

RICHARD NIXON PRESIDENTIAL LIBRARY DOCUMENT WITHDRAWAL RECORD

DOCUMENT NUMBER	DOCUMENT TYPE	SUBJECT/TITLE OR CORRESPONDENTS	DATE	RESTRICTION
1	Report	Air Force General Officer Effectiveness Report for James D. Hughes, 3 pp. with attachment	2/17/1972	D
2	Memo	To Mr. President re: Tricia called, 1 p.	2/15/1972	G
3	Memo	Alexander P. Butterfield to Robert L. Schulz re: Stephen W. Royce, 1 p.	2/11/1972	G
4	Memo	Alexander P. Butterfield to the White House Staff re: Radio Telephone Patch Discipline, 1 p.	n.d.	A
5	Memo	Alexander P. Butterfield to Gertrude T. Brown re: Transfer of GSA's Mr. Ritchie, 1 p.	3/31/1972	D
6	Memo	Alexander P. Butterfield to Ronald H. Walker re: Document Security Violation, 1 p.	3/27/1972	D
7	Memo	Alexander P. Butterfield to Robert H. Taylor re: New Presidential Limousine, 1 p.	3/24/1972	A

COLLECTION TITLE

WHCF: SMOF: Alexander Butterfield

BOX NUMBER

15

FOLDER TITLE

1972 Outbound Part 2

PRMPA RESTRICTION CODES:

A. Release would violate a Federal statute or Agency Policy.
B. National security classified information.
C. Pending or approved claim that release would violate an individual's rights.
D. Release would constitute a clearly unwarranted invasion of privacy or a libel of a living person.

E. Release would disclose trade secrets or confidential commercial or financial information.
F. Release would disclose investigatory information compiled for law enforcement purposes.
G. Withdrawn and returned private and personal material.
H. Withdrawn and returned non-historical material.

DEED OF GIFT RESTRICTION CODES:

DOG Closed in accordance with restrictions contained in the donor's deed of gift.

RICHARD NIXON PRESIDENTIAL LIBRARY DOCUMENT WITHDRAWAL RECORD

DOCUMENT NUMBER	DOCUMENT TYPE	SUBJECT/TITLE OR CORRESPONDENTS	DATE	RESTRICTION
8	Memo	Alexander P. Butterfield to Peter M. Flanigan re: Document Security Violation, 1 p.	3/16/1972	D
9	Memo	Alexander P. Butterfield to Alfred Wong re: SA O'Neill's February 10 th Report, 1 p.	3/15/1972	D
10	Memo	Alexander P. Butterfield to Henry Kissinger re: POW's (Action), 1 p.	3/13/1972	B
11	Memo	Alexander P. Butterfield to John W. Dean, III, re: Mrs. Rosetta Wylie, Rent Board Member (PA), 2 pp.	3/2/1972	D
12	Memo	Alexander P. Butterfield to Russell E. Train re: Misuse of OEOP Identification Pass, 1 p.	3/2/1972	D
13	Memo	Alexander P. Butterfield to Robert H. Taylor re: Roof Configuration of New Presidential Limousine, 1 p.	5/20/1972	A
14	Memo	Alexander P. Butterfield to Robert H. Taylor re: Roof Design for 1972 Presidential Limousine, 1 p.	5/12/1972	A

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15	Memo	Alexander P. Butterfield to G. Warren Nutter re: Proposed Foreign Travel by Dr. Albert Hall, 1 p.	5/11/1972	B
16	Memo	Alexander P. Butterfield to H. R. Haldeman and Henry A. Kissinger re: Recent Alleged Activities of the Jewish Defense League. 1 p.	5/3/1972	F
17	Memo	Alexander P. Butterfield to John W. Dean, III re: Mrs. Rosetta Wylie, Rent Board Member (PA), 1 p.	5/2/1972	D
18	Memo	Alexander P. Butterfield to H. R. Haldeman re: Brent Scowcroft, 1 p.	6/21/1972	D

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THE WHITE HOUSE

WASHINGTON

February 21, 1972

FOR THE PRESIDENT

The following are the names of the 14 VIPs including the Prime Minister who will greet you and Mrs. Nixon and the official party at the bottom of the ramp in Peking:

Chou En-lai	Premier of the State Council of the People's Republic of China
Yeh Chien-ying	Vice Chairman of the Military Commission of the Central Committee of the Chinese Communist Party and Vice-Chairman of the National Defense Council
Li Hsien-nien	Vice-Premier of the State Council of the People's Republic of China
Kuo Mo-jo	Vice-Chairman of the Standing Committee of the National People's Congress and President of the Chinese Academy of Sciences
Chi Peng-fei	Minister of Foreign Affairs
Wu Teh	Acting Chairman of the Peking Municipal Revolutionary Committee and Leader of the Cultural Group of the State Council
Pai Hsiang-kuo	Minister of Foreign Trade
Hsiap Chin-kuang	Vice-Minister of National Defense and Commander of the Navy of the Chinese People's Liberation Army
Li Chen	Vice-Minister of Public Security
Li Yao-wen	Vice-Minister of Foreign Affairs
Chiao Kuan-Hua	Vice-Minister of Foreign Affairs
Yu Sang	Vice-Minister of Public Security

Chien Cheng-ying
(female)

Vice-Minister of Water Conservancy and
Electric Power

Chen Mu-hua

Vice-Minister of Economic Relations with Foreign
Countries

NOTE: There will be approximately 40 other Chinese VIPs in
addition to the above.

