

THE WHITE HOUSE  
WASHINGTON

August 12, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD *A/*

SUBJECT: Supplemental Information Concerning the  
U.S. Post Office Department and past  
Postmasters General

- Including Red Blount, there have been a total of 60 Postmasters General since George Washington's time ... but there were 3 before that, under the Second Continental Congress. Therefore the grand total is 63.
- The first PMG was Ben Franklin under the Second Continental Congress (July 26, 1775, elected for 1 year); the first under George Washington was Samuel Osgood (1789)
- The Ben Franklin desk will not be used at the signing ceremony. (The desk slopes so much it would be difficult for newspaper and TV photographers, other than those directly behind you, to record your signing of the Bill).
- Farley will be present (along with 5 other former PMGs ... Summerfield, Day, Gronouski, O'Brien, and Watson). Farley served from '33-'40. He was not the longest in office.
- The PMG who served the longest term in office was Gideon Granger (1801-14 starting under Jefferson ending under Madison).
- The Postal Department as we know it has been in existence since 1789 ... but it actually began on July 26, 1775 under the Second Continental Congress. (195 years total... or 181 years since George Washington's time)

August 11, 1970

FOR: JOHN BROWN  
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Procurement of Office Safe

Mr. Al Wong tells me that there are plenty of office safes on hand for those who need them. If this is true, I would appreciate your ordering one for my office. It need not be large; in fact, the smaller the better . . . . so long as it can take a handful of legal-size folders.

August 11, 1970

FOR: ROSE MARY WOODS  
FROM ALEXANDER P. BUTTERFIELD  
SUBJECT: Mr. Kenneth R. Eltz

I am returning herewith the Kenneth Eltz file which you sent to Bob Haldeman on August 4th.

We have the Secret Service checking now on Eltz's background, age, reliability, and his mental and physical health. I will get word to you as soon as I receive their report.

c

August 11, 1970

FOR:           JOHN BROWN  
                  Staff Secretary

FROM:           ALEXANDER P. BUTTERFIELD

SUBJECT:        Staff Assistants

As you may have been told by Terry Decker, I asked yesterday afternoon for a list of all staff assistants. The names sent to me this morning by Jean Robb appear on the three pages attached to this memorandum.

I would appreciate your placing an asterisk or a check mark in front of the names of those persons whom you consider to be staff assistants ... then seeing me at your earliest convenience so that we might discuss the matter.

As a part of our periodic review of staff personnel and perquisites, I am anxious to get a better line on names, titles and who does what to whom.

Thank you.

c

August 11, 1970

FOR: HARRY FLEMMING

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Nominees for the Board of Directors and  
Rate Board of the Postal Corporation

Mr. Flanigan is perfectly willing to forego the "Wednesday announcement" of nominees for the Board of Directors of the Postal Corporation. Please continue with your political checks, and we will do the same in the security area.

ADMINISTRATIVELY CONFIDENTIAL

August 10, 1970

FOR: BRYCE HARLOW  
FROM: ALEXANDER P. BUTTERFIELD  
SUBJECT: Memorandum For The President's File

Realizing that the regular "note-taker" was not present at the recent Executive Session of the Cabinet (August 5) the President asked me to get from you a brief run-down on the substance of that particular meeting.

You should mark the memorandum "confidential" and send it directly to my office.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

ADMINISTRATIVELY CONFIDENTIAL  
August 10, 1970

FOR: DR. PAUL MC CRACKEN  
Chairman, CEA

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Memorandum For The President's File

Realizing that the regular "note-taker" was not at the Executive Session of the Cabinet on August 5, the President asked me to get from you a brief run down on the color, mood, and substance (particularly the substance) of that meeting. He said that it was an especially important get-together and that the Memorandum for the President's File would be a vital part of his personal record of Administration events.

Please mark your memorandum "confidential" and send it to my office.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

C  
+1

August 10, 1970

Memo For:

From: Alexander P. Butterfield

I am attaching for your interest and convenience a personal copy of the guest list for the dinner tonight at the White House.

Attachment

Identical (original) ~~memos~~ sent to:

John Ehrlichman  
Charles Colson  
Peter Flanigan  
Secretary Rogers  
Under Secretary Fred Russell  
Secretary Stans

August 10, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: Alexander P. Butterfield

SUBJECT: Your 11:15 Meeting with Republican  
Members of the Senate Finance  
Committee.

The only Republican members of the Senate Finance  
Committee who will be present at this morning's  
meeting are:

Paul Fannin  
Clifford Hansen  
B. Everett Jordan  
John Williams

*Chron*

August 5, 1970  
Wednesday

MEMORANDUM FOR THE RECORD

SUBJECT: Arrangement of Special Visitor Tour  
of the White House

Today, at the request of Mr. Ed Cronk, Deputy Assistant Secretary of State for International Trade Matters, I set up a Special VIP Tour of the White House at 3:00 p.m., Friday, August 7, for the following persons:

- Mrs. John McEwen . . . . wife of the Deputy Prime  
Minister of Australia
- Lady Westerman . . . . . wife of Sir Alan Westerman,  
Minister for Trade and Industry,  
Australian Cabinet
- Mrs. John Smith . . . . . wife of the Australian Minister  
for Commercial Affairs at the  
Australian Embassy here in  
Washington, D. C.
- Mrs. Edwin Cronk . . . . wife of the Deputy Assistant  
Secretary of State

Alexander P. Butterfield

August 10, 1970

FOR: JOHN BROWN  
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Possible Supplement to the President's  
Brief on the 3:30p. m. Meeting with  
Airline Executives.

