

November 17, 1971

Dear Mr. Director:

I have been meaning to write to you since the middle of last week to express my genuine appreciation for the outstanding work the Bureau did in meeting the heavy investigative requirements generated by the creation of the Pay Board and Price Commission. Time was of the essence, as you know -- yet in their typically willing spirit your office and field personnel moved ahead and with quiet efficiency expedited completion of some 35-40 full-field background investigations and had the results in our hands before the almost impossible deadline dates which had been imposed. And all of this occurred at a time when 1968 background investigations were being updated and nearly 1,000 name checks were being made on proposed invitees to the White House Conference on the Industrial World Ahead. To say the least, everyone involved performed exceedingly well.

Although this letter bears my signature, it comes with the President's immediate first-hand awareness of the facts -- and with his full endorsement.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Honorable J. Edgar Hoover
Director
Federal Bureau of Investigation
Department of Justice
Washington, D.C. 20530

Determined to be an
Administrative Marking
Not National Security Information
By us NARA Date 4/4/2016

November 30, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Temporary Assignment of DOD
Photographers to the Office of the
White House Photographer

I am not sure just where this subject stands at the moment, but the last time the proposal went by my desk I concurred (again) in the judgment expressed by General Hughes -- that it can be done, of course, but that the adverse publicity which would surely result could make it a very bad risk.

No doubt you read Jack Anderson's column today ... but if not, I have attached a copy hereto and called your attention to the last paragraph. I don't say this is an omen, but it does serve to point up the fact that we are being watched closely at all times. News of the addition of 12 (or 6) DOD photographers "for the campaign period" would surely leak to the enemy camp -- from Defense, if not from our own staff -- and generate volumes of this kind of publicity ... the kind we don't really need.

Attachment

cc: Mr. Gordon C. Strachan
Mr. Bruce Kehrli

CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 30, 1971

MEMORANDUM FOR: BRIG. GENERAL JAMES D. HUGHES
Military Assistant to the President

MRS. LUCY A. WINCHESTER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The Trudeau Dinner on December 6th

Here are a few more instructions concerning the stag black tie dinner which the President will host in honor of Prime Minister Trudeau on December 6th:

- We should have our trumpeteers posted at or near the North Portico (outside) just prior to 8:00 p.m. so that there is some fanfare as the guest of honor arrives.
- There should not be trumpeteers inside, either in the Grand Hall or the cross hall -- as there would be at a State dinner.
- The entertainment group should be the Army Chorus, not the Navy singing group ... and it should be scheduled in the State Dining Room at an appropriate time during the dinner.
- As I may have mentioned to you before, the guest list (now being developed) will total some 30-40 persons, and the event will be billed as a working dinner.

Chan

November 30, 1971

Dear Miss Rogers:

I'm sure you thought you would never hear from me again ... or receive the photograph that I promised we'd send. But -- believe it or not -- a very nice color picture, personally inscribed by the President, is on its way.

It was awfully nice meeting you on the day of your visit here, and I was glad that we were able to work out a luncheon and Kennedy Center tour that afternoon.

With warmest good wishes,

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Miss Ginger Rogers
Rogers Rogue River Ranch
Route One
Box 472
Eagle Point, Oregon

Chen

November 30, 1971

MEMORANDUM FOR: MR. MICHAEL B. SMITH

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Preparation of Response to
Gloria M. McDowell

Mike:

I am sending your way the attached letter from Gloria McDowell because I am not certain who handles this kind of request and thought that you might be familiar with our policy. My inclination is to say "no" nicely and let the matter drop ... especially in that the auction event has nothing to do with the President, the First Lady or the Republican Party. On the other hand, Gloria McDowell (who is an ardent Republican and Nixon supporter) has been quite helpful to us in our filing of election ballots for members of the First Family.

I am not particular about what happens; however, the letter must be answered by someone. If you know the policy and want to answer it, yourself, that's fine. You could say that I had referred the matter to your office. But if you want to bounce it back my way -- with some guidance as to what we have done with previous requests of this kind -- I'll write the reply.

Many thanks.

cc: Mr. Raymond K. Price, Jr.

November 30, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. VINCENT MROZ
Deputy Assistant Director
Executive Protective Service

SUBJECT: Security Survey of Federal Building Offices
Assigned to the Cost of Living Council, the
Pay Board and the Price Commission

Please initiate a security survey of the federal building at 2000 M Street. Officials of the Cost of Living Council are interested in knowing what you and the EPS experts consider to be the minimum security requirements for that particular structure ... in consideration of the organizations housed there, and their missions.

This does not mean that we will be instituting a full-blown security system similar to the one we have here in the White House-OEOB complex. We want only a survey of the area, an assessment of the security requirements and some recommendations as to how those requirements might best be met.

Initial contact should be with Mr. Mal Peterson of the Cost of Living Council. His telephone number is 254-3235.

Please keep me abreast of developments.

Thank you.

Alexander P. Butterfield
Deputy Assistant to the President

cc: Mr. James J. Rowley, USSS
Chief Laurence B. Quimby, EPS

ADMINISTRATIVELY CONFIDENTIAL

can
November 30, 1971

Dear Mr. de Guigne:

I am writing this note to tell you that, at long last, the photograph of you and Chris and the President -- taken in the Oval Office -- has been signed by the President and is on its way to you in San Francisco.

I have got to apologize for our system of getting things to the President for signature and putting them in the mail. It must be the world's slowest. Yet, I'm sure that you can appreciate the fact that there are thousands upon thousands of requests to fill.

It was really a great pleasure for me to have met you and Chris on that particular occasion and I, too, was sorry that your other son could not have been on hand to share the experience.

Best wishes.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Christian de Guigne
Chairman of the Board
Stauffer Chemical Company
636 California Street
San Francisco, California 94119

Chen

November 29, 1971

MEMORANDUM FOR: MR. CLARK MAC GREGOR

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Letter Exchange Between
Frank Shakespeare and Bill Harrop
Concerning USIA Foreign Service
Promotions

You may know of this subject already, but because it is bound to result in some Congressional heat being applied to Frank Shakespeare, I thought you would be interested in the texts of the two letters. Frank is well aware of the fact that his position will generate at least a mild flap and appears ready and able to defend himself.

The Washington Post had the story on November 23rd or 24th and may have run an article or two on it in the past few days. If they haven't, they will.

I have neither a role nor a particular interest in the matter ... but have had a number of telephone calls from friends in the Foreign Service urging White House intercession in AFSA's behalf. (But my personal view is that Frank is precisely on target.)

Attachments

cc: Mr. William E. Timmons

Chow

November 29, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of White House-OEOB Access
Pass to Mrs. Anne Armstrong

Trudy:

Please see that Mrs. Anne Armstrong is issued a White House or OEOB pass ... whichever kind Mr. Tom Evans was issued several months ago.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

Chen

November 29, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Retention of White House and OEOB
Passes by Certain Persons Assigned
to the Citizens Committee for the
Re-election of the President

Sometime ago I authorized the retention of White House and OEOB passes by a certain six persons assigned to the Citizens Committee for the Re-election of the President. Please add to that list the following individuals, formerly members of the White House staff:

Mr. Ken Smith
Mr. Al Kaupinen
Miss Dolores Ulman
Miss Gene Roberts
Mr. Monico Bungato

It is my understanding that Mr. Bungato has a military pass in his possession now. In that he is no longer a member of the Armed Forces, you will have to ensure that a White House or OEOB pass is substituted.

