste. This should be included in communications plan.
4. Evans and Novak interview for book. No need for special preparations.
5. Harper reports two more EPA regulations on bubble concept coming up (of particular interest to New Jersey).
6. There is no change in Administration position on EDA grants. Post story incorrect. EDA grants in pipeline being processed; no new grants.
7. Harper to check on status of legislation for aviation user tax.
8. Harper/Allen to meet after meeting on question of USG management for space.
9. Williamson to talk to Pierce on UDAGs before moving to set up Community Development Task Force.
10. We should back the Budget Committee on the issue of funding of the strategic petroleum reserve.
11. James to provide report of how many agencies still without heads.

Set-up folder on this - you keep.

SENIOR STAFF MEETING ACTION ITEMS (3/16/81)

1. American Legion visit with President added to today's schedule 11:30-45.
2. Friedersdorf/Harper to arrange for Baker/Meese to meet with Jack Brooks tomorrow on extension of reorganization authority. Harper reports Roth agreeable to extension. Brooks may be a problem, but unlikely to deny extension of some sort.
3. Anderson to prepare paper for President on social security indexing for his meeting with 15 GOP legislators tomorrow. Policy remains one of not tampering with indexing formulae in safety net programs while economic package pending before Congress. Rivlin (CBO) advocating changes in COLA.
4. On President's meeting with leadership, Friedersdorf to ask change in agenda to concentrate on economic package and reorganization authority. We will request that the foreign policy items (El Salvador, Poland, F-15s) be deleted, although we are prepared to brief the leadership on these items from here.
5. Issue of legislative veto and separating out eight independent agencies will be put on next Cabinet agenda. Meese suggestion that Jim Miller (OMB) be the one to testify on this issue.
6. Fuller to check on press report that GSA will buy 5,000 Datsuns and report back.
7. Allen to call Phyllis Schafly to tell her that we will take care of her problem with Solicitor General including women's lib rhetoric in case concerning draft.
8. Fielding still hasn't heard back from Schmults as to whether there is Chief Justice/RR Administration deal to keep Solicitor General through court term.
9. Fuller reports Justice position on cotton dust and lead standards regulation case back on track.
10. Ursomarso will have speakers kit available tomorrow.
11. Anderson/Harper to develop position on civil rights policy, including a position for testimony on voting rights act within two weeks. OMB has ideas on how to make more effective use of enforcement capability.

12. Meese to listen to Governor of Puerto Rico on impact of economic package. No decision on whether to make special arrangements for Puerto Rico.
13. Harper to assure necessary arrangements for Stockman to meet with Koch (Presidential commitment).
14. State position on continuing Nicaraguan aid coming through NSC system. Agreed that we will need Presidential decision on this.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (3/18/81)

1. Friedersdorf/Nofziger and others to work on 8 Republican Senators who may vote against Administration position on dairy price supports (Abdnor, Andrews, Boschwitz, Pressler, Stafford, Durenberger, Grassley, Kasten).
2. Press guidance on Auto Task Force report: options not decision.
3. Thursday Cabinet meeting action item: appointment Chairman Housing Commission; discussion items: status economic package selling, report on FRCs, report by Meese on critical issues, departmental public affairs guidance.
4. Harper/Friedersdorf to work together on procedure for assuring appropriate scheduling of legislation going to Hill to be sure that (i) Congress apprised in advance and (ii) Administration legislative proposals move forward in accordance with a reasonable plan.
 - Noted that block grant legislation will be ready in next two weeks; need to review this substantively in advance and be sure that relevant Congressional committees and leadership prepared for its transmittal.
5. Fielding has action on scheduling meeting with Meese, AG and others (not later than next Monday) to go over (i) litigation schedule, (ii) Solicitor General's positions in litigation, and (iii) procedures for appointment of U.S. Attorneys and Federal Judges. Fielding has reviewed MOU between AG and Chief Justice which agrees to Solicitor General staying on full time until 4/30, and then continuing in some capacity until June.
6. Harper has talked to DOE about keeping Economic Regulatory Administration under control. No new enforcement actions without approval of Under Secretary. Harper will keep us informed.
7. Williamson to take action on Puerto Rican issues (particularly impact of block grant approach), talk to relevant Puerto Rican parties of interest (Governor, President of Senate, Mayor of San Juan...). Harper to take close look at block grant legislation from point of view of Puerto Rico; need to be sure no inequity. Meese will discuss separately question of how to deal with independence movement (FBI).

8. Harper to look at specs for trucks proposed to be procured by DOD to be sure they don't prejudice purchase of American trucks. Agreed not to change GSA purchase (for Park and Agricultural Services) of 450 Chevrolet Luvs made in Japan. U.S. obligations under MTN procurement code noted.
9. Press guidance on possible coal strike remains referral to Federal Mediation and Conciliation Service. Ken Cribb having briefing on this at 10:30 a.m. today. Schleede memo noted. Agreed that this item should be raised again at tomorrow's Senior Staff meeting and that Presidential talking points should be prepared for Thursday's Cabinet meeting.
10. Cribb to look into issue of reported GSA parking fee scandal.

