

ADMINISTRATIVELY/CONFIDENTIAL

September 22, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: East Wing Reception Area (Staff Secretary
Action Memo P-670)

As I mentioned to you in a memo written at San Clemente, the Dent-Chotiner dissatisfaction with East Wing visitor procedures somehow is being exaggerated. I've talked to each of these staff members and neither seemed to object much at all. Moreover, John Davies and Mike Farrell tell me that whereas everyone in the East Wing commented at first (just as most people will comment for awhile, quite naturally, about anything new), Dent and Chotiner were among the more quiet... the more easily pacified.

It is a fact that the VIP tours and the regular tours enter at the main East Wing entrance way and make their exit by the north portico. (See the two attachments to this memorandum.) The north portico idea, however, was a consideration at one time; in fact, it still is an alternative plan for the regular tour groups if Davies can find some way to get around the law which prohibits groups of 100 or more to congregate on Pennsylvania Avenue. The appeal of this plan is based on the concept that persons will walk through the last half of a tour at approximately the same speed they walked through the first half. Evidently, that is the object of the exercise -- to keep them moving at a fairly normal pace from entry to exit. Under the present system of admitting guests at the East Wing, it has been found that they dawdle along the east colonnade viewing the objects in the glass casings.... then continue to dawdle throughout the remainder of the tour.

But, as I said, both tours are now coming in the East Wing Entrance and going out by way of the North Portico.

As for a permanent reception room for visitors to East Wing offices, I will work something out. I do happen to know that Mrs. Nixon is already looking hard at Harry Dent's office -- the space which was formerly the East Wing's reception area. I should not think that it

would be beyond the realm of possibility -- after the Congressional elections are over, of course -- for at least Harry Dent (if not cohort Chotiner) to move to a new and equally appropriate location.

ADMINISTRATIVELY/CONFIDENTIAL

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THE WHITE HOUSE
WASHINGTON

ADMINISTRATIVELY/CONFIDENTIAL

September 22, 1970

MEMORANDUM TO: RON ZIEGLER

FROM: ALEXANDER P. BUTTERFIELD *AB*

SUBJECT: Responses to Press Questions Concerning
 Persons who meet with the President

When a member of the White House Press Corps raises the issue of propriety concerning our scheduling certain persons to see the President -- persons of allegedly questionable background, or persons allegedly involved in legal entanglements, or persons who are officers or members of companies or corporations allegedly under investigation -- we should be "spring-loaded" to respond in a fairly positive manner. I am thinking of something along the following lines:

-- We were certainly not aware of that allegation.

-- I should remind you, however, that Mr. Blank was here for a very quick greeting and handshake with the President, and certainly not on any matter involving his business or business connections.

In the case of the Press Corp question about Yeager (White House Press Release #751) we could have said that he was here with Mr. Bill Marriott, Sr., for a handshake and no more -- and the only item discussed during the two-minute chat was "Honor America Day", something completely unrelated to Mr. Yeager's business organization.

I am sure that you know more about all of this than I do, but with our more frequent scheduling of Congressional Half-Hours, Congressional Full Hours and Open Hours, such questions will continue to come your way. My office will try to get at least a name check on members of groups which we are not completely sure of (if we have the time in which to do it), and whether or not you hear from us, you and your office should be prepared to put each handshake-type meeting in its proper perspective.

ADMINISTRATIVELY/CONFIDENTIAL

~~CONFIDENTIAL~~

Determined to be an
Administrative Marking
Not National Security Information
By JLS NARA Date 3/28/2016

September 22, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Steve Bull

In accordance with your wishes, expressed in Larry's memo to me of September 21, I will see to it that Steve "thoroughly vacations" during the entire time that the President is in Europe. Moreover, I will insure that Beverly K takes off as well -- for at least a week -- for she has been right behind Steve every inch of the way.

(I know that your thoughtfulness will be appreciated. ♡)

APB:msc

PERSONAL/CONFIDENTIAL

September 22, 1970

MEMORANDUM FOR: JAMES J. ROWLEY
DIRECTOR, U. S. SECRET SERVICE

SUBJECT: Agent Personnel Assigned to the Protective
Details of the President and the Vice President

I would appreciate having your comments -- along with any facts
and figures which you might have available -- concerning the
attached (marked) news item.

Thank you.

Alexander P. Butterfield
Deputy Assistant to the President

Attachment

APB:msc

PERSONAL/CONFIDENTIAL

September 22, 1970

MEMORANDUM FOR: DWIGHT CHAPIN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Arrival Ceremony Upon the President's
Return from Europe

The purpose of this memo is to suggest that it might be well worthwhile to assign one of your "home-front" advance men to the task of properly preparing for the President's return from Europe. I recall only too well an "11th hour" scramble that we went through last year... but which fortunately generated a fairly sizable crowd despite the relatively inconvenient time of day and some heavy rain showers.

The point, of course, is simply that we ^{should} plan early this year and avoid the rush.

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September 22, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Photo Album for State Guests (Staff
Secretary Action Memo P-682)

I have spoken personally to Ollie Atkins about the photo album which we present, in the President's name, to each State Visitor just prior to his departure from the United States. Ollie has written Mrs. Nixon a note assuring her of his intention to bring the next completed State Photo Album to her attention.

Almost simultaneously we will show the book to the President so that he can see ~~it~~ firsthand what a really magnificent gift it is.

Incidentally, the albums cost approximately \$1,000.00 to prepare. For that reason we (Ollie and I) have chosen to show the President and Mrs. Nixon an "actual album" just prior to its official presentation to the next State Visitor.

THE WHITE HOUSE
WASHINGTON

September 21, 1970

MEMORANDUM FOR: THE PRESIDENT

SUBJECT: Meeting with Attorney General John Mitchell
and FBI Director J. Edgar Hoover
3:00 p.m. (Thirty minutes)

I. PURPOSE

To emphasize your continuing concern about campus violence and assaults on policemen; also to sustain the base of your commitment to solve these problems...a base laid during the Kansas speech.

II. BACKGROUND

A solution to the campus bombings can be reached by amending the "explosives section" of S. 30 to include federally-sustained institutions.

III. POINTS TO BE DISCUSSED

The Attorney General will be prepared to present the background for the amendment, and to discuss the existing jurisdiction for FBI agents and U.S. attorneys under current law as well as the new jurisdiction under the proposed amendment.

The Attorney General will be prepared to comment on alternative strategies for handling the problem of police assaults and killings.

IV. ADDITIONAL INFORMATION

The attached booklet provides pertinent reference materials. (See table of contents inside cover.)

Egil Krogh

APB/mc

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

ITEM REMOVED FROM THIS FOLDER

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 4 ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

c

September 21, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The Ordaz Dinner -- Labor Leaders -- Guest
Lists (Action Memo P-595)

I believe that I received two memos from you (perhaps one of them came from Larry) concerning guests lists and the need for some kind of system which will insure our thinking, well in advance of a particular social function, of the various interest groups we want represented.

My memorandum to you of September 14 (copy attached) gives assurance that in the future I will monitor the development of guests lists for Presidential social functions and, in so doing, see to it that greater numbers of East Europeans, Catholics, Italians, labor leaders, etc., receive invitations.

As for the Ordaz dinner specifically, and the labor leaders issue, I can report only that close attention to special interests groups was neglected. Rose Mary's office reports that no particular guidance concerning the invitations of labor leaders came their way and that they had their hands full accommodating representatives of the interest groups which had been mentioned to Rose Mary by the President.

We undoubtedly learned many things from the Ordaz dinner... although it was a shame that we learned them at our own (or perhaps I should say "the President's") expense. We can only try now not to duplicate them. I believe that the system I have set up in coordination with Sandy Fox will preclude in the future the kinds of errors which are of concern to the President.

September 21, 1970

MEMORANDUM FOR: MISS FRANCES KNIGHT
FOB PASSPORT OFFICE

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Diplomatic Passports for Manola and Fina Sanchez

By this memorandum I am authorizing the issuance of diplomatic passports to Minola and Fina Sanchez. This married couple resides at the White House and serves the personal staff of the President and the First Lady.

Realizing that this is an "11th hour" request, I will be all the more appreciative of your assistance in guiding their applications quickly through the mill.

Thank you.

Alexander P. Butterfield
Deputy Assistant to the President

September 21, 1970

MEMORANDUM FOR: Honorable John A. Volpe
 General Ben Davis

SUBJECT: Prospective Employees and/or Contributors
 Anti-Hi-Jacking Task Force

Here are biogs on two retired officers who want very much to get their teeth into something along the lines of your anti-hi-jacking task force. I do not know the Army Colonel, John Hottell, but his resume indicates that he has had considerable experience as a logistician. I can vouch personally for former Air Force Colonel John Roche. He has said to me a number of times that he would willingly go to work for the Federal Government with or without compensation...as long as he could feel "useful". He simply wants to serve. He is an especially fine looking man with an excellent bearing. He holds the Distinguished Service Cross, the Nation's second highest combat decoration, and has had far more "command experience" than most senior military officers.

The third enclosure is for your eyes only...at least for now. It is a copy of the FBI report on Robert DeNisco. He has been on fairly good behavior for the past 12-13 years and is more than likely "OK"; nevertheless, we should move cautiously where he is concerned so that his role in this activity (if he is to have one) is not given excessive publicity.

