

The original documents are located in Box 21, folder “Travel Vouchers, 1971-1975 (1)” of the Stanley Scott Papers at the Gerald R. Ford Presidential Library.

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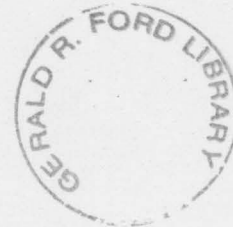
THE WHITE HOUSE
WASHINGTON

BRUCE RABB
Rm 179 - EOB

June

MEMORANDUM FOR WHITE HOUSE STAFF

SUBJECT : Travel Instructions



1. REQUEST FOR TRAVEL:

Prior to traveling on Official Government business, the Staff Members should call the Transportation Office and tell them they are submitting a Travel Request Form to Mr. Higby for his acknowledgement. SEE: EXHIBIT A. Request for Travel Forms are available through the Administrative Office or the Transportation Office.

2. TRANSPORTATION REQUESTS:

The staff member should then submit form in duplicate to Mr. Higby's office at least two days in advance of travel. He will then forward it to the Transportation Office where a GTR (Government Travel Request) will be prepared and tickets will be delivered to you. By using the GTRs, the White House Budget saves the 5% Transportation Tax.

3. TRAVEL VOUCHERS - Standard Form No. 1012: SEE: EXHIBIT C.

On completion of your travel, a Travel Voucher should be completed and submitted to Mr. Higby's office who will forward them through Bill Hopkins, Certifying Officer, to Carson Howell, Administrative Officer, for payment. During the course of your trip, a few pertinent facts will be needed to be kept in mind so as to file a complete and accurate Travel Voucher:

1. Date and Hour of your departure and arrival of your destination and return.
2. Note the date, purpose, and amount of all cash payments for which you will claim reimbursement. Obtain receipts for all cash expenditures.

3. Note the Serial No. of each Government Travel Request (GTR) issued, the nature and value of the service or accommodation received, and the name of the Transportation Company.

4. When transportation is obtained by the Traveler for cash and Federal Tax is charged, the Carrier Ticket must be submitted with the Travel Voucher.

4. NON-GOVERNMENT TRAVEL:

In lieu of Government Travel Requests (GTR), Staff Members who must travel in connection with speaking engagements, or any other non-government purpose, an Advance of Funds for transportation and/or other expenses, pending reimbursement from the Organization concerned, can be arranged with the Administrative Office. Reimbursement of this Advance to the Administrative Office should be made in cash or a Check payable to Cash (Not a check payable to the Treasurer of the United States).

Edwin M. Tawer

Chief, Telegraph and Travel Service



THE WHITE HOUSE

WASHINGTON

Date: August 8, 1969

TO: Mr. Lawrence M. Higby

FROM: John Doe

SUBJECT: Request for Travel

NAME John Doe Signature of John Doe
(Typed and Signature)

DESTINATION Los Angeles, California

PURPOSE OF TRIP Nutrition Conference

DEPARTURE DATE August 10 RETURN DATE August 12

MODE OF TRANSPORTATION Air - Coach

LODGING ACCOMMODATIONS Name of Hotel selected
(Name)Los Angeles, California
(Address)

ESTIMATED TOTAL EXPENSES: \$ 300.00

AUTHORIZATION OF SUPERVISOR Signature of Supervisor
(Signature of Certifying Officer if appropriate)

Acknowledged by: Lawrence M. Higby

(Submit in Duplicate)

Send to Mr. Higby for Acknowledgment.

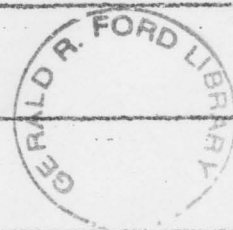
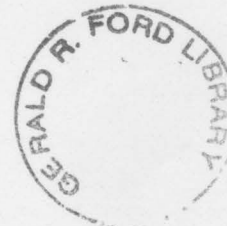


EXHIBIT B.

Valid after 19	BILL TO The White House Office Washington, D. C. 20500	46,704,948
The Trans World Airlines - Company is requested to furnish Economy class Air transportation at lowest rate from Washington, D. C. to Los Angeles, Calif. via TWA (IF FIRST, COACH, WHEEL, CHARTER, ETC.) (TRAIL, AIR, OR BUS, ETC.) (IF ROUND TRIP SERVICE REQUIRED WRITE "AND RETURN")		DO NOT FOLD, SPINDLE OR MUTILATE MEMORANDUM CARD COPY The United States of America Transportation Request
for use of _____ and no others with _____ accommodations from _____ to _____ (IF ROUND TRIP SERVICE REQUIRED WRITE "AND RETURN")		19 I CERTIFY THAT THE TRANSPORTATION REQUESTED IS FOR OFFICIAL BUSINESS.
to transport not over _____ lbs. of excess baggage from I CERTIFY THAT I HAVE RECEIVED THE TRANSPORTATION SERVICE OR TICKETS REQUESTED EXCEPT AS STATED ON REVERSE SIDE.		19 I CERTIFY THAT THE TRANSPORTATION REQUESTED IS FOR OFFICIAL BUSINESS.
TRAVELER'S SIGNATURE John Doe TITLE Asst. to the President		ISSUING OFFICER'S SIGNATURE Edwin M. Fauver TITLE Chief of Transportation
TRAVELER MUST ASCERTAIN COST OF TRANSPORTATION AND/OR ACCOMMODATIONS AND RECORD IN SPACES BELOW		FISCAL DATA (APPROPRIATION, AUTHORIZATION, ETC.)
TRANSPORTATION AMT	ACCOMMODATION AMT	TOTAL
		\$324.00
TICKET AGENT WILL NOT ACCEPT THIS		

