

RICHARD NIXON PRESIDENTIAL LIBRARY DOCUMENT WITHDRAWAL RECORD

DOCUMENT NUMBER	DOCUMENT TYPE	SUBJECT/TITLE OR CORRESPONDENTS	DATE	RESTRICTION
1	Memo	Alexander P Butterfield to Mr Chapin re: John Golden, 1 p.	3/19/1970	D
2	Resume	Lewis I Dale, 7 pp.	n.d	D
3	Maps	Office arrangement proposals, 4 pp.	4/22/1970	A
4	Memo	Alexander P Butterfield to General Haig re: Reported Security Violations, 2 pp.	4/9/1970	D
5	Map	Cabinet Room, 1 p.	4/6/1970	A
6	Memo	Alexander P Butterfield to Director James J Rowley re: March 31 st Penetration of the White House, 1 p.	4/6/1970	A
7	Memo	Alexander P Butterfield to Al Wong re: Lawrence Earl Marsolais, 1 p.	3/9/1970	D

COLLECTION TITLE

WHCF· SMOF· Alexander Butterfield

BOX NUMBER

11

FOLDER TITLE

1970 Outbound from APB Part 3

PRMPA RESTRICTION CODES:

A. Release would violate a Federal statute or Agency Policy.
B. National security classified information.
C. Pending or approved claim that release would violate an individual's rights.
D. Release would constitute a clearly unwarranted invasion of privacy or a libel of a living person.

E. Release would disclose trade secrets or confidential commercial or financial information.
F. Release would disclose investigatory information compiled for law enforcement purposes.
G. Withdrawn and returned private and personal material.
H. Withdrawn and returned non-historical material.

DEED OF GIFT RESTRICTION CODES:

DOG Closed in accordance with restrictions contained in the donor's deed of gift.

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8	Memo	Alexander P Butterfield to Mr Haldeman re: 12:30 P M Security Report from New York City, 2 pp.	3/2/1970	A & F
9	Memo	Alexander P Butterfield to the Record re: Security Preparations for the Visits to New York City by President Pompidou and President Nixon 3 pp.	3/2/1970	A & F
10	Memo	Alexander P Butterfield to Rose Mary Woods re: Absentee Ballots, 1 p.	6/24/1970	G
11	Memo	Alexander P Butterfield to Mr Haldeman re: John Allen (Barber), 1 p.	6/19/1970	D
12	Memo	Alexander P Butterfield to Robert Taylor re: Efficient and Expeditious Security Checks , 2 pp.	6/16/1970	A
13	Memo	Alexander P Butterfield to Robert Taylor re: West Lobby Security, 1 p.	6/16/1970	A
14	Memo	Alexander P Butterfield to Robert Taylor re: Breach of Security, 1 p.	6/16/1970	A

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15	Memo	Alexander P Butterfield to the President re: Guard Booth Units on the White House Grounds, 1 p.	5/25/1970	A
16	Memo	Alexander P Butterfield to Mrs. Stuart re: Applications for absent voters' ballots, 1 p.	5/19/1970	G
17	Memo	Alexander P Butterfield to General Haig re: Recent Security Violations, 1 p.	5/6/1970	D
18	Report	Air Force General Officer Effectiveness Report for James D Hughes, 1 p.	8/18/1970	D
19	Memo	Alexander P Butterfield for the Record re: Mr Ghassan Shahr, 1 p.	8/10/1970	A & B
20	Letter	Alexander P Butterfield to Mrs. Nixon re: Absentee ballot, 1 p.	8/10/1970	G
21	Memo	Alexander P Butterfield to Lilburn E. Boggs re: West Wing Reception Room, 1 p.	7/21/1970	A

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22	Memo	Alexander P Butterfield to John Brown re: Security Violation, 1 p.	7/21/1970	D
23	Memo	Alexander P Butterfield to Mr Nidecker re: Miss Margaret M. Gugino, 2 pp	7/21/1970	D
24	Memo	Alexander P Butterfield to Dr Kissinger re: Misuse of White House Staff Passes, 1 p.	7/20/1970	D
25	Memo	Alexander P Butterfield to Mr Ziegler re: Mr Alex Gregory, 1 p.	7/16/1970	D
26	Memo	Alexander P Butterfield to Gertrude Brown re: Patricia Annette Howard, 1 p.	7/8/1970	D

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March 16, 1970

MEMORANDUM FOR: MR. CHAPIN
MR. BULL

FROM: ALEXANDER P. BUTTERFIELD

RE: Random Thoughts Concerning the
Presidential Calendar

Although Bob Haldeman's March 13th memorandum on "bits and pieces" of that day's Presidential calendar is addressed to Dwight, I consider it correspondence for me as well (if not principally) because I am responsible for the final review of briefings and plans for Presidential activities.

Of course I must say at the outset that it would be a far simpler task to peruse briefing material, and if necessary have it corrected by the responsible staff member, if it were turned in to the Staff Secretary on time. But it isn't. In fact, some papers come in so ridiculously late that I am hardpressed to give them any more than a fast glance before having to place them on the President's desk. Naturally I plan to continue to work with the staff toward helping all concerned understand that 2:00 p. m. means 2:00 p. m. for a reason that any one individual's briefing paper is not the only such paper to be reviewed and that there may well be last minute changes in the President's schedule and/or desires which could necessitate modifications to what has been submitted earlier.

Meanwhile, however, I suggest our use of a check list along the lines of the one which I have hurriedly compiled and attached hereto. Time and time again one or two items are overlooked and, as a consequence, guests are brought into the Roosevelt Room through Ron Ziegler's outer office, or there is excessive noise in the hallway immediately outside the Oval Office, or camera crews are not set up and ready to roll in time, or an important guest is inadvertently omitted from participation in or observation of a ceremony, or a

visitor is left to shift for himself and find his own way out of the White House after meeting with the President, or a staff member other than the person named in the briefing paper bounces into the President's office and sits in on the meeting ... etc. ad infinitum. We and others simply do not take the time to think these events through step by step (as Bob said in his memo, and has said before). We seem to forget that we and we alone are responsible for planning the actions of the President. But it's true, and therefore absolutely essential that everything go smoothly. In the final analysis nothing is more important than the efficient functioning of the President's calendar and his confidence in our individual and collective abilities to prepare him for all activities thereon.

Note: In addition to our adherence to the check list, we must keep the lines of communication open between our three offices. None of us should operate alone. We must check, ask questions, and double check ... but on the day before an event occurs, not at the last minute.

cc: Mr. John Brown

CHECK LIST FOR PLANNING EVENTS INVOLVING THE PRESIDENT

Guests - Visitors - Observers - Participants

- Are all persons included who should be ... and no more?
- Where will they enter the White House complex?
- Who will meet and escort them?
- By what route should they be escorted from their cars to the Lobby or "holding room"?
- Where will they wait?
- Who will brief them as to precisely what will happen, the time allotted, how they will make their exit from the building, etc.?

