

*chron*

April 9, 1970

MEMORANDUM FOR:

Honorable Emil Mosbacher, Jr.  
Chief of Protocol  
Department of State

Attention: Honorable Marion Smoak  
Deputy Chief of Protocol

Reference: Your Memorandum for the President  
Concerning the Gift Exchange During  
Danish Prime Minister Baunsgaard's  
Forthcoming Visit to the United States

Your recommendation for gifts to be presented to the  
Danish Prime Minister and Mrs. Baunsgaard during  
their forthcoming visit to the United States has been  
approved by the President.

Alexander P. Butterfield  
Deputy Assistant to the President

bcc: Miss Rose Woods



**RICHARD NIXON PRESIDENTIAL LIBRARY  
DOCUMENT CONTROL SHEET**

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chron

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

April 9, 1970

MEMORANDUM FOR: DR. KISSINGER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Mr. J. Dale Pafenberg

I am attaching to this note a resume' of the educational and job experience information on Mr. J. Dale Pafenberg ... currently serving as the senior analyst in the Office of the Assistant Chief of Staff for Intelligence, Headquarters, USAF (at about the GS-15 level).

As you will note, Pafenberg is a very bright person. His regional area of expertise is Europe -- owing to a familiarity with European languages and graduate study on the continent in the early 1950s. I would guess that he is one whose name you may want to consider when casting about for consultants or full-time employees on your National Security Council staff.

Attachment

cc: Mr. Harry Flemming

Harry: Frankly, I do not know how Pafenberg stands politically. If you think he is worthy of consideration for something at State or CIA -- at the GS-16 level or higher -- we would have to insure that a thorough political check were made beforehand.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

April 9, 1970

MEMORANDUM FOR

Mr. Haldeman  
Mr. Ehrlichman  
Dr. Kissinger  
Mr. Timmons  
Mr. Flanigan  
Mr. Keogh  
Mr. Klein  
Mr. Ziegler  
Mr. Cole

FROM.

Alexander P. Butterfield A/

RE:

Cabinet Meeting Schedule

This is to inform you that there will be a Cabinet Meeting in the Cabinet Room at 3 00 p.m. on Monday, April 13th. The meeting of members of the Cabinet which had been scheduled tentatively for Wednesday, April 15th, has been cancelled.

cc Mr. Chapin  
Mr. Bull

bcc Dr. DuBridge  
Dr. McCracken



*Chron*

THE WHITE HOUSE  
WASHINGTON

April 9, 1970  
3.00 p.m.

MEMORANDUM FOR

MEMBERS OF THE CABINET

SUBJECT Cabinet Meeting

The following information supersedes all previous notices concerning CCEP and Cabinet Meetings during the next several days

- Cabinet members' attendance at the White House will not be required this Saturday because the CCEP Meeting scheduled for that day has been cancelled.
- There will be a regular Cabinet Meeting in the Cabinet Room at 3:00 p.m. (not 3 30), Monday, April 13th. The agenda is attached.
- There will not be a Cabinet Meeting on Wednesday, April 15th.

*Alexander P Butterfield*  
Alexander P. Butterfield  
Deputy Assistant to the President

Attachment



THE WHITE HOUSE

WASHINGTON

A G E N D A

CABINET MEETING

Monday, April 13, 1970

3:00 P.M. to 4:30 P.M.

1. THE POSTAL PACKAGE

Honorable Winton M. Blount,  
The Postmaster General

2. THE GOVERNMENT PAY INCREASE AND THE  
WAGE-COST-PRICE PICTURE

Honorable George P. Shultz,  
Secretary of Labor

3. THE BUDGET OUTLOOK

Honorable Robert P. Mayo,  
Director, Bureau of the Budget

4. IMPLICATIONS OF RECENT DEVELOPMENTS  
FOR THE ECONOMY

Dr. Herbert Stein, Acting Chairman,  
Council of Economic Advisors

5. BRIEF REMARKS BY THE PRESIDENT



*Chen*

April 9, 1970

MEMORANDUM FOR: MR. HALDEMAN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Scheduled Absence from Work

My annual physical examination has been scheduled for Tuesday, April 14 -- from 8:00 a.m. until about 1:00 or 2:00 p.m. -- but can be easily rescheduled. (On this particular Tuesday morning, the Danish Prime Minister will be arriving and attending a private meeting with the President.)

Approve \_\_\_\_\_

Disapprove \_\_\_\_\_



*Chron*

April 8, 1970

MEMORANDUM FOR: MR. HOPKINS  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Delivery of Cabinet Chair

I would appreciate your making the necessary arrangements to have Mr. Bryce Harlow's old Cabinet chair delivered to his home any day next week. The address is: 3744 North 30th Road, Arlington, Virginia. Please ask Mr. Rotchford to call Sally Studebaker in Mr. Harlow's office prior to delivery so that someone will be at the residence to receive the chair.

Mr. Harlow's check made out to the Treasurer of the United States in the amount of \$154.50 is attached hereto.

Thank you.

Attachment



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

April 7, 1970

MEMORANDUM FOR. MR. BeLIEU  
MR. COLSON

FROM. ALEXANDER P. BUTTERFIELD

RE: Presidential Letters of Commendation

I would appreciate a quick scrubbing of the contents of the attached letters by each of you -- at your leisure, of course, although Charlie West is now on his annual 2-week active duty tour at the Pentagon and would hope to receive his letter through channels within the next 8-9 days.

(Ken, in your opinion, how free are we to mention in these letters the "White House Safeguard Support Group" ... in those exact words?)

Once I have your comments and/or recommendations -- in any form, handwritten or whatever -- I will have the entire batch retyped accordingly and delivered to Don Hughes for subsequent passage to Laird and the military chain of command with the request that the Presidential recognition be made a part of each addressee's permanent file.

Many thanks.

Attachments

Draft Presidential

Letters to: Major Beusse  
Colonel Burke  
Colonel Elliott  
Colonel Jacobs  
Colonel West

cc B/General Hughes  
(Attachments withdrawn)



*Chen*

April 7, 1970

SECRET - When With Attachment

MEMORANDUM FOR: MR. RUSSELL ASH  
FROM: ALEXANDER P. BUTTERFIELD

The attached (SECRET) machine-run list was sent to me by the Director of Security at CIA. He is anxious to know which persons no longer require the security clearances granted previously.

