

RICHARD NIXON PRESIDENTIAL LIBRARY DOCUMENT WITHDRAWAL RECORD

DOCUMENT NUMBER	DOCUMENT TYPE	SUBJECT/TITLE OR CORRESPONDENTS	DATE	RESTRICTION
1	Memo	Alexander P Butterfield to All Cabinet Members re: Travel by Presidential Appointees to the Soviet Union and Eastern Europe. 1 p.	7/22/1969	B
2	Memo	Alexander P Butterfield to All Cabinet Members re: Review of Cabinet Meeting Held at 10:00 A. M Today, 2 pp.	7/10/1969	A
3	Memo	Alexander P Butterfield to Mr Haldeman re: Rabin, 1 p.	9/25/1969	B
4	Telegram	Mr Butterfield to H R. Haldeman re: Radio and TV news of trip, 3 pp. (two copies)	8/3/1969	B
5	Schedule	The President's Arrival at Andrews AFB, p. 3	8/3/1969	A
6	Memo	For the President's File re: Morning Meeting in the President's Office with U S. Comptroller General Elmer Staats , 2 pp.	10/6/1969	B
7	Memo	Alexander P Butterfield to Dr Kissinger re: President's meeting with Comptroller General Elmer Staats, 1 p.	10/6/1969	B

COLLECTION TITLE

WHCF SMOF Alexander Butterfield

BOX NUMBER

9

FOLDER TITLE

1969 Outbound from APB Part 4

PRMPA RESTRICTION CODES:

A. Release would violate a Federal statute or Agency Policy.
B. National security classified information.
C. Pending or approved claim that release would violate an individual's rights.
D. Release would constitute a clearly unwarranted invasion of privacy or a libel of a living person.

E. Release would disclose trade secrets or confidential commercial or financial information.
F. Release would disclose investigatory information compiled for law enforcement purposes.
G. Withdrawn and returned private and personal material.
H. Withdrawn and returned non-historical material.

DEED OF GIFT RESTRICTION CODES:

DOG Closed in accordance with restrictions contained in the donor's deed of gift.

Chen
July 1, 1969

MEMORANDUM FOR: DR. KISSINGER

The President wanted the following paragraph (which appeared in his morning news summary) brought to your attention:

On page 14 of today's New York Times is a story about a new group just formed in Washington by Sam Brown, 25-year-old former McCarthy organizer. Its purpose is to produce a shutdown of all normal campus activity on October 15 of this coming year, by what is in effect a strike by teachers and faculty to pressure the Administration to get American forces out of Vietnam and not to agree to a Korea-type settlement which will leave American troops there. (Other stories in other publications have reported that the shutdown of one day in October will be followed by two days in November, if no Administration action is forthcoming ... then three in December, and so on.)

ALEXANDER P. BUTTERFIELD

cc: Mr. Ehrlichman
Mr. C. Wilkinson
Mr. Robert Brown

Chern

July 1, 1969

PLEASE TREAT AS CONFIDENTIAL

MEMORANDUM FOR: DR. KISSINGER

Subject: Comment by the President (Information Only)

The following paragraph appeared in the President's morning news summary:

NBC had film of Laird-Fitzhugh press conference, with neutral footage; the NBC man at the Pentagon did indicate, however, that the appointment of a blue-ribbon panel is not going to take the heat off the military. Then John Chancellor reported on two meetings today on the Hill dealing with the military budget. One was the Proxmire-Hatfield group which divided up the liberal Senators on the Hill into task forces to study various aspects of the Defense Budget; the other a group of Congressmen committed to "peace through law". Chancellor said "if knowledge is power, perhaps knowledge of the defense budget is the power to cut it."

The President's comment to you: "This buildup indicates quite clearly that the press is after blood."

ALEXANDER P. BUTTERFIELD

cc: Mr. Ehrlichman
Mr. Klein
Mr. Ziegler

PLEASE TREAT AS CONFIDENTIAL

Examples of
the kind of memos
"to the point" - "reassuring"
that impressed D
in '69.

THE WHITE HOUSE
WASHINGTON

July 8, 1969

MEMORANDUM FOR:

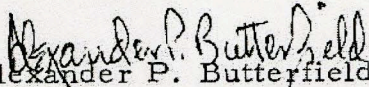
ALL CABINET MEMBERS

I am writing this memorandum to request two special reports ... each to be prepared for the President's early review.

The first of these -- the one of higher priority, due in the office of the Staff Secretary by 2:00 p.m. on Thursday, July 10 -- concerns personnel reductions. Specifically, it must state, or list, all that you have done since January 20th to reduce the total number of personnel within your Department.

The second report -- due by 2:00 p.m. on Friday, July 18 -- should cite all of what you consider to be the major accomplishments of your Department to date i.e. over this first 6-month period of the Administration.

Thank you.


Alexander P. Butterfield
Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

THE PRESIDENT'S COPY

THE WHITE HOUSE

WASHINGTON

AGENDA

CABINET MEETING

Thursday, July 10, 1969

10:00 to 11:30 A. M.

10:00-10:45

I. THE POPULATION PROBLEM

(25 min)

a) Mr. Philander P. Claxton, Jr., Special Assistant to the Secretary of State for Population Matters will present the world-wide perspective by summarizing these three points:

- The dimensions of, reasons for, and effects of the rapid world population increase;
- U. S. interest in and actions toward reducing the rate of population growth; and
- Ways in which we might be able to improve our own programs.

(15 min)

b) Secretary Robert H. Finch will present the domestic view. He will touch on these three points:

- Present and prospective growth patterns (i. e. With the expectation that by the year 2000 the overwhelming proportion of babies will be "wanted", or "planned", the government might as well begin planning also.);
- The impact of demand for public services; and
- Problems of family planning.

