

January 7, 1969

Honorable Lionel Van Deerlin
U. S. House of Representatives
Washington, D. C. 20515

Dear Van:

Thanks very much for your welcome note of January 3rd. I see you have heard that I am with Bryce Harlow in congressional relations.

Normally, this would be acknowledged by Bill Timmons who is handling House matters but I will certainly see that these recommendations you send get into the proper channels for prompt consideration.

Looking forward to seeing you on one of my trips to the hill.

With best regards, I am

Sincerely,

Kenneth E. BeLieu
Deputy Assistant

KEB:jt

cc: Mr. Flemming

File

OFFICE OF THE PRESIDENT-ELECT

RICHARD M. NIXON

WASHINGTON, D. C.

December 24, 1968

Honorable Lionel Van Deerlin
United States House of Representatives
Washington, D. C. 20515

Dear Lionel:

I have now set up shop in the Transition headquarters, Federal Building #7, corner of 17th and H Streets, N. W., Washington, D.C. While it will be necessary for me to divide my time between the Capital and New York until January 20, my associates -- Ken Belieu and Bill Timmons, both "Deputy Assistants for Congressional Relations" -- will operate from the temporary Washington office. Ken will be concentrating on Senate matters, and Bill on House matters. Please call on them if they can be helpful in any way during this governmental hiatus.

The D. C. office switchboard is 395-2000 and the New York number is (212) 421-3100.

Hope to see you soon.

Sincerely,

Bryce N. Harlow
Assistant to the
President-Elect

BNH:kb

OFFICE OF THE PRESIDENT-ELECT

Richard M. Nixon

File

450 Park Avenue
New York, N.Y. 10022
(212) 681-6400

December 27, 1968

DEC 31 1968

The Honorable Guy Vander Jagt
House of Representatives
Washington, D. C. 20515

Dear Sir:

Thank you for your letter of December 16,
and your high praise for Bernard F.
Coleman.

I have previously recommended Mr. Coleman
stay on or be asked to assume another role
of importance in government.

Please be assured that your letter and the
material will be forwarded to the proper
person within Mr. Nixon's organization for
their consideration.

Yours very truly,

Glenn A. Olds

GUY VANDER JAGT
9TH DISTRICT, MICHIGAN

Congress of the United States
House of Representatives
Washington, D.C. 20515

December 16, 1968

Mr. Glenn Olds
c/o President Elect Richard Nixon
450 Park Avenue
New York, New York

Dear Mr. Olds:

I am writing to recommend that Bernard F. Coleman be retained in the Nixon Administration as Special Assistant to Assistant Secretary, Bureau of African Affairs, Department of State.

Aside from the detailed resume, which is enclosed, there is much more to be said of Mr. Coleman. His dedication and ability are outstanding. I know him to be a person with extraordinary qualifications for the position he currently holds.

For the country and the new Administration, it is best that Mr. Coleman be retained.

Sincerely,

Guy Vander Jagt
Guy Vander Jagt, M. C.

GVJ:jfm

*Thank you
send on to Dyer.
I have
already
recommended
Coleman
Mayor
or
another
holder
of information*

R E S U M E

of

BERNARD F. COLEMAN

RESUME

NAME: Bernard Francis Coleman

DATE OF BIRTH: May 25, 1913

PLACE OF BIRTH: Washington, D. C.

EDUCATION: Banneker School
3rd & K Street, N. W.

Jones School
First & L Streets, N. W.

Shaw Jr. High School
New Jersey Avenue & M Streets, N. W.

Armstrong Technical High School
First & O Streets, N. W.

West Virginia State College - AB Degree - 1935

Howard University - Graduate Work - 1937-39

Illinois Institute of Technology - 1945-47

University of Chicago - 1948

Various Military and Professional Courses for
Advancement

MARITAL STATUS: Married - Wife, Jewel - Son - Sergel, age 15

HEALTH: Excellent

TRAVEL: England, France, Portugal, Spain, Italy, Switzerland,
Greece, Morocco, Algiers, Tunis, Egypt, Sudan, Kenya,
Uganda, Tanzania, Zanzibar, Nigeria, Liberia,
Ivory Coast, Guinea, Ghana, and Iceland.

