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THE WHITE HOUSE
WASHINGTON

DATE FEBRUARY 3, 1975

TO: Stan Scott

FROM: WAYNE H. VALIS

For your information _____

Per our conversation _____

Other: Please send names of
your candidates to Robin West
and a carbon to me.



Wayne

THE WHITE HOUSE

WASHINGTON

January 30, 1975

MEMORANDUM FOR: PUBLIC LIAISON OFFICE
FROM: PRESIDENTIAL PERSONNEL OFFICE
SUBJECT: Position Specification Sheet

The attached position specification sheet for the following positions is sent to you for your suggestions of candidates:

National Study Commission on Records and Documents
of Federal Officials

Please note the closing date for suggestions. The prompt transmittal of as complete biographical data as possible will be greatly appreciated to expedite our search efforts.

Don't hesitate to call Linda Folks with Robin West of this office (456-6206) if you need further information concerning the nature of the assignment.



cc: PPO Director
Deputy Director
Associate Directors
Assistant Directors

POSITION
SPECIFICATION SHEET

Title

National Study Commission on Records and Documents of Federal Officials (new)
1 PA - WOC Member
3 PAS - WOC Members

Summary of Responsibilities

Members of the Commission meet at the call of the Chairman or of a majority of the members to study problems and questions with respect to the control, disposition, and preservation of records and documents produced by or on behalf of Federal officials. The study is conducted with a view toward developing appropriate legislative and other recommendations regarding rules and procedures for control, disposition, and preservation. Members serve for the life of the Commission which terminates no later than May 31, 1976.

Criteria for Selection

1 person employed by the Executive Office of the President or the White House Office, appointed by the President.

3 persons appointed by the President, by and with the advice and consent of the Senate, from the non-government sector who are specially qualified to serve by virtue of their education, training, or experience. The Chairman is to be designated by the President from among these 3 members. No more than 2 may be from the same party.

(Also serving under other appointment authority are 2 Members of the House of Representatives, 2 Members of the Senate, 1 Supreme Court Justice, Representatives of the Departments of State, Defense, and Justice, the Administrator of GSA or his delegate, the Librarian of Congress, 1 member from the American Historical Association, and 1 member of the Organization of American Historians.)

Assignment Responsibility

J. Robinson West
Room 149 EOB
456-2950

Closing Date for Suggestions

February 7, 1975



THE WHITE HOUSE
WASHINGTON

DATE FEBRUARY 4, 1975

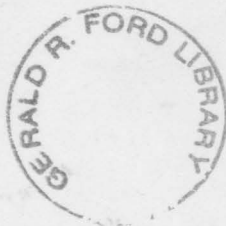
TO: Stan Scott

FROM: WAYNE H. VALIS

For your information _____

Per our conversation _____

Other: Please send your suggestions
to Jocelyn Waggoner and carbon
to me.



THE WHITE HOUSE

WASHINGTON

February 3, 1975

MEMORANDUM FOR: PUBLIC LIAISON OFFICE
FROM: PRESIDENTIAL PERSONNEL OFFICE
SUBJECT: Position Specification Sheet

The attached position specification sheet for the following Committee is sent to you for your suggestions of candidates:

National Highway Safety Advisory Committee

Please note the closing date for suggestions. The prompt transmittal of as complete biographical data as possible will be greatly appreciated to expedite our search efforts.

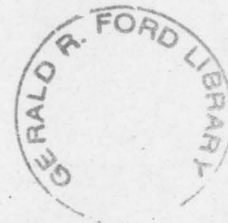
Don't hesitate to call Jocelyn Waggoner with Robin West of this office (456-2941) if you need further information concerning the nature of the assignment.

cc: PPO Director
Deputy Director
Associate Directors
Assistant Directors



POSITION
SPECIFICATION SHEET

Title	National Highway Safety Advisory Committee 12 Vacancies on March 15, 1975 PA - WAE
Summary of Responsibilities	This Committee advises and makes recommendations to the Secretary of Transportation on matters relating to the Department's role in the field of highway safety, including the review of research projects and, prior to issuance, highway safety standards proposed by the Secretary.
Criteria for Selection	Professionally, we are especially interested in representation of high quality state and hospital emergency medical services, and people involved in safety research, driver education, traffic code research and accident investigations. We also need 2 labor representatives, 2 consumer interest representatives, and 1 auto insurance executive. Geographically, most of the current members are from the Central Atlantic and Midwest states. We are therefore interested in candidates from the Pacific Northwest, North Central states, the South and Southwest. No member appointed by the President who has served a three year term, other than Federal officials or employees, is eligible for reappointment within one year following the end of his preceeding term.
Assignment Responsibility	J. Robinson West Jocelyn Waggoner Room 149 EOB 456-2941
Closing Date for Suggestions	February 10, 1975



THE WHITE HOUSE
WASHINGTON

DATE: 2/7

TO:

 TED MARRS

✓ WAYNE VALIS

 DON WEBSTER

 JEFF EVES



FROM: WILLIAM J. BAROODY, JR.