(5 min)

c) Discussion

(5 min)

b) Discussion

(11:20--)

IV. BRIEF REMARKS BY THE PRESIDENT

Before leaving the Cabinet Room you will want to mention the proposed Executive Order on Labor-Management Relations in the Construction Industry, and ...

- Your discussions of the subject with George Shultz; and (especially)
- That you support it.

Note: If you then call on Secretary Shultz, he will give a 2-3 minute informative talk on the proposal

You may want to mention additionally:

- Women in Government (You spoke to Peter Flanigan about this and said that you'd like to mention it at "the next Cabinet Meeting " This might be the appropriate time to ask all Cabinet members to move toward increasing the numbers of competent women in key staff positions.)
- The next Cabinet Meeting. (Monday, August 18, is the scheduled date for the next Cabinet Meeting . to be held in California I made a preliminary check of each Cabinet member's proposed August schedule and found that without any shifting of plans all would be free on that date except Secretary Kennedy, Director Mayo and Dr. Burns.)

*

*

THE WHITE HOUSE
WASHINGTON

AGENDA
CABINET MEETING

Thursday, July 10, 1969
10:00 to 11:30 A. M.

1. THE POPULATION PROBLEM

- a) Worldwide Emphasis
Special Assistant to the Secretary of
State for Population Matters,
Philander P. Claxton, Jr.
- b) Domestic Emphasis
Secretary of Health, Education and Welfare,
Robert H. Finch

2. CONTINUITY OF THE FEDERAL GOVERNMENT
DURING EMERGENCY SITUATIONS

Director, Office of Emergency Preparedness,
General George A. Lincoln

3. THE ECONOMIC OUTLOOK

Chairman, Council of Economic Advisers,
Dr. Paul W. McCracken

4. BRIEF REMARKS BY THE PRESIDENT

*

*

chm

July 7, 1969

MEMORANDUM FOR: THE STAFF SECRETARY

The President has noticed a steady stream of favorable reviews in the press of his good friend John Wayne's latest western film, "True Grit". He would like a short letter written to the actor using the following words ... and possibly a few lines in addition: "Dear Duke: I have been delighted to read the rave reviews on 'True Grit'. I saw it in the White House with my family and for once we agreed with the critics -- You were great! Sincerely, RN".

ALEXANDER P. BUTTERFIELD

Chron

July 7, 1969

MEMORANDUM FOR: MR. EHRLICHMAN

A recent news summary prepared for the President told of the unique manner in which David Brinkley closed his show last Wednesday night. According to the Buchanan news report Brinkley told about the high ranking Republican who was phoned at his table at the Jockey Club and informed of the President's dropping Knowles from further consideration as an Assistant Secretary at HEW. The unnamed, but distinguished, club member promptly called a waiter who brought a metal plate on which he burned his Party registration card. The story was followed with a simple, "Goodnight, Chet".

Because the same story was related by Ernest Ferguson in Saturday's Baltimore Sun -- and for obvious other reasons -- the President thinks the incident might well have been a fix. He is very interested, however, in who the high ranking Republican might be. One report hinted that the mystery fellow had been a close adviser to several RNC Chairmen.

Would you please check thoroughly on this matter and report your findings to the President.

Thank you.

ALEXANDER P. BUTTERFIELD

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 7, 1969

MEMORANDUM FOR: MR. KLEIN
MR. ZIEGLER

This morning the President read in his daily news summary that ABC/TV gave him some very favorable footage on the Key Biscayne parade and his pausing frequently along the way to talk with enthusiastic youngsters. Additionally, ABC reported that things were great for RN in Romania ... as a good crowd had turned out for a party at the U. S. Embassy and the upcoming trip had garnered headlines in all Romanian papers.

The President wanted word passed to each of you that we should make a point of thanking the networks for this kind of reporting.

ALEXANDER P. BUTTERFIELD

cc: Mr. Ehrlichman

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

July 10, 1969

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: DR. KISSINGER
MR. HARLOW
MR. KLEIN

On July 8th the Scripps-Howard papers ran a Mike Miller article on ABM, the essence of which appears below:

McIntyre's compromise on the ABM (i.e. install radar and computers, but hold off deployment) is shaping up as a possible safety valve for the Administration in its battle to win Senate approval for the Safeguard System. "A comparison of the President's request with the McIntyre proposal shows that the White House and the Pentagon would get most of what they are asking for under the compromise However, a compromise would point to another bitter fight next year."

The President wants the three of you to coordinate in getting out a "dope story" that this (the above) is exactly what he asked for in his original statement.


ALEXANDER P. BUTTERFIELD

cc: Mr. BeLieu
Mr. Keogh

ADMINISTRATIVELY CONFIDENTIAL

chron

July 10, 1969

MEMORANDUM FOR: MR. HARLOW

There was some recent NBC/TV film footage of Senator Gore charging that the Administration has a "do-nothing" policy toward inflation.

The President wants you to see to it that Gore is "blistered for this" ... and he would like a report from you afterward. (He added, "It is Congress that has the do-nothing policy on inflation.")

ALEXANDER P. BUTTERFIELD

cc: Mr. BeLieu
Mr Grubb

July 14, 1969

MEMORANDUM FOR: HENRY KISSINGER

"Americans for Biafran Relief" is a broad-based bipartisan group with members ranging from Lukens and Fulton Lewis III to Congressmen Edward Koch and Richard Ottinger. They placed a full-page ad in the July 10th issue of the New York Times, the essence of which appears below:

The Biafra war has claimed more children than soldiers. President Nixon is already trying to end one war. Asking that he do something about another may be asking the impossible. But he is the President of the most powerful country in the world and thus is the only man there is to turn to.

