

THE WHITE HOUSE

WASHINGTON

July 1, 1971

MEMORANDUM FOR: MR. RONALD L. ZIEGLER

FROM: ALEXANDER P. BUTTERFIELD

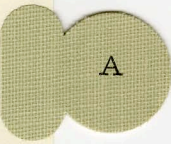
SUBJECT: New Order of Seating at the Cabinet Table

Here is some information concerning the new order of seating at the Cabinet table which may be of interest to you -- and possibly to the White House Press Corps.

As you know, the Post Office Department converts today to the U.S. Postal Service, and the Postmaster General (PMG) will no longer sit as a member of the President's Cabinet. Without the Postmaster General's chair, the official order of seating around the Cabinet table changes considerably. Pertinent facts appear below:

- While the PMG was in the Cabinet, seating of members around the Cabinet table was in accordance with their order of protocol rank. The order was close to, but not exactly, their order of succession to the Presidency ... the one difference being the inclusion of the PMG in the protocol order (fifth behind the Vice President) and the exclusion of the PMG from the succession order (spelled out by Statute ... 3 US Code 19).
- Now, without the Postmaster General, every member who ranked below him (beginning with the Secretary of the Interior) will move "up the ladder" one rung ... or, in other words, will take a new position at the Cabinet table which puts him one "protocol notch" closer to the President. Since the PMG was never on the list of those who by law can succeed to the Presidency, that order will not be affected.

- As for the pattern of seating, excluding the President and Vice President (who sit on opposite sides at the table's center), the most senior member in terms of protocol is the Secretary of State, who sits on the President's immediate right. The next senior member, the Secretary of the Treasury, sits on the Vice President's immediate right. The Secretary of Defense, the third senior member, sits on the President's immediate left, and the Attorney General sits on the Vice President's immediate left. The fifth senior member, formerly the Postmaster General, but now the Secretary of the Interior, sits on the President's right next to the Secretary of State ... and so the same "right-right, left-left" cycle continues. (At Tab A is a diagram of the seating plan as it existed ^{before} ~~prior to~~ the PMG's official departure. At Tab B is a diagram of the new seating plan.)



*Counsellor to
the President*
Counsellor Rumsfeld

*U.S. Rep
to the U.N.*
Amb. Bush

Ambassador at Large
Amb. Kennedy

The Secy. of Trans.
Secy. Volpe

The Secy. of Labor
Secy. Hodgson

The Secy. of Comm.
Secy. Stans

The Postmaster Gen.
PMG Blount

The Attorney Gen.
Atty. Gen. Mitchell

The Secy. of State
Secy. Rogers

The Vice President

THE PRESIDENT

The Secy. of the Treas.
Secy. Connally

The Secy. of Defense
Secy. Laird

The Secy. of the Interior
Secy. Morton

The Secy of Agric.
Secy. Hardin

The Secy. of H.E.W.
Secy. Richardson

The Secy. of H.M.D.
Secy. Romney

*Dir. Office Mgmt.
& Budget*
Director Shultz

*Counsellor to
the President*
Counsellor Finch

B

U.S. Rep. to the
United Nations
Amb. Bush

Dir. Office of Mgmt.
& Budget
Director Shultz

Ambassador at Large
Amb. Kennedy

The Secy. of Labor
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The Secy. of the Interior
Secy. Morton

The Secy. of State
Secy. Rogers

THE PRESIDENT

The Secy. of Defense
Secy. Laird

The Secy. of Commerce
Secy. Stans

The Secy. of Trans.
Secy. Volpe

Counsellor to
the President
Counsellor Rumsfeld

Jul 10

THE WHITE HOUSE
WASHINGTON

Dad -
Might you'd be
interested in Mr Jenkins
(Seattle) report.

Net

ps 8

that no other decision could have been made for America or would have been by any President possessing the facts at his command.

•Widespread Dissent

I won't go into the many other things that he touched on, but, when questioned about the wisdom of continuing some programs which are the subject of such widespread dissent by mainly the young in America today, he gives a convincing answer that leads one to believe he has as good an insight into the thinking of young people and dissenters today as anyone, pointing out that dissent is fashionable these days and that, once one issue is resolved, the dis-

senters immediately switch to another. He deplores the lack of responsible leadership for the young by junior faculty members who enjoy an excellent opportunity to provide such leadership, and by American parents as well.

I supported Nixon for the nomination as well as his election, but, like many have had my doubts recently as to whether he or any man on the scene today had the capacity to make the terrible decisions required from his office. I came away from the meeting encouraged that we have such a man on the job, and hopeful that Americans will give him the needed support these trying days to accomplish these desperately needed programs.

pg 1

Dear Shareholder

Late in May, I received a Presidential invitation to dine at the White House and to share a discussion of the then current state of the nation. I attended the dinner along with 41 other businessmen and eight administration advisors and subsequently reported my observations to our Bank staff. Enclosed is a reprint of this article which you might be interested in seeing.