Obviously, there must be some limitation to the number of Committee persons given the privilege of retaining White House-OEOB access passes. Therefore, I am informing Mr. Magruder (via Mr. Gordon Strachan) that the ceiling is 11 -- 8 to principals, 2 to secretaries and 1 to a messenger. If he wants anyone else to retain a pass, or to be issued a new one, he will have to forfeit the pass of someone in a like category of the current group of 11.

Thank you.

cc: Mr. Gordon C. Strachan

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 29, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER
MR. CHARLES W. COLSON

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Immediate Development of
Appropriate Guest List for the
Trudeau Dinner to be Held at the
White House on December 6th

At 8:00 p.m. on December 6th the President will host a stag black tie dinner in honor of Canada's Prime Minister Trudeau. With the guest list to total some 30-40 persons, the event can be considered a working-type dinner. Because time is extremely short, we will appreciate your forwarding recommendations to Miss Rose Mary Woods prior to 6:00 p.m. tomorrow, November 30.

Thank you.

cc: Miss Rose Mary Woods
Mrs. Lucy A. Winchester

November 29, 1971

MEMORANDUM FOR: MR. EGIL KROGH

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Appropriate Response to
Mr. Clisby James Loomis, Fund Raising
Chairman for Narcotics Education and
Rehabilitation (NEAR)

We would appreciate your reviewing the attached letter to Mr. Haldeman from Clisby James Loomis (who says that he graduated from high school with the President) ... and passing judgment as to the merits of NEAR's request. If, in your opinion, our participating in this particular fund raising event would be appropriate, please touch base with Noble Melencamp and Lucy Ferguson as to what item or items might be most suitable. Whatever is decided upon could be sent to Mr. Loomis along with a short note from you. If, on the other hand, you do not recommend that we get involved, either you or Noble should get get back to Loomis with a courteous "sorry, but no can do" note.

Many thanks.

Attachment

cc:

Mr. Stephen B. Bull
Mr. Noble M. Melencamp
Mrs. Lucy M. Ferguson

edrow

November 29, 1971

MEMORANDUM FOR: MR. PATRICK E. O'DONNELL
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Representative at
Franklin Day Ceremonies

Pat:

I believe that you should designate the Franklin Day representative.
I get involved only when we are looking for a Presidential representative
from the Cabinet ... specifically.

chen

THE PRESIDENT'S LOG

(Calif - November 28, 1971)

PST

9:00 a.m.	President entered his office
9:10 a.m.	Miss Woods in
9:15 a.m.	Miss Woods out
9:16 a.m.	Mr. Butterfield in
9:17 a.m.	Mr. Butterfield out
9:37 a.m.	Miss Woods in
9:46 a.m.	Miss Woods out
9:48 a.m.	Mr. Butterfield in
9:55 a.m.	Mr. Butterfield out
9:56 a.m.	Mr. Bull in
9:57 a.m.	Mr. Bull out
10:02 a.m.	President departed the office for his Residence

Chen

THE PRESIDENT'S LOG

(Calif - November 24, 1971)

PST

7:15 a.m. Arrived El Toro MCAS aboard the Spirit of '76

7:23 a.m. Boarded helicopter, Army One

7:24 a.m. Departed El Toro MCAS aboard Army One in company of Dr. Kissinger, Mr. Ziegler, Miss Rose Mary Woods, Mr. and Mrs. Bob Taylor, Miss K. Taylor, Dr. Tkach and Major Brennan

7:38 p.m. Arrived Western White House helipad

7:39 p.m. Chatted with staff members and other persons on hand at the helipad

7:47 p.m. Departed in golf cart for La Casa Pacifica (LCP)

7:49 p.m. Entered LCP

8:44 p.m. Departed LCP for swimming pool area of the Residence ... walked around pool in the company of First Lady and Miss Woods

8:49 p.m. Returned to LCP

+8:03

De Kiewitz (8:03-8:09)

8:10

" (8:10-8:11)

THE PRESIDENT'S LOG

(Calif - November 25, 1971)

PST

6:14 a.m.	Departed LCP and walked to office
6:18 a.m.	Arrived Western White House office
6:20 a.m.	Telephone call to Sec Connally (6:20-6:37)
6:45 a.m.	Telephone call to PM Heath in London (6:45-7:00)
7:00 a.m.	Attempted telephone call to Tricia Cox - unsuccessful
7:05 a.m.	Telephone call to Julie Eisenhower (7:05-7:14)
7:15 a.m.	Telephone call to Dr. Kissinger (7:15-7:17)
7:18 a.m.	Telephone call to Don Nixon (7:18-7:24)
7:27 a.m.	Telephone call to AG Mitchell (7:27-7:32)
7:34 a.m.	Telephone call to former Sec Hardin (7:34-7:39)
7:40 a.m.	Telephone call to Sen Stennis (7:40-7:43)
7:47 a.m.	Telephone call to Sec Romney (7:47-7:50)
7:56 a.m.	Placed call to former President Johnson
7:57 a.m.	Attempted telephone call to Speaker Carl Albert - unsuccessful
7:58 a.m.	Telephone call to former President Johnson came through (7:58-8:01)
8:02 a.m.	Telephone call to Cong. George Mahon (8:02-8:05)
8:05 a.m.	Telephone call to Sec Volpe (8:05-8:07)

8:11 a.m. Attempted telephone call to Sec Laird - unsuccessful

8:12 a.m. Telephone call to Sec Hodgson (8:12-8:15)

8:15 a.m. Attempted telephone call to Cong Gerald Ford - unsuccessful

8:20 a.m. Dr. Kissinger entered President's office

8:27 a.m. Telephone call to Sec Richardson (8:27-8:29)

* } 9:22 a.m. Messrs. Butterfield and Bull, Brig. Gen. Redman
and WHCA TV crew (Sgt Billy W. Warren,
SP/5 William H. Taylor, III, SSG William C. Eadie, Jr.,
SP/5 Joseph L. Burgess and Maj. Darwin A. Koppie)
entered office

9:25 a.m. Messrs. Butterfield and Bull and Brig. Gen. Redman out

9:27 a.m. Earlier call to Sec Laird came through (9:27-9:30)

9:30 a.m. Dr. Kissinger out

9:32 a.m. WHCA crew out (named above)

9:33 a.m. Mr. Butterfield in

9:34 a.m. Mr. Butterfield out

9:35 a.m. Mr. Butterfield and WHCA crew (named above) in

9:36 a.m. President presented cuff links to five WHCA people

9:37 a.m. Mr. Butterfield and WHCA crew out

9:41 a.m. Dr. Kissinger and his two children (David and Ann) in

9:42 a.m. Dr. Kissinger and children out

9:47 a.m. Miss Rose Mary Woods in

9:52 a.m. Miss Rose Mary Woods out

* See Insert A (next page)

Insert A

8:53 a.m.	Telephone call to Gov Nelson Rockefeller (8:53-8:56)
8:59 a.m.	Mr. Bull in
9:03 a.m.	Mr. Bull out
9:04 a.m.	Attempted call to Gov Reagan - unsuccessful
9:07 a.m.	Earlier telephone call to Gov Reagan came through (9:07-9:14)
9:15 a.m.	Earlier telephone call to Cong Ford came through (9:15-9:26)

10:05 a.m. Telephone call to Mr. Colson (10:05-10:12)

10:12 a.m. Miss Woods and Dr. Tkach in

10:13 a.m. The President, Miss Woods and Dr. Tkach out ...
and the President departed office for LCP via golf cart

