

THE WHITE HOUSE

WASHINGTON

November 25, 1970

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Congressional Attendees at Today's
Award Ceremony

The following Members of Congress will be present at the Award Ceremony to be held in the State Dining Room at 4:00 p. m. today:

Senator Harry F. Byrd, Jr.
*Senator Mike Mansfield *
*Senator Thomas J. McIntyre
Senator Richard S. Schweiker
*Senator Hugh Scott
Senator John Stennis
*Senator Stuart Symington
Senator Strom Thurmond
*Senator Stephen M. Young

*Congressman Carl Albert
Congressman J. Glenn Beall
*Congressman William Bray
Congressman Jack Brinkley
Congressman Donald Clancy
Congressman W. C. Daniel
Congressman William Dickinson
Congressman O. C. Fisher
*Congressman Gerald Ford
Congressman Ed Foreman
Congressman C. Elliott Hagan
Congressman John Hunt
*Congressman Richard H. Icord
Congressman Alton Lennon
Congressman Philip Philbin
Congressman William Randall
Congressman Robert T. Stafford
Congressman Samuel Stratton
Congressman Richard White
Congressman Bob Wilson

Sen. Robert Griffin
Sen. Bob Dole
Sen. Gordon Allott
Sen. Clifford Hansen
Sen. Ed. Gurney
Sen. Marlow Cook
* Sen. John Sherman Cooper
Sen. James Allen
* Sen. Gale McGee
* Sen. Roman Hruska
* Sen. Tom Dodd
* Sen. Carl Curtis

Rep. G.V. "Sonny" Montgomery
Rep. John Rhodes
Rep. Robert Sikes
Rep. John Schmitz and son
Rep. Louis Frey
Rep. John Rousselot
Rep. John Myers
* Rep. Thomas Morgan
Rep. Ross Adair
* Rep. Paul Findley

* Will Attend If Possible

THE WHITE HOUSE
WASHINGTON

*Alex -
I think the following
might find this view
interesting:*

*Finish
Garrett
Coulson
Gungold -
Sofie
Moore*

INFORMATION

Tonsor's Paper on the Student Revolt

MEMORANDUM FOR THE PRESIDENT

Chairman McCracken has forwarded a paper entitled "The Student Revolt -- Who has Failed?" by S. J. Tonsor of the University of Michigan. You may remember that in April 1969 you read an earlier speech by Tonsor, "Alienation and Relevance in Higher Education," and recommended that it be forwarded to certain staff members stating: "This happens to be my view." It is "the most perceptive analysis of what is wrong with our approach to higher education."

Tonsor's latest paper presents his views on many of the causes of campus unrest. Tonsor states that the student revolt is not a result of the Vietnam war, the Vice President, or racial antagonism. Rather, he feels that the causes are:

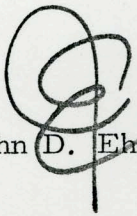
- Use of drugs - which have entrenched a sense of paranoia, despair and utopianism on the campuses.
- Influence of liberal, establishment upper-class parents.
- University environment - an atmosphere of left liberal intelligentsia that often leads to an abandonment of rationality.
- Age of interventionism - an era Tonsor characterizes as the alliance forged in the early 1900's between the practical politician and the left liberal intelligentsia which provided the rationale for the centralization of big government in Washington and attempted to transform America with programs of elitist planners. Tonsor believes that this era is ending.

-- University and college administrators - the "technicians of adjustment" have fostered campus violence because of their permissiveness, lack of responsibility, and inability to stand firm. Tonsor believes the solution to this problem lies in a new breed of administrators - men who can combine understanding, toughness, and educational vision.

Tonsor feels the upsurge in the politics of confrontation, the language of violence and obscenity, and the employment of terror are manifestations of the collapse of the alliance between the left-liberal intelligentsia and the practical politicians because their vision of American life was not congruent with the needs and hopes of ordinary Americans.

Tonsor sees a return to an earlier idea of what America should be - a place where variety, diversity, free choice, and the individual solution of problems are recognized as the only workable approach.

You may wish to read Mr. Tonsor's comments (Tab A). Pat Buchanan was given a copy.


John D. Ehrlichman

December 15, 1969

PETER FLANIGAN
Assistant to the President

DEPARTMENTAL/AGENCY RESPONSIBILITIES

Department of Commerce
Department of the Treasury
Council of Economic Advisers
Bureau of the Budget

SCIENTIFIC AGENCIES

Atomic Energy Commission
National Aeronautics and Space Administration
National Aeronautics and Space Council
National Science Foundation

Backup
Kriegsman
Kriegsman
Kriegsman
Whitehead

INDEPENDENT ADMINISTRATIVE AGENCIES

General Services Administration
Office of Emergency Preparedness (Except DTM)
Selective Service System
Tennessee Valley Authority
Small Business Administration
Office of Science and Technology
Export-Import Bank

Trent
Trent
Rose
Kriegsman
Trent
Whitehead
Freeman

INDEPENDENT REGULATORY AGENCIES

Civil Aeronautics Board
Federal Communications Commission
Federal Maritime Commission
Federal Trade Commission
Federal Power Commission
Interstate Commerce Commission
Securities and Exchange Commission
Federal Home Loan Bank Board
Federal Reserve Board

Trent
Whitehead
Trent
Rose
Kriegsman
Trent
Hofgren
Freeman
Freeman

INTERAGENCY COORDINATING COMMITTEES

Office of Special Representative for Trade Negotiations Freeman

PETER FLANIGAN (continued)

BOARDS AND COMMISSIONS

Backup

Ash Commission	
Atlantic-Pacific Interoceanic Canal Study Commission	Hofgren
Automotive Agreement Adjustment Board	Rose
Foreign Claims Settlement Commission of the U. S.	Freeman
Federal Deposit Insurance Corporation	Freeman
International Telecommunications Satellite Consortium (INTELSET)	Whitehead
Joint Committee on the Coinage	Freeman
United States Tariff Commission	Freeman
Renegotiation Board	Rose
Director of Telecommunications Management	Whitehead
Trade Expansion Act Advisory Committee	Freeman
President's Committee on Consumer Interests	Rose
International Atomic Energy Agency	Kriegsman
International Telecommunications Union	Whitehead
Corporation for Public Broadcasting	Whitehead
Federal Radiation Council	
National Commission on Product Safety	