Heaven

SENIOR STAFF MEETING ACTION ITEMS (3/23/81)

1. Gergen has action on news calendar:
 - Materials for retrospective interview with Washington Post Friday to be in by Wednesday.
 - Assuming victory in Senate on reconciliation bill, need to play this up as Presidential victory.
2. A new series of regulatory reform measures will be forthcoming from the Vice President's Task Force on Thursday.
3. Anderson/Allen/Hodsoll to get together after Senior Staff on Lungren bill.
4. Darman/Harper/Anderson/Baker/Meese to meet in Meese's office at 11:30 on fraud and waste.
5. Anderson to contact Baldrige regarding Commerce decision to impose countervailing duties on leather exports from Mexico. If Commerce has no discretion and must move forward, we should communicate in advance of the decision to Mexico. We should postpone countervailing duties if we possibly can.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (3/24/81)

1. Rich Bond to provide Vice President's block schedule to Nofziger/Dole/Friedersdorf/Ursamorso/Brady/Deaver/Fuller/Darman for consideration of plugging economic package.
2. Friedersdorf/Deaver will arrange times on President's schedule this week for Conable (one-on-one) and for other GOP members Ways and Means.
3. Fuller will assure Cabinet informed (probably at next meeting) of need to fight reinstatement of funds.
4. Howard Baker will talk to Zorinsky and Jepson regarding amendments to grain price supports bill. Committee vote at 2:30 p.m. today; Friedersdorf expects (better than 50-50) amendments will be defeated on Senate floor.
5. Re meeting with Ito - President should lead with subjects other than autos.
6. Agreed that should consult with concerned Jewish leaders in small groups regarding future AWAC sales to Saudis. Allen notes AWAC sale could be used as club to defeat F-15 enhancement package. No action assignment made: suggest Dole/Gergen/Allen concert on plan.
7. Agreed that OMB will change Federal procurement specifications to permit purchase of half-ton, as opposed to quarter-ton, trucks.
8. Waste and fraud schedule outline:
 - Memo on curbing excess PR materials will go out tomorrow.
 - The revised Executive Order on the Council on Integrity and Efficiency in Government will be released on Thursday.
 - Reappointment of some of the IGs will be announced by the end of the week.
 - There will be hearings next week on improved measures of USG debt collection.
 - We will be announcing other IG appointments shortly thereafter.
9. There remains a question as to who is responsible for the Law Enforcement Assistance Administration -- OMB or Justice.

Deaver

SENIOR STAFF MEETING ACTIONS ITEMS (3/25/81)

1. Deaver/Friedersdorf to make sure that Conable (one-on-one) and other GOP Ways and Means Congressmen are put on President's schedule this week.
2. Dole/Allen/Gergen will prepare plan for consultation with Jewish leaders on AWACs.
3. DOC looking into countervailing duties on Mexican leather; have delayed imposition slightly; will see if have to go ahead with this.
4. Nofziger/James/Harper to meet with Deaver this afternoon on appointments of IGs. Problems to be resolved today. Issue is: Administrator/CPAs vs. private investigators.
5. Nofziger/Gergen/Garrick to pull together fact sheet on excess USG PR materials; we will delay release of Presidential memo until tomorrow so that story can go with examples.

Deaver

SENIOR STAFF MEETING ACTIONS ITEMS (3/26/81)

1. Interested Senior Staff will go over waste and fraud initiative package after staff meeting with Darman. FBI Chief Webster may come over to participate in press briefing.
2. Khachigian will circulate Building Trade Association speech to relevant Senior Staff tomorrow. Coordination taking place with Labor.
3. Baker will get summary of women/Blacks/Hispanics hired by Reagan Administration to President before POST interview.
4. Suggestions for a special representative of President for Australia-America Week to Allen by noon. Williamson to make inputs. Deaver suggests Joseph Coors.
5. Anderson/Fielding to prepare paper on Special Commission on Hawaii for consideration by Senior Staff.
6. Gergen has action on WASHINGTON POST interview preparations.
7. Dole working on economic package materials tailored towards Blacks.
8. Conable to visit with VP while here today to meet with President.

Deaver

SENIOR STAFF MEETING ACTIONS ITEMS (3/27/81)

1. Nofziger to pull together list of appointees whose swearing-in the President might attend for political purposes (e.g., women, Hispanics, Blacks).
2. Dole to submit recommendation early next week on whether to cancel (for budget reasons) the Conference on Children and Youth.
3. The report on the auto industry will be delayed from Tuesday/Wednesday to Thursday of next week. Anderson, OMB waste fighters, and Miller's anti-regulation team should review the report. Draft of report should be at White House Tuesday, 3/31.
4. OMB letter to Fauntroy on Congressional Black Caucus resolution (re budget) will be coordinated with Speakers-to-Blacks program. Dole indicated we have no one recruiting Blacks. Deaver to speak with Dole on this.
5. Harper noted that audio-visual waste report will be delayed until Tuesday, 3/31 to incorporate accomplishments to date at EPA.
6. Allen/Anderson will seek further delay (until after Mexican trip) of countervailing duties on Mexican leather.
7. Deaver will receive additional suggested names for President's representative for Australia-America Week. President had noted ability to handle heavy speaking engagements should be taken into consideration in selection of candidate.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (3/30/81)

1. White House staff seeking to use residence for social events should check with McCoy before scheduling.
2. Draft speech for Illinois trip (Wednesday) sent to President last Friday.
3. Uhlmann (OPD) and Horowitz (OMB) to work on position regarding Legal Services Corporation. Harper to get budget session sheets to Meese on whether Legal Services Corporation, along with other categorical programs, are subsumed into block grants.
4. Friedersdorf expects we will be in position to have Senate leadership meet with President tomorrow on Reconciliation Bill.
5. Grain price support bill signing tomorrow; Khachigian preparing Presidential statement.
6. Gergen to arrange for Presidential statement on Crocker trip to Africa (seeking to reinstitute process on Namibia). Deaver to check with President whether leadership can meet with him 11:00 a.m. today to be briefed on this issue, then get Friedersdorf to arrange. Since press already aware of trip, need to make sure President sets record straight.
7. There will be no announcement on Simon-chaired Productivity Council until membership determined and Council fleshed out. Meese suggests the President be indefinite on Council but state that Simon will be taking up a number of important tasks for the Administration (NOTE: Simon wanted to be sure there was daylight between demise of Coalition for New Beginning and establishment of his Council).
8. The auto package will be released Wednesday. This largely regulatory.
9. Agreed that Haig should meet with President before leaving for Middle East, probably Friday morning.
10. Memorandum on investigating and reducing USG PR materials should be ready for release tomorrow; egregious examples being included now.
11. Fielding to report on situation regarding hiring and firing of US Attorneys at tomorrow's Senior Staff meeting.