Security

- Do the White House Police have all necessary information (i. e. number and names of guests, route by which they will proceed to the President's office or other meeting area, route by which they will leave the meeting area)?
- Does the Secret Service have all necessary information?

Meeting Area

- Has the most appropriate room (office) been selected for the meeting or ceremony?
- Are any special arrangements required (coffee, training aids, etc.)?
- Have you insured that training aids, etc. will be in place and tested no later than 30 minutes prior to the meeting?
- Should any portion of the scenario (a script, a film, etc.) be reviewed or dry run prior to the meeting?
- Have you taken all steps possible to prevent distractions (construction noise, hecklers, embarrassing signs, etc.)?

Press Considerations

- Has the White House Press Office been notified and, if necessary, briefed on events?
- Do members of the press and/or the White House photographer know precisely what to do, when and for how long?
- Has careful thought been given to all appropriate press arrangements?

General Considerations

- Is there any need whatever for an alternative plan (due to weather or some other factor)?
- If an alternative plan has been prepared, has as much thought been given to it as to the principal plan?
- Has every office with a need-to-know been informed of the event (Military Assistant, Social, Usher, West Lobby, Klein, Congressional Liaison, etc.)?
- Does the President's schedule give him sufficient time to fully prepare?

Dwight, Steve, and John:

Think of some more items. With your help we should be able to put together a really complete check list.

March 18, 1970

CONFIDENTIAL

MEMORANDUM FOR: MR. HALDEMAN

FROM: ALEXANDER P. BUTTERFIELD

RE: Kenneth Peacock Tynan

We were just informed yesterday that Mr. Kenneth Peacock Tynan will be the "production man" for Mr. Nicol Williamson's period of entertainment at the White House tomorrow night. Connie Stuart's office informs me that he is a personal friend of Mr. Williamson, that he helped put together this particular show, and that he flew here to Washington in Mr. Williamson's company all of which means that it will be difficult to keep him away at this late date. However, here are some interesting facts from his FBI file:

- Born in England in 1927, and best known today as a drama critic.
- He has been described as the "angry young man" type, holds Left Wing views, and is a staunch supporter of nuclear disarmament.
- In 1959 he was in contact with Arnold Johnson, Legislative Secretary of the Communist Party, USA. He told Johnson that he was producing a television program, for viewing in England, to be called "American Non-Conformist". He said the program was to feature persons characterized as dissenters from the traditional "American way of life", and that he was most desirous of locating some Communist Party members who would be willing to participate in the television program and admit their Communist Party membership.
- In 1960 he asked Norman Cousins, Editor of the Saturday Review, to make a tape recording about the United States for British television. Cousins complied but later learned to his displeasure that Tynan had used the taping along

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with others by Alger Hiss, Dalton Trumbo, and Robert Hutchins to tell British television audiences "all that was wrong with America."

- He has written articles extremely critical of American culture and its trends.
- He has been associated with the Fair Play for Cuba Committee and has participated in a number of pro-Castro demonstrations while carrying signs bearing anti-Administration slogans.
- In September 1968 his wife attended a dinner at the London home of U.S. Ambassador to the Court of St. James David Bruce ... and while there attached anti-American and anti-Vietnam war slogans to the walls throughout the house.
- He has been known to advocate strongly that "Americans take their government to court and challenge their judiciary to condemn U.S. involvement in Vietnam."

It is my opinion that we should let him attend and simply keep an eye on him and be certain that he is at no time featured or allowed to slip into the limelight. In other words, we should follow the same guidelines that we discussed last month in reference to Peggy Lee's friend.

Agree _____

Disagree _____

CONFIDENTIAL

Chiron

March 18, 1970

MEMORANDUM FOR: MR. KROGH
FROM: ALEXANDER P. BUTTERFIELD
RE: Intelligence Reports Concerning
Demonstrations

I note that you, General Hughes, Bob Taylor, Jack Caulfield and I are listed as addressees on most or all of the many FBI and Secret Service teletype intelligence reports concerning the plans (and the violent and non-violent activities) of demonstration groups.

The purpose of this memorandum is to tell you that because of your special interest in this area -- and your official close liaison with the Department of Justice -- I will not make a point of paying strict attention to each bulletin as it arrives ... or of relaying any of the "warning" material to the President. This is not to say that I will not read the information, only that I will not react unless I receive a signal from you or one of the others mentioned above.

cc: Gen. Hughes
Mr. Caulfield
Mr. Robert Taylor

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

ITEM REMOVED FROM THIS FOLDER

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER _____ ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

April 1, 1970

MEMORANDUM FOR: H. R. HALDEMAN
VIA: DWIGHT L. CHAPIN
FROM: STEPHEN BULL 
RE: Presidential Guest Identification Device

Alex Butterfield and I have been discussing the desirability of developing a device that would help identify more specifically who is in the Presidential Office. At the present time, whenever anyone other than Mr. Haldeman, Mr. Butterfield, Mr. Chapin or I enter the office, the guest light is pushed and you have no idea who is in there. Additionally, there are certain staff members who are entering the President's office via Alex Butterfield's office. This necessitates a telephone call on the part of Alex to the girls in my office who then indicate on their log who the guest is and when he went in.

There is a small corps of staff members who spend the most time in the President's office. They are as follows:

Mr. Haldeman
Mr. Ehrlichman
Mr. Kissinger
Rose Woods

The above-mentioned individuals are in the President's office not only for private consultations but frequently as the staff member sitting in during a regular meeting. At the conclusion of the meeting, the guest might leave but the staff member remain for a few minutes. Unless someone telephones you and indicates that Mr. X, the guest in the President's office, has departed and that Mr. Ehrlichman remains, you have no idea who is still in the President's office. Therefore, it is proposed that a very simple, unobtrusive device be placed in the offices of Mr. Haldeman, Mr. Chapin, Mr. Butterfield and at each of the two secretarial desks outside of my office. This device would be a small locator board containing the following names:

Haldeman
Ehrlichman
Kissinger
Rose Woods
Staff
Guest

Next to each of these names would be a small light which, when illuminated, would signify that that individual was in the President's office. The lights could be activated by either of the two secretaries at their respective desks outside of my office or by Alex Butterfield in his office. The boards in Mr. Haldeman's and Mr. Chapin's office would not be able to turn a light on or off since there is no necessity for that capability. The sample device that Mr. Harrington showed me has a "reciprocal" capability. What this means is that Alex can illuminate a light from his side and Beverly or Harriet can extinguish the light by pushing the button on the console next to their desks.