 FOR YOUR INFORMATION

✓ FOR APPROPRIATE ACTION

 FOR YOUR COMMENTS/
RECOMMENDATION

 OTHER:

Stan -- check this
WV

Rec'd 2/10/75

(55)

THE WHITE HOUSE

WASHINGTON

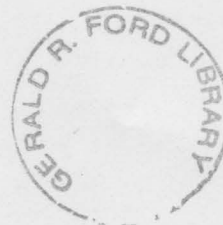
February 6, 1975

MEMORANDUM FOR: PUBLIC LIAISON OFFICE
FROM: PRESIDENTIAL PERSONNEL OFFICE
SUBJECT: National Advisory Committee for Juvenile
Justice and Delinquency Prevention (PA, WAE)

Although your office has already commented on our original slate for the National Advisory Committee for Juvenile Justice and Delinquency Prevention, we would like to ask you to comment on another individual, C. Joseph Anderson, whom we have added to the slate. He will replace Marjorie Duckrey whom will now become an alternate candidate. Rather than attach the entire memo we have included a description of the Committee and C. Joseph Anderson's and Marjorie Duckrey's resumes.

Please have your office contact Jan Milliken (x2172) in Robin West's office to let us know of your opinion of the proposed action in order that we may accurately represent your view in the final decision memorandum. We would appreciate a reply by 5:00 p.m., Friday, February 7, 1975 and if we have not heard from your office by that time we will assume you have no comment on these changes.

Thank you.



THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD

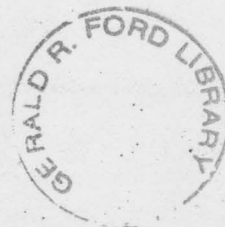
FROM: WILLIAM N. WALKER

SUBJECT: National Advisory Committee for Juvenile
Justice and Delinquency Prevention, LEAA,
Department of Justice (PA/WAE)

This memorandum seeks your approval of 21 candidates and 1 alternate candidate for the National Advisory Committee for Juvenile Justice and Delinquency Prevention.

The Juvenile Justice and Delinquency Prevention Act of 1974 created a National Advisory Committee of 21 members who are to be appointed by the President to make recommendations to the Administrator of the Law Enforcement Assistance Administration (LEAA) regarding planning, policy, priorities, operations and management of all Federal Juvenile delinquency prevention programs. The statute directs that the Committee is to meet at least four times a year, that Government Members are to serve without compensation (WOC), and that non-Government Members are to receive a salary when actually employed (WAE).

The legislation states that Members of this Advisory Committee should be individuals who have special knowledge of the prevention and treatment of juvenile delinquency or the administration of juvenile justice, such as juvenile or family court judges, probation, correctional or law enforcement personnel, and representatives of pertinent private organizations and community based programs. A majority of the Members, including the Chairman, must not be full-time employees of federal, state, or local governments, and at least seven (7) Members must be below the age of 26. The terms of the initial Members are to be staggered with one third (7) receiving three year terms, another third (7) given two year terms, and the final third (7) encumbering a one year term.



C. JOSEPH ANDERSON

C. Joseph Anderson, 35, is Judge of the Vigo County (Indiana) Circuit Court. Prior to his service on the bench he was a high school teacher, deputy prosecutor, and state legislator. An advocate of constructive rehabilitation, he has established a learning disabilities program in Vigo County and been involved in designing a new treatment facility for juvenile offenders. Judge Anderson, a Democrat, is strongly recommended for this position by Senator Birch Bayh (D-Indiana), the principal sponsor of the bill creating the National Advisory Committee for Juvenile Justice and Delinquency Prevention.

I recommend the appointment of C. Joseph Anderson for a term of one year as a Member of the National Advisory Committee for Juvenile Justice and Delinquency Prevention.

