

Chen

March 1, 1971

MEMORANDUM FOR: MR. CHARLES W. COLSON

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Your February 26th Memorandum to the President
Concerning Fred Borch and Harry Van Arsdale

The President was pleased to receive your February 26th memorandum telling of Fred Borch's assistance and Harry Van Arsdale's support.

Chen

March 1, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. RICHARD W. LEWIS
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Alfredo Cacanindin

Many thanks for your steadfast efforts to find employment for Mr. Alfredo Cacanindin...and for your thoughtful periodic status reports.

I will report your success to Mrs. Nixon, and I know that she will be pleased.

ADMINISTRATIVELY CONFIDENTIAL

Chris

March 4, 1971

Dear Mr. St. Clair:

This is just a very short note to tell you how much I appreciated your fine cooperation prior to, and during, the recent visit of the Apollo 14 Astronauts to the White House.

I look forward to the opportunity of meeting you sometime in the not too distant future. Meanwhile, all the best.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Wade St. Clair
Director of Public Services
National Aeronautics and
Space Administration
Federal Office Building Six
Room 6107
Washington, D. C.

March 4, 1971

Dear Rob:

Many thanks for a copy of the material you prepared on the history of the President's desks. It is an excellent piece of work and you are to be congratulated for your diligent research.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Robert C. Odle, Jr.
The White House

March 9, 1971

MEMORANDUM FOR: MISS ROSE MARY WOODS

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Disposition of Suggested Supplemental
Guest List for the March 16th Evening
at the White House (forwarded to you
on March 3rd)

This morning the President asked Bob Haldeman and me if the Irish Evening at the White House guest list was "all set" and if we were having "the right people, the Irish congressmen, and others". I said that I thought we were in pretty good shape ... but I did so thinking that the extra space which we will now have because of our cancellation of TV plans was being filled up by the addition to the guest list of at least some of the 21 persons (37 including spouses) named in my March 3rd correspondence. I have since learned from Sandy Fox that only the Jack McCarthy's, the Arthur Burns', and one or two others have been added.

The truth of the matter is that I have no personal interest in the addition of these people ... nor does Chuck Colson; nor does Bob Haldeman. But I do think that the President has a personal interest, and I cannot help but wonder if we are not doing him a disservice by withholding suggestions from Colson when it is known that the White House can easily accommodate some 330 people that night. And I say this in full appreciation of the fact that the occasion is far more a family affair than other events have been or will be.

I hope you will reconsider this matter, or at least take it up personally with the President while there is still about a week remaining. It may be that all is well -- and if so, fine -- but I would guess from his comments this morning that he could use some reassurance from you.

Incidentally, I dislike being in the middle on this guest list business as much as you dislike hearing from me now and then on a subject which is entirely within your province. I can understand your feelings --

really. However, I still believe that we could pull together these lists more quickly and efficiently if we would sit down together -- you, Chuck Colson and me ... or at least you and Chuck -- and review the proposed names as a team. It sounds a little corny, I know, but so much more could be accomplished that way, and in a shorter period of time, than under the present system. It is a fact that the President wants Chuck to give a final review to these lists so that we do not miss a single political consideration. And, of course, it makes good sense that we do precisely that. A 40-45 minute round table discussion of the first draft of each guest list that you put together would serve to fulfill Colson's requirement and at the same time put the President at his ease. Moreover, it would make for a greatly improved "Rose-Chuck-Alex" communications system.

bcc: Charles W. Colson

chron

CALIFORNIA VISIT OF OF HON. JOHN CONNALLY, SECRETARY OF THE
TREASURY AND MRS. CONNALLY

Itinerary

Wed., Mar 31

Approx. 3:45 p.m. Arrive El Toro MCAS. Met by Brigadier General Hise, USMC Station Commander.

Approx. 3:50 p.m. Board Marine helicopter and depart El Toro for the Newporter Inn helipad.

Approx. 4:00 p.m. Arrive Newporter Inn. Check in. (You and Mrs. Connally will be in Villa B-1. A room in the main part of the Inn has been reserved for Agent Warner.)

5:10 p.m. Depart Newporter Inn helipad for Western White House.

5:25 p.m. Arrive Western White House helipad. Met by Mr. Butterfield.

5:30 p.m. Arrive at the Residence for dinner with the President and Mrs. Nixon.

The helicopter will stand by to return you to the Newporter Inn later in the evening.

Thurs., Apr 1

9:20 a.m. Depart Newporter Inn helipad for Western White House. It is assumed at this writing that Mrs. Connally will not accompany you.

