

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

August 15, 1972

*F4I copies to
Gen Scowcroft
+ Bill Casper
8-16-72.*

ADMINISTRATIVELY CONFIDENTIAL/SENSITIVE

MEMORANDUM FOR: MR. RONALD H. WALKER

Attention: Mr. Michael R. Schrauth

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: First Family Travels

This is just a quick note to remind you and your staff of the extreme importance of our providing the office of the Military Assistant, on a timely basis, thoroughly accurate information on the nature of trips planned for the First Lady, Tricia Cox and Julie Eisenhower. Facts and figures concerning "First Family travel" have often in the past proved to be favorite subjects of the sensationalists of the Jack Anderson variety. I know what I am talking about here. Unless you have been through some of it, you wouldn't be able to believe the extent to which public commotion and controversy can be carried on nationwide -- even though the Administration is as clean as clean can be, as we are -- should some columnist decide to attack, across the board, on the travel issue.

Who pulled my chain? No one, really. But I do know what activities appear on Julie's itinerary today ... and that the trip was categorized as "official". I believe, too, that a Defense Department photographer is a member of the traveling party. Perhaps we should take another look at this one.

Please call me today if you can. Already, interrogators are starting to nibble at us -- though a good bit of it is standard procedure. Most of the questions are coming now from members of the Transportation Subcommittee of the House Armed Services Committee -- at an approximate rate of 2-3 per week. No doubt, more will follow. But there will be no crash-bang crescendo if we are thorough and forthright in our reporting.

cc: Mr. Dwight L. Chapin
Mr. David N. Parker
Mr. Allen C. Hall

August 15, 1972

MEMORANDUM FOR: MR. ROLAND L. ELLIOTT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Preparation of Presidential
Birthday Letter

Please prepare a Presidential birthday greeting to Mr. John J. Powers, Jr. and coordinate with Mr. Colson and Miss Woods before mailing the correspondence. (Pertinent material is attached.)

Thank you.

Attachment

cc: Mr. Charles W. Colson
Miss Rose Mary Woods

August 15, 1972

MEMORANDUM FOR: BRIG. GENERAL BRENT SCOWCROFT
Military Assistant to the President

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Transportation Policy

I'd like to hear from you as soon as possible on the suggested modification to the current transportation policy. We have a requirement to get this matter buttoned up by Thursday afternoon -- and before people begin to head south for the Convention.

Many thanks.

August 14, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.

Attention: Miss Eliska A. Hasek

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Presidential Letter to Retiring
Admiral John McCain, Jr.

Although I asked several weeks ago that you remain alert to Admiral McCain's retirement and prepare at the appropriate time a warm Presidential letter, I have heard since that the President plans to personally attend the retirement ceremony. This is not to say that a letter will not be needed, eventually -- but I would suggest that whoever plans to develop the text coordinate beforehand with Major General Haig, who is in close touch with the military authorities at the Defense Department, and in Hawaii.

cc: Major General A. M. Haig

ADMINISTRATIVELY CONFIDENTIAL

Chao
August 14, 1972

MEMORANDUM FOR: HONORABLE MARION H. SMOAK
Acting Chief of Protocol
Department of State

SUBJECT: Special Gift to King Hussein

The President has approved your suggestion of a gift for presentation to King Hussein on the occasion of the 20th anniversary of his accession to the throne.

Alexander P. Butterfield
Deputy Assistant to the President

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DOCUMENT CONTROL SHEET**

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THE WHITE HOUSE

WASHINGTON

August 14, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Meeting with Dr. Daniel Patrick Moynihan
Monday, August 14, 1972
12:30 p.m. (15 minutes)
The Oval Office

I. PURPOSE

To renew your association with this former Cabinet-level Counsellor, and chat briefly about an article he will be writing soon for the New York Times concerning Presidential initiatives which might be expected during a second term.

II. BACKGROUND

Pat wrote a letter to you on August 2. It tells of the strong mayoral support which is yours nationwide. (See attachment.)

Bob Haldeman talked to Pat on the telephone Friday morning, August 12. The New York Times has agreed to publish the aforementioned article. At least a portion of the discussion today will relate to what you might foresee now as your prime initiatives, especially in the domestic field, during a second term in office.

III. PARTICIPANTS

Pat Moynihan and Bob Haldeman

IV. PRESS PLAN

Ollie Atkins will take 2-3 quick photographs.