10:15 a.m. The President arrived at LCP and went to pool area

10:19 a.m. Entered LCP

10:25 a.m. Earlier call to Tricia Cox came through (10:25-10:32)

11:05 a.m. Departed LCP for office via golf cart

11:06 a.m. Arrived office

11:07 a.m. Mr. Butterfield in

11:08 a.m. Mr. Butterfield out

11:10 a.m. Mrs. Nell Yates in

11:51 a.m. Mrs. Nell Yates out

12:30 p.m. The President had lunch in his office

3:16 p.m. Telephone call to Bob Devaney, coach of Nebraska
football team (3:16-3:20)

3:27 p.m. Telephone call to Cong John Hunt (3:27-3:27)

3:38 p.m. Telephone call to Cong William McCulloch (3:38-3:39)

3:42 p.m. Telephone call to Chuck Fairbanks, coach of
Oklahoma football team (3:42-3:44)

3:45 p.m. Departed office for LCP via golf cart

3:47 p.m. Arrived LCP

3:50 p.m. Walked out of LCP to Residence golf area, hit some golf balls and returned to pool area

4:10 p.m. Earlier telephone call to Speaker Carl Albert came through at poolside telephone (4:10-4:15)

5:10 p.m. Returned to LCP

5:52 p.m. Telephone call to Dr. Kissinger (5:52-6:01)

6:05 p.m. Dinner at LCP with First Lady, Miss Woods and Dr. Tkach

7:00 p.m. Watched movie ("Gaslight") in company of First Lady, Miss Woods and Dr. Tkach

8:03 p.m. Took incoming call from Dr. Kissinger (8:03-8:09)

8:10 p.m. Telephone call to Dr. Kissinger (8:10-8:11)... then continued watching movie

9:30 p.m. Retired for evening

THE PRESIDENT'S LOG

(Calif. - November 26, 1971)

PST

- 0:20 AM Breakfast - LA Casa Pacifica (LCP)
- 0:41 AM Tel call to Dr. Kissinger (10:41 - 11:02 AM)
- 11:04 AM Tel call to Miss Rose Woods (11:04 - 11:09 AM)
- 11:09 AM Tel call to Mr. Ron Ziegler (11:09 - 11:17 AM)
- 11:58 AM Tel call to Dr. Kissinger (11:58 - 12:00 noon)
- 12:43 pm Tel call to Mr. Ray Price (12:43 - 1:04 pm)
- 1:27 pm Tel call to Mr. Bernard Lasker (1:27 - 1:33 pm)
- 1:37 pm Attempted tel call to Mr. Charles Colson
- 1:41 pm Tel call to Dr. Kissinger (1:41 - 1:48 pm)
- 1:51 pm Earlier tel call placed to Mr. Colson came through (1:51 - 2:00 pm)
- 2:01 pm Tel call to Mr. Colson (2:01 - 2:14 pm)
- 2:15 pm Tel call to Mr. Ziegler (2:15 - 2:16 pm)
- 2:32 pm Tel call to Miss Woods (2:32 - 2:35 pm)

PST

2:37 pm

Tel call to Miss Woods (2:37 - 2:39 pm)

3:20 pm

The President walked to the swimming pool area

3:23 pm

The President returned to LCP

4:35 pm

The President walked to the residence golf course, then back to the swimming pool area (4:50 - 4:59 in the pool.)

5:30 pm

The President returned to LCP

6:30 pm

The President had dinner at LCP with the First Lady and Miss Woods

THE PRESIDENT'S LOG

(Calif - November 27, 1971)

PST

7:50 AM

Breakfast - LA Casa Pacifica (LCP)

8:47 AM

The President departed LCP for the office via golf cart.

8:49 AM

The President arrived at the office

9:02 AM

Miss Rose Woods in

9:10 AM

Miss Woods out

9:12 AM

Miss Woods in

9:15 AM

Miss Woods out

9:31 AM

Mr. Butterfield in

9:33 AM

Mr. Butterfield out

9:37 AM

Dr. Kissinger in

9:45 AM

Dr. Kissinger out

9:48 AM

Miss Woods and Dr. Tkach in

9:49 AM

Miss Woods and Dr. Tkach out ; Mr. Butterfield in

PST

7:50 AM

The President and Mr. Butterfield came out of the office - and the President left with Dr. Tkach for LCP (via golf cart).

7:52 AM

The President and Dr. Tkach arrived at LCP

8:16 AM

The President and the First Lady departed LCP via automobile

8:17 AM

The President and the First Lady arrived at the WWH helipad and boarded helicopter (Army One)

10:18 AM

The President departed the WWH via Army One for Palm Springs, Calif. He was accompanied on the flight by:

- The First Lady
- Mr. and Mrs. Don Nixon
- Mr. Ron Ziegler
- Mr. Dwight Chapin
- Miss Rose Woods
- Mr. Steve Bull
- Dr. W. Tkach
- Lt. Comdr. Alex Lanzelere

11:04 AM

The President arrived at the helipad at the Annenberg Estate in Palm Springs

11:08 AM

The President and First Lady departed Annenberg Estate via limousine

11:12 AM

The President and First Lady arrived Eisenhower Medical Center (in Palm Springs) for official dedication ceremony. They went to holding room.

PST

11:17 AM

The President and First Lady went to the stage where they joined the Vice President and Mrs. Agnew and Mrs. Mamie Eisenhower. (See Steve Bull's scenario for ceremony info.)

12:05 pm

Ceremony concluded. The President began a tour of the Medical Center in the company of Mrs. Nixon, Vice President and Mrs. Agnew, Gov and Mrs. Reagan, and Mrs. Mamie Eisenhower

12:31 pm

The President and First Lady departed the Medical Center via automobile ... accompanied by Mr. and Mrs. Bob Hope

12:33 pm

Motorcade stopped and the President greeted people along the side of the road for 5 minutes.

12:38 pm

Motorcade resumed journey to El Dorado Country Club, Palm Springs

12:50 pm

The President's motorcade arrived at El Dorado Country Club

12:55 pm

The President had lunch at El Dorado CC with Messrs Bob Hope, Paul Jenkins, and Pollard Simons. (Paul Jenkins was MC at the dedication ceremony; Mr. Simons is from Dallas, Texas)

PST

2:00 pm

The President played golf - with Messrs Hope, Jenkins and Simons

4:25 pm

The President finished playing golf after the 13th hole.

4:29 pm

The President and First Lady departed El Dorado CC via limousine

4:45 pm

The President and First Lady arrived at the Annenberg Estate helipad and boarded Army One (helicopter)

4:47 pm

The President and First Lady departed the Annenberg Estate via Army One. Other passengers were as listed for flight from WWH to Palm Springs with exception of Mr and Mrs Don Nixon and Mr. Dwight Chapin.

5:29 pm

The President arrived at the WWH helipad

5:30 pm

The President pinned "Master Pilot Wings" on U.S. Army Warrant Officer Martin J. Knudsen - one of the two pilots of Army One. ~~also~~

5:33 pm

The President and First Lady departed the helipad via automobile

5:34 pm

The President and First Lady arrived at LCP

6:35 pm

The President had dinner at LCP with Mrs Nixon and Miss Woods

November 27, 1971

Chum

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Color Reporting

In response to your November 11 memorandum, I took action some ten days ago to insure that John Scali be assigned to "sit in" on those Presidential events which we anticipate being more emotion-filled than most. Steve Bull has been advised and the subject has become an item to be reviewed regularly at my 2:00 p. m. meetings.

