

DOCUMENT WITHDRAWAL RECORD [NIXON PROJECT]

DOCUMENT NUMBER	DOCUMENT TYPE	SUBJECT/TITLE OR CORRESPONDENTS	DATE	RESTRICTION
01	memo	From: Haldeman to HAK	1/13/69	D

FILE GROUP TITLE

HAK Office Files

BOX NUMBER

1

FOLDER TITLE

27

RESTRICTION CODES

- | | |
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| <p>A. Release would violate a Federal statute or Agency Policy.</p> <p>B. National security classified information.</p> <p>C. Pending or approved claim that release would violate an individual's rights.</p> <p>D. Release would constitute a clearly unwarranted invasion of privacy or a libel of a living person.</p> | <p>E. Release would disclose trade secrets or confidential commercial or financial information.</p> <p>F. Release would disclose investigatory information compiled for law enforcement purposes.</p> <p>G. Withdrawn and return private and personal material.</p> <p>H. Withdrawn and returned non-historical material.</p> |
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NIXON PRESIDENTIAL MATERIALS PROJECT
DOCUMENT CONTROL RECORD.

ITEM REMOVED FROM THIS FILE FOLDER

A RESTRICTED DOCUMENT OR CASE FILE HAS BEEN REMOVED FROM THIS FILE FOLDER. FOR A DESCRIPTION OF THE ITEM REMOVED AND THE REASON FOR ITS REMOVAL, CONSULT DOCUMENT ENTRY NUMBER 01 ON EITHER THE DOCUMENT WITHDRAWAL RECORD (GSA FORM 7279 OR NA FORM 1421) OR NARA WITHDRAWAL SHEET (GSA FORM 7122) LOCATED IN THE FRONT OF THIS FILE FOLDER.

A sanitized copy substituted for an original item which contains information restricted under the Privacy Act.

January 4, 1969

MEMORANDUM FOR MR. HALDEMAN

From: Lawrence S. Eagleburger

Subject: Reply to Madame Nhu

At Tab A, per your request, is a proposed reply to Madame Nhu's letter to the President-Elect.

Since there is no return address, I suggest that we ask our Paris Embassy to deliver the letter when signed (it will be in a sealed envelope, so no one will know the contents). If this is how you want it handled, return the signed original to me and I will take care of it.

Madame Nhu's letter is at Tab B.

January 4, 1969

Dear Madame Nhu:

Mrs. Nixon joins me in thanking you for your warm and generous letter of congratulations. It will be a great source of strength to us in the years ahead.

May 1969 bring you every success and happiness.

Sincerely,

Richard Nixon

Madame Ngo-Dinh-Nhu,
Paris,
France.

N - X
Subj: Thank you letter
LSE:eJ

SECRET

January 7, 1969

MEMORANDUM FOR MR. HALDEMAN

From: Lawrence S. Eagleburger

Subject: Memorandum on a new NSC system; President-Elect's
decisions thereon

At Tab A is a copy of Dr. Kissinger's memo to Mr. Nixon on a new NSC system. At Tab B is a xerox copy of the decisions made on that memo by the President-elect. With regard to the latter document, Dr. Kissinger has asked that I particularly call your attention to Mr. Nixon's decision on National Security Decision Memoranda and National Security Study Memoranda (page 3).

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January 16, 1969

MEMORANDUM FOR MR. HALDEMAN

SUBJECT: Arrangements for Secretariat Control of National Security Papers

Under the Kennedy and Johnson Administrations the NSC complex maintained a central receiving, logging and control facility for documents dealing with national security matters. This has been a reasonably comprehensive and effective system.

The qualification regarding the effectiveness of past practices is necessary primarily due to factors which were beyond the control of the NSC staff, e. g. senior officials and agencies who intentionally and otherwise by-passed the NCS; or the by-passing of established procedures by the President himself and by his principal Assistants. The effectiveness of the existing system could be improved at the outset (although enforcement will be a continuing problem) by (1) a White House instruction to all departments and agencies (as well as an instruction to White House and Executive Office staff) informing them that they are to forward papers to the President on national security business exclusively through the NSC channel; and (2) by the establishment of a Presidential Secretariat.

Under the conditions outlined above it would be the responsibility of the Assistant for National Security Affairs to insure that all national security papers destined for the President be logged in under continuous control, processed expeditiously and delivered to the Presidential Secretariat when ready for the President's attention. Inevitably some national security papers will reach the Presidential Secretariat without passing through the NSC process. To assist the Presidential Secretariat in identifying such papers so that they can be re-routed to the NSC, a checklist of national security subjects will be provided to the Presidential Secretariat.