After reading this account in his daily news summary, the President directed these comments to you:

"Henry, I agree with this. Moreover, I have decided that I (not State) should try to do something to conciliate the situation. Haile Selassie agrees. Please give me a plan."

ALEXANDER P. BUTTERFIELD

July 14, 1969

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: HENRY KISSINGER

According to a July 6th Richard Dudman article in the St. Louis Post-Dispatch, the results of a month-long inquiry by that newspaper suggests that the prospects of a political victory by the non-Communist populace in Vietnam must be read as "poor and worsening." Dudman also reports that Thieu is narrowing rather than broadening his political base.

The President commented to you that Dudman is a "violent leftist" and that these statements are completely opposite from the truth. He asked, "Again - why doesn't the CIA take a poll in South Vietnam ... i.e. Communists versus non-Communists?"

Would you please report back to the President on this matter.

ALEXANDER P. BUTTERFIELD

ADMINISTRATIVELY CONFIDENTIAL

THE WHITE HOUSE

WASHINGTON

July 15, 1969

MEMORANDUM FOR

HENRY KISSINGER
JOHN EHRLICHMAN
HERB KLEIN

As you may recall, the Student Mobilization Committee to End the War in Vietnam plans to hold a nationwide student strike on November 14th, the day before the massive anti-war march programmed for Washington ("as near the White House as possible") In a July 10th New York Times article, Andrew Malcolm reported that one of the student organizers said the President's "withdrawal statement attacked us only semantically. Now we emphasize the words total, unconditional, and immediate."

Directing his comments to you, the President stressed the importance of keeping "this group and its followers" isolated from the Laird-Rogers group He wants the three of you, in coordination, to contact Bill Buckley, Leo Cherne, et al (some really good organizers) and get a committee set up to attack this "Communist surrender."

ALEXANDER P BUTTERFIELD

July 15, 1969

MEMORANDUM FOR: HERB KLEIN

The President wants to know which of the Washington Post's society section reporters wrote the extremely critical, slashing attack on Billy Graham (which at the moment is provoking mostly unfavorable reactions in the "letters to the editor" column).

Please provide a report as soon as you have the information.

ALEXANDER P. BUTTERFIELD

cc: Bud Wilkinson
Ron Ziegler

July 16, 1969

MEMORANDUM FOR: BOB HALDEMAN

As you know, NET's "Public Broadcast Laboratory" has been responsible for a number of strongly biased and, in the main, very unfair presentations opposing the so-called "military industrial complex," the Safeguard decision, the war in Vietnam, etc.

The President wants to use every possible but discreet means to insure that public funds for this obviously leftist outfit are dried up. He asked that you personally put someone on this assignment without delay.

ALEXANDER P. BUTTERFIELD

THE WHITE HOUSE

WASHINGTON

July 16, 1969

MEMORANDUM FOR

JOHN EHRLICHMAN
HENRY KISSINGER

On July 14th, the Philadelphia Inquirer carried a Drummond column the essence of which appears below

Politicians, press, professors, and others are warning the President that unless he gets out of Vietnam popular opinion will roll over him as it rolled over LBJ. If he is to avoid failure, he will have to be willing to stand up to the devisive forces which undid Johnson

The President would like you two to get together and see Drummond and make it clear to him that he (the President) is less affected by press criticism and popular opinion "than any President in recent memory." He wants Drummond to know, additionally, that regardless of popular opinion and polls he will do precisely what his convictions and long experience tell him is right

ALEXANDER P BUTTERFIELD

cc Herb Klein
Ron Ziegler
Pat Buchanan

THE WHITE HOUSE

WASHINGTON

July 17, 1969

PERSONAL/ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR

ALL CABINET MEMBERS

Henceforth there must be no actions taken by you or your staffs which might in any way be construed as "the Administration's political interest" in New York's current mayoralty campaign.

Alexander P. Butterfield
Alexander P. Butterfield

Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

- do NOT send!! -
OK - NOT sent - conveyed orally by APB on this date.
A/

PERSONAL/ADMINISTRATIVELY CONFIDENTIAL

Cham

July 21, 1969

MEMORANDUM FOR: MR. SAFIRE

Over the weekend the President had a chance to read your July 17th memorandum concerning Stewart Alsop and his strong defense of the Administration. He okayed your suggestion that a short note be written to Alsop for his signature. Please write "Dear Stewart" ... and use essentially the same wording that you proposed in your memorandum.

ALEXANDER P. BUTTERFIELD

chron

July 21, 1969

MEMORANDUM FOR: MR. EHRLICHMAN

The current NEWSWEEK describes "The Selling of the President, 1968" as an acid-tinged volume which tells the public relations aspect of the recent Nixon campaign. The review goes on to say that Joe McGinniss, a 26-year old Philadelphia writer, "was admitted into the most private councils of the PR and media team."

The President wants you to report to him the full story on McGinniss and his being "admitted into the most private councils".

ALEXANDER P. BUTTERFIELD

cc: Mr. Keogh

Chen
July 21, 1969

TOP SECRET/EYES ONLY - When With Attachment

MEMORANDUM FOR: DR. KISSINGER

I am attaching a TOP SECRET/EYES ONLY memorandum which the Vice President sent to the President on July 18th. (No copies have been made, and I am sending it to you directly -- without going through the Staff Secretary.)

The President wanted you to see the memorandum, and to know that he completely agrees with what is said ... then to destroy it, or file it appropriately in your immediate office. Additionally, he wants you to speak to the Vice President and suggest that he raise the issue directly with Secretaries Rogers and Laird.