1941 - 1953: Teacher in District of Columbia Public Schools.

During this period, I taught Shop subjects at
Terrell Junior High School, Armstrong High School,
Randall Junior High School, Langley Junior High
School and Elliot Junior High School.

Present Position

Special Assistant to the Assistant Secretary of State, Bureau of African Affairs, Department of State.

I handle matters of a personal and confidential nature for the Assistant Secretary and act as Liaison Officer between the Bureau of African Affairs and members of the United States Congress.

I consult with and advise various members of Congress on the problems pertinent to the Continent of Africa.

Since December 1966, I have been a member of the State Department Foreign Service Public Affairs Lecture Team that tours the United States lecturing on Foreign Policy. To this date, I have spoken to 25,000 persons, in groups ranging from 15 to 1000.

I prepare correspondence for the Assistant Secretary's signature, in response to a variety of request received. Draft telegrams and other communication.

Brief interested visitors on Africa's problems.

Consult on a regular basis with members of the African Diplomatic Corp.

Consult daily with Department Assistant Secretaries, Directors, Assistant Directors and other staff members on policies relating to African Problems.

I act as Liaison between the Assistant Secretary and the Office of Protocol, African Embassies in Washington, private corporations, and individuals.

Honors

American Consul by Presidential nomination and Senate approval.

Awarded Honorary Doctorate of Education, Ed.D., by the University of Liberia for outstanding work in the revision and application of the curriculum of the Liberian High Schools - 1955.

Awarded Honorary Chief, Mandingo Tribe for establishing the first school in a Muslim Village - 1954.

Awarded Honorary Chieftancy of the Yoruba Tribe, Lagos, Nigeria - 1963.

Awarded title of Chancellor by the Lagos Royalist - 1964.

I was cited by various African Educational Institutions for furthering the cause of education in African communities.

Received J. O. Williams Freedom Award from the Scholarship & Youth Service Fund Committee of the Salem Methodist Church in New York City.

Evidence of Effectiveness

Declared Persona Nongrata and a Prohibited Diplomat by the Pro-Chinese Communist Government of Zanzibar - 1966.

- 1941-53 - Teacher in D. C. Public Schools
- 1953-56 - Principal - Katata, Liberia
- 1956-59 - Self-employed - Art Gallery and African Museum
- 1959-60 - Instructor in History at A&T College, Greensboro, N.C.

USIA/STATE

- 1962-64 - Cultural Attaché
- 1964-65 - Cultural Attaché
- 1965-66 - Consul & BPAO
- 1966 - Information Center Director - Khartoum
- 1966-Present - Special Assistant to Assistant Secretary, Bureau of African Affairs, Department of State
- 1968 - Deputy Equal Employment Opportunity Officer for African Affairs

Coordinator for Minority Employment for Agency for International Development

Instructor at Morgan State College in Baltimore, Md.

1953 - 1956 - Republic of Liberia

Principal of the Booken Washington Institute

For a period or three years, I had the responsibility of directing the activities of the only Agricultural and Vocational High School in the Republic of Liberia.

Revised and designed the cirriculum for the school.

Directed the educational processes of 250 African students.

Consulted periodically with the President of the Republic of Liberia on budgetary and personnel matters.

Selected, hired and directed a staff of 64 persons, and a Labor Force of 175.

Prepared the Institution's budget.

Purchased and allotted foodstuff, supplies and equipment for the continued operation of the school.

1962 - 1964 - Lagos, Nigeria

Cultural Attache United States Information Service

I was in charge of the Educational and Cultural Exchange Program for the American Embassy.

Prepared programs for American visitors.

Received and arranged appointments for foreign dignitaries to confer with the American Ambassador.