The attached paper came from Justin Dart. Evidently Bob Finch, or a member of his staff, handed it to Dwight Chapin . . . . . and Dwight handed it to me. It poses a view in opposition to that put forward by Flanigan in the brief which is now on the President's desk.

It is my strong opinion that we should nip in the bud this type of circumvention. It is a sneaky way to operate and we should not condone it.

Please have this paper coordinated with Flanigan (and Finch), and lets see to it that it is incorporated into the brief for the President's afternoon meeting.

Thank you.

**RICHARD NIXON PRESIDENTIAL LIBRARY  
DOCUMENT CONTROL SHEET**

**ITEM REMOVED FROM THIS FOLDER**

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 19 ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

**RICHARD NIXON PRESIDENTIAL LIBRARY  
DOCUMENT CONTROL SHEET**

**ITEM REMOVED FROM THIS FOLDER**

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 20 ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

ADMINISTRATIVELY CONFIDENTIAL

August 10, 1970

FOR: JOHN BROWN  
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Representative of the President at the Funeral  
Service of the Late Congressman Robert Watkins  
(R-Pa.)

Mr. William E. Casselman, Deputy Special Assistant to the President, will represent the President at the August 12th funeral service for the late Congressman Watkins (R-Pa.)

There will be no formal announcement, and our Press Office has been instructed to say nothing about it unless asked. Mr. Ziegler's response to specific questions concerning a Presidential representative will follow this general line:

Mr. William E. Casselman, a Deputy Special Assistant to the President on Mr. Timmons' Congressional Liaison Staff, will be representing the President at the funeral services because he was an especially good friend of the deceased ... and because he knows the family well.

ADMINISTRATIVELY CONFIDENTIAL

CC: Mr. Ziegler, Mr. Hopkins, Mr. Timmons, Mr. Casselman

C

August 10, 1970

FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Nominees for the Board of Directors and  
Rate Board of the Postal Corporation.

I have just heard from Harry Flemming that Peter Flanigan is anxious to have his nominees for the Board of Directors and Rate Board of the Postal Corporation announced this coming Wednesday -- the day on which the Postal Reform Bill signing ceremony is scheduled.

Flemming has strong reservations about a number of nominees ... and, along with Cashen, believes that Chuck Colson, Harry Dent, and possibly a few others should be allowed to review the list and comment. We are talking about some 14 people (9 on the Board of Directors and, I think, 5 on the Rate Board) and it goes without saying we should use the slots to our own <sup>best</sup> advantage.

Another point: Regardless of who is nominated, it will take Flemming some 5-7 days to complete thorough political checks, and it will take us 10-14 days to complete the full field investigations which these appointments (requiring Senate confirmation) require.

The purpose of this memo is to apprise you of the situation. I am going to ask Flanigan to give us the time we need. I have been trying to make contact with him throughout most of the morning.

Chrom

August 7, 1970

MEMORANDUM FOR THE PRESIDENT'S FILE

SUBJECT: Meeting with Colonel Frank Borman  
Friday, August 7 (1:45p. m. -2:05p. m.)

This meeting was arranged rather hastily during the late morning -- and only temporarily until mentioned, or proposed, to the President immediately following his first "Open Hour" set of appointments. The President, of course, was amenable to seeing Frank on this particular day -- the day of his appointment as Special Representative On Prisoners Of War -- and only 3-4 days prior to the astronaut's departure on a round the world trip to explore any and all possible means of relieving the plight of U. S. servicemen held prisoner in North Vietnam and other Southeast Asian countries.

Frank and I entered the Oval Office by way of the center door. The President greeted Colonel Borman warmly while Ollie Atkins took several quick photographs. Then Ron Ziegler came into the room from Steve Bull's office and told the President that he would like to bring the press corps photographers in for a short photo opportunity session. The President agreed to the plan but diverted discussion for about 5 minutes to the press plan involving release of the Presidential statement on the Mid-East cease fire. He seemed suprised when Ron Ziegler told him that the statement had not yet been released. He asked Ron if he knew where the members of the National Commission on Productivity were having lunch . . . . and if he knew where Henry Kissinger was at the moment. The President felt that it would be most worthwhile for Henry, or alternatively Ron, to interrupt the Productivity Commission luncheon long enough to tell its distinguished membership of the cease fire. Ron said that he would check immediately on the location of the Commission members and of Dr. Kissinger -- and that meanwhile he would let the press photographers into the Oval Office.

During the ensuing 2-minute photo opportunity Colonel Borman sat at the President's desk . . . . in the chair to the President's left. He and the President chatted in low tones while the press representatives got their pictures. As the last photographer left the Oval Office, Ron Ziegler informed the President that the Productivity Commission members were dining in the Thomas Jefferson Room at the Department of State, and that Dr. Kissinger was having lunch at Blair House with members of the FIAB. The President told Ron to forget notifying Dr. Kissinger and that he (the President) would put through a call to the Secretary of State -- the intimation being that the Secretary of State would make the announcement to the Productivity Commission. As Ron left the Oval Office I sat in the chair to the President's right and the President resumed his discussion with Colonel Borman while placing the call to Secretary Rogers.

