

Chron

November 17, 1972

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Cabinet Member Data

Mr. Terry O'Donnell on Bob Haldeman's staff called yesterday afternoon to say that you wanted the dates of your initial discussions with current Cabinet Members on the subject of their assuming Cabinet-level posts, and the dates of the confirmations of their positions. That information, and I hope not too much more, is attached at the tabs. Where Appointments Office and Archives records failed to provide the data required, discreet research activity is continuing.

Chen

November 16, 1972

MEMORANDUM FOR: MR. DAVID GERGEN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Booklet on Camp David

This note responds to yours of earlier today. The booklet will be published and Mr. Atkins of the National Park Service would hope to have our revised draft within two weeks.

Attachment

November 16, 1972

MEMORANDUM FOR: MR. ROLAND L. ELLIOTT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Revision of Presidential Letter

The President's comments concerning the outstanding work done recently by the U.S. Secret Service will be directed to Secretary Shultz rather than to Director Rowley. Thus, the attached letter will have to be somewhat revised.

Please forward the new draft, undated, to my office and I will see to it that it is signed and mailed within a few days.

Attachment

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

November 16, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. WILLIAM E. TIMMONS
MR. CHARLES W. COLSON

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Recommended Presidential Telephone Calls

Until further notice please do not forward recommended Presidential telephone calls to persons celebrating birthdays. Letters or telegrams should be sent on the birthday occasions unless a special event (testimonial dinner, etc.) is being held and a call is "urgently requested".

cc: Mr. Richard Cook
Mr. Tom C. Korologos
Mr. Henry C. Cashen, II
Mr. W. Richard Howard

ADMINISTRATIVELY CONFIDENTIAL

November 15, 1972

MEMORANDUM FOR: MRS. LILLIAN H. GREENE
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Issuance of Temporary White House Pass

Please issue to Mr. Robert Johnson, an independent producer assigned to the office of Mark Goode, a temporary White House pass -- one which will not expire until January 31, 1973. Meanwhile, you should recall the temporary OEOB pass.

Thank you.

DEX - INFORMATION SHEET

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ORIGINATORS LOCATION: WASH D.C.	DEX NR: 008
ADDRESSEES LOCATION: CAMP DAVID	NR OF PAGES: 3
FROM: Alexander P. Butterfield TO: LAWRENCE M. Higby 	DTG: 152040Z SPECIAL INSTRUCTIONS
TOT: 152035Z	TOR: INITIAL

72 NOV 15 PM 3:45

WHITE HOUSE
SITUATION ROOM

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

November 15, 1972

TO: MR. LAWRENCE M. HIGBY
FROM: ALEXANDER P. BUTTERFIELD

Availability of Cabinet Members, Nov 20-Dec 15

Cabinet Member	N O V E M B E R											D E C E M B E R														
	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
The Vice President	X	X				X	X	X	X	X	X			X	X		X									
Sec. Rogers			X	X	X												X	X	X	X	X	X	X			
Sec. Shultz			X	X	X	X	X	X					X				X	X								
Sec. Laird			X	X	X								X				X	X	X	X						
Atty Genl Kleindienst	X	X	X	X	X	X	X																			X
Sec. Morton	X			X								X	X													
Sec. Butz		X	X	X	X	X	X	X		X	X		X				X	X	X	X	X	X	X	X	X	X
Sec. Peterson																								X		
Sec. Hodgson	X	X	X	X	X	X	X	X	X			X				X	X	X								
Sec. Richardson			X	X	X	X	X	X				X									X					
Sec. Romney	X	X	X	X	X	X	X		X																	
Sec. Volpe	X	X	X	X								X														
Amb. Kennedy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X							
Dir. Weinberger	X								X	X		X							X	X	X					
Counselor Finch	X	X	X	X	X	X	X	X	X	X									X	X	X	X	X	X	X	X
Counselor Rumsfeld			X	X	X	X	X	X		X	X	X	X	X	X		X	X	X							X
Amb. Bush	X						X	X												X	X					

Key:



indicates availability ... in Wash.D.C.

indicates nonavailability ... out of town.