THE WHITE HOUSE

WASHINGTON

February 21, 1972

MEMORANDUM TO THE PRESIDENT

The precise details of the arrival ceremony in Peking are unknown.

As of last night, the following is the sequence of events.

Peking Arrival Ceremony

1. You and Mrs. Nixon proceed down the stairs. Official party members will be held aboard S'76 until you are at bottom of stairs.
2. At the bottom of stairs you will be introduced to Prime Minister Chou by Director of Protocol Han.
(He has a crew cut)
Mrs. Nixon will be introduced to the PM by Miss Chang (interpreter).

Camera Note: The PM and the receiving line will be on your left as you exit. Our number one live camera will be on your right - positioned to get your exit from S'76 and the handshake with the PM. The ramp way will be clear.

3. After you are greeted by the PM, Director of Protocol Han will escort you down the receiving line introducing you to the PRC officials.

Notes: (1) There will be 14 major officials (list attached) and about 40 lower officials in the receiving line.

(2) The PM will stay in place and greet the USA official party.
While you are still going down the PRC receiving line, the PM will go alone to the rear of S'76 to greet the USA unofficial party.

4. After the receiving line, Director of Protocol Han will escort you to an area where you will be joined by the PM.
5. You will be on PM Chou's left. He may take a few steps forward to a position from which you will receive honors. You will face the band at an angle (See Design).

Camera Notes: (1) You will be on Camera 2. which is to your right.

(2) Mrs. Nixon will be a few feet behind you and the official Party behind her.

6. Honors: Both National Anthems.
Do not salute.
No gun salute.

7. Following Anthems, the Band will play martial music and the PM will escort you past the line of troops. You remain on Chou's left.

Mrs. Nixon, followed by the official Party, will walk several yards behind you.

Note: You should not acknowledge any flags.
You will not be accompanied by a Commander of Troops.

Camera Note: While inspecting troops, Camera 2 will cover you from your right.

8. At the end of the line of troops you will meet about 20 other PRC officials and perhaps some Americans. The PRC officials will be ministry officials.
9. After the reviewing line you walk a few more steps to the motorcade and board it for departure.

PM Chou will ride with you.

Mrs. Nixon will be in the following car.

Camera Note: Camera #2 and Camera Number 3 will cover the motorcade departure.

10. As the motorcade departs the airport it will be covered by Camera #3 and #4.
11. Tien an Men Square -- Enroute to guest house, the motorcade will pass through the Tien an Men Square.

This will be on live TV. (We do not know if the motorcade will stop) If the motorcade stops, the PM may suggest you get out of the car.

(Last night we were told the only people on the street would be "pedestrians.")

THE WHITE HOUSE

WASHINGTON

February 1, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Meeting with Apollo XV Astronauts
Tuesday, February 1, 1972
11:30 a.m. (15 minutes)
Oval Office

- I. PURPOSE: To greet, and talk briefly with, the Apollo XV astronauts upon their return from a second successful Presidential goodwill mission abroad (Poland and Yugoslavia).
- II. BACKGROUND: Here is a brief chronology of recent events involving the Apollo XV astronauts:
- July 26-August 7 ... mission to moon; all-Air Force crew; longest lunar surface stay.
 - September 16 ... Dinner at White House, with families, followed by 2-day stay at Camp David.
 - November ... Presidential goodwill mission to London, Paris, Stockholm, Munich and Milan, sharing scientific findings. Wives accompanied.
 - January ... Presidential goodwill mission to Poland and Yugoslavia, speaking primarily to university audiences and members of scientific communities. Wives accompanied.
- III. PARTICIPANTS: Colonel Dave Scott, USAF, and wife, Lurton
Colonel Jim Irwin, USAF, and wife, Mary
Lt. Colonel Al Worden (divorced)
Mr. Peter Flanigan
Brig. General Al Haig
- IV. PRESS PLAN: White House photographer only.
- V. ADDITIONAL INFORMATION: Moon mission highlights at Tab A;
background paper for discussion re Poland-Yugoslav visits at Tab B.

Apollo 15 Mission Highlights

Launched July 26, Landed July 30 in Hadley Rille/Apennine Mountain region of moon.

Spacecraft Names: Endeavour (Command Module) and Falcon (Lunar Module).

Three explorations of lunar surface (almost 19 hours).

First use of lunar rover (covered 17 miles).

Returned 180 lbs. of lunar rocks.

Left many experiments on moon - still operating and sending data to earth.

Data are developing significantly new scientific appreciation of moon's structure and history.

First televised lift-off from moon - August 2.

Worden performed in-flight EVA and retrieved film samples during return to earth.

Landed in South Pacific August 7 with one failed parachute.

Visited: England, France, Italy, Sweden, Poland, Yugoslavia.

Nov. 1971

JAN. 1972

BACKGROUND PAPER FOR MEETING WITH
APOLLO XV ASTRONAUTS
Tuesday, February 1, 1972

- I. Apollo XV astronauts Jim Irwin, Dave Scott and Al Worden just returned from a Presidential goodwill mission to Poland and Yugoslavia where they shared their findings with the Polish and Yugoslav scientific communities and addressed university audiences. Our embassies in Warsaw and Belgrade had high praise for the astronauts' visit.

- A. In Poland (January 16-January 21), the visit concentrated in Warsaw and included a visit to Copernicus University in Torun. (A planned visit to Krakow had to be cancelled because of bad weather which was a disappointment to the Poles.)