9:35 a.m. Arrive Western White House helipad. Met by Counsellor Bob Finch. (The helicopter will stand by to return you to the Newporter Inn.)

9:40 a.m. Informal discussions with Counsellor Finch.

10:00 a.m. Meet with the President in his office. Counsellor Finch will sit in on at least a portion of the meeting.

10:30 a.m. Meeting with the President concludes.

NOTE: You may want to return to the Newporter Inn at this time or remain at the Western White House for lunch.

4:25 p.m. Depart Newporter Inn helipad for KNBC heliport at Burbank ... accompanied by Mrs. Connally and Agent Warner.

5:00 p.m. Arrive KNBC studio. Met by Helen Johnson, assistant to Mr. Bob Abernethy.

5:05 p.m. Proceed to KNBC/TV studios for brief discussions and makeup.

Approx. 5:32 p.m. KNBC interview.

Approx. 5:40 p.m. Interview concludes.

Approx. 6:00 p.m. Depart KNBC/TV studio heliport for downtown Los Angeles.

Approx. 6:15 p.m. Arrive Post Office Annex Building heliport. Met by Secret Service car and driver.

Approx. 6:20 p.m. Arrive California Club. Met by Counsellor Bob Finch and Mrs. Margaret Brock.

NOTE: Mrs. Brock will escort Mrs. Connally to a separate dinner being held at the California Club. You and Bob Finch will go to a reserved suite and discuss (along with Len Firestone) format for the dinner.

7:00 p.m. Cocktails and dinner.

Approx. 8:20 p.m. Remarks, and question and answer session.

Approx. 9:20 p.m. Dinner concludes.

Approx. 9:30 p.m. Depart the California Club for the Post Office Annex Building accompanied by Mrs. Connally, Bob Finch and Agent Warner.

Approx. 9:40 p.m. Arrive at Post Office Annex Building heliport.

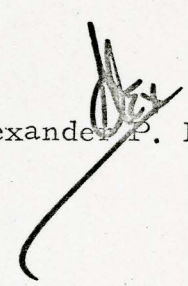
Approx. 9:45 p.m. Depart Los Angeles for Newporter Inn helipad accompanied by Mrs. Connally, Bob Finch, Bob Haldeman, John Ehrlichman, Herb Kalmbach, Warren Hendricks and Agent Warner.

Approx. 10:10 p.m. Arrive at Newporter Inn.

Fri., April 2

Precise schedule to be arranged. An airplane has been set up to fly you and Mrs. Connally from El Toro MCAS to Fort Worth, Texas.

There will be a White House telephone in your villa. Please call me if any questions arise.


Alexander P. Butterfield

Chuo

RECOMMENDED TELEPHONE CALL

CABINET

TO: Secretary George W. Romney

RECOMMENDED BY: Alex Butterfield (Colson and Buchanan strongly concur.)

PURPOSE: To thank him for supporting you so vigorously before the National Association of Broadcasters Monday night in Chicago.

BACKGROUND: Chuck Colson's staff caught Secretary Romney at the airport just prior to his departure for Chicago ... where he was to speak before the National Association of Broadcasters. He was told to hit the doves and the media for their continuous slanting of the news, and to stress the positive things that you personally, and the Administration, are doing.

George did an absolutely magnificent job. He went even further than asked. He praised you and demanded that your tremendous positive achievements be given greater emphasis and more accurate interpretation.

TALKING POINTS:

1. Tell him that you heard about his laying it on the line to the National Association of Broadcasters last Monday evening.
2. Thank him for his boosts to the Administration and his efforts before that particular audience.

March 31, 1971

Curn

RECOMMENDED TELEPHONE CALL

TO: Congressman Les Arends

RECOMMENDED BY: Clark MacGregor

PURPOSE: To express your sympathy over the loss of his sister.

BACKGROUND: Les is greatly upset by the unexpected death last night of his sister.

He lost two brothers last year; therefore, the news he received this morning hit him particularly hard.

He will be in a GOP conference in the Armed Services Committee Room of the Rayburn Building this morning, but plans to leave for Illinois this afternoon.

His sister was Miss Hannah Arends of Melvin, Illinois.

TALKING POINTS:

1. Express your sympathy.
2. You may want to tell him that you know of his losses over the past year and that you realize what a blow this is to him.

March 31, 1971

TO: Congressman Olin (Tiger) Teague

RECOMMENDED BY: Chuck Colson

PURPOSE: To thank him for the absolutely tremendous job he did in supporting the President during tough Democratic Party in-fighting.