Borman made it clear that he intended to stress the humanitarian angle in his talks with foreign government representatives. He said too that the trip would be made in a very low key manner, i. e. with a minimum of publicity. The President asked Frank where he would go first, and Borman responded, "To Moscow, and possibly from there to North Vietnam. I am supposed to meet with a representative of the North Vietnamese government while I am in Moscow and that meeting could lead to a Hanoi visit. Personally, I would like very much to get to Hanoi. This is not to say that I feel certain that I could do any good there, but I feel that it would be at least a new step . . . . something that we haven't done before. Incidentally, Mr. President, there are about 14 countries on the itinerary; but we will be playing the itinerary rather loosely. We will be ready to go any place any time. Some of the countries that I can think of off hand -- those that we intend to visit -- are: Sweden, Poland, France, Switzerland, India, Laos, Thailand, South Vietnam and Japan . . . . oh yes, and Algeria, too. It is my understanding that Algeria is in close touch with the Viet Cong." The President said that the Viet Cong had adopted many of the customs and legends of the Algerians, and that there was indeed a rather close bond between certain elements in Algeria and those in Southeast Asia pushing the Viet Cong movement.

The President then took a moment to address himself to the possibility of Frank's going to Hanoi. He said that at the moment he thought it was an excellent idea, but that because anything could happen at any time, he wanted Frank to send a cable through Dr. Kissinger's Office if while

in Moscow he got a green light to go to the North Vietnamese capital. His permission to actually make the Hanoi visit would then depend on conditions at that particular moment . . . conditions world wide and especially the situation in Paris at the peace talk table.

As Frank stood to leave the President's call to Secretary Rogers came through. Frank and I moved toward the center of the room while the President elaborated to the Secretary of State about the Productivity Commission membership and the wisdom of the Secretary's going before the group right away and telling them of the Mid-East cease fire.

After hanging up the telephone the President moved toward the center door with Borman. He asked Frank if his wife were going to go along on the trip, and Frank said that she was not. Then, with a grin, the President asked Frank if he would be making the trip via Eastern Airlines . . . "or do they go that far?" Frank smiled back and said that he would probably be going by Pan Am from New York, but "Eastern, of course, from Washington to New York." The President wished him well and the two shook hands once again.

(Borman went directly to the press area and spent some 10-15 minutes talking to press representatives).

Alexander P. Butterfield

August 7, 1970

FOR: JOHN BROWN  
Staff Secretary

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Action Memorandum P-536

I am attaching your Action Memorandum P-536 in my August 6th note to Mr. Haldeman which indicates my compliance with his instructions.

Chm

August 6, 1970

FOR: H. R. HALDEMAN  
FROM: ALEXANDER P. BUTTERFIELD  
SUBJECT: Disaster Area Surveys by Cabinet Members

In response to the President's request, and your memorandum to me of August 5th, I have set up with General Lincoln a procedure which will ensure his notifying me (with as much lead time as possible) each time a disaster occurs which might appropriately be surveyed by a member of the President's Cabinet who has some special official interest. Moreover, the point was made to General Lincoln that we would rather be notified too often than not often enough.

The Secretaries of the Departments of Defense; Housing and Urban Development; Health, Education and Welfare; Agriculture ... and to some extent Transportation will be considered prime candidates for these survey trips in that they are more responsible than other executive department heads for bringing various forms of relief to disaster victims. The Office of Economic Opportunity is not as involved as one might think; however, Director Rumsfeld will be listed as an alternate to those mentioned above.

Relative to this emergency relief business, the dispatching to the scene of a senior administration official, and the operation of the OEP, it was interesting for me -- especially after having read your note -- to hear Abe Lincoln's comments:

-- The Stans<sup>\*</sup> show may have looked pretty good on the surface, but it threw a wrench in our operation. We had already briefed the Vice President on the disaster and he was prepared to go to Texas a day or two later.

- The Vice President does a good job and makes a point of saying the right things. But after reading the account of Secretary Stans' press conference I doubt that he (Stans) knows that we exist. He definitely does not know anything about our disaster program. If we had known about his being in Texas just a little in advance, we could have briefed him via telephone. It wouldn't have taken more than 15 or 20 minutes.

I list these comments merely for the purpose of giving you something of the "other view." However, there is no problem. It is clearly understood between Abe and me that Cabinet Members will be considered along with the Vice President whenever he (Lincoln) feels there might be the slightest requirement to send a senior administration official to the scene of an emergency. It is understood also that whoever is designated will be thoroughly briefed prior to his appearing in public in the disaster area.

(Darrell Trent, too, has been made aware of these understandings).

c

August 6, 1970

FOR: DAVE TAYLOR

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: Acceptances to Invitations to Presidential Reception (August 7) by Executive Department Heads.