Although Polish officials held publicity to a minimum and scheduled the astronauts to avoid contact with the general public, the visit exceeded expectations in terms of scientific impact and contact (meeting several hundred of Poland's most distinguished and active researchers) and included a very pleasant reception by Jan Kaczmarek, Chairman of the Polish Committee for Science and Technology.

- B. In Yugoslavia (January 22-January 31), the mission not only had a good impact in the scientific community, but also had excellent public relations impact due to substantial media coverage and contact with the Yugoslav public via media and well attended public appearances. Despite competition of the Yugoslav party conference and Belgrade's international film festival, the astronauts were warmly received and the visit reached high level political and scientific leadership.

- II.  In congratulating the astronauts on these missions well done, you may wish to discuss the contrast in the Polish and Yugoslav visits with them and perhaps seek their views on (1) the scientific interest in space and quality of work they encountered in these countries (particularly in Poland where they were reportedly impressed by some of the research being done there); and (2) US scientific and technological relations with the Poles and Yugoslavs.

4/ Recent proposal about the
most generous any nation
with upper hand ever made in
war time.

Mushkin would have us stop all
aid. We'd lose. But would
be humiliating - esp after
55,000 us deaths + 300,000
wounded.

Spoke of Mustang w/44 action
- a sign of Mustang's ability
provides stability in

The world - much of reason
no war since 1845.

- Dems are the ones who got us in
- Justice suggests in news that

5/ Sec ~~Rogers~~ ^{of State} shouldn't speak
out. I don't like ^{to} hear any former
speech act against honest peace efforts
by its P.

Griffin - endorsed ring of letting
critics.

Rogers. I don't knock criticism,
but I knock interference with
a process which is obviously
delaying peace.

P. Let one put that in context.
I distinguish between 2 types of criticism
anyone has a right to criticize

But I who is a serious candidate,
for P of US - if he suggests
after a forthcoming offer has
been made (by P. + we
have only 1 P at a time,
incidentally) + says "wait
a minute, we can go
further" - then naturally
the enemy will not rush
into negotiating with current
President. I behaved well
when LBJ was P.

THE WHITE HOUSE
WASHINGTON

THE WHITE HOUSE

WASHINGTON

Called on Sen Smith -
congratulated her for announcing.

Smith - told of Maine & wishes Powell
in his life.

Scott: Read 3 P.s. reiterating

Don't say stop the killing
only that he said "stop the killing"
in a way that will work.

That's what "clean fire" means.

We want to stop Asian killing Asians.
So. I believe in 2 things:

Moral indignation -

Categorical imposition -

Vandenberg: Politics stops at :

the water's edge. We are a
united people behind the ~~water~~
when there's a cause. If ever
we had a common cause it's now.

Connally. But has done —
—
—
—

yet the polls have
changed not at all. Why?

Because Admin is not well enough known
for what it is.

Deficit in purpose. It didn't
keep up as us. P is using the fiscal
weapon to try to stem the tide of infla.

WASHINGTON
THE WHITE HOUSE

Idea (Bob Wilson) We might
to a Pres'd Ltr to all who
Signed Resol - at least all the
Dems.

— The country needs the stimulus
this action will give it.

This Admin ~~etc~~ should not be ashamed of
what it's trying to do. It is est'd

that ~~our~~ GNP will increase approx 100 Bil \$
This ^{growth} is equal to total GNP of U.K.

Unemployment - remind people of past
situation, FDR's day, etc.

Look at front PG of yesterday's WSJ
It's all there. The whole story.
We have 80 mil 600 thousands
employed.

Many un young won't work.
You can't get maids, hotel people
etc.

Don't defend state govt. but just
start what Jim Adams has done.
+ do it in a reasonable way.

NOTORIOUS
THE WHITE HOUSE

THE WHITE HOUSE

WASHINGTON

P People are concerned by anything which
changes what they are used to.

e.g. G.M.T. hours

e.g. Welfare reform

Let me say something about
China problem. We achieved a lot
in other areas. (The ended war in Korea &
kept us out of war in other parts of the world.)
But what were trying to do (get out of VN. and
but were humbly - ^{white} keeping peace ourselves
at peace in rest of world.) But takes dialog
& we want to get a dialog with PRC.

Allen has many critics, but we must talk
to this 750,000 most potentially produc-
tive people in the world who are on the
threshold of being nuclear super powers.

We must think of the future.

We believe you have much to say
on Admin's behalf on dams & for
frants. These are historic times.

We do not expect any great changes
after PRC visit. We hope only
to open a dialogue.

Kindly don't understand fact that
there are millions of dams

WASHINGTON
THE WHITE HOUSE

THE WHITE HOUSE

WASHINGTON

US & our partners who
are Americans first - who
care about this country & who
know (or can be told) that
his administration for betterment of
country. We just happen to be here
when Amer had the power & the
weather - & due to Euro & Asian
conflicts we've been giving the
leadership. We're ~~seeing~~ the
facing doing good job for US & world.

We don't want to use

2/ Rich: more points than Partin
Bill has never had a competitor
Dems have done nothing
Then he explained Bill - what we have
exp: opportunity for families section
exp: show things in manner of
pts not bad features of present
system. Adm. - 25% error
translating \$ loss.

E - value added tax - exp of (descrip
of - etc) ↑

P - main pt here is that ^{issues} ~~not~~
is: financing of educ
from the property tax.
We are not considering any
tax increase. We are consid
how we can change a shift the
burden.

3/

Rogers - passport card. 200005
Peace in ME. Israel

P. interrupted - said first asked
about plane delivery - & I said
all OK.
Is that
right? Arabs can't think
we're not to get them.