ISSUES

Inflation
Draft Reform
Tax Reform
Vatican
Banking and Currency
Exports
Consumer Affairs
Oil Import Program
Administration Personnel Recruitment
Tariffs
Census
Stockpiles
Small Business
Science Policy
Economic Growth
Minority Business
Disaster Relief

JOHN C. WHITAKER

Deputy Assistant to the President for Domestic Affairs

DEPARTMENTAL/AGENCY RESPONSIBILITIES

Department of Agriculture
Department of the Interior (Except Bureau of Indian Affairs)
Department of Commerce (Economic Development Administration)
Army Corps of Engineers
Farm Credit Administration

SCIENTIFIC AGENCIES

National Council on Marine Resources and Engineering Development

INTERAGENCY COORDINATING COMMITTEES

Water Resources Council

BOARDS AND COMMISSIONS

Appalachian Regional Commission
Ozarks Regional Commission
New England Regional Commission
Delaware River Basin Commission
Public Land Review Commission
Marine Science Council
National Water Commission
Interstate Commission on Potomac River Basin

ISSUES

Environment
Land Use
Conservation
Rural Development
Farm Policy
Air Pollution

EDWARD MORGAN

Deputy Assistant to the President for Domestic Affairs

DEPARTMENTAL/AGENCY RESPONSIBILITIES

Department of Health, Education and Welfare

Department of Labor

Office of Economic Opportunity

Veterans Administration

BOARDS AND COMMISSIONS

National Labor Relations Board

National Mediation Board

President's Advisory Committee on Labor Management Policy

Administrative Conference of the United States

Railroad Retirement Board

Federal Metal and Non-Metallic Mine Safety Board of Review

Federal Coal Mine Safety

Federal Labor Relations Council

Federal Mediation and Reconciliation Service

ISSUES

Hospital Construction

Food and Nutrition - Hunger

Welfare Reform

Unemployment Insurance

Manpower Training

Veterans Programs

Labor Management Relations

Social Security

Health Insurance

Public Health Service

Education

Physically Handicapped

Revenue Sharing

LEONARD GARMENT
Special Consultant to the President

DEPARTMENTAL/AGENCY RESPONSIBILITIES

Department of State (Cultural)
Department of the Interior (Bureau of Indian Affairs)
Department of Commerce (Office of Minority Business Enterprise)
Civil Rights (All Departments and Agencies)
National Goals Research Staff

BOARDS AND COMMISSIONS

Civil Rights Commission
Equal Employment Opportunity Commission
President's Committee on Equal Opportunity in Housing
President's Council on Youth Opportunity
Indian Claims Commission
National Foundation on the Arts and the Humanities
1. National Endowment for the Arts
2. National Endowment for the Humanities
3. Federal Council on the Arts and Humanities
Commission on Fine Arts
Smithsonian Institution
Board of Trustees of Joseph H. Hirschhorn Museum
and Sculpture Garden
National Council on Indian Opportunity

ISSUES

Civil Rights
Youth
Minority Groups
Cultural Affairs
The Arts
Voluntary Action
National Youth Policy
Individual Freedom
Voting Rights
Aging
Women's Rights and Responsibilities
Minority Business

HENRY C. CASHEN

Deputy Assistant to the President for Domestic Affairs

DEPARTMENTAL/AGENCY RESPONSIBILITIES

Department of Housing and Urban Development
Department of Transportation
Post Office Department
Civil Service Commission
Library of Congress
Federal Aviation Agency

BOARDS AND COMMISSIONS

National Transportation Safety Board
Pan American Railway Congress Association
Post Office Advisory Board
President's Commission on Postal Organization
President's Commission on Urban Housing

ISSUES

Postal Reform
Mass Transportation
Air Transportation
Model Cities
Low-Income Housing
National Urban Policy
Highway Safety
Urban Renewal
Miami Jetport
Trucks - weights and sizes

EGIL KROGH, JR.
Deputy Assistant to the President for Domestic Affairs

DEPARTMENTAL/AGENCY RESPONSIBILITIES

Department of Justice
Department of Defense (Civilian)
Department of State (Domestic)
District of Columbia
Department of the Treasury (Law Enforcement)
Supreme Court
Tax Court of the United States

BOARDS AND COMMISSIONS

Commission on Obscenity and Pornography
Subversive Activities Control Board
Civil Defense Advisory Council
General Advisory Committee on Arms Control and
Disarmament Agency
General Advisory Committee on Foreign Assistance Programs
National Committee on Causes and Prevention of Violence
District of Columbia Redevelopment Land Agency
National Capital Planning Commission
Temporary Commission on Pennsylvania Avenue
Washington Metropolitan Area Transit Authority
Washington Metropolitan Area Transit Commission
National Capital Housing Authority
Commission on Political Activities of Government Personnel
Commission on the Revision of Criminal Laws of D. C.
National Commission on Reform of Federal Criminal Laws

ISSUES

Law and Order
Drugs
Civil Defense
Legal Questions
Conflict of Interest
Governmental Regulations
Immigration, Naturalization, and Citizenship
Prisoner Rehabilitation
Electoral Reform
Judiciary

THE WHITE HOUSE
WASHINGTON

write memo

MEETING WITH
MR. JOHN KASICH

Tuesday, December 22, 1970

12:00 P.M.

The Oval Office

THE PRESIDENT:

BACKGROUND

On December 2nd, when Dr. Fawcett, President of Ohio State University, met with you briefly during an Open Hour, he gave you a letter from one of his Freshman students. (Typewritten copy of letter at Tab A.) This letter is extremely complimentary to you as President and as a person, and predicts your reelection in 1972. As part of his letter, he requested the opportunity to meet you personally.

In your reply to the boy's letter (attached at Tab B), you thanked him for his thoughtful note and also informed him that you had directed a staff member to have him come in to the White House to meet you.

SEQUENCE OF EVENTS

12:00 p.m. John Kasich will be brought into your office and introduced to you.

 You pose with the boy in front of the flags for a picture to be taken by Ollie Atkins.


 Following the photographs, you may wish to engage briefly in conversation with Mr. Kasich.