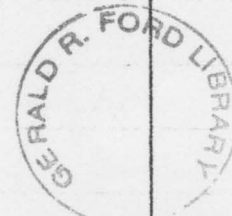


TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President, The White House Office		VOUCHER NO.
PAYEE'S NAME John Doe		SCHEDULE NO.
MAILING ADDRESS The White House		PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 6/1/69 TO (DATE) 6/3/69	TRAVEL ADVANCE Outstanding \$	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE	Amount to be applied	CASH PAYMENT OF \$
	Balance to remain outstanding \$	RECEIVED (DATE)
		(Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM--	TO--
A6, 704, 948	324.00	TWA	Economy	5/29	Washington, D. C.	Los Angeles, Calif.



* Certified correct. Payment or credit has not been received.

6/5/69 (Date)	Signature of JOHN DOE (Signature of Payee)	AMOUNT CLAIMED	Dollars	Cts
		57	00	
APPROVED (Supervisory and other approvals when required)		DIFFERENCES:		
NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)		Total verified correct for charge to appropriation(s) (initials)		
Certified correct and proper for payment:		Applied to travel advance (appropriation symbol)		
(Date)	(Authorized Certifying Officer)	NET TO TRAVELER		

ACCOUNTING CLASSIFICATION

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.
 ** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

OVER

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

(DATE)
6/1/69

(HOUR)
5:15 p. m.

(LOCATION)

(DATE OF ARRIVAL)

[illegible]

☆ U.S. GOVERNMENT PRINTING OFFICE: 1958-320-262

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

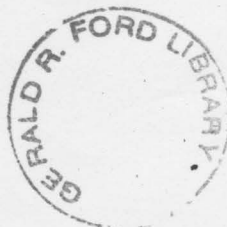
THE WHITE HOUSE

WASHINGTON

Date: 6/15/71

Received from Wilbur H. Jenkins, Advance
of funds account trip of the President from
Washington, D.C. to: _____,
in the amount of: \$ 150⁰⁰

Stanley S. Scott



October 1967
Title 7, GAO Manual
1012-112

TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President, The White House		VOUCHER NO.
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO.
MAILING ADDRESS (Including ZIP Code) The White House		PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 6/16 TO (DATE) 6/19/71	TRAVEL ADVANCE Outstanding \$	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE	Amount to be applied	CASH PAYMENT OF \$ RECEIVED (DATE)
	Balance to remain outstanding \$	(Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE CLASS OF SERVICE. AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM--	TO--
A 8, 372, 708	136.00	Delta	Economy	6/15	Washington, D. C. Atlanta, Ga.	Atlanta, Ga. Washington, D. C.

GEORGE R. FORD LIBRARY

** Certified correct. Payment or credit has not been received.

July 12, 1971
(Date)

Stanley S. Scott
(Signature of Payee)

AMOUNT CLAIMED

Dollars	Cts
---------	-----

140 | 90

APPROVED (Supervisory and other approvals when required)

DIFFERENCES:

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY		
VOUCHER NO.	D.O. SYMBOL	DATE (MONTH-

Total verified correct for charge to appropriation(s)
(initials) _____

Certified correct and proper for payment:

Applied to travel advance (appropriation symbol)

(Date)

(Authorized Certifying Officer)

NET TO TRAVELER

ACCOUNTING CLASSIFICATION

Hand

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

**** FRAUDULENT CLAIM**—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

5

DEPARTURE FROM OFFICIAL STATION (DATE)		(HOUR)	TEMPORARY DUTY STATION LAST DAY OF PRECEDING VOUCHER PERIOD (LOCATION)	(DATE OF ARRIVAL)
6/16		8:25 p. m.		

★ U.S. GOVERNMENT PRINTING OFFICE : 1969 OF-358-441

The Regency Hyatt House

AT PEACHTREE CENTER • P.O. BOX 1732 • ATLANTA, GEORGIA 30301
404-577-1234

SCOTT S S
1265 DELAWARE AVE G65
WASHINGTON DC

DATE			ROOM NO.
MO.	DAY	YR.	
06	19	71	1703

PLEASE QUOTE AC-
COUNT NO. ON ALL
CORRESPONDENCE

ACCOUNT NO.