Rogers - yes - but don't stress del
to good because

P. our interest is peace in
the area

Scott - Mrs. admin is ^{treating} adding
Israel about 50 times
better than anywhere.

Rogers - Right - but don't advertise

THE WHITE HOUSE
WASHINGTON

P - Neos wild cards
Neos Stans -
intro Buty

Buty - 1 bil loss of farm income (est.)
loss due to Dock Strike
fusing white feel are deliv sup -
poor

And - Labor Center

Scott -

Dominick -

Ford - We haven't laid it
on the Dems to the extent
that we can

THE WHITE HOUSE

WASHINGTON

February 8, 1972

MEMORANDUM FOR: THE PRESIDENT'S FILE

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Breakfast Meeting of the President's
Cabinet and the GOP Leadership
Tuesday, February 8, 1972
(8:00 - 10:10 a.m.)

The breakfast meeting was held in the State Dining Room and included as participants all of the persons listed at Tab A.

The President entered the State Dining Room unannounced and before most of those present realized he was among them, he had seated himself and begun to chat with Senator Hugh Scott (seated on his right) and Representative Jerry Ford (seated on his left).

At about 8:25 a.m. -- after nearly everyone had finished his breakfast -- the President stood and opened the breakfast meeting by recognizing the three "wild cards" who had been invited to attend from the Congress along with the GOP Congressional Leaders. They were Senator Bill Brock, Representative Bill Steiger and Representative Jack Kemp. The President then called everyone's attention to the fact that Maury Stans was sitting in a chair far different in size, structure and general appearance from the chairs being used by the rest of us ... and he went on to explain the Cabinet Chair tradition as it pertains to departing Members of a President's Cabinet. He said a few very nice words about the outstanding job Maury had done at the Department of Commerce and alluded to the duties which would occupy Maury's time during most of the campaign year.

At this point the President gave the "breakfast clubbers" a brief resume of what would transpire during the meeting session and who would be talking to them. Then, he introduced the lead-off man, Secretary Earl Butz.

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

THE WHITE HOUSE

WASHINGTON

February 29, 1972

Dwight:

I won't carry on about this, but I'd want you to know that in my opinion the President's visit to the Peoples Republic of China was in all ways the greatest single initiative undertaken by a President in this century; and in all probability -- if in fact a generation of relative peace ensues -- it, along with the forthcoming visit to the Soviet Union, will be hailed as the boldest and most meaningful step that any man in modern times has taken in the direct interest of harmonious co-existence of the nations of the world. I mean this -- exaggerated and effusive as it may sound at the moment. And it bears on the point of my note, which is this: No part of the President's visit could have unfolded as it did without a truly superb advance plan. As the key man in the total development and implementation of both the supportive and operative phases of that extremely complex schedule, you deserve not only the lion's share of the plaudits but, as well, the very highest compliments of all of us who serve on the President's staff. Ron Walker, I know, carried the ball most ably in the field -- and he too deserves great credit -- but you were the individual being held responsible. You really did a fantastic job!

Alex

THE WHITE HOUSE

WASHINGTON

February 29, 1972

Ron:

You and those who worked with you on the advance teams deserve the utmost in admiration and respect for the tremendous efforts you put forth to make the President's visit to the People's Republic of China the fantastic success that it was. I'm not just saying this because it sounds good; I mean it in the most sincere way. Despite what must have amounted to literally thousands of problems -- and mistakes, no doubt, both big and small -- nothing came through but unadulterated brilliance and from all angles.

I know you are not one to rest on your laurels, but after China you could do so justifiably.

Alex

bcc: Dwight L. Chapin

THE WHITE HOUSE

WASHINGTON

AGENDA

CABINET MEETING

Tuesday, February 29, 1972

11:30 A.M.

COMMENTS BY THE PRESIDENT

NOTES:

- 1) Secretary Rogers and Dr. Kissinger will be present.
- 2) There will be no press involvement; however, a White House photographer will take several quick photographs as soon as you have taken your seat.
- 3) The list of those who will attend is attached hereto.

Alexander P. Butterfield

TO BE IN ATTENDANCE

At Cabinet Table

(Unable to Attend)

The President
The Vice President
Secretary Rogers
Secretary Connally
Secretary Laird
Attorney General Mitchell
Secretary Morton
Under Secretary Campbell
Secretary-Designate Peterson
Secretary Hodgson
Secretary Richardson
Secretary Romney
Secretary Volpe
Ambassador Kennedy
Director Shultz

(Secretary Butz - Las Vegas)

--

(Counsellor Finch - San Francisco)

--

(Counsellor Rumsfeld - Las Vegas)

Ambassador Bush

Staff

Others

Mr. Haldeman
Mr. Ehrlichman
Dr. Kissinger
Mr. Flanigan
Mr. MacGregor
Dr. David
Mr. Klein
Mr. R. Price
Mr. Ziegler
Mr. Butterfield
Mr. Scali
Mr. Dent
Mr. Malek
Mr. Safire
Mr. Colson
Brig. General Haig
Mr. Buchanan
Mr. R. Brown
Mr. Chapin
Mrs. Virginia Knauer
Miss Rose Woods

Sen. Dole, Chmn, RNC
Dr. Hannah, Admr, AID
Mr. Helms, Dir, CIA
Mr. Shakespeare, Dir, USIA
Dr. Stein, Chmn, CEA
Mr. Weinberger, Dep Dir, OMB
Mr. Sohmer, Exec Asst, Vice President's Staff

February 29, 1972
10:00 a.m.