BACKGROUND: The Democratic Caucus just adjourned.

Teague did a brilliant job.

He defeated most of the proposals and held the line in support of the President.

TALKING POINTS:

1. Tell him that you are aware of the excellent job he did in supporting you during the Democratic Caucus and that you know how tough the fighting must have been.
2. Thank him for his brilliant work and continued backing of your policies.

March 31, 1971

chron

March 31, 1971

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Public Reaction to the Calley Verdict

The following statistics concerning public reaction to the Calley verdict are current as of 6:30 p.m. EST (3:30 p.m. PST) today:

- Telegram received at the White House: 5505 opposed to verdict; 5 expressing support of verdict (total telegrams 5510).
- Telephone calls received at the White House: approximately 3075 total ... with the ratio of those ^{opposing} supporting the verdict to those supporting the verdict estimated at 100 to 1.

March 31, 1971

By HM NARA, Date 9/3/97

CONFIDENTIAL/SENSITIVE

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Preliminary Results of Current Investigation
of Security Compromise at Department of Defense

Let me preface this report with the recommendation (in which Al Haig strongly concurs) that we do not consider releasing this "compromise" information. It would lead to a million and one questions centering chiefly around the Pentagon's vulnerability and would cause Mel Laird and the Military no end of trouble. Moreover, we do not yet have enough facts to say with absolute assurance that the strange telephone wiring was not done accidentally.

Al Wong sat in on a meeting at the Pentagon this morning at which preliminary results of the current investigation were discussed. He passed on the following information:

- On March 8th, during a routine counterintelligence inspection of Vice Admiral Weinell's office, an extra pair of wires were found leading from the receiver portion of his 630/A-1 call director to a terminal can in the hallway and on to the telephone frame room which serves as a terminal point for all telephones in that particular area. There was no record in the telephone maintenance logs of an installation of this kind having been made. The wiring was "strange". As I mentioned to you earlier, it was not at all the kind of fix which a knowledgeable repairman might have applied. The wires did not allow monitoring of the incoming calls; instead, it made a bug of the call director instrument and allowed for monitoring of all conversations which took place in Weinell's office. The monitoring could have been done from the terminal can in the hall or (more likely) from the enclosed frame room.

There is a chance too that the wires leading to the frame room could have been 'tied into' with other wires, and the monitoring done outside of the Pentagon. This possibility is still being investigated. The call director has been taken from the Admiral's office and is now undergoing thorough inspection at Fort Holabird. Thus far, the Fort Holabird people have discovered heavy plier marks around the internal "telephone network" indicating that the instrument was definitely "tampered with". Admiral Weinel was made aware of the compromise situation.

- On March 25th, during a regular counterintelligence inspection of Assistant Schillito's office, an extra pair of wires were found coming from the transmitter portion of the 565-HK (6-button) telephone. It is not yet known by Mr. Wong where these wires lead ... whether to the nearby frame room or to the outside. The instrument was taken from the office and is now being checked thoroughly at Fort Holabird. Schillito has not yet been informed of the compromise situation.
- On March 25th, during a routine inspection by Army counterintelligence personnel of a telephone frame room near General Westmoreland's office, voices were heard and traced through the wiring to General Westmoreland's immediate office. It was found that the intercom speaker attached to his call director was the instrument picking up conversations in the office and transmitting them to the frame room. It has been determined already that this particular wiring could have been done accidentally, although it is not considered likely. The phone has not been taken from the office and the situation has not been corrected; however, a guard has been posted in the frame room and General Westmoreland has been made aware of the condition.

Additional reports will be forthcoming and I will keep you abreast of significant developments.

cc: Dr. Henry A. Kissinger

CONFIDENTIAL/SENSITIVE

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 30, 1971

MEMORANDUM FOR: MR. ROBERT H. FINCH
MR. DONALD RUMSFELD
MR. HERBERT G. KLEIN
MR. RONALD L. ZIEGLER
MR. PATRICK J. BUCHANAN
MR. WILLIAM L. SAFIRE
MR. DE VAN L. SHUMWAY

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Color Report

The President made a number of telephone calls today which typify his concern for staff members, friends and others. Here is a brief rundown of some of the calls made.