THE WHITE HOUSE

WASHINGTON

August 13, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: L. J. EVANS, JR.

SUBJECT: Brief Meeting with Mr. Robert Allen Forst,
Legislative Counsel for the Nat'l. League of
Senior Citizens
Monday, August 14, 1972
12:15 p.m. (5 minutes)
The Oval Office

I. PURPOSE

To promote the President's initiatives in the aging field.

II. BACKGROUND, PARTICIPANTS, PRESS PLAN

A. Background: Forst, age 49 and editor of the Senior Citizens Sentinel, is slated to become President of the National League of Senior Citizens (25,000 dues-paying members; 100,000 associate members; 50 chapters in California and 30 chapters throughout remainder of U.S.). This organization, which deals principally with lower income senior citizens, has generally favored candidates of the Democratic party ... although it did support you in 1960. Forst is the "power behind the scenes" in the League. He determines policy and wants to work with us to change the organization's traditional political stance. He can accomplish a great deal in this regard through the Senior Citizens Sentinel (circulation over 200,000 with one of the highest readership rates per copy of all U.S. publications).

George McLaine, Jr. is the current President of the League. He is a nominal Democrat, but subject to our cultivation.

B. Participants: Mr. Forst and Mr. L. J. (Bud) Evans, Jr.

C. Press Plan: Ollie Atkins will take 2-3 quick photos. Prints will be distributed soon afterward for use on the front pages of near-future publications of the Senior Citizens Sentinel, featuring at least 2 favorable articles on your initiatives in behalf of senior citizens.

Alexander P. Butterfield

THE WHITE HOUSE
WASHINGTON

August 13, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Brief Meeting with Mr. Bailey K. Howard,
Retired Publisher of the Chicago Sun Times
and Daily News
Monday, August 14, 1972
12:10 p.m. (5 minutes)
The Oval Office

I. PURPOSE

To give you the opportunity to thank Mr. Howard for his offer to work during the next two months, without compensation, for your re-election.

II. BACKGROUND, PARTICIPANTS, PRESS PLAN

- A. Background: Howard is probably the most influential man in Chicago with regard to editorial policy. In the past, he has supported many Democratic candidates ... but now has offered to canvass small newspapers in an effort to get them editorially to support you and your re-election. He can be extremely effective in a pursuit of this kind.
- B. Participants: Mr. Bailey K. Howard and Mr. Ron Ziegler.
- C. Press Plan: Ollie Atkins will be on hand to take 2-3 quick photos.

III. MISCELLANEOUS INFORMATION

1. The Field's newspapers (Sun Times and Daily News) endorsed you in '68. The new publisher, Marshall Fields, III, is advised chiefly by Howard, who indicates the papers will support you once again in '72.
2. You may wish to assure Howard of your gratitude ... and of your interest in the progress of his efforts. (Herb Klein will be keeping you informed.)
3. Reproduced at the Richard Nixon Presidential Library and Museum

Gregor at 3:00 p.m.

Chen

THE WHITE HOUSE
WASHINGTON

August 13, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: CHARLES W. COLSON

SUBJECT: Brief Meeting with Pierre Rinfret and
(possibly) Governor Connally
Monday, August 14, 1972
11:30 a.m. (10 minutes)
The Oval Office

I. PURPOSE

To thank Rinfret for his activities in your behalf, and to allow him to be photographed with you to provide the credentials he needs and wants to carry on as one of our principle economic spokesmen.

II. BACKGROUND, PARTICIPANTS, PRESS PLAN

- A. Background: None necessary other than that contained in my memorandum to you of August 10. See attached.
- B. Participants: Dr. Pierre Rinfret
Possibly Governor Connally (We will not be certain of his attendance until Monday morning.)
Charles W. Colson
- C. Press Plan: Ollie Atkins will take 2-3 quick photos.
Ron Ziegler will announce the appointment and report that Rinfret met with you for a "general discussion" on economic issues.

Alexander P. Butterfield

THE WHITE HOUSE

WASHINGTON

August 13, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: PETER FLANIGAN

SUBJECT: Meeting with Ambassador William Eberle,
Special Representative for Trade Negotiations
Monday, August 14, 1972
10:30 a.m. (20 minutes)
The Oval Office

I. PURPOSE

To allow Eberle to brief you on his recent discussions with P.M. Tanaka and other Japanese officials concerning US-Japan trade negotiations.