Executive Department Heads who will attend the Presidential Reception to be held in the Blue Room at 5:00 p. m. , August 7 are:

Secretary Rogers  
Secretary Kennedy (a member of the Commission)  
Attorney General Mitchell  
Postmaster General Blount  
Secretary Hardin  
Secretary Stans (a member of the Commission)  
Secretary Hodgson (a member of the Commission)  
Secretary Richardson  
Secretary Romney

The Vice President and Secretaries Hickel and Volpe will be out of town and Secretary Laird will be unable to get away from his office.

Dr. Arthur Burns (no longer a member of the Cabinet) will be in Vermont . . . . . so his office declined the invitation for him.

CC; Steve Bull

August 6, 1970

FOR: H. R. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: The President's "Hand Shake" Meeting Today  
with the Georgia State Advisory Committee  
on Public Education

Page one of the briefing paper on this meeting has been changed to reflect fact that only 18 of the 35 participants are members of the Georgia State Advisory Committee . . . . . and that only those 18 will be introduced to the President.

In the future we will keep an eye out for these kinds of things and try to make certain that the President is netther mislead nor put through chores, exercises and antics which are completely unnecessary.

August 5, 1970

FOR: DIRECTOR SHULTZ  
FROM: ALEXANDER P. BUTTERFIELD  
SUBJECT: Presidential Reception Honoring Members  
of the National Commission on Productivity

This is just a quick note to inform you that as of 6:00 p. m. today all members of the Cabinet have been invited to attend the President's reception for the National Commission on Productivity to be held in the Blue Room at 5:00 p. m. on Friday, August 7.

By this time tomorrow I will be able to tell you the names of the Cabinet Members unable to attend.

Chrom

THE WHITE HOUSE  
WASHINGTON

A G E N D A

CABINET MEETING  
Wednesday, August 5, 1970  
9:30 A. M.

THE FISCAL AND BUDGETARY PICTURE FOR 1972

Honorable George P. Shultz, Director  
Office of Management and Budget

Honorable Caspar W. Weinberger, Deputy  
Director Office of Management and  
Budget

NOTE: Shortly after the close of discussion of this single agenda item, the President will bring to order a meeting of the Domestic Council.

Chris

THE WHITE HOUSE

WASHINGTON

A G E N D A

CABINET MEETING

Wednesday, August 5, 1970

9:30 A.M.

9:30 - 10:15

THE FISCAL AND BUDGETARY PICTURE FOR  
1972

Honorable George P. Shultz, Director  
Office of Management and Budget

Honorable Caspar W. Weinberger, Deputy  
Director Office of Management and  
Budget

(30 min)

Sub-topics

- General trends in the economy
- The revenue picture
- Uncontrollable expenditures
- Discretionary expenditures

(15 min)

Discussion

NOTE: Upon conclusion of discussion of this single agenda item, you can excuse Secretaries Rogers and Laird and the Postmaster General. They will depart the Cabinet Room as several of the Domestic Council staff members enter. Shortly thereafter you may call to order the Domestic Council Meeting.

TO BE IN ATTENDANCE

At Cabinet Table

(Absent)

The President  
The Vice President  
Secretary Rogers  
Secretary Kennedy  
Secretary Laird  
Attorney General Mitchell  
Postmaster General Blount  
Secretary Hickel  
Secretary Hardin  
Secretary Stans  
Secretary Hodgson  
~~Under Secretary Veneman~~ Richardson .....  
Secretary Romney  
Secretary Volpe  
Director Shultz  
Counselor Finch  
Counselor Harlow  
Counselor Moynihan  
Assistant to the President Rumsfeld

~~(Secretary Richardson  
on the Hill)~~

.....  
(Ambassador Yost in  
New York)

Others

~~Mr. Haldeman~~  
Mr. Ehrlichman  
Dr. Kissinger  
Deputy Director Weinberger (to assist with presentation)  
Dr. McCracken  
~~Mr. Keogh~~  
~~Mr. Butterfield~~

August 5, 1970

ACCESS LIST FOR 9:30 A.M. MEETING  
IN THE CABINET ROOM

1. Secretary Rogers
2. Secretary Kennedy
3. Secretary Laird
4. Attorney General Mitchell
5. Postmaster General Blount
6. Secretary Hickel
7. Secretary Hardin
8. Secretary Stans
9. Secretary Hodgson
10. Secretary Romney
11. Secretary Volpe
12. Under Secretary Veneman
13. Under Secretary Sicilliano (will arrive at about 10:10)
14. Deputy Director Weinberger
15. Dr. McCracken
16. Mr. Robert Podesta (will arrive at about 10:10)

August 4, 1970

Mrs. Eisenhower:

I am attaching for your interest and convenience a personal copy of the guest list for the dinner tonight at the White House.

Alexander P. Butterfield  
Deputy Assistant to the President

APB:abp

August 4, 1970

Memo for:

From: Alexander P. Butterfield

I am attaching for your interest and convenience a personal copy of the guest list for the dinner tonight at the White House.

Attachment

Identical (original ) memos sent to :

Sec. Rogers  
~~Mrs. Dwight D. Eisenhower~~  
Sec. Richardson  
Sec. Volpe  
Director Rumsfeld  
Counsellor Harlow  
Director Shakespeare  
James Keogh  
Brig. Gen. Hughes  
Dr. Kissinger<sup>s</sup>  
Robert Brown

C

August 4, 1970

FOR: DR. HENRY KISSINGER  
Attention: Brigadier General Haig

FROM: ALEXANDER P. BUTTERFIELD

SUBJECT: When Is A Door Not A Door?