I have drawn lines through some of the names but have doubts as to many others ... thinking that even though they were with the previous Administration they just might be called upon from time to time by Dr. Kissinger to participate in special projects, render advice, etc.

I have discussed all of this with General Haig and he suggested my passing the list to you so that you and your staff could give it the very close checking it deserves -- especially the NSC names, but not exclusively those if you have information pertinent to others. Naturally, persons whose clearances should be terminated will be debriefed immediately by CIA representatives.

If you can conduct this review and have the list back to me by April 14th I will be most appreciative.

Attachment

SECRET - When With Attachment



chron

April 7, 1970

MEMORANDUM FOR: Brigadier General J. D. Hughes  
Military Assistant to the President

FROM: Alexander P. Butterfield

RE: Social Aides

Please proceed with your plan to interview and sign on a small group of female armed forces officers to serve as White House Social Aides.

I would suggest something like 2 from each Service -- or whatever number you think will insure the availability for duty of at least 2-3 at each major social event.



*Chron*

THE WHITE HOUSE  
WASHINGTON

April 7, 1970

MEMORANDUM FOR Mrs. Virginia H. Knauer  
Special Assistant to the President  
for Consumer Affairs

If you are going to be in Washington on April 9th, the President would like you to attend the meeting of the Cabinet Committee on Economic Policy to be held in the Cabinet Room at 3 30 that afternoon.

Dr. McCracken will give a brief report on the status of the economy -- and Secretary Shultz will follow with a presentation on wages, prices, and productivity.

  
Alexander P. Butterfield  
Deputy Assistant to the President



*chron*

THE WHITE HOUSE  
WASHINGTON

April 7, 1970

MEMORANDUM FOR

MEMBERS OF THE CABINET

SUBJECT Attendance at CCEP Meeting

The President would like all members of the Cabinet who are going to be in Washington on April 9th to attend the meeting of the Cabinet Committee on Economic Policy in the Cabinet Room at 3:30 that afternoon.

Dr. McCracken will give a brief report on the status of the economy -- and Secretary Shultz will follow with a presentation on wages, prices, and productivity.

*Alexander P. Butterfield*  
Alexander P. Butterfield  
Deputy Assistant to the President



April 6, 1970

PERSONAL

MEMORANDUM FOR: MR. C. STANLEY BLAIR  
FROM: ALEXANDER P. BUTTERFIELD

Rest assured that I will keep your Christmas plan (and the penurious nature of the Vice President) strictly confidential.

Bill Hopkins is seeing to it that the chair is safely stored away. You have only to let me, or Hopkins, know when you want it delivered ... and where.

PERSONAL



chron

April 6, 1970

MEMORANDUM FOR: DR. KISSINGER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Proposed Foreign Travel Plans of  
Secretary of Commerce

Previous correspondence told of Secretary Stans' proposed overseas travel plans during late April and early May. The attachment to this memorandum provides further details as well as revisions.

Attachment

cc: Mr. William Watts



*CPWA*

April 6, 1970

MEMORANDUM FOR: DR. MOYNIHAN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Memorandum for the President's File

Here's one that should challenge your ability to recall.

I need a short memorandum outlining the general substance and mood of the Presidential meeting on revenue sharing held at 1:00 p.m., Tuesday (are you ready?) July 8th of last year. Some of the participants were: Governors Daniel Evans, Harold LeVander and John Love; Mayors Morris Benton, J.P. Gaillard, Richard Lugar and Jack Maltester; County officials, Executive Directors and Administration officials. John Price said that he attended the preliminary meeting on this date but did not go into the President's meeting along with you and Arthur Burns.

Anything that you might be able to scratch out will be greatly appreciated.

Attachment:  
Sample Format



April 6, 1970

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

RE: Attendees at This Morning's  
Meeting with Congressman  
Rivers

Harlow and Timmons recommend that Secretary Laird be in your office when Rivers arrives.

Additionally, Bryce strongly recommends that BeLieu accompany Rivers . . . . and that Kissinger not be present. He says that BeLieu and Rivers are very close and that BeLieu is more familiar than anyone else with Rivers' moods and strategies re Safeguard.

Therefore, we have set up this meeting as recommended by Bryce . . . . but are geared to move immediately with any changes that you might wish to make.



*chron*

April 6, 1970

MEMORANDUM FOR: GENERAL HUGHES  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Motion Picture Equipment for the  
Cabinet Room

Don:

The substance of my brief April 2nd chat with WHCA's Sergeant Stephens has been somewhat distorted. Just for the record ... I most certainly did not request that:

- "A permanent projection system be installed in the Cabinet Room.
- "Projectors be located in Steve Bull's office and project through a one-way window onto a screen over the fireplace.
- "The screen and speakers for the sound system be permanently installed in a manner that would make them inconspicuous except when in use.
- "Both 35 mm slides and 16 mm sound film be capable of being shown."

...as stated in LtColonel Shillings' memorandum to you of April 3. My sole request was that WHCA and GSA representatives put their heads together and themselves recommend a system (i. e. an installation of certain equipments) -- either temporary or permanent -- which will insure (1) reduction of "projector and reel" noise to a minimum, and (2) more clear and audible accompanying sound tracks.

Ideas were, and still are, up for grabs. The specifics which Colonel Shillings outlined represented only one of several concepts discussed and considered by Sergeant Stephens and me.



I am writing this quick note so that you, and WHCA and GSA, will know that there is no intent on our part to stifle innovation. The system does not have to be permanent, nor does it have to be expensive. The projector (if the silent type) can be in the Cabinet Room, and the screen can come down from the ceiling, up from the floor, or out from the wall. Our only stipulation is that the Cabinet Room and its fixtures not be significantly altered.