II. BACKGROUND, PARTICIPANTS, PRESS PLAN

- A. Background: Amb. Eberle recently completed a 9-day trip to Japan. Before going he met briefly with you in the Residence Library. You said then that you would like to talk to him about his trip shortly after his return.
- B. Participants: Ambassador William Eberle, Mr. Peter Flanigan and Maj. Gen. Haig
- C. Press Plan: The meeting will be announced and there will be a brief press photo opportunity during the first few minutes.

III. POINTS OF DISCUSSION:

Eberle will want to update you on the major details of his discussion with the Japanese in Hakone:

- A. During the talks Tanaka indicated a willingness to commit to reduction of the US-Japan total imbalance to three billion by the end of March 1973 (the close of the Japanese fiscal year). More recently Tanaka has indicated a willingness to better this commitment somewhat. Eberle may have more details as a result of talks on the phone with the Embassy this

B. The major components of the trade package negotiated at Hakone are as follows:

1. Japanese assurance of an increase of \$440million in purchases of agriculture, fishery and forestry products over last year.
2. A \$160 million uranium enrichment purchase.
3. A possible \$200 million uranium ore purchase.
4. A possible \$100-200 million air plane purchase.
5. A possible \$1 billion government-to-government venture to produce an enriched uranium facility.

The first items on the above list are reasonably hard commitments. The later items are in varying stages of negotiations. In addition, the Japanese have committed to liberalizing their rules for U.S. processing and retailing facilities in Japan.

Recommended Response to the Above

You may wish to commend Eberle for this program. It's in the right direction even though it understandably is not all that we had hoped.

IV. ADDITIONAL INFORMATION

The Japanese have indicated to Eberle that for political reasons Tanaka and Ohira do not want to bring their former rival, Nakasone, the new MITI Minister, to Hawaii. Therefore, Eberle has indicated that it would probably be unwise for him to go. However, he may raise the subject anyway as he has pointed out that the two foreign ministry economic officials who negotiated with him at Hakone will be in Hawaii -- one as Tanaka's interpreter.

You should probably finesse this subject for the time being.

Alexander P. Butterfield

THE WHITE HOUSE

WASHINGTON

August 11, 1972

PERSONAL

MEMORANDUM FOR:

SUBJECT: Special Briefing

There will be a 1-hour briefing on basic GOP Campaign plans for the wives of Cabinet Members and other Presidential Appointees in the Administration on Tuesday afternoon, August 15th. The session will begin at 3:00 p.m. and will be held in Room #450 of the Old Executive Office Building. Those who plan to attend should try to arrive at the north (Pennsylvania Avenue) entrance of the Building by 2:45.

We will leave to you the matter of extending invitations to wives of the senior Appointees in your Department. However, a list of names of those who expect to be present must be prepared and dispatched to my office by noon on the day of the briefing so that an accurate access list can be distributed to our security posts.

Please call me if any questions arise.

Alexander P. Butterfield
Alexander P. Butterfield
Deputy Assistant to the President

PERSONAL

Chen
August 11, 1972

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Brief Meeting with Mrs. Everett Dirksen
Monday, August 14, 1972 (5 mins.)
The Oval Office

- I. PURPOSE: To honor her request to see you, and to allow her the opportunity to give you a copy of her book, "The Honorable Mr. Marigold".
- II. BACKGROUND: Recently, Mrs. Dirksen wrote to Rose Woods about the letter you sent to her "autograph party" at the Capitol Hill Club on June 27th. In that correspondence she asked if it would be possible to see you sometime soon ... "just long enough to present him a copy of my book, and tell him how really great I think he is".
- She has been in Florida for about eight months.
- III. PARTICIPANTS: Mrs. Everett Dirksen
Mr. Tom Korologos
Miss Rose Woods
- IV. PRESS PLAN: The appointment will be announced and there will be a press photo opportunity. (Photos will be sent to MONDAY and the RE-ELECTOR, and there will be extensive mailings to suburban newspapers in Illinois.)

August 11, 1972

MEMORANDUM FOR: MR. ROLAND L. ELLIOTT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Preparation of Presidential Letter
to Mickey Mantle

Roland:

The President will not be placing a telephone call to Mickey Mantle as suggested on the attached sheet. He would, however, like for you to prepare for his signature a Presidential note of thanks based on the information provided by Mr. Cahsen.