(I had not meant to reply in writing, but because Bruce has called once or twice on the telephone to check on my compliance with the instruction, I thought I should pass the word on personally. Incidentally, we realize that the color reporting program has slipped more than somewhat since the beginning of the summer. And, as a result, we are making a concerted effort to revive it.)

APB:ny

November 27, 1971

Chen

MEMORANDUM FOR:

MR. JON HUNTSMAN
Staff Secretary

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Grievance of California Mexican-
American Group

Jon: Please forward the attached material to Mr. Henry M. Ramirez, Chairman of the Cabinet Committee for Opportunities for Spanish Speaking People, and request that he contact the spokesmen for these particular Mexican-American petitioners and arrange a near future meeting with them ... on the President's behalf.

Bob Finch is aware of all of this so you may want to send him a copy of the total package.

Many thanks.

November 27, 1971

Chen

MEMORANDUM FOR:

MRS. JEANNE W. DAVIS

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Proposals Concerning Gifts
for the President's Trip to Peking

Thanks very much for your efficient handling of the proposals I sent you earlier concerning gifts for the President's trip to Peking. I assume that the suggestion from the pen manufacturer (Was it the Sheaffer Company?) was forwarded also to Ambassador Mosbacher's office. If so, please do not bother to get back to me... but if you do not recall having seen this particular paper, please contact Toni Sidley or me.

November 27, 1971

Chen

MR. PRESIDENT:

Here are three papers which together will give you the most recent rundown on discussions held and thoughts expressed by those in Washington with regard to the Check-Off Amendment to the Tax Bill.

At TAB A is a Dean-Ehrlichman memo summarizing the check-off provision, itself; potential effects of the provision on the governmental process; and the constitutionality issue.

At TAB B is a MacGregor memo which tells in interesting detail the thoughts expressed by those who attended Congressman Ford's November 24 meeting on the Hill. The correspondence at TAB C was written two days earlier - from Clark MacGregor to John Ehrlichman. It simply states Clark's view of things at that time and his recommendation that arrangements get under way for a Monday morning meeting in your Oval Office in Washington.

APB:ny

China

THE WHITE HOUSE
WASHINGTON

November 27, 1971

Dear Mrs. Boehm:

I want to apologize for our taking so long to acknowledge your summer letter to the President and, at the same time, thank you for your support of his initiative toward China. Your suggestion that he present a duplicate pair of the "Bird of Peace" porcelain sculpture set as a gift to the Chinese people is a particularly interesting idea.

During the latter part of July and throughout the months of August and September, we received quite a few suggestions for gifts for the President's trip to Peking. Because of the number of proposals, and the importance of the matter generally, we decided after awhile that it would be most appropriate if all of the material were sent to the Protocol Section of the Department of State for that office's careful consideration and recommendation. Accordingly, your letter (together with a photograph of the swans) was forwarded to Ambassador Emil Mosbacher, Jr. at the Department of State. I am sure that you will hear further from someone on his staff when a decision has been made.

Before closing I want to assure you that the President did see your letter and that he expressed personally, at the time, his appreciation for your interest in the trip, your ideas with regard to a really suitable gift ... and for your prayers and good wishes.

Sincerely,


Alexander P. Butterfield
Deputy Assistant to the President

Mrs. Edward M. Boehm
25 Fairfacts Street
Trenton, New Jersey 08638

November 26, 1971

Mrs. Walker:

Mr. Butterfield thought you would be interested in the attached Organization Manual of the Government -- especially the Justice Department and Small Business Administration sections in that both have regional offices in the San Diego area. It is my understanding that you may be hearing from representatives of one or both organizations very soon.

Toni Sidley
Secretary to A. P. Butterfield

Mrs. Barbara Rhea Walker
319 "I" Street
Coronado, California

THE WHITE HOUSE
WASHINGTON

THE PRESIDENT HAS SEEN.

Nov. 26

Mr. President -

Bunny Lasker just called to -

- (1) pass on his warmest regards,
- (2) tell you that he's just been on the floor of the Exchange with Tricia and Ed, and (3) say that the averages are up 17.96.

He'll be at his office if you should decide to return the call.

1:05 pm

November 24, 1971

To: Mr. Frederic V. Malek

From: Alexander P. Butterfield

Fred:

This is the woman I was telling you about. Her name is Barbara Rhea Walker.

It is my understanding that both Justice and SBA have regional offices in the San Diego-Coronado area.

If something develops, you may want to give me a call while I'm at San Clemente.

Many thanks.

BARBARA RHEA WALKER

Address: 319 I (Eye) Street, Coronado, California

Born: March 30, 1926 USA

Marital Status: Separated

Children: 3 (sons approximately 20 and 15; daughter 17)

Education: 2 yrs. Chestnut Hill, Pennsylvania
2 yrs. University of California at Berkeley

Experience: 3 yrs. Teaching Spanish at private school
in Coronado, California

Fluent in Spanish language

November 24, 1971

MEMORANDUM FOR: MR. GERALD L. WARREN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Telephone Call

I was in error when I told you that the President did not talk to Mrs. Herb Kaplow. The fact of the matter is that he did talk to her at 12:30 p.m. yesterday, November 23rd.

cc: Mr. Charles W. Colson

Chan

November 23, 1971

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Press Stories Concerning
Mrs. Nixon's Activities

I talked to Connie Stuart about the subject of your November 11th memorandum and the need, generally, to get out stories of Mrs. Nixon's activities -- the number of hands she shakes, the number of teas she attends, the number of projects she takes an interest in, etc. Connie acknowledged the importance of such action and assured me that she would re-double her efforts in this direction.

Meanwhile, Mrs. Nixon has held a press conference of her own. It came on November 18th and was attended by more than 40 lady correspondents. She (the First Lady) spoke for the entire time about this very subject -- her activities and what they involve in an average week's time.

Connie will continue to follow up.

Chen

November 23, 1971

MEMORANDUM FOR: MR. MICHAEL B. SMITH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

The President did not make the telephone call to Cardinal Krol, Archbishop of Philadelphia, believing that a short Presidential note would be more appropriate.

Please prepare the correspondence for the signature of the President and use the information on the attached sheet in the development of the text.

The final product should be checked by either Mr. Colson or Mr. Cashen prior to being forwarded for signature.

Thank you.

Attachment

cc: Mr. Charles W. Colson
Mr. Henry C. Cashen, II

November 23, 1971
6:00 p.m.

MR. PRESIDENT:

The Mansfield NATO troop reduction amendment was defeated 39-54. Mansfield could try for a troop reduction of something in the neighborhood of 10,000 or 5,000, just to highlight the principle of a reduction ... but right now we doubt that he will do so.

It appears as though a Cooper Church amendment will not be brought up.

Alex

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 23, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: BRIG. GENERAL JAMES D. HUGHES
Military Assistant to the President

MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Proper Processing of Personnel Who
Depart the White House Staff

I still have the feeling that we are more lax than we should be in monitoring departing personnel and ensuring that they follow the precise procedures set down recently in our administrative "book of rules". I am unable to cite specifics at the moment; nevertheless, I would appreciate your reviewing once again -- personally -- the various office staffs and making absolutely certain that Jim Hogue, Al Kaupinen and others who have left us in recent weeks have been debriefed, turned in their White House or OEOB passes, surrendered all of their official correspondence (memos sent and received), etc.

On this same subject, it is my understanding that Monico Bungato, a former steward assigned to the White House Staff Mess, is working now for the Committee for the Re-election of the President ... and that he still has in his possession a pass which will give him immediate access to the White House-OEOB complex. Admittedly, it is a "MIL" pass and not a WHS pass, but the fact of the matter is that he is not employed here, yet he has the means to gain immediate entry.