12. Khachigian/Gergen/Anderson to get together on Presidential statement at Tuskegee 4/12. (Noted that Tuskegee Mayor a black Democrat who is supportive of RR.)
13. Harper view supported that should not go ahead with OPM bill to provide derivative preference for spouses of Viet-nam veterans. Meese notes that should look at question of whether appropriate to have derivative preference for spouses of disabled veterans (whether Viet-nam or not).
14. Agreed that should extend GI benefits for two years for Viet-nam veterans. Harper has action.
15. In dealing with amendments to reconciliation bill, OMB will try to end up with result that has same aggregate budget impact.
16. Allen to work with Weinberger in NSC system on assuring that ELF communications system for nuclear submarines is fully discussed in NSC system, that decision is not made at low level. Garrick reported that CNO thinking of cancelling funding as of 4/1.
17. HHS looking at long-term social security financing. Question of whether need private task force to look at this. Anderson will see where this stands.

Dean

SENIOR STAFF MEETING ACTION ITEMS (3/31/81)

1. Ruge briefing on condition of President/Brady/Secret Service agent. The President recovering well; Brady better than they thought, but in serious condition; Secret Service agent progressing well.
2. The Vice President said that the perception of the next several days should be one of government continuing in a routine fashion; the President remains in charge; the Vice President standing in for him regarding certain events. Meese/Baker directed that staff:

- Refer press questions on yesterday's events to press section.
- Not engage in discussions of right and wrong regarding who in charge; point is there was continuity, government functioned, there was a team effort, VP/Meese/Baker/Haig and others in constant communication.
- Question on adequacy of security to be referred to Treasury/Secret Service.

3. Schedule for the rest of the week:

-- Today

- We will continue fanfare for Van Agt; V.P. will meet.
- If possible on V.P. schedule, he will drop by CSIS dinner honoring Simon.

-- Wednesday

- Illinois trip cancelled.
- Meeting with Baker/Percy/Helms will be kept on schedule. Question as to whether V.P. will attend. Meese/Baker/Friedersdorf to decide.

-- Thursday

- Meeting with Leon Sullivan will be maintained; V.P. to attend.
- Same for meeting with Black supporters.
- Same for Cabinet meeting.

- V.P. to stand-in for meeting with Deputy Prime Minister of Poland.
- Meese/Baker/Friedersdorf to consider whether Congressional meetings Thursday to continue.
- Internal preparations for auto industry package to go forward; question as to whether we keep this on schedule for V.P.

-- Friday

- Cabinet Council on Natural Resources and Environment will continue; V.P. to attend if possible. Fuller to do briefing memo for President on issues involved.
 - Same with national security planning meeting.
4. Consideration to be given to V.P. meeting with President in hospital for 20 minutes daily beginning tomorrow.
 5. Allen to get information on President-Lopez Portillo call to Baker; President should be asked if he still wishes to make call.
 6. Gergen to revise news plan in light of events.
 7. Fuller to prepare agenda for Thursday Cabinet Meeting, possibly folding in results of Cabinet Counsel meetings.
 8. Preparations Tuskegee speech 4/12 to continue. President may not make it, but V.P. may wish to.
 9. Swearing-in of minority members of Administration: Dole to provide list to Meese/Baker. Will then determine when to schedule.
 10. There are not anticipated to be any changes in the foreign visitors schedule.
 11. Harper/Fielding/Anderson/Fuller to advise Meese on issue of Federal Regional Commissions.
 12. Deaver et al will review issue of current plans for Mexican trip.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (4/1/81)

1. Baker/Deaver will confer on whether V.P. should visit with President today.
2. Allen/Anderson/Harper to arrange for preparation of paper setting forth options on strategic petroleum reserve. Need to get general inclination to Haig before he gets to Saudi Arabia. Congressional situation is: Senate took SPR off budget; House likely to put on budget. Question of what we do in conference, as well as develop other options.
3. Fuller to have Cabinet agenda out this afternoon.
4. Cabinet meeting tomorrow/NSC meeting today, chaired by V.P., will be non-decisional. Report of meetings will be forwarded to President.
5. Presidential Personnel in process of hiring minority recruiters; Deaver sending Black women candidate over to James today.
6. James to prepare list of Departmental activity on minority appointments (including any Presidential Personnel actions on Department recommendations of minority appointees) in time for discussion of record at tomorrow's Cabinet meeting.
7. Meese/Murphy/Friedersdorf/Baker/Allen to meet after Senior Staff meeting on Nicaragua. Friedersdorf reports State had informed him they plan to brief Hill on this.
8. Agree to make our own appointments to Hawaiian Commission but keep strict budget control. Anderson to report back.
9. Baker/Deaver to discuss whether Howard Baker should see President today. Noted that Reconciliation Bill vote in Senate expected today. Gergen points out need to hype this as important victory for Administration.
10. Anderson reports there will be substantial refunds on withholding as result of individual income tax filings by 4/15.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (4/2/81)

1. Anderson/Harper looking at question of Roth proposal for Hoover-type citizen commission on more effective government. Need to check with Meese to get his views on this.
2. As long as President in hospital, we will not use signature pen. Documents requiring Presidential signature should be routed through Darman for determination; routine correspondence should be signed on behalf of President.
3. Allen to talk to Weinberger on ELF to see what Sec Def views are. Need to determine if report on ELF to Congress can be delayed and set deadline for USG determination.
4. Harper/Gergen/Khachigian to develop plan regarding Presidential messages (while President in hospital) on economic package. Report to Baker.
5. Federalism Task Force Executive Order is now being reviewed by OMB.
6. Anderson/Harper/Williamson to work out policy on federalism procedures--whether monies should be funneled to Governors, State legislatures, counties, cities, etc.
7. Friedersdorf to track Women's Economic Equity Act of 1981.
8. Economic package selling materials aimed at poor and minorities to be distributed widely; Dole thinks they are good.