November 15, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Availability of Cabinet Members
(Nov 20 - Dec 15)

You asked for a rundown on the near-future itineraries of Cabinet Members, as currently proposed. That information is attached hereto -- Tab A giving you the overview and Tab B providing the 17 separate schedules in slightly more detail.

Attachments

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 15, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Coast Guard Aide

I just received Larry's memorandum concerning the Coast Guard Aide and hasten to assure you that the action will neither pose a problem nor "damage" a career. However, this is a subject which Brent Scowcroft will want to discuss briefly with you ... along with some other items he hopes to cover within the next few days.

ADMINISTRATIVELY CONFIDENTIAL

THE WHITE HOUSE
WASHINGTON

Chen

November 15, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Miscellaneous Items

Late yesterday afternoon I received two memos from Larry -- one concerning the replacements for Redman and Dettbarn, and one on the proposed Camp David press facility. I was unaware of the imminent transfers of the two support personnel, but have since been brought up to date. Status reports on these subjects appear below:

- (1) New Military Assignees - Approximately one month ago Craig Campbell let Larry know that Lt. Commander Miller, the officer currently designated to take Dettbarn's place at Camp David, was available for an interview. He still is. As you probably know, an arrangement has been made with the hotel school at the Greenbrier to give Miller (or whoever is eventually selected) an abbreviated hotel manager's course -- something in the vicinity of three weeks' duration. Naturally, Brent does not want to send Miller off to White Sulphur Springs until you and/or Larry have looked him over, talked to him and given the nod of approval. Essentially the same situation holds true with regard to the officer designated to fill Redman's shoes, Colonel Lawrence Adams. He has been on board for some time (out to San Clemente, etc.) and he's only in the wings until you and/or Larry give him an appointment. Once you have talked to him and okayed his assignment here, Redman will disappear. January is in no way a magic month. Both of these prospective assignees (Adams and Miller) can take over within a day of your giving the word.
- (2) Proposed Camp David Press Facility -- Your original guidelines concerning the proposed Camp David press facility, along with the blueprint which you believe to be somewhat more elaborate than specified, are in Ron Ziegler's hands. He, Brent Scowcroft and I will give the matter our immediate attention and come up with a scaled-down modification by Friday.

cc: B/General Brent Scowcroft, R. L. Ziegler

November 15, 1972

chron
copy to
R Ziegler
11/16.

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Availability of Cabinet Members
(Nov 20 - Dec 15)

You asked for a rundown on the near-future itineraries of Cabinet Members, as currently proposed. That information is attached hereto -- Tab A giving you the overview and Tab B providing the 17 separate schedules in slightly more detail.

Attachments

ADMINISTRATIVELY CONFIDENTIAL

Availability of Cabinet Members, Nov 20-Dec 15

Cabinet Member	N O V E M B E R											D E C E M B E R														
	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
The Vice President	X	X				X	X	X	X	X	X			X	X		X									
Sec. Rogers			X	X	X												X	X	X	X	X	X	X			
Sec. Shultz			X	X	X	X	X	X					X				X	X								
Sec. Laird			X	X	X								X				X	X	X	X						
Atty Genl Kleindienst	X	X	X	X	X	X	X																			X
Sec. Morton	X			X								X	X													
Sec. Butz		X	X	X	X	X	X	X		X	X		X				X	X	X	X	X	X	X	X	X	X
Sec. Peterson																								X		
Sec. Hodgson	X	X	X	X	X	X	X	X	X			X				X	X	X								
Sec. Richardson			X	X	X	X	X	X				X								X						
Sec. Romney	X	X	X	X	X	X	X		X																	
Sec. Volpe	X	X	X	X									X													
Amb. Kennedy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X						
Dir. Weinberger		X							X		X	X							X	X	X					
Counselor Finch	X	X	X	X	X	X	X	X	X	X								X	X	X	X	X	X	X	X	X
Counselor Rumsfeld			X	X	X	X	X	X		X	X	X	X	X	X			X	X	X						X
Amb. Bush	X						X	X												X	X					

Key:



indicates availability ... in Wash.D.C.

indicates nonavailability ... out of town.