Many thanks.

cc: LtCol Clarence E. Shillings  
Deputy Commander  
White House Communications Agency



*Chow*

April 6, 1970

MEMORANDUM FOR: MR. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

RE: Motion Picture Equipment for the Cabinet Room

Based on a survey conducted April 2-3 by Charles Rotchford (GSA), Paul Fisher (Aide's office), and Captain Elsey (WHCA) the best Cabinet Room motion picture arrangement would be a permanent, inconspicuous installation . . . . with the projectors in the closet to the right (east) of the fireplace projecting onto a screen in the opposite (southwest) corner of the Room. 16 and 35 mm sound film and 35 mm slides could be shown. Speakers would be recessed into the walls. The attached sketch will give you a better picture of their proposal.

Cost and feasibility studies have been in progress since April 3 and are scheduled for completion on April 9th. I will be back to you with further word on April 10th.

Attachment

cc: Mr. John Brown  
Mr. Bull  
Mr. Chapin



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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION



*Chron*

April 6, 1970

MEMORANDUM FOR: Mr. Fred Bergsten  
NSC Staff

FROM: Alexander P. Butterfield

RE: Memorandum for the President's File

Please prepare a brief memorandum for the President's file outlining in very general terms the substance and mood of the President's meeting this morning with Mr. Albert L. Williams, Chairman of the Commission on International Trade and Investment. These meeting reviews are not to be written in great detail ... like minutes of a meeting; rather, they are to be quite short, usually a page or a page and a half.

A sample is attached.

Thank you.

Attachment



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DOCUMENT CONTROL SHEET**

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

April 6, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR            Director James J. Rowley  
                                 U. S. Secret Service

FROM.                        Alexander P. Butterfield *A*

RE:                           Proper Coordination of Correspondence  
                                 and Activities

Pat Boggs' March 23rd memorandum to Mr. Krogh has just this moment come to my attention.

I refer you to my memorandum of February 9, 1970 -- the one in which I outlined my additional duty responsibilities vis-a-vis liaison with the Secret Service's Protective Force (the essence of the subject of the Boggs memo) and the primary duty responsibilities of Mr. Krogh relative to Justice Department activities.

In the interest of proper coordination I would appreciate your insuring, to the extent possible, that henceforth no correspondence to White House Staff personnel concerning threats to the President or Presidential protection emanate from Secret Service headquarters without a copy being sent simultaneously to me.

Thank you.

cc: Mr. Ehrlichman  
     Mr. Krogh  
     Mr. Caulfield

ADMINISTRATIVELY CONFIDENTIAL



*Chen*

April 3, 1970

Director James J. Rowley  
U. S. Secret Service  
Room 811  
1800 G Street, N.W.  
Washington, D. C.

Dear Director Rowley:

I want to commend the Secret Service, and particularly Mr. Alfred Wong and his Technical Security Division staff, for so thoroughly thinking through and implementing precautionary measures following the recent detection of an inconspicuously packaged explosive device in the daily mail addressed to the President.

As we now know, had your agents and technicians failed to notify the Selective Service System of all details relative to a possible second such incident -- or had they been slow to do so -- the Honorable Curtis Tarr, Director of the Selective Service System, or a member of his family or staff, might well have suffered serious, even fatal, injury.

I am aware that what was done was really no more than what should have been done in the normal course of technical security work. But the very fact that these routine duties were discharged quickly and smoothly, without any shortcuts, is to my way of thinking highly commendable. It is that kind of day-to-day competence which, I am sure, has made your Service a great one.

Sincerely,

Alexander P. Butterfield  
Deputy Assistant to the President

cc: Honorable Curtis Tarr  
Director, Selective Service System



chron

THE WHITE HOUSE

WASHINGTON

April 3, 1970

Inspector Lawrence B. Quimby  
Acting Commanding Officer  
White House Police  
The White House  
Washington, D. C.

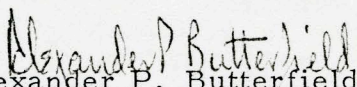
Dear Inspector Quimby:

Having just learned of your report concerning the trash-truck fire in the North Court of the Executive Office Building, I want to extend my sincere compliments for the efficient and expeditious manner in which the blaze was brought under control and extinguished.

Captain Roy E. Hill and Sergeant Dye deserve especially high praise for their outstanding supervision of the total team effort. Additionally, I want to acknowledge the alertness and prompt actions of Lieutenant Bowles and Officers Barricklow and Machoskie -- and the significant contributions of Officers Giordano, O'Keefe, McElhinney, Seaberg, Somin, and Adenhardt.

I realize, of course, that this was by no means a crisis, and that no one performed in any way different from that expected. But those are precisely the reasons for my writing this letter. When unit personnel react flawlessly, as one, regardless of situation circumstances, they prove their professionalism. Such was the case on February 27th.

Sincerely,

  
Alexander P. Butterfield

Deputy Assistant to the President

cc. Director James J. Rowley  
U. S. Secret Service

SAIC Robert H. Taylor  
Presidential Protective Division

Mr. Vincent P. Mroz  
Deputy Assistant Director

U. S. Secret Service

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- Chron

THE WHITE HOUSE  
WASHINGTON

April 3, 1970

Mr. John M. Thomas  
Deputy Assistant Secretary  
of State (Operations)  
Room 7318  
Department of State  
Washington, D. C.

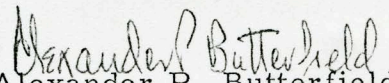
Dear John.

I've meant for some two weeks to convey to you my deep appreciation, and that of the Secret Service, for your fairness and understanding during recent negotiations for additional Secret Service office space at 1800 G Street.

There was never any question about the State Department's full right to take over the space without any discussion whatever with Secret Service and GSA representatives ... yet you thoughtfully granted the extra time required for arrangement of a satisfactory alternative plan.

Because one of my duties involves maintaining close liaison with the Secret Service's Protective Forces, I quite naturally had an official interest in this matter. I am very grateful to you, indeed.

Sincerely,

  
Alexander P. Butterfield

Deputy Assistant to the President

cc Honorable William P. Rogers  
Secretary of State

Honorable William B. Macomber, Jr.  
Deputy Under Secretary of State

bcc: Director Rowley  
DepAss'tDir Nielsen



*Chen*

THE WHITE HOUSE  
WASHINGTON

April 3, 1970

Director James J. Rowley  
U. S. Secret Service  
Room 811  
1800 G Street, N.W.  
Washington, D. C.