I'm not sure exactly how you and Don Hughes work together on this, but I wish you would get together with each other and double-check your records so that no departees slip through the system undetected. It may seem that I make a lot of this subject from time to time, but it is an important matter -- one which should be given strict attention at all times.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

November 23, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. PATRICK J. BUCHANAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: A Theme for the Kilpo Column

The information which appeared in your November 18th memorandum to the President concerning the eastern press and the Douglas appointment would make an excellent theme for a Kilpo column.

Please do what you can to follow through.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 23, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: White House-OEOB Access for
Messrs. William Codus, Joseph Leahy
and Steve McCarthy

Please get together with Mr. Al Wong and work out some simple system whereby Messrs. William Codus, Joseph Leahy and Steve McCarthy will be granted immediate access to the White House-OEOB complex. Each is a key member of the Visit Section of the State Department's Office of Protocol ... and must frequently escort members of visiting foreign delegations (other than Chiefs of State and Heads of Government) to the White House during State and other official visits. One or two of them come to the White House also during all credential ceremonies. Under the present system, they are delayed more than 50% of the times they attempt to enter while escorting foreign dignitaries -- sometimes for embarrassingly long time periods. Then, there are occasions on which one of the three will plan to come to the White House with a foreign group and have himself cleared, but at the last minute have to cancel the plan and get one of the other staff members to take his place. When this happens, of course, the substitute is challenged by the EPS ... which is as it should be if there were no revision made to the original clearance.

In short, the current clearance procedures serve as an impediment to the smooth functioning of the State Department escort officers. We should be able to find a way of remedying this situation, even if it takes the issuance of permanent passes -- although I would like not to go that far.

Please let me know what you and Mr. Wong decide at our next regular meeting.

Thank you.

cc: Mr. Alfred Wong
SAIC, Technical Security Div.
U. S. Secret Service

ADMINISTRATIVELY CONFIDENTIAL

Chen

November 23, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. KENNETH COLE
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Official Transfer of Mr. Robert Brown
to the White House Staff Rolls

Jon Huntsman is taking action today to officially transfer Bob Brown to the White House Office rolls.

ADMINISTRATIVELY CONFIDENTIAL

chen

Determined to be an
Administrative Marking
Not National Security Information
By 343 NARA Date 4/4/2006

November 23, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Telephone Call from Bob Finch

As you may know, Bob Finch had hoped to speak to the President on the telephone today. I called him to see if I could be of assistance and heard back from Doris Jones that Finch did not need to speak to the President personally -- that he only wanted to get word to Secretary Connally that he (Connally) should not put out anything but the kindest words about our Central and South American friends while the Finch party is still on the road.

I have relayed this message to both Kissinger and Shultz, and asked Shultz to relay it on to the Treasury Secretary.

CONFIDENTIAL

Chan

November 23, 1971

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Counsellor Finch's Request for an Appointment with the President on December 1, 2 or 3

I talked to Doris Jones this morning. As you may know, she is on the road with Bob Finch and group. She said that Bob would probably want to talk to the President by telephone Wednesday night or Thursday morning (after he arrives in San Clemente). Presumably, the subject would concern Finch's meeting with President Luis Echeverria Alvarez. This is one which Dwight and I will be on the lookout for ... but I thought that, meanwhile, you might want to alert the President.

Doris said also that Bob would like to see the President for about 30 minutes on Wednesday, Thursday or Friday -- December 1, 2 or 3 -- in order to report in more detail on his trip observations.

cc: Mr. Dwight L. Chapin
Mr. David N. Parker

November 22, 1971

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

The President didn't make the telephone call to Patrick Cuccaro.
He believes that a short note would be more appropriate.

Thank you.

Attachment

November 22, 1971

8:00 a.m.

MR. PRESIDENT:

Senator Percy called me early yesterday afternoon and asked that I pass on to you the following message:

"I have just completed a careful and fairly thorough survey of comments by businessmen, consumers, employees (union and non-union), private citizens and others with regard to your going to the AFL-CIO Convention and saying what you did before that particular group. These people overwhelmingly support your action and words. I think, you have postured yourself before the entire nation as a President who is determined to remedy the current economic situation. The Florida episode highlighted your interest in the national welfare. It is going to be a tremendous plus politically."

Alex

Chrm

THE WHITE HOUSE

WASHINGTON

November 20, 1971

11:00 a.m.

MR. PRESIDENT:

As of 10:00 a.m. the White House had received 463 telegrams on the subject of your address yesterday at the AFL/CIO convention. Of these, 457 praised the stand you took in your message to the labor delegates. None expressed open opposition, and the remaining 6 were "neutral."

As Rose Wood/s may have told you already, one of the telegrams was from Mrs. Lou Gehrig. I believe that there was also a phone call from Loren Berry...taken by Marje Acker.

Chuck Colson has these figures and will keep abreast of the statistics as they change throughout the weekend. As you may have discussed with him this morning, he will see to it that we take full advantage of this evidence of overwhelming Presidential support.

Alex .

Chen

November 19, 1971

Dear Betty Jo:

I'm embarrassed that it's taken me so long to thank you and the other members of the Washington delegation who attended the National Federation Biennial for the box of delicious Washington State apples ... and for the King Salmon. You will be pleased to know that everything was eaten in short order, and very much enjoyed. The apples were shared with a number of my colleagues in the West Wing, but the salmon was kept at home exclusively for the Butterfields. It was really delectable and I want you and the others to know that my expressions of appreciation are on behalf of my wife, Charlotte, and the two girls, Susan and Lisa. Our son, Alex, is away at Duke University and was not able to get home for any of the feasts. (Susan is in college, too -- but at the University of Virginia, which is close enough to allow her frequent weekends at home.)

Charlotte and I just heard from a very close friend of ours, Lynn Clark (Mrs. Norman Clark), who lives in Kirtland. She used to work here at the White House prior to her marriage; that was during the early part of the Eisenhower Administration. She has always been extremely active in Republican political activities, so we thought that you might know her. We were even looking for her as a member of your delegation.

Please get word to the other ladies, when you have a chance, that I was thoroughly delighted to do what little I did that morning. Your visit to the White House happened to come during a relatively slow period and I was in no way inconvenienced by the 30-40 minute meeting. In fact, it was very much my pleasure ... just as the signing of the elephants was the President's pleasure.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mrs. Edward Neils
State Vice Chairman
Republican State Central Committee
Olympia, Washington

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

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Chen

November 19, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Current Consultants

It is my understanding from reviewing the list of consultants you sent to me recently that those who are currently assigned are:

Mr. William Carruthers
Dr. David Derge
Miss Loie Gaunt
Mr. Howard Hunt
Mr. Richard Kellum
Mr. Paul Keyes
Mr. Fred LaRue
Mr. Clifford Miller
Dr. Daniel P. Moynihan
Mr. Vermont Royster
Mr. Charles Wilkinson

Is this accurate? Please let me know by telephone today.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 19, 1971

6:45 p.m.

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Clear Establishment of Liaison Lines
with the U.S. Secret Service

This is my first report on election year eve commitments.