- To Mrs. Cliff Hardin, wife of the Secretary of Agriculture ... to inquire about an eye injury she received while at Camp David on Thursday, March 25th. (Mrs. Hardin was taken from Camp David to Bethesda Naval Hospital. Arrangements had been made by Dr. Tkach. Although the injury was minor, it caused considerable pain.)
- To Senator Strom Thurmond ... to congratulate him on the birth of a 7 lb. 11 oz. daughter. (Mrs. Thurmond was at the Self Memorial Hospital in Greenwood, South Carolina, and the Senator was at the hospital at the time the call was made.)
- To Senator Barry Goldwater to wish him a speedy recovery from a shoulder operation. (Senator Goldwater was at Georgetown University Hospital. He couldn't take the call at the time it was placed, so the President spoke to his attendant.)

NOTE:

The President also found time today to dictate a congratulatory telegram to staff member, Mr. John Nidecker on the occasion of his 58th birthday. (As most of you know, John has served the President in various capacities over the past 15-year period ... and was an advancement man in both the '60 and '68 campaigns.)

cc: Dwight L. Chapin.

Chen

TO: John Nidecker

RECOMMENDED BY: Alexander P. Butterfield

PURPOSE: To congratulate him on his 58th birthday... *today*

BACKGROUND:

John Nidecker has served you in various capacities over the last decade and a half. He served as an advancement in 1960 and 1968. He is currently a Deputy Special Assistant working in Congressional Relations for Bill Timmons.

TALKING POINTS:

1. Congratulate him on his 58th birthday.
2. Take the occasion to thank him for his devoted service over the years.

March 30, 1971

Chrom

By HM NARA, Date 9/3/97

CONFIDENTIAL/SENSITIVE

March 30, 1971

4:00 pm

MEMORANDUM FOR:

HENRY A. KISSINGER

FROM:

ALEXANDER P. BUTTERFIELD

SUBJECT:

Additional information relative
to the security compromise in
Department of Defense (reported
to you in my memorandum of 11:30 a.m.)

Al Wong just reported the following additional information relative to
the security compromise at the Department of Defense:

-- Wires were fixed in a way which would lead one to
suspect someone other than a knowledgeable (American)
telephone repairman.

-- All "compromised" offices were wired in the same
way. *No. Westmoreland's slightly different (4:15 pm)*

-- In the telephone frame room near General Westmoreland's
office pencil marks were found on the frame immediately
opposite the spot where the "fix" was made . . . as if one
person knowledgeable of the system marked the spot for
someone without that same knowledge.

-- The Shillito and Weinel phones have been taken out and
are now being thoroughly examined, i. e. x-rayed, etc.
Westmoreland's phone is not being taken out but Army
authorities are looking it over carefully.

-- More will be reported later.

*{ Wiring was for "inside" monitoring - from
telephone frame room (4:15 pm)*

I have made arrangements for thorough checks to be made of our key
phones and offices here and in Washington. Meanwhile, I would be
interested in hearing your views on this matter and knowing whether you
plan to advise the President.

Thank you.

CONFIDENTIAL/SENSITIVE

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

ITEM REMOVED FROM THIS FOLDER

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 6 ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Chron

March 30, 1971

FOR: DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
RE: Possible Presidential Activity During
California Visit

I received a call this morning from Gloria McDowell. She is a girl who is ~~was~~ active in Orange County Republican Womens Clubs, and one who has been very helpful to me in the past in conjunction with my filing of absentee ballots for members of the First Family. She said that UCI had recently won the NCAA swimming championship and that the President of the UCI Boosters (Mr. Gene J. Adams) was most anxious for the President to present the trophy to the team members.

She admitted that there had been some previous correspondence with your office on this matter, and that she was calling in an effort to elicit from us an affirmative decision.

If this is a closed matter already... fine; otherwise, you or Nell may want to call Mr. Adams at 642-1044 (a San Juan Capistrano number, I believe).

Thank you.

CONFIDENTIAL

Chron

March 29, 1971

FOR: MISS GERTRUDE BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

RE: Judith O'Neil

This memorandum will confirm the instructions passed to you by telephone earlier in the day--that in view of the time Mrs. Judith O'Neil has been away from the White House, and the rumor concerning her job termination at SBA, you should initiate an updated background investigation and place her name on the WH-OEOB access list until investigation results have been received.

Thank you.

~~XXXXXXXXXX~~

CONFIDENTIAL

Chen

March 29, 1971

FOR: GEN. JAMES D. HUGHES
MILITARY AIDE TO THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

RE: Air Conditioning at the Western White House

We will not proceed with either of the air conditioning construction plans outlined in your February 18 memorandum. However, I would suggest the addition of a second air conditioning unit to insure proper cooling of the Building B Conference Room during the warm summer months.