Alexander P. Butterfield
Deputy Assistant to the President

Chm

September 21, 1970

MEMORANDUM FOR: MISS GERTRUDE T. BROWN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: EOB Passes for Messrs. Skancke and Hulvey

Please issue permanent EOB passes for Messrs. Skancke and Hulvey of the National Security Council Staff.

Thank you.

Chron

September 21, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Presidential Gifts for Attendees at the
National and Regional Media Briefings

I got together with Herb Klein prior to his departure for Europe and we discussed the President's desire that appropriate small gifts be sent to the press representatives who attended the National and Regional Media Briefings... and to the wives of those who are married. Herb informed me that each representative who attended the National and Western briefings (both held at San Clemente) received: (1) a color photograph of the President's residence at San Clemente; (2) a photograph of himself with the President... bearing the President's good wishes and signature; and (3) a personal cover letter from Herb Kline. He (Herb) recommends against sending these groups any additional gift material.

On the other hand the representatives who attended the Southern and Midwest media briefings have received nothing. Rob Odle is double checking the "attendee lists" for accuracy, and will make sure that signing pens go to those who were there and blow clips go to their wives. He is working with Mrs. Ferguson on the project and understands that time is of the essence. All is on track.

September 21, 1970

MEMORANDUM FOR: MR. ROBERT ODLE
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Appropriate Presidential Gifts for Attendees
at the Southern and Midwest Media Briefings

The purpose of this memorandum is simply to confirm the agreement which we reached recently on the telephone -- that you will insure the expeditious mailing of Presidential signing pens to the attendees at the Southern and Midwest media briefings... and of Presidential bow clips for attendees' wives. Please be certain that your list of attendees is accurate and that you double check the marital status of each person thereon.

Thank you.

c

September 21, 1970

MEMORANDUM FOR: JOHN BROWN
 STAFF SECRETARY

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Secret Service Study Concerning EPS
 Resources Necessary to Secure FOB-7
 as a part of the White House Complex

I am attaching to this memo a study just recently prepared by Pat Boggs, Assistant Director of Protective Forces, U. S. Secret Service. It concerns the additional costs in training which would be necessary if we were to make the decision to use EPS guards to secure FOB-7 as a part of (and an extension to) the White House-EOB complex.

Attachment

c

September 21, 1970

Dear Mr. Keyte:

I will be delighted to pass on to the President any copies of INTELLIGENCE DIGEST and WEEKLY REVIEW which I receive. However, I must say in all honesty that most of the items reported by those publications appear in daily intelligence digests received from our Departments of Defense and State through Dr. Henry Kissinger, the President's Assistant for National Security Affairs.

My sincere thanks for your kind offer.

Truly yours,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Allen L. Keyte
Director, Ringrone Newspapers (1966) Limited
41 Rodney Road
Cheltenham, Glos., GL 50-1-JQ
England

September 21, 1970

MEMORANDUM FOR: THE PRESIDENT

SUBJECT: Meeting with Attorney General John Mitchell
and FBI Director J. Edgar Hoover

I. PURPOSE

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III. POINTS TO BE DISCUSSED

The Attorney General will be prepared to present the background for the amendment, and to discuss the existing jurisdiction for FBI agents and U.S. attorneys under current law as well as the new jurisdiction under the proposed amendment.

The Attorney General will be prepared to comment on alternative strategies for handling the problem of police assaults and killings.

IV. ADDITIONAL INFORMATION

The attached booklet provides pertinent recent materials. (See table of contents inside cover.)

Egil Krough

September 21, 1970

MEMORANDUM FOR: DR. KISSINGER
Attention: Mrs. Jeanne Davis
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Planned Trip to the Soviet Union by
Dr. Egeberg, Department of Health,
Education, and Welfare

Doctor Roger O. Egeberg, Assistant Secretary for Health and Scientific Affairs, Department of Health, Education, and Welfare, plans to go to Moscow, October 16-23; Novosibirsk, October 24-31; Tashkent, November 1-4; and back to Moscow, November 5-6, 1970 -- with appropriate short side trips to the field from these centers -- in his capacity as Chairman of the U. S. Delegation on Health Services Research. (The attached memorandum provides additional information.)

I will appreciate your handling this request and contacting Mr. Jonathan Moore at the Department of Health, Education, and Welfare when a decision has been made as to the propriety of such a trip during the dates indicated.

Thank you.

Attachment

c
September 20, 1970

MEMORANDUM FOR: Ambassador Emil Mosbacher, Jr.
Chief of Protocol

SUBJECT: Gifts for Presentation During the
President's Coming Trip to Europe

The President has approved the gifts which you recommended in your September 18 memorandum as being appropriate for official presentation to Heads of State and others during his late-September, early-October visit to Europe.

Alexander P. Butterfield
Deputy Assistant to the President

Chrm
—

September 19, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Presidential Gifts for Former Congressmen
(and their wives) who attended the White House
Worship Service last Sunday (Action memo P-680).

This is to inform you that I have arranged to have Presidential signing pens sent to the former Congressmen who attended the White House worship service last Sunday and to have the small Presidential bow clips sent to the wife of each. Marital status will be checked especially carefully.

A short Presidential note has been drafted and approved by Jim ^{Keogh}~~Keogh~~.
It will accompany the gifts.

The mailing should be completed by the close of business on Monday, September 21.

Chuan

September 18, 1970

MEMORANDUM FOR: Ambassador Emil Mosbacher, Jr.
Chief of Protocol

SUBJECT: Presidential Gift for the Prime Minister
of Fiji

Please proceed with your plan to purchase a round silver tray of traditional design with the Coat of Arms of George Washington hand-engraved in the center as the President's gift for Ratu Sir Kamisese Mara, the Prime Minister of Fiji, on the occasion of the Fiji independence celebrations.

Alexander P. Butterfield
Deputy Assistant to the President

September 15, 1970

MEMORANDUM FOR: Ambassador Emil Mosbacher, Jr.
Chief of Protocol

SUBJECT: Gift exchange during the visit of Golda Meir

The President agrees with your recommendation that there be no exchange of gifts during Golda Meir's coming visit to Washington and the Oval Office.

Alexander P. Butterfield
Deputy Assistant to the President

September 18, 1970

MEMORANDUM FOR: DR. KISSINGER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The President's UN Schedule

I am responsible at this end of the line for submitting to the President a sensible proposal for his UN Schedule ~~of~~ late October. Having been asked by your busy staff to work with Marshall Wright on this matter, I met with Wright and between us it was agreed that a paper would be in my hands by 6:00 PM EDT Thursday, September 17th.

It is my understanding this morning (September 18th) that the President spoke to you only recently concerning his own ideas about the New York trip and his obligations to meet with certain Chiefs of State and that you have in your possession a somewhat modified Marshall Wright paper for consideration.

In that a significant portion of the President's October schedule cannot be put to bed until the "UN Plan" is known, I will appreciate your forwarding the paper directly to me prior to the week end; or, if that proves to be impossible because of the Meir visit and other current events, I would like to have a copy of the un-HAKed version so that I am at least aware of the new possibilities.

Thank you.

MEMORANDUM FOR: THE PRESIDENT

SUBJECT: Meeting with Nathaniel Owings
September 18, 1970
3:00 p.m. (15 minutes)

I. PURPOSE

To discuss a national land policy.

II. BACKGROUND, PARTICIPANTS, AND PRESS PLAN

- A. Background: You asked to see Owings after a discussion September 8 of how the Administration might organize itself on this issue. (You have received from the Public Land Law Review Commission -- the Aspinall Commission -- its report titled "One Third of the Nation's Land," and more recently the Environmental Quality Council has proposed a national land policy.) Owings is probably the best man you could get to advise you in this area. He is head of the most distinguished architectural firm in the country -- perhaps in the world. The firm runs itself now and he is free to give full time to anything you propose. He is chairman of the Advisory Board on National Parks, etc., in the Interior Department...and chairman also of The Pennsylvania Avenue Commission.
- B. Participants: Nathaniel Owings, and Dr. Moynihan will sit in.
- C. Press Plan: Ollie Atkins will take a few quick photographs. (There is no need for any public announcements until after ~~the~~ ^{the} job is done. However, the relevant departments should be told of his assignment.)

III. SUGGESTED TALKING POINTS

- A. I suggest you ask Owings to draw up a set of principles on which to base national policy with respect to land use, both public and private...and to accompany these with specific proposals for carrying out the policy.

B. Ask him to report to you in three months...or perhaps 6.

IV. ADDITIONAL INFORMATION

Owings is a Californian. He has done brilliant work preserving the coastline in the Big Sur area.

Daniel P. Moynihan

APB/mc

September 18, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Secretary Kennedy's European Schedule

Bob:

It would be helpful if you could find out from the President sometime this morning if he really wants Dave Kennedy to meet and join him in London on October 3.

Kennedy's Europe Schedule, as originally planned, terminates on the morning of September 27... as he leaves Madrid for the U.S. But now that the President has asked him to rendezvous with the Presidential Party in London, he (Kennedy) intends to remain on in Madrid and join the Presidential party there -- then fly in Air Force One to London, Ireland, and the U.S. He'll have with him Mrs. Kennedy and, if Air Force One passenger space is available, his secretary (Mrs. Harris) and his assistant (Rex Beech).

Without knowing any of the details -- and I have been unable to find anyone here at the White House who is aware of the President's request of Secretary Kennedy -- I vote for cancellation of the rendezvous plan. I say this for two reasons: (1) Secretary Kennedy's remaining on in Madrid will make things just a little bit more difficult for our advance men there -- because of the great fuss the Spaniards are making over his visit; and (2) Kennedy is scheduled to do a Western States campaign tour around the first of October -- something which, I believe, would be more beneficial to the Administration and its efforts to do well in the upcoming Congressional elections than a meeting with the President in London.