ALEXANDER P. BUTTERFIELD

Attachment

TOP SECRET/EYES ONLY - When With Attachment

Chron

July 30, 1969

MEMORANDUM FOR: MR. JOHN BROWN

I am attaching a draft letter from the President to Stewart Alsop. It was requested of Bill Safire by action memorandum "Log No. 838", dated July 23rd.

ALEXANDER P. BUTTERFIELD

Attachment

Mr. Stewart Alsop
Newsweek
1750 Pennsylvania Avenue, N.W.
Washington, D. C.

Dear Stewart:

I meant to get this short note off to you before leaving Washington on this recent 12-day trip around the world, but was caught up in the rush of last minute items. My message was simply that over the years I, too, have had to stay in some of those stuffy rooms you wrote about in the July 21st issue of Newsweek -- and I agree thoroughly with the point of your article.

Sincerely,

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 31, 1969

MEMORANDUM FOR: LUCY WINCHESTER

Subject: State Dinner Honoring the Apollo XI Astronauts

I think we should continue with the present procedure ... i.e. funnel invitation categories to my office for final checks, then on to your office for release of telegrams and formal invitations.

A recap of the progress made as of 6:00 p.m. tonight appears below. The information should check with your records, if it doesn't, please call me right away.

	<u>Categories</u>	<u>Total Persons</u>
Invitation Categories Released by APB for Dispatch of Tele- grams and Formal Invitations:		
	Nixon/Agnew/Ike's (wires N/A)	7
	Cabinet	32
	JCS	10
	Supreme Court Justices	16
	Certain Department and Agency Personnel	17
	Governors	99
	Ambassadors	221
	OAS	31
	White House Staff	32
	Publishers (news, mags, etc)	79
	Hollywood stars	97
	Former P's and VP's	9
	Astronauts, widows, immed. families of Apollo XI crew	131
	Supporters (Fat Cats)	172
	Misc. Gp	29
	Presidents of Space Orgns.	10
	Senate and House Cmtemen	<u>123</u>
	Total Number of Persons	1115

Invitation Categories Not
Yet Released by APB for
 Dispatch of Telegrams ...
 and Reasons for Delays:

Key NASA and Apollo mission personnel plus DoD Gp, avia- tion greats, cosmo- naut(s), etc.	Approx. 380	In process of final checking for duplica- tion, proper addres- ses, etc
Cabinet Under Secs	24	Confirming approval for release with Haldeman
Board Chairmen and Presidents of Major Airlines	Approx. 44	Confirming approval for release with Haldeman
Additional aviation greats	Approx. 50	Confirming approval for release with Haldeman
Misc. Gp #2 (plus afterthoughts, etc.)	Approx. 50	Still being compiled Will continue to add suggestions of others to this list, then turn it over to Rose Mary (upon her return) for a final review.

If all the persons in the categories not yet released are invited eventually,
 their number (approx. 550) will be added to the 1115 persons already invited,
 for an approximate grand total of 1665 ... which is probably about right.


 ALEXANDER P. BUTTERFIELD

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 30, 1969

MEMORANDUM FOR: DR. DuBRIDGE
DR. MOYNIHAN

As you were advised by an earlier memorandum, the Urban Affairs Council meeting in California is scheduled for Monday, August 25th -- and the Environmental Quality Council meeting for the following day. To assist with our logistics planning I would appreciate your keeping me informed of all plans associated with these events ... i.e. field trips and other excursions, and who precisely is programmed to participate in each.

Thank you.

ALEXANDER P. BUTTERFIELD

THE WHITE HOUSE

WASHINGTON

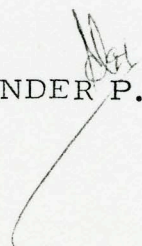
July 29, 1969

MEMORANDUM FOR MR. HALDEMAN

Subject: Personnel Status Report No. 24 (as of July 25, 1969)

The consolidation of weekly personnel reports from the 12 major Departments indicates that:

- (a) 233 positions at Level V and above have been filled out of 266 such positions designated (... a completion percentage of 87 6).
- (b) There are 1,991 non-career positions available.
- (c) Incumbents of 1,619 of the 1,991 non-career positions have been or are to be replaced.
 - Incumbents of 1,212 of the 1,619 non-career positions have been replaced (.. a completion percentage of 74)
 - Incumbents of 407 of the 1,619 non-career positions are to be replaced
- (d) Of the 1,212 appointments made, 942 were to Republicans, 93 were to Democrats, 73 were to Independents, and 104 were to persons of unknown political affiliation (including 48 FSO's).


ALEXANDER P. BUTTERFIELD

cc Mr. Flanigan
Mr. Flemming
Mr. Trent
Mr. Higby

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Not National Security Information
By 345 NARA Date 3/21/2016

THE WHITE HOUSE
WASHINGTON

July 29, 1969

PERSONAL AND CONFIDENTIAL

MEMORANDUM FOR

ALL CABINET MEMBERS

Subject Key Events on The Presidential Calendar (August 3-
September 7, 1969)

The following events have been scheduled by the President on the
dates indicated

Aug 3•	The President returns from around-the-world trip at 10 00 p m (Andrews Air Force Base arrival ceremony is being planned along the same lines as the ceremony held upon the President's return from Europe March 2nd. It is hoped that as many Cabinet members and their wives as possible will be on hand, along with other dignitaries, to greet the President when he deplanes I am serving as over-all coordinator for this activity and will see to it that supplemental information is provided your office well in advance)
Aug 4	Possibly to Camp David Day to be kept free
Aug 5	Bi-Partisan Leadership meeting late in the day -- probably 5 00 p m
Aug 6	Cabinet Meeting in the Cabinet Room at the White House at 10 00 a.m (Members should be prepared for a long session in that discussions will cover the President's trip, the Administration's welfare package, OEO re-organization, manpower reorganization, and revenue sharing)

PERSONAL AND CONFIDENTIAL

Aug 7 Kiesinger arrival. Kiesinger dinner that evening

Aug 8 GOP Leadership meeting Kiesinger farewell
Presidential address to the nation that evening
(It looks now as though the address will be made
at 10 00 p. m. . although this hour is only
tentative The address will be made from the
East Room Although the Vice President and
some Cabinet members will be attending the
Kiesinger dinner at the German Embassy, it
is expected that several Cabinet members will
be on hand to serve as hosts to other attendees --
Congressmen, Sub-Cabinet members, etc -- at
a 45-50 minute social get-together in the State
Dining Room immediately prior to the President's
talk.)