Deaver

1. President progressing well; may return to White House next week (no date set); the fact that coughing clots out of lung normal. He will be photographed today. Doctors will be doing briefing today.
2. President will see Haig and Weinberger (back-to-back) today. Vice President to join.
3. Nominations for Presidential signature to Darman who will arrange orderly transmittal to President.
4. Guidance on Mexico trip: Still on schedule; no decision as to whether President will go. NOTE: Lopez Portillo willing to come to Washington.
5. Reconciliation Bill: Gergen to coordinate. Khachigian to prepare written statement congratulating Senate, praising bipartisanship involving Democrats as well as Republicans (Byrd and Hollings) as an example to the House. Murphy to arrange for time on V.P. schedule with photo opportunity for Baker/Domenici. Friedersdorf to arrange Congressional participation.
6. Each section of White House staff to do memo to Darman containing ideas of what President can do while recuperating. This due by COB today.
7. Auto package will be released Monday with Presidential/Vice Presidential involvement. Williamson to provide materials in advance to eight Governors. Miller (OMB) preparing statement by noon to be reviewed by Khachigian and Drew Lewis. Major statement by V.P.; short overview by President. Statement should stress beneficial impact of economic recovery package on auto industry, regulatory reform, and sending briefing and fact finding team to Japan.
8. Grain embargo: Meese noted French statement that (i) French didn't need permission to sell grain to Soviets, (ii) the amount sold was roughly the equivalent of last year's sales, and (iii) the transaction could be influenced by events. The Reagan Administration has reached no decision on our own grain embargo.
9. Meese/Allen/Dole/Gergen/Murphy to get together this morning after national security briefing to discuss response to NEW YORK TIMES AWAC story. Allen thinking about issue of leak (special to NEW YORK TIMES with direct quotes from NSC meeting).

10. Meese approves Williamson proposal for Task Force on Puerto Rico.
11. Press to notify Nofziger, as well as Friedersdorf, before releasing Presidential nominations. Nofziger raised complaint about Nobel (Synfuels Corporation head) nomination; Harper pointed out it had been discussed at yesterday's Senior Staff meeting.
12. Only persons with hold on Presidential personnel proposed nominations are: Meese/Baker/Deaver and Fielding regarding legal problems.
13. Secretary Watt will chair Advisory Committee on Intergovernmental Relations; he is agreeable to spending time on this.
14. Cribb will put check on minority appointments on Cabinet agenda three weeks from now.

clean

SENIOR STAFF MEETING ACTION ITEMS (4/6/81)

1. The President is progressing well; his fever has been up and down; Speakes will receive a medical briefing this morning.
2. The only appointments today with the President are Maureen Reagan and Speaker O'Neill.
3. V.P./Drew Lewis/Anderson/Miller and representatives of STR/EPA/NHTSA will brief the press on the auto package today at 2 p.m. The package is complete, but Anderson/Khachigian/Darman/Allen to get together on Presidential statement to be read by V.P.
 - Agreed to transmit published auto package book by special courier to Tokyo for U.S. team.
 - Suggestion made that V.P. should stay through full press conference to manage it since principal issue could be auto import restrictions.
 - President's auto package results from Auto Task Force; after this, auto issue will be subject of Commerce-led Trade and Commerce Cabinet Council.
4. Darman has collected ideas for President's schedule during his convalescence and transmitted these to Deaver.
5. Reorganization Bill being worked out with Brooks; Brooks and OMB have agreed.
6. Harper reports issue between Brooks and Administration on question of extending IG system to DOD; also question re extending the system to Justice. Meese will talk to Carlucci to get DOD to lift its objections. Question on Justice: suggest Fielding talk to Schmultz.
7. Fielding to report on U.S. Attorneys and Marshals at tomorrow's Senior Staff meeting.
8. Baker/Meese will try to meet with Governor Thompson of Illinois while he is here tomorrow.
9. We need to get back on substance this week; news play on President's health largely over.

10. PR waste and fraud memo nearly ready to go. Memo should be to Cabinet, not to OMB Director.
11. STR developing draft policy paper on trade; this will be considered by TPC this week, then transmitted to Cabinet Council on Commerce and Trade for consideration prior to submitting to President.
 - NSC will have particular views on aspects of East-West trade. While overall trade issues will proceed through TPC/Cabinet Council process, one can envisage joint staffing by NSC on security items. Issue remains: what is last stop before President on security related items involved in East-West trade? Suggest: through Cabinet Council unless of direct military significance, involves defense related procurement and separable from other aspects of East-West trade.
12. Meese to consider issue of whether to support Percy bill permitting IRS to assist on general federal debt collection. Treasury/IRS want to limit IRS to tax matters. Slippery slope problem of IRS becoming general enforcement agency for USG; this has impact on privacy and purpose for which IRS collects information.
13. Harper has transmitted memo on Post Office "country club" to Baker. This reported to be training facility, cheaper than current situation. Need to decide.

