

MEMORANDUM

December 19, 1968

TO: Peter Flanigan
FROM: Bill Timmons
SUBJECT: Lew Helm -- Department of Transportation

Please consider this a recommendation for the appointment of Lew Helm for Assistant Secretary of Transportation for Public Affairs. Lew served as Information Director for the United Citizens for Nixon-Agnew for the period June-November 1968. I understand he did a marvelous job and that Herb Klein is pleased with his performance. Lew has a wealth of background in the press area, having worked at one time for Congressman John Rhodes of Arizona.

I know Lew to be a capable information officer, of high moral integrity and a loyal Nixon Republican. I can recommend him to you and Governor Volpe without hesitation. A more complete background summary has been requested.

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[Handwritten signature]

MEMORANDUM

December 19, 1968

TO: Peter Flanigan
FROM: Bill Timmons
SUBJECT: Dave Banks

You will recall that Dave Banks of Concord, New Hampshire, was our director of Transportation during the Republican National Convention in August of this year. Dave has now expressed interest in a letter to John Ehrlichman in participating in the new Administration. Since he is an automobile dealer and has broad background in the transportation field he is particularly interested in a suitable post in the Department of Transportation. From his letter, which is attached, it is difficult to find the specific position for which he requests consideration. However, I believe Dave did a creditable job under extreme circumstances in Miami Beach and am happy to recommend him for a policy-level position in the Department of Transportation.

MEMORANDUM

December 19, 1968

TO: BOB HALDEMAN
FROM: BRYCE HARLOW

On December 16 I spent the evening with Chairman Ray Bliss, presenting a discussion of the RNC Chairmanship according to guidelines set by RN.

Bliss took this position:

- (1) He believes he is entitled to remain Chairman, with all perquisites, also with open evidence of respect and confidence, through the Inauguration.
- (2) He believes that throughout the Inauguration activities he should be accorded the consideration traditionally accorded to the Party Chairman.
- (3) If it is desired to remove him before Inauguration, he will fight it -- "win, lose, or draw." His belief is that such an issue should not be joined; he cannot see why anyone would wish to.
- (4) After the Inauguration he seeks only to find a graceful exit. He repeated a number of times that all he wants is ~~not~~ to go out of office with "his tail between his legs."

I talked with him about possibly taking an ambassadorship. He evidenced a little interest in this.

My opinion is that at the earliest practical date RN should request Bliss to come in for a meeting. I recommend an absolutely candid discussion, kept as friendly as possible, then set in motion graceful procedures by which Bliss can depart in reasonable time without a confrontation.

MEMORANDUM

December 19, 1968

TO: Richard Kleindienst
FROM: Bill Timmons
COPY TO: Peter Flanigan
SUBJECT: State Chairman Contact

Nixon's State Chairman for Alaska, Preston Locher, wired the enclosed telegram recommending the President-Elect urge Governor Walter Hickei to appoint Elmer Rasmuson to the Senate. While this telegram was referred to the Congressional Relations section, I believe it properly belongs in your division. Will you reply?

Thanks, Dick.

Mr. Harlow's office. JAN 15 1969

The original with enclosure
has been sent to Dr. Henry
KISSINGER.



W. Clegg Cole
Clerk

Louisiana



House of Representatives

P.O. Box 44281
State Capitol
Baton Rouge, La. 70804

December 19, 1968

DEC 23 1968

Honorable Richard M. Nixon
President-Elect of the United States
P. O. Box 1968
Times Square Station
New York, New York 10036

Dear Sir:

I am directed by the Legislature of Louisiana to transmit to you House Concurrent Resolution No. 104, by Mr. Branton and Senator Schwegmann, adopted at the 39th Extraordinary Session.

The resolution is enclosed.

Respectfully,

A handwritten signature in dark ink, appearing to read "W. Clegg Cole".

W. Clegg Cole
Clerk

WCC:gb

MEMORANDUM

December 19, 1968

TO: JOHN MITCHELL
FROM: BRYCE HARLOW

Congressman James Fulton of Pennsylvania called on December 18 to plead that before any major job is given to Pennsylvania there be a check made through George Bloom, also having Bloom check with Fulton.

The main objective is to give Bloom a "piece of the action" as a conduit of such requests and, I gather, the procedure is designed to impinge in some fashion on Shafer.

MEMORANDUM

December 19, 1968

TO: JOHN MITCHELL
FROM: BRYCE HARLOW

Former Congressman Don Wheeler, 408 George Street, Jackson, Mississippi (601-352-5960) telephoned December 18 to say that he had just finished visiting with Governor John Bell Williams of Mississippi. He reports that Williams is now quite ready to switch to the Republican Party and believes that such a switch would bring at least two and possibly three Mississippi Congressmen with him, plus also radiating throughout the South.