Advantages To Be Derived

When Mr. Ehrlichman is accompanying Mr. X to a Presidential meeting and Mr. X departs but Mr. Ehrlichman remains, we will extinguish the guest button but leave the Ehrlichman button illuminated. You will then know that Mr. Ehrlichman is there by himself.

Should Mr. Ehrlichman be called down to the President's office and enter through Alex Butterfield's office, Alex will be saved the time and trouble of telephoning us to tell us that John has entered. Rather, all he need do is push the button labelled Ehrlichman.

This will provide a means of accurately, but rather simply, reporting to you on a continual basis of what is happening in the President's office.

Since people do use Mr. Butterfield's office for entrance and egress to and from the President's office, this system will allow us to keep more accurate records.

The basic proposal presented here was for four principal staff members plus two other positions labelled "Staff" and "Guest". The reason for this is that the telephone company has a 6-button device. We can easily expand this to include more people should you so desire. In fact, the telephone company has a 12-button device (a 6-and 12-button box accompanies this memorandum). Should we wish to expand to other staff members, I might suggest the following:

Bryce Harlow
Alex Butterfield
Ron Ziegler
Cabinet Member

Mr. Harrington advises that the cost is 75¢ per button per set per month. This seems to be a relatively small cost considering the convenience and increased efficiency that such a system would provide to you.

The two boxes that accompany this memo are encased in plastic. I understand that they come in a variety of colors. Additionally, rather than plastic, they can be enclosed in a small wooden box to be constructed by GSA of any material that would be compatible with the furnishings and decor of your office. As you inspect these devices, please understand that all of the buttons will be the same color and that the springs will be removed so that any number may be depressed at the same time.

Finally, I would like to comment upon the "unobtrusive" placement of this device. Alex Butterfield will not require one of these sets. He is going to expand his telephone to a 30-button set and will be able to incorporate all of the buttons on his Call Director. Mr. Haldeman and Mr. Chapin, however, have insufficient numbers of buttons left on their telephones and will require an individual device. In order that being listed as a staff member in the President's office not become a great status symbol, this identification box must be small enough, and its existence be kept quiet enough, so as not to stir up controversy. We might even consider coding the names such as has been done on the samples. Of course, the codes here are pretty obvious.

If you give your approval to this proposal, the telephone company can make installation this week-end.

Decision

Approve 6-button set _____

Approve 12-button set _____

See me regarding design of outer casing _____

Disapprove _____

Other _____

cc: / Alex Butterfield

chron

March 21, 1970

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
RE: Bordeaux Wines

Recently you asked about the best years for Bordeaux wine. Listed below are the opinions of two top wine experts, Lester Gruber and Robert Benson, and the International Wine and Food Society of London (IWFS). You will note that all are in agreement as to the best years since 1959.

BEST YEARS FOR BORDEAUX WINE

		<u>Gruber</u>	<u>Benson</u>	<u>IWFS</u>
SINCE 1959	1.	'59	'59	'59
	2.	'61	'61	'61
	3.	'62	'62	'62
SINCE 1945	1.	'48	'45	'45
	2.	'49	'47	'49
	3.	'55	'59	'55
	4.	'59	'61	'59
	5.	'61	'62	'61

30 April 1970

PAT MOYNIHAN'S CALL LIST

Joseph C. Wilson, President, Xerox Corp., Rochester, N. Y.
John P. Roche, President, General Motors, Detroit, Mich.
Louis K. Eilers, President, Kodak Co., Rochester, N. Y.
Peter Clark, Publisher, Detroit News
Andrew Heiskell, Publisher, Time, Inc.
Thomas Winslip, Editor, Boston Globe, Concord, Mass.
Kermit Lansner, Editor, Newsweek
John Westergaard, President, ^{Research}Equity Assoc., NYC
Warren Manshell, Publisher, Foreign Policy
Joseph Kraft, Columnist (home: 965-2870)
Max Frankel, New York Times (5607 Montgomery St, Chevy Chase)
John Gardner, Urban Coalition (home 654-3724)
Philip Geyelin, Editor, Editorial Page, Washington Post
Allen Otten, Wall Street Journal
Newbold Noyes, Publisher, Washington Evening Star
Robert Manning, Editor, Atlantic Monthly, Cambridge, Mass.
Irving Kristol, Editor, Public Interest, New York (home 212-LY5-0267)
Norman Podhoretz, Editor, Commentary (212-547-8928)
Midge Decter, Associate Editor, Harper's (212-547-8928)
Edwin O. Reischauer, Harvard University, Belmont, Mass.

PAT MOYNIHAN'S CALL LIST (CONT'D)

David Riesman, Harvard University (617-547-8928)

Edward H. Levi, President, Univ. of Chicago

Harlan Cleveland, President, Univ. of Hawaii

Peter Flanigan's Call List

Dan Lufkin, Sr. Partner, Donaldson, Lufkin & Jenrette, N.Y.

Robert Flanigan, Chairman Republican State Committee, Denver, Colo.

Eugene Williams, Pres. St. Louis Union Trust Co., St. Louis, Mo

Rogert Haslanger, President, Boise Cascade, Boise, Idaho

William Boyer, President, Republic Steel, Cleveland, Ohio

Fred Borch, Chairman, General Electric, New York, N.Y.

Richard Cooley, President, Wells Fargo Bank, San Francisco, Calif.

Dave Mahoney, Pres., Norton Simon Inc., Los Angeles, Calif.

* Don Kendall, Chairman, Pepsico, New York, N.Y.

* Don Regan, Chairman, Merrill, Lynch, Fenner, New York, N.Y.

George Cook, Pres., Bankers Life Insurance Co., Lincoln, Neb.

August Busch, V.P. and Gen.Mgr., Anheuser-Busch, Inc., St. Louis, Mo.

Archbishop Raimondi, Apostolic Delegate, Washington, D.C.

Gabriel Hauge, Manufacturers Hanover Bank, N.Y.

William Jenkins, Seattle First National, Seattle, Wash.

Miles Lane, Citizens Southern Bank, Atlanta, Ga.

Robert Stewart, First National Bank, Dallas, Texas

Walter Wriston, First National City Bank, N.Y

George Murphy, Irving Trust, N Y

David Rockefeller, Chase Manhattan, N Y.

*Have already spoken with them and they will organize reaction if this has approval. I will call them again for reaction if this is desired.

John Whitaker's Call List

Charles C. Tillinghast, Chmn, TWA

Lynn Townsend, Chmn, Chrysler Corp., Detroit, Mich.

Frederick K. Weyerhaeuser, St. Paul Minn.

Kemmons Wilson, Chmn, Holiday Inns, Inc., Memphis, Tenn.

