

Chen

May 26, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Possible Additional Guests to be
Invited to the Working Luncheon for
King Faisal (May 27th)

I received from Sam Hoskinson the following names as suggestions for additional persons to be invited to tomorrow's working luncheon for King Faisal:

William Spencer, President, First National City Bank
Joseph Johnson, Sr. Vice President, ARAMCO
Robert Goheen
Ambassador Ray Hare, well-known throughout the Middle
East and currently Chairman, Middle East Institute
Dr. Rif'at Al-Sayyid Ali, the King's personal physician
and a member of the Royal Family

If you think we should go ahead with the invitations to these people, please get word back to me right away.

Thank you.

May 26, 1971

MEMORANDUM FOR: MR. PETER M. FLANIGAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Interest Rates

There was an AP wire report on page 13 of this morning's News Summary which said in part, "...there are those who fear that interest rates are fouling up the recovery. After sliding swiftly, rates now appear to be rebounding despite mild assurance from officials of a continuing easy money policy."

With reference to this news item, the President said he wants you to keep plenty of pressure on Dr. Burns on the interest rates issue ... and to be certain that all members of the CEA do likewise. Additionally, he wants you to let Secretary Connally know that he (the President) feels even more strongly on this subject than he does.

You need not report back on this action.

Thank you.

Chen

May 26, 1971

MEMORANDUM FOR: MR. JOHN S. DAVIES
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Miscellaneous Items

John:

Here are answers to several of your recent queries ...

- (1) I had a good long chat with Director Rowley last Thursday or Friday and, after emphasizing the points you made in your talking paper, convinced him of the relative insignificance of the objective-type tests, the ridiculousness of the reaction the subject generated among EPS personnel and some Secret Service officials ... and the logic to the use of the tests as training aids. There are still some minor differences of opinion (for instance, he feels that even though you make up the test questions, the EPS officials should be allowed to conduct the testing sessions), but I believe that we can work things out within the next few days.
- (2) You should proceed with the Memorial Day weekend plan that you outlined in your May 24th memorandum to Dwight Chapin.
- (3) There is no reason why members of your staff should report for work on Memorial Day.

Incidentally, there is no requirement for you to channel your questions, or statements pertaining to your plans, through Dwight Chapin. In most cases, you will get quicker responses when the material is addressed directly to my office.

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By JLS NARA Date 3/30/2016

May 26, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Dr. Lester Grinspoon

While reading the News Summary this morning, the President's attention was drawn to the name, Lester Grinspoon (page 19 of the Wire Reports Section).

Grinspoon has just written a new book, "Marijuana Reconsidered", the thesis of which is that harm resulting from the use of marijuana is of a far lower order of magnitude than the harm caused by abuse of narcotics, alcohol and other drugs. Grinspoon is convinced that present anti-marijuana laws are doing more harm than good.

The President seemed to recall Grinspoon's name ... and the fact that he is well to the left on almost all issues.

The purpose of this note is only to apprise you of the President's comment (in that it was directed to you), and to tell you that I am in the process of getting a report on Grinspoon's activities and political views.

CONFIDENTIAL

May 26, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Miscellaneous Items

This memorandum will serve as confirmation of messages passed to you yesterday and earlier today by telephone:

- (1) I approve your clearing Mr. Robert F. Froehlke, currently Assistant Secretary of Defense for Administration, for nomination by the President to the post of Secretary of the Army.
- (2) Nothing further will be done toward processing Mr. Stanley Scott until I receive from you the complete results of his background investigation. I have alerted Mr. Colson to this fact ... and will alert Mr. Klein upon his return to the city tomorrow.
- (3) Nothing further will be done toward assigning Mr. Andrew Rouse to the Domestic Council (and designating him a Special Assistant to the President) until I receive from you later today the interim results of his background investigation. Incidentally, I must have that report by 5:00 p.m.
- (4) Mr. Rocco should not be allowed to view the security folder of Dr. Richard Wilbur. Mr. Malek's purposes will be better served if you prepare a confidential memorandum to him (Attention: Mr. Rocco) and state briefly something along these lines:

CONFIDENTIAL

The following persons (name 8 or 10 of those interviewed in conjunction with the investigation of Dr. Wilbur) on or about (approximate date) concerning Dr. Richard Wilbur's character and loyalty. Each spoke very highly about Dr. Wilbur and recommended him, without qualification, for a position of trust with the U.S. government.

were interviewed

CONFIDENTIAL

Cdrow

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May 26, 1971

CONFIDENTIAL/SENSITIVE

MEMORANDUM FOR: MR. DANIEL T. KINGSLEY
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Dr. Lester Grinspoon

Please initiate a very discreet investigation of the political views of Dr. Lester Grinspoon, author of a new book titled, "Marijuana Reconsidered". I do not know Grinspoon's home state, which I realize you will need before you can begin your check, but believe that Trudy Brown can be of assistance in gathering together from the FBI certain essential facts.

Forward your findings directly to me ... within 7-10 days, if possible.

Thank you.

cc: Gertrude T. Brown

CONFIDENTIAL/SENSITIVE

Chron

May 26, 1971

MEMORANDUM FOR: MR. JOHN D. EHRLICHMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Seattle Crime

The President wanted you to be sure to note the news report on Seattle crime which appears on page 12 of this morning's News Summary.