THE VICE PRESIDENT

Itinerary

Nov. 16-19	Virgin Islands (private time)
Nov. 21-22	New York
Nov. 25-30	California
Dec. 3-4	Arizona
Dec. 6	Florida

SECRETARY ROGERS

Itinerary

Nov. 22-24

Uncertain about this period. May remain here in Washington, but then again may be out of town.

Dec. 6-12

Will probably attend NATO Meeting and if so, may go on to visit Denmark and Norway. I shouldn't be out of the country beyond the 12th.

SECRETARY SHULTZ

Itinerary

Nov. 22 - 25	Massachusetts (His farm for Thanksgiving)
Nov. 26 - 27	Florida
Dec. 2	Pennsylvania
Dec. 6 - 7	Florida

SECRETARY LAIRD

Itinerary

Nov. 22 - 24	Texas
Dec. 2	Pennsylvania
Dec. 5 - 9	Brussels

ATTORNEY GENERAL KLEINDIENST

Itinerary

Nov. 15 - 26 Europe

Dec. 15 Texas

SECRETARY MORTON

Itinerary

Nov. 15-20

Texas

Nov. 23

Thanksgiving -- probably Eastern shore

Dec. 1

Texas

Dec. 2

Pennsylvania

SECRETARY BUTZ

Itinerary

Nov. 17	Connecticut
Nov. 21 - 26	North Carolina
Nov. 26 - 27	Illinois
Nov. 29	Nebraska and Oklahoma
Nov. 30	Georgia
Dec. 2	Pennsylvania
Dec. 6	Colorado
Dec. 7	Kansas
Dec. 8 - 12	California
Dec. 14 - 18	Indiana

SECRETARY PETERSON

Itinerary

Dec. 13

Connecticut

SECRETARY HODGSON

Itinerary

Nov. 15 - 28 South America

Dec. 2 Pennsylvania

Dec. 5 - 7 Florida

SECRETARY RICHARDSON

Itinerary

Until Nov. 17	Virgin Islands
Nov. 22 -27	Massachusetts
Dec. 2	Michigan
Dec. 10	Massachusetts

SECRETARY ROMNEY

Itinerary

Until Nov. 21	Hawaii
Nov. 22-26	Michigan
Nov. 28	Minnesota

SECRETARY VOLPE

Itinerary

Until Nov. 23

Overseas (Mexico, Brazil, Argentina and Venezuela)

Dec. 2

Pennsylvania

AMBASSADOR KENNEDY

Itinerary

Until Dec. 9

Belgium

Ambassador Kennedy made the point that he would be glad to return from Belgium at any time -- with 2-3 days notice.

DIRECTOR WEINBERGER

Itinerary

Nov. 21	Illinois
Nov. 28	Massachusetts
Nov. 30	Florida
Dec. 2	Pennsylvania
Dec 8-10	California

COUNSELLOR FINCH

Itinerary

Nov. 17-29 California

Dec. 7-14 California

COUNSELLOR RUMSFELD

Itinerary

Nov. 15-16	Colorado
Nov. 22-27	New Jersey
Nov. 29- Dec. 3	Florida
Dec. 4-5	Arizona
Dec. 7-9	Illinois
Dec. 14	

AMBASSADOR BUSH

Itinerary

Nov. 17	Nebraska
Nov. 21	New Jersey
Nov. 26-27	California
Dec. 9-10	Texas

Caron

November 14, 1972

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Recess Appointments

Bob:

Here are requests for four Recess Appointments -- all pertaining to military promotions. Mel Laird urgently requests action today (and as soon as possible) on the nomination of Bob Pursley, former military assistant, to Lieutenant General. Evidently, Pursley is to assume command of the U.S. 5th Air Force and all U.S. forces in Japan within a few hours from now, and his participating in the change of command ceremony as a Major General will be "highly embarrassing".