All that is required, says Wheeler, is a RN call to Williams saying that the Republican Party welcomes him and would like to have him aboard. Wheeler believes it does not require a personal visit -- just a call.

I have not discussed this with anyone else and do not know the political overtones, beyond the obvious ones of RN taking this kind of initiative with John Bell Williams. Perhaps you would wish to have it directly explored with the Thurmond-Tower-Harry Dent complex, including also Fred LaRue, to see what the course of this would be -- on the outside chance that you do not know what to do offhand!

MEMORANDUM

December 19, 1968

TO: Bob Mardian
FROM: Bill Timmons
SUBJECT: James S. Rubin

I received a telephone call today from Congressman Bill Cramer (R-Fla.) regarding his interest in James S. Rubin, 5129 Chowan Avenue, Alexandria, Virginia. As you know, Representative Cramer is the ranking Republican on the Public Works Committee in the House and a most important Congressman. Rubin is a Nixon Republican who has been active in the campaign working with Senior Citizens Organizations. He is, however, a young man in his late twenties. He has been serving on the President's Commission on Consumer Interests and I understand is a near-genius. Cramer has submitted his resume with an endorsement to you for appointment as Director of Public Affairs for the President's Committee on Consumer Interests or as Deputy General Counsel of the National Science Foundation -- both positions of which he is allegedly qualified. I have been asked to urge "favorable consideration" of this candidate.

MEMORANDUM

December 19, 1968

TO: BILL TIMMONS
FROM: BRYCE HARLOW

Jim Fulton suggested December 18 that RN be sure to schedule an early meeting, after the Inauguration, of the original Congressional crowd that stood up for RN when things were tough. Do you still have a list of our little Congressional group, House and Senate, who formed the original Nixon supporters in Congress?

OFFICE OF THE PRESIDENT-ELECT

Richard M. Nixon



450 Park Avenue
New York, N.Y. 10022
(212) 661-6400

MEMORANDUM

December 19, 1968

TO: All President-elect Nixon's Cabinet Members

FROM: John Whitaker, Cabinet Secretary

It would be appreciated if you would attempt to clear your calendar for the following firm or tentative dates in January:

Tuesday, January 7 (Firm) 8:30 AM-10:30 AM--Cabinet members will be the breakfast guests of the 192 Republican House Members - Room B337-339, Rayburn Building. Probably each Cabinet member will be seated at a table with House members, with interests related to your Department. If further information is required, please contact Mr. Robert Hartmann in House Minority Leader Gerald Ford's office, area code 202 - 225-4641.

Tuesday, January 7 (Firm) 12:30 PM-2:30 PM--Cabinet members will be the luncheon guests of the 43 Republican Senators - Room S-207, Capitol Building, Senate side, hosted by the Senate Republican Policy Committee. If further information is required, please contact Mrs. Glee Gomien in Senate Minority Leader Everett Dirksen's office, area code 202 - 225-3135.

Saturday, January 11 (Firm) Confidential information at this time. Dinner with the President-elect honoring Presidential Task Force members in New York City. Stag - informal dress. Place and time still pending.

Wednesday, January 15 (Very tentative and confidential) Arrive at Williamsburg, Virginia in the evening and include in your party any sub-Cabinet officers-designate, legislative liaison officer-designate, information officer-designate and counsellor-designate that have been selected at that time. There will be no meetings that evening.

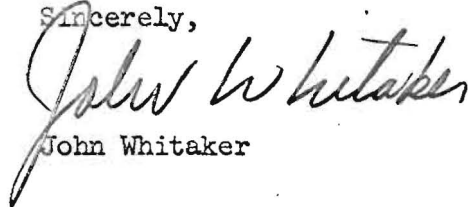
Wednesday, January 16 (Very tentative and confidential) All-day meeting with the President-elect and his staff at Williamsburg, Virginia.

Transportation arrangements to and from Williamsburg should be made individually. Housing arrangements will be taken care of by the President-elect's staff. If this meeting firms up, I will be back in

touch with you to obtain the names and number of personnel you are bringing to this meeting. Stag, informal dress.

Senate confirmation hearings could begin as early as January 8th and at the January 7th Senate luncheon, you will be briefed on the timetable for your Senate hearing.

Sincerely,

A handwritten signature in cursive script, reading "John Whitaker". The signature is written in dark ink and is positioned above the printed name "John Whitaker".