_____ Approve _____ Disapprove

MARJORIE DUCKREY

Marjorie Duckrey, 51, has been President of the Girls Club of America since her election in April, 1974. Mrs. Duckrey, a black, serves as a member of the Pennsylvania State Board of Education and as Executive Director of a consulting firm specializing in education and social welfare planning. She holds a Masters Degree in Social Work and has worked with the Red Cross, the YWCA, and the Head Start Program in addition to being Deputy Director of the Philadelphia Urban League from 1966-1970. Mrs. Duckrey is a registered Democrat and is supported for this position by LEAA.

I recommend the selection of Marjorie Duckrey as an alternate candidate for membership on the National Advisory Committee for Juvenile Justice and Delinquency Prevention.

_____ Approve _____ Disapprove



C. JOSEPH ANDERSON

A member of the Indiana Bar since 1967, C. Joseph Anderson, Judge of the Vigo County (Indiana) Circuit Court, has precisely the background envisioned by the Congress when it created the National Advisory Committee for Juvenile Justice and Delinquency Prevention. He is a former high school teacher, deputy prosecutor and state legislator, and has three years of experience on the bench. Judge Anderson has not only been widely recognized in Indiana for his many achievements, but in 1972, he was named one of the Outstanding Young Men in America.

While on the bench, Judge Anderson has immersed himself in the process of rehabilitating criminal defendants. He was the inspiration behind a new treatment facility for juvenile offenders; a facility created in a fashion consistent with the prevention and rehabilitation principles embodied in the Juvenile Justice and Delinquency Prevention Act of 1974. Not content to merely levy a sentence on a convicted offender, Judge Anderson visits virtually all persons he incarcerates and uses early probation in cases where he feels promptly returning an offender to society can best prevent subsequent offenses. Recidivism among those who have come before Judge Anderson has been quite low, the best evidence that he is experienced in meeting the very objectives for which the new Juvenile Justice law was written.

Judge Anderson has recognized that the most constructive way to deal with youthful offenders is not necessarily to commit them to prison for long terms. Rather, he has relied on shorter terms in the community-based facility or in a work-release program, once again adhering to principles of constructive rehabilitation set forth in the new statute.

Of special interest in consideration of Judge Anderson is foresight and initiative he took in establishing a learning disabilities program in recognition of the fact that many offenders suffer from previously undiagnosed learning problems. Graduate students in education work with offenders under this program, still another way in which Judge Anderson has demonstrated the thoughtfulness,



compassion, experience and wisdom required of those named to the National Advisory Committee.

Judge Anderson was born on August 4, 1939, in Vigo County, where he stills resides. He is a graduate of Indiana State University and Indiana University Law School.



Mrs. William F. Duckrey (Marjorie)

2200 Park Way
Philadelphia, PA 19130 (215) 569-8555

Born: February 2, 1915 - Vance County, North Carolina

President, Girls Clubs of America Board of Directors
Elected in April 1974 for a two-year term

Executive Director of Duckrey Associates Inc., a consulting
firm specializing in education and social welfare planning.

Member, Pennsylvania State Board of Education. Appointed by
the Governor for a term expiring in 1977.

Member, Board of Directors, Philadelphia Savings Fund Society (Bank)

Masters Degree in Social Work from Bryn Mawr



THE WHITE HOUSE
WASHINGTON

February 7, 1975

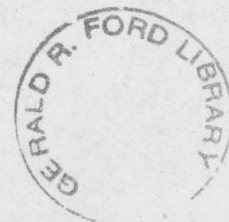
MEMORANDUM FOR: WILLIAM N. WALKER
FROM: STANLEY S. SCOTT *SS*
SUBJECT: Comments on Personnel Objectives

Would like to meet with you to determine how our office can provide maximum support to you and the President in assuring broad involvement by Black minorities in federal employment.

The trend of personnel placement since 1969 has been far broader and more meaningful than in prior years. It is important, however, that broad participation continue to be extended. In this regard, I would like to recommend and discuss with you the following:

- (1) That the White House personnel management system permit the Special Assistant to the President (Black Minority Affairs) to have full knowledge and input opportunity for all key Black personnel selections.
- (2) That personnel objectives be established to increase Black participation at meaningful levels.
- (3) Establishment of a talent bank on a formal basis. Every resource should be used in the building of a reliable talent bank and reference system.
- (4) The talent bank referred to above could be developed under direction of the White House staff. We have many lists of Black Republicans, Black professionals, etc. But there needs to be a consolidation and an analysis made to develop records that would include specific professional and political criteria.