MONTH	DAY	REFERENCE	FOOD & BEVERAGE	TELEPHONE	MISCELLANEOUS	ROOM CHARGES	AMOUNT
06	16	DEB RM MS				2800	2800
06	16	GA TAX			00084		84
06	16	RSV 142104	367				367
06	16	RSV 208881	201				201
06	17	DEB RM MS				2800	2800
06	17	GA TAX			00084		84
06	17	LDC 16138		148			148
06	17	LDC 16173		369			369
06	17	LDC 16258		302			302
06	17	RSV 142207	416				416
06	17	DEB VALET			00200		200
06	18	DEB RM MS				2800	2800
06	18	GA TAX			00084		84
06	18	RSV 142274	324				324
06	18	LDC 16390		116			116
06	18	LDC 16434		297			297
06	18	LDC 16594		198			198



PAID
JUN 19 1971

A-2



LEGEND:

ADVDP - Advance Deposit
ALLOW - Allowance Credit
BARB - Barber Shop
CSHPT - Cash Payment
CCPMT - Credit Card Payment
DAYRTE - Day Rate
ELSON - Bank Store
FLRST - Florist
GFTS - Gift shop
GRAGE - Garage
LDC - Long Distance Charge
LOCAL - Local Charge
GMS - Guest Message Service
LEROI - Leroi
LNDRY - Laundry
MSCHG - Miscellaneous Charge
MSPDO - Miscellaneous Paid Charge

RMOCHG - Room Charge
RMTRC - Room Transfer Credit
RMTRD - Room Transfer Debit
SALON - Beauty Shop
TLGRM - Telegram Charge
TRFCR - Transfer Credit
TRFDR - Transfer Debit
VALET - Valet
ATL - Club Atlantis
HUG - Hugo's
KUS - Kib Benhavi
POL - Polaris
PAR - Le Paraisol
RSV - Room Service
BAN - Banquet
CL 5 - Clerk of Floor's

11400
BALANCE OWING

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

✓ FYI cc: S. Swa
Date: June 4, 1971

To: Mr. Jon M. Huntsman

From: STANLEY S. SCOTT

Subject: Request for Travel

Name: STANLEY S. SCOTT
(Typed and Signature)

Destination: ATLANTA, GEORGIA

Purpose of Trip: NATIONAL NEWSPAPERS PUBLISHERS ASSOC. CONVENTION

Departure Date 6/16 Return Date 6/20/71

Mode of Transportation Air Travel

LODGING ACCOMMODATIONS: Regency Hyatt House
(Name)

265 Peachtree St., Atlanta, Georgia 30303

(Address)

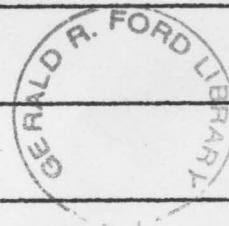
Estimated Total Expenses \$ 225.00

Authorization of Supervisor HERBERT G. KLEIN

(Signature of Certifying Office if appropriate)

Acknowledged by: Jon M. Huntsman

(Submit in Duplicate)



Mr. Scott:

Reservations confirmed for Regency Hyatt House, late arrival,
3 nights 6/16 - 6/18 , Single accommodations

Plane Reservations were made as follows:

Wednesday, June 16th

LV: Wash. D. C. 8:25 p.m. Nat'l Airport Delta Flight # 739
ARR: Atlanta, Ga. 9:52 p.m.

Saturday, June 19th

Lv: Atlanta, Ga. 10:19 a.m. Delta Flight # 522
ARR: N. Y. LaGuardia Airport 12:10 p.m.

Sunday, June 20th

LV: LaGuardia Airport N. Y. 7:30 p.m. American Airlines # 397
ARR: Wash. D. C. Nat'l Airport 8:41 p.m.

The White House will not pay for trip to N. Y. They will just
pay for round trip to Atlanta and back. A check will have to be
written for the balance of N. Y. trip.



Q

THE WHITE HOUSE

WASHINGTON

Date: 7/2/71

Received from Wilbur H. Jenkins, Advance
of funds account trip of the President from
Washington, D.C. to: Minneapolis, Minn
in the amount of: \$ 75.00,

Pat Hughes Forster
Scot

Travel from 4/15/71 150.00
Bal 225.00



TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President, The White House			VOUCHER NO.
PAYEE'S NAME Stanley S. Scott			SCHEDULE NO.
MAILING ADDRESS (Including ZIP Code) The White House			PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE		
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 7/6/71 TO (DATE) 7/8/71		TRAVEL ADVANCE Outstanding \$	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE		Amount to be applied	CASH PAYMENT OF \$
		Balance to remain outstanding \$	RECEIVED (DATE)
			(Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

[illegible]

** Certified correct. Payment or credit has not been received.

July 12, 1971
(Date)

Stanley S. Sutt
(Signature of Payee)

AMOUNT
CLAIMED

Dollars	Cts
---------	-----

195 75

APPROVED (Supervisory and other approvals when required)

DIFFERENCES:

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY		
VOUCHER NO.	D.O. SYMBOL	DATE (MONTH-YEAR)

Total verified correct for charge to appropriation(s)
(initials) _____

Certified correct and proper for payment:

Applied to travel advance (appropriation symbol)

(Date)

(Authorized Certifying Officer)

NET TO
TRAVELER

ACCOUNTING CLASSIFICATION

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

THE WHITE HOUSE

WASHINGTON

7/6 to 7/8

K C - to - Minneapolis	-	\$ 38.00
Taxi - to - Hotel	_____	\$ 6.50
Minneapolis - to - Wash., D.C.	_____	\$ 73.00
Taxi to Minn. A'port	_____	\$ 6.50
Taxi - to - Wash., D.C.	_____	\$ 3.00
from National A'port	_____	
Curtis Hotel Bill	_____	\$ 39.11
Meals in Minneapolis	_____	\$ 20.00
		\$ 186.11

\$ 75.00 Advance

38.00
73.00
111.00



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

Date: July 2, 1971

To: Mr. Jon M. Huntsman

From: STANLEY S. SCOTT

Subject: Request for Travel

Name: STANLEY S. SCOTT

(Typed and Signature)