Once I get some confirmation from you as to the President's desires in this matter I will relay the word to the proper people in an appropriate manner.

Many thanks.

September 17, 1970

MEMORANDUM FOR: DR. KISSINGER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: National Security Council Meeting

The purpose of this memorandum is to confirm the message passed to your office by telephone earlier this morning -- that the NSC meeting previously scheduled for 3:00 P.M. Friday, September 18, has been postponed until 9:30 A.M. Wednesday, September 23.

Chow

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

September 15, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD *A/*

SUBJECT: The Desk Clock in the President's
Oval Office

Since the service flags were inadvertently replaced in the wrong order after a filming session in the Oval Office some 3-4 months ago -- and your subsequent note to me indicating that the good order and appearance of the President's office was my responsibility -- I have made a point of personally inspecting the small private office, the lavatory and the Oval Office immediately upon my arrival at the West Wing each work-day morning.

Of course, admittedly, the check has not been made (or made, but in a hurried and haphazard manner) on those few occasions when the President has come to the Office unusually early. But otherwise the inspection is quite thorough. The check list appears below:

Small Private Office

- General condition of furniture and walls
- All lights on and bulbs checked
- Pictures hung straight
- Current Presidential schedule on desk
- Pencil and yellow pad available
- TV plugged in
- Rug clean

Small Hallway

- Light on and bulb checked
- Rug clean

Lavatory

- Lights on and bulbs checked
- Four clean towels properly folded
- General cleanliness of room, sink, mirror, etc.

Oval Office

- Wall shelves ... Boehm birds
- Two wooden - backed chairs in their proper places
- Woodwork on the West Side of the room clean ... especially on door leading from the Oval Office to the small hallway.
- Service flags in their proper order, evenly spaced with the eagles (staff heads) facing outward
- Objects on the back table neatly arranged
- Lamps on the back table on and bulbs checked
- Supply of gifts in back table drawers
- Drapes properly hanging
- The President's desk
 - Briefing Folders in order and appointment times on Briefing Folders crosschecked with the President's desk calendar
 - Silver (musical) cigar box, pen set and calendar properly centered on the desk
 - Both pens checked for cleanliness and proper flow of ink
 - Desk clock checked for time
 - Telephone within reach
 - Odd objects and/or papers left on desk neatly arranged

- Out basket clean and in its proper place
- Quick survey of general condition of top of desk (scratches, etc.)
- IBM dictaphone plugged in and operating
- Waste basket in its proper place and empty
- Gift table centered under picture on Southeast portion of wall and gift properly displayed
- Windows on each side of Oval Office clean
- The two flower vases on either side of the East door properly centered
- Wall clock for correct time
- Condition of woodwork on Northeast door
- Tables behind couches centered on the couches
- All furniture in front of the fireplace properly aligned with reference to a straight line from the center of the fireplace to the center of the Presidential seal on the rug
- The floor telephone in its proper place
- Ashtrays in their proper places and clean
- Fireplace and mantel piece
- Painting over the mantel hung straight
- Rug for cleanliness and general condition
- Overhead lights

I have walked through this inspection with Mr. Charles Rotchford of GSA; Mr. Phillips, one of Rotchford's two chief supervisors; and Peter Novicio, a former staff mess steward now employed by Rotchford as GSA's man responsible for the President's Oval Office on a day-to-day basis. Moreover, Steve Bull makes a check of his own at least once each day ... usually after I make mine. Then, of course, both of us make spotchecks at every opportunity throughout the day.

In the midst of this grand flurry of checking and double checking it is sort of funny, really, to think that the desk clock would dare stop. And of course you are right -- none of us ever did go out of his way to find out who the clock-winder was and if he were as "regular" in giving attention to his clock-winding chores as his clocks are supposed to be in giving the time of day to the President.

All of this has led to a couple of major conferences on the subject and a personal briefing by me to the White House electrician (Mr. Muffler). The electrician is responsible for this daily chore and when he does not do it, himself, it will be done by one of his two assistants (Mr. William Cliber and Mr. Joe Naymest).

Chen

September 15, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The United Givers Fund Film Clip

In a memo to me of September 14, Larry said that you would like a report on "what went wrong" with the United Givers Fund filming -- to include an explanation of why Tricia wasn't given a script ahead of time.

The facts of the matter appear below:

-- I received a copy of the script on Thursday, September 3. It came to me at San Clemente via airmail-special delivery from the Fund's public relations man here in Washington, D.C.

-- Throughout most of the day of September 3, Tricia's participation was still a debatable point -- as was our agreeing to allow the Fund Committee to dub in a 40-second slice of the President's "endorsement talk" of last year.

-- Late in the afternoon of September 3 you seemed to be amenable to our falling back a notch and allowing the Fund Committee to proceed with its plan for filming Tricia and using in addition, a small portion of last year's filming of the President. Although you did not look at the script you asked that I do what I could to discourage the use of any portion of last year's film. You said also that I should make certain that the script was shown to, and approved by, Ray Price prior to its release back to the Fund Committee people on the East Coast.

-- Ray Price read the script and gave it his OK on the morning of September 4th. At noon on that day I gave a copy to Stephanie Wilson -- who immediately called Tricia in Cleveland, Ohio. With only a moment's hesitation, Tricia said she would do the filming at the White House Monday afternoon, September 7. (Incidentally, Connie had received a copy of the script the day before -- the same day the "original" came in the mail to me (September 3).

-- Once Tricia had agreed to do the filming -- and I knew that both Connie and Stephanie had copies of the script -- I stepped smartly aside.

-- Connie has informed me that a copy of the script was sent to, and received by, Tricia on Saturday, September 5 -- a full two days before the filming. (The total film clip is 3 1/2 minutes in duration, and Tricia's speaking part is just under 2/3 of the total time span.)

-- It was my understanding at San Clemente that Connie was going to be on hand during the filming to insure that things were done correctly insofar as Tricia and Tricia's interests were concerned. (And I am quite certain that Connie was on hand during the Monday afternoon filming in the State Dining Room.)

-- Connie reports that she overheard a number of complimentary remarks about the filming. . . including one from Mrs. Nixon.

September 15, 1970

TELEPHONE CALL

MR. ROBERT DENISKO, Brink's Air Courier

RECOMMENDED BY: Alexander P. Butterfield

BACKGROUND:

Denisko is the Brink's armed guard who shot the hijacker (Donald Bruce Irwin) at the San Francisco Airport this morning. Denisko is 34 years old and hails from Brooklyn. He has been with Brink's since 1966 ... and in the capacity of an air courier since 1967.

Denisko made this particular courier run often enough to be known to most of the crew members; nevertheless, in accordance with standard, but confidential, air courier procedure, he was the last to board the TWA aircraft at New York ... and upon doing so identified himself personally to the aircraft's captain and showed him (the captain) the kind of weapon he was carrying. It was a .38 cal. pistol. From that time on the story unfolded as indicated below:

- The hijacker boarded in Los Angeles, and the airplane took off from there at 5:34 a. m. local time (8:30 EDT).
- As the plane flew over Salinas at 28,000 feet, Irwin gave the stewardess a note announcing his intentions to go to North Korea ... and that he was armed.
- Knowing Denisko as a Brinks guard, the stewardess asked him quietly if he was armed. Upon learning that he was, she told (and thus reminded) the captain of that fact.
- The plane landed at San Francisco at 6:06 a. m. local time (9:06 EDT).

- Of the 52 pax aboard, the hijacker released 35 ("all women, children, and military personnel").
- The captain coolly told the tower that there was a good chance that the dangerous situation could be remedied. The captain also cautioned Denisko not to act foolishly or in haste.
- At 7:04 a.m. local (10:04 EDT), either after or during the refueling operation, the hijacker started forward to the pilot's compartment -- and Denisko, 8 rows away, stood and shot Irwin.
- Irwin is still alive, but in critical condition.

You may want to call the TWA captain, J. Gilman, as well. He and his crew were exceptionally calm throughout the episode.

September 15, 1970

TELEPHONE CALL

MR. ROBERT DENISKO, Brink's Air Courier

RECOMMENDED BY: Alexander P. Butterfield

BACKGROUND:

According to John Shaffer, Administrator of the FAA, Denisko is the Brink's armed guard who shot the hijacker (Don Irwin) at the San Francisco Airport this morning. Denisko is 34 years old and a New Yorker. He has been with Brink's since 1966 ... and in the capacity of an air courier since 1967.

In accordance with standard, but confidential air courier procedure, Denisko was the last to board the TWA aircraft at Los Angeles and upon doing so identified himself personally to the aircraft's captain and showed him (the captain) the kind of weapon he was carrying. That is how the pilot, Captain J. Gilman, knew that Denisko was aboard.

It is our understanding from Shaffer that Denisko is now in the TWA Operations Offices at the San Francisco Airport being debriefed.

(You may want to place a call to J. Gilman.)

c
September 15, 1970

MR. PRESIDENT:

Arthur Burns called tonight and seemed anxious to get to you via telephone sometime prior to your departure tomorrow morning. He did not state the nature of his business.

He will be at the Danish Embassy tonight ... arriving at home about 10:45 or 11:00 - and in the office tomorrow morning by 9:00.