Chen

May 26, 1971

MEMORANDUM FOR: MR. ROBERT H. FINCH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

There was an article on page 25 of the Wire Reports Section of this morning's News Summary which said that an honorary degree of Doctor of Humanities for Bob Hope was approved recently by the California State College Board of Trustees ... despite the protests of some anti-war students and faculty groups. The news-piece went on to say that the unanimous vote by the Trustees described Hope as, "...a man of extraordinary distinction".

The President would appreciate your preparing for his signature a short letter of congratulations to the Chairman of the Board. (You may want to coordinate this matter with Rose Mary Woods.)

Please forward the letter through the office of the Staff Secretary.

Thank you.

cc: Miss Rose Mary Woods

Chiron

May 26, 1971

PERSONAL

Dear Mr. Director:

This is just a short note to tell you that the President was both pleased and amused when he read in his morning News Summary of your comment about "gastric problems" in reference to Jack Anderson's column. He said he thought you handled the situation especially well by poking fun at your critics.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Hon. J. Edgar Hoover
Director
Federal Bureau of Investigation
Pennsylvania Avenue at 9th Street, N.W.
Washington, D.C.

PERSONAL

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May 26, 1971

CONFIDENTIAL/SENSITIVE

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Confidential Treasury Department Report
on Mr. Saul Mandel

You should be aware of the attached report on Saul Mandel which was hand delivered to me late this afternoon by Al Wong. It is disturbing to know that there is already some talk in U.S. Attorney offices in New York and Miami of Mandel's alleged "White House" connections.

Wong will have a more detailed report within 48 hour and I will pass it on to you without delay.

Attachment

CONFIDENTIAL/SENSITIVE

Chen

May 25, 1971

Dear Jon:

This is just a quick note to tell you how much I appreciate your help in putting together manifests and seating charts for 970's May 22nd flight to and from Austin, Texas. The object of the exercise was to provide on the President's behalf convenience and comfort for the many distinguished persons invited aboard as his guests -- and I think we did that.

I have received already a number of compliments on the way you handled things throughout the day -- on the close personal attention you gave to the passengers and on the courteous manner in which you answered their questions and saw to their individual needs.

Such evidence leaves little doubt that your efforts and actions reflected especially well on the President. Congratulations and, again, my thanks.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Jon A. Foust
The White House

cc: Mr. Dwight L. Chapin
Mr. Ronald Walker

Chen

May 25, 1971

Dear Mike:

This is just a quickie to thank you for lending a hand with our shepherding the President's guests onto Aircraft No. 970 last Saturday morning. I watched you as you escorted Justice and Mrs. Hugo Black from the VIP Lounge to the boarding ramp ... and you were superb! As a matter of fact, your courteous manner and attentiveness may even have had some adverse effects for it was all too obvious that the elderly couple were tremendously disappointed when they learned that you would not be accompanying them throughout the day.

Hope that you made it down to Alabama in good time and that the advancing effort there pays dividends when the President arrives.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Michael R. Schrauth
The White House

cc: Mr. Dwight L. Chapin
Mr. Ronald Walker

May 25, 1971

Dear John:

Just a quickie to thank you for all of the assistance you gave to our putting together a manifest for 970's trip to and from Austin, Texas on May 22nd. Your contacts with the various Senators and Representatives and your many follow-up actions, were of immeasurable assistance ... and contributed significantly to the success of the operation.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. John E. Nidecker
Deputy Special Assistant to the President
The White House

cc: Mr. William E. Timmons

May 25, 1971
5:00 p.m.

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Representative Mahon's Complaint

Director Rowley just called to tell me that whereas he had still not received a formal or informal complaint from Representative George Mahon, he had checked back with his agents who were on the scene during the Dedication event and learned that the Congressman had, in fact, tried to enter the Library prior to the time that the doors were opened ... and had become temporarily upset. He (Mahon) then sought out Tom Johnson and expressed to Tom his disappointment that he was not going to be able to see the inside of the Library. Tom dropped what he was doing at the moment and escorted Representative and Mrs. Mahon on a tour of the facility.

I learned further from Rowley that Mr. Middleton, the Library Director, is in the process of writing a note of apology to Mahon.

Times and other particulars will follow.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

May 25, 1971

MEMORANDUM FOR: MR. CLARK MAC GREGOR
MR. WILLIAM E. TIMMONS

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: 80th Congressional Club Reception
June 3rd

The 80th Congressional Club Reception is almost upon us and Lucy Winchester does not yet have a complete list of persons who are to be invited. The attachment to this memorandum comes from backup material which Nell Yates gave to me just now in the interest of shedding some light on the approximate total number to be included ... but there is no getting around the fact that some research will be required.

We would appreciate your assigning a high priority to the compilation of an accurate final list. It really should be in Lucy's hands by the end of the day if at all possible. Meanwhile, Bill Hopkins will be able to help. He has in his files a list of all who served in the 80th Congress.

Many thanks.

Attachment

cc: Mrs. Lucy A. Winchester
Mr. William J. Hopkins

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

ITEM REMOVED FROM THIS FOLDER

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 3 ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

May 25, 1971

Dear Mary:

It was so nice working with you during the 7-10 days prior to the Library Dedication Ceremony. You were far more patient than you should have been with our frequent changes of plans and manifests ... and I only hope that on the day of the big event things went smoothly at the Austin end of the line.