Bob:

The 26 enrolled Bills are on the Hill and due to be delivered to the White House late this afternoon. Noble tells me that some of them are still being prepared in final form. My guess is that they will not be ready for signature before late tomorrow morning.

THE WHITE HOUSE

WASHINGTON

February 29, 1972

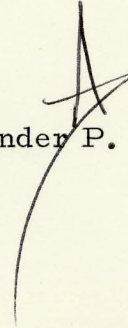
The following persons from outside the White House-OEOB complex will be attending a Cabinet Meeting in the Cabinet Room at 11:30 a.m. today:

Secretary Rogers (State)
Secretary Connally (Treasury)
Secretary Laird (Defense)
Attorney General Mitchell (Justice)
Secretary Morton (Interior)
Under Secretary Campbell (Agriculture)
Secretary-Designate Peterson (Commerce)
Secretary Hodgson (Labor)
Secretary Richardson (HEW)
Secretary Romney (HUD)
Secretary Volpe (DOT)
Ambassador Kennedy (State)

Senator Dole (RNC)
Dr. Hannah (AID)
Mr. Helms (CIA)
Mr. Shakespeare (USIA)
Dr. Stein (CEA)

Please ensure their immediate access.

Thank you.


Alexander P. Butterfield

Chen

February 29, 1972

MEMORANDUM FOR: MR. ROLAND L. ELLIOTT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Preparation of Presidential Letter

Please prepare a short Presidential note to Ambassador and Mrs. Emil Mosbacher thanking them for representing the President and Mrs. Nixon at the funeral service in Delaware for the son (James) of Mr. John Rollins. Here are some background notes which you should be made aware of prior to developing the text:

- I notified Mr. Haldeman in Peking of the passing of James Rollins and he (Mr. Haldeman) relayed that word to the President.
- The President said that he would very much appreciate the Mosbachers standing in for him and Mrs. Nixon ... if they could do so without cancelling any important commitments previously made.
- The Mosbachers were glad to serve as representatives and were transported from Washington, D. C. (the Pentagon helipad) to the greater Wilmington Airport in Wilmington, Delaware by military helicopter on Friday morning, February 25th.
- The deceased was the son of Mr. John Rollins and his former wife ... not his present wife.
- Ambassador Mosbacher expressed the President's condolences orally to Mr. Rollins, with the understanding that, no doubt, a Presidential letter would be sent to Mr. Rollins shortly after the President's return from the PRC.

Thank you.

cc: Mr. Raymond K. Price, Jr.

Determined to be an
Administrative Marking
Not National Security Information
By JLS NARA Date 4/4/2016

February 29, 1972

CONFIDENTIAL/ONLY FOR

MEMORANDUM FOR: MR. BRUCE A. KEHRLI
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Revision of White House
Limousine List A

Please amend the White House Limousine List A as follows:

- Delete Mr. Peter G. Peterson
- Include Mr. Peter Flanigan among those few who have the "unlimited" privilege.

Thank you.

CONFIDENTIAL/ONLY FOR

Chen

CABINET MEMBERS TO ATTEND ARRIVAL CEREMONY (9 p.m. Feb 28)

The Vice President
Under Secretary Irwin (State)
Secretary Connally
Secretary Laird
Attorney General Mitchell
Secretary Morton
Under Secretary Campbell (Agriculture)
Secretary-Designate Peterson (Commerce)
Secretary Hodgson
Secretary Richardson
Secretary Romney
Secretary Volpe
Ambassador Kennedy
Director Shultz
Ambassador Bush

NOTE: Wives will accompany. Under Secretaries representing
Department Heads will be accompanied by their own wives
and the wives of the Department Heads.

(Counsellors Finch and Rumsfeld out of town)

February 28, 1972

CONFIDENTIAL

MEMORANDUM FOR: MR. BRUCE A. KEHRLI
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Mr. Herb Klein's Recent (but undated)
Memorandum to You Concerning
Secretaries and Their Salaries

I learned from Gordon Strachan on Friday that Herb Klein's staff was desperate for an answer to the questions posed in the subject memorandum. I tried to call Herb, then Margita, then Ken Clawson ... but all were out at the time. The purpose of this quick note, therefore, is to pass on to you my decisions so that Herb and/or Margita can be notified right away.

- Miss Janet Kemp may be hired by Mr. Klein at the GS 8-5 salary.
- Miss Elizabeth Murphree should not be hired by Mr. Clawson ... at least not at the GS 11-4 salary. That is much too high for secretarial assistance in his office and , additionally, there is still some question as to Mr. Clawson's permanency on the staff. This particular item (pertaining to Clawson) is sensitive and should not be discussed with anyone. You can simply state to Mr. Klein or Mr. Clawson that exigencies of the White House budget require our insisting upon some realistic salary alignment.

I believe the increase in Jeni Brown's salary should come at the time of our next salary review.

CONFIDENTIAL

THE WHITE HOUSE

WASHINGTON

February 28, 1972

MEMORANDUM FOR:

FROM: ALEXANDER P. BUTTERFIELD *h*

SUBJECT: Invitation to Attend the February 29th
Meeting of the President's Cabinet

You are invited to attend the meeting of the President's Cabinet tomorrow, Tuesday, February 29th. The session will be held in the Cabinet Room and will begin promptly at 11:30 a.m.