Destination: Minneapolis, Minnesota

Purpose of Trip: NAACP Convention

Departure Date July 6 Return Date July 8, 1971

Mode of Transportation Air

LODGING ACCOMMODATIONS: Curtis Hotel

(Name)

327 South 10th Street, Minneapolis, Minnesota 55404

(Address)

Estimated Total Expenses \$ 75.00

Authorization of Supervisor

(Signature of Certifying Office if appropriate)

Acknowledged by:

Jon M. Huntsman

(Submit in Duplicate)



THE WHITE HOUSE

WASHINGTON

Date: 7/23/70

Received from Wilbur H. Jenkins, Advance
of funds account trip of the President from
Washington, D.C. to: _____,
in the amount of: \$ 175⁰⁰,

J. Scott

Fund from 7/2/71 \$225.00

Bal.

\$400.00



THE WHITE HOUSE
WASHINGTON

Date: 9/24/71

STATUS OF TRAVEL ACCOUNT

FOR Stanley Scott

CURRENT TRAVEL VOUCHER \$ _____

PERIOD _____

LESS:

HOTEL BILL \$ _____

CASH ADVANCED OUTSTANDING \$ 475.00

PERSONAL EXPENSES ON HOTEL BILL \$ _____

NET PER DIEM TO EMPLOYEE \$ —

BALANCE OUTSTANDING AND STILL DUE \$ 174.47



.00 T+

.00 T+

219.53
81.00
300.53 T+

TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT

Executive Office of the President, The White House

PAYEE'S NAME

Stanley S. Scott

MAILING ADDRESS (Including ZIP Code)

The White House

VOUCHER NO.

508

SCHEDULE NO.

181

PAID BY

OFFICIAL DUTY STATION

Washington, D. C.

RESIDENCE

Washington, D. C.

FOR TRAVEL AND OTHER EXPENSES

FROM (DATE)

7/24/71

TO (DATE)

7/27/71

TRAVEL ADVANCE

Outstanding

\$

CHECK NO.

CASH PAYMENT OF \$

RECEIVED (DATE)

(Signature of Payee)

APPLICABLE TRAVEL AUTHORIZATION(S)
NO. DATE

Amount to be applied

Balance to remain
outstanding

\$

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
GTRA8,372,830	\$74.00	NW	COACH	7/22	Washington, D.C. Detroit, Michigan	Detroit, Michigan Washington, D.C.



** Certified correct. Payment or credit has not been received.

August 26, 1971

(Date)

(Signature of Payee)

AMOUNT
CLAIMED

Dollars

Cts

222

63

Approved. Long distance telephone calls are certified as necessary in the interest of the Government.

SEP 8 1971

(Date)

*** (Approving Officer)

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY

VOUCHER NO.

D.O. SYMBOL

DATE (MONTH-YEAR)

DIFFERENCES:

** Max. taxi fare \$6.90

3

10

Sec.3.1 (b)

Total verified correct for charge to appropriation(s)
(initials)

Applied to travel advance (appropriation symbol)

Certified correct and proper for payment:

SEP 10 1971

(Date)

(Authorized Certifying Officer)

NET TO
TRAVELER

219.

53

ACCOUNTING CLASSIFICATION

1120110 002 Salaries and Expenses,

The White House Office, 1972

\$ 219.53

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

** FRAUDULENT CLAIM-Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

*** If long distance telephone calls are included, the approving officer must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

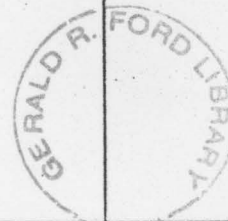
DEPARTURE FROM OFFICIAL STATION (DATE)		TEMPORARY DUTY STATION (LOCATION)	LAST DAY OF PRECEDING VOUCHER PERIOD (DATE OF ARRIVAL)			
7/24/71		5:30 p.m.				
DATE 19 71	NATURE OF EXPENSE*	AUTHORIZED MILEAGE RATE _____¢		AMOUNT CLAIMED		
		SPEEDOMETER READINGS	NO. OF MILES	MILEAGE	SUBSISTENCE	OTHER
7/24	Taxi to airport Lv: Wash, D. C. Nat'l Airport 5:30 p.m. Arr: Detroit Metro Airport 5:55 p.m. Taxi to Pontchartrain Hotel					3 50
7/27	Taxi from Pontchartrain Hotel to Metro Airport (shared with Bob Brown, WH Staff member) Lv: Detroit Metro Airport 7:15 a.m. Arr: Wash. D. C. Nat'l Airport 9:30 a.m. WH car from airport to White House Actual expenses in lieu of per diem: Room and Tax 3 nights * Meals * Garage (official) * Telephone Calls (official) * Miscellaneous *					5 00 65 52 10 73 5 00 5 38 6 00
7/25	Press Conference held at Hotel Pontchartrain Conference Room Rental Charge for conference room, tax, gratuity (receipts attached), & Sweet roll and coffee. * Receipt attached					111 50
Grand total to face of voucher (Subtotals, to be carried forward if necessary)		222.63	63			222 63