ALEXANDER P. BUTTERFIELD

C

September 15, 1970

MEMORANDUM FOR: JOHN R. BROWN
 STAFF SECRETARY

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: New Official Presidential Photograph

As I mentioned to you on Tuesday, the President has approved the Merrett photographs -- those marked and attached hereto -- for official use.

In that you have been involved in this project twice before, I would appreciate your assuming responsibility for attending to the necessary details and getting the pictures distributed. However, before you begin running with the ball you should talk to Mr. Merrett Smith (the photographer) and probably Ollie Atkins to resolve these questions:

- Should the words "~~Merrett~~-Century City" appear in very small letters in the lower right corner of the official photographs?
- Should the negative (from which these pictures are made) be returned to Mr. Merrett Smith after the Government has no further need for it?

I know from my recent conversations with Smith via telephone that he wants to leave the "credit line" on the photographs ... even though it may appear in the tiniest and inconspicuous lettering. He wants, too, the right to retain (eventually) the negative which is used for the official prints. I would guess that otherwise he (Smith) will want to sell the negative for a waping profit. Whereas our acceding to this demand should not be considered out of the question, I believe that we can "talk turkey" with him and lead him to understand that there is more to fame than to fortune ... (or something like that).

Please stay in touch by means of occasional status reports -- either oral or written.

Many thanks.

Chron

September 15, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Reservations at Key Biscayne

This is just a reminder to you to let me know as soon as its safe to cancel the Key Biscayne Hotel reservations.

Chrm

September 15, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: The President's UN Schedule
(October 1970)

This memorandum is to let you know that I have been in conference with Al Haig and Marshall Wright concerning various plans for the President's schedule and his involvement with Heads of State during the period of celebration of the UN's 25th anniversary ... and that proposals and a recommendation will be ready for your review Thursday evening, September 17.

Chm

September 15, 1970

MEMORANDUM FOR: JOHN BROWN
STAFF SECRETARIAT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Check List For Kansas-Illinois Trip
Package Items

As I am sure you are aware, it is not too early to begin prodding responsible staff members for final copies of their trip package papers. The check list should look something like this:

- (1) Master Schedule
- (2) Kansas Speech
- (3) Briefing paper on the Midwest Media Briefing ... to include suggested remarks for the President's closing of the meeting.
- (4) Briefing paper for the President's hotel meeting with Polish community leaders, Congressman Derwinski, etc.
- (5) Briefing paper for the President's visit to the Sun-Times Building.
- (6) Scenario, briefing paper and remarks for the President's meeting with foreign citizens about to become naturalized U.S. citizens.
- (7) Briefing paper for the President's visit to the Chicago Tribune Building.
- (8) Trip card

C
September 15, 1970
10:00 A.M.

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Final Status Report On The Current
Hijacking Attempt

You will be pleased to know that while on the ground at San Francisco -- in close coordination with the aircraft captain by means of a pre-arranged code -- the Brinks armed guard shot the hijacker. (We do not yet know if the hijacker was killed).

Case closed.

C

September 15, 1970
9:20 A.M.

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Further Status Report On Current Hijacking Attempt

- The FBI is in charge of the case (for the first time) ... and is cooperating with FAA, TWA and local authorities.
- FAA and TWA agree that the aircraft will not leave the ground in San Francisco.
- There is a Brinks armed guard aboard. He is in communication with the plane captain and, by pre-established code, the captain is in communication with ground radio facilities.
- This report comes from Flanigan, who adds that it appears we have a fair degree of control at this point.

September 14, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GERTRUDE BROWN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Michael H. Conlin

Mr. Michael H. Conlin will not be used as an advance man.

ADMINISTRATIVELY CONFIDENTIAL

cc: Dwight Chapin

Chen

September 14, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Guest Lists For Presidential
Social Events

The purpose of this memorandum is to assure you that in the future I will monitor the development of guest lists for Presidential social functions and in so doing see to it that greater numbers of East Europeans, Catholics, Italians and Labor leaders receive invitations.

In Larry's memo (dated September 9th) he said that our aim also is to "cut down on the number of Blacks". In that we had an earlier instruction from the President to "invite a few more Blacks -- at least two couples to State Dinners" -- I must assume that Larry's statement refers to office meetings and other such events with Blacks ... for I know that to date the meetings with Blacks outnumber the meetings with other minority groups by a ratio of something like 15 or 18 to 1.

September 14, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Memoranda For The President's File

In a September 10th memo you asked me if Chuck Colson included the Gold Star Mother's especially eloquent statement to the President in his memorandum for the President's File on that particular meeting.

Whereas Chuck has not yet put his memorandum in final form, he has (and had when I called him) the item in his notes.

With regard to your main point -- that newsworthy items which occur in these meetings be relayed immediately to Ziegler's staff so that some mileage can be made -- Colson took care of it fairly well after the Gold Star Mother departed. The attached article (only one of several samples) will attest to that.

The Italian-American group was handled equally well -- actually, even better. One of the Italian-Americans referred to the President as "a terrestrial God" and Colson, in close coordination with Klein, wasted no time in getting that phrase (and other interesting facts concerning the meeting) to all major Italian newspapers. Moreover, Colson is scheduled to do a backgrounder with Dick Wilson on the meeting ... either tomorrow or Wednesday.

I believe, however, that we let the tidbit concerning "28,000 signatures of support from a South Dakota town of only 3,000 people" slip through the cracks. George Bell was our inside man on this meeting and quite obviously he did not pick it up.

I will get the word out to staff members without delay to be alert in Presidential meetings to the kinds of things which serve as worthwhile news stories. Meanwhile, I will meet personally with Jerry Warren and those relatively few members who sit in (or should I say stand in?) on most of the Congressional Half-Hour and Open Hour events.

Cham

September 14, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Buzz Kulik's Request
(sent to you by wire)

I saw no good reason for our failing to grant Kulik's request ... and relayed that opinion to Ron Ziegler. This afternoon Ron's people met with Universal representatives and the project is back on track. They will do their filming on Wednesday, September 16th, while the President is away.

September 14, 1970

MEMORANDUM FOR: DR. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: The President's Schedule

The President no longer plans to go to Key Biscayne this coming weekend.

Secretary Rogers has been notified.

September 14, 1970

MEMORANDUM FOR: RON ZIEGLER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Embargo for Midwest Media Briefing,
 September 16

The Midwest Media Briefing scheduled for Wednesday, September 16, should be embargoed for Sunday's newspapers.

Thank you.

Cham

September 14, 1970
2:00 P.M.

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Reduction of Prime Rate

One of the largest banks in Philadelphia has just reduced its prime rate from 8% to 7-1/2%.

Arthur Burns will have some interpreted materials on this at the 4:30 p.m. QUADRIAD meeting.

Chrm

September 14, 1970

MEMORANDUM FOR: GERTRUDE BROWN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Advance Representatives

I am attaching to this memo the list which you gave me some time ago concerning advance representatives.

As you will note, there is no need to initiate background investigations on the seven persons whose names appear on the Secret Service list ... but not on Ron Walker's list.

The five persons whose names appear on Ron Walker's list and on the Secret Service list are active advance men, and all have been notified of the necessity to get their biographical resumes into your office without delay.

Incidentally, Messrs. Clower and G. A. Walker are on the advance team which leaves for Europe tomorrow morning. I hope we have at least a clear name check on each. Please look into this matter and get word back to me by 2:00 p. m. today.

Thank you.

C
September 14, 1970

MEMORANDUM FOR: RON ZIEGLER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Photo Opportunity Session at
 Beginning of PSAC Meeting today
 (September 14)

Please insure that the photo opportunity session during today's PSAC meeting begins immediately after the President takes his chair in the Cabinet Room ... and lasts no more than 90 seconds.

Thank you.

Chen

September 14, 1970

MEMORANDUM FOR: DR. EDWARD E. DAVID
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Today's PSAC Meeting

The purpose of this short note is to confirm the message I relayed to your office by telephone earlier this morning -- that we would very much appreciate your moving along the PSAC agenda and discussion items at a pace which will insure adjournment of the meeting by about 4:25 p.m. ... 4:30 p.m. at the very latest.

It is regrettable that we must ask this of you at your first meeting as the President's Science Advisor but, as I mentioned to one of the secretaries in your office, the need has just arisen to insert in the President's late afternoon schedule a rather urgent meeting of the QUADRIAD.

Many thanks for your cooperation in this matter, and I will look forward to meeting you at your swearing-in ceremony this afternoon.

Chen

September 14, 1970

MEMORANDUM FOR: JOHN BROWN
STAFF SECRETARIAT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: FY'71 Consolidated Supplemental
Appropriations Request (attached)

The President has just signed the attached letter to the Speaker requesting consideration of a supplemental appropriation to the FY'71 budget in the amount of \$366,694,000. It is my understanding that a portion of this money would go toward the erection and/or renovation of federal buildings in San Diego.

Will you please check on this item and if San Diego buildings are involved, see that word reaches Art Sohmer (or someone else in the Vice President's party) at San Diego by noon EDT today so that some political mileage can be gained.

Thank you.

Chron

THE WHITE HOUSE

WASHINGTON

September 12, 1970

MEMORANDUM FOR.

MEMBERS OF THE CABINET

SUBJECT.