This is just a note to remind your immediate office staff to make an effort to keep the door closed which now leads to and from the West Reception Room. The purpose is not to isolate you -- only to enhance the appearance of the Reception Room, and to provide waiting visitors an atmosphere of relative peace and quiet.

Hopefully, within 4-5 weeks your outer office door will lead to the first floor hallway, and can then be left open or closed . . . . . or ajar.

Many thanks.

August 4, 1970

FOR: EGIL KROGH  
FROM: ALEXANDER P. BUTTERFIELD  
SUBJECT: Preparation of Memorandum for the  
President's File.

Please prepare a memorandum for the President's File covering the color, mood and substance of the President's August 3rd meeting in Denver with 55 state planning agencies under LEAA.

Thank you.

August 4, 1970

MEMORANDUM

FOR: Miss Gertrude Brown  
Security Assistant

FROM: Alexander P. Butterfield

SUBJECT: Issuance of Permanent EOB Pass

Please go ahead with your original plan to issue a permanent EOB pass to Miss Sally Dahler.

APB:abp

Determined to be an  
Administrative Marking  
Not National Security Information  
By JHS NARA Date 3/25/2016

August 4, 1970

PERSONAL/CONFIDENTIAL

FOR: H. R. HALDEMAN  
FROM: ALEXANDER P. BUTTERFIELD  
SUBJECT: Martini

The Internal Revenue Service's regional office in Philadelphia has recommended to the Regional Counsel prosecution of Martini's tax case. The Counsel's concurrence or non-concurrence will be forwarded to the Justice Department within 7-10 days.

(I am told that the probability of concurrence by the Regional Counsel is something on the order of a ten to one ratio).

PERSONAL/CONFIDENTIAL

August 4th, 1970

Personal / Eyes Only

Bob - [I will write this note because I do not know the secretary who is substituting for Ruth.]

Jack Gleason is very concerned about campaign appropriations and what he sees as "fantastic complexities" looming on the horizon unless he is told now, "once and for all", how and where he is to position financial support.

Asking for specifics, I received the following report: (Gleason speaking) ↓

"My first marching orders came from Dent on June 10. He told me to hit Nevada for 50M, N.D. for 50M, VT for 25M, and Montana for 12.5M.

"My second orders came after a morning meeting

Utah for 25M, Wyo for 25M, Ind for 25M, and  
N.M. for 20M.

" My third order came on the afternoon of the  
day the President took Haldeman, Finch, and I think  
Shroutman and several others on a Sequia cruise. It  
was about July 16th. Dent gave me a hand-written  
note telling me to 'hit Alaska

N.J.

Vt

N.M.

Nev

N.D.

Tenn

Utah

and Wyo .... up to 50M for

each state except Alaska, N.J. and Vt. Then he gave

me hell for not having put up to 50M in these states

3/  
go to 50M only in Nev and N.D. (1st marching order, June 10<sup>th</sup>), but he maintained that that was not his understanding — that I should have gone to 50M in all states listed ... except the first three (Alaska, Wj, Vt.).

" Sometime shortly after July 16<sup>th</sup> Harry told me to go up to 70M in Ind and Tenn — and to put lesser amounts, not to exceed 50M, in Md, Utah, Nev, and N.D. This was my fourth specific order.

" Later on, Harry gave me a list of 20 states being considered. It was a list which had been attached to an 'eyes only' memo from Dent to Haldeman of June 18. The idea conveyed to me was that money was

change.

" One day later Harry came back to me with a typed list of states ~ and support instructions for each.

This was on July 27th. The list read:

- Alaska
- Maine
- Mass
- Minn
- Montana
- N.J.
- N.M.
- Nev.
- N.D.
- Tenn
- Utah
- Vt.
- R.I.

and S.C. (for its

Gubernatorial race). This represented my sixth instruction.

" Recently; in fact, most recently, I received

The 2-pg memo which was delivered to Dent and

and Harlow — and which, I believe was prepared by  
Burnsfield on July 23<sup>rd</sup>. It says that we'll assist  
13 states, watch 9, and hold off on 13. But  
just to give you an example of the kinds of  
problems which are arising — we were set to hit  
Munin with 35M; yet this recently received memo  
says "hold 15M for Munin in Sept". Christ, the money  
is there!! I'm having people tear up checks, redraft  
checks, etc. — They think we're crazy. What should  
be a very simple operation is appallingly screwed up —  
and if I don't get facts and figures straight now; I'll  
be the one holding the bag. You can bet it won't be Dent."

— End of report. —

Haldeman-Personal/Eyes Only

tomorrow, but will postpone it if you can't see him until then. On the other hand - if the last memo (Plummy's) is, in fact, the final plan - Larry or I can relay this info to Jack and tell him to work things out in accordance with its instructions ..... and you needn't become involved.