cc: Don Rumsfeld
John Marsh
Dick Cheney
Bill Baroody



MEETING WITH BILL WALKER--2/12/75

1. Concerned about input opportunity for Black personnel selections.
 - a. Problems involve obtaining slate on date that its due back to your office.
 - b. Lack of Black visibility on Presidential Boards and Commissions--Postal--ex.
---Even under Nixon, at least one black was placed on each board and commission.
 - c. My office has all kinds of lists of the various professional categories---what do we do with them ?
 - d. Is there a chance that we can get a break down on the various areas of responsibility so that we might forward resumes ?
 - e. I am not in a position to take the heat when controversy erupts if I am not involved. Makes it harder for me to function and do my job.
2. Our office has had requests from some of the super grades for conferences...what is your position...Gloria Tootie at HUD--Arthur Reid, who you know. They should be told something. Nathan Hodges--what's his status ?
 - a. Are there preferences for Black Republicans over Black Democrats, what's our position ?
3. The issue of the State Dept--AID came up in the President's meeting with the Black Publishers, Rumsfeld said he would be in touch with Henry Kissinger. The lack of visibility for minorities. I am preparing a paper for Rumsfeld--will give you copy. (NAT DAVIS---ASSIST. SEC. FOR AFRICA)
4. Where are we on John Powell--Mitchell meeting--Possible court action..etc.

476
Accountability - closure. Please

Jack Shaw

Alon Woods



THE WHITE HOUSE

WASHINGTON

February 14, 1975

MEMORANDUM FOR:

PUBLIC LIAISON OFFICE

FROM:

PRESIDENTIAL PERSONNEL OFFICE

SUBJECT:

Position Specification Sheet

The attached position specification sheet for the following Board is sent to you for your suggestions of candidates:

Board of Trustees of the Harry S. Truman Scholarship Foundation

Please note the closing date for suggestions. The prompt transmittal of as complete biographical data as possible will be greatly appreciated to expedite our search efforts.

Don't hesitate to call Linda Folks with Robin West of this office (456-6206) if you need further information concerning the nature of the assignment.

Broning
P. K.
Alk
Figler

cc: PPO Director
Deputy Director
Associate Directors
Assistant Directors



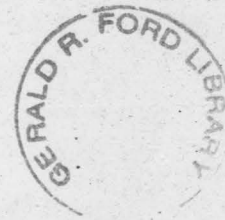
TO: STAN SCOTT

From: John Unland / Ext. 6262

REC'D. STAN SCOTT'S OFFICE 12:00 noon
Fri., 2/21/75

POSITION
SPECIFICATION SHEET

Title	Board of Trustees of the Harry S. Truman Scholarship Foundation (new) 8 Presidential appointees PAS - WOC
Summary of Responsibilities	Members of the Board of Trustees are charged with supervising and directing the Harry S. Truman Scholarship Foundation which is author- ized to award scholarships to persons who demonstrate outstanding potential for and who plan to pursue a career in public service.
Criteria for Selection	1 chief executive officer of a State 1 chief executive officer of a city or county 1 member of a Federal court 1 member of a State court 1 person active in post secondary education 3 representatives of the general public No more than four of the above may be from the same political party.
Assignment Responsibility	J. Robinson West Room 149 EOB 456-2950
Closing Date for Suggestions	February 24, 1975



THE WHITE HOUSE

WASHINGTON

February 25, 1975

MEMORANDUM FOR: PUBLIC LIAISON OFFICE
FROM: PRESIDENTIAL PERSONNEL OFFICE
SUBJECT: Position Specification Sheet

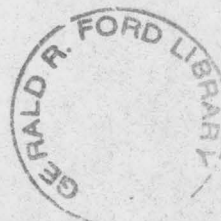
The attached position specification sheet for the following Council is sent to you for your suggestions of candidates:

Intergovernmental Advisory Council on Community
Services

Please note the closing date for suggestions. The prompt transmittal of as complete biographical data as possible will be greatly appreciated to expedite our search efforts.