John Whitaker

JCW:eo

bcc: Bob Haldeman
John Erlichman
Bryce Harlow
Dwight Chapin

MEMORANDUM

December 19, 1968

TO: JOHN WHITAKER
FROM: BRYCE HARLOW

This confirms a breakfast on January 7 at 8:30 a.m., Room B-337-339 in the Rayburn Office Building, for all members of the Cabinet plus also Mr. Bob Mayo, Budget Director.

Present at this breakfast should also be: yourself, Herb Klein, Harlow, Timmons.

Point of contact for these arrangements is Bob Hartmann with Jerry Ford.

It is out thought that the senior Congressman for each state would introduce "his" Cabinet officer -- and that each Cabinet officer would be asked the same question, something like this: "What do you believe are the greatest opportunities and challenges in your area of responsibility?" The responses should be two-three minutes.

After these observations there would be questioning by the members for the remainder of the time. The breakfast is to adjourn by 12:30. Bob Hartmann needs a list of the homes of the Cabinet officers so he can arrange the introductions. He will also attempt to sit with each Cabinet officer the senior House members directly concerned with his Congressional business.

I assume you will take these arrangements from here.

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MEMORANDUM

December 19, 1968

TO: JOHN WHITAKER

FROM: " BRYCE HARLOW

Ed Gillenwater, Reagan's Washington man, telephoned December 18 to advise that Miss Frances Knight, State Department, reports that within the Department "they" are loading up all the open job vacancies with people who will not be helpful at all when Secretary Rogers takes over.

Positions being filled are in the \$27,000 area and up, Knight advises.

She has told Senator George Mupphy about this -- also H. R. Gross.

Perhaps you would wish to communicate these allegations to Secretary Rogers, and he may wish to discuss the situation with Frances Knight.

December 20, 1968

TO: Bryce Harlow

Senator Griffin suggested that ex-Congressman MacIntosh be given a job. It would seem to me that if MacIntosh deserves a job, Romney should be the one to provide it. Therefore, we are doing nothing here to push MacIntosh in any other direction.

PMF

1/4
Bill -
agree?
BH
BH
agree!
Bill

TO: BNH

FROM: PH

RE: TRICE STATISTICS ON INAUGURATION TICKETS

DATE: 12/20

Done

Mark Trice called this p.m. to tell you he has set aside 3500 tickets for Nixon and has made a commitment to the Citizens for Nixon of 1250 tickets. He will talk to you about all this on Monday; please call him at the office about 10 a.m.

TO: BNH

FROM: PH

SUBJECT: EARLE COCKE, JR.

DATE: 12/20



Sally gave me the following message, phoned in to her in the P&G office: Earle Cocke, Jr. would be willing to assist in any way he can. He is not looking for a job but might help out at the P&G office....

MEMORANDUM

December 20, 1968

TO: John Whitaker

FROM: Bryce Harlow

On December 20 Congressman Fred Schwengel of Iowa (Member of the Public Works Committee) suggested that Governor Volpe make active use of Mr. Frank Turner in the Bureau of Roads.

Turner -- says Schwengel -- is a Republican and extremely knowledgeable. He can be very helpful on a consulting basis to the new Secretary.

MEMORANDUM

December 20, 1968

TO: John Ehrlichman, Counselor
FROM: John C. Whitaker, Cabinet Secretary
RE: AGENDA, WILLIAMSBURG, THURSDAY, JANUARY 16, 1969
Cabinet, Sub-Cabinet, Liaison, Counselor and
Information Officer Meeting

PROPOSAL NO. 1

Have each Cabinet officer speak for fifteen minutes and answer questions for fifteen minutes on (1) problems confronting his Department, (2) tentative solutions, and (3) key areas where he needs free information exchange with other Departments to pinpoint any problems and formulate solutions.

Each Cabinet member will have had the benefit of the Task Force meetings on January 10 and 11 to focus on subject areas (1), (2) and (3) above, digest same, and add his individual viewpoint at the Williamsburg meeting.

Advantages:

1. Makes each Cabinet member aware of the others' problems, and tentative solutions, and highlights areas where they need to cooperate with various Departments.
2. Candidly, it makes each Cabinet member get his homework done.

Disadvantage:

A rather long meeting which will have to be tightly run (see attached proposed timetable.)

PROPOSAL NO. 2

Break the day into a "domestic policy morning" and a "foreign policy afternoon", with Mr. Moynihan and Dr. Kissinger in charge.

Perhaps only Finch and Romney will give formal discussions on the domestic side and maybe only Laird and Rogers on the foreign side. Moynihan and Kissinger would be charged with the responsibility of developing the detailed agenda with each Cabinet officer.

Advantage:

Probably, a more lively meeting.