William M. Jenkins
William M. Jenkins
Chairman



Dear John: This enclosure from the Seattle First came

today and it is worth reading especially the ending paragraphs.

BD

PS2

Dinner at the White House

PS3

by William M. Jenkins, Chairman

May 28, 1970

Amongst the fun things about the banking business are associations we frequently have with important people of our community and country. As one of the bank's senior officers, I enjoy my share of these associations, but having dinner with the President, eight of his chief advisers, and forty-two top business leaders, in the White House last night, would be a privilege for anyone and certainly was for me, and I thought it appropriate to share some observations with you.

• In the West Room

Gathered in the West Room of the White House were leading Wall Street investment men together with a scattering of commercial bankers and a few of the leading industrial executives. Obviously, the over-all purpose was to allow the President to communicate to as well as with this group in an informal gathering that would allow us to give our opinions and suggestions for what they might be worth. The President was not only seeking support and understanding from a basically friendly group, but was also sincerely interested in getting our reactions.

Following a brief cocktail hour and delightful dinner, he spoke without notes and fielded questions for nearly two hours. He spoke about the economy and his struggle to bring inflation under control without too serious a recession, discussed the Cambodian move, and fielded some questions about dissent.

I am sure everyone there was greatly impressed by the President's obvious good health, relaxed manner, and

deep insight into the horrendous problems confronting the United States and the world today. He obviously is in close contact with a wide spectrum of people, including not only the obvious senior advisers but college presidents, union people, and dissenters as well. He gave the impression of being well informed and of being able to make extremely difficult decisions, and instilled confidence throughout the room that he is a bold dynamic leader, quite the contrary impression from what many of us receive through the news media. It leaves one with a feeling of regret that more people could not talk these things out in a room with the President, and also somewhat frustrated that President Nixon's image does not project this well over television.

• Current Program

Insofar as the domestic economy is concerned, the current administration's program has been an attempt to bring an overheated economy under control, and slow the dangerous inflation that has persisted for so long. On the one hand, he faces those who are grumbling about unemployment, now up to 4.8 percent nationally, but he points out that this is no worse than the 5 percent plus figures experienced in the fifties.

This slow-down has been brought about by holding the money supply to zero growth during most of 1969, but he points out it has been allowed to grow at a rate of 5 percent this year and at an annual rate of 10 percent in April and 8 or 9 percent during May.

This growth and other

steps lead him to the conclusion that there will be an upswing in business towards the end of this calendar year, although obviously the money supply will not be allowed to grow at those higher figures all year since inflation remains so persistent. He cautions us to exercise patience when looking for a rapid slowdown in price increases, but anticipates such a slowdown will take place and is indeed taking place in many areas already.

• Controlled Spending

In answer to those who ask for curtailment of federal expenditures, he points out that no administration has lopped off so many programs as has his, and that spending will be controlled. In answer to those who advocate price and wage controls, he reminds us of the almost impossible mechanical chore of bringing such arbitrary actions into play and speaks from first-hand personal experience in working with price and wage controls during World War II. His conclusion is that the administration's struggle to tread the delicate path between controlling inflation and precipitating undue recession is working out much better than the stock market indicates.

• War Picture

Turning to the Cambodia issue, he contends that his action there should actually be bullish insofar as the stock market is concerned, and in developing this thesis, reminds us of the South Asian war picture when he took office. At that time, America had 525,000 troops in Vietnam, and the peace negotiations in Paris were leading absolutely nowhere.

Nixon's program has been to Vietnamize the war and this program is on schedule. He has already brought 150,000 troops home, and intends to bring another 150,000 back during the next year and assures us that this will take place. Looking ahead a year, there would still be American soldiers, sailors, and airmen in Vietnam, although few would be engaged in actual fighting.

• Sanctuaries

He explained in great detail the vast military supply sanctuaries in Cambodia, which would allow our troops to be clobbered and would slow down the withdrawal if left intact. Following the change in government in Cambodia, the option to destroy the sanctuaries became available, and Mr. Nixon made the decision to do so, realizing full well the unpopular interpretation this move might engender.