* If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

44 583 208 2 500AX		MEMBER SINCE 06 67 72		APPROVAL CODE E 70296
STANLEY S SCOTT		CHECK OR BILL NUMBER		
PORTION 4787-8 4010340208 DE 0221100608 RT 7 27 71 7210101192		TAXES		
ESTABLISHMENT AGREES TO TRANSMIT TO AMEXCO FOR PAYMENT		TIPS-MISC.		
CARDMEMBER SIGNATURE X <i>Stanley S. Scott</i>		TOTAL		97.62
MERCHANDISE AND/OR SERVICE PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR CASH REFUND		AMEXCO USE		
INVOICE NUMBER 112860		CARDMEMBER COPY		
CHARGE RECORD				



ROOM		NAME		RATE	OUT DATE	NAME	
CITY		STATE		IN DATE		ADDRESS	
FIRM NAME				APPROVED BY		CITY, STATE, ZIP CODE	
FOLIO NO. E						ATTN. OF	
DATE	REFERENCE	CHARGES	CREDITS	BALANCE	PREVIOUS BALANCE PICKUP		
JUL 24	ROOM 1128	C★ 21.00					
JUL 24	TAX 1128	C★ .84		★ 21.84 *			
JUL 25	MISC 1128	C★ 6.00		★ 27.84			
JUL 25	ROOM 1128	C★ 21.00					
JUL 25	TAX 1128	C★ .84					
JUL 25	G'AGE 1128	C★ 2.50		★ 52.18 *			
JUL 26	PHONE 1128	D★ .25		★ 52.43			
JUL 26	L'DIST 1128	D★ .50					
JUL 26	RESTR 1128	D★ 10.73		★ 63.66			
JUL 26	L'DIST 1128	B★ 1.38		★ 65.04			
JUL 26	L'DIST 1128	D★ 2.00		★ 67.13			
JUL 26	L'DIST 1128	A★ .50		★ 67.63			
JUL 26	L'DIST 1128	C★ .66	1.16	★ 68.29			
JUL 26	ROOM 1128	C★ 21.00					
JUL 26	TAX 1128	C★ .84					
JUL 26	G'AGE 1128	C★ 2.50		★ 92.63 *			



FOR OFFICE USE ONLY
 PAY AMOUNT IN BALANCE COLUMN

HOTEL
PONTCHARTRAIN
 2 WASHINGTON BLVD.
 DETROIT, MICHIGAN 48226
 AREA CODE 313
 PHONE 965-0200

WE APPRECIATE YOUR PATRONAGE.
 AND TRUST YOU FOUND OUR SERVICE
 ENTIRELY SATISFACTORY.

IF NOT, PLEASE FAVOR US BY TELLING
 THE ASSISTANT MANAGER BEFORE YOU
 LEAVE.

↑
 PAY ONLY LAST AMOUNT
 IN THIS COLUMN

9 Rental Charge 50.00

10

11

12

13

14

15

C.A. Mues
Billing

Mr Stanley Scott

FOR CHARGE ACCOUNTS ONLY

NAME

Press Conference

PLEASE PRINT

ADDRESS

Director of Communications

CITY
& STATE

The White House

CARD OR
ROOM NO.

Washington D.C.

TYPE NUMBER

TOTAL

100.00

TAX

4.00

TAX

TOTAL

104.00

TIP
& MISC.

7.00

TOTAL
CHECK

111.00

SIGNATURE

PAY ONLY WHEN ATTACHED TO DUPLICATE

RECEIPT

hotel  Pontchartrain

111.50

TWO WASHINGTON BOULEVARD • DETROIT, MICHIGAN

CHECK NO

251564

DATE

NO PERSONS

TOTAL AMOUNT OF CHECK TAX INCL.



C.A. MUEER CORPORATION

fine food and beverage service

July 28, 1971

The White House
Washington, D.C.

Attn: Mr. Stanley Scott

Thank you for holding your July 25, 1971
Press Conference here at the Hotel Pontchartrain. It
was a pleasure serving you and your guests. The charges
incurred are listed below:

Food Covers	<u>50.00</u>
-------------	--------------

Beverage	<u> </u>
----------	-------------------

Other

<u>Rental Charge</u>	<u>50.00</u>
----------------------	--------------

<u> </u>	<u> </u>
---	---

<u> </u>	<u> </u>
---	---

<u> </u>	<u> </u>
---	---

Tax	<u>4.00</u>
-----	-------------

Gratuity	<u>7.00</u>
----------	-------------

Grand Total	<u>111.50</u>
-------------	---------------



Please make all checks payable to the C.A. Muer Corporation
Two Washington Blvd.
Detroit, Michigan 48226

and kindly reference your account number 02 406441.
Prompt payment will be appreciated.

TRANSPORTATION REQUESTS ISSUED

GERALD R. FORD LIBRARY

(Signature of Payee)

81. | 00

81. | 00

**** FRAUDULENT CLAIM**—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

[illegible]

6:45 p. m.

A circular stamp from the Gerald R. Ford Library. The text "GERALD R. FORD" is curved along the top inner edge, and "LIBRARY" is curved along the bottom inner edge. The center of the stamp is empty.