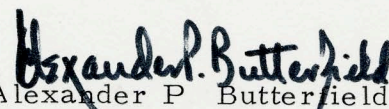
White House Fellows
(Information Only)

This is to remind you that 17 new and especially outstanding White House Fellows started their assignments on September 1

Mr. David Miller has been appointed Director of the President's Commission on White House Fellows. He was a Fellow in 1968-69 -- at the Department of Justice. He remained on there throughout this past year serving the Attorney General as a special assistant.

The new Associate Director is Thomas Pauken, a young man of 26 who recently completed his U S Army service, and a tour of duty in Vietnam as an intelligence officer.

We are anticipating an excellent performance from the Fellows program this year.


Alexander P. Butterfield
Deputy Assistant to the President

Chen

September 14, 1970
9:00 A.M.

MEMORANDUM FOR: H. R. HALDEMAN
JOHN EHRLICHMAN

FROM: ALEXANDER P. BUTTERFIELD

Paul McCracken has a call in to the President. He says that he talked to Lyn Townsend last night and that negotiations are approaching a climax -- almost certainly headed for a strike.

C

September 14, 1970

Dear Mr. Smith:

Thank you again for taking the time to come down to San Clemente and give me the benefit of your personal views and professional advice concerning your several excellent photographs of the President.

The additional black and white photos arrived in today's mail. I will be in touch with you by telephone.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Merrett T. Smith
10250 Santa Monica Boulevard
Los Angeles, California 90067

APB:abp

September 12, 1970

Dear Mr. Windemuller:

It was thoughtful of you to write to the President about display of the flag at the White House. In response to your specific question, the procedures outlined in Commissioner Schmidt's letter to Senator Griffin have not been altered in respect to public buildings. For many years, however, there have been certain exceptions to these practices. The American flag has been on display twenty-four hours a day at Fort McHenry in Baltimore; at the Marine Corps Memorial in Washington, D. C.; at the East and West Fronts of the Capitol in Washington, D. C.; at Flag Square in Baltimore; at the War Memorial in Lexington, Massachusetts; and at the Mount Olivet Cemetery in Frederick, Maryland. The President made the decision to display the flag at the White House only after careful consideration -- and in view of your comments, I am sure you will be interested to learn that he excepted periods "when the weather is inclement" in his Proclamation.

A copy of the Proclamation is enclosed for your information.

With the President's best wishes,

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Mr. Herman Windemuller
Supervisor
Park Township
1464 Ottawa Beach Road
Holland, Michigan 49423

THE WHITE HOUSE

WASHINGTON

September 11, 1970

Mr Secretary

Sir Alex Douglas-Home hopes that you will be able to place a call to him in London sometime during the 20-minute span, 11 50 a m - 12 10 p.m. EDT. It is my understanding that you will probably be on the Hill at that time. His number, for whoever places the call for you, is London 01/930/8440.


Alexander P. Butterfield
Deputy Assistant to the President

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

September 11, 1970

MEMORANDUM FOR: H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Miscellaneous Items

- (1) Pontanilla has his new set of instructions
- (2) We will move out on the "new official photo" project ... and I will work through John Brown, as you suggested.
- (3) We will not have a Presidential representative (per se) at the Sunday afternoon memorial service for Mrs. Carl Curtis. Flowers have been ordered and a Presidential letter is on its way out now.
- (4) Dent and Chotiner understand completely that the Theatre is not a casual meeting place for themselves, or for any staff members. Both deny using the Theatre much at all. Murray said he has only been in the Theatre once or twice and never gives the area a thought in his day-to-day business. Harry Dent has his political meetings in the Theatre, but they come no more frequently than once every 4-5 weeks. Both Chotiner and Dent understand -- as do other staff members -- that the use of the Theatre is scheduled through the Davies-Farrell office. (Mrs. Nixon stopped by Harry Dent's office the other day and looked in, in the company of Clem Conger, and made the comment that she hadn't known that that space -- formerly the Reception Room for the East Wing -- was being used for staff offices. It is just possible that The First Lady's comment on this occasion was misunderstood ... and interpreted to have been made in reference to the Theatre.) At any rate, there is no problem with Chotiner and Dent and the Theatre.

- (5) As indicated above, the Theatre is scheduled through John Davies and Mike Farrell. With your permission I will leave this system -- which does seem to be working out fairly well -- in operation. As a matter of fact, I think that we here in the West Wing are a little too far removed from the Theatre to do a really good job in handling the scheduling chore.
- (6) I have talked to key members in all of the East Wing offices and learned that whereas the large groups of visitors present a bit of a problem for staff members moving to and from other East Wing offices -- and to and from the West Wing on occasion -- they do understand that it is the most appropriate entry point for visitors and guests and they fully respect Mrs. Nixon's desires in the matter.
- (7) Late flash! (Relative to item number 4). I have just come from a personal "look-see" at the East Wing areas--- especially the Theatre. To my surprise, I saw that the back half of the Theatre was arranged as a living room ... or a waiting room. I checked with Mike Farrell and he explained that that is the area used as the East Wing's "Reception Room" during the morning tour hours, i.e. until noon or 12:30 p.m. He went on to say that when the tours are over each day, visitors of East Wing staffers use the waiting area directly inside the center East Wing door. I'll bet Mrs. Nixon saw Dent and/or Chotiner talking to guests in the back half of the Theatre and assumed that they had taken the space over as a regular meeting place. If we convert the Theatre back to being "all Theatre" there will be no place for official visitors to wait for their appointments during the morning hours. What are your thoughts on this?
- (8) Peter Flanigan says that the TROIKA could meet in Florida on Saturday, September 19 but it would have to do so without Shultz who, as you know, will be out of the country. With Dr. McCracken absent too, the true TROIKA would be represented only by Kennedy. Peter urges our reconsideration of Tuesday, (September 15). He says that the meeting need not run longer than 45 minutes.

- (9) Secretary and Mrs. Rogers can, and want to, go to Florida on the evening of September 18. The Secretary says that he may have to return to Washington a little bit earlier than the President returns on Monday ... but that he is good from Friday night through early Monday morning. Mel Laird on the other hand, is playing host to one or more groups of DOD visitors. He must appear at a dinner Saturday night, September 19 -- the finale of the 2-day "conference". He and Mrs. Laird would come down to K.B. on Sunday if asked. But he too would feel obliged to return to Washington Monday morning. Incidentally, I have not confirmed any invitations. I have only put out feelers.
- (10) Re the breakfast on Friday, September 18 -- Harlow believes that the Speaker should be accompanied by Albert only -- that there is no real need for the Republicans to join in. Timmons, on the other hand, believes the breakfast group should consist of all four (McCormack, Albert, Arends and Ford), and that he too should be there.
- (11) Re the brief stag get-together in the Map Room at 5 00 p.m. on Friday, September 22 -- Harlow defers to Timmons' judgement, and Timmons believes that the group should consist of Southern Senators Allen (Ala.), Sparkman (Ala.), Russell (Ga.), Talmadge (Ga.), Byrd (Va.), R. Byrd (W.Va.), Stennis (Miss.), Eastland (Miss.), Long (La.), Ellender (Ala.), McClellan (Ark.) and Ervin (N.C.)... with Timmons and BeLieu accompanying. Counting the President and the two staffers there should be 15 present. (See attachment to this memo for additional info concerning this item.)

Cham

September 11, 1970

MEMORANDUM FOR: DR. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Visits of Foreign Dignitaries to
the Los Angeles Area

Please insure that the State Department understands that no visiting senior foreign dignitary -- particularly one who is considered to be a "hardliner" -- is routed into or near the Los Angeles area unless Mayor Sam Yorty is given adequate advanced notice and an opportunity to be on hand at an appropriate itinerary stop for a greeting and/or a brief chat.

Thank you.

September 11, 1970

MEMORANDUM FOR: GERTRUDE BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: White House pass for Mr. David Miller

Will you please see to it that a White House pass is issued to Mr. David Miller, Director of the President's Commission on White House Fellows.

Thank you.

cc Ken Cole

Chron

September 11, 1970

MEMORANDUM FOR: GERTRUDE BROWN
Security Assistant

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Sergeant Aubry Lamar Linton, USAF

I have once again reviewed the "Sgt. Linton" file, and discussed the matter thoroughly with Brigadier General Dunn.

Based on General Dunn's close observations over slightly more than a 2-month period -- and on the latest (July 6, 1970) Medical Statement -- I will now clear Sgt. Linton for a permanent EOB pass ... but not for a White House pass.

Will you please take whatever action is necessary and coordinate the matter with Mr. Al Wong.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

September 11, 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Relay of Personal Presidential Message
to Mr. George Meany

On this date I telephoned Mr. George Meany and relayed to him
the following personal message from the President:

The \$500,000 which was taken previously from
AID's current fiscal year budget for the opera-
tion of the S. S. HOPE has been restored.

(Mr. Meany understood the message for some two months ago he
had requested this restoration of funds.)

ADMINISTRATIVELY CONFIDENTIAL

September 11, 1970

MEMORANDUM FOR: TRUDY BROWN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Retention of White House Pass
by Mary Kay Tompkins

Mary Kay Tompkins, secretary to Mr. Darrell Trent, should be allowed to retain her White House pass.

CC: Al Wong
Secret Service

Chron

September 11, 1970

MEMORANDUM FOR: NOBLE MELENCAMP
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

The attached materials pertain to a reception and dinner which the Metropolitan Washington Board of Trade will give on October 6th honoring former White House Police Chief, Major Glenard E. Lanier. Prior to that date we will need at least a Presidential letter to Major Lanier recognizing his long years of outstanding work as a police officer and supervisor.