• Spare American Lives

It is his firm belief that the Cambodian action will save American lives, permit realization of the troop withdrawal schedule, and, incidentally, save some money as well. He gave a large number of figures concerning the supplies already captured, including small arms, crew guns, bullets, and rice, which would take the North Vietnamese somewhere between seven months and a year to transport South to the sanctuaries, thus providing time to allow the American withdrawal with some measure of safety and a turnover of the fighting to the South Vietnamese. He takes full blame or credit for this Cambodian decision, and gives one the impression

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 30, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JOHN D. EHRLICHMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: White House and OEOB
Staff Mess Memberships

Whereas I understand the approach you would like to see us take in the matter of issuing White House and OEOB Staff Mess memberships (and see a certain degree of wisdom in the supportive philosophy you put forth in my office yesterday), I must say, after thinking the subject over carefully, that it would be an almost impossible task to evaluate among individuals the varying degrees of productive use of the Mess. It would be difficult too to state categorically that any one element of the Executive Office of the President requires more total space in the two Messes than another element purely because of its politically sensitive involvement. Or perhaps what I mean here is that you might be able to state such a case, but you could never in a hundred years sell it to those not favorably considered in the final Mess membership tally. Your approach, while not unsound, would amount to our establishing a very vague and very fuzzy criterion -- one which no individual outside of those on the Domestic Council would admit to understanding. It would result in more problems than we have currently. Moreover, I have learned since our discussion that even though Len Garment and Bob Brown are not now to be considered Domestic Council members, they were included in your total manpower strength when the "20" figure was agreed to. Your shucking them off now would seem to justify in some ways a slightly reduced quota. Finally, I must mention the fact that a number of relatively senior people in other organizations within the Executive Office are waiting in line for White House Staff Mess vacancies. Under these particular circumstances, I just cannot grant seats there to Messrs. Fairbanks and Falk.

- 2 -

I am admitting to our continuation of a statistical approach to this touchy subject, but only because of the probability that your approach (thoroughly comprehensible in theory) would not be even half as acceptable to the general membership.

Therefore -- because the six persons you want to be admitted to the OEOB Mess are not the six I referred to in my memorandum to you on this same subject of July 28th (Fairbanks, Falk, McLane, Michel, Cavanaugh and Payton) -- the office of the Staff Secretary will stand by to receive from Ken Cole or John Campbell the new list.

I would like to add in closing that I do appreciate your taking the time to review with me your thoughts on how the Mess memberships should be handled; nevertheless, in my opinion, my decision takes into consideration more of the facets of the issue at hand.

ADMINISTRATIVELY CONFIDENTIAL

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July 30, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Barry Serafin Report Concerning
the Vice President

The President wanted you to note the essence of a Barry Serafin report which appeared in his morning News Summary -- that one's strongest impression of the Vice President's recent trip was his (the Vice President's) insistence on privacy. The article went on to say that the only crowds Mr. Agnew spoke to were those made up of U.S. citizens ... and that the local people were forced to wait in vain for a chance to shake his hand.

CONFIDENTIAL

July 30, 1971

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

On page 18 of the "Wire Reports" section of the Daily News Summary there was a piece entitled, "Patriot's Death". It told of 39-year old Abdul Gallozi, who moved to Detroit from Iraq five years ago and lived for the day he would become a U.S. citizen. The report went on to say that Gallozi died on Wednesday of wounds received during an argument with a customer in his grocery store ... after the customer had made derogatory remarks about the U.S.

The President would like for you to prepare for his signature an appropriate letter to Gallozi's widow.

Thank you.

cc: Mr. Michael B. Smith

Chen

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July 30, 1971

CONFIDENTIAL

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: EMK

There was an article in this morning's News Summary saying that Senator Kennedy had accepted an Indian government invitation to see the East Pakistan refugee camps sometime in August.

You are to ensure that our State Department and AID people do not "conspire with him".

CONFIDENTIAL

C

July 30, 1971

MEMORANDUM FOR:

MISS ROSE MARY WOODS

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Material to be Mailed to Milton
Friedman

The President chose not to make the telephone call to Milton Friedman ... but he did ask that you mail to Friedman the attached copy of one of his recent articles, "as is".

Thank you.

CC: MR. CHARLES COLSON

July 30, 1971

MEMORANDUM FOR:

MR. MICHAEL B. SMITH

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Preparation of Presidential Letter

The President chose not to make the telephone call to Teddy Gleason. He did say, however, that he would like a letter sent to Gleason for the purpose outlined on the attached sheet.

Please prepare something brief and appropriate ... and coordinate the final product with George Bell.

Thank you.

CC: MR. GEORGE BELL

c

July 30, 1971

MEMORANDUM FOR:

MR. MICHAEL B. SMITH

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Preparation of Presidential
Letters

The President chose not to make telephone calls to Mr. Palmer R. Anderson and Mrs. Lucy Todd Shelton ... thinking that letters to each would be more appropriate.

In coordination with Mr. Ray Price, please prepare Presidential letters along the lines of the background and talking points attached.

Thank you.