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President				VOUCHER NO.	
PAYEE'S NAME Stanley S. Scott				SCHEDULE NO.	
MAILING ADDRESS (Including ZIP Code)				PAID BY	
OFFICIAL DUTY STATION Washington, D. C.		RESIDENCE			
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 7/27		TO (DATE) 7/30/71		CHECK NO.	
APPLICABLE TRAVEL AUTHORIZATION(S) NO.		DATE		CASH PAYMENT OF \$ _____ RECEIVED (DATE) _____	
		Amount to be applied			
		Balance to remain outstanding		_____ (Signature of Payee)	

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS •	DATE ISSUED	POINTS OF TRAVEL	
					FROM—	TO—

GERALD R. FORD LIBRARY

Stanley L. Smith
(Signature of Payee)

81 02

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

DEPARTURE FROM OFFICIAL STATION (DATE)		(HOUR)	TEMPORARY DUTY STATION LAST DAY OF PRECEDING VOUCHER PERIOD (LOCATION)	(DATE OF ARRIVAL)
7/27/71		6:45 p. m.		

[illegible]

Grand total to face of voucher
(Subtotals, to be carried forward if necessary)

★ U.S. GOVERNMENT PRINTING OFFICE : 1969 OF—358—441

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

222 | 63

044 583 208 2 000AX

MEMBER SINCE

67
06 72

APPROVAL CODE

E70298
CHECK OR BILL NUMBER



STANLEY S SCOTT

PONTCH 4787-E
4810540908 DET
0221109606 MI
7810101192

DATE OF CHARGE

7 27 71

SHOULD THERE BE A CHARGE THAT DID NOT APPEAR ON YOUR BILL AT CHECK OUT TIME, IT WILL APPEAR BELOW IN THE SHADED BOXES.

PURCHASES & SERVICES

TYPE OF DELAYED CHARGE

TAXES

AMOUNT OF DELAYED CHARGE

TIPS-MISC.

REVISED TOTAL

TOTAL

92 63

AMEXCO USE ONLY

EQUIVALENT AMOUNT

ESTABLISHMENT AGREES TO TRANSMIT TO AMEXCO FOR PAYMENT

CARDMEMBER SIGNATURE

Stanley S. Scott

MERCHANDISE AND/OR SERVICE PURCHASED ON THIS CARD
SHALL NOT BE RESOLD OR RETURNED FOR CASH REFUND

INVOICE NUMBER

112860

CHARGE RECORD

CARDMEMBER COPY

FORM 20249-REV. 4-70 PRINTED IN U.S.A. 3/71

ENTERTAINMENT EXPENSE

TYPE _____

DATE _____

TOTAL NO. OF PERSONS _____ (HOSTS _____ BUSINESS _____ OTHER _____)

NAME AND TITLE _____

COMPANY _____

BUSINESS RELATIONSHIP _____

1 _____

2 _____

3 _____

4 _____

BUSINESS REASON _____

NATURE OF BUSINESS DISCUSSION _____

IF DISCUSSION IS BEFORE OR AFTER, STATE DATE & DURATION _____

TRAVELING EXPENSE

TYPE _____

DATE _____

TOTAL NO. OF PERSONS _____ (BUSINESS TRAVELERS INC. SELF _____ OTHERS _____)

BUSINESS PURPOSE OF THIS PORTION OF TRIP _____

ALLOCATION

BUSINESS _____

PERSONAL _____

REIMBURSED _____

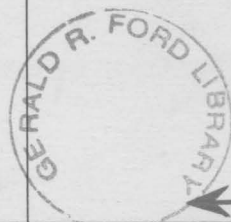
ALWAYS OBTAIN ITEMIZED BILL FOR LODGINGS IF MORE THAN ONE EXPENDITURE IS INCLUDED

BILLING INSTRUCTIONS

ROOM	NAME	RATE	OUT DATE	NAME
CITY	STATE	IN DATE	ADDRESS	
FIRM NAME	APPROVED BY			CITY, STATE, ZIP CODE
FOLIO NO. E 70298	ATTN. OF			

DATE	REFERENCE	CHARGES	CREDITS	BALANCE	PREVIOUS BALANCE PICKUP
JUL 24	ROOM 1128	C* 21.00			
JUL 24	TAX 1128	C* .84		★ 21.84 *	
JUL 25	MISC 1128	C* 6.00		★ 27.84	
JUL 25	ROOM 1128	C* 21.00			
JUL 25	TAX 1128	C* .84			
JUL 25	GRAGE 1128	C* 2.50		★ 52.18 *	
JUL 26	PHONE 1128	D* .25		★ 52.43	
JUL 26	L'DIST 1128	D* .50			
JUL 26	RESTR 1128	D* 10.73		★ 63.66	
JUL 26	L'DIST 1128	D* 1.38		★ 65.04	
JUL 26	L'DIST 1128	E* 2.09		★ 67.13	
JUL 26	L'DIST 1128	A* .50		★ 67.63	
JUL 26	L'DIST 1128	C* .66		★ 68.29	
JUL 26	ROOM 1128	C* 21.00			
JUL 26	TAX 1128	C* .84			
JUL 26	GRAGE 1128	C* 2.50		★ 92.63 *	

FOR OFFICE USE ONLY
 PAY LAST AMOUNT IN BALANCE COLUMN



↑
 PAY ONLY LAST AMOUNT IN THIS COLUMN

**HOTEL
 PONTCHARTRAIN**
 2 WASHINGTON BLVD.
 DETROIT, MICHIGAN 48226
 AREA CODE 313
 PHONE 965-0200

WE APPRECIATE YOUR PATRONAGE,
 AND TRUST YOU FOUND OUR SERVICE
 ENTIRELY SATISFACTORY.