Chron

March 29, 1971

FOR: GEN. JAMES D. HUGHES
MILITARY AIDE TO THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

RE: Mr. Frederick Fox

Mr. Frederick Fox, formerly a Naval aviator and now a pilot with either United or American Airlines, has been trying for some time to see the President to explain possible solutions to the POW dilemma, and to provide a "good workable" alternative to the SST program.

Mr. Fox sounds on the telephone like a reasonable and reputable man but, because the President will not be able to see him, it would be helpful if you would give him a call and ask that he either explain his views over the phone, write them down and send them to you, or come in for a brief chat. His home is in nearby San Juan Capistrano, and his telephone number is 493-1051.

Thank you.

THE WHITE HOUSE

WASHINGTON

March 29, 1971

FOR: HERBERT KLEIN

FROM: ALEXANDER P. BUTTERFIELD

RE: Acknowledgment to Crosby Noyes
re his March 11 Evening Star Article
(Attached)

Jack Burke, Executive Director of the Business Council, tells me that he has heard through the grapevine that Crosby Noyes was complimented by "everyone and his brother", yet by no one in the White House, for his March 11 Evening Star article, "The Press Shouldn't Hamstring the President".

You may want to get word to him that we not only picked it up and thought it absolutely great, but reproduced it for distribution to the White House staff as one of our editorials of the day.

Many thanks.

cc: J. Magruder
N. Melencamp

CROSBY S. NOYES

The Press Shouldn't Hamstring the President

A lot of my respected colleagues around town think that their primary purpose in life is to make the job of the President—or any lesser member of the administration—as hard as possible. It is known in fashionable circles as the “adversary” relationship of the press to the government.

There are plenty of newspapermen who take this relationship very seriously indeed. To hear them tell it, they have a role to play which is an integral part of the governmental process, less specific but no less important, say, than that of the Senate.

It starts, one gathers, with the Constitution. Since this document forbids anyone, including the President and the Congress, to abridge the freedom of the press, it follows, quite correctly, that the press cannot be the creature of any government. And what better way is there of demonstrating one's independence of the powers that be than to carp at, criticize and question every-

thing that the government does?

Everybody, of course, has to represent somebody or something. The President can claim to be the only public official who represents “all of the people,” even though he may have been elected by fewer than half of them. People in Congress represent their districts and their states.

The press, even though it was elected by no one, claims to represent a “public interest” or an undefined “people's right to know” with an authority calculated to put the fear of God into mere elected officials.

But, beyond this, the “adversary” relationship is specifically aimed at cutting the President down to size. People have been worrying about the powers of the President since the days of George Washington. But it is only fairly recently that the fourth estate has begun to take itself seriously as a part of the system

of checks and balances within the American government.

The fact that the President cannot be called before congressional committees, for instance, is held to be a defect in the system which the press has a duty to repair. It is argued that the presidential press conference is the American equivalent of the British parliamentary question period, in which a prime minister is subjected to long and often searching enquiry by the opposition.

American newspapermen agonize endlessly over whether or not they are performing their vital function effectively enough. They note that the format of a presidential press conference is pretty well slanted to make the man look good and they wrack their brains for variations that will give them a better opportunity to give him a hard time.

Yet it is fair to ask whether all this is really necessary, whether the adversary definition of journalism is valid or whether, in fact, it distorts

and corrupts the basic purposes of a free press.

For it is possible, after all, that journalism has a higher function to perform and a better purpose to serve than bugging the President. An independent press does not necessarily imply systematic opposition as a necessary ingredient of good government.

Yet opposition has in fact become an axiom in American journalism today. On some papers, it affects everybody from the editor down to the copyboys. Everyone, it seems, enters the profession these days to promote his personal views of how the country should be run. And if, in the process, it makes it a good deal more difficult to run the country at all — why, that's the way the ball bounces.

Reporters, of course, can and should give public officials a hard time when it comes to the problem of finding out what's going on. All administrations have things that they would rather not talk about, and it is a rare politician who will explain himself in a less than favorable light.

Yet insisting on the people's right to know is not exactly the same thing as insisting on a God-given right to frustrate, hamstring and, if possible, destroy the elected leadership of the country. The obligation of newspapers to inform their readers does not necessarily imply an obligation to inform them that their government is being run by a peck of fools.

For when this is done systematically and as a matter of principle, reality has a way of getting bent out of shape and the public can wind up being very badly misinformed about many things. Which is, what, a fairly dubious contribution to good government or good journalism.