CC: MR. RAY PRICE

THE WHITE HOUSE

WASHINGTON

July 30, 1971

PERSONAL

MEMORANDUM FOR:

MEMBERS OF THE CABINET

SUBJECT:

Cabinet Meeting, August 5th

There will be a 1-hour meeting of the President's Cabinet on Thursday, August 5. The session will begin at 8:00 a.m.


Alexander P. Butterfield
Deputy Assistant to the President

Can

July 29, 1971

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Membership in the OEOB Staff Mess

Trudy:

Here is your official notification of your membership
in the OEOB Staff Mess ... along with a copy of the
Mess regulations.

Attachment

July 29, 1971

MEMORANDUM FOR: MR. JOHN R. NESBITT
Staff Director
Office of Presidential Papers
and Archives

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Membership in the OEOB Staff Mess

Jack:

Here is your official notification of your membership in the OEOB Staff Mess ... along with a copy of the Mess regulations.

Attachment

July 29, 1971

MEMORANDUM FOR: MRS. LUCY M. FERGUSON
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential
Note of Thanks

Here is the original of a cartoon drawn recently by artist Merle Cunnington of the Valley News of Van Nuys, California. Evidently it was prepared at Mayor Yorty's request and the Mayor's office has forwarded it to us here at the White House by way of Brigadier General Al Haig.

Please handle the item and the acknowledgement in the appropriate manner.

Thank you.

Attachment

C
July 28, 1971

MEMORANDUM FOR:

MRS. LUCY A. WINCHESTER

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Archbishop Medeiros

I am attaching for your interest - and files - Bob Finch's proposal that we invite Archbishop Medeiros to officiate at an early fall White House Worship Service.

Incidentally, who do you plan to invite to officiate at these services between September 1 and December 31? A tentative schedule would be very helpful to me prior to discussing this matter with the President.

Many thanks.

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July 28, 1971

CONFIDENTIAL

MEMORANDUM FOR:

MR. DWIGHT L. CHAPIN

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Trips for the First Lady

At your suggestion, I talked to Connie Stuart about trip planning for Mrs. Nixon during the coming months. She told me that she had been in touch with you and Bob concerning a three day trip (August 15-18) ending at San Clemente on or about the time the President arrives there...and that other trips were being planned as well. She liked the "award collecting" idea and told me that a few short excursions, along that line, were in the mill - one of them to Philadelphia.

She definitely has the message and is working out a schedule. Moreover, she will continue to keep in close touch with us.

CONFIDENTIAL

C
July 28, 1971

MEMORANDUM FOR:

BRIG. GEN. J. D. HUGHES
Military Assistant to the President

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Dr. Jaffe's July 26 Request of the
Secretary of Defense

I have just reviewed Dr. Jaffe's July 26th request of the Secretary of Defense concerning the appointment of Dr. Robert Burns Forney as a consultant and recommend that it be forwarded and honored.

July 28, 1971

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Cabinet Members to Greet the
Vice President

The following Cabinet Members will join Secretary Rogers in greeting the Vice President upon his arrival at Andrew's Air Force Base this afternoon:

Secretary Morton
Secretary Volpe
Secretary Hardin
Secretary Richardson

Others will not be able to be present due to previously made commitments.

APB:elr

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 28, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JOHN D. EHRLICHMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: White House and OEOB Staff Mess Memberships

John Campbell's memoranda to Jon Huntsman of July 26, 1971 requesting two spaces in the White House Staff Mess for Dick Fairbanks and Jim Falk, and six spaces in the OEOB Staff Mess for Jamie McLane, Peter Michel, Jim Cavanaugh, Sallyanne Payton, Vicki Keller and Roy Morey have just come to my attention; and in consideration of your understandable concern about the matter of Mess memberships, I will reply to you personally. (Jon Huntsman is vacationing this week.)

Because the Domestic Council has 18 active memberships in the White House Staff Mess at the present time (including Robert Brown but excluding Len Garment) -- representing slightly more than 56% of the Council's total personnel strength -- I have decided against granting additional memberships for Messrs. Fairbanks and Falk. I realize that in making this decision I violate an agreement which was made some 12 or 18 or 24 months ago ... to the effect that the Domestic Council would retain in the White House Staff Mess at least 20 spaces but, as I am sure you can appreciate, that was before the expansions of the Colson, Dean, MacGregor, Ziegler, Price and Malek staffs. Moreover, it was prior to the addition of Mr. Jaffe and the creation of the Peterson office. All of these things, and more, have brought about a serious "push and squeeze" situation -- one which deprives us of the flexibility we would like very much to have.