Attachment

cc: Mr. Colson
Mr. Cashen

THE WHITE HOUSE

WASHINGTON

August 11, 1972

MEMORANDUM FOR: MR. CHARLES W. COLSON

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Response to Ret. Colonel
Glenn J. McGowan

Chuck:

Toward the end of May a retired Army Colonel named McGowan registered with the White House Staff his personal gripe concerning our slow response to questions and requests. He added something about his long-time friendship with the Duke of Windsor and his desire to go to England as "part of the President's delegation" if we were going to send one. A copy of my response to McGowan on that occasion is at Tab A.

Before the month was over the old fellow had written again. I guess he figured he had found a pen pal. In that letter, dated June 29, he mentioned four separate items, each of which required some sort of reply from us. A copy of that correspondence is at Tab B.

Because most of the topics were in your bailiwick, I sent the letter your way and asked that someone on your staff prepare an appropriate response. My note to you dated July 13 is at Tab C.

Someone called me about a week later and said that things were under control. I thought he said too that McGowan was being contacted and provided answers to his questions. But judging from the text of McGowan's latest letter to me, that was not the case. See the note at Tab D.

I have asked Jeb Magruder to handle the one item which pertains to a liaison with someone on the "Committee to Re-elect the President" but would appreciate your designating someone to check in with McGowan by letter or phone and relieve him of bewilderment over the other subjects which seem to concern him so.

Many thanks.

Attachments

Chen

August 11, 1972

TO: MR. CARL WALLACE
Department of Defense

FROM: TONI SIDLEY

SUBJECT: SUB-CABINET, MAJOR
AGENCY HEADS BRIEFING

Mr. Butterfield said you wanted the attached names. These are the people to whom briefing invitations were sent.

August 11, 1972

MEMORANDUM FOR: MR. JOHN MC LAUGHLIN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Presidential Contacts with
Protestant Religious Leaders

The Office of Presidential Papers has finally found information on the meetings I was trying so hard to recall the other day. The first was on March 20, 1969 with Dr. Eugene Carson Blake, Dr. Eugene L. Smith and Dr. Richard Fageley ... all senior officials of the World Council of Churches. At the time, Blake was Secretary General, Smith was Executive Secretary of the New York office and Fageley was Executive Secretary of the Commission of the Churches on International Affairs. It was a noon meeting in the Oval Office. The second appointment -- and one which included the mysterious Mr. Taylor -- was held on April 22, 1970. On this occasion, Dr. Clyde W. Taylor, General Director of the National Association of Evangelicals, and Dr. Everett S. Graffam, Director of the World Relief Commission, escorted into the Oval Office a Vietnamese woman who had been assisting them for some time as a trained nurse in a children's clinic near Saigon. I had been thinking all of this time that Taylor was with the World Council of Churches, but as you can see now, I had the two meetings mentioned above confused.

I believe that now you have most of the information you need.

August 11, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. BRUCE A. KEHRLI
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Jon M. Huntsman

Bruce:

As you know, I talked to Fred Malek several times about Jon Huntsman and the importance of someone watching over Jon fairly closely during his visits to the White House. Frankly, I think that very little was done in this regard and that Jon continued to use White House telephones and stationery for the conduct of personal business. This is an extremely serious matter and we must take steps right away to remedy the situation.

I suggest that now that Malek has moved over to the Committee for the Re-Election of the President, we assign Huntsman to my office. It shouldn't matter at all that I am not in the recruiting business. Jon can still work with John Clark, Marumoto, and others while assigned here.

Let's get this one on the books now.

ADMINISTRATIVELY CONFIDENTIAL

Chen
8-11-72

MESSAGE TO BE DELIVERED TO WIVES OF SELECTED
SUB-CABINET MEMBERS AND COMMISSIONED PERSONNEL
ASSIGNED TO THE EXECUTIVE OFFICE OF THE PRESIDENT

I'm calling to invite you to attend a briefing next Tuesday afternoon on the GOP's basic Campaign plans.

The 1-hour presentation will begin promptly at 3:00 p.m. It will be held in the Executive Office Building -- that's the Old Executive Office Building -- just across the street (to the west) from the White House.

You should plan to arrive by 2:45 p.m. and come into the EOB by way of the north entrance -- off Pennsylvania Avenue. That will be the main access area for this briefing.