A

Determined to be an  
Administrative Marking  
Not National Security Information  
By JCS NARA Date 3/25/2016

THE WHITE HOUSE  
WASHINGTON

August 4, 1970

PERSONAL/CONFIDENTIAL

MEMORANDUM FOR THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD  
SUBJECT: Tricia

Tricia has just informed her Secret Service Detail (and they in turn have informed Bob Taylor) that at 4:30 p.m. today she will leave the White House in Howard Cox's car, drive to an airport in the Manassas area, and fly in a 3-place Piper Comanche to Lochaven, Pennsylvania . . . and back.

Evidently Howard Cox will do the flying and his room-mate will occupy the third seat. In fact, it is my understanding that the purpose of the trip is to drop off the room-mate at Lochaven.

According to Taylor, Tricia and Howard Cox are determined to follow through with this plan. If they do so, it will mark the first time that Tricia has been totally out of, or away from, Secret Service protective cover. Taylor and the agents on Tricia's detail are extremely concerned -- and understandably so. They are uncertain as to which airport Cox will use, and of course at this late date they have no way of checking out his pilot ability or the air-worthiness of the light aircraft.

I dislike having to bring this subject to your attention once again -- but I believe it quite important that her plan be scrubbed. (Undoubtedly, it is serving as a test case.)

PERSONAL/CONFIDENTIAL

August 4, 1970

MEMORANDUM FOR

DAVID FROHNMAYER

FROM: ALEXANDER P. BUTTERFIELD

Here are the two publications which you requested  
earlier today for Secretary Richardson.

August 4, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: Alexander P. Butterfield  
SUBJECT: State Gifts

Your gifts to President Mobutu were:

- a solid gold covered desk notebook with front, side, and back corners of basketweave design. It bears the Presidential seal on the front cover and an engraved inscription on the inside cover. Designed and created by David Webb, it measures approximately 6 inches by 8 inches.
- An inscribed family photograph in a silver frame which bears the Presidential seal.
- (from Mrs. Nixon to Mrs. Mobutu) a Gorham display ... with metallic flowers of red, blue and gold -- the colors of the Congolese flag.

President and Mrs. Mobutu's gifts to you and Mrs. Nixon were:

- (to you) a large carved wooden chest measuring approximately 15 inches by 22 inches by 3 inches. Inside of the chest, neatly arranged for visual display, are 40 rock-like mineral samples and 8 metal samples. An engraved chart is included -- one which identifies by corresponding location each of the samples.
- (to you) a large zebra skin for display on a wall or a floor. It has been tanned but not finished.
- (to you) a very large inscribed photograph of Mobutu

- (to Mrs. Nixon) a jewelry set of malachite ( a dark green stone found in the Congo) bearing settings of pure gold bands. The set consists of a necklace, a bracelet, a pair of earrings, and a finger ring.
  
- (to you and Mrs. Nixon) a set of carved bakuba-styled furniture . . . a table and 6 chairs. It is being uncrated and pictures will be sent to Rex Scouten.

APB:abp

August 3, 1970

FOR: DR. HENRY KISSINGER  
FROM: ALEXANDER BUTTERFIELD  
SUBJECT: Monthly Report of the U. S. Representative  
to the United Nations (Secret)

I am attaching to this note Ambassador Yost's report on UN and U. S. Mission activities for the month of July. It has been classified "secret" and signed by William B. Buffum, Acting U. S. Representative to the United Nations.

Attachment

AB:abp

*Chron*

THE WHITE HOUSE  
WASHINGTON

July 30, 1970

MEMORANDUM FOR:

MEMBERS OF THE CABINET

SUBJECT: Cabinet Meeting

There will be a meeting of the Cabinet at 9:30 A.M.  
Wednesday, August 5th. Discussion will concern fiscal  
prospects, generally, for 1971.

It is planned now that a Domestic Council meeting immediately  
follow the full Cabinet session .... beginning about 10:15 A.M.  
Mr. Ehrlichman's office will provide details and agenda items.

*Alexander P. Butterfield*  
Alexander P. Butterfield  
Deputy Assistant to the President

*chron*

THE WHITE HOUSE  
WASHINGTON

July 29, 1970

Dear Mr. Meserve:

President Nixon regrets that the great volume of mail which has reached the White House in recent months has delayed this acknowledgment of your May 19 letter. He wants you to know, however, that he appreciates your thoughtfulness in calling the newspaper clipping to his attention and asked me to thank you for writing.

I am pleased to tell you that in a letter dated May 21, 1970, the President wrote to Mr. William Pierson to commend him on his outstanding demonstration of courage and patriotism. His action and commitment do indeed reflect the kind of spirit upon which our nation achieved greatness.

With the President's best wishes,

Sincerely,

*Alexander P. Butterfield*  
Alexander P. Butterfield

Deputy Assistant to the President

Mr. Edwin A. Meserve  
321 North Larchmont Boulevard  
Los Angeles, California 90004

*Chiron*

THE WHITE HOUSE  
WASHINGTON

July 29, 1970

Dear Mrs. Sprauene:

President Nixon regrets that the great volume of mail which has reached the White House in recent months has delayed this acknowledgment of your letter. He wants you to know, however, that he appreciates your interest in writing about Honorable Thomas Bradley.

I am pleased to tell you that in a letter dated May 17, 1970, the President thanked Mr. Bradley for the services he rendered to our country while serving as a member of the National Advisory Council of the Peace Corps.