A Aug 9: The President departs Washington for California
(tentative).

Aug 10 Free

Aug 11 Appointments

Aug 12 Appointments

Aug 13 Light appointment schedule during the day
President hosts large gala dinner at Century-
Plaza Hotel in Los Angeles honoring Apollo 11
astronauts and their wives, who will be closing
out a long day of tickertape parades through New
York, Chicago and Los Angeles (All Cabinet
members and their wives will be invited to
attend the dinner)

Aug 14 Appointments Possible NSC meeting (very
tentative).

Aug 15 Appointments

Aug 16: Free

Aug 17 Free

Aug 18 Appointments

Aug 19 Appointments

Aug 20	Advisory Council on Executive Organization
Aug 21	Light appointment schedule Park Chung Hee arrival Park dinner that evening
Aug 22	Park farewell
Aug 23	Free
Aug 24	Free Possibly to Anaheim
Aug 25	Urban Affairs Council meeting (and UAC field activities).
Aug 26	Environmental Quality Council meeting (and EQC field activities)
Aug 27:	Being kept free
Aug 28	Cabinet Committee on Economic Policy
Aug 29	National Security Council
Aug 30	Free. Possibly to San Diego.
Aug 31	Free
Sep 1	(Labor Day). To Colorado Governors Conference
Sep 2	Gov. Conf and return to California
Sep 3.	Appointments (Congress reconvenes in Washington)
Sep 4	Cabinet Meeting
Sep 5	Board of Trustees, Richard Nixon Foundation
Sep 6.	Free
Sep 7	Return to Washington

This schedule supersedes all such information passed to you previously by this office. Hopefully there will be no significant changes.

It is planned that Government (DoD) air transportation will be available to take Cabinet members and their wives (and a limited number of others) from Washington to Los Angeles on August 13th for the President's dinner honoring the Apollo 11 astronauts. The same transportation facilities will be provided for the return trip to Washington on the following day. If the decision is made to hold an NSC meeting on August 14th (the day after the astronauts' dinner), additional DoD air transportation will be on hand to depart Los Angeles for Washington at a reasonable hour after adjournment.

Whereas it is assumed that you will want to make your own Los Angeles billeting arrangements in conjunction with your attendance at the Astronauts Dinner, the White House staff will handle the billeting chore for you on your subsequent California visit(s) -- i.e. the one or more which you make as a participant in Summer White House activities during the period August 18-September 5. To be of assistance we will need the following information by the close of business on Tuesday, August 5th

- Your full travel plans -- i.e. dates, departure points, etc (August 18-September 5).
- Identity of family members to accompany you (on each trip if making more than one).
- Identity of staff members to accompany you . if any. Please keep accompanying staff to a bare minimum in that billeting space will be at a premium in the San Clemente-Newport Beach area, especially during the week August 25-29.

With this information we will be able to pre-register you and your families in already-reserved suites at the Newporter Inn in Newport Beach. Automobile transportation will be provided for all official travel requirements between the Newporter Inn and the Summer White House at San Clemente . a 25-30 minute drive each way

I would like to caution you and your immediate staff members to treat this information from the Presidential calendar as "Confidential", and to use it only for your own August and early-September planning purposes

Thank you.


Alexander P. Butterfield
Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

chron

July 28, 1969

MEMORANDUM FOR: MR. KLEIN

I am attaching a copy of a memorandum which I sent to all Cabinet members on July 25th. As you will notice, it concerns the bill proposing extension of the income tax surcharge and strongly urges addressees to bring to bear on opinion leaders nationwide all of their persuasive powers in the interest of the bill's support and immediate passage. The situation is critical, and anything that you might be able to do through the news media will be helpful.

ALEXANDER P. BUTTERFIELD

Attachment

Chran
JUL 28, 1969

CONFIDENTIAL

Determined to be an
Administrative Marking
Not National Security Information
By J45 NARA Date 3/21/2016

TELETYPE FOR HALDEMAN FROM BUTTERFIELD

Two items follow.

- Item 1: Appreciate fully pace your itinerary but hope attention can be given soon to proposed Presidential calendar for Aug and early Sept. Dates for CCEP and NSC of particular concern but, as I am sure you realize, logisticians and game planners, as well as Vice President and other Cabinet members, growing increasingly anxious for at least outline of full schedule.
- Item 2: Understand Larson will return early to line up military portion Andrews arrival ceremony, but unable identify overall program coordinator. Therefore I will handle with assistance of Bull and Sloan and plan along lines of March 2 event. Will dispatch tomorrow preliminary scenario for your consideration.