I look forward to meeting you some day soon.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Miss Mary Rather
c/o
Honorable Lyndon Baines Johnson
Federal Office Building, Room 908
Austin, Texas 78701

Carol

JIM ROWLEY'S REPORT AS RECEIVED BY ME FROM
GENE ROSSIDES, ASSISTANT SECRETARY OF THE TREASURY
(LAW ENFORCEMENT) May 23, 1971

Despite the fact that the official programs indicated the Library would be open for public viewing 30 minutes after the conclusion of the Dedication Ceremony (12:30 p.m.), an agreement had been reached by "advancemen" and Mr. Middleton, the Library Director, that the Library would be closed to the public during three events: (1) President Nixon's tour; (2) the Dedication Ceremony; and (3) the Vice President's tour which it was estimated would take from 12:15 until 1:00 p.m.

While LBJ was saying goodbye to President Nixon, the Vice President went to the Library to await the beginning of his tour. LBJ, having said goodbye to President Nixon, went to the Library and led a tour of the facility for the Vice President beginning at 12:23 p.m. On the same tour were Secretaries Rogers and Connally and Speaker Albert. The tour was over at 12:44 and at 12:45 p.m. LBJ left the Vice President and Secretary Rogers in the Green Room (because it was warm outside and the barbeque was not yet ready to begin) and went outside, himself, to speak informally with his many guests.

The Secret Service did not feel compelled to open the Library at that time because "the Vice President was still 'inside' and the original 'agreement' with the advancement was to keep the Library closed until 1:00 p.m. ".

At 1:05 p.m. -- with the Vice President still in the Green Room and the barbeque still delayed -- the Secret Service thought it best to open the Library. Therefore, in coordination with Mr. Goodearle and Dr. Irwin, they gave the order to other Secret Service agents via walkie-talkie radio to allow people to come into the building. Almost simultaneously, between 1:05 and 1:10 p.m., an announcement was made over the PA system to the effect that the Library was open for "distinguished visitors and their wives who had been seated on the platform at the ceremony and passengers of Air Force Jets 970 and 971 which had to return soon to Washington". Evidently, within a few minutes thereafter, the lower doors to the Library were opened.

At 1:20 p.m. an agent on the Vice President's detail went from the 8th floor down to the Green Room ... and as he did so he noticed that the front door (the main door) was still closed to visitors. When he got to the Green Room he inquired as to why the front door was not open and no one there seemed to know. Director Rowley believes

the walkie-talkie transmission made at 1:05 p.m. did not reach the agent at the front door due to the particular construction of the building and obstructions to radio waves between those two locations. Another agent (name unknown) was dispatched to the front door to tell the agent on duty there that the door should be opened. This was done at 1:35 p.m.

(end of Rowley/Rossides report)

DF

ROY GOODEARLE'S REPORT AS RECEIVED BY ME VIA
TELEPHONE EARLY THIS AFTERNOON (May 24, 1971)

NOTE: The first part of Goodearle's report is in accord with the first paragraph of the Rowley-Rossides report ... except that Goodearle indicates the scheduled time period of the Vice President's was 12:15 - 12:45 p.m. (only 30 minutes), and not 12:15 - 1:00 p.m.

LBJ began conducting the tour of the Library for the Vice President and Secretaries Rogers and Connally and the Speaker at 12:23 p.m. He finished, right on schedule, at 12:45 p.m. He left the Vice President in the Green Room and went outside. The Vice President started to follow but we talked him into staying inside where it was cool and I offered to bring him and Secretary Rogers a drink. There was no reason why the Library should not have been opened immediately upon conclusion of the tour , i. e. at 12:45 p.m.; in fact, I assumed that it had been opened.

At about 1:00 p.m. Dr. Irwin came up to me and said we should hurry and get the Library open. This was my first indication that it had not been opened earlier. I agreed with Irwin and immediately told the Vice President's Secret Service detail to issue the order to open the Library. I then assumed that all was okay. Between 1:15 and 1:20 p.m. I received a call from Ziegler saying in effect that if the Library didn't open soon, we were going to have trouble

on our hands -- that the press and others were eager to see it. I couldn't understand why the Library was still closed, so I summoned the agents again and this time was told that they (the agents) did not have control -- that it was up to Mr. Middleton, the Library Director, to give the "open" order. I went to Dr. Irwin with this information and he seemed disturbed for Middleton was outside in the crowd and Irwin said it would take forever to find him. At about 1:25 p.m. I got ahold of Jon Foust and asked him to help round up Middleton. Foust noticed that the top of the stairs was blocked by an agent named Calhoun -- evidently an agent from the field who had been called in for this event. Foust asked Calhoun from whom he took his orders and Calhoun said, "Agent Benedict". Then Foust got ahold of Benedict and asked him the same question. Benedict said he took his orders from me (Goodearle). This was an untrue statement. I have never given Benedict any orders, or even met him. Just then -- while Foust was talking to Benedict -- my order to open the Library came loud and clear over Foust's radio ... and Benedict heard it and proceeded to open all doors to the Library. The time was approximately 1:30 or 1:35 p.m.

It is true that the delay in the barbeque focused most of the guests' attention on the Library, but I would like to make a couple of

points in summary:

1. There needn't have been any security of the Library after 12:45 p.m. --- yet there was.
2. My order to drop security, made at 1:00 p.m. after Dr. Irwin had talked to me, was not relayed to the agents at the doors.
3. My order at about 1:20 p.m. to drop security, made after Ziegler called to tell me that the Library was still closed, was not relayed to the agents at the doors ... presumably because (as we heard at that time) "Mr. Middleton was the boss, only he could give the order".

There was a sad lack of communications all around.