Please send the completed letter directly to me, and I will see to it that it is signed in time for delivery to the dinner's master of ceremonies.

Thank you.

**RICHARD NIXON PRESIDENTIAL LIBRARY
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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

C

September 11, 1970

MEMORANDUM FOR: PETER FLANIGAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Richard G. Stilwell, U. S. Army (ret.)

While in California last week I sat in on a meeting between the President and Mayor Sam Yorty. During the meeting the Mayor mentioned General Dick Stilwell and without a moment's hesitation the President turned to me and said that we should try to bring Stilwell aboard. More specifically, he asked that you look into what appropriate slots might be coming available in the near future and give him a report as to the prospects for Stilwell.

(Incidentally, General Stilwell's biography is on page 2917 of the 1970-71 issue of Who's Who In America.)

cc: Harry Flemming

Cham

September 10, 1970

MEMORANDUM FOR: BRYCE N. HARLOW

FROM: ALEXANDER P. BUTTERFIELD

The President wants to have a private breakfast at the Residence on the morning of September 18 ... either with Speaker McCormack alone or with McCormack, Albert, Arends and Ford. What would your advice be?

There is also in the mill a plan for the President to play host to a group of senators in the Map Room for about 45 minutes or an hour, beginning at 5:00 p. m. on September 22. He would like for the party to consist of those Southern Democrats who are our friends. Who would you suggest be included?

I would appreciate hearing from you on these matters by 2:00 p. m., Friday, September 11.

C

September 11, 1970

MEMORANDUM FOR: HUGH W. SLOAN, JR.
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Mrs. Eileen Engalls

Mrs. Eileen Engalls (and I may be spelling her name incorrectly) is a POW wife who lives in Denver, Colorado. She received considerable publicity in the Denver area papers for organizing, almost without assistance from other persons or groups, Denver's huge Independence Day rally. She has consistently pushed "positive attitude" and "positive support" ... and is a loyal supporter of the President.

I mention her now so that the name will ring a bell when you hear from her within 5-7 days. She will be sending you a plan for her presenting to the President some 100,000 signatures of support collected by the "Colorado Cares" council, of which I believe she is President.

At any rate, she is quite an exceptional person -- only 24 or 25 years of age, a Phi Beta Kappa, etc. If you should want to get a more accurate line on her, you could contact a good friend of mine who is the Denver County GOP Chairman. His name is Jack Wogan.

September 11, 1970

MEMORANDUM FOR: PAT BUCHANAN

FROM: ALEXANDER P. BUTTERFIELD

Thanks for the suggestion that the President mention the White House Fellows during his next meeting with the Cabinet. The word will be passed.

C

September 11, 1970

MEMORANDUM FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The Map Room

I discussed the Map Room project with the President prior to our leaving California and he confirmed what Clem Conger had told me during our long distance telephone conversation -- that we would leave the Map Room "as is" in accordance with Mrs. Nixon's strong desires.

C
September 11, 1970

MEMORANDUM FOR: HUGH SLOAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The Metropolitan Washington Board
of Trade's invitation to the President
to attend a reception and dinner honoring
Major Glenard E. Lanier, former
Chief of the White House Police.

This note responds to your request for my opinion as to what might be the appropriate level of Presidential involvement in this October 6th dinner.

I do not think that the President should attend the dinner, but I do think that a letter from the President to Major Lanier should be delivered to the dinner's master of ceremonies and read aloud to those present.

I think, too, that you should check this matter with Bud Krogh ... if you haven't already done so.

September 10, 1970

MEMORANDUM FOR: NOBLE M. MELENCAMP

FROM: ALEXANDER P. BUTTERFIELD

Please prepare an appropriate reply to Mr. Herman Windemuller's letter to the President of August 21st (attached) ... drawing from the materials at Tabs A, B and C.

Thank you.

Chron

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

September 10, 1970

MEMORANDUM FOR H. R. HALDEMAN
FROM ALEXANDER P. BUTTERFIELD *A*
SUBJECT Suggested Procedure To Help Insure
Timely Submissions Of Presidential
Meeting Briefs

The procedure outlined below may not be the final answer, but I think that if it is explained to the staff in memo form, and orally at a near future meeting of White House staffers (along the lines of the one suggested recently by Dwight Chapin), it will go a long way toward putting us in a better position earlier in the evening for conducting the President's following day's meetings with efficiency and dispatch

-- Make a point of finalizing the President's schedule for any given day no later than the close of business (or by 6 00 p.m. on holidays and weekend days) two days in advance ...
① i.e. by the close of business on Monday for Wednesday's schedule, by the close of business on Tuesday for Thursday's schedule, etc.

-- Reiterate the necessity for Presidential Meeting Briefs being turned in to the Staff Secretary by 2 00 p.m. on the day prior to the meeting ... but explain (along with the reiteration) that those written briefs will be carefully reviewed at my
② 2.15 p.m. meeting with Dwight Chapin, John Brown, Steve Bull, and either Jerry Warren or Bruce Whelihan. Explain further to staff members that the purpose of this review is to reconsider every single aspect of the President's calendar for the following day -- the participants in the various meetings and appointments, the times allotted to the office calls, the subject matter to be discussed, the staff members designated to "sit in", the location of the meetings and events, the staging of the events,

the adequacy and appropriateness of the press plans, etc. ... all in the context of whatever late (and often confidential) word we might have concerning the President's personal activities and/or desires. Any changes which this "2 15 p.m. meeting" group feels are necessary can be relayed through the Staff Secretary back to the individuals responsible for the papers ... and the papers can be retyped and returned to the Staff Secretary, in what will amount to a final and approved form, by 5:00 p.m. They can then be inserted in folders and distributed

- to you along with the current copy of the next day's Presidential schedule, well in advanced of your departure time, and
- to me in sufficient time for me to review them once again quickly and place them on the President's desk or send them to the Residence, which ever is the appropriate action.

Of course the only real change here is the review of Presidential Briefs by the "2.15 p.m. meeting" group. But I think that staff members' knowledge of this fact will motivate them (certainly more than they are motivated now) to get their papers in on time. It will help too if we prove that we mean business by actually cancelling those Presidential meetings affected by late papers. In fact, the success of this plan depends upon our doing so.

cc· Chapin
Bull
Brown
Gerald Warren
Bruce Whelihan

Chen

September 10, 1970

MEMORANDUM FOR JOHN BROWN
 Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Briefing Papers for the President's
 September 10th Meetings

The Briefing Papers for the President's 10:00 A.M., 11:15 A.M., and 11:30 A.M. meetings today left quite a bit to be desired. They were "sketchy" at best. For example:

- The 10:00 A.M. Meeting ...
 - (1) Non-standard format
 - (2) Photo coverage was not adequately explained

- The 11:15 A.M. Meeting ...
 - (1) Non-standard format
 - (2) The press plan was not adequately explained; in fact, the papers said only "Ollie Atkins will be in charge".
 - (3) (3) The paper did not tell the President where the meeting would be held. (He should not have to refer back to his desk schedule to see where he is to be during each appointment.)

- The 11:30 A.M. Meeting ...
 - (1) Non-standard format
 - (2) The paper failed to explain clearly that the meeting would be held in the EOB Office and that after 20 minutes the President and his guests would move to the Oval Office for the 10-minute "filming" portion of the session.

- (3) There should have been either an action sequence section in this briefing paper to cover the actions expected of the President during the filming session or a notation that the precise actions expected of the President were outlined in the "11:50 A.M. photo session" briefing folder.

It does not appear to me that the persons charged with preparing these Presidential Briefing Papers are referring to the agreed upon sample format. Please insure that they do so henceforth.

One more item: I received the President's copies of the Briefing Papers at 8:15 last night -- quite a bit too late to have any one of them redone by the person responsible. Fortunately none of them had to go to the President right away. If that had been the case, we would have been in serious trouble. I would like for you to get the Briefing Papers up to me immediately after you have given them your own thorough critical review. Then if I feel there is a shortcoming, I can discuss it briefly with you and together we can have the situation remedied.

It amazes me that we cannot get better results.

September 10, 1970

MEMORANDUM FOR: DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Open Hour Event for your Consideration

As you may know, Thaddeus V. Ware terminated his work with the White House Staff and returned to the Department of Transportation on September 1st (having submitted an especially nice letter to the President on August 28th).

It would seem to me appropriate to schedule Mr. Ware in to see the President during one of our "Open Hour's" ... perhaps in the company of Bob Brown and/or Len Garment. Ware played a significant role in developing some of our new approaches toward welfare and poverty, employment opportunities for minorities, housing opportunities for low and middle income citizens, federal assistance to predominately black colleges and the many difficult problems associated with school desegregation. Moreover, he has been, and probably will remain, a loyal supporter.

Chm

September 10, 1970

MEMORANDUM FOR: DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Open Hour

It occurs to me that we may be programming some events for the Open Hour period which should be scheduled separately... without the rush which almost of necessity is a part of each Open Hour event. I am thinking specifically about yesterday's call on the President by Admiral E. P. Holmes. In that Holmes is Supreme Allied Commander of the Atlantic Theatre and U. S. Commander-In-Chief, Atlantic, he deserves, in my opinion, a place of his own on the President's calendar. I only hope his entourage of aides (I think he brought at least three with him) did not notice the rather frantic behind the scenes operation which Steve and I had going in an effort to keep the traffic flowing smoothly and expeditiously. I don't think they did -- but regardless, I am sure you understand the point I am making.

cc: General Hughes

Chm

September 10, 1970
8 15 A.M.