 There are no substantive matters to be discussed.

12:10 p.m. Meeting concludes.

Press Plan: There will be no Press coverage of this event.

Note: William Safire will sit in as the anecdotalist.


Stephen Bull

COPY

COPY

December 2, 1970

The President
The White House
Washington, D. C.

My Dear Mr. President,

I am presently a freshman attending Ohio State University. I also have been elected to the Undergraduate Student Government. I ran for election because I am interested in becoming involved. I feel that becoming involved in the proper way can only better an institution. I am also a pre-law major and I am interested in becoming involved in politics. My love for politics also preempted me to run for Undergraduate Government.

The reason I am writing this letter is to make sure my opinions get directly to you through our brilliant President Novice Fawcett. I jumped at the chance of being able to make sure that you read my letter. I think that you, as far as I can judge, are not only a great President but an even greater person. I say an even greater person because you sacrifice your political future for the good of the country. No American could ask more. You were faced with a bleak economic picture, welfare recipient problems, a dragging war, and much more. You have either cleared or have started the wheels turning towards the easing of our problems. That is why I am "burned up" when someone says "What's Nixon done". However, I feel I have brought many to the fold.

Because I know my letter will get through to you, I am also jumping at the chance to ask you a probably ridiculous favor. I am a great admirer of yours. I, in fact, worked for you in 1968 in Pittsburgh, Pa. and I saw you when you spoke at the arena in Pittsburgh. When President Fawcett told me that he was going to see you, I told him I would pay a \$1,000,000 to be in his place. Since I don't have a million dollars, I am relying on your grace. Would it be possible for me to come to the White House to talk and see you sometime in the future. I would immediately pass up a Rose Bowl trip to see you. My parents would permit me to fly down and see you anytime and I know my grades wouldn't suffer. I know how busy you are and this is probably a ridiculous request but to me it would be a dream come true. If it is at all possible, I would appreciate a chance. All I can say is please.

Finally, I can see a big "Nixon Victory" in '72. There may be just one problem in your way but I'm sure you'll clear it. I know you are looking ahead but not wanting to. But, again I say, "Nixon in '72".

Sincerely,

John R. Kasich

1900 Cannon Drive
Morrill Tower 2142
Ohio State University
Columbus, Ohio 43210

December 3, 1970

Dear Mr. Kasich:

Encouragement is always gratifying, of course, but I particularly appreciated the very thoughtful letter you sent to me through Dr. Fawcett, who gave it to me yesterday. I would be happy to have the opportunity to welcome you to the White House at some time in the not too distant future, and I have asked that someone on my staff get in touch with you to make the various arrangements necessary. I am sure you will be hearing from him soon.

With my best wishes,

Sincerely,

Richard Nixon

Mr. John R. Kasich
1900 Cannon Drive
Morrill Tower 2142
Ohio State University
Columbus, Ohio 43210

THE WHITE HOUSE
WASHINGTON

TO: Alex

FROM: JOHN BROWN

FYI _____

COMMENT I question
whether this should go
to the IT. From your
comments on the meeting
possibly the best
course would be to
file it.

THE OHIO STATE UNIVERSITY

190 NORTH OVAL DRIVE
COLUMBUS, OHIO 43210

OFFICE OF THE PRESIDENT

January 19, 1971

To John Brown
- P FYI Filder?
C

Mr. Dwight L. Chapin
Special Assistant to the President
The White House
Washington, D. C. 20500

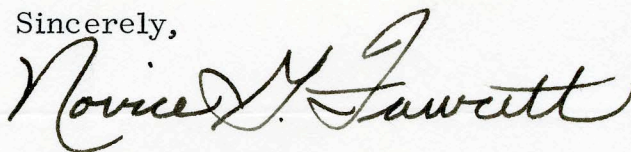
Dear Mr. Chapin:

John Kasich, the young man whose letter I delivered to President Nixon in December and who had the high honor of being invited to the White House for a visit later, has been so exuberant about his experience that he has not yet quite recovered.

He asked if I would forward to the President his letter expressing his appreciation for and views about his visit. The letter is attached.

I doubt if any President as ever done more for any one young man than our President did for John Kasich.

Sincerely,



Novice G. Fawcett
President

NGF/mr

Attachment



My Dearest Mr. President,

To put it mildly, I was honored to have been able to meet you. I am happy to say that you solidified my beliefs. Now defending President Richard Nixon is an easy job.

Naturally, people of all ages are interested in my visit. They are amazed that an 18 year old college student was invited by the President to the White House. I feel that I have been able to convince many people that Richard Nixon is a man who cares more about the good of America than himself. Contrary to "Newsweek", he is a warm, sincere, understanding man. He is a man that is following the right path.



I hope that my visit proved to be worthwhile for you. I hope that you learned something about the way Ohio State students think. I also hope that you learned a bit about the mood on campuses today. If possible, I would be pleased to keep you informed about your image among young students. I do hope to help you a bit!

After your re-election in '72, I will be a junior. I hope to be a junior with open eyes and I hope more insight. Possibly then I could come again. Then, I hope I could be a bit more valuable to you. Again, I would like to say thanks for giving me a chance to meet you.

Sincerely,
John R. Kasich

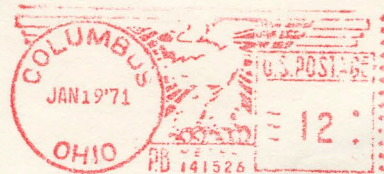
Mr. President

THE OHIO STATE UNIVERSITY

OFFICE OF THE PRESIDENT

190 NORTH OVAL DRIVE

COLUMBUS, OHIO 43210



Mr. Dwight L. Chapin
Special Assistant to the President
The White House
Washington, D. C. 20500

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 31, 1970

MEMORANDUM FOR: MR. GERALD L. WARREN
MR. JOHN R. BROWN, III
MR. STEPHEN B. BULL
MR. HUGH W. SLOAN, JR.

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Meeting

This is just a short note to confirm the fact that we will continue our meetings at 2:00 p. m. every weekday through the coming calendar year.

It is understood that Bruce Whelihan can substitute for Gerry Warren at any time.

Each of you should make a greater effort to come to the meeting with a more complete knowledge of the details in your specialty area which pertain to events scheduled on the President's calendar for the following day.