(end of Goodearle report)

Chair

May 24, 1971

MEMORANDUM FOR: MR. CHARLES W. COLSON
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Letter to the President from
John Healy, President, Associated
General Contractors of America

I am attaching to this memorandum a May 24th letter to the President from John E. Healy, II, President of the Associated General Contractors of America. Please ensure that this letter is properly staffed and that your recommendations for action, if any, are forwarded through the office of the Staff Secretary.

Thank you.

Attachment

can
May 24, 1971

MEMORANDUM FOR: MRS. CONSTANCE STUART
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Helen S. Felker, Society Editor
of the Tacoma News Tribune

Connie:

This is just a short note to recommend very highly as a representative of the Tacoma News Tribune at Tricia's June 12th wedding Helen Felker ... a "good Republican" and a friend of my parents.

Helen is quite well-known in and around the Washington-Oregon area and, I believe, has been contacted already by Pauline Kenehan on your staff. She is so excited over the prospect of coming to Washington that she has written a note to me which I attach hereto.

Anything you can do will be greatly appreciated, of course.

Thank you.

Attachment

May 22, 1971

PERSONAL

Dear Mr. Secretary:

Last night the President read the report you prepared on your recent visit to six European and Middle-Eastern countries and thought it was excellent. I saw him this morning just prior to his departure for the LBJ Library Dedication in Austin and he asked me to be sure to get this word to you without delay.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Honorable Maurice H. Stans
Secretary of Commerce
Washington, D.C. 20230

bcc: Mr. Peter G. Peterson
Dr. Henry A. Kissinger

Chen

May 21, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Planned Overseas Travel by Secretary Connally

As I am sure you know already, Secretary John Connally will be attending the International Banking Conference in Munich during the period May 23-29, 1971. The attachment to this memorandum was just sent to me by his office.

Attachment

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By JLS NARA Date 3/30/2016

May 20, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Miscellaneous Items

Please take action on the items listed below:

- 1) Start a full-field FBI background investigation on Patrick Emmett O'Donnell, currently serving as Legal Advisor to Chairman Dean Burch at FCC. Mr. O'Donnell was born in New York City on March 17, 1937. He is scheduled to join Mr. Colson's staff on or about June 1st.
- 2) Start a full-field FBI background investigation on J. Dapray Muir who currently resides at 2905 Woodland Drive, Washington, D.C. Mr. Muir's Social Security No. is 214-36-3504 ... and he was born in the District of Columbia on November 9, 1936. He is scheduled to join Mr. Dean's staff on or about June 1st.
- 3) Mr. Henry Loomis, Deputy Director, USIA, should be allowed to retain his OGA pass. You should pass this message to Mr. Al Wong.

Thank you.

CONFIDENTIAL

Carol

May 20, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Designation as Special Assistant to the
President for Mr. Andrew Rouse

I have just learned that Mr. Haldeman previously approved the Domestic Council's request to have Mr. Andrew Rouse designated "Special Assistant to the President"; therefore, you should disregard my May 17th memorandum on this subject and proceed in accordance with Mr. Ehrlichman's wishes.

Perhaps I should make two points in closing: 1) This case involving Mr. Rouse is special; that is to say, others who join the Domestic Council in later months, regardless of their seniority, should not be given Presidential appointments (or designations) automatically. The essence of the original plan -- to allow the depletion of appointees from the Domestic Council by way of normal attrition of currently assigned personnel -- is still in force. 2) To the extent possible, you should not allow administrative items of this nature to reach Mr. Haldeman's desk.

ADMINISTRATIVELY CONFIDENTIAL

May 20, 1971

MEMORANDUM FOR: BRIG. GENERAL ALEXANDER M. HAIG
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Memorandum for the President's File

I have just spoken to the Staff Secretary and he tells me that you are the staff member responsible for submitting a "Memorandum for the President's File" on the President's short meeting at the end of last week with Mr. Landrum R. Bolling (President of Earlham College) and several others.

When you do so, please attach to your memorandum the enclosed paper on Israeli Attitudes and Middle East Peace which Mr. Bolling left in the Oval Office.

Thank you.

Attachment

THE WHITE HOUSE

WASHINGTON

May 20, 1971

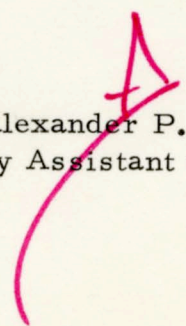
CABINET MEETING TODAY

The following persons from outside the White House-OEOB complex will be attending a Cabinet Meeting in the Cabinet Room at 9:00 a.m. today:

Secretary Rogers (State)
Secretary Connally (Treasury)
Secretary Laird (Defense)
Attorney General Mitchell (Justice)
Postmaster General Blount (Post Office)
Under Secretary Pecora (Interior)
Secretary Hardin
Under Secretary Lynn (Commerce)
Under Secretary Silberman (Labor)
Secretary Richardson (HEW)
Secretary Romney (HUD)
Under Secretary Beggs (Transportation)
Admiral Thomas H. Moorer (Defense)
Ambassador Gerard Smith (ACDA)
Ambassador Bush (UN)
Chairman Dole (RNC)

Please ensure their immediate access.

Thank you.