Sam E. Wyly, Chmn, Univ. Computing Co., Dallas, Texas

Arthur M. Wood, Pres., Sears Roebuck, Co., Chicago, Ill.

Ralph Lazarus, Chmn, Federated Department Stores, Cincinnati, Ohio

J. Peter Grace, Pres., W.R. Grace and Co., N.Y.

C. W Cook, Chmn, General Foods Corp., White Plains, N.Y.

Henry Joe Carter, Pres., Avondale Shipyards, Inc., Avondale, La.

Tom Bolack, Independent Gas & Oil operator, Farmington, N.M

W. Thomas Rice, Chmn, Seaboard Coastline Railroad Co., Jacksonville, Fla

Francis C. Rooney, Jr., Pres. Melville Shoe Corp., N.Y.

Willard F. Rockwell, Jr., Chmn & Pres., N.American Rockwell Corp ,
Pittsburgh, Pa.

John S. Reed, Pres., Atchison, Topeka and Santa Fe , Chicago, Ill.

Peter G. Peterson, Chmn, Bell & Howell Co., Chicago, Ill.

Donald S Perkins, Pres , Jewel Companies, Inc., Melrose Park, Ill.

Don Rumsfeld's Call List

Edgar Jannotta, William Blair & Co., Chicago, Ill.

Daniel Searle, G.D. Searle & Co., Skokie, Ill.

Arthur Nielsen, Jr., A.C. Nielsen Co., Chicago, Ill.

Roy Papp, Stein Roe & Farnham, Chicago, Ill.

David Hardin, Market Facts Inc., Chicago, Ill.

Alex Butterfield's Call List

L. W. Lilley, Sr. Associate, Schriever & McKee, Inc., Arlington, Va.

Hobart Lewis, Pres. Reader's Digest, Pleasantville, N. Y.

Adm. Arleigh Burke, Chmn. Center for Strategic and International
Studies, Georgetown Univ., Washington, D. C.

John W. Burke, Jr., Exec. Secretary, Business Council, Washington, DC

Frank Barnett, Pres. National Strategy Information Center, N. Y.

Dr. Frank N. Trager, Prof. International Affairs, N. Y. Univ.

Gen. Harold K. Johnson, former Chief of Staff, U. S. Army, Arlington, Va.

R/Adm William Mott, Exec. V. P., U. S. Independent Telephone Assn, Wash-
ington, D. C.

Morris Leibman, Leigman, Williams, Bennett, Baird & Minow, Chicago

Benjamin H. Oliver, Jr., V. P. - Gov't Communications, AT&T Co.,
Washington, D. C.

Roy Ash, Pres. Litton Industries, Inc. Beverly Hills, Calif.

H. Ross Perot, Pres. Electronic Data Systems, Dallas, Tex.

Robert Jones, Jewel Tea Co., Chicago, Ill.

Clint Murchison, Dallas, Texas

Bedford Wynne, Dallas, Texas

Leo Cherne, Research Institute of America, N. Y.

Mrs. Elva P. Newman, American Gold Star Mothers, Inc , Washington, DC

Mrs Lola Petry, American War Mothers, Washington, D C.

Jim Watkins, American Legion, Washington, D. C

Frank Manson, VFW, Washington, D. C

J. Willard Marriott, Sr., Marriott Corp., Washington, D C

Harllee Branch, Jr., Chairman, Southern Co., Atlanta, Ga.

chron

April 29, 1970

MEMORANDUM FOR: MR. HALDEMAN
FROM: ALEXANDER P. BUTTERFIELD
RE: Miscellaneous Items

The Map Room -- The Secret Service had vacated the Map Room by 2:30 p.m. yesterday ... and Walt Tkach had moved all of his equipment out of the two dressing rooms by about 3:00. By 4:00 p.m. Rex's people were hammering away at the temporary wall and now it is down and the room is ready for restoration. I have informed Rex Scouten and Clem Conger of the President's desires. However, as you probably know, Mrs. Nixon's last instructions to Clem were to the effect that the Map Room should be "restored" for full-time use as a coat room. You may want to mention this fact to the President; meanwhile, we will move ahead with plans for converting the space to a sort of hideaway Presidential office.

The Gardener at San Clemente -- Simon Romero, the gardener you wanted hired by the Secret Service, has been hired and is now on the job.

Ceremonial Police Hats -- Herb Kalmbach will be in town tomorrow with a check and I have in my possession what few papers will be necessary to complete the transaction. There will be no wrinkles. Distribution of a portion of the hats will be done early next week in accordance with the instructions you relayed to me through Larry. Remaining hats will be held in safekeeping.

Presidential Protection and Internal Security -- I have met recently with Director Rowley, Pat Boggs, Vince Mroz (the Secret Service official who is directly in charge of the Executive Protective Service), and Bob Taylor to emphasize the importance of precluding complacency by periodically (and frequently) double checking the validity and effectiveness of all procedures with an eye toward achieving maximum efficiency in all things for which they are being held responsible especially, in these times, Presidential protection and internal security in the

White House complex. Already the EPS has taken 4 separate actions to improve internal security -- and the Secret Service has revised its closed-circuit television system so as to provide more coverage and better vision during the hours of darkness.

General Department of Secret Service Agents -- Bob Taylor has again spoken to all of his Agents and stressed the importance of their maintaining a relatively soldierly bearing while standing in the West Wing and EOB office areas on duty and their maintaining a position of "military attention" at the appropriate times during ceremonies and other events. He fully agrees that they can do this without degrading their "protective efficiency".

Special Meeting of the Cabinet -- Cabinet Members have been notified of the special meeting and other events scheduled for tomorrow evening -- and a confirming memorandum left the White House at 6:00 p.m. All members of the Cabinet will be present except Secretary Stans and Director Mayo, both of whom are out of the country.

chron

April 29, 1970

MEMORANDUM FOR: THE PRESIDENT
FROM: ALEXANDER P. BUTTERFIELD
RE: Vice Premier Chiang Ching-kuo

Just prior to departing Hawaii in a Nationalist China aircraft, Chiang Ching-kuo and all of the Chinese officials in his entourage voiced profusely their appreciation for your several expressions of personal concern for Chiang's safety while he toured the United States. They seemed especially grateful for your thoughtfulness in assigning U.S. Secret Service Agents to assist and support the regular State Department protective element from Saturday, April 25th through the Honolulu visit (which ended yesterday).

April 29, 1970

MEMORANDUM FOR: DR. KISSINGER
FROM: ALEXANDER P. BUTTERFIELD
RE: Mr. J. Dale Pafenberg

Please disregard information sent to you previously concerning Mr.
J. Dale Pafenberg. See attached memo.