CONFIDENTIAL

chm

July 28, 1969

MEMORANDUM FOR: LUCY WINCHESTER

Subject: Sequoia Cruises

The following Cabinet wives were not contacted concerning hostess duties for Sequoia cruises:

Mrs. Agnew
Mrs. Kennedy
Mrs. Mitchell
Mrs. Blount
Mrs. Hickel
Mrs. Stans
Mrs. Shultz
Mrs. Finch
Mrs. Volpe
Mrs. Rumsfeld
Mrs. Burns

ALEXANDER P. BUTTERFIELD

THE WHITE HOUSE

WASHINGTON

July 28, 1969

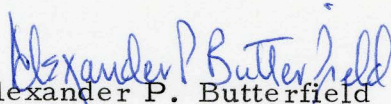
MEMORANDUM FOR

ALL CABINET MEMBERS

Subject: Quarterly Report -- "Inventory of Departmental
Budget and Programs"

This correspondence is merely to remind you that your third (quarterly) report to the President entitled "Inventory of Departmental Budget and Programs" is due in the Summer White House Office of the Staff Secretary at 2 00 p.m. P.D.T., August 14th. As you will recall, the report is forwarded in the form of a Memorandum for the President. I will receive the memoranda from the Staff Secretary, consolidate them, and ensure the compilation's delivery to the President on August 15th.

Thank you.



Alexander P. Butterfield
Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

July 28, 1969

MEMORANDUM FOR: MR. EHRLICHMAN

In accordance with our telecon of late last week, I am sending you (attached) copies of all correspondence prepared and signed by me which normally would be prepared and signed by John Whitaker. As you will note, the papers date from July 7th ... some 3-4 days after John's departure on the advance trip. You are now on regular distribution for such correspondence.

ALEXANDER P. BUTTERFIELD

Attachments

Identical letter sent to Harry Dent.

THE WHITE HOUSE

WASHINGTON

July 28, 1969

ADMINISTRATIVELY CONFIDENTIAL

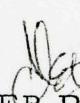
MEMORANDUM FOR: MR. BILL CASSELMAN

Subject: Personnel Clearance -- William H. Quealy

Secretary Kennedy requests that we proceed with further clearances on William H. Quealy for Judge on the Tax Court of the United States ... a PAS. Mr. Quealy's current residence address is 1701 North Kent Street, Arlington, Virginia.

As suggested by the Secretary in his June 4th Memorandum of Recommendation to John Whitaker (attached), a complete tax audit was accomplished in addition to the full field FBI investigation. Results of both were reported to be satisfactory.

To assist you with the Nixon field and Hill clearances I am attaching a second letter of recommendation -- to the President from the House Ways and Means Committee -- and a one-page biographical resume.


ALEXANDER P. BUTTERFIELD

cc: Mr. K. BeLieu
Mr. J. Ehrlichman
Mr. P. Flanigan
Mr. H. Flemming
Mr. B. Harlow
Mr. W. Hopkins
Mr. W. Timmons
Mr. D. Trent
Mr. R. Ziegler
Mr. K. Cole

ADMINISTRATIVELY CONFIDENTIAL

July 28, 1969

MEMORANDUM FOR: MR. CARSON HOWELL

From time to time I have found it necessary to refer to a copy of Who's Who in America -- which I've had to borrow. Would you please purchase a copy for my office. Many thanks.

ALEXANDER P. BUTTERFIELD

chron

July 26, 1969

PERSONAL

MEMORANDUM FOR: LUCY WINCHESTER

Lucy:

I have had some second thoughts about my assuming responsibility for filling the "hostess schedule" for the underprivileged youth group cruises aboard Sequoia. My duties (or John Whitaker's) as Secretary to the Cabinet are to be served in a liaison capacity between the President and the Cabinet as a corporate body ... not between the First Lady and the wives of individual Cabinet members.

On the other hand, cuz, I haven't really minded putting the several calls through (to date) -- and was especially happy that I could give you some assistance in what appeared to be a pinch; but now that volunteer hostesses have been lined up for all cruises through August 7th I would think that the balance of the project could be handled easily, ably, and certainly more appropriately, by the First Lady's staff.

ALEXANDER P. BUTTERFIELD

PERSONAL

Chron

July 25, 1969

MEMORANDUM FOR: MR. JOHN S. DAVIES

The following Cabinet wives have volunteered to serve as hostesses for the "underprivileged youth group" cruises on the dates indicated:

- Monday, July 28 Mrs. Mayo
- Wednesday, July 30 Mrs. Laird
- Thursday, August 7 Mrs. Hardin

I have told all three ladies that you or one of your staff members would be calling them soon to provide additional information on the cruise, their hostess duties, etc.

ALEXANDER P. BUTTERFIELD

cc: Lucy Winchester

chm

July 25, 1969

MEMORANDUM FOR: MR. HARLOW

Secretary Kennedy thought the attached material would be of interest to you and your staff . . . and that it might well have some utility for your dealings with selected members of both Houses.

ALEXANDER P. BUTTERFIELD

Attachment

Determined to be an
Administrative Marking
Not National Security Information
By JUS NARA Date 5/21/2016

THE WHITE HOUSE

WASHINGTON

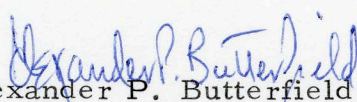
July 25, 1969

PERSONAL AND CONFIDENTIAL

MEMORANDUM FOR

ALL CABINET MEMBERS

In a July 23rd Memorandum for All Cabinet Members I said that on this date I would provide an outline of the President's August and early-September schedule which we might consider permanent, or final. Unfortunately, I am unable to forward to you any further information concerning the Presidential calendar for that period. Proposals have been submitted to the President and when a reply is received here at the White House you will be promptly advised.


Alexander P. Butterfield

Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

PERSONAL AND CONFIDENTIAL

chiron

THE WHITE HOUSE

WASHINGTON

July 25, 1969

PLEASE TREAT AS VERY CONFIDENTIAL

MEMORANDUM FOR

ALL CABINET MEMBERS

On July 17th, at the President's direction, I asked for your assistance in conveying via private conversation, public address, press conference, interview, etc the Administration's accomplishments during its first six months. (You will recall that the memorandum bore two attachments titled "A Strategy of Effective Government".)