Thank you.

cc: J. Bruce Whelihan

December 31, 1970

MEMORANDUM FOR: MRS. LUCY A. WINCHESTER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Appointment Schedule

This is just a short note to suggest that our "at least one meeting per week" be in my office at 2:30 p. m. each Wednesday. Anytime you are unable to come, you can send Debby Murray as your representative.

Please let me know if this schedule will be convenient for you.

THE WHITE HOUSE
WASHINGTON

edw
INFORMATION
(Low Priority)

December 31, 1970

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: "Off-season" Utilization of Western
White House Facilities

There were 24 meetings and conferences at the Western White House during the calendar year 1970 ... and participants totaled approximately 1,500.

A chronology of these meetings and conferences is attached.

Attachment

Chronology of "Off-season" Meetings and Conferences
Held at the Western White House During CY 1970

<u>Date</u>	<u>Group</u>	<u>No. of Participants</u>
* Feb 17	California Newspaper Editors and Publishers	70
Feb 17	Federal Executive Boards	70
(Secretary Stans hosted both groups at separate briefings/ discussions on business opportunities for minority enterprises.)		
Mar 11	Bureau of Labor Statistics	19
Mar 13-14	Youth Advisory Committee on the Selective Service	34
Apr 6-10	GSA Design and Construction Division	12
Apr 8	Office of Civil Defense Regional Representatives	27
Apr 8	Office of Civil Defense Los Angeles Field Coordinating Group	10
Apr 15-17	Office of Emergency Preparedness (Meeting chaired by General Lincoln)	57
Apr 18	General Services Administration	12
May 8-9	Atomic Energy Commission Representatives (Meeting chaired by Glenn Seaborg)	70
June 4	Office of Oil and Gas, Department of the Interior	53
June 12	Advisory Commission on Intergovernmental Relations	49

(Attendees included the Vice President, Governor Reagan and representatives of Federal, State and Municipal governments.)

<u>Date</u>	<u>Group</u>	<u>No. of Participants</u>
June 15	Minority Businessmen's Invitational Conference	48
(Hosted by the President's Federal Procurement Task Force)		
June 23	Southern California Local Mayors and Civic Leaders Conference	45
July 10	Office of Economic Opportunity Regional Directors' Conference	20
Sept 9-11	North American Customs Procedures Conference (Bureau of Customs)	36
Sept 22-24	Internal Revenue Service District Directors' Conference	26
Oct 5-7	Coast Guard Science Advisory Committee Conference	25
Oct. 21-22	Wage and Hours Division (Department of Labor) Conference	42
Oct 28	Ceremony Commemorating Issuance of Ecology Stamp (Post Office Department)	750
Nov 6	Public Affairs Division, Office of Economic Opportunity, Conference	25
Nov 11-13	Department of Labor Conference (Chaired by Secretary Hodgson)	36
Nov 18-19	Coast Guard & Regional Emergency Trans- portation Conference (OEP)	24
Dec 7-9	HEW Office of Civil Rights Conference	38

* The Western White House Facility was opened for these purposes in early February 1970. Scheduling is handled by General Hughes' office.

ebw

December 31, 1970

MEMORANDUM FOR: MR. ROBERT H. TAYLOR
Special Agent in Charge
Presidential Protective Division

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: New Years Weekend Procedure

Please ensure that Mr. Dwight Chapin is notified as soon as you or your office learns that the President will be leaving the South Grounds ... regardless of his destination and the reason for the movement. If you are unable to contact Mr. Chapin, you should call me.

This will serve as a temporary procedure -- one which will be adhered to at least during the period December 31, 1970 - January 6, 1971.

Thank you.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 31, 1970

9:45 a. m.

MEMORANDUM FOR: MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Today's Bill Signing Ceremony

The President should not be bothered with the attached material. My request of him earlier this morning -- that Randolph, Cooper, Springer and Staggers be included -- was supposed to have been a coordinated staff request. For this Muskie thing to come up now is ridiculous!

I strongly recommend that we leave things as they are. Muskie will be fighting us tooth and nail throughout the year. Our inviting him to this morning's ceremony isn't going to change that.

December 31, 1970

MEMORANDUM FOR: MR. ROBERT H. TAYLOR
Special Agent in Charge
Presidential Protective Division

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Appointment Schedule

The purpose of this short note is to confirm in writing the agreement we reached in my office this morning -- that henceforth we will meet in my office each Thursday at 2:30 p. m. . . . when our separate schedules permit.

Chen

December 31, 1970

MEMORANDUM FOR: MISS GERTRUDE BROWN
 Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Appointment Schedule

I will meet with you at 2:30 p. m. today, and thereafter -- as a general rule -- at 2:30 p. m. each Tuesday and Friday.

cbuon

December 30, 1970

MEMORANDUM FOR: BRIG. GENERAL JAMES D. HUGHES
Military Assistant to the President

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: POW Coordinating Group

I have discussed with Al Haig and John Holdridge your proposal concerning the establishment of a POW/MIA coordinating group, and all of us agree that it has merit.

My suggestions follow:

- You should assume responsibility for putting the group together (probably by sending an explanatory memorandum to each of the persons mentioned in your note to me of December 18th) ... and chairing its meetings.
- The group should function strictly for the purpose of coordinating, as its name would indicate, and not for developing or attempting to develop policy.
- I should participate along with the others so that Messrs. Haldeman and Chapin can be kept informed of significant events.
- The group should meet every other week.

caron

December 30, 1970

MEMORANDUM FOR: BRIG. GENERAL ALEXANDER M. HAIG
 FROM: ALEXANDER P. BUTTERFIELD
 SUBJECT: Memoranda for the President's File

Al:

I would appreciate your giving personal attention -- or designating someone to do the same -- to the memoranda for the President's File which come to me from, or through, the National Security Council staff ... to ensure that they are legible.

From all persons other than those assigned to the NSC staff, we receive "originals". Whereas, for obvious reasons the original is always the more preferable, I see no reason for refusing acceptance of a good, clear, easy-to-read xerox copy if it is from one of the State Department's interpreters. (I know that when the memos emanate from State, the originals are kept on file there.)