Heaven

SENIOR STAFF MEETING ACTION ITEMS (4/7/81)

1. President progressing well; fever down. Brady much better, asking questions, sat up in chair yesterday.
2. James to look into issue of number-two at Bureau of Indian Affairs being holdover Democrat.
3. V.P. has talking points for House Appropriations Committee members meeting. There will be NBC shot of meeting.
4. Baker convening lunch on legislative strategy to look at House economic package proposals.
5. OMB detailed budget (with index) going up to Hill at 2 p.m. today; Gergen/OMB to work up Presidential statement.
6. Fielding/Nofziger/James/AG to meet at 5 p.m. today on issue of U.S. Attorneys and U.S. Marshals.
7. Working group under Hardy looking at issue of National Foundation for Poor; due to report in two weeks.
8. Inspector General issues being worked out: Treasury fine; Meese says DOD will be OK; need to talk to Justice.
9. Baker/Meese will confer on trying to dissuade Helms from transferring security assistance dollars to domestic school lunch program.
10. Ursomarso to work up answers to attacks on economic programs: e.g., NEW YORK TIMES editorials 4/6 on Medicaid/Medicare and Vietnam veterans benefits. NOTE: Ursomarso should have responsibility for preparation of responses to attacks on President's program as they occur.
11. President will address the Nation on his economic package after he returns from the hospital. We are not to talk about this as it's not clear exactly when the President will be able to do it.
12. Gergen/Harper/Ursomarso/Khachigian to develop communications plan to deal with Jones budget proposals and degree to which V.P. should factor in economic package in Tuskegee speech. Need to impact Congress before they recess for Easter; tomorrow last day for Senate; Friday last day for House.
13. Plan is for President to talk to astronauts after space shuttle launch and upon their return. NASA has action. NOTE: In Tutwiler's absence, Hodsoll coordinating inputs; will report at tomorrow's Senior Staff meeting.
14. Clark/Carlucci/Allen/Gergen to coordinate public posture on Poland and explanation of Haig/Weinberger differences abroad.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (4/8/81)

1. President feeling good. Brady same as yesterday; doctors encouraged; will be some time before know regarding his left side. Press guidance on President: President progressing well; don't know when will return to White House; there will be period of convalescence after returning.
2. President will be seeing Paul Laxalt at 11:30 a.m. today (with Baker), Howard Baker at 6:00 p.m. today (with Deaver). Also:
 - Regan wants to see President before he goes to Europe end of this week.
 - Will try to schedule Michel to see President tomorrow; Gergen to work out statement for when Michel leaves and possibly letter from President to Michel on economic package going through House.
3. Federalism Task Force release after Laxalt leaves President.
4. Senior Staff urged to come up with scheduling items for President and Vice President next week.
5. On question of whether we would go along with lifting the cap on Federal salaries, tell SES to approach us on this after August 15. Harper reports that cap part of continuing resolution; when continuing resolution expires, cap could be lifted.
6. Dole to circulate for Senior Staff comment proposed Executive Order on Justice Task Force on Women. Dole wishes to revoke Carter committees (heavily oriented towards ERA). Need status report on Women's Equity Bill.
7. Deaver asked to look into question of awards for Secret Service agents involved in shooting incident. This to be put on next week's Senior Staff schedule.
8. Fielding to track legislation on Hill restricting arms sales to countries like Argentina. Allen notes news stories in NYT.
9. Anderson/Uhlmann to check into Hill action on Voting Rights Act and report back to Senior Staff meeting next week.
10. Social Security funding issues to be surfaced through Human Resources Cabinet Council. Anderson notes 3 problems:

- Specific Administration positions on bills on Hill.
- Social Security system could run out of money as early as FY '83 and '84.
- Need long term legislation.

12. Briefing book on economic package for Congressional speakers is ready.

SENIOR STAFF MEETING ACTION ITEMS (4/9/81)

1. Khachigian has action on General Bradley statement for President.
2. Khachigian/Speakes have action on Regan response to Rostenkowski statement, to insure response by 2:30 p.m. today.
3. Youth Conference: Dole and Fielding to confer on details of funding to States.
4. Harper has action on cost impact of Women's Economic Equity Act: report to Anderson due Monday 4/13.
5. Allen/Meese reported approval of "small ELF". Review due at White House August 1.
6. President signed today the resolution on African refugee relief.
7. Speakes to prepare Presidential message to wish well to space shuttle participants for release before tomorrow's take-off.
8. Friedersdorf to check timing on Hill of Multi-Fiber Agreement legislation.
9. Rollins to take lead (with Speakes and Khachigian) on resolving how to counter Byrd's Saturday press conferences-- e.g., work with RNC to develop Congressional counter-response.
10. Speakes to work with Ursomarso: (a) ways to fill Saturday's news void and (b) follow-up to 4/8 staff meeting discussion on briefing books for Congress (re economic recovery program).
11. Speakes to communicate that Congress has lead on auto imports now that Task Force has submitted its report.
12. Speakes asked for White House cooperation with media which is now in process of writing "first 100 days" stories.

clean

SENIOR STAFF MEETING ACTION ITEMS (4/10/81)

1. President will be returning to the White House at 11:00 a.m. Saturday. White House staff is welcome to greet him; those wishing to do so should be on the South Lawn at 10:30 a.m. The President has lost weight; there will be a period of convalescence.
2. The Mexican trip is cancelled. Deaver/Tyson/Speakes to get together on this. The President will not go to Maureen Reagan's wedding.
3. Baker/Gergen to work out approaches to Congress regarding Senate action on budget before Congress recesses for Easter. Harper reports Armstrong/Grassley/Symms joined Democrats to defeat budget package in Senate Budget Committee.
 - Reconciliation Bill regarding FY '82 has been voted out of the Senate Budget Committee; yesterday's Senate action involves the estimates for FY '83 and '84. Senators are worried about the continuing prospect of an imbalanced budget in the out years. There are three elements here: (i) amending the COLA, (ii) reducing the tax rate cut program, and (iii) increasing the budget cuts in FY'83/'84.
 - Baker to call Domenici to get lay of the land and see if he would be willing to join Administration in attempt to place this defeat in a positive context. The Senate action would seek an additional \$7 billion reduction through amending COLA revisions to the lower of the CPI or real wage increases.
 - Grassley/Symms on Finance Committee as well as Budget Committee.
4. Baker/Fielding will meet with AG today on issue of U.S. Attorneys and Marshals.
5. Meese/Baker to meet with business leaders next week (as part of Dole economic package selling plan) Monday 2 p.m. and Wednesday 2 p.m./4:50 p.m.
6. Fielding/Harper to report to Baker on issue of Federal grants being made to persons who are campaigning against RR economic program. Possibility of persecution under Anti-Lobbying Act; cons to moving in this direction are possibility of creating martyrs and generating heavy scrutiny of Administration under Act. Cited in this area are Maryland doctors and CSA Executive Directors.