Jon Huntsman's office has allotted to the Domestic Council six spaces in the OEOB Staff Mess and in so doing made the assumption that you would want Fairbanks and Falk to be among the six persons selected. Therefore, memoranda have been drafted to those two, as well as to the first four persons whose names were submitted earlier by Mr. Campbell. The memoranda

are attached hereto and I would suggest that you have someone disseminate them soon so those concerned are put on alert that they will be able to use the OEOB Staff Mess facility beginning on August 2nd.

While there can be no promise made now that additional persons from your Domestic Council staff will be granted membership in the OEOB Staff Mess eventually (i.e. to permit memberships for Miss Keller and Mr. Morey), consideration will be given to that specific subject at a later date. If we were incorrect in assuming that the six people named above are the ones you want to have membership now, please have John Campbell advise Mr. Huntsman or Dr. Hoopes right away and new letters will be drafted.

Attachments

cc: Mr. Jon M. Huntsman

ADMINISTRATIVELY CONFIDENTIAL

Chris

July 28, 1971

MEMORANDUM FOR: MRS. LUCY M. FERGUSON
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Note of Thanks

Mr. Noble Bretzman of 8181 Moore Road, Indianapolis, Indiana 46278, is a good friend of Dick Helms ... and a loyal supporter of the President. Mr. Helms called me this morning to say that Bretzman was in town and that he had brought with him, for the President, a large box of beautiful and tasty Indiana peaches. Understanding the Secret Service procedures with respect to such gifts, he asked me to handle the delivery -- which I've done.

Please acknowledge this gift in a brief note of thanks to Mr. Bretzman. (There were about 15 peaches in the box. They were especially large in size and none of them were the least bit bruised.) You may want to prepare a similar note to Mrs. Adrian of the Adrian Orchards, for I note that she was the person that selected and hand-packed the fruit. (See the attached note to me from Helms.)

Thank you.

Attachment

Chen

July 28, 1971

MEMORANDUM FOR: MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Employee Hiring Practices

We have had some complaints recently that we are "luring people" (primarily secretaries) to the White House staff by offering them substantial salary increases at the outset of their employment here. Whether or not there is truth to the charges, you may want to put out a memorandum to those who supervise the various White House offices ... perhaps along the following lines:

We have had some complaints recently that we are "luring people" (primarily secretaries) to the White House staff by offering them substantial salary increases at the outset of their employment here. Whereas I suspect that many of these charges are unfounded, I would guess that in some few cases we have gone after good people in the manner suggested.

The purpose of this note, therefore, is to remind you that our policy is not to hire personnel at large salary increases, but rather to bring them onto the White House staff at exactly or very near the salaries they most recently received ... assuming, of course, that their jobs with us involve similar skills and responsibilities to those they are leaving.

Please adhere closely to this policy and continue to be prudent in all judgments involving expenditures of White House funds. If questions arise, or if you wish to make a case for an exception to this rule, notify me or a member of my staff without delay.

Thank you.

Chen

July 27, 1971

MEMORANDUM FOR: MR. MICHAEL B. SMITH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letters

The President would appreciate your preparing for his signature (RN) brief letters to Senators John Sherman Cooper and Howard Baker thanking each for leading the fight in the Senate to gain a sustaining vote for his veto of the accelerated Public Works Bill. Please refer to the attached material and coordinate the texts of these letters with Messrs. MacGregor and Timmons.

Thank you.

Attachment:

cc: Mr. Clark MacGregor
Mr. William E. Timmons

ebw

July 27, 1971

MEMORANDUM FOR: MR. MICHAEL B. SMITH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

In close coordination with Messrs. Colson and Cole, please prepare a Presidential letter to Dr. Elizabeth S. Priori of Houston, Texas. Pertinent material is attached hereto.

Thank you.

Attachment

cc: Mr. Charles W. Colson
Mr. Kenneth R. Cole, Jr.

Chao

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July 27, 1971

CONFIDENTIAL

MEMORANDUM FOR:

MR. JON M. HUNTSMAN
Staff Secretary

Attention: Dr. David C. Hoopes

SUBJECT:

Deadline for Press Conference Briefing
Materials for the President

REFERENCE:

Dwight Chapin's Memo to Jon Huntsman
of July 26 Concerning Press Conference
Briefing Materials for the President

The deadline for turning in Press Conference briefing materials
for the President should be set at 2:00 p.m. Sunday, August 1.
Please get this word to all concerned.

A courier aircraft should be scheduled to depart Andrews Air Force
Base at 3:00 or 3:30 p.m. that same day.