Dear Director Rowley

I want to commend the Secret Service, and particularly Mr. Alfred Wong and his Technical Security Division staff, for so thoroughly thinking through and implementing precautionary measures following the recent detection of an inconspicuously packaged explosive device in the daily mail addressed to the President.

As we now know, had your agents and technicians failed to notify the Selective Service System of all details relative to a possible second such incident -- or had they been slow to do so -- the Honorable Curtis Tarr, Director of the Selective Service System, or a member of his family or staff, might well have suffered serious, even fatal, injury.

I am aware that what was done was really no more than what should have been done in the normal course of technical security work. But the very fact that these routine duties were discharged quickly and smoothly, without any shortcuts, is to my way of thinking highly commendable. It is that kind of day-to-day competence which, I am sure, has made your Service a great one.

Sincerely,



Alexander P. Butterfield  
Deputy Assistant to the President

cc Honorable Curtis Tarr  
Director, Selective Service System



MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

April 3, 1970

MEMORANDUM FOR

Mr. Haldeman  
Mr. Ehrlichman  
Dr. Kissinger  
Mr. Timmons  
Mr. Flanigan  
Mr. Keogh  
Mr. Klein  
Mr. Ziegler  
Mr. Cole

FROM:

Alexander P. Butterfield

RE:

Cabinet Meeting Schedule

This is to inform you that there will not be a Cabinet Meeting on Wednesday, April 8th. The next meeting is scheduled tentatively for Wednesday, April 15th.

cc: Mr. Chapin  
Mr. Bull



*chron*

THE WHITE HOUSE  
WASHINGTON

April 3, 1970

MEMORANDUM FOR

MEMBERS OF THE CABINET

SUBJECT Cabinet Meeting Schedule

This is to inform you that there will not be a Cabinet Meeting on Wednesday, April 8th. The next meeting is scheduled tentatively for Wednesday, April 15th.

*Alexander P. Butterfield*  
Alexander P. Butterfield  
Deputy Assistant to the President



April 2, 1970

MEMORANDUM FOR: MR. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

RE: Miscellaneous Items

Invitees to White House Dinners -- I have passed on to Rose Mary Woods the instructions you gave me concerning invitations to Administration and other blacks to attend dinners and other social functions at the White House. As you know, there is little that we can do to apply the "rule of thumb" to the Duke of Windsor dinner (although the Vernon Coffeys are on the after-dinner list) -- but for subsequent affairs we will be in good shape.

Invitations to Members of the Ash Council and Their Wives -- Rose Mary has the word on this and will comply.

Look into Possible Ways of Installing Motion Picture Facilities in the Cabinet Room -- I have discussed this project, and numerous possibilities, with WHCA and GSA representatives. Proposals and cost estimates are being prepared now and will be finished within 6 days.

Talk to Manolo and the Navy Stewards re Decorum in the West Wing Office Areas -- I talked to Manolo personally, and got the message through to Ron Jackson and the stewards by way of General Hughes.

The President's Interest in a "Gift-type" Silent Majority Lapel Pin -- Although it has taken some time for me to get the necessary information from the various manufacturers, I now have what is needed and am sending it to you (for the President) in a separate memorandum.

Old Cabinet Chairs to Cabinet Members -- The chairs are going like hot-cakes. To date, all Executive Department heads have placed their orders, and most of them (by now) have received the chairs in their homes or offices. In addition to those 12 persons, Bob Mayo and Don Rumsfeld have made the purchase ... and Stan Blair has told me that the Vice President's staff will be buying the Vice President's chair soon to be given as a Christmas present next December. Total members of the Cabinet, including the Vice President and excluding the President -- 18; total chairs purchased or to be purchased to date -- 15. Harlow, Moynihan and Yost are the only persons from whom we have not yet heard.



*Chen*

April 2, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GENERAL HUGHES  
FROM: ALEXANDER P. BUTTERFIELD  
RE: White House Clearance for General Hershey

This note responds to your memorandum of March 23rd.

General Hershey should be given a White House clearance; however, in his case, a background investigation will not be necessary.

As you probably know, he has an office now in FOB 7 and will be serving in his present capacity (Advisor to the President on Manpower Mobilization) for an undetermined time period. I will call you on this.

ADMINISTRATIVELY CONFIDENTIAL



*chron*

April 2, 1970

MEMORANDUM FOR: Honorable Warren Nutter  
Assistant Secretary of Defense  
(International Security Affairs)

Attention: Captain Robert D. Pace, USN  
Executive Officer to Mr. Nutter

Action was initiated today to issue a permanent White House pass to Mr. Nutter. You will be hearing from our Security people soon.

Alexander P. Butterfield  
Deputy Assistant to the President



*Chen*

April 2, 1970

MEMORANDUM FOR:

Honorable Emil Mosbacher, Jr.  
Chief of Protocol  
Department of State

Attention: Honorable Marion Smoak  
Deputy Chief of Protocol

Reference: Your March 30th Memorandum for the  
President Concerning the Gift Exchange  
During German Chancellor Brandt's  
Forthcoming Visit to the United States

Your recommendation for gifts to be presented to the  
German Chancellor and Mrs. Brandt during their forth-  
coming visit to the United States has been approved by  
the President.

Alexander P. Butterfield  
Deputy Assistant to the President

*Rose Woods - FYI*



*Chiron*

April 2, 1970

MEMORANDUM FOR: MR. HOPKINS  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Delivery of Cabinet Chair

I would appreciate your making the necessary arrangements to have Secretary Finch's old Cabinet chair delivered to his office any day next week. The address is: Room 5246N, Department of Health, Education and Welfare.

Mr. Finch's check made out to the Treasurer of the United States in the amount of \$154.50 is attached hereto.

Thank you.

Attachment



*Chen*

April 2, 1970

Miss Jan Keene Muhlert  
National Collection of Fine Arts  
Smithsonian Institution  
8th and G Streets, N.W.  
Washington, D. C.

Dear Jan:

This is just a brief note to thank you for your nice letter of March 11th ... and for responding so quickly to my inquiry about J. Francis Murphy. I was able to put the information to good use the other day and felt quite intelligent and very proud.

I hope to see you again soon.