If this particular paper is signed today, please have Larry give me a call and I will relay the word to Scowcroft and DOD.

Attachments

November 14, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Major General Daniel James, Jr., USAF

Bob:

You asked for some informal and straight-from-the-shoulder assessments of Chappie James and his ability to serve effectively as the Military Assistant to the President. I have obtained the information without going to the Pentagon ... from highly reliable friends of mine who know Chappie as well as I do, or better. Their comments can be summed up as follows:

- He's no Ben Davis, but he's a dam good man -- straight as an arrow, honest, hard working and loyal. He'd do a good job anywhere.
- Frankly, he's a 2-Star General only because he's Chappie James. Under other than his special circumstances, I doubt that he would have become a General Officer. But I can't knock him. He was a hell-raiser in the fighter pilot tradition when he was a young officer, but he saw to it that he didn't get in trouble and that his record reflected diligence and the best of the "soldier qualities".
- Chappie has developed a lot over the years. The entire Air Force is proud of him. Some people say he puts razzmatazz into everything he does, but I say that it's more class than razzmatazz. He has a surprising amount of class.
- Chappie is basically a fighter pilot and a speaker. He's been giving the same speech (patriotism, etc.) for about 25 years, and wisely he keeps it well dusted off and updated. He's very, very effective on the platform.

My own assessment includes all of the comments above. I have been acquainted with Chappie since 1949 and know that he is very well thought of throughout the Air Force. He was born in February of 1920 and is a "physical education" graduate of Tuskegee Institute. Because of his speaking ability, he was given the job he holds today -- Deputy Assistant Secretary of Defense for Public Affairs. He is used to a good bit of attention and to being in the public eye, and he well might want more limelight than the Military Assistant's job provides. But there's no question in my mind that he could handle the job very well. The tokenism aspect, and the fact that our bringing him aboard would give the Air Force the two top military slots at the White House, I will leave to your good judgement, and to that of the President.

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 14, 1972

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Representative

Dick Cook, who was close to Frank Bow, wants very much to serve as the President's representative at the Washington, D. C. memorial service and the burial service in Canton, Ohio, both tomorrow. If no member of the First Family will be in attendance at either service (which I think is to be the case) I recommend we allow Cook to have the assignment. Timmons concurs. Please ask Larry to call me on this matter as soon as you have an answer.

Thank you.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 14, 1972

MEMORANDUM FOR: MR. PATRICK E. O'DONNELL
MR. TERRENCE O'DONNELL

FROM: ALEXANDER P. BUTTERFIELD

I am attaching to this short note a couple of copies of the November 10th White House Press Release which concerned the April 1972 Report of the Board of Visitors to the U.S. Air Force Academy. As each of you may know already, the first recommendation was that some permanent recognition be given to your dad and his service on the Board by naming the Academy airstrip or some permanent building in his honor.

Attachment

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

November 13, 1972

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
BRIG. GENERAL BRENT SCOWCROFT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Congressman Frank T. Bow

As you know already, Congressman Frank Bow (R-Ohio), a long-time close friend of the President, died at 2:00 a.m. this morning at Bethesda Naval Medical Center. (The attached memorandum pertains.)

The following actions should be taken right away by those indicated:

Presidential Statement	-	Ray Price
Presidential note of condolence	-	Ray Price
Presidential floral arrangement	-	B/Gen. Scowcroft
Designation of military officer to assist immediate family	-	B/Gen. Scowcroft

I am not sure at this time that a member of the First Family will attend the funeral service in Canton, Ohio. My guess is that we will be designating a Presidential representative before the end of the day. I will keep you informed.