When the President has acted on or otherwise disposed of a national security paper, it should be returned from the Presidential Secretariat to the NSC control point, following which appropriate action or subsequent transmission to the departments and agencies would be accomplished under direction of the Assistant for National Security Affairs. In the course of processing paper through the NSC facilities,

a Presidential national security file will be accumulated in the West Basement where facilities for 24 hour reference, retrieval and appropriate security safeguards will be provided. The safeguards provided this file must, and will, be quite stringent, reflecting its highly sensitive nature -- both from the security and personal Presidential point of view. Access to and release of such material will be permitted only on the authority of the Assistant for National Security Affairs.

Henry A. Kissinger

MEMORANDUM FOR EXECUTIVE DEPARTMENTS AND AGENCIES

All communications directed to the President originating in executive departments and agencies, including those from department and agency heads, dealing with national security matters -- in the broadest interpretation of that phrase -- should be delivered to the office of the Assistant for National Security Affairs. The NSC office under the direction of the Assistant to the President will establish secretariat control of all incoming papers prior to forwarding them to the office of the President. While a Presidential Secretariat has been established to record and control all papers destined for the President's desk, national security papers are to be received and processed in the first instance by the NSC office as described above. Should any papers in this category reach the Presidential Secretariat without first being recorded in the NSC office, they will be referred to that office.

National security papers which the President has acted upon or otherwise disposed of will be processed out of the Presidential Secretariat to the NSC office. Any subsequent actions required, such as the relay of Presidential decisions, return of signed correspondence or follow-up on Presidential comments, will be accomplished under the direction of the Assistant to the President for National Security Affairs.

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January 16, 1969

MEMORANDUM FOR ROBERT HALDEMAN

From: Henry A. Kissinger
Subject: NSC Space and Budgetary Requirements

Space

The Problem

In order to implement and staff the revitalized NSC structure -- publicly endorsed and officially approved by the President -- the NSC will need approximately twice its present office space. At least 50% of the increase will be required, effective January 20, in order to accommodate personnel already designated who will come on board then.

Immediate but interim solution

- (a) BOB to return NSC offices on the third floor which they presently hold on loan.
- (b) NSC to inherit the first floor space previously occupied by Ambassadors Komer and Leonhart.
- (c) NSC to retain free space on second floor presently used by the Vietnam Information Group.

Long term -- yet pressing -- requirement

- (a) Assignment of third floor center corridor (Rooms 390-399) to NSC, plus=
- (b) Retention by NSC of the first floor space mentioned above, plus=
- (c) Additional contiguous space (13 offices) on the third floor re-allocated to NSC.

Discussion

At present there are, in addition to administrative support and liaison (e.g. JCS, CIA, etc.) personnel and offices, 24 substantive officers and secretaries (13 and 11, respectively) assigned to 21 offices in the third floor NSC space. Present for duty on January 21 will be 40 officers and secretaries (23 and 17, respectively) to fit into the same 21 offices. When the staffing

of the NSC organization, as approved by the President, is completed (program and planning staffs and consultants) there will be an additional 17 officers and 11 secretaries requiring 17 additional offices. In addition, it will be necessary, almost immediately, to enlarge the NSC communications, records and reproduction facilities to provide secretariat services necessary to support the work of an active NSC and its related bodies. Five more offices are needed for this purpose.

Some doubling up of officers and secretaries is anticipated, but, given the nature of their responsibilities and the configuration of the space, the relief which can be obtained in this manner is limited. The re-configuration of existing space has been studied extensively in the past and found to be both impractical and prohibitively expensive (there is in abeyance a master plan for renovating the EBB, but this would take months - or years -- to complete.

It should be noted that the total space required to fulfill the Presidentially approved organization will be less than that occupied by the Eisenhower NSC organization.

There obviously is no way to squeeze the NSC organization into the existing NSC office space. In order to carry out the President's wishes, a major re-alignment of third floor space must be ordered, requiring the Budget Bureau to relocate many of its present third floor offices. It is beyond my purview to suggest how this be done, but it should be recognized that there are several organizations (in addition to BOB) which do not have the same need to remain in the EOB that the NSC has.

Budget

The Problem

From the above discussion, it will be apparent that the NSC budget must receive a sizable increase (50%-100%) in order to function at an increased level of activity for the remainder of FY 69. Budget requests and projection for FY 70 and beyond must be completely restudied.

Interim Requirements

BOB should be directed to work with the NSC on an urgent basis to obtain relief from present restrictions, to obtain supplemental funds for FY 69, and to revise the FY 70 appropriation request.

The present personnel ceilings should be revised upward; the Civil Service Commission should be asked to authorize an increase in the number of NSC super grade positions.

Discussion

A major effort is underway, with good cooperation from all -- particularly at State where the heaviest burden falls -- to obtain NSC personnel on non-reimbursable detail. The same cooperative principle needs to be applied to the non-personnel expenses of the invigorated NSC.

Major studies need to be undertaken with regard to:

(a) NSC information retrieval requirements (computer applications are clearly in order) and; (b) NSC consultant and research programs. In both instances, the principle of joint participation and support (both personnel and money) by NSC member agencies should be applied.

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