Distribution:

Mr. Haldeman	Mr. R. Brown
Mr. Ehrlichman	Mr. Chapin
Dr. Kissinger	
Mr. Flanigan	Senator Dole, RNC
Mr. MacGregor	Dr. Hannah, AID
Dr. David	Mr. Helms, CIA
Mr. Klein	Mr. Shakespeare, USIA
Mr. R. Price	Dr. Stein, CEA
Mr. Ziegler	Mr. Weinberger, OMB
Mr. Butterfield	Mr. Sohmer
Mr. Scali	
Mr. Dent	Mrs. Knauer
Mr. Malek	Miss Woods
Mr. Safire	
Mr. Colson	
B/Gen. Haig	
Mr. Buchanan	

Determined to be an
Administrative Marking
Not National Security Information
By JUS NARA Date 4/4/2016

February 28, 1972

CONFIDENTIAL

MEMORANDUM FOR: BRIG GENERAL A. M. HAIG
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Proper Filing of the President's
(Yellow Pad) Notes

Al:

The purpose of this quick note is only to confirm the message I gave you late last week -- that the President wants to be certain that all of his yellow pad notes are filed with Rose Woods. If the originals of any of these notes are in the NSC files at the present time, please have them extracted and delivered by hand to Marge Acker ... or to me.

Many thanks.

CONFIDENTIAL

February 28, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of Permanent White House Pass
for Attorney General John Mitchell

Trudy:

I mentioned seven or eight days ago that I wanted a permanent White House pass issued to former Secretary of Commerce Maurice Stans. I assume that that has been done by now. The purpose of this note is to ask that you issue a permanent White House pass also to Attorney General John Mitchell who, as you know, will be moving soon from the Department of Justice to the Citizens Committee.

You and Al Wong should deal only with Rob Odle on these matters. His telephone number is 333-4567.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

February 28, 1972

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Cabinet and Congressional Attendees
at Monday Evening Arrival Ceremony
and Tuesday Morning Meetings

Following this brief cover memorandum, you will receive four attendance lists:

- Members of the Cabinet who have indicated their intentions to attend the Arrival Ceremony this evening
- Members of the Congress who have indicated to Bill Timmons' office their intentions to attend the Arrival Ceremony this evening
- Members of the Congress who have indicated their intentions to attend the Bipartisan Leadership Meeting at 10:00 a.m. tomorrow
- Members of the Cabinet who have indicated their intentions to attend the Cabinet Meeting at 11:30 a.m. tomorrow

With regard to the Cabinet attendee list only, you should know that the Las Vegas event which is tying up Earl Butz and Don Rumsfeld is an annual meeting of the National Rural Electric Cooperative Association -- a group of approximately 10,000 persons. Both Cabinet Members are scheduled to speak. Bob Finch had speaking engagements in San Francisco on Thursday and Friday ... and will have several more in Los Angeles next Wednesday, Thursday and Friday. It is my understanding that the interim period is being spent with his family, on vacation. You may want to add to the circle around the Cabinet Table

all Under Secretaries (other than Campbell, who is sitting in for Butz). They, after all, are the officials who operate much of the Administration and it would seem that their inclusion at this particular meeting would be appropriate. Alternatively, the President may want to invite the major agency heads -- those five or six we have had previously (VA, USIA, CIA, NASA, AEC, AID, etc.). Finally, do you want to consider inviting Art Sohmer, and/or Bob Brown, and/or John Scali, and/or Harry Dent? (We can seat 26 persons in addition to those at the Table.)

I believe that we are in good shape here, but I will look forward to some word from you on the questions posed in the preceding paragraph.

CABINET MEMBERS TO ATTEND ARRIVAL CEREMONY (9 p.m. Feb 28)

The Vice President
Under Secretary Irwin (State)
Secretary Connally
Secretary Laird
Attorney General Mitchell
Secretary Morton
Under Secretary Campbell (Agriculture)
Secretary-Designate Peterson (Commerce)
Secretary Hodgson
Secretary Richardson
Secretary Romney
Secretary Volpe
Ambassador Kennedy
Director Shultz
Ambassador Bush

NOTE: Wives will accompany. Under Secretaries representing Department Heads will be accompanied by their own wives and the wives of the Department Heads.

(Counsellors Finch and Rumsfeld out of town)

MEMBERS OF CONGRESS TO ATTEND

THE ARRIVAL CEREMONY

9:00 p.m. Monday, February 28, 1972

Senate

Allen Ellender
Mike Mansfield
Bob Byrd
Hugh Scott
George Aiken
Milton Young
Barry Goldwater
Norris Cotton*
Frank Moss
John Stennis
Margaret Smith*
Gordon Allott*

Regrets

Wm. Fulbright
Gale McGee
Peter Dominick
Bob Dole
Robert Griffin

House

Carl Albert
Edward Hebert
Thomas Morgan
Gerald Ford
Les Arends
Wm. Mailliard*
Frank Bow
John Anderson
Richard Poff
Sam Devine
John Rhodes
Bob Wilson
Olin Teague
Barber Conable

Regrets

Hale Boggs
George Mahon
H. Allen Smith
Tip O'Neill

*Tentative Yes

(NOTE: The above received special invitations from the White House and we expect many more Members will be attending in addition to the above.)