7. Dole instructed to arrange for transmittal to States of Federal budget dollars for White House Conference on Youth.
8. Watt/Edwards will announce California OCS leasing program today.
9. Anderson will look into Welfare Data Bank Bill (opposed by IRS) which would use IRS to track welfare program. This issue should be raised in one of the Cabinet Councils; OMB to participate in this. Need policy in this area.

Deaver

SENIOR STAFF MEETING ACTION ITEMS (4/13/81)

1. Haig and Weinberger will visit with the President at noon today. White House photographer to take photos of Haig/Weinberger coming and going.
2. Consideration should be given to scheduling Stockman/Friedersdorf and Regan (if he is back) to meet with the President tomorrow.
3. Khachigian/McClaughry to collaborate on Jefferson birthday statement.
4. James/Friedersdorf to look at issue of why State and Defense nominations not moving forward and report back.
5. Khachigian/Gergen to arrange for Presidential statement denying reports that Administration ready to compromise on tax bill: President has not authorized anyone to compromise; the people and the Congress are largely with us on our package. In addition to White House release, statement should be released from Treasury and OMB.
6. White House staff to keep telephone log of outside contacts--press, Governors, etc.
7. Khachigian to prepare Presidential statement regarding death of Joe Lewis; also send Presidential condolences to Jim Hagerty family.
8. Khachigian to prepare Presidential statement for State Department ceremony awarding medals to certain of the hostages.
9. Gergen/Khachigian to prepare Presidential statement for April 15 tax return filing deadline. Meese/Deaver to check with RR on his personal tax situation. Presidential statement should note: now more than ever before must do something to reduce tax rates, provide additional resources to Americans; RR economic package helps do this.

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SENIOR STAFF MEETING ACTION ITEMS (4/14/81)

1. Mrs. Reagan will leave at 2 p.m. for Bradley funeral.
2. Fielding to prepare memos on code of conduct, ethics and accepting of travel expenses. OMB GC to provide inputs. Fielding to come back to Senior Staff on this and prepare presentation for discussion with Cabinet and sub-Cabinet.
3. Requests to use East Wing facilities should be submitted to Peter McCoy. Requests to use Blair House should be submitted to Joe Canzeri.
4. Harper has provided memorandum to Fielding on issue of Federal grants being made to persons campaigning against RR economic program.
5. Treasury preparing draft Presidential statement for tomorrow -- relating to 4/15 tax filing deadline.
6. Review of FRCs continues. Some Departments (like DOC) eliminating regional people.
7. Presidential statement on Space Shuttle will be released this PM from Washington; Baker to deliver message in Houston and invite astronauts and families to White House.
8. Secretary Baldrige should not hold press conference on autos, but can meet with persons concerned with auto industry -- brief and listen.
9. We should avoid letting private groups use film footage of the President. Where this cannot be stopped, we should refuse to comment on it. Regarding Helms' film, line is: no consent, no permission. Regarding NCPAC, we have no control.
10. Harper to pull together list of who are getting SES bonuses and information on how the award system works. We need to reformulate this program in accordance with Administration objectives.

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SENIOR STAFF MEETING ACTION ITEMS (4/16/81)

1. The V.P./Allen/Haig/Weinberger will accompany Luns in meeting with President.
2. There will be no formal national security briefings today or tomorrow.
3. V.P. urged to drop by large meeting of U.S. Hispanic Chamber of Commerce -- in addition to meeting he has with this group in Roosevelt Room.
4. Presidential statement on fraud, waste and abuse to be released at 2:30 p.m. today. Darman circulating draft for clearance this morning.
5. Cabinet agenda today will include report on Japanese auto trip, SES bonuses.
6. Meese/Baker/Allen to meet after Senior Staff meeting to discuss Safire column on F-15's.
7. Fuller coordinating actions regarding potential work stoppage when postal contract runs out June 1. Fuller thinking of putting together information group on this, similar to group regarding coal strike.
8. We will release Presidential statement on Joe Louis today, notwithstanding leak yesterday.
9. Nofziger to repeat today admonition to Cabinet on avoiding giving visibility to Democrats, particularly those who oppose the President's program or who are running for office.
10. Harper to pull together letter to SES on fraud, waste and abuse; coordinate with Deaver.
11. Baker will get to Small guidance on Stockman statement indicating we are contemplating cuts in social security benefits.

General guidance: President never talks about what he will and won't veto.

SENIOR STAFF MEETING ACTION ITEMS (4/17/81)

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1. The Vice President will be in Maine, New Hampshire and South Carolina over the Easter weekend.
2. Invitations to functions at the residence must be issued by the Social Office.
3. Uhlmann preparing report on Voting Rights Act. Assistant Attorney General preparing policy paper on overall Administration posture in civil rights area.
4. Current idea is for Astronauts to visit with President at White House 4/24. No press on this now.