It is in that same spirit -- and again for the President -- that I call your attention specifically to the vital matters of tax reform and the income tax surcharge. As you well know, there is a strong movement in the Senate at the present time to hold the surcharge hostage in order to add further reform amendments to the Administration's interim tax program, and while we are committed to numerous long-overdue changes to our admittedly inequitable tax system, we do not want to see any further delay in the extension of the anti-inflationary income tax surcharge.

The situation is fast becoming critical. For that reason we ask your collective intensive efforts, through public and private statements now and in the period immediately ahead, to convince opinion leaders nationwide as well as members of the Congress of the merits of our tax program (outlined in the 3-page attachment), and of the necessity for prompt passage of the surcharge measure.

Alexander P. Butterfield
Alexander P. Butterfield

Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

Attachment

PLEASE TREAT AS VERY CONFIDENTIAL

CONFIDENTIAL

MSG SENT *chron* 4:20 P.M.
JULY 24

TELETYPE MESSAGE FOR HALDEMAN FROM BUTTERFIELD

Proposals for Presidential schedule August and early September outlined below:

Sun, Aug 3	Return to Washington
Aug 4.	Free
Aug 5.	B i-Partisan Ldrshp and CCEP
Aug 6.	Cab. Meeting in Cab Room .. <u>however</u> , wish the President would reconsider Camp David for this event. Cab members for some time have expressed desire to meet under more relaxed, less inhibiting condi- tions, i e without full circle of staff observers and note takers
Aug 7:	Kiesinger arrival and dinner
Aug 8.	GOP Ldrshp, Kiesinger farewell, and major address
Aug 9.	To Calif
Sun, Aug 10:	Free
Aug 11.	Appointments
Aug 12.	Appointments
Aug 13.	Light appointment schedule, dinner honoring astronauts

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Aug 14·	Light appointment schedule, Gov. Rockefeller
Aug 15	Appointments
Aug 16	Possibly Wayne event
Sun, Aug 17:	Free
Aug 18·	Appointments
Aug 19:	Appointments
Aug 20	Advisory Council on Exec. Orgn.
Aug 21·	Park Chung Hee arrival and dinner
Aug 22·	Park farewell
Aug 23·	Free
Sun, Aug 24·	Possibly to ball game Anaheim
Aug 25:	UAC
Aug 26·	EQC
Aug 27·	LBJ
Aug 28	Quadriad
Aug 29	NSC
Aug 30·	Possibly to football game San Diego
Sun, Aug 31·	Free
Sep 1·	(Labor Day) To Colo Gov Conf
Sep 2·	Gov Conf. and return to Calif
Sep 3:	Appointments (Congress reconvenes in Wash)
Sep 4·	Cab. Meeting

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Sep 5: Meeting of RN Foundation Board of Trustees

Sep 6 Free

Sun, Sep 7. Return to Washington

Schedule above is identical to Chapin plan prepared afternoon of your departure with following four exceptions.

- (1) CCEP added to early Aug schedule (5th) in that both Stans and McCracken urge immediate attention to export-trade matters
- (2) RN Foundation Trustees' meeting moved from Aug 19 to Sep 5 to follow Cabinet Meeting by one day at Ehrlichman's suggestion
- (3) NSC Meeting moved from Aug 20 to Aug 29 in effort to more closely group those Calif. activities requiring Cabinet member attendance .. however, Henry may prefer the earlier date in view SALT schedule
- (4) President's Advisory Council moved from Aug 29 to Aug 20 to accommodate change (3) above Membership on this Thayer-Ash group does not involve any of Cabinet whereas most other events during week 25-29 do.

All of this coordinated here with key persons concerned and okayed by Ehrlichman Request your approval and/or comments at earliest convenience (hopefully before weekend) in that Cabinet members and others anxious to finalize their own plans during this period

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By JMS NARA Date 3/21/2016

THE WHITE HOUSE

WASHINGTON

July 23, 1969

PERSONAL AND CONFIDENTIAL

MEMORANDUM FOR

ALL CABINET MEMBERS

In a July 18th Memorandum for All Cabinet Members I said that on this date I would provide a more detailed outline of the President's August and early-September schedule. That outline appears below.

Aug 3	President returns from around-the-world trip at 10:00 p. m. (It is hoped that as many <u>Cabinet members and their wives</u> as possible can be on hand to greet him as he deplanes at Andrews AFB.)
Aug 4-5	Possibly to Camp David on the 4th. Some appointments at the White House on the 5th
Aug 6	<u>Cabinet Meeting</u> in the Cabinet Room at the White House at 10 00 a m (Members should be prepared for a long session in that discussions will cover the President's trip, the Administration's welfare package, OEO reorganization, manpower reorganization, and revenue sharing)
Aug 7	Kiesinger arrival Kiesinger dinner that evening
Aug 8	Kiesinger farewell Presidential address to the nation that evening approx 9 00 or 9 30 p m. (The address will be made from the East Room <u>Cabinet members</u> will be asked to attend, and to serve as hosts to other attendees -- Congressmen, sub-Cabinet members, etc. -- at a short 30-40 minute social get-together in the State Dining Room immediately prior to the President's talk.)

PERSONAL AND CONFIDENTIAL

PERSONAL AND CONFIDENTIAL

Aug 9: President departs Washington for California.

Aug 10 In California Free

Aug 11-12 Light appointment schedule

Aug 13 President hosts large gala dinner at the Century Plaza Hotel in Los Angeles honoring APOLLO XI astronauts and their wives, who will be closing out a long day of tickertape parades through New York, Chicago and Los Angeles (It is hoped that all Cabinet members and their wives will be able to attend the dinner.)