Alexander P. Butterfield
Deputy Assistant to the President

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May 19, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. JOHN W. DEAN, III

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Reported Importation from Japan of
Replicas of the Presidential Seal

Mr. Al Wong of the Technical Security Division of Secret Service has just reported to me that U.S. Customs officials in San Francisco have come across several thousand replicas of the Presidential Seal. The items -- being imported from Japan by Paperweight, Inc. of Great Neck, New York -- are small (approximately quarter-size) medallions mounted to rectangular name tag-type plates ... half the total number bearing the inscription "Best wishes, President Nixon", and the other half bearing the inscription "Best wishes, James Buckley".

I am not sure how carefully the Customs people checked the insignias on the medallions. It may not be the true Presidential Seal as reported.

We would appreciate your looking into this matter and responding through the office of the Staff Secretary prior to May 25th. (It is my understanding that the goods will remain with Customs officials in San Francisco until it has been determined that Paperweight, Inc. is operating within the law.)

Thank you.

CONFIDENTIAL

Chen

May 19, 1971

MEMORANDUM FOR: MR. DAVID N. PARKER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Mr. Carson M. Howell

Whereas I do not believe that we have an obligation to set up Presidential appointments (or handshakes) for all professional staffers at the time of their retirements, I do think that we should consider some appropriate way to honor Mr. Carson Howell as he departs the White House Office after 37-1/2 years of consecutive service. He is almost in the "Hopkins" class ... at least in terms of longevity on the White House Rolls.

Thus, to review again the requests that I have made recently -- John Ratchford should be given an opportunity to shake the President's hand on the occasion of his 25th anniversary here -- Carson Howell should be recognized in the same or a similar manner -- and Bill Hopkins should be given ceremonial recognition commensurate with his unique contribution to government in general and the Executive Office of the President specifically (already in the planning stage and under control).

Attachment

cc: Mr. Dwight L. Chapin

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By J45 NARA Date 3/30/2016

May 18, 1971

CONFIDENTIAL

MEMORANDUM FOR: MR. FREDERICK V. MALEK

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: William G. MacDonald ... and Other
Candidates for the Position Held by
William J. Hopkins

Here is the biographical resume on William G. MacDonald, a member of the OMB staff who has expressed an interest in assuming the post now held by Bill Hopkins ... i.e. after Noble Melencamp completes his year or year and a half at Bill's desk.

I assume that you are keeping on a special list the names of persons we seek out or in other ways discover who would be good candidates for this particular job. Several people, as you may know, have thrown their own hats in the ring, among them OST's Frank Pagnotta. And then of course we must list John Ratchford, for he was promised several weeks ago (in Bill Hopkins' presence) that his remaining on and assisting Noble as a sort of "partner at the helm" would qualify him as a candidate for the top spot upon Melencamp's return to Foreign Service duty.

Let's review this matter every 3-4 months.

Attachment

cc: Mr. Daniel T. Kingsley

CONFIDENTIAL

PF
May 19, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Request

Bill Safire has just forwarded to the President a copy of the book, "Stillwell and the American Experience in China". As I am sure you know, it was written by Barbara Tuchman, authoress of the "Guns of August" ... and an excellent historian.

The President understands that the text covers a period which underlies many of our current problems and opportunities (1911-45), but he wonders, nevertheless, if it is worth reading -- and asks your opinion.

Please forward your reply through the office of the Staff Secretary by Saturday, May 22nd.

Thank you.

May 18, 1971

Dear Mr. Sandor:

This is just a short note to tell you that last Friday, May 14th, the President planted on the South Lawn of the White House (at long last) the young Sequoia that you were so instrumental in obtaining last year and keeping healthy for us during the interim period. It's a shame that you couldn't have been here to witness the brief ceremony.

I hope you are still enjoying your assignment in the north country as Deputy Regional Forester. There is no area more beautiful in the entire country.

With best wishes, I remain

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. John Sandor
Deputy Regional Forester
(Northeast Region)
Department of Agriculture
Regional Office
Milwaukee, Wisconsin

THE WHITE HOUSE

WASHINGTON

May 19, 1971

MEMORANDUM FOR: MR. NOEL KOCH
MR. DAVID GERGEN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Fact Sheet on the National Red Cross

The fact sheet which you two prepared for the President's use prior to his greetings to the Red Cross Convention this morning was precisely what he needed for the occasion. He asked me to tell you that it was the kind of fact sheet he likes and that it was very helpful.

cc: Mr. Raymond K. Price, Jr.

Chao

May 18, 1971

MEMORANDUM FOR: MR. ROBERT H. FINCH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Request from the Kirkwood Community
College Student Congress

I am attaching a May 13th letter written to the President by Richard A. Feller, Director of the Student Affairs Office at Kirkwood Community College. As you will note, Mr. Feller (on behalf of the college's Student Congress) requests a Presidential letter of commendation to Dr. Selby A. Ballantyne, Kirkwood's superintendent, on the occasion of a special commemoration the students have planned in his honor.

Please give the request your consideration and take whatever action you think appropriate. The planned commemoration day is May 25th so time is fairly short.

Thank you.

Attachment

Chen

May 18, 1971

MEMORANDUM FOR: MR. KENNETH R. COLE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Comment

The President was very complimentary about your May 11th memorandum concerning the steps being taken and planned toward development of an effective Administration cancer program. He was particularly pleased to know that you have worked out a game plan for implementation over the coming months and that a major cancer event is to be associated with a key Administration official each week.

cc: Mr. John D. Ehrlichman

Chen

May 18, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Presidential Comment

The President was pleased to read in a May 11th memorandum from Don Hughes that you had done such a superb job of explaining to POW families recently the rationale supporting the Administration's foreign policies. It was reported that you answered all of the questions which were put to you ... and that you did so as candidly and clearly as security would permit.