Mr. President:

You should review the top paper in your Action Folder early this morning. It recommends resumption of our military assistance to Greece. Your approval will help insure Greek cooperation in the event of a Middle East contingency.

Alex

September 9, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: ROSE MARY WOODS

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Invitations to White House Social Functions

The President mentioned yesterday that he wanted at least one or two of the more prominent labor leaders in the country invited to each White House social function (and I assume here he means major social functions generally -- those other than religious services and small receptions).

This gives us another category of guests to give special thought to each time invitations are issued:

- Deputy and under secretaries in the Executive Departments ... striving for as much balance as possible in a year's time, but realizing that the State and Defense deputies will receive more invitations than the others.
- Black administration officials, non-government organization officials (professors, college presidents, etc.) and private citizens ... striving for two couples at each major social function, especially State Dinners.
- Labor leaders ... striving for at least two at each social function.

ADMINISTRATIVELY CONFIDENTIAL

September 9, 1970

David:

The President thought you would be interested in the attached speech. It is to be delivered by the Vice President tomorrow evening in Springfield, Illinois.

Alexander P. Butterfield
Deputy Assistant to the President

Cham

September 9, 1970

MEMORANDUM FOR: ROBERT NEWBRAND
SAIC

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Enforcement of Established Procedures

I have the names of six persons who came to the White House West Wing today to call on the President or members of his staff and used the West Basement entrance rather than the West Reception Room entrance. Although two of these persons were aware of the fact that the West Reception Room was the normal entrance area and wanted (despite that knowledge) to use the West Basement for certain reasons known only to themselves, two others did not know of the West Reception Room entrance and were not advised of its existence by the EPS Guard at Post E-1.

Such evidence pretty well points up the fact that the EPS guards at the Southwest Gate and West Basement posts are not announcing to all entering visitors that the only entrance to the West Wing for persons calling on the President or first and second floor staff members is the West Reception Room entrance.

Please insure that the EPS guards are making this announcement loudly and clearly, and that the guard on duty at the West Basement actually stops visitors at his desk and redirects them to the North side of the building. Once again, the only persons who should enter through the basement are staff members, messengers, and those coming to the West Wing to visit one of the offices on the basement floor. (When there are to be exception to this rule, the guard on duty will be notified).

Thank you.

cc: Chief Lawrence Quimby
EPS

Chen

September 9, 1970

MEMORANDUM FOR: NOBLE M. MELENCAMP
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Preparation of Presidential Letter

I am attaching a copy of a letter written to the President by Thaddeus V. Ware who recently terminated his work with the White House Staff and returned to the Department of Transportation where he is a member of the Contract Appeals Board.

Please prepare, and forward for signature, an appropriate reply.

Thank you.

C
September 9, 1970

MEMORANDUM FOR: ROB ODLE
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Silent Majority Pin

I am attaching some "silent majority" material which came to me recently in the mail. You may have received the same thing -- but if you didn't, you can file this away for possible future use.

C

September 9, 1970

MEMORANDUM FOR: ALICE FRINGER

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Photograph of the Vice President and
(then) West Point Cadet Robert Schaf

I am attaching to this memorandum a color photograph of 2nd Lieutenant Robert (Bob) L. Schaf receiving his West Point graduation diploma from the Vice President during graduation ceremonies last June. Young Schaf is the son of Colonel and Mrs. Frank L. Schaf, Jr. of McLean, Virginia. The parents are hopeful that the Vice President can find a moment to sign the photograph so that it can be presented to their son on his birthday in early October.

The photograph should be returned -- whether signed or unsigned -- to Mr. Robert Morrison, Office of Robert F. Froehlke, Assistant Secretary of Defense for Administration, DOD, the Pentagon.

Many thanks.

Chan

September 8, 1970

MEMORANDUM FOR ANNE HIGGINS

FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Allegations Concerning the President

This is to inform you that the President definitely did not:

- Buy for \$625 (or for any amount) a trained shark to keep other fish away "while he swims at the Florida White House".
- Spend \$9,250 (or any amount) on a pigeon spray to keep "the pesky birds away from his Inaugural in 1969". However, with reference to this particular allegation, I should remind you that there is a spray called "no roost" which, although completely harmless to the birds, provides an especially slippery surface making it almost impossible for them to perch or roost. You may want to check with the GSA Information Office, or with other GSA authorities prior to responding to Miss Henrietta Barr's letter. Such a spray may have been used at one time or another by direction of GSA

Attachment

Chapin

September 8, 1970

MEMORANDUM FOR: DWIGHT L. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Next Cabinet Meeting

Although I am not sure how many Cabinet Members we will find in town at any one time during the next 2 to 3 week period, I would like to suggest a Cabinet Meeting either next week or the week following. I have several agenda items which I can (and will) propose to the President through Bob. The fact that the President wanted this September meeting to include the wives will undoubtedly have some influence on the item or items finally selected.

Please let me know the time and date which appear most suitable for this event.

Thank you.

Chum

September 9, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GENERAL HUGHES
Military Assistant
to the President

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Special Instructions

Please insure that, henceforth, Dr. Kissinger's White House car remains with him (i.e. in proximity to his location), and ready for immediate departure at all stops other than his Washington, D.C. residence and his White House office.

Thank you.

CC: Lt. Col. Coffey
Military Aide

ADMINISTRATIVELY CONFIDENTIAL

Chen

September 9, 1970

MEMORANDUM FOR: SANFORD FOX
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Record of Invitations Extended to
 Senior Administration Officials

Thank you very much for updating my records of invitations extended to Executive Department Heads, Under Secretaries and Deputy Secretaries, Agency Directors and Administrators, and other Presidential Appointees . . . while I was in California.

It is my understanding that I will be able to do this myself, henceforth, by telephoning Jan Ingersol within a few days after each social event.

Chm m

September 8, 1970

MEMORANDUM FOR H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: POW Wife -- Mrs. Kevin McManus

I found in my "in" basket today a telegram sent last week from Mrs. Kevin McManus. (A copy is attached.) As you will note, she apologizes for her "vagueness" during our Washington - San Clemente telephone conversation and says that she would be delighted to accept the position we have in mind for her, if we can wait until October 10th.

I had discussed this matter with the President while in California (prior to receiving the wire) and he thought then that we should wait until early October ... to see if she could come on the staff at that time; in other words, he definitely likes the idea of hiring her.

My thought now is to bring her in for a second, more detailed, interview. I would like to give her a good thorough rundown on what we have in mind for her, i.e. the dual role of part-time receptionist and part-time secretary.

Let me review here the options as I see them:

- (1) Find a desk and a little office space some place here in the West Wing to be occupied at times by Shelley and at times by Mary Jane ... whichever one is not at the Reception Room desk. The two girls would alternate locations daily or weekly -- or by whatever system they might mutually agree upon. The girl at the "secretary's" desk could be used as a sort of project officer -- someone to take on the extra chores generated by your office and by mine ... and perhaps by Dwight's (although I would like to hold to a minimum of two ~~the~~ the number of persons having ^{right} the right to dump odd tasks in her lap.)

- (2) Assume that both girls are secretaries to me. In a manner similar to that in the option above, they would alternate between the Reception Room desk and my outer office desk. Of course they would have to get along especially well together in order to make a "go" of such a situation, and I would have to sacrifice (at least at first) some of the continuity provided by one full-time secretary; but it could work.

What do you think? Am I free to proceed as I see fit after the interview?

September 8, 1970

MEMORANDUM FOR H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: White House Drivers

It seems inconceivable, I know ... but I personally briefed Lt. Col. Coffey on all aspects of this driver business -- their conduct, how and where they should deliver staff members in the mornings, how and where they should pick up staff members at the end of the day, what they should say and why, etc. I will certainly not waste any time ~~in~~ reporting to him (Coffey) your experience this morning -- as relayed to me by Larry. I have had no reason in the past to doubt Coffey's "tough cookie" quality, but now I am beginning to wonder. Either he did not lay it on the line to the drivers in the same explicit terms that I put the matter to him ... or we have a few drivers who should be relieved for failure to comply.

I will jump into this one again -- now -- and hope that I can come up with a lasting remedy.

Chman

September 8, 1970

MEMORANDUM FOR: JOHN R. BROWN
STAFF SECRETARY

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Action Memorandum number P-562

Action Memorandum P-562, dated August 28th, forwarded to me Mr. Haldeman's August 22 memorandum concerning Bordeaux wines. For some reason the correspondence was not sent to me in California; instead, it remained here in Washington and as a result came to my attention only this morning. In that the co-owner of Le Cote Basque Restaurant in New York will not be able to give me the desired information until early tomorrow afternoon, I would appreciate a 48 hour extension to the 2:00 p.m. September 8 suspense date.

Thank you.

Cham

Determined to be an
Administrative Marking
Not National Security Information
By JLS NARA Date 3/28/2016

September 8, 1970

VERY CONFIDENTIAL

MEMORANDUM FOR MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Clark Mollenhoff

I have just heard from reliable sources that Clark Mollenhoff took a commercial flight recently and sat next to Newton B. Minow, Chairman of the FCC under Kennedy and Johnson (and the fellow who received a considerable amount of publicity when, as FCC Chairman, he referred to television as a "vast wasteland"). According to the source, who received the information directly from Minow, Mollenhoff spent a solid thirty minutes talking about why he had "quit the Administration." Clark intimated that the main reason was that "those closest to the President" (presumably you and John Ehrlichman) kept him from "getting the goods on Flanigan."