Sincerely,

Alexander P. Butterfield  
Deputy Assistant to the President



*Chen*

April 2, 1970

MEMORANDUM FOR: MISS ROSE MARY WOODS  
FROM: ALEXANDER P. BUTTERFIELD

Rose Mary --

Here are some photographs that Assistant Secretary (Interior) Hollis Dole left with the President on March 24th. The attached memorandum explains the case in further detail.

Enclosures



*Chen*

April 2, 1970

Dr. Alfonse R. Miele  
Executive Vice President  
Loretto Heights College  
3001 South Federal Boulevard  
Denver, Colorado 80236

Dear Al:

I am sorry that I have taken so long getting back to you. I did receive the biog data and passed it on to Peter Flanigan as an attachment to the enclosed memorandum. Peter is our grand mogul for personnel actions at the Presidential Appointee level ... and as you will note (by reading the second enclosure), he passed the material on to Bob Finch at HEW. It is significant that your name has come to Finch's personal attention. This should help considerably.

Because I know how slowly the wheels turn on something like this, I put in a call today to get a status report. Whereas I didn't learn anything worth passing on now, I did get a promise that a HEW decision would be forthcoming within two weeks.

Best to you and Gloria.

Sincerely,

Alexander P. Butterfield  
Deputy Assistant to the President

Enclosures



*chron*

April 2, 1970

MEMORANDUM FOR: DR. KISSINGER

FROM: ALEXANDER P. BUTTERFIELD

RE: Proposed Foreign Travel Plans of  
Dr. D. P. Moynihan, Counsellor to  
the President

Dr. Moynihan, a member of the President's Cabinet, is planning two separate overseas visits in the next two months. During the period April 12-17 he expects to be in London for consultations and to attend the meeting of the NATO Committee on the Challenges of the Modern Society; and during the period May 20-27 he will visit London once again ... and go on from there to Rotterdam and Bonn.

For further details please contact Dr. Moynihan personally, or Mr. Harry C. Blaney in Dr. Moynihan's office.

cc: Mr. William Watts



April 2, 1970

MEMORANDUM FOR:      MISS TRUDY BROWN

FROM:                    ALEXANDER P. BUTTERFIELD

RE:                      Permanent White House Pass for  
                            Honorable Warren Nutter, Assistant  
                            Secretary of Defense (International  
                            Security Affairs)

Please initiate whatever action is necessary to issue a permanent White House pass to Mr. Warren Nutter, Assistant Secretary of Defense (International Security Affairs). It is necessary for him to attend meetings at least once a week in the White House Situation Room. Moreover, should a national or international crisis arise, he would be expected to attend frequent planning and strategy sessions with members of Dr. Kissinger's staff and could not afford unnecessary delays upon entering the White House-EOB complex.

Please contact Captain Robert D. Pace, USN for whatever additional information you might need.

Thank you.



*Chen*

April 1, 1970

MEMORANDUM FOR: MISS ROSE MARY WOODS

FROM: ALEXANDER P. BUTTERFIELD

RE: White House Dinner Invitations for Walter Thayer and Other Members of the President's Advisory Council on Executive Organization (Ash Council)

In a conversation with Bob Haldeman earlier today the President mentioned Walter Thayer and his desire to invite Walter and his wife to a near-future State Dinner, or other major dinner event at the White House. I am certain that I saw Walter at the Prince Philip dinner (which, as you know, was a stag affair) but I do not know if he has been to any similar social function in the company of Mrs. Thayer. You may want to check his card and consider inviting the couple to the Brandt or Danish Prime Minister dinner.

Having assigned priority one to the Thayers, the President went on to inquire about other members of the Ash Council. He wants all of them and their wives to be invited to a State Dinner before too long ... but, of course, not all of them at once. The members are:

Mr. Roy Ash (Chairman)  
President, Litton Industries, Inc.  
9370 Santa Monica Boulevard  
Beverly Hills, California

Hon. John B. Connally  
Vinson, Elkins, Searls & Connally  
First City National Bank Building  
Houston, Texas

Mr. Frederick R. Kappel  
Chairman, Executive Committee  
American Telephone and Telegraph Co.  
195 Broadway  
New York, New York



Dean George Baker  
Graduate School of Business Administration  
Harvard University  
Boston, Massachusetts

Mr. Richard M. Paget  
Cresap, McCormick and Paget  
245 Park Avenue  
New York, New York

Many thanks.



Chen

April 1, 1970

MEMORANDUM FOR:       GENERAL HAIG

FROM:                 ALEXANDER P. BUTTERFIELD

RE:                    Proper Handling of Materials for  
                          the President

It's my understanding that a member of your Situation Room staff delivered the President's "morning briefing folder" (dated April 1) to the Residence at 8:15 a.m. today ... with instructions to the usher that it should "go right up to the President."

This is wrong, as you know, and I suspect that it happened because someone in your shop simply told the Situation Room messenger to "take this up to the President" ... meaning by way of the normal routing system.

You may want to bring this matter to the attention of your staff and instruct them as to proper procedures for handling routine materials for the President's attention.

Many thanks.

Note: I am attaching a copy of the memorandum I just sent to Chief Usher Rex Scouten.

Attachment



April 1, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. REX SCOUTEN

FROM: ALEXANDER P. BUTTERFIELD

RE: Proper Handling of Materials for  
the President

It is absolutely essential that nothing be delivered to the President, through your office, which has not come directly from Mr. Haldeman's office -- that is to say, from either:

Mr. Haldeman, Assistant to the President  
Mr. Butterfield, Deputy Assistant to the President  
Mr. John Brown, Staff Secretary  
Mr. Higby, Staff Assistant to Mr. Haldeman.

These are the people through whom all documents and correspondence, official and unofficial, are channeled ... under normal and abnormal circumstances.

Let me briefly describe the full "paper flow" system so that all of your staff members understand: Materials come from the Executive Departments and agencies, from Mr. Ehrlichman's offices, from Dr. Kissinger's offices, from Mr. Timmons' offices -- actually from all sources -- to Mr. John Brown, the Staff Secretary. Then they go to Mr. Haldeman (and Mr. Higby) for review, and on to me for delivery to the President. This means that when the President is in the Residence, I will usually be the one to hand-deliver to you materials for his attention. If I don't do it in person, or if John Brown doesn't, one of us will call your office and identify the messenger to be sent over to you.