The cause of this belabored missive is the memorandum on the President's conversation with Cheng Heng on October 25th. I just received the xerox copy which was forwarded from the State Department through your staff, and it is almost too faint and fuzzy to read. If you will ask them to forward the original or a good copy, and keep an eye on this nitty little item in the future, we will be in good shape.

Many thanks.

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

December 30, 1970

MEMORANDUM FOR: MR. JOHN R. BROWN, III
MR. STEPHEN B. BULL

FROM: ALEXANDER P. BUTTERFIELD A/

SUBJECT: Selecting Anecdotalists for Presidential
Meetings

The President said today that Bill Safire should serve as an anecdotalist only in the fairly large meetings -- never in those which involve only one, two or three guests.

Chen

December 30, 1970

Mr. Richard Ketterling
914 West 26th Street
Minneapolis, Minnesota 55405

Dear Richard:

I am writing this note in response to your letter of earlier in the month addressed to the Secretary of the Cabinet.

Perhaps I should tell you, first of all, that Mr. John C. Whitaker relinquished the duties and title of Cabinet Secretary on November 4, 1969 ... on which date he became a Deputy Assistant to the President on the staff of Mr. John D. Ehrlichman, Assistant to the President for Domestic Affairs. I am a Deputy Assistant to the President also, but I serve on Mr. Haldeman's staff which, incidentally, could be described as the President's "personal" staff. Although most of my duties are in the administrative field, I function additionally as Secretary to the Cabinet -- and have been doing so since November of 1969.

You are to be commended for your interest in the structure and policies of our Federal Government, and I wish you the very best of everything in the years ahead.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Enclosure

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

December 30, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. HERBERT G. KLEIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Report

Judging from the material in recent Daily News Summaries, the TV commentators gave us very little coverage over the period December 24-26. Of special note was the fact that none of the President's activities on the 24th were covered on the various news programs that evening.

You have just recently received a copy of a memo I sent to Pat Buchanan asking him for a report on how we fared (generally) in the national press on getting across our positive Christmas stories. I would appreciate your submitting -- via a separate report or as a part of Pat's paper -- your view of the reasons behind the poor holiday TV coverage.

cc: Mr. R. L. Ziegler
Mr. J. S. Magruder
Mr. P. J. Buchanan

ADMINISTRATIVELY CONFIDENTIAL

Chen

December 30, 1970
4:15 p.m.

MR. PRESIDENT:

The Secretary of State is here now to
see you. He has with him Max Fisher,
Dr. William Wexler and Rabbi Herschel
Schachter.

A
/

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 30, 1970

MEMORANDUM FOR: MRS. LUCY A. WINCHESTER
MR. JOHN S. DAVIES

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Orme Lewis, Jr.

This is just a quick note to tell you that Mr. Orme Lewis, Jr. -- one of the many persons invited, along with his family, to tonight's Candlelight Tour of the Executive Residence -- is Deputy Assistant Secretary at the Department of the Interior.

This is not to say that he requires special attention, but I thought you would want to be aware of his position in that it was not mentioned on the list of names I sent to you last Monday.

cc: Mr. Michael J. Farrell

Chron

December 30, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS GERTRUDE BROWN
 Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Extension of Temporary EOB Pass

Please extend the temporary EOB pass of Mrs. Lydia Segal to February 5, 1971.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

December 30, 1970

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Inclusion of the Chief Justice Among Those
Invited to Special Events at the White House

This note is to assure you that I have set up a system to ensure the inclusion of Chief Justice Burger among the guests invited to special events and major functions here at the White House. I will see to it also that we consider in advance the inclusion of at least one additional member of the Court when appropriate . . . and that the selection of that member be made with particular care.

Chv
-

Determined to be an
Administrative Marking
Not National Security Information
By JLS NARA Date 3/28/2016

December 29, 1970

CONFIDENTIAL

MEMORANDUM FOR: MR. DWIGHT CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Scheduling of the President

The December 24 Wire Report noted that the American Friends Service Committee told the President that his plan for Vietnamizing the war is a "disgrace and a disaster". It asked RN for a "clearly stated, swiftly phased withdrawal of all U.S. armed forces" by a given date in 1971. The plan to arm Asians and aid them with air power would "burden our consciences and blacken our name as a people for generations", the Committee said. A delegation planned to deliver a 27-page report entitled Indochina 1971 to the White House... then stand a silent vigil outside its gates until after midnight.

After reading the wire story, the President commented with some consternation that Dick Moore had strongly recommended he see this group.

(He was relieved, of course, that he had not seen the Committee or its representatives; and although you do exercise continual care in scheduling the President's time, I thought you would want to know of his admonition.)

CONFIDENTIAL

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

December 29, 1970

MEMORANDUM FOR: MRS. CONSTANCE STUART
MRS. LUCY WINCHESTER

FROM: ALEXANDER P. BUTTERFIELD

The President has approved January 26 for the visit of and Dinner for Prince Juan Carlos of Spain. You will probably want to move ahead with the printing of the invitations, etc.

Chua

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

Determined to be an Administrative Marking Not National Security Information By JLS NARA Date 3/28/2006

December 29, 1970

CONFIDENTIAL

MEMORANDUM FOR:

MR. SHULTZ
MR. EHRLICHMAN
DR. KISSINGER
MR. KLEIN

FROM:

ALEXANDER P. BUTTERFIELD **A**

SUBJECT:

Backgrounders

Please compare the two reports outlined below -- both taken from the December 28 News Summary.

Some of the President's key associates have reviewed the past two years in backgrounders and concluded that the Administration is doing very well indeed -- but that Congress is a problem. Four of these White House officials gave good report cards to their boss (and to themselves). They argued that Nixon policies have proved enormously successful at home and abroad but that Congress too often has been guilty of foot-dragging and obstructionism in the handling of major legislative items.

Three of the chief White House advisers on domestic matters outlined the Administration's achievements and frustrations. One said RN took office determined to emphasize domestic reform because there was serious doubt in the country about "the institutional credibility of the Presidency," the ability of the Federal Government to get results, the responsiveness of our institutions and so on. The official said the jury of public opinion is still out on whether RN has restored credibility to the Presidency.