Chrsy

March 29, 1971

FOR: CHARLES COLSON
LUCY WINCHESTER

FROM: ALEXANDER P. BUTTERFIELD

RE: Rev. H. C. MacDonald

The Boston Globe of March 21st carried the following letter to the editor:

Cool, honest, sincere

We can well be proud to have President Nixon and his precious family in the White House.

We can feel secure with President Nixon serving as commander in chief of the armed forces. We don't have to worry about his making a decision that will endanger the future welfare of the citizens of our country. The decisions he is called upon to make, are made after consulting the best informed persons in regard to the particular problem with which he is confronted . . . He is cool, honest, and sincere...

Rev. H. C. MacDonald

Peabody

I think it would be worthwhile for you two to check out Rev. MacDonald with an eye toward lining him up to officiate at one of our future White House Worship Services.

Meanwhile, you might want to ask Noble Melencamp to prepare a letter (Presidential or other) of acknowledgment and appreciation.

Thank you.

cc: J. Magruder
N. Melencamp

Chron
—

March 27, 1971

MEMORANDUM

FOR: HARRY DENT

FROM: ALEXANDER P. BUTTERFIELD

RE: Your March 17 Memorandum
to the President

During the flight out to California, the President reviewed your March 17th memorandum concerning actions taken by textile and apparel industry leaders. He appreciated the report and asked that you keep up the good work.

March 26, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: DR. WALTER TKACH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Key Personnel List

I am attaching to this memorandum a revised copy of the list sent you on February 10, 1970.

Attachment

ADMINISTRATIVELY CONFIDENTIAL

MEMBERS OF THE CABINET

1. The Vice President
2. Secretary Rogers
3. Secretary Connally
4. Secretary Laird
5. Attorney General Mitchell
6. Postmaster General Blount
7. Secretary Morton
8. Secretary Hardin
9. Secretary Stans
10. Secretary Hodgson
11. Secretary Richardson
12. Secretary Romney
13. Secretary Volpe
14. Ambassador Kennedy
15. Director Shultz (OMB)
16. Counsellor Finch
17. Counsellor Rumsfeld
18. Ambassador Bush (U.S. Rep. to the UN)

WHITE HOUSE STAFF

- | | |
|---------------------|-------------------------------------|
| 1. Mr. Ehrlichman | Assistant to the President |
| 2. Mr. Flanigan | Assistant to the President |
| 3. Mr. Haldeman | Assistant to the President |
| 4. Dr. Kissinger | Assistant to the President |
| 5. Mr. MacGregor | Counsel to the President |
| 6. Mr. Peterson | Assistant to the President |
| 7. Mr. Timmons | Assistant to the President |
| 8. Dr. David | Science Advisor to the President |
| 9. Mr. Garment | Special Consultant to the President |
| 10. Mr. Klein | Director of Communications |
| 11. Mr. R. Price | Special Assistant to the President |
| 12. Mr. Ziegler | Press Secretary to the President |
| 13. Mr. Butterfield | Deputy Assistant to the President |
| 14. Mr. Chapin | Deputy Assistant to the President |
| 15. Mr. Cole | Deputy Assistant to the President |
| 16. Mr. Morgan | Deputy Assistant to the President |
| 17. Mr. Cashen | Deputy Assistant to the President |
| 18. Mr. Harper | Deputy Assistant to the President |
| 19. Mr. Krogh | Deputy Assistant to the President |

20.	Mr. Colson	Special Counsel to the President
21.	Mr. J. Dean, III	Counsel to the President
22.	Mr. Dent	Special Counsel to the President
23.	Mr. Malek	Special Assistant to the President
24.	Mr. Whitaker	Deputy Assistant to the President
25.	Mrs. Stuart	Staff Director for Mrs. Nixon
26.	Miss Woods	Personal Secretary to the President

Chas

Determined to be an
Administrative Marking
Not National Security Information
By 245 NARA Date 3/29/2010

March 26, 1971

~~CONFIDENTIAL~~

MEMORANDUM FOR: MR. KENNETH R. COLE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Requirement for Relocation of Staff Personnel

New space requirements of Mr. Haldeman's staff necessitate the relocation of two members of your staff who, together with their secretaries, currently occupy offices adjacent to that of the Staff Secretary. I am talking, of course, about Mr. John Campbell and Mrs. Barbara Kilberg.

Mr. Jon Huntsman informs me that there is office space on the first floor of the EOB sufficient to accommodate Mrs. Kilberg and her secretary. In fact, the area he has in mind will really double that which she has at the present time. We would want to accomplish this move by April 1st at the latest.