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SENIOR STAFF MEETING ACTION ITEMS (4/20/81)

1. Grain embargo stories simply due to catching Baldrige off-guard.
2. Warren Richardson is HHS choice. Administration is still considering whether or not to send his nomination forward.
3. RR will call Ford today before Ford moves out to help sell economic package.
4. Williamson/Dole to get together on Youth Conference.
5. Darman to develop procedures for clearance of communications by special assistants propoing to speak on behalf of President. Communications to Cabinet should be through the Cabinet Secretary.
6. Guidance on State/Defense Assistant Secretaries: All scheduled for confirmation hearings by end of month. Enders' nomination will be released today. Fact that he has had access to classified material is normal; he is career FSO.

SENIOR STAFF MEETING ACTION ITEMS (4/21/81)

1. Eight Governors will meet with President at 11:00 a.m. today, followed by 11:20 press conference with Governors.
2. Meese/Baker to confer on economic briefing.
3. F-15/AWAC guidance: While decision has been made to proceed with F-15's and AWAC's, it was not made at NSC meeting. Allen notes that Israel has five AWAC's of equivalent capability.
4. Attorney General to see President at 5:00 p.m. today for ten minutes.
5. President has ten phone calls today with Congressmen and Senators to help sell economic package.
6. Khachigian will try to circulate the draft economic speech among concerned Senior Staff Wednesday (getting guidance from the Legislative Strategy Group today), draft to President Thursday. Speech next week.
7. Gergen/Speakes/Deaver to develop names for small group of print people to meet with President.
8. Reagan Administration does not support Constitutional Convention, Nofziger to check into how communication to Washington came about.
9. Policy on legislative veto: OK for independent Agencies but not Executive Branch Departments and Agencies. Need to get Justice to follow this line.
10. Khachigian preparing Presidential speeches for Notre Dame. (May 17) on foreign policy and West Point (May 27) on defense policy. NSC staff has made inputs for foreign policy speech; Khachigian working on them. Weinberger has provided input for West Point speech; Allen will provide to Khachigian. Idea on Notre Dame speech is to compare Reagan Notre Dame speech with Carter Notre Dame speech. Defense policy speech could be on manpower or possibly energy security. Meese notes TIMES' article on need for new defense doctrine and challenges for the '80's.
11. Speakes will background today on the economic package selling program.
12. Gergen will have by the beginning of next week a package on our first hundred days.
13. John Rogers to approve budget for mailings and meetings; White House staff to submit in advance.

SENIOR STAFF MEETING ACTION ITEMS (4/22/81)

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1. State legislators to meet with press after meeting with Vice President.
2. Guidance on grain embargo: No decision; meetings yesterday were to discuss a wide range of topics.
3. All Senior Staff encouraged to attend reception for newspaper editors beginning at 6:00 p.m. Fuller has badges for Cabinet; staff badges will be available in Chinese room.
4. Vice President speaking at 10:00 p.m. at White House Correspondents' Dinner.
5. Small group of print people coming in to see President on Friday; Senior Staff warned to hold close; not announced yet.
6. Stockman memo on improving federal debt collection in clearance today; proposed to release tomorrow.
7. Gergen to collect material from State and DOD presenting our case on F-15/AWAC deal; no release of this material now; will talk about it at next Senior Staff meeting. NSC will provide material for persons involved in speaking engagements or Sunday talk shows to respond to questions.
8. Ursomarso to be kept informed of speaking engagements by Administration officials.
9. OMB has regional impact analysis of our economic package. Analysis shows that impacts evenly distributed.
10. Fuller/Harper to get material to Hodsohl on DOD/DOT projects in Philadelphia area in coming FY's.
11. James/Speakes to assure that Enders and Rostow announcements are made today.

Deaver

Senior Staff Meeting Action Items (4/23/81)

1. Howard Baker scheduled to see the President at 9:30 a.m.; Max to meet Baker and bring him in.
2. Allen will do backgrounder on F-15/AWAC issues. Speakes low-keying issue. Gergen arranging for preparation of paper for use by surrogates and coordinating State and DOD.
3. Regarding President's Joint Session speech, Gergen to check within next hour as to network basketball coverage competition Tuesday or Wednesday next week. Gergen to coordinate plan with Deaver and then inform Friedersdorf as to when we want Joint Session. Preference is for Tuesday, no later than 9:00 p.m.; Wednesday fall-back. (NOTE: President has spoken with O'Neill and Baker.)
4. Debt collection/improved management proposal ready to go today. Harper/Stockman will be discussing this issue on the Hill today. Harper notes devastating January report on Federal credit management which could be leaked in support of the Administration effort. Stockman to take lead with press.
5. President ought to do Holocaust ceremony 4/30, not Vice President.
6. Mrs. Reagan will go to Ticonderoga ceremony, not President.
7. Staff should not discuss agenda or subject matter of meetings at White House. FH preparing memorandum.
8. Grain embargo: No decision yet reached. There are a number of meetings at the White House on various subjects; we should not comment on them.
9. Fuller has action on developing blue ribbon committee to develop private foundation for picking up CETA job training.

Senior Staff Meeting Action Items (4/24/81)

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1. Paul Laxalt will be on President's schedule today at 11:00; Wirthlin at 11:15 a.m.
2. Will go with grain embargo announcement after Cabinet meeting. Friedersdorf/Darman/Williamson/Khachigian/Speakes/Allen/Hodsoll to get together with Meese and Baker to go over preparations for announcement.
3. The President will leave for Camp David today, returning Monday.
4. Cabinet officers will be invited to attend the President's address to the Joint Session. Khachigian collecting comments today on speech. Speech should include union endorsements of economic program by name.
6. Allen to arrange for five or six Senior Staff to obtain Air Force briefing on AWACs. This involves going out to Andrews to inspect the plane.

Deaver

Senior Staff Meeting Action Items (4/27/81)

1. A copy of the draft speech for the President before the Joint Session of Congress tomorrow will be circulated this morning for key Senior Staff comment. Khachigian says comments should be on major substance, because the President has already approved the language. Khachigian will meet with the President tomorrow afternoon on the speech.