Obviously, the approach taken by the briefers described in the first report is the only approach. It puts forth our position in a wholly positive manner. . . and avoids completely a negative tone. The one briefer described in the second report may have protected his own credibility, but he did little (to say the least) for the President's position.

It is essential that you, and those on your staff who will be giving backgrounders from time to time, take special note of the point which is made here.

Thank you.

cc: Mr. Timmons
Mr. Price
Mr. Ziegler
Mr. Magruder

Chaos
—

December 29, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MISS TRUDY BROWN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Full-Field FBI Investigation

Please initiate a full-field FBI investigation of Mr. Mark Goode.
A resume is attached.

Attachment

ADMINISTRATIVELY CONFIDENTIAL

Chrom

December 29, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. HERBERT G. KLEIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Report

A recent News Summary reported that weekend press stories mentioned GOP candidates having been aided in their Congressional campaigns by funds from U.S. Ambassadors.

It was noted that this issue has come up several times before and that perhaps we should get a column or two out on those Ambassadors who supported Democrats.

Please submit to the Office of the Staff Secretary a report on what actions are taken to comply with this request.

Thank you.

cc: Mr. Dent
Mr. Ziegler

ADMINISTRATIVELY CONFIDENTIAL

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By J45 NARA Date 3/28/2016

December 29, 1970

CONFIDENTIAL

MEMORANDUM FOR: MR. WILLIAM TIMMONS
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: In-House Plot

The December 24 Wire Report mentioned that a coalition of moderate, liberal and younger House Democrats seems to be within striking distance of electing in the next Congress one of its own to the key post of Majority Leader.

Quietly and out of public view, supporters of Representatives Morris Udall and James O'Hara of Michigan, two who carry the liberal banner, are working to insure that they unite behind one of them after early balloting narrows the field. Although the negotiations are delicate and could blow up at any stage, leaders of the coalition feel the prize is within their grasp. If they win, it will be the first time. The liberal bloc has never had a man in a key leadership position.

The comment was made that we should "let them win".

(Note: At an appropriate time, please pass this information to Clark MacGregor.)

CONFIDENTIAL

Chou

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By JCS NARA Date 3/25/2010

December 29, 1970

CONFIDENTIAL

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: The "Trillion-Dollar Economy" Ceremony

A recent News Summary mentioned the fact that the Evening Star, the Baltimore Sun and one or two other newspapers had hit us hard on the "Trillion-dollar economy" ceremony held at the Department of Commerce.

The President wanted you to know that he is inclined to agree with the news reporters--that he thinks their criticism in this particular instance is fair. He went on to say that in his opinion our trouble stems from the frustrations of our Cabinet people. They tend to "reach out" for stories - any stories at all.

cc: Mr. Chapin

CONFIDENTIAL

Cham

December 29, 1970

MEMORANDUM FOR: MR. JOHN DEAN, III
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Report on the History of Sentences Imposed in the U. S. on Convicted Hijackers

The December 25 News Summary reported on Jewish hijackers and mentioned that two of the eleven Jews on trial in Leningrad were sentenced to death "for treason". (The others were given prison sentences.) CBS quoted Golda Meir's condemnation of Soviet policy toward Jews: "It harks back to Czarist Russia".

Please submit a report on precisely how the U.S. is and has been dealing with hijackers, and include what consideration, if any, has been given to the death sentence.

Please submit your report to the Office of the Staff Secretary.

Thank you.

cc: Mr. Ehrlichman
Mr. Flanigan

Chen

December 29, 1970

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Willie Brandt - Man of the Year

The President wanted you to note the fact that Time magazine had named Willie Brandt its "Man of the Year". In so doing, the publication showed little restraint. It said, among other things equally laudatory:

While most political leaders in 1970 were reacting to events rather than shaping them, Brandt stood out as an innovator. . . . he is in effect seeking to end World War II by bringing about a fresh relationship between East and West. He is the first West German statesman willing to accept the complete consequences of defeat - the lost lands, the admission of all moral responsibility, and the acknowledgement of Germany's partition. In the process, he is also challenging the Communist countries to expand their dealings with the West, and indirectly, to allow wider freedom for their own people. He has projected the most exciting and hopeful vision for Europe since the Iron Curtain crashed down. It is a daring vision, full of opportunity and danger, rekindling the dreams of unity that have inspired Europeans from Charlemagne to Napoleon.

Chan

December 29, 1970

MEMORANDUM FOR: MR. PAT BUCHANAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Prepatation of Report

Please prepare in coordination with Messrs Klein and Ziegler, a brief report on how we fared, insofar as national press coverage is concerned in getting across our positive Christmas stories (e. g. the visit to the Washington Home for the Incurables, decorations in the White House, etc.).

Submit your paper to the Office of the Staff Secretary.

Thank you.

cc: Mr. Klein
Mr. Ziegler

Chan

THE WHITE HOUSE

WASHINGTON

December 28, 1970

MR. PRESIDENT:

Bill Timmons reports that the Senate has just voted to recommit the Social Security - Trade - FAP Bill with instructions to report it back immediately with just Social Security. The vote was 49 - 21. We expect the Social Security increase to be passed later tonight.

A
6:10 pm

December 28, 1970

MR. PRESIDENT:

Bill Timmons reports that the Senate has just voted to recommit the Social Security - Trade - FAP Bill with instructions to report it back immediately with just Social Security. The vote was 49 - 21. We expect the Social Security increase to be passed later tonight.

ALEXANDER P. BUTTERFIELD

Anna

December 28, 1970

MEMORANDUM FOR: MR. JOHN DAVIES
 MRS. LUCY WINCHESTER
 MR. MIKE FARRELL

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: White House Candlelight Tour on
 December 30.

Please invite the following persons, and their families, to the White House Candlelight Tour on December 30:

- Mr. John W. Roberts... F. B. I. employee, Department of Justice
- Mr. Thomas C. Smith "
- Mr. William V. Cleveland "
- Mr. Orvis J. Auerswald "
- Mr. Richard Young "
- Mr. W. E. Johnson "
- Mr. Milton A. Jones "
- Mr. Kenneth Walton "
- Mrs. Linda Zimmerman "
- Mrs. Patricia Acton "
- Mrs. Patricia Harding "
- Mrs. Mary Bayne "
- Mr. Orme Lewis... Land Management Division, Department of Interior

I will leave to you also the clearing of these persons through the East Executive Avenue gate. All names should appear on an access list.