My talks this past weekend with Eugene Rossides (Assistant Secretary of the Treasury - Enforcement and Operations), Secret Service Director Jim Rowley, Assistant Director Pat Boggs, SAIC Al Wong, SAIC Bob Taylor, SAIC Vince Mroz, John Dean, Dwight Chapin, Mike Farrell and Trudy Brown have resulted in these understandings:

- I will be the prime point of contact on the White House staff for all matters which concern: 1) protection of the President and First Family members; 2) protection of former Presidents, widows of former Presidents, etc.; 3) protection of visiting foreign dignitaries; 4) protection of Presidential candidates; 5) White House-OEOB internal security; and 6) the Executive Protective Service.
- Dwight Chapin will continue to handle whatever issues arise concerning advance trips and Presidential travel ... but I will be kept informed.
- Mike Farrell will continue to handle whatever issues arise concerning White House tours, EPS personnel who serve as tour guides, and the issuing of tickets for South Ground and other ceremonies ... but I will be kept informed.

- Trudy Brown will continue to work with Al Wong on issuance and revocation of White House and OEOB passes, and on area access business generally ... but I will be kept informed.
- I will deal with Gene Rossides, Jim Rowley, Pat Boggs, Al Wong, Bob Taylor and Vince Mroz as appropriate; Dwight Chapin will deal with Bob Taylor or Bill Duncan; Mike Farrell will deal with Chief Quimby, Deputy Chief Drescher and Inspector Horton as appropriate; and Trudy Brown will deal with Al Wong only.
- John Dean will be the prime point of contact on the White House staff for all other matters concerning the Secret Service. This means, in essence, such things as: policy guidance and planning for controlling demonstrations and preventing riots, intelligence collection surveys; legal review of studies of bomb threats and other dangers; general legal counsel; subjects requiring Justice Department coordination, etc.
- He (Dean) will deal with Gene Rossides, Jim Rowley, Pat Boggs, Assistant Director Peterson, and Assistant Director Kelly as appropriate.

ADMINISTRATIVELY CONFIDENTIAL

Chair

RECOMMENDED TELEPHONE CALL

TO: Herb Stein

RECOMMENDED BY: Alex Butterfield

PURPOSE: To express your concern about the serious condition of his left eye -- and your hope that his vision is soon restored.

BACKGROUND: Herb Stein was hospitalized at Doctors Hospital on Monday (Nov 15) because of a vascular occlusion phenomenon in the left eye.

The difficulty stems from a blockage in the central retinal artery -- something which normally would render a patient blind in that eye. However, in Herb's case there is a small celioretinal artery which is still functioning ... and which enables him to have some very slight degree of vision.

He was referred to Dr. Perraut at the Washington Medical Center, who is a specialist in the treatment of retinal diseases of the eye, and under Perraut there were attempted a number of heroic measures to open the central retinal artery ... but to no avail.

It is probable now that he will be discharged from the hospital this weekend, but according to Walt Tkach, there is no chance that his very dim vision of the left eye will improve.

TALKING POINTS:

- 1) I just heard the disappointing news of your hospitalization, and I want you to know that we are all very concerned and pulling for you.
- 2) Walter Tkach has told me of Dr. Perraut's attempts to restore the vision in the bad eye and the fact that you couldn't have been in better hands.
- 3) Make sure you take care of yourself and get plenty of rest -- and meanwhile we'll be hopeful that everything works out alright.

November 18, 1971

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 18, 1971

MEMORANDUM FOR: MR. OLIVER F. ATKINS

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Photographs of the President
for File

With this memorandum I am sending you three separate envelopes -- all containing Merrett Smith photographs of the President -- and would appreciate your filing them away for safekeeping. As you know, there may be a time in future months when we will want to review them again.

Contents of each envelope are listed below:

Envelope No. 1 ... 2 matted photographs of the President taken by Merrett Smith back in 1968 (I believe in Salt Lake City shortly after the National Elections).

Envelope No. 2 ... 1 unmatted color photograph of the President taken by Merrett Smith in 1969 (I believe in California).

Envelope No. 3 ... 23 unmatted color photographs of the President taken by Merrett Smith in late 1970. Each is marked on the back with a number from 1 to 25, excluding numbers 9 and 13. The envelope contains also 8 of the same photographs which are matted. They are numbers 2, 10, 14, 20, 21, 22, 23 and 24.

Attachments

cc: Mr. Stephen B. Bull

chen

November 18, 1971

MEMORANDUM FOR:

MR. L. NICHOLAS RUWE
Assistant Chief of Protocol
for Ceremonial Affairs
Department of State

SUBJECT:

Former President Johnson's
Recent Stay at Blair House

Please forward the Blair House bill for the Johnson's recent visit to Mr. Tom Johnson in Austin.

Incidentally, all of us want to thank you for moving ahead so quickly and efficiently with arrangements for accommodating the Johnsons. I learned from talking to them at the Worship Service that they couldn't have been more comfortable throughout the weekend and that they were exceedingly pleased with all of the things provided by you and others on Bus Mosbacher's staff.

Alexander P. Butterfield
Deputy Assistant to the President

Chu

November 18, 1971

MR. PRESIDENT:

Here are some items from the
News Summary which you may not
have had time to focus on during the
week.

Chen

November 18, 1971

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Procedure for Reviewing Security Files

Trudy:

It would be very helpful to me if henceforth you would limit your use of the red pen (or pencil) to only those sections of FBI investigation reports which are derogatory in nature. The file on Mr. Anthony R. Henry is an excellent example of one which is difficult to review quickly because of excessive underlining in red. I, like you, tend to underline certain things -- even when reading. It seems to aid in comprehension when time is short. But if you could do this in black, or in pencil, and save the red for the flagging of items which reflect adversely, I would be most appreciative.

Thank you.

Cham

November 18, 1971

5:45 p.m.

MR. PRESIDENT:

Dick Kleindienst just called to talk to the Attorney General about the Check-off Provision and the coming vote. Dick has learned that Eastland will vote with us if Stennis does ... but that in order to get Stennis turned around, someone (you or the Attorney General) must call Mel Laird right away. Laird could probably do the trick.

Chuck Colson talked to John Connally earlier today on this same matter (the Check-off Provision). It's Connally's feeling that there isn't time to get it onto the tax returns for next year. He thinks it can be effectively frustrated administratively. Therefore, he (Connally) isn't too worried about it -- and he definitely thinks that we should not threaten the veto.

With regard to the recommendation by MacGregor and Timmons that you call Senator Russell Long and urge him to support a motion to strike Pastore's Check-off, Colson believes that you should wait and see how effective Laird is with Stennis. In other words, he is opposed to your making the call to Russell Long unless Long's vote becomes essential.

Alex

Chen

November 18, 1971

MEMORANDUM FOR: MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Precedence List - White House Staff

Jon:

It's incredible to me that our Social Office here at the White House can be so far behind the times on something as important (and necessary to the proper functioning of its day-to-day business) as the Precedence List of principal staff members. Yet, lo and behold, here is Bud Wilkinson's name -- still in big print ... and Martin Anderson's ... and Fred LaRue's. And why is Shultz listed ... and Weinberger?

Please get together with Sandy Fox this week and straighten out this matter once and for all.

Determined to be an
Administrative Marking
Not National Security Information
By 245 NARA Date 4/4/2016

November 17, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. RONALD H. WALKER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of Special White House
Identification Passes

Ron:

We will move ahead without delay in complying with your request for special (booklet type) White House identification passes for Messrs. Gartland, Hall, Haworth, Kolstad and Whitehill ... but, unfortunately, not for the remaining four additions to the advance team until such time as they have been completely and officially cleared. In order for us to get this process out of the way as quickly as possible, you should forward to Trudy Brown the resumes on Messrs. Abbey, Martyr, Goldsborough and Moeller. She is spring-loaded to initiate the full-field FBI background investigations as soon as she hears from you. Meanwhile, Philip Martyr will have to get by on his looks and his staff pin while in Chicago. I am only sorry that we didn't know about this matter sooner.