Attachment

cc: Mr. Flemming

Chen

April 29, 1970

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

RE: Jack Mulcahy

I called Jack Mulcahy last night to ask his assistance on some projects we are putting together rather quickly. Of course he's always cooperative and generous but I thought you should know how completely willing he was on this particular occasion.

As it happened, he was in Cork, Ireland when I reached him, and Pat O'Hara (currently President of the "Tell It to Hanoi" Committee) was with him. He unhesitatingly agreed to handle the several items I mentioned and said that he would call his New York office immediately to get the people there cracking on some of the preliminary things which needed to be done. He said further that he would send Pat O'Hara home the following day (today) to "supervise and follow up". Finally, he made me promise that I would pass on to you his best wishes and warm regards.

As I said goodbye and prepared to hang up I could hear both of them (Mulcahy and O'Hara) repeating over and over, "God love you, Alex; God love the President; God love ya'..."

Sometime next week I will prepare a letter of thanks to them for your signature.

Chow

THE WHITE HOUSE
WASHINGTON

April 29, 1970

MEMORANDUM FOR

MEMBERS OF THE CABINET

SUBJECT

Special Meeting of the Cabinet

This memorandum confirms the fact that the President has called a special meeting of the Cabinet -- to be held in the Cabinet Room beginning promptly at 7 45 p.m. Thursday, April 30th. Other pertinent information follows

- The Vice President will preside.
- The meeting will concern developments in Southeast Asia and the President's nationally televised address scheduled to follow at 9:00 p.m.
- At about 8 00 p.m., the meeting will be adjourned. Members should proceed from the West Wing through the ground-floor hall of the Residence to the Theater in the East Colonnade. A bipartisan Congressional leadership group will be entering the Theater at that same time (8 00-8 05).
- The President will come into the Theater at about 8 15 p.m.
- After the President's informal remarks and his departure for the Oval Office, coffee and light snacks will be served.
- The President's address to the nation will begin at 9:00 p.m. Television facilities will have been set up in the Theater for easy and comfortable viewing.

-- At the conclusion of the Presidential address,
Cabinet Members and Congressional leaders
may depart via the Diplomatic Reception Room
or the West Wing, whichever is more conven-
ient.

Alexander P. Butterfield

Alexander P. Butterfield
Deputy Assistant to the President

Chrow

April 29, 1970

Dear Captain Crowell:

Mrs. Nixon and I want to express our thanks for the superb musical program you and the members of the Army Chorus presented at the White House on the evening of April 22. It was a really enjoyable performance -- a smash hit by any standard, and one which made us very proud of the Army.

I wish you would convey to every member of the group my appreciation for what I am sure amounted to many hours of practice and painstaking effort, and my personal compliments on a most impressive demonstration of professional skill.

Sincerely,

s/Richard Nixon

Captain Allen C. Crowell
United States Army Band
Fort Myer, Virginia 22211

bcc: Lt.Col. Coffey

RN:APB:rg

chron

April 29, 1970

Dr. Everett S. Graffman
152 Green Hill Road
King of Prussia, Pennsylvania 19406

Dear Dr. Graffman:

I thought you would be interested to see that you "made the cover" of the Republican National Committee's weekly publication, Monday so am enclosing two copies.

I enjoyed meeting you during your recent visit with the President, and I wish you well in your commendable continuing efforts to bring comfort and relief to those in need.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Enclosures

chron

April 29, 1970

Dr. Clyde W. Taylor
1405 G Street, N.W.
Washington, D. C. 20005

Dear Dr. Taylor:

I thought you would be interested to see that you "made the cover" of the Republican National Committee's weekly publication, Monday so am enclosing two copies.

I enjoyed meeting you during your recent visit with the President, and I wish you well in your commendable continuing efforts to bring comfort and relief to those in need.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Enclosures

Chron

April 29, 1970

Mrs. Nguyen Thi Khang
Hoa Khanh Children's Hospital
Danang
Republic of South Vietnam

Dear Mrs. Khang:

I thought you would be interested to see that you "made the cover" of the Republican National Committee's weekly publication, Monday.... so am enclosing several copies.

I enjoyed meeting you during your recent visit with the President, and I wish you well in your commendable continuing efforts to bring comfort and relief to those in need.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

Enclosures

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

April 28, 1970

MEMORANDUM FOR

MR. FLANIGAN
MR. FLEMMING

FROM

ALEXANDER P. BUTTERFIELD

RE

Lewis I. Dale

I hope you will take an extra 30-40 seconds after reading this memo and glance at the attached biographical resume' of Lewis I. Dale, a 28-year-old friend who I believe is a real comer.

Currently Dale is living in Nashville, Tennessee where he serves as the assistant to Mr. David K. Wilson (President and Chairman of the Cherokee Equity Corporation, member of the RNC Finance Committee, and director of finances for Bill Brock's campaign now in full swing). He (Dale) is a died-in-the-wool Republican, continuously active in GOP support activities, and at present pretty well immersed in Brock's campaign for the Senate.

I strongly recommend that we flag his file and place it within easy reach -- along with the files of others who are considered priority #1 standbys for billets on the White House Staff or elsewhere within the Administration. Bill Timmons and Lamar Alexander concur.

Attachment

**RICHARD NIXON PRESIDENTIAL LIBRARY
DOCUMENT CONTROL SHEET**

ITEM REMOVED FROM THIS FOLDER

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 2 ON THE DOCUMENT WITHDRAWAL RECORD IN THE FRONT OF THIS FILE FOLDER.

Chow

April 28, 1970

MEMORANDUM FOR: B/General J. D. Hughes
Military Assistant to the President

FROM: Alexander P. Butterfield

Please initiate action to have Miss Kathryn Lawrence, Editor/Writer, AFDASDCI, Department of the Air Force, detailed as soon as practicable to the Office of Hon. Virginia H. Knauer, Special Assistant to the President for Consumer Affairs.

It is my understanding that Miss Lawrence is scheduled to leave the Department of the Air Force on/about June 30th and that on July 1st Mrs. Knauer's office will be able to assume funding responsibility for her assigned position of employment.

A member of Mrs. Knauer's staff already has discussed this matter with Mrs. Stewart Mills, Chief, Personnel Staffing Branch, Department of the Air Force.

Thank you.

bcc: Mrs. Virginia H. Knauer,
Special Assistant to the President
for Consumer Affairs

CRM

April 27, 1970

MEMORANDUM FOR: MR. CHAPIN
FROM: ALEXANDER P. BUTTERFIELD
RE: AMVETS Invitation to the President

I am attaching a letter which the AMVETS left with the President during their visit to the Oval Office this afternoon. As you will note, it is signed by Ralph Hall, National Executive Director, and asks that the President appear as the honored guest at the National Commander's Banquet at the Waldorf-Astoria on Saturday, August 29th ... an event which officially concludes the AMVETS 25th Anniversary National Convention scheduled for the period August 23-30, 1970. The President, of course, said that he would check his schedule very closely..and "try to make it" if other commitments would permit.