Thank you.

December 24, 1970

MEMORANDUM FOR: HONORABLE EMIL MOSBACHER, JR.
U.S. Chief of Protocol
Department of State

SUBJECT: Recommended Presidential Gift for
Foreign Heads of State

Your idea to order a small supply of (Kittenger) reproductions
of John Townsend's Newport style chest is a good one.

Please proceed... and many thanks.

Alexander P. Butterfield

Attachment (photo of chest)

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By J-65 NARA Date 3/28/2016

December 24, 1970

CONFIDENTIAL

MEMORANDUM FOR: MR. ALFRED WONG
Special Agent in Charge
Technical Security Division

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Construction Proposals for Protective
Purposes

I have reviewed your confidential memorandum of December 11 and concur with your basic proposals.

Please pursue the project and work with GSA on the development of specifications and cost estimates. . . . then see me.

Thank you.

cc: Mr. Robert Taylor

December 24, 1970

MEMORANDUM FOR: MR. EGIL KROGH, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Seattle Eight Propaganda

I thought you would be interested in a quick review of the attached material relating to the Seattle conspiracy trial.

Attachment

December 23, 1970

MEMORANDUM FOR: MR. RONALD ZIEGLER
MRS. CONSTANCE STUART

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Rebuttal of UPI News Report

I am attaching a copy of the memo I sent to Herb Klein on December 22.

Please indicate by return correspondence what steps are being taken (or have been taken) to counter the bad impression left by the UPI news report which appeared in the Washington Post on December 19.

Thank you.

Chen

December 23, 1970

MEMORANDUM FOR: MR. ROBERT C. ODLE, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT:

I am forwarding along with this memorandum a December 16th letter to me from Mr. Mike McCarville, the Oklahoman who was responsible last year for circulating one of the several "Silent Majority" lapel pins. If I am not mistaking, his particular pin was the type worn by Governor Bartlett when he (the Governor) called on the President. The President liked it and said at the time that we should make an effort to help with their distribution.

In that Mike is "checking back in", you may want to call him and reestablish the contact.

Attachment

chen

December 23, 1970

MEMORANDUM FOR: MR. CARSON M. HOWELL
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Payment for Former Secretary
Hickel's Cabinet Chair

I am enclosing a check in the amount of \$500, drawn on the Bank of America and made payable to the Treasurer of the United States. It represents the total amount owed for Former Secretary Hickel's Cabinet chair.

Will you please prepare a receipt for Fred J. Russell and send it to me.

Thank you.

Enc.

cc: Mr. C. F. Rotchford

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 22, 1970

MEMORANDUM FOR: MR. HERBERT G. KLEIN
FROM: ALEXANDER P. BUTTERFIELD *dy*
SUBJECT: Rebuttal of UPI News Report

I am sure that you saw the short UPI news report (attached) which appeared in the Washington Post on Saturday, December 19. Whereas the facts are essentially accurate, they are presented in such a way as to give the reader the impression that the President and the First Lady are inhospitable and Scrooge-like.

In that quite the opposite is true, you should take immediate steps to expose the falsity of the given impression.

Here are some facts which will be of help to you:

- In both the Roosevelt and Truman Administrations, the President (and many times the First Lady) greeted the staff in the Oval Office in the West Wing. It was a "walk-through" affair - one in which staff members were given a brief opportunity to shake the President's hand, and sometimes to receive a gift. Those invited were White House staff personnel, Residence employees, Secret Service personnel on duty as members of the Presidential Protective Unit, and White House policemen. Usually the whole ceremony took less than an hour.
- In the Eisenhower Administration - and beginning with that Administration - reception-type gatherings were held in the Residence and gifts were distributed (by card) as attendees made their exits. Both President and Mrs. Eisenhower mingled with the group before it broke up but, probably because the receptions were held during office hours, the atmosphere was not always one of warmth and informality.

- The Eisenhower Administration pattern, generally, prevailed during the Kennedy and Johnson Administrations....but, as the groups assigned to the White House and EOB office staffs continued to grow, the gatherings got larger and larger. They included increasing numbers of military personnel, White House policemen and Secret Service agents...and eventually, employees of the National Security Council. The number invited to these Christmas get-togethers (in the Residence) grew from approximately 1,000 in 1955 to more than 1,700 in 1963. It wasn't long before they were so crowded that it was difficult for one to move about.

- Prior to the Nixon Administration, the so-called "Christmas Party" for the staff did not include families. The party for the wives and children was a separate affair. Moreover, late in the Johnson Administration, the First Lady's office found it necessary to impose quotas on the military and security forces because of the increased numbers of persons being assigned to those units.

- President and Mrs. Nixon have been particularly generous in laying Christmas season plans for receptions and open houses for persons assigned to the White House, for Administration officials and for others.
 - This year there were two Congressional Receptions to which all senators and representatives and their spouses were invited. (Dec 14 and 15)

 - There was a Christmas Press Tour of the Residence. (Dec 14)

 - There was a reception for the members of the two major women's press organizations and their children... given by the First Lady. (Dec 16)

 - The President and Mrs. Nixon, along with Tricia and Julie, participated in a one-hour ceremony at the Ellipse during which the President's Christmas Tree was officially lit. (Dec 16)

- There was a candle light tour of the Residence after the official Christmas Tree Lighting to which some 4,000 persons attending the White House Conference on Children were invited. (Dec 16)
- Squeezed in among the various Christmas season events was a State Dinner honoring Prime Minister Heath. (Dec 17)
- The President and Mrs. Nixon held a special "Evening at the White House" and invited some 276 guests. (Dec 18)
- Two White House Staff Open Houses were held. Invited to each were: one-half the entire White House staff (excluding special assistants and above) and their families; one half the entire Vice President's staff (excluding the 11 senior people) and their families; 10 members of the National Security Council staff and their families; 30 members of the EPS and their families; 45 military personnel assigned to the White House and their families; one-half the entire Residence staff and their families; and 10 members of the U.S. Secret Service involved in Presidential protection and investigation and their families. (Dec 19 and 20)
- There was a White House Worship Service to which most of the senior staff members and their families were invited...i.e. all White House staffers ranking down through special assistant (those named on the official Precedence list); the personnel assigned to the Usher's office in the Residence; personnel assigned to Sandy Fox's office; the 13 senior National Security Council staff personnel; the 11 senior people assigned to the Vice President's staff; the three Presidential physicians; and a number of senior persons assigned to other organizations within the Executive Office of the President (e.g. Messrs. Stein and Houthakker from CEA and Messrs. Weinberger and Weber from OMB).
- There was a reception given by the First Lady for 150 lady Christmas Card volunteers. (Dec 21)