CONFIDENTIAL

cc: Mr. Dwight L. Chapin

Chen

November 17, 1971

MEMORANDUM FOR: MR. REX SCOUTEN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Overdue Reimbursements for
White House Social Functions

Thank you for the November 10th rundown on social functions for which we have not yet been reimbursed. Acting on that information, I have called Mr. Roy Underwood at the Republican National Committee and asked him to pay, without further delay, the bills for the HERO Reception held on April 6th and the Women's National GOP Tea held on May 19th. He is aware of the amounts and should be contacting you before the end of the week. Please let me know if you do not receive a check or a telephone call by the close of business on Friday.

I talked to Mr. Jeff Warren at the Postal Service and reminded him of the overdue reimbursement for the Blount Dinner, held on June 29th. He seemed to realize that his organization's paying for this function was something which had been agreed to previously and said that he would "get on it right away".

The man I spoke to about the International Monetary Fund functions was Bill Pannill at the Treasury Department. I gave him all of the information he needed with regard to the September 29th and 30th events and he, too, will ensure that payment is made this week.

Promises, promises. We'll see what happens.

Chen

November 17, 1971

MEMORANDUM FOR: MR. DAVID N. PARKER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Proposed Filming of a Cabinet Meeting
Early in 1972

I agree with Chuck Colson. A well-planned filming of a meeting of the President's Cabinet would go far toward demonstrating Presidential knowledge of the issues. I am not so sure what else it would do, but the prime objective, I think, is to let the public know that the President does meet with his Cabinet, that there is a free and open interchange of opinion, and that there exists at all times a deep and sincere concern for the welfare of the nation.

I suppose that's all you need from me at this time -- although I would like to stress, before closing, the importance of staging this event with care. If we don't know precisely who is going to say what, and when, the effort could result in a bomb.

Chun

Determined to be an
Administrative Marking
Not National Security Information
By 243 NARA Date 4/4/2016

November 17, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of Special White House Passes
to Advancemen

Please contact Messrs. Al Wong and Ron Pontius of the Secret Service and initiate action to have the appropriate type of special (booklet) identification passes issued to the following new advancemen:

Mr. John C. Gartland
Mr. Allen C. Hall
Mr. Allan R. Haworth
Mr. James L. Kolstad
Mr. Wayne W. Whitehill

We will not issue identification passes of any kind to the remaining additions to the advance team (Messrs. Abbey, Goldsborough, Martyr and Moeller) until they have been cleared in the normal manner. Therefore, if you haven't done so already, you should initiate full-field background investigations of those four persons. It is my understanding that you have received clear name checks (only) on Messrs. Abbey and Moeller, but nothing at all in the way of clearance material on Messrs. Goldsborough and Martyr. I will contact Mr. Ron Walker right away and ask him to forward to you the resumes on these people so that you, in turn, can get their full field investigations underway.

Many thanks.

cc: Mr. Dwight L. Chapin
Mr. Ronald H. Walker

CONFIDENTIAL

November 17, 1971

Dear Mr. Director:

I have been meaning to write to you since the middle of last week to express my genuine appreciation for the outstanding work the Bureau did in meeting the heavy investigative requirements generated by the creation of the Pay Board and Price Commission. Time was of the essence, as you know -- yet in their typically willing spirit your office and field personnel moved ahead and with quiet efficiency expedited completion of some 35-40 full-field background investigations and had the results in our hands before the almost impossible deadline dates which had been imposed. And all of this occurred at a time when 1968 background investigations were being updated and nearly 1,000 name checks were being made on proposed invitees to the White House Conference on the Industrial World Ahead. To say the least, everyone involved performed exceedingly well.

Although this letter bears my signature, it comes with the President's immediate first-hand awareness of the facts -- and with his full endorsement.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Honorable J. Edgar Hoover
Director
Federal Bureau of Investigation
Department of Justice
Washington, D.C. 20530

Cdr

November 17, 1971

MEMORANDUM FOR: BRIG. GENERAL JAMES D. HUGHES
 Military Assistant to the President

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Platoon No. 17 at Quonset Point

You will recall that some time ago you forwarded to me voluminous lists of persons who served with the President in the various organizations to which he was assigned during World War II. That material was a great help to me in completing a project I had been asked to handle -- and the President wanted me to thank you for that particular contribution.

Now, once again, he is mulling over "reunion" ideas, and I will need to know from you if it is possible for the Navy Department to determine from the list of names of those who were in the President's Quonset Point orientation course (attached hereto) which of them were assigned to his platoon -- Platoon No. 17. If the Navy can tackle and complete this project in the next couple of weeks -- preferably by December 1st -- I will be able to follow through with one of the two principal plans being considered. If, on the other hand, it is an unreasonable request, I will concentrate on the remaining reunion plans which involves primarily the bringing together of SCAT people who were on Bougainville and Green Island ... with only a smattering of Quonset pals included.

Many thanks.

Attachment

November 17, 1971

MEMORANDUM FOR: MR. DAVID N. PARKER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Mr. John O'Riley

John O'Riley had a column in the November 15th Wall Street Journal. It was titled, "The Outlook", and concerned an appraisal of current trends in business and finance.

The purpose of this short note is merely to pass on word that the President has asked Chuck Colson to have O'Riley down for lunch some day soon ... and to bring him into the Oval Office for a quick hello.

I will be advising Chuck of this instruction in a separate memorandum. You will want to stay in touch with him with regard to times and dates.

cc: Mr. Charles W. Colson
Mr. Dwight L. Chapin

November 17, 1971

MEMORANDUM FOR: MR. CHARLES W. COLSON

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Lunch Appointment with
Mr. John O'Riley

The President appreciated your forwarding a copy of the O'Riley column which appeared in the November 15th issue of the Wall Street Journal. He would like you to have O'Riley down for lunch some day soon ... and to bring him into the Oval Office for a quick "hello".

Please keep in close touch with Dave Parker and/or Dwight Chapin on times and dates.

Thank you.

Chen

November 16, 1971
5:30 p.m.

MR. PRESIDENT:

VOTING ON THE BOLAND AMENDMENT
WILL BE TOMORROW RATHER THAN
TODAY.

ALEX

November 16, 1971

MEMORANDUM FOR: MRS. LUCY A. WINCHESTER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Tentative Dinner Plan

There is a tentative plan for the President and Mrs. Nixon to host a dinner -- sometime in the near future -- honoring the Hardins ... and perhaps one other couple. If the plan develops, it could be that the dinner will be held during the month of December. I will keep you informed.

Determined to be an
Administrative Marking
Not National Security Information
By 345 NARA Date 4/4/2016

November 16, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS ROSE MARY WOODS

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Guest Lists for the Medici Dinner
and Other Major Social Events
Which Follow ... (Memo No. 2)

Rose:

I seem to have been caught in the middle on this subject and the precise instructions I received. Admittedly, I did not get word from the President on this yesterday, it was late last week, and I elaborated when I shouldn't have on the point concerning Cabinet Members. It is true, as you know, that the President feels we are having them to too many events ... but it isn't true any longer that he wants to invite in their places members of the Sub-Cabinet. But I just learned of that change today. I did not know of the new policy when I fired off the quick note to you and Chuck Colson.