CONFIDENTIAL

Alexander P. Butterfield

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 27, 1971

MEMORANDUM FOR: EPS GUARD POSTS

FROM: ALEXANDER P. BUTTERFIELD^{per}₅

SUBJECT: Additions to Access List for Reception
for the American Society of Association
Executives to be Held in the State Dining
Room at 5:00 p.m. Today

Please grant immediate access to the following persons to this afternoon's Reception:

Secretary William P. Rogers
Secretary Rogers C. B. Morton
Secretary Clifford M. Hardin
Secretary Maurice H. Stans
Secretary James D. Hodgson
Secretary Elliot L. Richardson
Secretary John A. Volpe

Thank you.

Chr

July 26, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of White House Pass to
Mr. Patrick Price

Mr. Patrick Price will be transferring from Peter Peterson's staff to the Office of White House Visitors. Please see to it that he is issued a permanent White House pass within the week.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

Determined to be an
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By Jys NARA Date 3/31/2016

July 26, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. HARRY S. DENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Holdover Presidential Appointees

Trudy Brown just brought to my attention the fact that there are a number of holdover Presidential appointees on whom we have little or no background information.

In order to rectify this situation, I would like to ask you to contact your liaison man in each of the 12 federal departments and ask him to furnish you the names of all key officials in his department who were not appointed by President Nixon. Then, if you will pass the lists on to me, I will see that full-field FBI investigations are initiated without further delay.

Many thanks.

CONFIDENTIAL

July 26, 1971

MEMORANDUM FOR: MR. DAVID N. PARKER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Times of Extra Vehicular Activities
on the Moon

It is my understanding that you are interested in the scheduled times of the extra vehicular activities planned for Apollo 15 crew members on the Moon's surface. There will be three such periods, as you probably know. The first will begin at 9:24 a.m. (EDT) Saturday, July 31st ... and the lunar roving vehicle will begin moving at approximately 10:44 a.m. The second will begin at 6:44 a.m. (EDT) on Sunday, August 1st ... and the lunar roving vehicle will begin moving at approximately 7:24 a.m. The third will begin at 3:24 a.m. (EDT) Monday, August 2nd ... and the lunar roving vehicle will begin moving at approximately 4:00 a.m.

cc: Mr. Dwight L. Chapin

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Chen

July 24, 1971

MR. PRESIDENT:

HERE ARE SOME NEWS ARTICLES
WHICH PAT BUCHANAN, MORT ALLIN,
ET AL THOUGHT WOULD BE OF INTEREST
TO YOU.

Chron

July 23, 1971

MR. PRESIDENT:

Here are some news articles
which you may not have had time to
focus on during the week.

THE WHITE HOUSE

WASHINGTON

July 23, 1971

PERSONAL

MEMORANDUM FOR:

MEMBERS OF THE CABINET

SUBJECT:

Results of Poll Concerning the
Announcement of the President's
Plan to Visit the People's Republic
of China

Here are the results of the recently completed Opinion Research Corporation's poll concerning the announcement of the President's plan to visit the People's Republic of China. I have talked to some of you already about the highlights of this material and will be contacting the rest of you, if possible, before the end of the day.

You will note that 67% of the total public believe it is a good thing that the President has decided to visit the China mainland -- and that the same survey shows public approval of the way the President is handling his job generally has increased from a low of 48% in May to 54% currently.

Alexander P. Butterfield
Alexander P. Butterfield

Deputy Assistant to the President

Attachment
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PERSONAL

SOME OF THE PRESIDENT'S COMMENTS ON THE ECONOMY
(Made during the GOP Leadership Meeting on Tuesday morning, July 20)

Never in our history -- since World War II -- have our Democratic friends had unemployment in the 4% area without war. We are trying to get unemployment down without war. If the 1,300,000 men who were in the armed forces at the beginning of this Administration were still in the armed forces or in defense plants, then unemployment would probably be in the vicinity of 4-1/2%. We would have no problems in this particular area and everybody would be saying, "Isn't it great, we don't have unemployment." But others, or probably the same people, would be saying at the same time, "It sure is too bad we are losing 300 men a week in Vietnam ... rather than having casualties down to 10-20 per week ;...or none at all (which of course we hope will be the case soon). So, I wouldn't be particularly defensive on that issue."

I think that where the economy is concerned I am as keenly aware as anyone of the fact that what really matters to people is what happens -- whether people think things are getting better, whether there are more jobs available, whether they have the money to buy the essentials, and so forth.

When you have a deficit that runs to around \$20 billion one might ask what the purpose is of an expansionary budget. The purpose, of course, (and we don't worry about the deficit itself) is to take up the slack created

by the fact that we wound down the war and the defense plants and what we are experiencing now we are going to experience again next year. Eventually, we will get back on a genuine peace time economy and relatively full employment. That is something the Democrats haven't been able to produce since ... and the fact of the matter is they have never produced it at all in this century.

A lot of people thought the New Deal would solve the depression. Do you know how many unemployed people there were in 1940 -- before we got into the war? 90 million ... after 8 years of pump-priming on their part.