The briefing room is on the 4th floor, just above the north entrance. The room number is 450. There will be White House policemen and others on hand to assist you as you arrive.

It is not necessary that you respond with an accept or a regret ... although it would be helpful if you could tell me now what your plans will be.

Chen

August 11, 1972

Dear Jon:

This is just a quick note to tell you what you probably know already -- that Fred Malek has moved over to the Committee for the Re-election of the President. That being the case, you should consider yourself assigned for your occasional consultant purposes to my office. Even though I have nothing to do with the recruiting business, you can check in with me when you come to the White House ... then work with John Clarke, Bill Marumoto and whoever else you touch base with on personnel matters. I know that you have been using Dave Hoopes' office and I see no reason why you should discontinue that practice. Any time you notice that he and Betty Rothgeb are swamped with work, just give a call to Bruce Kehrli or me and we'll set you up in the consultant's office in the OEOB.

There is one final item which I want to mention, and emphasize, before closing. It is extremely important, especially now, that all of our consultants and others employed on a part-time basis exercise the utmost in care and good judgment with regard to the use of White House telephones, stationery, etc. We cannot afford even the slightest impropriety. The facilities here are for official business only. That's the sum and substance of the rule and we must adhere to it strictly.

Why don't I ever see you? Please drop by the next time you're in the West Wing. I'm anxious to know how you're coping with the business world ... and prosperity.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Jon M. Huntsman
5315 Falmouth Road
Washington, D.C. 20016

bcc: Mr. Frederic V. Malek

Chao
August 10, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Michael Gardner

With regard to the FBI full field background investigation on Michael Gardner, please have him list another reference -- one to substitute for Eunice Shriver. The FBI investigators should not approach Mrs. Shriver.

ADMINISTRATIVELY CONFIDENTIAL

THE WHITE HOUSE

WASHINGTON

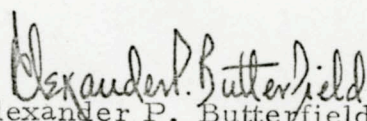
August 10, 1972

ADMINISTRATIVELY CONFIDENTIAL/PERSONAL

MEMORANDUM FOR:

SUBJECT: Special Briefing (August 14)

This memorandum serves as your invitation to a special 1-hour briefing on Campaign plans. The session will begin promptly at 12:00 noon Monday, August 14, in the old EOB Briefing Room (#450 - 4th floor, north side.)