He asked me to pass on his appreciation for your having taken the time to talk to this particular group.

Adron

May 18, 1971

MEMORANDUM FOR: MR. HARRY S. DENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Review of Recommended Telephone Calls
Previously Submitted (Attached)

Please update (if necessary) and resubmit any or all of the four attached Recommended Telephone Calls which you still believe to be valid. Have the date of submission typed at the lower left hand margin of the page.

Thank you.

Attachments

cha

May 18, 1971

MEMORANDUM FOR: MR. HENRY C. CASHEN, II
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Review of Recommended Telephone Call
Previously Submitted (Attached)

Please update (if necessary) and resubmit the attached Recommended Telephone Call if you believe it is still valid. Have the date of submission typed at the lower left hand margin of the page.

Thank you.

Attachment

Chen

May 18, 1971

MEMORANDUM FOR: MR. CHARLES W. COLSON
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Review of Recommended Telephone Call
Previously Submitted (Attached)

Please update (if necessary) and resubmit the attached Recommended Telephone Call if you believe it is still valid. Have the date of submission typed at the lower left hand margin of the page.

Thank you.

Attachment

Chen

May 18, 1971

MEMORANDUM FOR: MR. GEORGE T. BELL

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Review of Recommended Telephone Calls
Previously Submitted (Attached)

Please update (if necessary) and resubmit any or all of the three attached Recommended Telephone Calls which you still believe to be valid. Have the date of submission typed at the lower left hand margin of the page.

Thank you.

Attachments

Chen

May 18, 1971

MEMORANDUM FOR: MR. RAYMOND K. PRICE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Review of Recommended Telephone Calls
Previously Submitted (Attached)

Please update (if necessary) and resubmit any or all of the 7 attached Recommended Telephone Calls which you still believe to be valid.

If written replies have been sent to any of these persons to whom you recommended a Presidential phone call, please attach copies to the phone call sheets.

Thank you.

Attachments

cdm

May 18, 1971

MEMORANDUM FOR: MR. GEORGE P. SHULTZ

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Dr. McCracken's May 4th Memorandum
to the President Concerning a Procedural
Issue in the Implementation of the
Executive Order on Construction Wages
and Prices

The President wants to see you, Paul McCracken and Jim Hodgson on the subject of the May 4th McCracken memorandum. (He does not want to see Secretary Romney until a later date.)

Dwight Chapin has this information and is trying to establish an appointment time. His office will be in touch with you.

Attachment

cc: Mr. Dwight L. Chapin

chron

May 18, 1971
9:00 a.m.

MEMORANDUM FOR: MR. DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: The President's Schedule

The President wants to see George Shultz, Paul McCracken and Jim Hodgson on the attached matter within the next day or two. (He made a point of saying that he did not want to see Secretary Romney on this subject until a later date.)

I think you should allow 30 minutes for the appointment.

Attachment

Chron
Determined to be an
Administrative Marking
Not National Security Information
By J45 NARA Date 3/30/2016

May 18, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS ROSE MARY WOODS
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Dr. William McGill

The President has agreed to have Dr. William McGill, the new President of Columbia University, to a near future social function here at the White House, most appropriately an Evening at the White House event ... not a dinner.

cc: Mr. Charles W. Colson
Mrs. Lucy A. Winchester

CONFIDENTIAL

chev

May 18, 1971

MEMORANDUM FOR: MR. DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: The President's Calendar

The President has agreed with the suggestion advanced by Ken Cole -- that he meet briefly with the 34-year old Newsweek reporter who "had" a fatal case of cancer ... but who is now apparently cured. Because this gentleman's story has been widely reported in the press, a Presidential meeting, with appropriate coverage, should serve to demonstrate again the President's concern for the Administration's doing something really effective and meaningful in this area.

cc: Mr. Kenneth R. Cole, Jr.

May 18, 1971

MEMORANDUM FOR: MR. DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: The President's Calendar

The President has agreed to meet briefly with Benno C. Schmidt, M.D. (and Chairman of the Senate Panel on Consultants) if it appears that he is going to be energetic in his support of our cancer program. If such an appointment comes about, we should allow Schmidt to meet with the press after leaving the Oval Office.

Ken Cole should be your point of contact on this matter for it is he who will first know of the tack Dr. Schmidt plans to take.

cc: Mr. Kenneth R. Cole, Jr.

Chen

May 18, 1971

MEMORANDUM FOR: MR. PETER G. PETERSON
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: May 11th Letter to the President
from William Scranton

I am attaching to this memorandum a letter which Bill Scranton wrote to the President on May 11th.

The President thinks some of Scranton's ideas are worth considering, and he would like you to get in touch with him and follow up in whatever manner you think appropriate.

Please submit through the Staff Secretary by Friday, May 28th, a report of progress made.

Attachment

Chen

May 17, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Request for Designation As Special Assistant
to the President for Mr. Andrew Rouse

This memorandum confirms the word I passed to you on the telephone last week -- that I do not approve the Domestic Council's request for our officially designating Mr. Andrew Rouse a Special Assistant to the President.