(This is not to say that Mr. Chapin or Mr. Bull, who are responsible for the scheduling and staging of the President's day-to-day activities -- or that General Hughes or the assigned Armed Forces Aides -- cannot

ADMINISTRATIVELY CONFIDENTIAL



ADMINISTRATIVELY CONFIDENTIAL

freely deliver items which pertain to matters of the moment ... occasions which I'm sure you and your staff can readily recognize.)

Of course, inevitably the odd occasion will arise in which one of the President's top assistants must deliver something to the President which has not been routinely channeled. When I say "top assistants" I am thinking of Counsellors Moynihan and Harlow, and Assistants Ehrlichman, Kissinger and Timmons. When one of these persons comes (personally) to your office with something for the President, your staff members should understand that he is aware of the normal channeling system and undoubtedly circumventing it for good reason -- and his request should be honored. But even then, if time permits after you have accepted the material, a telephone call to Mr. Brown or me -- or alternatively to Mr. Haldeman -- would most certainly be in order.

I have belabored the subject, but purposely so that there is no question in anyone's mind as to how the various situations should be handled. Our objective is to preclude the possibilities of:

- The President's receiving papers inadequately staffed and coordinated;
- The President's being bothered unnecessarily; and
- Documents becoming misplaced or lost.

It all boils down to the fact that in cases other than obvious emergencies, no one should be allowed to deliver to the Residence an item for the President's attention without his having been previously identified by telephone as a messenger from one of us in Mr. Haldeman's immediate office.

ADMINISTRATIVELY CONFIDENTIAL



Chrow  
April 1, 1970

MEMORANDUM FOR:      MISS TRUDY BROWN  
  
FROM:                    ALEXANDER P. BUTTERFIELD  
  
RE:                      Security Identification Passes for  
                         Members of the National Goals  
                         Research Staff

Please substitute an EOB pass for the White House pass presently held by Mr. Charles Williams. Messrs. Raymond Bauer and I. P. Halpern can retain their currently-assigned EOB passes. All other staff members should be issued temporary EOB passes until we have had a chance to review the results of the Full Field Investigations now in progress. Permanent EOB passes may be issued at that time.



Chern

March 31, 1970

MEMORANDUM FOR: MR. LAMAR ALEXANDER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Presidential Letter to Senator Saxbe

Lamar:

The President left early for the Residence so I will not be able to have the attached letter to Bill Saxbe signed until tomorrow morning. I can have it to you by 9:30.

And now that we have the time, I would suggest that it be retyped. If you look closely you will see that each page is splotted with small black marks ... as though the typewriter ribbon were wet. It just doesn't look like a Presidential letter should look. If you can have the typing redone and the letter back to me by 9:00 a.m., I will do the rest.

Attachment



March 31, 1970

MEMORANDUM FOR: MR. HOPKINS  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Delivery of Cabinet Chair

I would appreciate your making the necessary arrangements to have Director Rumsfeld's old Cabinet chair - the only chair bearing the tag "Assistant to the President" - delivered to his White House office any day this week. The address is: Second Floor, West Wing.

Mr. Rumsfeld's check made out to the Treasurer of the United States in the amount of \$154.50 is attached hereto.

Thank you.

Attachment



Chron

March 31, 1970

MEMORANDUM FOR: GOVERNOR BOE  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memorandum for the  
President's File

Nils --

I have just discovered that we have nothing in our files to cover the President's late-morning meeting last July 22nd with the Executive Committee of the National Governors Conference.

I believe that you were the only member of the Executive Office of the President who attended that meeting and, if so, I would very much appreciate your jotting down whatever you can recall of the substance and mood of the discussion.

Many thanks.



chron

March 31, 1970

MEMORANDUM FOR:       MISS WOODS  
FROM:                   ALEXANDER P. BUTTERFIELD  
RE:                     Memorandum for the President's File

Rose --

I have just reviewed my records of "Memoranda for the President's File" and found nothing to cover the President's short meeting with Mrs. Adela Rogers St. Johns at 12:15 p.m. Friday, October 10th. Did you sit in on this one, or did Bob Haldeman? Unless the meeting was strictly personal (i. e. one for which the President would want nothing recorded) I will need a quick paragraph or two outlining the substance and mood of the discussion.

Many thanks.



March 31, 1970

MEMORANDUM FOR: MR. WILKINSON  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the  
President's File

Bud --

We are in the middle of a "clean up" operation -- doing what we can to fill the gaps in our file of memoranda covering the President's meetings, conferences, and other "non-public" activities. You (it says here) were present during four meetings for which we have no records. They are:

Mon. Sep 22, 1969, 10:40 a.m. -- with members of Romanian and American Davis Cup Teams

Tues. Nov 4, 1969, 3:15 p.m. -- with Voluntary Action group (Messrs. Romney, Garment, Max Fisher and Bob Shea)

Tues. Nov 25, 1969, 12:30 p.m. -- with Secretary Romney and the nominating committee of the National Center for Voluntary Action

Mon. Jan 19, 1970, 11:30 a.m. -- with Secretary Finch and the Committee on Mental Retardation

I realize that it will take a little scratching to come up with much at all of the substance and mood of these discussions, so I will be especially grateful for whatever you can do to help out.

Many thanks.



Chow

March 31, 1970

MEMORANDUM FOR: GENERAL HAIG  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the  
President's File

Al --

According to my records Major General Walters sat in on the President's private morning meetings with President Pompidou Tuesday, February 24th and Thursday, February 26th. If this is true, I would appreciate your forwarding to me the memoranda for the President's file which Walters prepared after each meeting.

Please give me a report as to the disposition of whatever notes were taken on these occasions.

Many thanks.



chron

March 31, 1970

MEMORANDUM FOR: MR. SAFIRE  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the  
President's File

Bill --

I have nothing in the President's personal file to cover the CCEP meetings held on Tuesday, June 24th and Thursday, December 18th. They were both late afternoon meetings. Do you recall attending ... or did someone else sit in and take notes for you? I am trying to fill the gaps in our file of memoranda covering the President's meetings and will appreciate your scratching out whatever you can recall of the mood and substance of these two.