As for the political business, you know better than I how often the President asks for assurance that we are making every check and looking under every rock in our efforts to develop the "best possible" guest list for each event. And, of course, the Medici Dinner is particularly important in that it will be the last real State dinner for awhile. My words to you and Chuck on this score were relayed from the President only in the manner of a reminder, for I know that you have been talking to him and reviewing names by telephone as the various lists are being put together. Incidentally, on this same matter of Sub-Cabinet officials, we will be dropping, at least temporarily, the Malek-Kingsley Recognition Program ... as it pertains to invitations to White House social events. I am informing them (Fred and Dan) by separate memo.

cc: Mr. Charles W. Colson

CONFIDENTIAL

chun

THE WHITE HOUSE
WASHINGTON

November 16, 1971

MEMORANDUM FOR: THE PRESIDENT'S FILE

FROM: ALEXANDER P. BUTTERFIELD *AB*

SUBJECT: Farewell to Dr. George Grassmuck
November 16, 1971 (12:22-12:27 p.m.)

George Grassmuck and I entered the Oval Office via the center door and met the President in the middle of the room as he came forward to shake hands with the departing staff member. As he moved George over to a position in front of the five Service Flags, the President said, "Well, George, we're going to hate to see you go. You know, you've been a great help to Bob Finch. You always have done a great job, and we're really going to miss you. Let's see now. Our association goes back quite a ways, doesn't it?"

As Ollie Atkins finished his photographs, the two walked forward toward the President's desk and continued to chat -- a little about the '68 campaign, and a few things pertaining to the campaign in 1960. (George and the President had first met each other in 1947 when George was serving as an administrative assistant to California Congressman Carl Hinshaw. At that time Congressman Nixon represented California's 12th District -- the old 12th District -- and Congressman Hinshaw represented the 20th District.)

"But you know," said George, "The last time I was in an office of yours, and had my picture taken, was when you were the Vice President. It was about February of 1960 and, if I remember correctly, you had three cracked ribs at the time. I always admired the courage you showed by sitting there, erect, for nearly an hour, without even mentioning what must have been considerable pain." "Oh, by golly. That's right. I did have some cracked ribs at that time. I had fallen on the ice -- just slipped."

Then the President put his arm around George and turned his back very slightly to me as if to speak to his visitor in some confidence. I heard the President mention Bob Finch and again how much he (the President) appreciated the support that Grassmuck had given to Finch and Finch's office. He said, "I sure hope he gets in the Senate. That's the place for him to be. That's the real forum for Bob Finch, don't you agree, George? George nodded, and the President went on: "But he shouldn't get in there and mix it up this year. He shouldn't run now. They'd cut him to ribbons. He's got to wait." Once more George nodded in agreement . . . and as he did so, the President moved to the front of the desk and prepared to seek out an appropriate gift. He said, "Let's see now, what can I give you, George, on the eve of your departure for Michigan?" Without hesitation, Dr. Grassmuck stepped forward and replied, "Don't give me a golf ball, Mr. President, because I'd like to give you one of those." He pulled a golf ball out of his pocket, handed it to the President, and asked him to roll it on top of his desk. The President tried to roll the ball, but, as suspected, it was a trick item which rolled every way but straight. The President laughed and said he would like to give George one of his golf balls anyway; and with that remark, he seemed to heap gift items on his spectacled caller -- two or three "Richard Nixon" golf balls, four bow pins, a set of cuff links, a tie clasp, etc. "Here you are, George, something for everyone in the family. I hope you're not going to stay away from the White House. You know you're welcome back here anytime, and of course we'd like to be able to count on you for a little work now and then." George said he would be back almost immediately to finish up on the work he was doing with the Cabinet Committee on Opportunities for Spanish Speaking People, and that he would look forward to coming back from time to time subsequently. The two shook hands again and as Dr. Grassmuck made his exit, the President returned to his desk.

Determined to be an
Administrative Marking
Not National Security Information
By 245 NARA Date 9/4/2015

November 16, 1971

CONFIDENTIAL

MEMORANDUM FOR: MRS. LUCY A. WINCHESTER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Seat Allocations at White House
Worship Services

For the time being, at least, we will not extend invitations to members of the Diplomatic Corps and POW/MIA wives. As indicated in a separate memorandum, seating allocations have been revised to reflect the new policy. It results in increased quotas for Mr. Colson, Miss Woods and Mr. Dent of 8, 8 and 10 respectively.

cc: Mr. Charles W. Colson
Mr. Harry S. Dent
Miss Rose Mary Woods

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 16, 1971

Determined to be an
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Not National Security Information
By 3-13 NARA Date 9/4/2016

CONFIDENTIAL

MEMORANDUM FOR: MR. CHARLES W. COLSON
MR. HARRY S. DENT
MISS ROSE MARY WOODS

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Guests at White House Worship Services

Henceforth, until further notice, you should not recommend any guests for White House Worship Services who are not residents of this general area (i.e. Washington, D.C. and nearby cities and towns in Maryland and Northern Virginia). Exceptions to this new rule, however, would be persons from out of town planning for other reasons, to be here in Washington on the date of a scheduled Service.

Meanwhile, we want to continue to strive for a high VIP quota -- at least 75% of the total number of attendees. In the interest of this and other aims, the following seat allocations will become effective right away ... replacing those which were set down on March 24th of this year:

<u>Source</u>	<u>Seat Allocations</u>	
	<u>Old</u>	<u>New</u>
Rose Mary Woods	52	60
Chuck Colson	52	60
Cabinet	45	45
Sub-Cabinet	18	18
White House Staff	15	15
Congress	20	20
Diplomatic Corps	20	0
First Lady	10	10
Harry Dent	15	25
Military	8	8
POW Wives	6	0
Secret Service	4	4
Executive Protective Service	<u>4</u>	<u>4</u>
	269	269

Chen

November 16, 1971

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

Please prepare an appropriate Presidential letter to meet the requirements outlined in the attached correspondence from Mrs. Sibyl Hamilton of the Dallas County Junior College District. It should not be necessary to "check out" El Centro College in that the President wrote a letter of congratulations to its graduating class last spring. You may want to touch base, however, with Chuck Colson.

Thank you.

Attachment

cc: Mr. Charles W. Colson

November 16, 1971

MEMORANDUM FOR: MRS. CEIL BELLINGER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Public Papers of Richard Nixon --
Volume II

Thank you very much for your note of November 11th concerning the early availability of copies of the Public Papers of Richard Nixon -- Volume II.

Please proceed as you suggested and latch on to as many copies as you can. Actually, anything over 200 will be more than satisfactory.

Chan

November 16, 1971

PERSONAL
(No Copies)

Mrs. Nixon:

This is just a short note to tell you that immediately upon the termination of the wage-price freeze we raised the annual salary of Julie Robinson quite substantially. Both she and Connie Stuart have been informed.

Alex Butterfield

November 16, 1971

MEMORANDUM FOR: MR. EGIL KROGH

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Office Routing of Projects to be
Completed by Mr. Sandy Fox

Because of the considerable number of projects being heaped on Sandy Fox by various and sundry staff members (and some persons who are not on the staff), I would like to ask you to route all items to be prepared and material to be worked on by Sandy Fox and his staff through Lucy Winchester. As you know, Lucy is Sandy's immediate supervisor and it is only proper that she be made aware of the number and kinds of work orders being sent to Sandy for completion.

Many thanks.

cc: Mr. Tod Hullin

November 15, 1971
7:00 p.m.

MR. PRESIDENT:

Hugh Scott just called Clark MacGregor to report that Mansfield, Ellender, Young and he will (with regard to the Continuing Resolution) strive to get Committee action tonight and Floor action tomorrow.