Organized and directed the Diplomatic Receptions in accordance with Diplomatic Protocol.

Advised and directed foreign visitors, who were preparing to visit the United States. Arranged all segments of International Transportation for the visitors.

1962 - 1964 - Lagos, Nigeria (cont'd)

Periodically briefed Peace Corp Volunteers on social mores, political and economic aspects of the host country.

Established a local youth Club of 6,000 Nigerian youths, called the USIS/Youth Club.

Lectured to University, secondary and private organizations on various aspects of Americans.

Established American study programs at several schools and community villages.

Made several appearances on TV to discuss the issue of Civil Rights to Foreign audiences.

Established a rapport between Nigerian Government Leaders and Senior Members of the American Embassy Staff.

Consulted regularly with the President of the Federal Republic of Nigeria on pertinent matters, concerning the American Mission in Nigeria, to assure the American Government of a smooth operation.

Served as a Consultant to the Nigerian Minister of Education on matters affecting Nigerian students in the United States.

Reported to and received from the Cultural Affairs Bureau, Department of State, Washington, D. C., telegraphic communications on foreign grantees invited to the USA. Initiated the follow-up program on these selected grantees, as to the success and impact of their visits to the USA.

1964-65

Cultural Affairs Attache - American Embassy, Dar es Salaam

Prepared the entire US/Tanzania Cultural Exchange Program which consisted of sending Grantees (Leaders & Specialists) from the host country to the USA for 30-90 visits. Arranged transportation - briefed participants on current problems of Race Relations in the USA - informed Department of State on estimated time of arrival of such Grantees.

Participated in such Seminars and Radio programs in accordance with the wishes of the American Ambassador.

Was active on a volunteer basis with such non-profit organizations as the Tanganyika Boy Scouts, the Tanzania Red Cross, The Salvation Army and Seaman's Mission.

Advised the Minister of Education on the selection of scholarship awards and on problems relating to Foreign students in the USA.

1965-66

American Consul - Zanzibar - as Branch Public Affairs Officer

I received the position of Consul through Presidential Nomination and Senate approval.

Promoted the best interest of the Government of the USA according to the guideline as set forth by the Department of State, the American Embassy and the United States Information Agency.

1966

Information Center Director - Khartoum, Sudan

Operated an Information Center for the United States Information Services, working in conjunction with the Ambassador and members of the Country Team in the Republic of Sudan.

Lectured to High Schools and University students on American aims and ideals.

Counseled and advised officer of the Department of Education.

Carried out other duties to foster good relationship with the Government of the Sudan.

REFERENCES

Congressman John Conyers (Michigan)
House Office Building

Congressman Henry P. Smith III (New York)
House Office Building

Honorable Joseph Palmer 2nd
Assistant Secretary of State
Bureau of African Affairs
Department of State

Honorable George L. P. Weaver
Assistant Secretary of Labor
Department of Labor

Other References on Request

AFFILIATIONS

Member of the Foreign Service of the USA

Holder of Diplomatic Passport No. X005815

Omega Psi Phi Fraternity

St. Lukes Episcopal Church

HOBBIES

Art Collecting, Badminton, Fishing, and Displaying
African Art

Arranging Scholarships for Needy Students. (Since
1935, I have secured full or partial scholarships
for over 200 American High School graduates)

OFFICE OF THE PRESIDENT-ELECT

Richard M. Nixon

WASHINGTON, D.C.

December 24, 1968

Honorable Charles A. Vanik
United States House of Representatives
Washington, D. C. 20515

Dear Mr. Vanik:

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Sincerely,

Bryce N. Harlow
Assistant to the
President-Elect

BNH:kb

OFFICE OF THE PRESIDENT-ELECT

RICHARD M. NIXON

WASHINGTON, D. C.

December 24, 1968

Honorable Joseph P. Vigorito
United States House of Representatives
Washington, D. C. 20515

Dear Mr. Vigorito:

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