With best wishes,

Sincerely,

*Alexander P. Butterfield*  
Alexander P. Butterfield

Deputy Assistant to the President

Mrs. Edith Sprauene  
Apartment 8  
6119 Brynhurst  
Los Angeles, California 90043

*Chiron*

THE WHITE HOUSE  
WASHINGTON

July 29, 1970

Dear Mr. Best:

I am very sorry that the great volume of mail which has reached the White House in recent months has delayed this acknowledgment of your May 6 letter.

The President wants you to know he shares your high regard for the sincerity and idealism of America's many outstanding young people. Please be assured that he appreciates your interest in offering him your suggestion and that your willingness to be of service will be kept in mind.

With the President's best wishes,

Sincerely,

*Alexander P. Butterfield*  
Alexander P. Butterfield

Deputy Assistant to the President

Mr. Wilbur Best  
16536 Septo Street  
Sepulveda, California 91343

*Chron*

X

July 29, 1970

Mrs. Michael J. Kirwan  
236 South Hazelwood  
Youngstown, Ohio

I have asked my Special Assistant, Richard Cook, to represent me at your husband's funeral.

With countless other fellow Americans who benefitted from Mike Kirwan's public service, my thoughts and deepest sympathy will be with you and your family.

Richard Nixon

Alexander P. Butterfield  
Deputy Assistant to the President

chron

July 29, 1970

**MEMORANDUM FOR:** Honorable Marion H. Smoak  
Deputy Chief of Protocol  
Department of State

**Reference:** Your Memorandum for the President  
Concerning the Gift Exchange During  
the Forthcoming Visit to the United  
States of Congo (Kinshasa) President  
Mobutu

Your recommendation for gifts to be presented to Congo  
(Kinshasa) President Mobutu and Mrs. Mobutu during their  
forthcoming visit to the United States has been approved by  
the President.

Alexander P. Butterfield  
Deputy Assistant to the President

bcc: Miss Rose Woods

Cham

July 28, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

Mr. Al Wong, SAIC  
Technical Security Division  
U. S. Secret Service

FROM:

Alexander P. Butterfield

RE:

Mr. Edward Wood Huffcut

Please refrain from issuing any kind of pass to Mr. Edward Wood Huffcut. This direction has been coordinated with Mr. Dwight Chapin.

Thank you.

cc: Mr. Robert Taylor  
Miss Gertrude Brown

ADMINISTRATIVELY CONFIDENTIAL

*Chim*

July 27, 1970

MEMORANDUM FOR: DR. KISSINGER

Attention: B/General Haig or  
Mr. David Young

FROM: ALEXANDER P. BUTTERFIELD

I am interested in learning something about a group which I understand is called the International Society Association. According to recent rumor the group plans to hold its 7th World Congress this September in Varna, Bulgaria... and some of our Staff members have been asked to address the participants.

I would appreciate your checking on this organization with the Department of State and letting me know as soon as you can something about its charter and objectives.

Thank you.

Chen

July 27, 1970

Mr. Stephen Enke  
Manager, Economic Development Programs  
General Electric Company (TEMPO)  
P. O. Drawer QQ  
816 State Street  
Santa Barbara, California 93102

Dear Steve:

This is just a quick note to assure you that your letter and its attachment will be brought to the personal attention of Bob Finch. I am going to send it out to California aboard our next courier flight -- Tuesday afternoon. (Finch will be in California through August 3rd.)

Best wishes.

Sincerely,

Alexander P. Butterfield  
Deputy Assistant to the President

July 27, 1970

MEMORANDUM FOR: Mr. John Brown  
Staff Secretary

FROM: Alexander P. Butterfield

RE: Information Copies of Your Daily  
Memoranda

May I suggest that Terry keep two separate stacks of copies of your daily memoranda -- those destined for Bob Haldeman, and those destined for me -- and that she allow them to accumulate correspondence throughout the day. Then, at or near the close of business, she can slip each stack into an envelope and send it upstairs.

While the current system of dispatching these info copies close on the heels of the originals admittedly moves things along in a fairly timely fashion, it is my personal opinion that subject matter most of the time is sufficiently routine to permit adoption of the "single motion" procedure.

This is only a suggestion, of course, but I do think it would save a little sealing and unsealing time at our respective ends of the line.

July 27, 1970

MEMORANDUM FOR: MR. OLLIE ATKINS  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Photos for Staff Mess Stewards

Ollie:

I noticed in the July 27th issue of "Monday" a photograph of Bob Mayo addressing the Cabinet members after a brief ceremony in which the President presented him his Cabinet chair. In the background (center and far right) are two of our Staff Mess stewards ... each of whom, I am sure, would appreciate receiving a personal copy of the photograph.

(I send this missive as a reminder only -- knowing full well that you and your staff are always on the lookout for opportunities to do precisely this kind of thing. If you are off and running on the project already, so much the better.)

*Chiron*

July 27, 1970

MEMORANDUM FOR: MR. CHARLES ROTCHFORD  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Procurement of Paper Shredders

The purpose of this memorandum is to confirm in writing my request of earlier in the day -- that you take action to procure, as soon as possible through normal GSA channels, at least 12 (but no more than 15) office paper shredders of a type identical or similar to the one which you left with me temporarily.