Alexander P. Butterfield
Deputy Assistant to the President

ADMINISTRATIVELY CONFIDENTIAL/PERSONAL

A. Sec. ADSHIRE STATE	GARLOCK	D. U. Sec. MACOMBER STATE	U. Sec. TARR STATE
Allan	Gaynor	Mahan	Tennant
	A. Sec. Gibson comm	Many	Toms
BALL	Gilliland	A. Sec. Marland HEW	Toote
Banuelos	A. Sec. Grunewald Labor	Martin, J.	Twyman
Barnum	A. Sec. Guenther Labor	Martin, P.	
A. Sec. Beatty HEW	A. Sec. Gulledge HUD	Maxwell	UCCELLO
Bedell		Mazon	A. Sec. Usery Labor
U. Sec. Beggs Trans.	NAMPTON	Melich	
D. U. Sec. Bennett TREAS	Hanks	Menasco	
Bentley	Hannah	A. Sec. Meyer STATE	U. Sec. Veneman HEW
Berman	Hastings	Moore	Villarreal
A. Sec. Blackwell Comm	A. Sec. Hazard TRANS	Moskow	Volcker
Blatchford	Helms	<i>McLawhorne (Citi. Cont.)</i>	
A. Sec. Bodman Interior	A. Sec. Hennessey TREAS	<i>Marguer</i>	
A. Sec. Brecht Trans	A. Sec. Hickman TREAS.	NEWMAN	D. Sec. WALKER TREAS.
Brooks	A. Sec. Hitt, P. HEW	Nickerson	Walsh
Brown, W.	Hitt, R.	Asst AG Norman Justice	A. Sec. Watson HUD
Browne, S.	Holman	OBERLIN	White
A. Sec. Brunthaver Agric.	A. Sec. Hyde HUD	Asst AG Olson Justice	Whitehead
Burns			Asst AG Wood Justice
Burgess	INGRAM	A. Sec. PASSER comm	<i>Whitaker</i>
Burress	D. Sec. Irwin STATE	Asst AG Petersen Justice	<u>DEFENSE</u>
		Pierce	U. Sec. Belieu
U. Sec. CAMPBELL Agric.	A. Sec. JACKSON HUD	A. Sec. Podesta comm	A. Sec. Borda
A. Sec. Cannon TRANS	U. Sec. Johnson STATE		Buzhardt
Casey	<i>KAUPER</i>	REED, J.	
Counts	Kearns	Asst Sec Reed, W. P. Interior	Foster
A. Sec. Cowden		Reifel	Sec. Froehlke Army
Asst AG Crampton Justice	Kleppe	A. Sec. Richardson STATE	A. Sec. Frosch
Asst AG Crampton Justice	Kurzman	A. Sec. Rossides TREAS	
Crowley	Kuykendall	<i>Reister (Citi. Cont.)</i>	A. Sec. Hall
		SAMPSON	A. Sec. Hansen
A. Sec. DAVIS Trans.	Asst. Sec. LARSON INT	Schlesinger	A. Sec. Henkin
Asst Sec Dole Interior	Letson	Schubert	A. Sec. Hull
A. Sec. DuVal HEW	Asst. Sec. Loesch Interior	Shaffer	
	A. Sec. Lovell Labor	Shakespeare	A. Sec. III
D. A. G. ERICKSON Justice	A. Sec. Lynn Agric.	Sheldon	
	U. Sec. Lynn, J. Comm.	U. Sec. Silberman Labor	A. Sec. Johnson, James E.
FARRELL	A. Sec. Lynn, L. HEW		A. Sec. Johnson, Rbt. Louis
A. Sec. Fiedler TREAS	<i>Canaster</i>	D. U. Sec. Smith, James E. TREAS	
A. Sec. Finger HUD		Asst. Sec. Smith, James R. INT.	A. Sec. Kelley
Fletcher		Spain	U. Sec. McLucan
Asst AG Frizzell Justice		Stafford	A. Sec. Mecum
		Steyer	A. Sec. Moot
		Sturtevan	A. Sec. Nesen
		<i>Spinner</i>	A. Sec. Nutter
		<i>Stone (Citi. Cont.)</i>	A. Sec. Rehtin
			D. Sec. Rush
			<i>Sheldon Kramer</i>

DEFENSE CONTINUED:

u. Sec. Sanders
Sec. Seamans A.F.
A. Sec. Schedler
A. Sec. Shillito
A. Sec. Tucker
A. Sec. Whittaker
Sec. Warner NAVY
A. Sec. Wilbur

Chron
August 9, 1972

MEMORANDUM FOR: JOHN MC LAUGHLIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Contacts with
Protestant Religious Leaders

John:

You will recall that I mentioned to you the other day the fact that I had sat in an Oval Office meeting some 18-24 months ago with some senior officials of the World Council of Churches. At the time I could not think of their names, but it suddenly occurred to me that one of them was a Mr. Taylor. Does that name ring a bell, and am I thinking of the World Council of Churches or some other organization?

August 9, 1972

MEMORANDUM FOR: MR. JOHN R. NESBITT
Office of Presidential Papers

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Presidential Contacts
with Religious Leaders

Thanks for the August 4th information concerning Presidential contacts with Protestant religious leaders. It proved very helpful to John McLaughlin.

As a matter of interest, do you keep track, routinely, of the President's contacts with religious leaders (of all sects)? If you don't, perhaps you should ... at least for the balance of this calendar year. I would expect a near future requirement for such information. And, of course, you wouldn't have much to do to put the material together if what you sent to me on the 4th represents all of the contacts with Protestant clergymen.

(Incidentally, I noted the omission in the memorandum you sent to me of an Oval Office meeting the President had some 18-24 months ago with the senior officials of the World Council of Churches. I don't recall their names, although I think that one of them might have been Taylor. Please run a check on this particular item.)

August 10, 1972

MEMORANDUM FOR: THE WHITE HOUSE STAFF
FROM: BRUCE A. KEHRLI
SUBJECT: Locator Information

According to a recent report from the supervisor of the White House switchboard, it is becoming increasingly difficult to locate staff members who are visiting or traveling out of the local area.