Many thanks.



Chron

MEMORANDUM FOR: MR. RAY PRICE

FROM: ALEXANDER P. BUTTERFIELD

RE: Overdue Memoranda for the  
President's File

Ray --

The President is anxious for us to fill the gaps in our file of written accounts of his meetings, conferences, and other "non-public" activities .... so, here I am again. According to my records you have not yet submitted memoranda outlining the substance and mood of the discussions at the following meetings:

Urban Affairs Council -- 10:00 a.m., Mon. Feb 3, 1969  
Urban Affairs Council (w/Governor Rockefeller) --  
10:00 a.m., Wed. Feb 12, 1969  
Urban Affairs Council -- 10:10 a.m., Thurs. Mar 6, 1969  
Urban Affairs Council -- 10:10 a.m., Mon. Mar 17, 1969  
Urban Affairs Council -- 10:00 a.m., Mon. Apr 7, 1969  
Urban Affairs Council -- 10:10 a.m., Fri. Jun 13, 1969  
Urban Affairs Council -- 10:25 a.m., Fri. Jul 11, 1969  
Urban Affairs Council -- 10:10 a.m., Fri. Oct 17, 1969  
Urban Affairs Council -- 10:05 a.m., Fri. Dec 5, 1969  
Stag dinner at the Residence  
w/Messrs. Finch, Harlow,  
Ehrlichman, Moynihan,  
Flanigan, and Casper  
Weinberger of FTC -- 7:00 p.m., Mon. Feb 9, 1970.

I realize how busy you are with other matters but if you can set aside a half day during a near-future weekend to convert your notes into brief memoranda for the President's file, I will be very grateful.



Chen

March 31, 1970

MEMORANDUM FOR: MR. JOHN PRICE  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memorandum for the  
President's File

John --

It seems that I'm forever coming to you for written records of past Presidential meetings. Here's one that should be a real challenge:

Meeting on Revenue Sharing  
Tues. Jul 8, 1:00 p.m.  
(Some of the participants were:  
Governors Daniel Evans, Harold  
LeVander and John Love; Mayors  
Morris Benton, J. P. Gaillard,  
Richard Lugar and Jack Maltester;  
County officials; Executive Directors;  
and Administration officials.)

If you did attend, as our records indicate, and can recall any of the substance and/or mood of that particular discussion, I would appreciate your scratching out a quick memorandum for the President's file.

Many thanks.



*chron*

March 31, 1970

MEMORANDUM FOR: MR. NOFZIGER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memorandum for the  
President's File

Lyn --

According to our records you sat in with the President and Senator Fong during a short morning meeting in the Oval Office on Friday, October 24, 1969.

I am in the process of trying to fill the gaps in the President's personal file and will appreciate anything that you can recall in the way of substance and/or mood of the discussion during that particular meeting.

Many thanks.



*Chron*

March 31, 1970

MEMORANDUM FOR: DR. MOYNIHAN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the President's  
File

Pat --

According to our records you sat in on two Oval Office meetings for which we have no memoranda for the President's (personal) file. One was at 12:42 p.m. Friday, December 5th ... with Jean Mayer; the other was at 3:15 p.m. Tuesday, February 10th ... with representatives of the American Booksellers Association, Inc.

I realize that it may take some scratching to recall the substance and/or mood of these discussions, but anything at all that you can do will be greatly appreciated.



*Chen*

March 31, 1970

MEMORANDUM FOR: MR. MORGAN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the  
President's File

Ed --

According to our records you sat in on two early-February meetings with the President. One was at 4:15 p.m. Monday, February 2nd ... with James Allen, John Ehrlichman and Pat Moynihan; the other was at 5:20 p.m. Monday, February 9th ... with the "Emergency Labor Disputes Group".

I would very much appreciate your taking 10-20 minutes of your time to scratch out a paragraph (certainly no more than one page) on the general substance and mood of the discussions at these meetings. I am trying to fill all the gaps in the President's personal file.

Many thanks.



March 31, 1970

MEMORANDUM FOR: MR. KLEIN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the  
President's File

Herb --

According to my records you have not yet submitted memoranda for the President's file on the following meetings in the Oval Office:

Editors and newsmen -- Fri. Jan 31, 1969, 2:17 p.m.

Wendell Smith and Richard Hedley (National Jaycees) ...  
along with the Attorney General and Herb  
Thompson -- Mon. May 19, 1969, 11:50 a.m.

American Association of Editorial Cartoonists and  
Ron Ziegler -- Fri. Sep 19, 1969, 12:45 p.m.

Vermont Royster -- Wed. Dec 17, 1969, 3:05 p.m.

It may take a lot of scratching to recall what transpired during these meetings but, as you know, we are only after a brief outline of the substance and mood of the discussions. Anything that you can give me in the way of a one-page (or less) resume' will be appreciated.

Many thanks.



churn

March 31, 1970

MEMORANDUM FOR: MR. BULL  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the  
President's File

Steve --

Our records indicate that you sat in on two meetings in the President's office during latter 1969. On one occasion (3:15 p.m. Thursday, October 16th) the President saw Dick Allen and his family; on the other (1:00 p.m. Tuesday, December 9th) the President saw Jack Horner and Bob Hoke.

If you can recall anything at all of the substance and/or mood of the discussions during these meetings, I would appreciate your preparing short memoranda for the President's file.

Many thanks.



chron

March 31, 1970

MEMORANDUM FOR: MR. CHAPIN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memorandum for the  
President's File

Dwight --

Our records indicate that you sat in on the President's meeting last summer with former Pennsylvania State Senator Harvey Taylor and former Governor John Fine. It was a noon meeting -- probably quite brief -- on Monday, June 16th. It all happened so long ago that I will be glad to forget it; but, of course, I would prefer to have at least a paragraph to place in the President's personal file. Please advise.

Many thanks.



Chron

March 31, 1970

MEMORANDUM FOR: GENERAL HUGHES  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memorandum for the  
President's File

Don --

According to my records you, Commander Larson and Major Brennan sat in on the short meeting the President had last November 12th with senior enlisted men of the armed forces. That was on a Wednesday and the meeting began around 12:10 p.m.