I am aware of the importance to you of John Campbell's remaining in proximity to Mr. Ehrlichman's portion of the West Wing ... and would think that he and his secretary could move to your immediate office area without too much crowding of others who are already there. The space he occupies now (in the West Wing Basement) should be vacated by April 20th. Incidentally, if you do not think it possible for Mr. Campbell to come into your immediate office area, he too can be accommodated on the 1st floor of the EOB.

I know that these moves will be an inconvenience to those concerned, but as I mentioned to you on the telephone the other day, it is in fact a requirement that they be accomplished.

cc: Mr. John D. Ehrlichman

CONFIDENTIAL

March 26, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. JON M. HUNTSMAN
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Mr. Charles W. Colson

Please work out an arrangement which by June 1st will permit the addition of Mr. Charles Colson's name to the list of those persons authorized portal-to-portal White House limousine service.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

Chan

March 26, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Proposed Foreign Travel by Secretary Stans

Secretary Stans is planning a visit to foreign countries during the period April 17 - May 4, 1971. His proposed itinerary is attached.

Attachment

THE WHITE HOUSE

WASHINGTON

March 25, 1971

Dear Mr. Commissioner:

I am writing to you about the Summons for Jury Service which the U.S. District Court sent recently to Mr. Orville F. Liser.

Mr. Liser is employed here at the White House -- in the West Wing Reception Room adjacent to the President's Office -- as an Assistant Receptionist, and because it would be extremely difficult to arrange an adequate schedule without him I would like to ask that he be excused from serving as a juror.

Needless to say, I will be deeply grateful for whatever consideration you can give to this request.

Sincerely,

Jon M. Huntsman
Special Assistant to the President
and Staff Secretary

Mr. Ugo Carusi
Jury Commissioner
U.S. District Court
John Marshall Place, N.W.
Washington, D.C. 20001

JMH:APB:ts

Chen
March 25, 1971

CABINET MEETING TODAY

The following persons from outside the White House - EOB complex will be attending a Cabinet Meeting in the Cabinet Room at 10:00 a.m. today:

Secretary Rogers (State)
Secretary Connally (Treasury)
Secretary Laird (Defense)
Attorney General Mitchell (Justice)
Assistant PMG Hargrove (Post Office)
Secretary Hardin (Agriculture)
Secretary Morton (Interior)
Secretary Stans (Commerce)
Secretary Hodgson (Labor)
Under Secretary Veneman (HEW)
Secretary Romney (HUD)
Secretary Volpe (Transportation)
Ambassador Kennedy (State)
Ambassador Bush (UN)
Chairman Dole (RNC)

Please ensure their immediate access.

Thank you.



Alexander P. Butterfield
Deputy Assistant to the President

March 26, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: DR. WALTER TKACH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Key Personnel List

I am attaching to this memorandum a revised copy of the list sent you on February 10, 1970.

Attachment

ADMINISTRATIVELY CONFIDENTIAL

MEMBERS OF THE CABINET

1. The Vice President
2. Secretary Rogers
3. Secretary Connally
4. Secretary Laird
5. Attorney General Mitchell
6. Postmaster General Blount
7. Secretary Morton
8. Secretary Hardin
9. Secretary Stans
10. Secretary Hodgson
11. Secretary Richardson
12. Secretary Romney
13. Secretary Volpe
14. Ambassador Kennedy
15. Director Shultz (OMB)
16. Counsellor Finch
17. Counsellor Rumsfeld
18. Ambassador Bush (U.S. Rep. to the UN)

WHITE HOUSE STAFF

- | | |
|---------------------|-------------------------------------|
| 1. Mr. Ehrlichman | Assistant to the President |
| 2. Mr. Flanigan | Assistant to the President |
| 3. Mr. Haldeman | Assistant to the President |
| 4. Dr. Kissinger | Assistant to the President |
| 5. Mr. MacGregor | Counsel to the President |
| 6. Mr. Peterson | Assistant to the President |
| 7. Mr. Timmons | Assistant to the President |
| 8. Dr. David | Science Advisor to the President |
| 9. Mr. Garment | Special Consultant to the President |
| 10. Mr. Klein | Director of Communications |
| 11. Mr. R. Price | Special Assistant to the President |
| 12. Mr. Ziegler | Press Secretary to the President |
| 13. Mr. Butterfield | Deputy Assistant to the President |
| 14. Mr. Chapin | Deputy Assistant to the President |
| 15. Mr. Cole | Deputy Assistant to the President |
| 16. Mr. Morgan | Deputy Assistant to the President |
| 17. Mr. Cashen | Deputy Assistant to the President |
| 18. Mr. Harper | Deputy Assistant to the President |
| 19. Mr. Krogh | Deputy Assistant to the President |