To remedy this situation and to help ensure more timely deliveries of important messages, we are asking you to leave with your secretary, before departing on a trip, a complete itinerary -- one which includes the probable point of contact at each overnight stop.

Your cooperation in this matter will be greatly appreciated.

BAK:APB:ts

August 9, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: HON. MARION H. SMOAK
Acting Chief of Protocol
Department of State

SUBJECT: Secret Service Protection for
Ambassador Zaid Rifai of Jordan

Assistant Secretary Sisco's urgent request for Secret Service protection for Ambassador Zaid Rifai of Jordan during the relatively short period of his hospitalization here in Washington, D. C. (delivered to my office late last night along with your note of concurrence) has been coordinated with Assistant Secretary Eugene Rossides, representing Secretary Shultz, and approved.

Alexander P. Butterfield
Deputy Assistant to the President

cc: Dr. Henry A. Kissinger
Assistant Secretary Joseph J. Sisco
Assistant Secretary Eugene T. Rossides
Director James J. Rowley, USSS

ADMINISTRATIVELY CONFIDENTIAL

CHRO
August 9, 1972

ADMINISTRATIVELY CONFIDENTIAL/PERSONAL

MEMORANDUM FOR: MR. WILLIAM E. TIMMONS
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Early Notification of Proposed Travel
Plans by Members of the Cabinet and
Sub-Cabinet, and by Officials Assigned
to the Executive Office of the President

Bill:

Bruce Kehrli just called my attention to the fact that Dick Cook and Max Friedersdorf had recently completed a trip to Europe. Whether their business was official or personal, the general travel plan should have been coordinated in advance through my office. The attached memoranda pertain.

The intention here is not to make a mountain out of a mole hill; certainly no harm was done. The purpose of the advance check with my office is simply to ensure that the NSC staff and the Department of State are aware of all foreign visits by U.S. Government officials.

Attachments

cc: Mr. Richard K. Cook
Mr. Max L. Friedersdorf

ADMINISTRATIVELY CONFIDENTIAL/PERSONAL

CHUR

CABINET MEETING AND DINNER

AT

CAMP DAVID, MD.

August 8, 1972

TABS

A Meeting Agenda

B Meeting Participants and Dinner Guests

THE WHITE HOUSE

WASHINGTON

AGENDA

CABINET MEETING
Tuesday, August 8, 1972
4:30 - 6:15 p.m.

4:30 - 5:00
(30 mins)

I. THE CAMPAIGN - OVERALL
STRATEGY AND ISSUES

Hon. Clark MacGregor
Campaign Director
Citizens Committee for the
Re-election of the President

5:00 - 5:10
(10 mins)

II. THE CAMPAIGN - OPERATING STRATEGY

Hon. Frederic Malek
Deputy Campaign Director

- a) Seriousness of the McGovern effort
- b) Focus on our own field organizations
- c) Organizational plan to win

5:10 - 5:20
(10 mins)

III. THE CAMPAIGN - REACHING THE PEOPLE

Hon. Jeb Magruder
Deputy Campaign Director

- a) Direct mail and telephone
- b) Surrogate program
- c) Press
- d) Advertising

5:20 - 5:30
(10 mins)

IV. THE CAMPAIGN - YOUTH PROGRAM

Mr. Kenneth Rietz
Director of Youth Campaign

- a) Prospects based on Gallup's findings
- b) Organization and plan
- c) Planned Campaign activities

5:30 - 6:00
(30 mins)

V. THE CAMPAIGN - QUESTION AND
ANSWER SESSION

NOTE

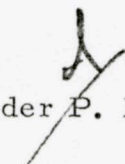
At this point in the program the presiding officer (the Secretary of State) will call on Secretary Romney to give the Cabinet Members a rundown on the situation at Wilkes Barre, Pennsylvania. (Secretary Romney will have just come from Wilkes Barre.)

6:00 - 6:15
(15 mins)

VI. THE SITUATION AT WILKES BARRE

Hon. George Romney
Secretary of Housing and
Urban Development

THE SECRETARY OF STATE WILL ADJOURN
THE MEETING.


Alexander P. Butterfield

(This Agenda will be distributed only to the President, Secretary Rogers and Mr. Haldeman.)