Attachment

Chen

April 27, 1970

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR RECORD

FROM: ALEXANDER P. BUTTERFIELD

On Friday, April 24th, Trudy Brown called me to say that she had just "stumbled across" a copy of a memorandum for the President -- written that day and signed by Harry Flemming -- stating that "all necessary checks" had been completed on 9 nominees for Presidential appointments to memberships on the Federal Service Impasses Panel. (Another copy of the same memo is attached hereto.) The memorandum bore the names of the 9 nominees -- 8 to be members and 1 to be the chairman.

Trudy said that she had not seen any of the 9 names before -- that to her knowledge none had ever appeared on a security clearance request.

While she started the ball rolling on FBI name checks, I tried unsuccessfully to contact Harry Flemming. As an alternative measure I talked on the phone to Peter Millspaugh, who said that he would look into the matter and let me know precisely what happened and why.

Today I talked to Millspaugh again and he informed me that the error was due to an oversight by Harry Flemming. He went on to say that John Ehrlichman had written a note to Flemming several days earlier asking that the requirement for political checks on this particular group be waived ... and that "evidently" Flemming misunderstood or misinterpreted or misread the content of Ehrlichman's correspondence.

At any rate, Millspaugh said that action was being taken to preclude recurrence of such errors, and that he would assume the follow-up responsibility in that he was in the process of taking over all personnel clearance records and their administration.

Note: A similar event occurred some 2 weeks ago when the Personnel Office informed the Staff Secretary that Mr. Lloyd Clarke had been fully cleared to serve as a member of the Board of Directors of the Federal National Mortgage Association (FNMA). He had not.

ADMINISTRATIVELY CONFIDENTIAL

THE WHITE HOUSE

WASHINGTON

April 24, 1970

MEMORANDUM FOR THE PRESIDENT

SUBJECT. Appointment of Members to the Federal Service Impasses Panel.

Attached for your approval and signature is the appointment papers for the following-named persons to be Members of the Federal Service Impasses Panel.

Member and Chairman

Jacob Seidenberg, of Virginia, Labor Relations Consultant and Arbitrator, Falls Church, Virginia.

Members

Willoughby Abner, of Maryland, Director, National Center and Dispute Settlement, American Arbitration Association, Washington, D. C.

Richard L. Epstein, of New York, Attorney, Harris, Beach and Wilcox, Rochester, New York.

John J. McGovern, of Maryland, Attorney, Washington, D. C.

Arthur Stark, of New York, Arbitrator, New York, New York.

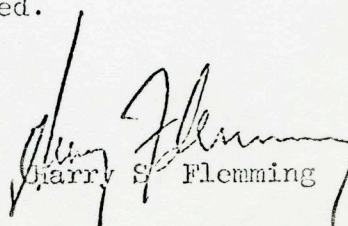
Lloyd H. Bailer, of California, Arbitrator, Los Angeles, California.

Sam Kagel, of California, Attorney, Kagel and Kagel, San Francisco, California.

Jean T. McKelvey (Mrs.), of New York, Professor of Industrial and Labor Relations, Cornell University, Ithaca, New York.

James C. Vadakin, of Florida, Professor of Economics, University of Miami, Coral Gables, Florida.

All necessary checks have been completed.


Harry S. Flemming

chron

April 27, 1970

MEMORANDUM FOR: MR. KROGH
FROM: ALEXANDER P. BUTTERFIELD
RE: Police Week (May 10-17) and Proposed
Presidential Proclamation

As you will note by reviewing the attached material Sergeant Carl W. Beatty, President of the Policemen's Association of the District of Columbia, proposes the issuance of a Presidential proclamation prior to April 30th in support of Police Week May 10-17.

I would appreciate your running the subject through the staffing mill and taking whatever action you and others concerned deem appropriate.

Many thanks.

Attachment

cc: Mr. Ken Cole

chron

April 27, 1970

MEMORANDUM FOR: THE PRESIDENT'S FILE

FROM: ALEXANDER P. BUTTERFIELD

RE: Mid-Afternoon Meeting in the President's
Office with AMVETS (2:50-3:00 P.M.)

The President met briefly in his Oval Office with representatives of the American Veterans of World War II, Korea-Vietnam (AMVETS). Those in the group were: Robert B. Gomulinski, National Commander; Ralph Hall, National Director; Dominick L. Strada, President of AMVETS National Service Association; and Anthony J. Caserta, Past National Commander ... all accompanied by Donald Johnson, Administrator of the Veterans Administration.

(The AMVETS organization had held its annual banquet at the Mayflower Hotel on April 18th, and because the President had not been able to attend as planned ... to receive the "Gold Helmet Award" ... the members asked for this opportunity to make the presentation.)

Standing in front of the armed services flags with the President, the group presented to him the Gold Helmet Award ("in recognition of his activities in his capacity as Commander-in-Chief of the U. S. armed forces.") An engraved metal citation, signed by Commander Gomulinski and mounted on a walnut plaque, was given with the award. It told of the history of the award and bore the following inscription:

The 25th Annual Convention of AMVETS
Assembled in Detroit, Michigan on August 16, 1969
Did unanimously resolve that its
GOLD HELMET AWARD
Be presented to
President Richard M. Nixon

"In behalf of your commitment to mankind,
your love of country, your revered belief
in America's ideals and your continuing
search for world peace, we give our thanks."

Ollie Atkins took several pictures of the presentation but the press (scheduled to come in) did not appear.

Mr. Hall asked the President if he would sign an official Presidential photograph to be hung in the AMVETS' national headquarters, and autograph Awards Banquet programs for each member of the visiting group. The President willingly agreed to do so. He said that additionally he would give each of them a Presidential signing pen . . . "or did I give you all pens once before?" Ralph Hall answered the question this way: "We'd each like a set of those cuff links, Mr. President." The President didn't look as startled as I'm sure I did, but I think I did notice him register some slight surprise as he countered, "Oh, fine. I'll tell you what -- we'll give cuff links to the Commander and for the rest of you, a Presidential golf ball." Steve Bull brought in the cuff links and the President took 5 of the Presidential golf balls from the drawer in his "back table". He made the return presentations, thanked the group for its continuing support, and saw them to the center door.