ADMINISTRATIVELY CONFIDENTIAL

SECRETARY TO THE CABINET

(A Brief History)

- In the Roosevelt and Hoover administrations, and before, no one served formally or informally as Secretary to the Cabinet.
- During the Truman administration Mr. Matthew J. Connelly, a senior staff member who served principally as Appointments Secretary, sat in on Cabinet Meetings and took fragmentary notes for the President.
- The current concept of the Cabinet Secretary had its origin in the early part of the Eisenhower administration when, on October 19, 1954, Mr. Maxwell M. Rabb was formally commissioned as Secretary to the Cabinet. He held that post until relieved by Mr. Robert Keith Gray on May 16, 1958. Gray served until January 20, 1961.
- President Kennedy made it clear from the outset of his administration that he would not have a Cabinet Secretary, per se. However, the chores one associated generally with the Cabinet Secretary post were handled at first (January 21, 1961 to December 3, 1961) by Mr. Frederick G. Dutton, Special Assistant to the President ... but strictly as an additional duty. Upon Dutton's departure from the White House staff, these Cabinet liaison tasks were taken over by Mr. Timothy J. Reardon. Mr. Reardon worked with the Cabinet throughout the remainder of the Kennedy administration and into the Johnson administration, until February 20, 1964.
- The duties of the presidential assistant associated with the Cabinet were a bit more extensive during the Johnson years than they had been under President Kennedy. Following Reardon was Mr. Horace Busby, Jr., Special Assistant to the President. He attended to Cabinet matters from April 1, 1964 until October 1, 1965.

- Mr. S. Douglass Cater, Jr., Special Assistant to the President, acted as interim caretaker for Cabinet affairs between the time of Busby's departure and Mr. Robert E. Kintner's arrival on April 20, 1966. Kintner was also a Special Assistant to the President and his handling of Cabinet matters was only one of several assigned responsibilities.
- From June 30, 1967 until the end of the Johnson administration, Mr. Charles M. Maguire (at first a Staff Assistant and later elevated to Staff Assistant to the President) carried on for Mr. Kintner.
- On January 21, 1969, at the beginning of the Nixon Administration, Mr. John C. Whitaker was commissioned Secretary to the Cabinet. He was the third person to hold that title officially and to assume the Cabinet liaison duties on a full-time basis ... Messrs. Rabb and Gray being the other two.
- On November 5, 1969 Mr. Whitaker became Deputy Assistant to the President on the staff of Mr. John Ehrlichman, Assistant to the President for Domestic Affairs ... and the assignment as Secretary to the Cabinet was transferred to another Deputy Assistant to the President, Mr. Alexander P. Butterfield.
- Mr. Butterfield continues to coordinate Cabinet matters; and although the associated duties are in addition to others for which he is responsible, his desk is located immediately outside the Oval Office and Cabinet members are thus assured of a close liaison with the President.

May 14, 1971

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: ORC Release on Indochina

I have called all members of the Cabinet and asked them to take special note of Herb Klein's recent mailing on the misleading "pull-out poll."

APB:elr

Determined to be an
Administrative Marking
Not National Security Information
By JLS NARA Date 3/30/2006

May 14, 1971

CONFIDENTIAL

MEMORANDUM FOR: JON HUNTSMAN
STAFF SECRETARY

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Mrs. Patricia Leaf

Mrs. Patricia Leaf is a bona fide detailee from AEC and should not be placed on the White House Office rolls. I have spoken recently to Mr. Malek and he has a clear understanding on this matter.

(Mrs. Leaf will be with us only for another 6-8 weeks.)

cc: Miss Gertrude Brown

CONFIDENTIAL

APB:elr

Determined to be an
Administrative Marking
Not National Security Information
By JS NARA Date 3/20/2014

May 14, 1971

CONFIDENTIAL

MEMORANDUM FOR: JON HUNTSMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Mr. Kenneth BeLieu

This short note responds to your query concerning Ken BeLieu.

Until I hear otherwise and inform you, both of us (and the White House Office Personnel Section) should think of, and treat, Mr. Kenneth BeLieu as the same permanent full-time staff member he has been since January 1969.

CONFIDENTIAL

APB:elr

Determined to be an
Administrative Marking
Not National Security Information
By 345 NARA Date 3/30/2016

May 14, 1971

CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE BROWN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Security Clearance

Please issue a permanent OEOB pass to Mr. William Marumoto. He will be a permanent member of Mr. Malek's staff.

Allow Carole Ann Phillips to retain whatever type pass she has in her possession at the present time. You should know, however, that she is not yet a (permanent) member of Mr. Malek's staff, nor will she be until she successfully completes a ninety-day probationary period which began on April 21. If she is still assigned to the Department of the Air Force, she should remain with that organization until Mr. Malek makes the decision to retain her.

APB:elr

cc: Jon Huntsman

CONFIDENTIAL

May 14, 1971

MEMORANDUM FOR: DAVID PARKER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Possible Open Door Hour Event

This is just a quick note to tell you that Mr. John Ratchford will have been at the White House twenty-five (25) years on May 21st. For a number of reasons, some of which I will tell you when I see you at the 2 o'clock meeting today, I recommend our having him in for a quick hand shake with the President sometime next week.

cc: Dwight Chapin

APB:elr

Determined to be an
Administrative Marking
Not National Security Information
By J45 NARA Date 3/30/2016

May 14, 1971

CONFIDENTIAL

MEMORANDUM FOR: JON HUNTSMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Staffs of Counselors Finch and Rumsfeld

I have discussed with Bob Haldeman in Fred Malek's presence the matter of the Finch and Rumsfeld staffs ... and the decision that neither will expand was reiterated.