ATTENDING CAMP DAVID CABINET MEETING AND DINNER

(August 8, 1972)

The President
Secretary Rogers
Secretary Shultz
Secretary Laird
Attorney General Kleindienst
Secretary Morton
Secretary Butz
Secretary Peterson
Secretary Hodgson
Secretary Romney
Secretary Volpe
Ambassador Kennedy
Director Weinberger
Counsellor Rumsfeld
Ambassador Bush

At Meeting Only

Senator Dole

Mr. Haldeman
Mr. Ehrlichman
Dr. Kissinger
Mr. Flanigan
Mr. Timmons
Mr. Klein
Mr. Scali
Mr. Ziegler
Mr. Butterfield
Mr. R. Price
Mr. Colson
Mr. R. Brown
Mr. K. Clawson
Mr. Dent

At Dinner Only

The President
Dr. Kissinger

Mr. Stans
Mr. MacGregor
Mr. Magruder
Mr. Malek
Mr. K. Rietz

Regrets

The Vice President - enroute
from California
Sec Richardson - Dinner at
Soviet Embassy
Counsellor Finch - California

Mr. Harlow
Dr. Stein
K. Cole

HELICOPTER TO CAMP DAVID

Chopper #1 (Marine 2)

(Depart Pentagon Helipad 3:25 p.m.)

1. Rogers
2. Kleindienst
3. Rumsfeld
4. Bush
5. MacGregor
6. Butterfield
7. Colson
8. Clawson
9. Malek
10. Magruder
11. Rietz
12. Sidley
13. Boyle

HELICOPTER TO CAMP DAVID

Chopper #2 (Marine 3)

(Depart Pentagon Helipad 3:33 p.m.)

1. Shultz
2. Morton
3. Hodgson
4. Volpe
5. Weinberger
6. Senator Dole
7. Stein
8. Harlow
9. Ehrlichman
10. Timmons
11. R. Brown
12. K. Cole
13. P. McKee

HELICOPTER TO CAMP DAVID

Chopper #3 (Marine 4)

(Depart Pentagon Helipad 3:41 p.m.)

1. Laird
2. Butz
3. Peterson
4. Kennedy
5. ~~Mitchell~~
- 5 6. Stans
- 6 7. Flanigan
- 7 8. Klein
- 8 9. Price
- 9 10. Dent
- 10 11. Scali
- 11 12. Kightlinger

SPECIAL ARRANGEMENTS ENROUTE TO CAMP DAVID

To Camp David by chopper from ADW (approx. 4:00 p.m.)

Haldeman

Ziegler

Higby

To Camp David by car from Gaithersburg, Md.

Richardson

CANX

To Camp David via Marine 1 from the WH (approx. 6:00 p.m.)

The President

Kissinger

To Camp David by King Air and chopper from Wilkes Barre and Hagerstown

Romney

HELICOPTER TO PENTAGON HELIPAD

Chopper #1 (Marine 2)

(Depart C. D. approx. 8:30 p.m.)

1. Rogers
2. Kleindienst
3. Rumsfeld
4. Bush
5. MacGregor
6. Butterfield
7. Colson
8. Clawson
9. Malek
10. Magruder
11. Rietz
12. Sidley
13. Boyle

HELICOPTER TO PENTAGON HELIPAD

Chopper #2 (Marine 3)

(Depart C. D. approx. 8:40 p.m.)

1. Shultz
2. Morton
3. Hodgson
4. Volpe
5. Weinberger
6. ~~Senator Dole~~
- 6 7. B. Harlow
- 7 8. Stein
- 8 9. Timmons
- 9 10. Ziegler
- 10 11. R. Brown
- 11 12. K. Cole

HELICOPTER TO PENTAGON HELIPAD

Chopper #3 (Marine 4)

(Depart C. D. approx. 8:50 p.m.)

1. Laird
2. Butz
3. Peterson
4. Kennedy
- ~~5. Mitchell~~
- 5 6. Stans
- 6 7. Flanigan
- 7 8. Klein
- 8 9. Price
- 9 10. Dent
- 10 11. Scali
- 11 12. Kightlinger

SPECIAL ARRANGEMENTS ENROUTE FROM CAMP DAVID

To Washington, D.C. (Pentagon) by chopper ~~(6:50 p.m.)~~ (6:00 p.m.)

Richardson

Dole

To Hagerstown by chopper and Wilkes Barre by King Air (approx. 8:15 p.m.)

Romney

To RON at Camp David

The President

Ehrlichman

Haldeman

Kissinger

Pat McKee