Chron

April 24, 1970

MEMORANDUM FOR: MR. NIDECKER
FROM: ALEXANDER P. BUTTERFIELD

According to your April 9th memorandum your records indicate that I am currently in possession of Presidential photographs (to be signed) for the following persons:

Senator Wallace Bennett
Senator Caleb Boggs
Senator John S. Cooper*
Senator Carl Curtis
Senator Edward Gurney
Senator Len Gordan
Senator Jack Miller
Senator Robert Packwood
Senator James Pearson
Senator Winston Prouty*
Senator Ralph T. Smith
Senator Ted Stevens
Representative Catherine May

I have just made an inventory of all photographs, large and small, awaiting Presidential signature so the purpose of this note is to set the record straight.

I have photos for all of the persons you listed except Senators Cooper and Prouty (asterisked above). Senator Cooper's was handed directly to him by the President during a recent office call -- but I am unable to account for Win Prouty's. I am holding the following additional photos:

Official Presidential photo, in color (standard size)

Senator Charles Goodell
Senator Edward Brooke

Senator Spessard Holland
Senator Mark Hatfield
Senator Clifford Case
Senator Jacob Javits
Senator Charles Mathias, Jr.
Senator Charles Percy
Senator William Saxbe
Senator Richard Schweiker
Representative J. Herbert Burke
Representative Carleton J. King

White House Congressional Liaison Staff:

Bill Timmons
Lyn Nofziger
Dick Cook
John Nidecker
Ken BeLieu
Gene Cowen
Bill Casselman

Mr. Russ Blandford (Armed Services Committee)

Odd-Size Black and White Photos of
Individuals Standing with the President

Senator James Pearson
Representative Henry P. Smith, III
Representative William Steiger
Representative Jim Wright
Representative Martin McKneally
Representative Wilmer Mizell
Representative Bud Brown

~~Odd~~-Size Black and White Photos of the
Individual and Others Standing with
The President

Senator Henry Jackson
Representative Ed Edmondson

What all of this means is that I have a stack of 40 photographs waiting inscription and signature ... and if you send another one over for Win Prouty (assuming that he has not received one already) I will have 41. Rest assured that we'll keep plugging away at this project.

cc: Mr. Timmons

Chen

April 23, 1970

MEMORANDUM FOR: THE PRESIDENT

FROM: ALEXANDER P. BUTTERFIELD

RE: Information on Friends Assigned
to SCAT in Early 1944

You may recall that while viewing the early 1944 Bougainville snapshot enlargements with Hollis Dole you asked me to "check with Defense" to see if they might have a line on the current whereabouts of the 4 friends pictured with you and Hollis in one of the photographs. You easily identified A. A. "Pete" Jones, "Duke" DuFree and "Doc" Kissell (the Army doctor)... but were unable to remember the name of the remaining member of the group, "a Navy doctor."

Working discreetly through its field offices -- and making minimum inquiries -- the Secret Service came up with the information which appears on the 4 attachments to this note.

Attachments



"Pete" Jones
With SCAT on Bougainville
... early 1944

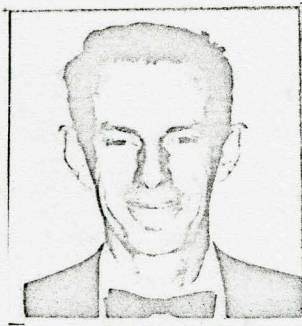


(Late 1960's)

Andrieus Aristeous Jones was born April 8, 1909 (now age 61) in Las Vegas, New Mexico. He presently resides at 955 West Santa Inez Avenue, San Mateo, California .. and according to reports has no current business interests. For some years prior to 1952 he was the President of North Douglas Mills in the State of Oregon -- and prior to that he was the President of the Sweet Home Lumber Company in Eugene, Oregon



"Duke" DuPree
With SCAT on Bougainville
... early 1944



(Late 1960's)

California and according to reports works there as a self-employed surveyor.

Martin Allen DuPree, Jr. was born March 16, 1916 (now age 54) in Detroit, Michigan. He presently resides at 16204 Spinning Avenue, Gardena



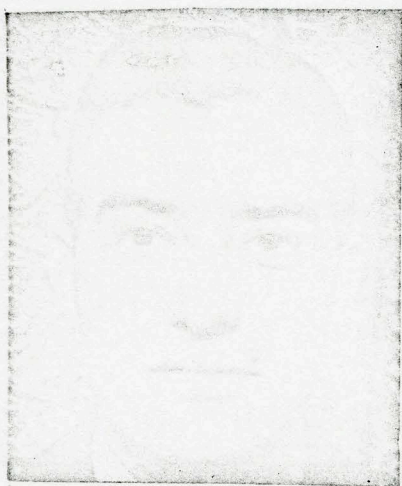
"Doc" Kissell
With SCAT on Bougainville
.... early 1944

Current
Photo
Not
Available

DeWitt Kissell was born October 2, 1911
(now age 58) in Pittsburgh, Pennsylvania
He presently resides at 1050 Blackridge Road, Wilkinson, Pennsylvania ...
and lists 1539 Lincoln Avenue, Pittsburgh as his business (medical practice)
address.



"Doc" Peterson
With SCAT on Bougainville
..... early 1944



(Late 1944)

Paul L. Peterson was born February 21, 1915 (now age 55) in Geneva, Nebraska. He presently resides at 2330 Van Dorn Street, Lincoln .. and lists 707 Sharp Building in Lincoln as his business (medical practice) address. Enjoying an excellent reputation in his community, he is an eye, ear, nose and throat specialist, a Fellow in the American College of Surgeons, Department Chairman at the Lincoln General Hospital, and an Associate Clinical Professor at the University of Nebraska College of Medicine.

Chron

April 23, 1970

Mr. Tom Maxwell
Box 53
Independence, Virginia 24348

Dear Tom:

I hope this correspondence reaches you prior to completion of your school project. Unfortunately, your April 7th letter to the White House was somewhat delayed in reaching me because it went first to Mr. John Whitaker, who used to be the Secretary to the Cabinet. As it happened, we abolished that particular title last November and moved Mr. Whitaker to Mr. John Ehrlichman's staff where he now serves as one of several Deputy Assistants to the President for Domestic Affairs. At that time, November 1969, I assumed the responsibilities of the Cabinet Secretary (without the title) in addition to my regular duties as Deputy Assistant to the President. But now I have your request in front of me and will answer your questions and get this in the mail as quickly as I can.

Traditionally, and I suppose one could say "normally", a U. S. President's Cabinet is composed of the heads of the major Executive (Federal) departments. As I'm sure you know, there are now 12 such departments, and the men who head them bear the following titles (listed in order of protocol rank and -- after the Vice President, Speaker of the House, and President Pro Tempore of the Senate -- in order of succession to the Presidency):

Secretary of State
Secretary of the Treasury
Secretary of Defense
Attorney General
Postmaster General

Secretary of the Interior
Secretary of Agriculture
Secretary of Commerce
Secretary of Labor
Secretary of Health, Education
and Welfare
Secretary of Housing and Urban
Development
Secretary of Transportation

It should be noted here that because a President can give any of his Administration officials "Cabinet rank", and thereby make them regular members of his Cabinet, the Vice President is almost always included -- so often, in fact, that he is considered to be a bona fide member. This means that under all normal circumstances there would be 13 Cabinet members or 14 if one considers the President (who presides over the meetings) a member.