IF NOT, PLEASE FAVOR US BY TELLING
 THE ASSISTANT MANAGER BEFORE YOU
 LEAVE.

9	Rental Charge	50.00
10		
11		
12		
13	C.A. Mauer Billing	Stanley Scott
14		
15	Mr Stanley Scott	
FOR CHARGE ACCOUNTS ONLY		TOTAL \$100.00
NAME	Press conference	TAX 4.00
PLEASE PRINT		
ADDRESS	Director of Communications	TAX
CITY & STATE	The White House	TOTAL \$104.00
CARD OR ROOM NO.	Washington D.C.	TIP & MISC. \$7.50
TYPE	NUMBER	TOTAL CHECK \$111.50
SIGNATURE		

PAY ONLY WHEN ATTACHED TO DUPLICATE

RECEIPT

hotel  Pontchartrain

TWO WASHINGTON BOULEVARD • DETROIT, MICHIGAN

CHECK NO.

251564

DATE

NO. PERSONS

TOTAL AMOUNT OF CHECK TAX INCL.

111.50

hotel Pontchartrain

TWO WASHINGTON BOULEVARD • DETROIT, MICHIGAN 48226 • TEL: 965-0200 • TWX: 313 222-5225

July 20, 1971

Mr. Stanley S. Scott
Assistant to the Director of Communications
for the Executive Branch
THE WHITE HOUSE
Washington, D. C.

Dear Mr. Scott:

Thank you for your letter of July 16th, 1971, and we are pleased to confirm the following reservations at the HOTEL PONTCHARTRAIN.

PRESS CONFERENCE
(PLEASE ADVISE HOW TO BE LISTED)

Sunday, July 25th, 1971

2:00 p.m. until 3:00 p.m.

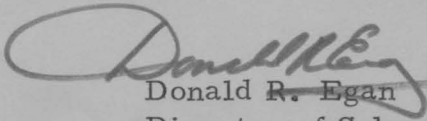
- VERSAILLES BALLROOM WEST (Main Floor) -
AUDITORIUM STYLE for Fifty (50) persons
with HEAD TABLE for Five (5) persons.
Podium and mike. RENTAL CHARGE \$50.00
plus 4% Michigan State Tax.

COFFEE AND DANISH for Fifty (50) persons
at \$1.00 PER PERSON plus 15% Waiters Gratuity
and 4% Michigan State Tax.

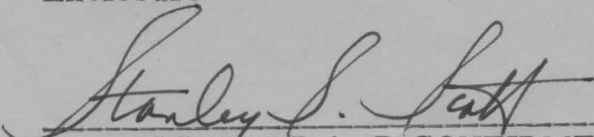
If the above meets with your approval, please sign the extra enclosed copy and return it to the writer in the self-addressed envelope as a confirmation to the Hotel.

Thank you for having selected the HOTEL PONTCHARTRAIN, and rest assured of our personalized service.

Cordially,
HOTEL PONTCHARTRAIN


Donald R. Egan
Director of Sales

DRE/cn
Enclosure


ACCEPTED AND CONFIRMED

7-22-'71
DATE

July 26, 1944

1944-6-2106-601d

Assistant to the Director of Communications
for the Executive Branch
THE WHITE HOUSE
Washington, D.C.

Dear Mr. Scott:

Thank you for your letter of July 14, 1944, and for the enclosed to
following reservation at the HOTEL MONTELEONE.

PLEASE CONFIRM OR
(PLEASE ADVISE HOW TO REBOOK)

Very truly yours,
John G. White

Very truly yours,
John G. White
Assistant to the Director of Communications
for the Executive Branch
THE WHITE HOUSE
Washington, D.C.

CONFIRMED AND DATED July 14, 1944
at Washington, D.C.
and the Hotel Monteleone, D.C.

In the above note with your approval, please sign the enclosed copy and return
it to the writer in the self-addressed envelope as a confirmation to the hotel.

I am sorry for having to cancel the HOTEL MONTELEONE, and regret that
I cannot offer a replacement.

Very truly yours,
John G. White

John G. White
Assistant to the Director of Communications

John G. White
Assistant to the Director of Communications

C.A. MUEER CORPORATION

fine food and beverage service

July 28, 1971

The White House
Washington, D.C.

Attn: Mr. Stanley Scott

Thank you for holding your July 25, 1971
Press Conference here at the Hotel Pontchartrain. It
was a pleasure serving you and your guests. The charges
incurred are listed below:

Food Covers	<u>50.00</u>
Beverage	<u> </u>
Other	
<u>Rental Charge</u>	<u>50.00</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
Tax	<u>4.00</u>
Gratuity	<u>7.00</u>
Grand Total	<u>111.50</u>



Please make all checks payable to the C.A. Muer Corporation
Two Washington Blvd.
Detroit, Michigan 48226

and kindly reference your account number 02 406441.
Prompt payment will be appreciated.

hotel Pontchartrain

TWO WASHINGTON BOULEVARD
DETROIT, MICHIGAN

Coffee Break

DATE

NO. PERSONS

SERVER

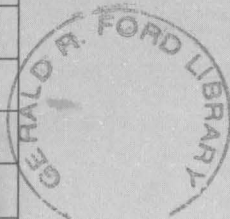
CHECK NO.