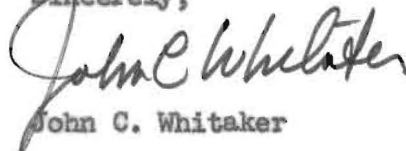
Disadvantages:

1. Since Moynihan and Kissinger have already spoken to the Cabinet at the Shoreham meetings, it is probably better to let the Cabinet officers themselves take the lead this time.
2. Under this format, several Cabinet officers would not be requested to make formal remarks which could create some unneeded friction.
3. It might relieve the Cabinet officer of doing adequate homework before the meeting.

Recommendation:

Proposal No. 1. Please advise as soon as possible if you want to accept Proposal (1), Proposal (2), or work out with me a third possibility.

Sincerely,


John C. Whitaker

JCW:ew

cc: Mr. Bryce N. Harlow ✓
Mr. H. R. Haldeman
Mr. Dwight Chapin

P R O P O S A L No. 1

8:30 - 9:00	President Elect		
9:00 - 9:30	Kennedy	)	
9:30 -10:00	Mitchell	)	Relates to all Departments
10:00-10:30	Rogers	)	
10:30-11:00	Laird	)	Foreign
11:00-11:30	Finch	)	
11:30-12:00	Romney	)	Urban
12:00-12:30	Volpe	)	
12:30- 2:00	LUNCH		
2:00 - 2:30	Stans	)	
2:30 - 3:00	Shultz	)	Domestic *
3:00 - 3:30	Blount	)	
3:30 - 4:00	Hickel	)	
4:00 - 4:30	Hardin	)	Natural Resources*

*really artificial categories

MEMORANDUM

December 20, 1968

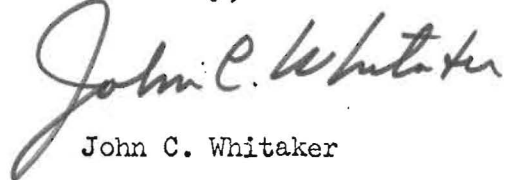
TO: President Elect Nixon's Cabinet Members
FROM: John C. Whitaker, Cabinet Secretary

Friday, January 10, and Saturday, January 11 (firm and confidential at this time). Will you please make every effort to clear your calendar for all-day meetings in New York City to meet with the President Elect's Task Force Groups for detailed discussions. In some cases, you will be asked to attend more than one Task Force session during this two-day period.

A detailed agenda will be developed and forwarded to you as soon as possible. As indicated in my December 19 memorandum, there will be an informal stag dinner with the President Elect honoring the Task Force members on Saturday evening, January 11.

There may be conflicts on Friday, January 10, with individual Senate Confirmation Hearings, which we will do our best to have resolved.

Sincerely,


John C. Whitaker

JCW:ew

bcc: Mr. B. N. Harlow ✓
Mr. J. Ehrlichman
Mr. H. R. Haldeman
Mr. D. L. Chapin

December 30, 1968

PA

MEMORANDUM

TO: Harlow

FROM: Ellsworth

R

Bill Prendergast of Goodell's office called at about 1:30 this date to advise that Goodell is having a news conference at 2:00 this date to commend those who are sponsoring the Dutch ship which is coming to New York harbor on January 4 to load relief supplies for Biafra.

He will also comment favorably on the Administration's announcement of Friday that they are making eight cargo aircraft available to religious and charitable groups to fly relief supplies to Biafra.

Goodell asked that we be advised.

December 31, 1968

Mr. Peter Flanigan
Office of The President-Elect
450 Park Avenue
New York, New York

Dear Peter:

Bryce Harlow called me today from Key Biscayne and asked that I inform you that Governor George Romney has expressed a strong interest in Bill Avery.

You will recall that Avery was a Member of the House and later Governor of Kansas. I do not know the nature of Romney's association with Bill, but he urges "special effort to find a suitable post" for the former Kansas Governor.

Your office may want to contact Mr. Avery or the Secretary of HUD-Designate for more specific information.

With warm best regards, I am

Sincerely,

William E. Timmons
Deputy Assistant

December 31, 1968

Mr. Peter Flanigan
Office of the President-Elect
450 Park Avenue
New York, New York

Dear Peter:

Bryce Harlow called me today from Key Biscayne and said that he had a telephone call from Democratic Congressman James Scheuer who recommended Ralph Taylor for appointment as Under Secretary of Housing and Urban Development. Taylor is currently Assistant Secretary of HUD and is interested in the promotion.

Scheuer was in the building business before his election to Congress and Taylor worked for him. Now Taylor is doing a "bang-up" job at HUD, knows the problems and how to involve private enterprise in under-developed areas." Urges consideration.

Bryce feels you should have this information for your central file.

According to Scheuer

Sincerely,

William E. Timmons
Deputy Assistant

PS: Sorry for typing; it's my own.

file