Your May 12th memorandum to me asked for policy direction on this subject, so there it is -- but as you may recall, we made this same decision some 4-5 weeks ago. You and Fred should simply "stand fast", and I will talk to the two Counselors and explain that we are at our absolute limit in so far as manpower and operating expenses are concerned.

cc: Fred Malek

CONFIDENTIAL

APB:elr

THE WHITE HOUSE

WASHINGTON

May 13, 1971

MEMORANDUM FOR: MEMBERS OF THE CABINET

SUBJECT: General Public Opposition to
Anti-War Demonstrations

A national telephone survey was taken on May 6 and 7 by Opinion Research Corporation of Princeton, New Jersey. Those polled numbered 939 and represented a cross-section of the American Public aged 18 and over. Questions asked, and results, appear below. You may want to take particular note of asterisked items.

1. In general, do you approve or disapprove of the demonstrations against the war which were held in Washington, D.C. this past week?

Approve	-	18%
* Disapprove	-	71%
No opinion	-	11%

2. Do you approve or disapprove of the way the Washington police handled the demonstrators?

* Approved	-	56%
Disapprove	-	18%
No opinion	-	26%

3. Do you feel the police were or were not justified in making mass arrests of demonstrators who threatened to stop the routine operation of the Government by blocking Washington, D.C. traffic?

* Police Actions		
were Justified	-	76%
Police Actions		
not Justified	-	10%
No opinion	-	14%

4. Do you believe the Washington police used too much force, about the right amount, or not enough in handling the demonstrators?

Too much	-	11%
About the Right Amount		40%
Not enough	-	23%
No opinion	-	26%

Alexander P. Butterfield

Alexander P. Butterfield
Deputy Assistant to the President

May 13, 1971

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Your Meeting this Morning with
The Citizens Committee for
Government Reorganization

The Group will have congregated in the Cabinet Room just prior to your entry.

After hearing your brief talk -- which is meant only to demonstrate your strong interest and commitment to the reorganization proposals, and to motivate them -- the members will adjourn for a business luncheon at the Sheraton Park Hotel.

Just prior to the business luncheon, Jim Roche and Terry Sanford will hold a short press conference and mention the fact that they are a bi-partisan group ... and that they have just met with you and are ready and eager to get to work on your reorganization proposals.

At the business luncheon, the Group will discuss ways and means of collecting money, how the overall effort will be organized, how they will put pressure on the Congress, etc.

Secretary Connally will be here in time to sit in during the Cabinet Room session.

Jim Roche will be here to meet with you at 2:30 p.m.

May 12, 1971

MEMORANDUM FOR: MR. NOBLE M. MELENCAMP
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Letter to Mr. Stierheim of Clearwater, Florida

Do not proceed with the dispatch of a second letter to Mr. Stierheim. The note written by Ron Ziegler on May 3rd is a good one and fulfills the requirement.

Attachment

Chen

May 12, 1971

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Phone Calls to the President

I have discussed with Art Godfrey the "telephone call" incident which occurred in Palm Springs on Sunday, May 2. He claims to have been totally unaware of a specific order prohibiting Secret Service agents from conveying personally to the President such information as he relayed on this occasion. He does recall, however, the similar instruction concerning paper materials for the President which I transmitted to him in January of 1970. (See memo at Tab A.) Like you, I thought that a written instruction had been forwarded to Bob Taylor after that mild Camp David fiasco, but none was. The last paragraph of the Tab A memo explains why.

However, memoranda have been written about the flow of materials to the President via the Ushers Office -- while the President is in the Residence. They are attached at Tab B.

Evidence of remedial action is at Tab C.

Attachments

Carr

May 12, 1971

MEMORANDUM FOR: MR. ROBERT H. TAYLOR
Special Agent in Charge
Presidential Protective Division
U. S. Secret Service

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Policy Item

The following information confirms the policy matter we discussed late last week and clarifies the objectives of that policy:

No matter where the President is at the time, or what conditions prevail short of an obvious emergency, no telephone call messages or printed materials whatever, and no packaged items which might contain printed materials, are to be delivered to the President by a member of the Secret Service. Such messages and items are to be delivered only to the staff member or military aide on duty. In cases where there is none, an explanatory radio or phone call should be made to the staff member or duty aide ... or alternatively to Mr. Haldeman, Mr. Butterfield, Mr. Chapin, Mr. Huntsman, Mr. Bull or Mr. Higby.

Adherence to this instruction should preclude possibilities of:

- The President's receiving messages and/or papers inadequately staffed and coordinated;
- The President's being bothered unnecessarily;
and
- Documents becoming misplaced or lost.

Chron

May 11, 1971

MEMORANDUM FOR: MR. NOBLE M. MELENCAMP
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

Please prepare a short letter for the President's signature to Hilary J. Sandoval thanking him for his recent statement in support of the Administration's civil rights record. You will find adequate material on which to base your correspondence on the attached "Recommended Telephone Call" sheet ... and Mr. George Bell will be available should you wish to coordinate the final text with him.

Thank you.

Attachment

cc: Mr. Charles W. Colson
Mr. George T. Bell

cdm

May 11, 1971

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: DEX Machine Installations

I believe it was Larry who asked me last week for a status report on a recent instruction of yours to set up a DEX machine link between the Staff Secretary's office and my office (and Steve Bull's) at the Western White House.

The equipment at this end of the line is in place. A DEX machine -- one of the newer type which requires only 3-1/2 minutes of transmission time per page -- will be installed in my Western White House office prior to every arrival at San Clemente of the Presidential party.