Aug 14-15: Light appointment schedule

Aug 16-17: Weekend

Aug 18-22: Some appointments. Visit of President Park of Korea. Possible NSC Meeting.

Aug 23-24 Weekend

Aug 25-29: Meetings of domestic groups, i e. UAC, EQC, Quadriad, etc.

Aug 30-31: Weekend

Sep 1-3: Light appointment schedule. (Colo.Gov.Conf. on 1st & 2nd)

Sep 4: Cabinet Meeting ... with wives to attend all or part.

Sep 5: Free

Sep 6-7 Weekend. President returns to Washington on the 7th.

There is little chance that events outlined through August 17th will change, but unfortunately, another day or two will be required to finalize dates for subsequent events. Please be assured that every consideration is being given to your own conveniences and schedules, and that to the extent possible (apart from the August 13th "Astronauts

PERSONAL AND CONFIDENTIAL

PERSONAL AND CONFIDENTIAL

Dinner") we will group into a short time span those activities requiring Cabinet member attendance.

I will report once again -- and hopefully for the final time -- on July 25.

Alexander P. Butterfield

Alexander P. Butterfield
Deputy Assistant to the President
(and Acting Secretary to the Cabinet)

PERSONAL AND ~~CONFIDENTIAL~~

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THE WHITE HOUSE

WASHINGTON

July 22, 1969

MEMORANDUM FOR. MR. HALDEMAN

Subject Personnel Status Report No. 23 (as of July 18, 1969)

Over the past 7-day period the 12 major Departments made no progress toward filling executive positions. Thus, the completion figures remain "233 positions filled of 266 positions designated" ... or 87.6%

Meanwhile, the Cabinet identified 8 more non-career positions the incumbents of which have been or are to be replaced. This brought the total of such positions to 1593. But 17 replacements were made during the week which brought that total to 1184 and held the completion percentage constant at 74. Of the 1184 appointments, 929 have gone to Republicans, 93 to Democrats, 71 to Independents, and 91 to persons of unknown political affiliation (including 40 FSO's).


ALEXANDER P. BUTTERFIELD

cc: Mr. Flanigan
Mr. Trent
Mr. Cole
Mr. Flemming
Mr. Higby

chem

July 22, 1969

TOP SECRET/SENSITIVE - When With Attachment

MEMORANDUM FOR:

Mr. Robert P. Mayo
Director, Bureau of the Budget

The President had an opportunity over this past weekend to peruse your very thorough July 14th memorandum concerning numbers of USG employees overseas by country. The original of that correspondence -- along with Tabs A and B -- has been sent to Central Files. A carbon copy -- plus Tab C of the original (classified Top Secret/Sensitive) -- is returned to you herewith ... as requested.

Alexander P. Butterfield
Deputy Assistant to the President

Attachment

cc: Mr. James Clarke, Bureau of the Budget

TOP SECRET/SENSITIVE - When With Attachment

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

July 22, 1969

MEMORANDUM FOR: LUCY WINCHESTER
JOHN DAVIES

Rise and shine -- heave to and lash up!

This quick note is to inform you both that Mrs. George Romney has voluntarily cancelled a previously-made engagement in order to serve as hostess to the underprivileged youth group this coming Thursday afternoon. At the moment she knows only of Sequoia's name and berth place ... and would be most appreciative if you or your offices would provide her with a bit more in the way of helpful hints to lady sailors, and whatever additional information you think she might need to complete the cruise. Many thanks.

Names of future volunteer hostesses -- from among the Cabinet wives -- will be forthcoming .. probably within 2-3 days.

ALEXANDER P. BUTTERFIELD

July 22, 1969

MEMORANDUM FOR:

Dr. Paul W. McCracken
Chairman, Council of Economic Advisers

The President appreciated your forwarding to him on July 14th the brief rundown on topics discussed during his office meeting with university presidents. He asked that copies of your memo be passed to Attorney General Mitchell and Secretary Finch ... which I have just done.

Alexander P. Butterfield
Deputy Assistant to the President

THE WHITE HOUSE

WASHINGTON

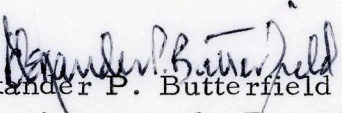
July 22, 1969

MEMORANDUM FOR:

Honorable John N. Mitchell
The Attorney General

Honorable Robert H. Finch
Secretary of Health, Education and Welfare

On Friday afternoon, July 11, the President met in his office with three university presidents (Johnson from MIT, Wallace from the University of Rochester, and Levi from the University of Chicago) and several members of his staff (Burns, McCracken, Moynihan, Kissinger, and Charles Wilkinson). At the President's request, Paul McCracken later prepared a brief run-down on the topics discussed .. and the President wanted each of you to receive a copy


Alexander P. Butterfield

Deputy Assistant to the President

Attachment

July 22, 1969

MEMORANDUM FOR: MR. FLANIGAN

The President had an opportunity over the weekend to review your July 14th memorandum concerning various personnel positions within AID. Because he had no further comment concerning Poats, I assume that he concurs with Hannah's keeping him beyond the previously designated "October deadline" ... but not beyond the year's end.

(Additionally, the President thinks the Dwinell appointment is a good one.)

ALEXANDER P. BUTTERFIELD

ehrm

July 22, 1969

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. EHRLICHMAN

I am attaching a copy of Ken BeLieu's July 18th memorandum for the President in that the cover sheet bears a short handwritten note to you.

(The original has been appropriately filed so there is no need to keep this copy.)

ALEXANDER P. BUTTERFIELD

Attachment

ADMINISTRATIVELY CONFIDENTIAL