20.	Mr. Colson	Special Counsel to the President
21.	Mr. J. Dean, III	Counsel to the President
22.	Mr. Dent	Special Counsel to the President
23.	Mr. Malek	Special Assistant to the President
24.	Mr. Whitaker	Deputy Assistant to the President
25.	Mrs. Stuart	Staff Director for Mrs. Nixon
26.	Miss Woods	Personal Secretary to the President

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

February 10, 1970

MEMORANDUM FOR: DR. TKACH
FROM: ALEXANDER P. BUTTERFIELD *A/*
RE: Key Personnel

I am attaching the list of key personnel which you requested last Friday.

Attachment

Trini
See note inside. You type first & I'll do cover memo to Tkach.
3-26-71
Great this to me
on Feb 9 or 10
A/

MEMBERS OF THE CABINET

1. Vice President Agnew
2. Secretary Rogers
3. Secretary ~~Kennedy~~ Connally
4. Secretary Laird
5. Attorney General Mitchell
6. Postmaster General Blount
7. Secretary ~~Hickel~~ Morton
8. Secretary Hardin
9. Secretary Stans
10. Secretary ~~Shultz~~ *Hodgson*
11. Secretary ~~Finch~~ *Richardson*
12. Secretary Romney
13. Secretary Volpe
14. Director ~~Mayo~~ *Shultz* (OMB)
15. ~~Director Rumsfeld~~ *Counsellor Rumsfeld Finch*
16. ~~Amb. Yost (U. S. Rep to the U.N.)~~ *Counsellor Rumsfeld*
17. ~~Counsellor Harlow~~ *Amb Bush (US Rep to the U.N.)*
18. ~~Counsellor Moynihan~~

Tari
Read this
Sheet & for WH
Staff ~~to~~ get
list that for
H sent to
Hill for

WHITE HOUSE STAFF

- | | |
|---|--|
| 1. Mr. Haldeman | Assistant to the President |
| 2. Mr. Ehrlichman | Assistant to the President |
| 3. Dr. Kissinger | Assistant to the President |
| 4. Mr. Timmons | Assistant to the President |
| 5. Mr. Flanigan | Assistant to the President |
| 6. Mr. Belieu <i>Klein David</i> | Deputy Assistant to the President |
| 7. Mr. Butterfield | Deputy Assistant to the President |
| 8. Mr. Cole | Deputy Assistant to the President |
| 9. Mr. Garment | Deputy Assistant to the President |
| 10. Mr. Morgan | Deputy Assistant to the President |
| 11. Mr. Cashen | Deputy Assistant to the President |
| 12. Mr. Krogh | Deputy Assistant to the President |
| 13. Mr. Whitaker | Deputy Assistant to the President |
| 14. Mr. Nofziger | Deputy Assistant to the President |

Publication in
Congress
Directory -
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from it all
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i.e. Cashey
Hais
Cashey
OK?
A

15. Mr. Colson Special Counsel to the President
16. Mr. Dent Special Counsel to the President
17. Mr. Chotiner ~~Special Counsel to the President~~ 2
18. Mr. Mollenhoff ~~Special Counsel to the President~~
Mr. Deam III
✓ 19. Rose Mary Woods Personal Secretary to the President
20. Mr. Keogh Price Special Assistant to the President
21. Mr. Klein Director of Communications for the
Executive Branch
✓ 22. Mr. Magruder ~~Deputy Director of Communications~~
~~for the Executive Branch~~
23. Mr. Ziegler Press Secretary to the President
24. Dr. DuBridge David Science Advisor to the President
25. Mr. Thayer ~~Special Consultant to the President~~
26. Mr. Chapin Deputy Special Assistant to the President
✓ 27. Mrs. C. Stuart Staff Director to Mrs. Nixon

chen

March 25, 1971

MEMORANDUM FOR: LAURENCE B. QUIMBY
Chief, Executive Protective Service

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Improvement of Security at the
Southwest Gate Area (B-4)

The purpose of this memorandum is to pass on to you my strong endorsement of the recommendation made in the attached correspondence.

cc: Lilburn E. Boggs
Vincent Mroz
Secret Service