I would appreciate your taking a moment or two to write a quick paragraph on the general substance and mood of the discussion during that brief event.

Many thanks.



*chron*

March 31, 1970

MEMORANDUM FOR: MR. KEOGH  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memorandum for the  
President's File

Jim --

According to my records you have not yet submitted a memorandum for the President's file on the Cabinet-Urban Affairs Council meeting held at 10:15 a.m. Monday, September 29th. That was some time ago, but I hope you can recall enough of the substance and mood of the meeting to scratch out a paragraph or two.

Many thanks.



March 31, 1970

MEMORANDUM FOR: MR. BUCHANAN  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Overdue Memoranda for the President's  
File

According to my records you have not yet submitted memoranda for the President's file on the following meetings:

Bipartisan Leadership Mtg -- Thurs, Oct 9, 8:45 a.m.

Bipartisan Leadership Mtg -- Thurs, Oct 16, 8:35 a.m.

Bipartisan Leadership Mtg -- Thurs, Oct 23, 8:45 a.m.

Breakfast with GOP Congressional  
Leaders and their wives -- Mon, Dec 22, 8:40 a.m.

Private dinner at the Residence  
for Senators Dole and Hanson,  
Congressmen Devine, Blackburn  
and Wyatt, and Staff members  
Timmons, Nofziger and Buchanan  
(and I believe Haldeman and one  
or two others) -- Tues, Feb 10, 7:25 p.m.

You are charged with responsibility for writing more of these memos than any other member of the Staff -- and have written more to date -- so I can well appreciate how they might pile up.

Please do what you can to scratch out at least a paragraph on each of these for the President's personal file.

Many thanks.



Chen

March 30, 1970

MEMORANDUM FOR: MR. HOPKINS  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Delivery of Cabinet Chair

I would appreciate your making the necessary arrangements to have Secretary Laird's old Cabinet chair delivered to his office any day this week. The address: Room 3E-880, The Pentagon. You may want to suggest to Mr. Rotchford that he contact Mr. Laird's office prior to delivery so that details can be worked out in advance.

Secretary Laird's check made out to the Treasurer of the United States in the amount of \$154.50 is attached hereto.

Thank you.

Attachment



March 30, 1970

MEMORANDUM FOR: DR. KISSINGER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Proposed Foreign Travel by the  
Secretary of Defense

The attached memorandum outlines Secretary Laird's proposed foreign travel plans during the month of June 1970.

Attachment

cc: Mr. William Watts



March 30, 1970

MEMORANDUM FOR: MR. DENT  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Alleged Republican Defeatism in the  
State of Washington

I am attaching a copy of a short editorial which appeared recently  
in one of Tacoma, Washington's daily newspapers.

Attachment

cc: Mr. Timmons  
Mr. Chotiner



*chron*

March 30, 1970

MEMORANDUM FOR: Mr. John Brown  
Staff Secretary

FROM: Alexander P. Butterfield

RE: Action Memorandum - Log No. P375

Subject action memorandum was complied with on March 27th.

Attachment



*Chen*

March 27, 1970

MEMORANDUM FOR: MR. HOPKINS  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Delivery of Cabinet Chair

I would appreciate your making the necessary arrangements to have Secretary Volpe's old Cabinet chair delivered any day next week to the Nassif Building where it will be stored until the Secretary's scheduled move into his new office. The address is: Nassif Building, Loading Dock, 6th and D Streets, S.W., Washington, D. C. (Attention: Mr. Richard Evans). You may want to suggest to Mr. Rotchford that he notify Mr. Evans on Code 13 - extension 25594 when delivery is to be made so that he will be there to receive the chair.

Secretary Volpe's check made out to the Treasurer of the United States in the amount of \$154.50 is attached hereto.

Thank you.

Attachment



March 27, 1970

MEMORANDUM FOR: DR. KISSINGER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Secretary Kennedy's Foreign Travel  
Plans

On March 26th I sent a memorandum to you concerning the two separate foreign travel plans of Secretary Kennedy. The correspondence attached will provide the details of his proposed itineraries.

Attachment

cc: Mr. William Watts



*Chen*

March 27, 1970

MEMORANDUM FOR: DR. KISSINGER  
FROM: ALEXANDER P. BUTTERFIELD  
RE: Invitation to Dr. and Mrs. Robert M.  
White to Visit the Soviet Union

You will recall that on March 25th I sent you a memorandum concerning the invitation which Dr. and Mrs. White recently received from the Soviet Union -- an invitation to visit that country in the near future. The attached correspondence will provide details.

If your staff and that of the State Department have no objection to the Whites' accepting, I would appreciate your so informing Dr. White at the Department of Commerce.

Thank you.

Attachment

cc: Mr. William Watts



chron

Determined to be an  
Administrative Marking  
Not National Security Information  
By 545 NARA Date 3/25/2016

March 26, 1970

CONFIDENTIAL

MEMORANDUM FOR: Director James Rowley  
U. S. Secret Service

FROM: Alexander P. Butterfield

I would appreciate your help in tracing the whereabouts of four men who were friends of the President, and served with him, on Bougainville in early 1944. All were assigned to the South Pacific Combat Air Transport Command (SCAT), an organization which, I believe, came under the command jurisdiction of the 1st Marine Air Wing.

What little I know of the four appears below:

- (1) A. A. "Pete" Jones -- then a Navy lieutenant ... from the San Francisco Bay area, possibly Burlingame ... had a great interest in dogs.
- (2) "Duke" DuFree -- then a first lieutenant in the Marine Corps ... slender, dark wavy hair, and a left ear which seemed to protrude slightly more than the right ear. He wore a mustache and goatee during those World War II days.
- (3) Dr. Kissell -- a doctor in those days also, and a first lieutenant in the Army ... from Ohio.
- (4) Name unknown -- a Navy doctor with the rank of lieutenant. Like most doctors, he was called "Doc". His close friends on Bougainville included the three mentioned above plus the President (who was then a lieutenant j. g.) and Hollis Dole, a Navy ensign.

Please insure that investigations are conducted confidentially and that I am kept informed of developments.

Thank you.

cc: L. Boggs

CONFIDENTIAL