Thank you.

cc: Mr. Al Wong

Chym

THE WHITE HOUSE

WASHINGTON

July 23, 1970

MEMORANDUM FOR THE PRESIDENT

FROM: Alexander P. Butterfield  
SUBJECT: State Gifts

Your gift to President Kekkonen was an especially attractive Bulova clock mounted in a 10-inch by 5-inch block of polished petrified redwood. It bears the two presidential seals and an appropriate inscription.

President Kekkonen's gifts were:

- To you: (1) a large Finnish crystal vase - oval-shaped, bluish-green in color and measuring approximately 12 inches high and 10 inches in diameter.  
(2) a color portrait of President Kekkonen in a blue frame.
- To Mrs. Nixon: a 16 inch by 16 inch ceramic wall plaque bearing a stylized tree design.

*Chron*

July 23, 1970

Memo for:

From: Alexander P. Butterfield

I am attaching for your interest and convenience a personal copy of the guest list for the dinner tonight at the White House.

Attachment

Identical (original) memos sent to:

Sec Rogers  
Attny Gen Mitchell  
Sec Hardin  
Sec Hodgson  
Sec Romney  
Dr. Kissinger  
B/Gen. Hughes  
Mrs. Knauer  
Sec Hickel

July 23, 1970

MEMORANDUM FOR: Mr. Haldeman  
FROM: Alexander P. Butterfield  
RE: Roger Johnson

Results of the recent Full Field Investigation  
on Mr. Roger Johnson are completely favor-  
able.

*Chron*  
*July 22, '70*

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR: THE PRESIDENT

SUBJECT: Meeting with (Name of Individual or Group)  
September 26, 1969 (Date)  
10:00 a.m. (20 minutes)  
(Time meeting to start and, in parenthesis,  
time allotted for President's participation)

I. PURPOSE

State concisely (in one or two sentences) the true purpose or purposes of the meeting.

II. BACKGROUND, PARTICIPANTS, AND PRESS PLAN

A. Background: Pertinent general background information which you feel the President should be aware of before the meeting ... if any. But include here at least a short statement telling who requested the meeting. If necessary to submit more than 3-4 sentences of background information, attach other than the most essential details at a Tab, and so indicate.

B. Participants: A listing of all programmed participants and a very brief identification of each. List too the name(s) of the staff member(s) who will sit in. (Always confirm these names with Mr. Chapin's office during final preparation of the paper.)

If there are to be more than 5 total participants, attach the list of names at a Tab, and so indicate.

When the President should know of particular personal matters relevant to one or more of the participants, such information should be included in this section.

C. Press Plan: State very simply the press plan which has been coordinated and approved; for example -- "There will be a brief photo opportunity at the beginning of the meeting, and Messrs. Shultz and Ehrlichman will brief the press afterward" .... or .... "Ollie Atkins will take 2-3 quick photos" .... or .... "After a mid-meeting photo opportunity you will state to the press the purpose of the conference and the goals of the two task forces" .... or .... "No photos; no press involvement." (Always confirm the "press plan" with Mr. Ziegler, Mr. Warren, or Mr. Whelihan during final preparation of the paper.)

----- NOTE: Continue numbering in  
order, but beyond this point include -----  
only the appropriate sections.

III. ACTION SEQUENCE  
(optional)

This section is applicable when the designated meeting place is other than the President's Oval Office . . . . or when a programmed Oval Office meeting is to involve actions which vary significantly from those which are considered "standard". When including this section, you should strive to make the President fully aware of the precise chronology of planned major and minor events -- with the emphasis, of course, on his actions.

IV. PROBABLE TALKING POINTS (or POINTS OF DISCUSSION) OF VISITOR(S), AND RECOMMENDED RESPONSES (RR)  
(optional)

A. A major talking point or point of discussion which you expect the visitor to bring up.

RR: State concisely the response recommended for the President.

B. A second major topic, talking point or point of discussion. If you think it essential that the President have more information on these items than the basic briefing paper will permit, attach the material at a Tab, and so indicate.

RR: It will be the responsibility of the person preparing the brief to insure that recommended responses are well-staffed, i. e. that they reflect the judgments of appropriate staff and Cabinet members.

V. RECOMMENDED TALKING POINTS (or POINTS OF DISCUSSION)  
(optional)

A. Identify a recommended talking point or point of discussion . . . . preferably in words sufficient only to convey the thought or idea.

B. Identify the next topic or talking point.

VI. OTHER POINTS YOU MAY WISH TO RAISE  
(optional)

A. A statement relative perhaps to a personal matter if the President's mentioning the subject will serve a worthwhile purpose.

B. A word or two about a particular administration program or policy, or about a legislative matter, when doing so will be beneficial.

VII.  
(optional)

ISSUES (TOPICS, POINTS, ITEMS, etc.) TO AVOID

- A. Cite only those subjects which should not be discussed . . . (or mentioned).
- B. State the reason(s) for your word of caution if you believe that information will be important to the President.

VIII.  
(optional)

ADDITIONAL INFORMATION

This section should be used only when it becomes necessary, or appears prudent, to add something (a point of discussion, a reminder, an important information item, etc.) to the paper after its final preparation and typing.