TO ATTEND

THE BIPARTISAN LEADERSHIP MTG

10:00 a.m. Tuesday, February 29, 1972

Executive

The President
The Vice President
Secretary of State, William Rogers

Senate

Allen Ellender
Mike Mansfield
Bob Byrd
J. William Fulbright
John Stennis
Gale McGee
Hugh Scott
Robert Griffin
Margaret Smith
George Aiken
Milton Young
Barry Goldwater

House

Carl Albert
Hale Boggs
F. Edward Hebert
Thomas Morgan
George Mahon
Gerald Ford
Les Arends
William Mailliard
Frank Bow

Staff

Henry Kissinger
Clark MacGregor
William Timmons
Richard Cook
Tom Korologos
Ron Ziegler

TO BE IN ATTENDANCE

AT CABINET MEETING

(At Cabinet Table)

(Unable to Attend)

The President
The Vice President
Secretary Rogers
Secretary Connally
Secretary Laird
Attorney General Mitchell
Secretary Morton
Under Secretary Campbell
Secretary-Designate Peterson
Secretary Hodgson
Secretary Richardson
Secretary Romney
Secretary Volpe
Ambassador Kennedy
Director Shultz

(Sec Butz - Las Vegas)

--

(Counsellor Finch - San Francisco)

--

(Counsellor Rumsfeld - Las Vegas)

Ambassador Bush

Staff

Mr. Haldeman
Mr. Ehrlichman
Dr. Kissinger
Mr. Flanigan
Mr. MacGregor
Dr. David
Mr. Klein
Mr. R. Price
Mr. Ziegler
Mr. Butterfield
Mr. Colson

Others

Chmn. Dole, RNC
Chmn. Stein, CEA
Mr. Weinberger, OMB

Chron

THE WHITE HOUSE

WASHINGTON

February 28, 1972

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: China Gifts - Cabinet Members and Wives

The following gifts for Cabinet members and their wives will be in front of each person's place around the Cabinet Table:

Cabinet Member ...	Chinese Tea Cup (To be used during meeting)
...	Small stone elephant
Cabinet Wives ...	Chinese wood and brass jewel box with stone carving on top

Similar gifts for the Senior Staff will be distributed later in the day.

THE WHITE HOUSE

WASHINGTON

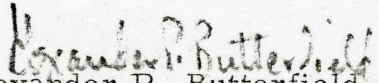
February 28, 1972

PERSONAL

MEMORANDUM FOR: MEMBERS OF THE CABINET

SUBJECT: Tuesday's Cabinet Meeting
to Begin at 11:30 a.m.

This memorandum confirms the information passed to your office via telephone earlier today -- that the Cabinet meeting scheduled for Tuesday, February 29th will begin promptly at 11:30 a.m. not at 3:00 p.m. as you were told previously.


Alexander P. Butterfield
Deputy Assistant to the President

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

February 25, 1972

MEMORANDUM FOR: MR. NOBLE M. MELENCAMP

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Listing of Office of Presidential
Papers in White House Telephone Book

Noble:

Please list all members of Jack Nesbitt's office staff (there are a total of 10) in the White House Office section of the new White House telephone book. As you know, we consider the Office of Presidential Papers to be an integral part of the White House Office in that its prime mission is the development and maintenance of the President's Log. It is only the Archivist or Nixon Library portion of their office function which we consider to be somewhat apart from our normal day-to-day operation. It may even be appropriate to list them twice -- once in the White House Office section and again in the separate section as they are listed currently. I will leave that up to your judgement.

Incidentally, the risk of inquiries from the press as to the "numbers of people" serving the President does not worry me.

cc: Mr. Bruce A. Kehrli

copy: J. Nesbitt 2/29/72

February 25, 1972

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: New York Times and Washington Post
News of the President's Peking Visit

Bob:

Here are the front sections only of the Times and the Post, Monday through Friday ... the ~~day~~es of the President's visit to Peking.

Attachments

February 25, 1972

FOR MR. HALDEMAN

... And here, for Mrs. Nixon, are the
"Style" sections from the Washington Post
for the same time period.

A

THE WHITE HOUSE

WASHINGTON

February 25, 1972

PERSONAL

MEMORANDUM FOR: MEMBERS OF THE CABINET

SUBJECT: The President's Return from the
Peoples Republic of China

On February 22nd I sent a memorandum to you concerning the February 28th arrival at Andrews Air Force Base of the President and Mrs. Nixon ...and the plan being developed for a welcoming ceremony. Here now are the full details of that scheduled event:

Time: 9:00 p.m. ... but please make every effort to be on the Andrews AFB flight line no later than 8:45.

Date: Monday, February 28th

Place: Andrews Air Force Base -- inside Hangar No. 6 (Hangar No. 6 is on the flight line next to the Base Operations-Air Terminal Building. It adjoins Hangar No. 7. Your holding area will be the office space between the two hangars, and you will remain there in the company of Air Force protocol personnel until a few minutes before the Spirit of '76 is brought into Hangar No. 6. At that time you will be escorted as a group to the welcoming area.)

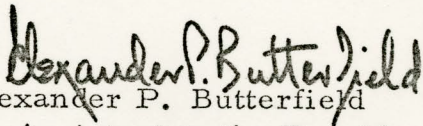
Parking: Special arrangements have been made with Air Force officials for the parking of Cabinet Member and Diplomatic Corps automobiles. To facilitate the parking process, please give the enclosed reserved parking sticker (bearing the solid red circle) to your driver. He should place it on the windshield of

your limousine so that it is clearly visible to those who will be directing you along Arnold Avenue -- the street which parallels the flight line and leads toward the Base Operations area.

Miscellaneous: The Vice President, of course, will be the senior greeter present ... along with Tricia Cox and Julie Eisenhower. They have been issued a separate set of instructions, but will be with you in the VIP welcoming area.