So you see, what I am getting at is that we are trying to do something that has never been accomplished -- to have high employment, low unemployment -- and to have it without war. And I think we are going to make it.

You must all realize that this is a difficult period. It is a period when the economy is moving up, however. We shouldn't believe the pessimists who are running around saying that unemployment will continue to soar to 7, 8 or 9%. Eventually, it will move down. But it isn't going to happen overnight. It's a very tough problem.

Now for those who talk about an incomes policy, several things must be considered. Everybody will say that we are going to have only a 4% wage increase and a 2% price increase. That's fine. But in 3 months everybody knows it failed. Then what do you do?

We have to look at these issues as we see them over the long term. It is our belief, based on what we see now, that the economy in the third and fourth quarters will continue to move up. That will be reflected more and more as we move toward the last of the year -- a gradual receding unemployment rate ... and in '72 the process will continue.

Of course, no one can be really sure of a free economy. That is its weakness and its strength. At the present time we believe that the policies we have adopted are working and that they will continue to work (and that particular fact will be reflected) as the year goes on.

As far as the inflation front is concerned, that is a difficult problem -- because the economy always expands. It is always inflationary. It's a matter of keeping it under control and how you do it. There are not many good choices at this particular point and time. But as I said earlier, the easiest way is to simply tool up the defense plants again.

Chen

July 23, 1971

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Overdue Memoranda for the President's File

Ray:

We are particularly in need of the memoranda for the President's File on the Cabinet Meetings held on the following dates for the calendar year 1971:

January 5
January 19
February 2
March 16
April 27
May 11
May 20
June 8

It sounds like a tall order, but I am sure that you have the notes on file. Please do what you can.

Thank you.

Chen

July 22, 1971

MEMORANDUM FOR: MR. OLIVER F. ATKINS
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Toothless Youngster

Ollie:

It occurred to me that if you haven't done so already, you might want to check with the Military Assistant's office and see if they can locate the toothless youngster who charmed the President along the Andrews Air Force Base fence on the occasion of the President's arrival home from San Clemente on Sunday, July 18th. I'm sure the child, and his parents, would treasure the photograph you took on that occasion. It is the one which appears on the last page of the album you forwarded to the President recently concerning Henry Kissinger's trip to Peking.

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July 22, 1971

MEMORANDUM FOR: MR. DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Hawaiian Vesper Service

I would like to suggest that we make every effort to move from our present rather embarrassing situation with Reverend Akaka as gracefully as possible. And to my mind that requires some planning now for a Hawaiian Vesper Service during the month of September -- while it is still pleasant in the Washington, D.C. area. Is there any chance this could be done? I agree with Debby (and Lucy) that we should not cancel out Akaka altogether after having strung him along for so long. The proposed trip for the Akaka group has indeed received extensive publicity in Hawaii and while there is "still time to save the day", we should try very hard to do so.

(...just an opinion.)

cc: Mr. David N. Parker

Chris

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July 22, 1971

CONFIDENTIAL

MEMORANDUM FOR:

MRS. VIRGINIA H. KNAUER
Special Assistant to the President
for Consumer Affairs
Office of Consumer Affairs

SUBJECT:

Your Request for a White House Pass
for Mr. William N. Walker

I am forced by circumstances to disapprove your request for a White House pass for Mr. William N. Walker, Deputy Director for Management in the Office of Consumer Affairs.

You say in your memorandum to me of yesterday that Mr. Walker must "frequently accompany you to White House meetings" ... and at times act in your stead. On those occasions when he accompanies you, you will be able to vouch for him at the gate -- and Miss Hanford can do the same when he accompanies her. At other times, Mr. Walker can be quickly cleared in advance by one of the offices he intends to visit.

Incidentally, very few persons in the organizations within the Executive Office of the President are in possession of permanent White House passes. In fact, it is quite the exception when anyone not assigned to the immediate White House staff and working in the White House-OEOB complex on a daily basis is issued this particular form of identification.

Alexander P. Butterfield
Deputy Assistant to the President

CONFIDENTIAL

Determined to be an
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By JAS NARA Date 3/31/2016

July 21, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. GEORGE T. BELL
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Mr. Weldon Lamar Mathis

I still cannot approve, in good conscience, the candidacy of Weldon Lamar Mathis for a Presidential appointment. If some of the facts -- even some of the allegations -- in his file were to come to light publicly while he held a Presidentially appointed position, it could cause severe embarrassment to the President and the Administration.