Attachment

cc: Mr. Herbert G. Klein
Mr. Ronald L. Ziegler
Mr. Richard K. Cook
Miss Rose Mary Woods

THE WHITE HOUSE
WASHINGTON

November 13, 1972

*copy - D. McManis
11/15*

MEMORANDUM FOR: MR. EGIL KROGH, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Hijacking Notification System

Bud:

I just received your memorandum concerning hijacking and the "collapse of the system" you had assumed was operative here at the White House. Let me tell you what I know about all of this, and suggest an easy solution:

- I am not one who is notified routinely of hijackings, but the Situation Room does make it a practice to call me whenever a hijacker's demands involve the President. Thus, I have been in on a number of these events and on each occasion advised the FAA Duty Officer (sometimes directly and sometimes through the Situation Room team) of how to respond. We have had no problems to date.
- I was contacted during this most recent hijacking only when, and because, the President was brought into the situation by the air pirates, themselves ... i.e. when they left Orlando and insisted on talking to him personally by phone.
- I was totally unaware of the existence of a special system, and of Goeff Shepard's role. And at 3:00 p.m. today I checked with the NSC's Situation Room director, Dave McManis, as well as with the Duty Officer at the FAA Control Center, and discovered that they were equally ignorant.

In view of the foregoing, I would suggest that we keep the Situation Room in the picture as the prime point of contact for the FAA Duty Officers. I know that FAA would prefer that. It should be up to the Situation Room, then, to first notify Goeff Shepard. If Goeff is unavailable (which could be the case), an alternate should be designated -- probably you.

Further notification and/or recommendations for action to be taken would be up to either Shepard or you, and of course the Situation Room could be counted on to assist.

It would be a good idea, really, if you and Goeff would go to the Situation Room and talk to McManis -- then confirm with all of the information addressees to this memorandum just what precise understanding is finally reached. That, I think, should pretty well ensure against future breakdowns.

cc: Mr. Kenneth R. Cole, Jr.
Mr. John W. Dean, III
Mr. Charles Clapp
Mr. David H. Gunning
Mr. Goeffrey Shepard
Mr. Neal Ball
Mr. William M. Magruder

November 13, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. BRUCE A. KEHRLI
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Poor Richard

"The time has come", the Walrus said, "to speak of an awful thing --
the cabbage to pay the party bills of our much-indebted King."

Attachment

ADMINISTRATIVELY CONFIDENTIAL

Chro

November 13, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: HONORABLE EUGENE T. ROSSIDES
Assistant Secretary
(Enforcement and Operations)
Department of the Treasury

SUBJECT: Visit to the U.S. by Brazilian
Minister of Planning, Joao Veloso

As you may know, the Brazilian Minister of Planning is in the United States now, and will remain until approximately November 16th. U.S. Secret Service coverage will not be required, but the attached information will no doubt be of interest.

Alexander P. Butterfield
Deputy Assistant to the President

cc: Dr. Henry A. Kissinger
Director James J. Rowley, USSS

ADMINISTRATIVELY CONFIDENTIAL

November 13, 1972

PERSONAL/ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: HON. EUGENE T. ROSSIDES
Assistant Secretary
(Enforcement and Operations)
Department of the Treasury

SUBJECT: Preparation of Presidential Letter

Gene:

Please review in strict confidence the draft Presidential letter which I am attaching to this note and return it to me along with your comments as soon as possible. Our tentative plan is to send the correspondence directly to Jim Rowley, with a copy to you and Secretary Shultz -- but if you think it should be routed differently, or possibly addressed to George Shultz rather than Jim Rowley, let me know.

Thanks.

Alexander P. Butterfield
Deputy Assistant to the President

Attachment

PERSONAL/ADMINISTRATIVELY CONFIDENTIAL