Any Department heads who are unable to attend this ceremony may be represented by their Under Secretaries -- and in such cases Under Secretaries may be accompanied by their own wives and the wives of the Cabinet Members for whom they are standing in.

If any questions arise, I will be glad to be of assistance.


Alexander P. Butterfield
Deputy Assistant to the President

Enclosure

PERSONAL

THE WHITE HOUSE

WASHINGTON

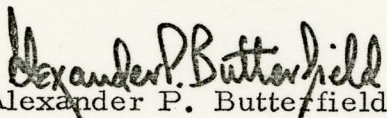
February 25, 1972

PERSONAL

MEMORANDUM FOR: MEMBERS OF THE CABINET

SUBJECT: Cabinet Meeting - February 29th

This is to confirm the fact that there will be a Cabinet Meeting on the afternoon of February 29th. It will begin promptly at 3:00 p.m. and concern the President's visit to the Peoples Republic of China.


Alexander P. Butterfield
Deputy Assistant to the President

February 25, 1972

MEMORANDUM FOR: MR. WILLIAM L. SAFIRE

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Color Reports on Presidential Activities
Over the Past 14-Month Period

Bill:

Toni Sidley has gone through the files with a fine-tooth-comb and extracted all color reports turned in over the past 14-month period. Included in the batch are the two examples of the President's thoughtfulness which you asked me to send to Dick Moore.

We will continue to look for Memoranda for the President's File which provide the kinds of insights into the President's character that you are looking for.

Attachment

cc: Mr. Richard A. Moore

Memo of

Mar 9

Mar 30

Aug 16

} 1971

February 25, 1972

MEMORANDUM FOR: MR. RICHARD A. MOORE

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Examples of the President's
Thoughtfulness Toward Others

Bill Safire asked me to send to you a copy of the memorandum I wrote last year concerning a few brief examples of the President's thoughtfulness toward staff members and others. That memo -- along with another incident which grew out of a phone call recommendation by Bill Timmons -- is attached hereto.

Attachments

cc: Mr. Charles W. Colson
Mr. William L. Safire

*B. plus memo of Mar 30
(3rd attachment)*

C. L. N.

February 24, 1972

MEMORANDUM FOR: COLONEL RALPH D. ALBERTAZZI

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Personally Autographed Color Photo
of the Spirit of '76

Ralph:

A very beautiful girl was here in my office the other day and she told me that her one wish in life (if you can believe this) was to have a color photograph of the Spirit of '76 inscribed and autographed by you. This lovely lady -- the wife of a close friend of mine -- was at one time a United Airlines hostess. I believe, too, that she was "Miss New York" ... or Miss something in the "Miss America Pageant" some 10 or 12 years ago. But that is only background -- and probably quite beside the point. Her address is:

Mrs. Jeanne Silvius
c/o Mr. Ray Silvius
Vice President
Western Airlines, Inc.
Los Angeles International Airport
6060 Avion Drive
Los Angeles, California 90009

I know she would appreciate your using her first name -- Jeanne. Something as brief as -- "To Jeanne Silvius with best wishes ..." would do the trick very nicely.

Many thanks.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

February 24, 1972

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Preparation of Presidential
Letters of Condolence

The purpose of this quick note is merely to confirm the understanding we came to on the telephone today concerning Presidential letters of condolence. Upon the President's return, appropriate correspondence will go to:

- Mr. and Mrs. Robert H. Haynes, 205 Northmoor Drive, Silver Spring, Maryland 20901 ... expressing sympathy over the tragic passing of their 13-year old daughter. (Trudy Brown will have such details as the daughter's name, the date on which she died, etc.)
- Mr. and Mrs. John Rollins of Wilmington, Delaware ... expressing sympathy over the untimely death of Mr. Rollins' son (who I believe was in his early twenties). Incidentally, Ambassador and Mrs. Mosbacher will have attended the February 25th funeral in Wilmington as representatives of the President and Mrs. Nixon. Moreover, they will have conveyed orally the Nixons' sympathies, and the fact that they were asked by the Nixons to serve as personal representatives. (Further details, if you need them, can be obtained from Marge Acker in Rose Woods' office.)

I am not sure whether or not you will want to prepare a Presidential letter to Mr. and Mrs. Rhode, the parents of Earl Rhode, who served on the Cost of Living Council prior to his death on the evening of February 16th or 17th. I do know that a letter has gone out already to Mr. and Mrs. Rhode from John Ehrlichman, and I think that John wrote it on the President's behalf. Dave Gergen would have the facts on this.

cc: Miss Eliska A. Hasek

THE WHITE HOUSE

WASHINGTON

February 24, 1972

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
MR. RICHARD A. MOORE
MR. THOMAS EVANS, JR.
Co-Chairman, RNC

SUBJECT: William C. Moore

I am attaching hereto a resume on William C. Moore, a USAF Colonel about to retire. You may know him already, or have heard of him, in that his articles have appeared in a number of news publications over the past 3-year period. (More than one of his articles have been of considerable advantage to the Administration -- those pertaining to the Cambodian and Laotian incursions.)

Van Shumway has helped Moore place some of his material in U.S. News and World Report, and I believe, The Washington Post. Van speaks highly of Moore's writing style and agrees that there should probably be a place for him on the White House, National Committee or Citizens Committee staffs eventually ... if he has the ability to put his thoughts on paper relatively quickly and not belabor the writing process.

I am passing this information on for whatever use it may be to you now or in the near future.

Alexander P. Butterfield
Deputy Assistant to the President

Attachment