Don't hesitate to call Linda Folks in Robin West's office (456-6206) if you need further information concerning the nature of the assignment.

cc: PPO Director
Deputy Director
Associate Directors
Assistant Directors



POSITION
SPECIFICATION SHEET

Title	Intergovernmental Advisory Council on Community Services (new) 9 Members WOC - PA
Summary of Responsibilities	The Council is charged with encouraging formation, reviewing substance and evaluating effectiveness of community partnership agreements. It will conduct a continuing national survey on public and private resources which have been or may be available for antipoverty efforts and identify and encourage means of increasing these resources. The Council will report to the President and the Congress in 1976 and 1977 with its findings and legislative recommendations.
Criteria for Selection	3 members appointed from representatives of State, county and municipal governments or organizations which represent governmental units selected on an equitable political and geographic basis after considering recommendations from the National Governors' Conference, National Association of Counties and other similar state and local government organizations. 3 members appointed from members of community action agencies or organizations which represent such agencies selected on an equitable political and geographic basis after considering recommendations made previously by the Director of the Office of Economic Opportunity. 3 members from among representatives of labor, management and other sectors which have demonstrated an interest in community action and antipoverty programs.
Assignment Responsibility	J. Robinson West Room 149 EOB 456-2950
Closing Date for Suggestions	March 5, 1975



April 11 /
~~March 31, 1975~~

MEMORANDUM FOR:

ALAN WOODS

FROM:

STAN SCOTT

SUBJECT:

Resumes Submitted to Stan Scott

In accordance with the personnel procedure outlined to our office by Bill Walker, I have used the standard form letter to acknowledge receipt of the numerous resumes received by ~~us~~ us in recent weeks. I am now forwarding for your review resumes of those candidates who appear to be a cut above the average. Alan, thanks for your consideration of these candidates. If further information is required, please contact my office.



April 11, 1975

MEMORANDUM FOR:

ALAN WOODS

FROM:

STAN SCOTT

SUBJECT:

Resumes Submitted to Stan Scott

In accordance with the personnel procedure outlined to our office by Bill Walker, I have used the standard form letter to acknowledge receipt of the numerous resumes received by us in recent weeks. I am now forwarding for your review resumes of those candidates who appear to be a cut above the average. Alan, thanks for your consideration of these candidates. If further information is required, please contact my office.

Attachments



June 27, 1975

MEMORANDUM FOR: WAYNE VALIS
FROM: STAN SCOTT
SUBJECT: Associate Judge
D. C. Court of Appeals

Wayne, my Republican sources tell me that Julia Cooper would be the most unfavorable of the three candidates in terms of quality and efficiency. I am further informed that Julia Cooper only became a finalist because of staunch Democrat Clifford Alexander's persistence. Her interview with the Judicial Nominating Commission, I am told, was the most indecisive. You should know that her father works for Senator Scoop Jackson.

In terms of mileage for the President, Wiley Branton, a national name in Black America and recognized by all who know him as a man of high moral character and integrity, would stand miles above Cooper and Arthur Burnett. The media would certainly play up the President's nomination of Branton on a national level while the other two candidates would gain regional play at best.

As you know, the D. C. Court of Appeals is considered by many to be the worst in the country. Branton could help to change this posture.

I would strongly recommend that we go with Branton.



THE WHITE HOUSE

WASHINGTON

August 21, 1975

MEMORANDUM FOR: PUBLIC LIAISON OFFICE
FROM: PRESIDENTIAL PERSONNEL OFFICE *DPB*
SUBJECT: Position Specification Sheet

The attached position specification sheet for the following positions is sent to you for your suggestions of candidates:

National Advisory Council on the Education of Disadvantaged Children - 5 Vacancies

Please note the closing date for suggestions. The prompt transmittal of as complete biographical data as possible will be greatly appreciated to expedite our search efforts.

Don't hesitate to call Linda Folks in Peter McPherson's office (456-2941) if you need further information concerning the nature of the assignment.

cc: PPO Director
Deputy Director
Associate Directors
Assistant Directors



Aug. 28, 1975

POSITION
SPECIFICATION SHEET

Title	National Advisory Council on the Education of Disadvantaged Children PA - WAE 5 Vacancies September 15, 1975 (Including the Chairmanship)
Summary of Responsibilities	The Council reviews the administration and operation of Title I of the Elementary and Secondary Education Act of 1965 and the Ed- ucation Amendments of 1974 (financial assis- tance to local education agencies for the education of children of low income families) including their effectiveness in improving the educational attainment of educationally deprived children, and making recommendations for their improvement and administration and operation.
Criteria for Selection	Geographically, we are looking for people from New England, the Midwest and possibly New York. Ethnically, we can use persons of Puerto Rican and Asian background. Professionally, we are looking for an innova- tive city representative with background in urban crisis work from a medium sized city, a representative of non-public school programs and a parent of Title I affected children.
Assignment Responsibility	Peter McPherson Linda L. Folks 456-2941 Room 149 EOB
Closing Date for Suggestions	August 28, 1975