I realize that you are pretty well up against a wall so far as locating a senior Teamster official for committee or commission membership is concerned, but I have hopes that someone suitable will be "uncovered" soon.

cc: Miss Trudy Brown

CONFIDENTIAL

July 21, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of Temporary White House
Pass to Mr. Gregg Petersmeyer

Please issue immediately a temporary White House pass to Mr. Gregg Petersmeyer who, although employed at the Citizens Committee at 1701 Pennsylvania Avenue, is working very closely with Mr. Haldeman's staff here in the West Wing of the White House.

As you may know, Mr. Petersmeyer held a White House pass during the summers of 1969 and 1970. It may be that Mr. Wong can reissue one of those. At any rate, I would appreciate your taking care of this matter today.

Thank you.

cc: Mr. Alfred Wong, SAIC
Technical Security Div.
U. S. Secret Service

July 21, 1971

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Letter to Cosmonaut's
Daughter (written and mailed on
or about July 3rd)

I am not sure of the precise format and text of the Presidential letter which went out in early July to Maria Dobrovolsky, the 12-year old daughter of one of the three dead Soyuz 11 crew members ... but I do think that the item -- and the fact that the President was touched by her picture and wrote to her -- should be sent to those staff members whose job it is to get the color and human interest stories circulated. If you haven't already done so, please send a copy of the final letter and portions of the material I am attaching to this memorandum to the Staff Secretary and he will distribute them to the proper people.

Thank you.

Attachment

cc: Mr. Jon M. Huntsman

July 21, 1971

MEMORANDUM FOR: MR. LILBURN E. BOGGS
Assistant Director, Protective Forces
U. S. Secret Service

SUBJECT: New System for Handling Other
Than Presidential Appointments

I approve the full expansion of the Telautograph Telescriber
Communications System as recommended.

Alexander P. Butterfield
Deputy Assistant to the President

Attachments

cc: Dir. James J. Rowley, USSS
Mr. Robert Taylor, SAIC, PPD, USSS
Chief Laurence B. Quimby, EPS

July 21, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JAMES B. LOKEN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Your Request for an EOB Pass for
Mr. Roger Cramton

I am forced by circumstances to disapprove your request for an EOB pass for Mr. Roger Cramton, Chairman of the Administrative Conference of the United States. As is the case with other persons who do not work here at the White House or in the OEOB, he will have to be cleared on each occasion by telephone by the office he wishes to visit.

cc: Miss Trudy Brown

ADMINISTRATIVELY CONFIDENTIAL

Chron

July 20, 1971

MEMORANDUM FOR: MIKE SMITH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letters

Please prepare appropriate Presidential letters to the persons named on the attached sheets ... being certain to first check carefully to ascertain that none has yet been thanked in writing.

Thank you.

Attachment

Chrom

July 20, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Issuance of Permanent White House
Passes

Please issue permanent White House passes to the following staff members:

Mr. Harold Lezar, Jr. ... on Ray Price's staff.

Miss Mary E. Hanford ... on Virginia Knauer's staff.

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THE WHITE HOUSE

WASHINGTON

July 20, 1971

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Brief Drop-by the Roosevelt Room
to Greet African Athletes
Tuesday, July 20, 1971
(Any 5-minute period between 2:00 - 3:00 p.m.)

I. PURPOSE

To extend greetings to a group of some 47 athletes representing 14 African countries.

II. BACKGROUND

These athletes recently participated in the Pan-African/USA International Track Meet at the Wallace Wade Stadium, Duke University. It was the first such event ever held in the South and drew exceptionally large crowds.

The athletes will be in the middle of a tour of the White House ... and will be congregated in the Roosevelt Room at whatever time you designate.

III. PARTICIPANTS

- The aforementioned athletes plus Messrs. Robert Brown and Henry Cashen.

IV. PRESS PLAN

No press coverage; however, Ollie Atkins will be on hand to take pictures of you standing with the group.

V. SUGGESTED TALKING POINTS

1. The President was the first Vice President to ever visit Africa in 1958. He visited Africa as a private citizen in 1962 and 1967.
2. Vice President Agnew recently visited several countries in Africa (Ethiopia, Kenya and the Congo)
3. The U.S. has the largest population of persons of African descent of any nation in the world.
4. The delegation includes two olympic medalists from Kenya, Mr. Keino and Mr. Biowat and also the most outstanding African performer for the meet, Mr. Mirus Ifter of Ethiopia.
5. Fourteen countries participated in this first annual Pan African/ USA International Track Meet held in Wallace Wade Stadium at Duke University, Durham, North Carolina
6. This event drew the largest crowd (64, 000) to witness a track meet in the western hemisphere this year. It was also the first event of its type ever held in the South.
7. The next Pan African Track Meet will be held in Africa in 1973.
8. Dr. Leroy Walker of North Carolina Central University in Durham will possibly be in the delegation. The meet was his original idea and he spent more than a year putting it together.