We will invite Sarah Brady to the Joint Session to hear the speech.

Darman/Friedersdorf will have a legislative strategy meeting this afternoon to go over, inter alia, the Joint Session speech.

Friedersdorf will arrange for Cabinet and other seating at the Joint Session.

We will not release the speech until the President delivers it tomorrow night.

2. Friedersdorf reports that we expect the House vote on the economic package Thursday or Friday this week or next week. He may want to bring in Democrats and recalcitrant Republicans to meet with the President prior to the vote. The President will be meeting with Michel at 11:00 a.m. tomorrow. Friedersdorf also reports that the Senate has caucused on the budget resolution; it's probable that we now have this back on track. The Committee will vote tomorrow. While we should not speak about this now (until it is in the bag), we should try to make a release on it in time for the evening news tomorrow before the President's speech to the Joint Session.
3. There will be a ceremony to present medals to DeLahanty and McCarthy on Friday in the Rose Garden. Senior Staff asked to supply Canzeri with guest list suggestions. Darman and Canzeri to look into question of medals.
4. Friedersdorf/James/Deaver to consult on Percy actions to impede confirmations of Malone (Assistant Secretary of State for Oceans, Environment and Science) and Paulken (Action Administrator). Friedersdorf reports Percy joining with Cranston to require Malone to provide a list of all his previous clients; Percy also suggesting split up of Action - Peace Corps before Paulken confirmation.
5. Deaver/Allen/Speakes/Gergen to get together after the meeting to develop guidance on foreign policy matters arising over the weekend (Haig's comments on an across the board embargo if the Soviets intervene in Poland, and the Japanese coming here on autos).

6. Agreed that the Administration is not in favor of transferring DOD schools. Harper reports we have no plan on this at the moment.
7. Anderson to prepare paper on Constitutional Convention for balanced budget. Our position is that a Constitutional Convention would be a last resort. First choice regarding process is legislation; if a constitutional amendment is required, we should do this through the Congressional procedure rather than the Convention procedure because a Convention could open up a whole host of other items. Noted that we are now within 2-3 States of getting a Convention.
8. Anderson/Fuller/Fielding to check on situation regarding breast milk substitute.
9. Secretary Edwards will be asked not to go to the Joint Session in order to provide for succession considerations; Bell didn't go last time.
10. Anderson has prepared a list of expert witnesses who can testify on the Hill on our economic package.
11. We will provide our list of major union endorsements to the press on Wednesday after the meetings with labor leaders who endorse our economic package; we will release the longer list of endorsees on Thursday.
12. While we are for the Republican candidate for the Maryland bi-election, we do not want to bill this as a test election; we could lose in that the district is heavily Democratic.
13. Harper preparing letter to be provided to Ed Thomas containing response to Jack Anderson's letter on whistle-blowers. Tony Dolan can be helpful here as he knows many of the people on Jack Anderson's staff.
14. Action responsibility on all letters to the President from Congressmen and Senators should be given to Friedersdorf. Action assignments should be made by Darman. Noted that special handling of letters to the President has caused problems -- often delaying responses rather than expediting them.
15. The response to Goldwater et al on Enders will go out today.

16. Hearings in House on PAPTCO negotiations regarding air traffic controller salaries: Our attitude on this should be part of our more general labor strategy. Increased salaries could cost a substantial amount; suggestion made that legislation not going anywhere.
NOTE: No action responsibility assigned; suggest Friedersdorf/Harper/Dole look into.

Deaver

Senior Staff Meeting Action Items (4/29/81)

1. Harper to obtain facts on ten cases of whistle-blowing noted in Jack Anderson's letter to President. Based on this, we will decide what (if any) letter to send. Senior Staff divided on whether letter should come from President.
2. Dole has action on Holocaust preparations for Thursday. All in order.
3. Allen pulling together preparations for Suzuki visit. Three items still need to be resolved:
 - Submarine incident.
 - Japanese criticism on embargo (we have cables to show that we consulted).
 - Auto issue.
4. Guidance on Brock trip to Tokyo: Brock talking about a variety of trade matters; invited to Japan at the request of Japanese; this not a negotiation; no numbers being set up by us (although Brock will note that there is legislation on the Hill).
5. Checking with groups on new VA Administrator should be completed today. Expect announcement tomorrow. Webb had been considered but never offered the job.
6. OMB will prepare negative statement on PATCO legislation to send to Hill; we will try not to testify (although Lewis wants to pull all stops to stop legislation). Statement should be conciliatory but note that appropriate place for dealing with this is the bargaining table, not in legislation. If legislation continues to move forward (this is not expected), we will oppose outright.
7. Darman to provide Harper with guidance on legislative veto issue. Roth/Laxalt/Schmitt may want compromise. Justice testimony not entirely clear.
8. Position on Davis-Bacon remains the same. We do not support its repeal, but DOL working on changes in regulations to improve. Stockman statement urging repeal noted. Anderson requested to put this issue on Economic Affairs Cabinet Council agenda.

Deaver

Senior Staff Meeting Actions Items (4/30/81)

1. Need to get word to Khachigian on his meeting with President today.
2. No additions will be made to the President's schedule for next week; concentrate on economic package sell.
3. We have announced effort to convince Congress of merits of President's economic package; we will not publish the names of the Congressmen and Senators the President is meeting with or calling; Speakes to state that President is continuing to counsel with Congress in the attempt to persuade them on the merits of his proposal.
4. The Law Day ceremony is scratched. Medal presentations for DeLahanty/McCarthy postponed until perhaps June. Medals issue not decided.
5. Darman will circulate guidance on legislative veto to all members of Senior Staff.