At the end of President Johnson's Administration, however, there were 15 members of the Cabinet: the President plus the 13 listed above plus the United States Representative to the United Nations (sometimes referred to as the U. S. Ambassador to the UN) because President Johnson wanted him added to the group.

Just after President Nixon was inaugurated (January 20, 1969) he announced that he would keep his UN Ambassador in the Cabinet. Moreover, he gave "Cabinet rank" to 3 additional officials of his Administration. They were:

- (1) Dr. Arthur Burns, Counsellor to the President, and a member of the White House Staff charged with responsibility for advising the President on a wide range of domestic and economic policy matters.
- (2) Mr. Robert Mayo, Director of the Bureau of the Budget, not a member of the White House Staff but the senior individual in the Budget Bureau which is a part of the over-all Executive Office of the President.

- (3) Mr. Donald Rumsfeld, Director of the Office of Economic Opportunity, which organization, like the Budget Bureau, is a part of the Executive Office of the President.

Then, in early November 1969, with a Cabinet of 18 members, the President gave "Cabinet rank" to 2 more officials ... both of whom were and still are members of the White House Staff. Their names and titles appear below:

- (1) Dr. Daniel Patrick Moynihan, Counsellor to the President (for Urban Affairs)
- (2) Mr. Bryce Harlow, Counsellor to the President (for Congressional Affairs).

That announcement brought the total (counting the President) to 20. But, in January 1970, Dr. Arthur Burns was appointed by the President to serve as Chairman of the Board of Governors of the Federal Reserve System, so he left his White House Staff duties and also his Cabinet post. His departure reduced the total membership to its present figure, 19.

There you have it. I hope I have made clear the points which most concerned you. If not, please get word back to me and I will provide whatever supplemental information might be required.

Best wishes to you and your classmates -- and good luck on the project.

Sincerely,

Alexander P. Butterfield
Deputy Assistant to the President

P.S. I have just come across some random notes pertinent to the history of the American Cabinet in general -- not specifically President Nixon's Cabinet -- ^{and} ~~but~~ thought they might come in handy.

The Cabinet

Whereas the British executive department, the prime minister and the cabinet, are known as the government, the president and his cabinet are called the administration, since they are primarily concerned with the operation of the laws, rather than with the making of them. The president is the head and center of the administration, possessing all power of direction, short of suspending laws, and usually cooperates with the department heads to enforce the principles of the party in power. There are no gradations of authority, the departments being equal in their subordination. The department heads have no direct power in legislation, and by law are prohibited from being members of a legislative body (Article I, Section 6, paragraph 2 of the Constitution). Hence the privilege of debate and even of personal communication with Congress as a body has been withheld from department heads since early days. Actually the cabinet was not recognized by congressional statute until 1907.

The cabinet members are responsible only to the president, in the sense that they are called to office by him and are subject to dismissal at any time, whereas the president is responsible to the country by popular election. The president very seldom endeavors to direct ordinary department operations. Practical necessity has clothed the secretaries with a measure of authority and discretion. Hence, as department heads, the cabinet officers are morally responsible to Congress and indirectly to the country for the conduct of the affairs of their separate departments. They are liable to censure and impeachment, and conviction on impeachment means removal from office; which also results actually, though not technically, from a vote of censure. Appointments of cabinet officers are subject to the approval of the Senate, which is rarely withheld, and the only limitation on the power of removal is consideration of party welfare.

In forming his cabinet, the president usually endeavors to strengthen his administration politically, by observing a code of geographical and other rules, distributing his departments to cultivate doubtful sections or to reward party strongholds. In early times a cabinet changed with the party, but with the development of the powers of appointment and removal the cabinet now comes into office with the president and retires with him. Whereas in countries with the cabinet form of government the ability to debate, personal prestige, and political sagacity are usually essential to cabinet appointments,

this is not true of the American cabinet. The president may fill the various portfolios with totally unknown men, in reliance on their unproved abilities without serious risk, and some of these appointments have been eminently successful. The secretary of state is usually selected with the greatest care, since he is regarded as the head of the cabinet in prestige; but he has neither the power nor the political influence of the European premier, these residing in the president.

A Few Brief Historical Notes on the Cabinet

- The American cabinet originated in a clause in the U.S. Constitution ... a clause which simply requires the heads of the executive departments to supply the president with written opinions at his request.
- There were only four executive departments in George Washington's day, so his cabinet was composed of only four members. They were: Secretary of State, Secretary of the Treasury, Secretary of War (after 1947 called Secretary of Defense), and the Attorney General (head of the Justice Department).
- American presidents attach varying degrees of importance to the cabinet and to the deliberations of its members; for example, President Jackson (1829-1837) relied principally on the advice of close friends outside of government. This group was known unofficially as President Jackson's "kitchen -- cabinet". In more recent times, President John F. Kennedy -- like Jackson -- met with a small circle of intimate friends for his consultations on the more significant domestic and foreign affairs issues. It is said that he felt more at ease with these few highly-trusted friends than with the larger, more impersonal cabinet group.
- President Eisenhower organized his cabinet into a policy-making body. It had its own secretariat, its members submitted "position papers" and, in general, it was run much like the National Security Council.
- The cabinet meets any time the President wishes to call its members together. The intervals between meetings vary considerably. Under President Eisenhower the cabinet met about once each week. Under President Kennedy it met with much less frequency. During the Johnson administration the cabinet averaged 1-2 meetings per month, and under President Nixon it meets approximately twice a month.
- The purpose of the cabinet is primarily "consultation".
- Officials other than the twelve executive department heads can and often do sit in on cabinet meetings. In fact, a president can give "cabinet rank" to anyone at all and look upon that person as a bona fide member of his cabinet. In other words, the American cabinet in all ways serves, and is responsible to, the American president.

Order of Succession to the Presidency

The Vice President

The Speaker of the U.S. House of Representatives

The President pro tempore of the U.S. Senate

The Secretary of State

The Secretary of the Treasury

The Secretary of Defense

The Attorney General (Justice Department)

The Postmaster General (Post Office Department)

The Secretary of the Interior

The Secretary of Agriculture

The Secretary of Commerce

The Secretary of Labor

The Secretary of Health, Education and Welfare

The Secretary of Housing and Urban Development

The Secretary of Transportation