- There was a reception for senior Administration officials and their families to which more than 800 persons were invited. Some 685 attended. (Dec 21)
- The First Lady will give a party for the Diplomatic Children. (Dec 22)
- First Lady will give an early afternoon party for Residence staff wives and their children. (Dec 23)
- There will be a reception for members of the White House Press Corps and their families. (Dec 23)
- There will be candle light tours through the Residence for the public. (Dec 28 and 29)
- There will be a special candle light tour through the Residence for all EPS, military and Secret Service personnel and their families who were unable to attend the Christmas open houses on December 19 and 20. (Dec 30)
- The candle light tour through the Residence was started during this Administration.

It may be that Rob Odle has most of this information already. What I have outlined above should at least help. One of the objectives, as you know, is to move quickly.

Thank you.

cc: Mr. Ron Ziegler
Mr. Jeb Magruder

December 22, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. VINCENT MROZ
(SPECIAL AGENT IN CHARGE
EXECUTIVE PROTECTIVE SERVICE)

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: EPS Discrepancies Noted on December 21

I want to report very briefly two discrepancies which I personally witnessed late in the day on December 21.

The first concerns what I consider to be inadequate security:

At about 5:30 p. m. I stumbled onto two long haired gentlemen about 38 or 40 years of age who appeared to be confused as to where they were and where they were going. I asked them if I could help, and they replied that they were looking for the "Executive Offices". I said, "Do you mean the Executive Office Building?" One of them replied, "Yes, I suppose that's it." With that I escorted them over to two of our EPS guards standing at Post F1. I asked them to take care of the "lost gentlemen". Then I walked straight to Post F2 (outside) and asked the guard on duty there what his instructions were with regard to permitting entry to the Residence at that point. He said that he was letting everyone go by who came along... in accordance with instructions that he had been given prior to going on duty. To double check what I was hearing I asked him again, specifically, if he was checking passes -- and he replied that he was not. I then went to the nearest telephone and reported these facts to the senior EPS officer on duty in Chief Quimby's office.

The second incident concerns what I consider to be inadequate knowledge on the part of an EPS guard at a key post:

At about 7:40p. m. Secretary Volpe was en route via the west basement to Henry Kissinger's office. He was stopped by the EPS guard on Post E1 and asked for his identification. The Secretary presented his identification and stated his name. The guard took the identification and called (I assume) Dr. Kissinger's office, telling whoever answered that "a John A. Volt" was asking to come up. At that very moment Mr. Steve Bull came by and noticed that Secretary Volpe was being questioned. He (Mr. Bull) said immediately, "Good Evening, Mr. Secretary, can I help you?" Mr. Volpe said that he was heading for Henry Kissinger's office - to take something there - and Mr. Bull said that he would escort him up the stairs. Then, only a minute later, Mr. John Brown approached the same E1 guard and asked him why he didn't know Secretary Volpe on sight. The guard replied... as he referred to his photograph book... that Volpe didn't look like his picture. He then asked Mr. Brown if Volpe was "one of those new guys".

I think that the guard's inability to recognize a Cabinet member - one of the twelve principle members of the Cabinet - is inexcusable; and I think his further inability to recall the name Volpe, and pronounce it correctly, is nothing short of incredible. Mr. Volpe has been with the Administration for nearly two years. Every EPS guard who assumes post E1 and other posts by which senior Administration officials pass from time to time absolutely must be able to recognize at least those who bear Cabinet rank. This seems to be a continuing problem and we cannot tolerate it any longer.

Please let me know the circumstances which surrounded these two incidents - and, as well, what action is taken to preclude reoccurrence.

Thank you.

Attachment (Current list of Cabinet Members)

ADMINISTRATIVELY CONFIDENTIAL

December 22, 1970

Mr. President:

Senator Russell has decided against trying to go to Georgia for Christmas. He and his family want to thank you very much for your kind offer to make a Presidential aircraft available for the trip.

claw

December 22, 1970

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Persons Invited to the Meeting of the
Cabinet and a Representative Sub-Cabinet
Group

If the question arises (and I feel certain that it will), I am the one responsible for inviting both Arthur Burns and Mayor Washington to the meeting in the East Room yesterday afternoon. I extended the invitations to them purely as a courtesy ... well aware that neither was a bona fide member of the "Cabinet/Sub-Cabinet".

I am responsible also for not inviting Frank Carlucci. I view that as a very bad mistake indeed. Intentionally -- in the interests of holding the total number of guests to something manageable -- we invited only the top men on Boards, Commissions and such organizations as TVA, NSF, SEC, ICC, GSA, NASA, OEO, etc. I did not know that Don Rumsfeld was no longer the Director of OEO and that Frank was already the Acting Director.

cc: D. Rumsfeld

December 22, 1970

MEMORANDUM FOR: MAJOR JOHN V. BRENNAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Camp David Jackets for Members
of Prime Minister Heath's Party

This is just a quick note to ask you to ensure that the Camp David jackets offered by the President to his British guests the other day are expeditiously procured in the correct sizes -- and neatly embroidered with the proper names. Commander Dettbarn has all of the information, and undoubtedly has the project under way.

Many thanks.

cc: Brig. General J. D. Hughes

Edison

December 22, 1970

MEMORANDUM FOR: MRS. LUCY M. FERGUSON
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Gifts of Silver

Please proceed with your ordering of some appropriate gifts of silver from Jack Mulcahy. I believe you have already the name of Mr. Pat O'Hara ... the gentleman in Mr. Mulcahy's office with whom you are to deal.

Our objective is to obtain as soon as possible a small reserve stock of these silver items.

Thank you.

cc: Steve Bull