It would seem to me that someone should get to Mollenhoff and muzzle him. But who?

(Minow is currently a functionary with the Democratic National Committee and Clark knows this. What the hell is his game?)

VERY CONFIDENTIAL

Chm
—

September 8, 1970

MEMORANDUM FOR: BUD KROGH
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Miscellaneous Items

I am attaching for your general interest several handbills of the type which were floating around Southern California just prior to the President's visit to Coronado.

Attached also is an article highlighting some of the rights and privileges one stands to lose if arrested for possession of marijuana. It seems to me that more emphasis should be placed on, and publicity given to, these rather severe penalties.

Attachments

September 8, 1970

MEMORANDUM FOR: NOBLE MELENCAMP
 FROM: ALEXANDER P. BUTTERFIELD
 SUBJECT: Preparation of Letters For The
 President's Signature

Please redo the letters in the attached folder ... i.e. one each to Dr. Edwin Harper, Dr. Martin Anderson, Mr. Ed Morgan, Mr. Egil Krogh, Mr. John Whitaker and Mr. Ken Cole.

The letters should express the President's appreciation for the part played by each of these staff members in preparing, and presenting in San Clemente, the excellent Presidential Briefing on Domestic Budget Options for the coming fiscal years. They should be very brief -- preferably no more than a sentence or two.

Thank you.

Ann

September 8, 1970

MEMORANDUM FOR: DR. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD

Would you please give me a brief staff opinion of the value of the Weekly Review as a weekend reading item for the President. Mayor Sam Yorty has highly recommended this publication to the President and, in fact, volunteered to send each issue to me from California.

I feel relatively certain that the FYI material you forward to the President throughout the week covers at least the subject matter highlighted in Weekly Review.

(I am attaching hereto the August 28 issue of this publication.)

September 8, 1970

MEMORANDUM FOR : JOHN BROWN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Telephone Work Order

Please pass to Mr. Harrington the requirement for an IO line on Miss Scarney's telephone in the West Reception Room. If there are no vacant lines remaining on that particular instrument, he should delete the buzzer to the Usher's Holding Room. (There is also a PL line to the Holding Room -- which Shelley prefers to the buzzer.)

Thank you.

Chen

September 8, 1970

MEMORANDUM FOR: DR. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: UN Report (Secret)

I am attaching to this memorandum Ambassador Yost's August report of important problems before the United Nations and the United States Mission.

September 4, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Reduction of Prime Rate

A Mr. W. C. Talen, President of the University State Bank in Green Bay, Wisconsin, called this morning to pass on the information that his bank just reduced its prime rate. He did not say by how much but I would assume that it is in the neighborhood of one-half percent.

As you may know, a small bank in Maine reduced its prime rate by one-half percent about ten days ago, so the Wisconsin bank is not breaking the national pattern; but it is contributing.

News of the Wisconsin bank's prime rate reduction is being published nationally ... Dow Jones tickers, Reuters, Wall Street Journal, etc.

September 4, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Reduction of Prime Rate

A Mr. W. C. Talen, President of the Union State Bank in Green Bay, Wisconsin, called this morning to pass on the information that his bank has just reduced its prime rate. He did not say how much but I would assume that it is in the neighborhood of one-half percent.

As you may know, a small bank in Maine about a week ago reduced its prime rate one-half percent so the Wisconsin bank is not first in breaking the national pattern... but it is contributing.

News of the Wisconsin Bank's prime rate reduction is being published nationally ... Dow Jones tickers, Reuters, Wall Street Journal, and the AP.

September 4, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Reduction of Prime Rate

A Mr. W. C. Talen, President of the University State Bank in Green Bay, Wisconsin, called this morning to pass on the information that his bank just reduced its prime rate. He did not say by how much but I would assume that it is in the neighborhood of one-half percent.

As you may know, a small bank in Maine reduced its prime rate by one-half percent about ten days ago, so the Wisconsin bank is not breaking the national pattern; but it is contributing.

News of the Wisconsin bank's prime rate reduction is being published nationally ... Dow Jones tickers, Reuters, Wall Street Journal, etc.

September 3, 1970

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Cable from the French Embassy in
Peking

I am attaching for your staffing a letter to the President from Mike Mansfield . . . which encloses a cable he received recently from the French Embassy in Peking.

APB:

APB:ny

September 3, 1970

MEMORANDUM FOR:

MR. H. R. HALDEMAN

FROM:

ALEXANDER P. BUTTERFIELD

Here is the script for Tricia which the United Giver~~is~~s Fund people propose. You may want to look it over during your Coronado visit and return it to me with marching orders.

September 3, 1970

MEMORANDUM FOR MR. H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Merrett Photographs

Here are the sample photographs which I said would be ready for your review (and hopefully for the President's review) this morning.

The photograph with the venetian blind in the background was taken in Salt Lake City in 1968. Under it are the variations which you requested. The other photograph was taken here at the Western White House about a year later.

Merrett Smith is having breakfast on the patio and will stay until I release him.

APB:ny

September 2, 1970

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD

As you know, Agnes Meyer - the 83-year-old widow of the former publisher of the Washington Post and Katherine Graham's mother - died Monday night. Bob Haldeman felt you should personally approve the attached statement ... suggested and prepared by Bill Safire in Jim Keogh's absence.

September 2, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Unemployment Rate

Peter Flanigan just called to inform you that the unemployment rate for August is 5.1%. (As you may recall, the July rate was 5.0%.)

This information will not be released to the public until Friday, September 4.

APB:ny

September 2, 1970

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Blazers for the EPS Tour Guides

I may be coming in a little late on the "blazers for the EPS tour guides" project but here is what I have learned this morning:

- Last week Larry Higby told Davies or Farrell to "go on this one . . . and to have the jackets on the EPS tour guides by September 8. "
- Davies relayed the Higby instructions to Chief Quimby and the Secret Service front office.
- The EPS and Secret Service objected strenuously because to them the action represented another blow to their continual efforts to instill in EPS personnel "pride in the EPS uniform" . . . the previous blow having been the banishment of EPS personnel from the West Reception Room.
- Secret Service officials called me on the telephone to register their complaint. I explained to them that the decision was firm and that they were to accept it and like it. (They are now smiling broadly.)
- It will be almost impossible to have the EPS tour guides wearing these blazers by September 8 because neither color nor style have been approved by Mrs. Nixon.

I would like to have your okay to overshoot the September 8 deadline (if there was one) and pursue this project on my own. I feel certain that I can get some proposals in order, and one of them approved by Mrs. Nixon, within a week - and that we can have the blazers on the guards by the end of the month.

APB:ny

September 2, 1970

MEMORANDUM FOR: MR. H. R. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Merrett Photograph of the President

At your suggestion I called Merrett Smith and discussed the questions you posed concerning his photograph of the President. He confirmed all of the answers I gave to you in my long memorandum of last week and readily agreed to provide the desired black and white and color samples.

He will deliver the samples personally (of course) tomorrow morning at 9 o'clock - and I will get them to you shortly thereafter. Hopefully, you will have a chance to show them to the President and give me some marching orders prior to the President's 10:15 a. m. meeting.

APB:ny

September 970

JOHN:

Here are the instructions that I promised you yesterday. I hope they are some help to you and that you make good time. Occasionally, South-bound traffic ties up in the vicinity of Oceanside but if you are leaving in the morning you should not be affected.

ALEX

DIRECTIONS FOR DRIVING FROM SAN CLEMENTE TO THE MAIN
GATE OF THE SAN DIEGO NAVAL AIR STATION (NORTH ISLAND)

Drive South on the San Diego Freeway until you find yourself smack in the middle of the City of San Diego ... still on the Freeway. (Under normal driving conditions, this should be an hour and ten minutes after leaving San Clemente.) At this point you should begin to look for the "Coronado" Exit and move to the right lane.

Take the "Coronado" Exit off to the right. It leads almost immediately up and onto a huge bridge, and takes you over the San Diego bay ... from San Diego to Coronado.

At the far end of the bridge (the Coronado side) you will have to stop for the toll gate. The charge is 60¢ per automobile regardless of the number of passengers. Upon leaving the toll gate simply follow your nose and within a minute you will find yourself on Third Street heading West.

Follow Third Street for about one mile, at which distance it deadends; then turn left (Alameda Avenue) one block to Fourth Street. Turn right on Fourth Street and directly in front of you - at a distance of about 100 yards - you will see the main gate to the San Diego Naval Air Station.

The Marine guard will direct you from there to the "arrival area."

(See Area Map Attached)

September 2, 1970

MEMORANDUM FOR: DR. HENRY A. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
SUBJECT: Personal Letters to the President
From Frank Borman

I am attaching, for your staffing, two letters to the President from Frank Borman. They were written August 31 while Frank was in Saigon.

I assume that most of the information contained in the letters was covered during Frank's meeting with the President his morning ... so will leave disposition of this material to your good judgment.

September 2, 1970

MEMORANDUM FOR MR. ROBERT FINCH

FROM: Alexander P. Butterfield

SUBJECT: Secret Service Intelligence
Report

I am attaching for your information and interest the latest Secret Service Intelligence Report on demonstration activities expected at the Salazar funeral this afternoon.

**RICHARD NIXON PRESIDENTIAL LIBRARY
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