7-25-71

Banquet

251564

1		
2	<i>50 Sweet Rolls</i>	
3	<i>& coffee @ \$1.00 ea</i>	<i>50.00</i>
4		
5		
6		
7		
8		



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

Stan - FYI
Date: July 15, 1971

To: Mr. Jon M. Huntsman

From: STANLEY S. SCOTT

Subject: Request for Travel

Name: STANLEY S. SCOTT
(Typed and Signature)

Stanley S. Scott

Destination: Detroit, Michigan

Purpose of Trip: National Urban League Conference

Departure Date 7/24 Return Date 7/26/71

Mode of Transportation Air Economy

LODGING ACCOMMODATIONS: Pontchartrain Hotel
(Name)

313/9650250

2 Washington Boulevard, Detroit, Michigan
(Address)

Estimated Total Expenses \$ 100.00

Authorization of Supervisor *Robert L. Humphrey*
(Signature of Certifying Office if appropriate)

Acknowledged by: Jon M. Huntsman

(Submit in Duplicate)



July 16, 1971

TO: STAN
FROM: PAT

Your travel arrangements for the trip to Detroit are as follows:

Reservations - Pontchartrain Hotel
2 Washington Boulevard
Detroit, Michigan
313/965-0200

Two nights, Saturday and Sunday, 7/24 and 7/25.

Flight information

Sat. 7/24	Lv: Washington D. C. National Airport	5:30 p.m. Northwest # 367
	Arr: Detroit Metro Airport	5:55 p.m.
Mon. 7/26	Lv: Detroit Metro Airport	7:50 p.m. Northwest # 392
	Arr: Washington, D. C. National Airport	10:00 p.m.



THE WHITE HOUSE
WASHINGTON

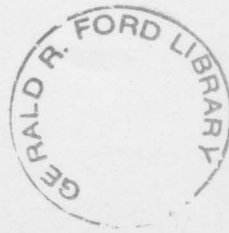
Date: 9/10/71

Received from Wilbur H. Jenkins,
Advance of funds account trip of the
President from Washington, D. C. to
Chicago, in the amount
of: \$ 75⁰⁰

7/23/71 Fund 400.00

Bal. \$ 475⁰⁰ J. Hughes for Stanley Holt

paid in full 10/12/71
Wilbur H. Jenkins



.00 T

.00 T

98.50

50

58.80

157.80 T

TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO. 829
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO. 306
MAILING ADDRESS The White House		PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 9/11 TO (DATE) 9/13/71		CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE		CASH PAYMENT OF \$ RECEIVED (DATE)
TRAVEL ADVANCE Outstanding \$ Amount to be applied Balance to remain outstanding \$		(Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
A 8,372,900	102.00	AA	Economy	9/10	Wash. D. C. Chicago, Ill.	Chicago, Ill. Wash. D. C.



** Certified correct. Payment or credit has not been received.

October 28, 1971
(Date)

Stanley S. Scott
(Signature of Payee)

AMOUNT
CLAIMED

Dollars	Cts
108	41

APPROVED (Supervisory and other approvals when required)

NOV 2 1972

DIFFERENCES:

excess of per diem claimed - 9. 91

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY
VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)

Total verified correct for charge to appropriation(s)
(initials)

Certified correct and proper for payment:

Applied to travel advance (appropriation symbol)

(Date)

(Authorized Certifying Officer)

NET TO
TRAVELER

98.	50
-----	----

ACCOUNTING CLASSIFICATION

**1120110.002 Salaries and Expenses,
The White House Office, 1972**

\$ 98.50

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DEM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.
** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; id. 1001).

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

(DATE)

9/11/71

(HOUR)

11:25 a. m.

(LOCATION)

PRECEDING VOSE
(DATE OF ARRIVAL)

[illegible]

Grand total to face of voucher
(Subtotals, to be carried forward if necessary)

108. 41

88	61	19	80
----	----	----	----

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

ROOM NO.	NAME	IN	OUT	RATE	TEL METER	EXPLANATION OF CODE	
						D - SMOKE SHOP	J - FLORIST
						E - BEAUTY SHOP	K - CHICAGO 93
						F - BARBER SHOP	L - THE CONSORT
						G - TELGM - CABLES	M - ROOM SERVICE
						H - THE CANTINA	
STREET ADDRESS						THE	
CLERK	CITY	STATE	IN				
						909 NO. MICHIGAN AVE.	
						CHICAGO, ILL. 60611	
						(312) 943-7200	
CORP. AFFILIATE		FROM	TO	DIFF.	G 36105		

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE	PICK UP
SEP 11	VALET 403	D* 2.50		* 2.50	D* 2.50
SEP 11	LDIST 403	D* 3.35		* 5.85	F* 5.85
SEP 11	ROOM 403	F* 30.00			
SEP 11	TAX' 403	F* 1.83		* 37.68 *	B* 37.68
SEP 12	GRACE 403	B* 3.75		* 41.43	F* 41.43
SEP 12	ROOM 403	F* 30.00			
SEP 12	TAX' 403	F* 1.83		* 73.26 *	D* 73.26
SEP 13	LDIST 403	D* 1.35		* 74.61	A* 74.61
SEP 13	PHONE 403	A* 1.50		* 76.11	

STANLEY S. SCOTT		MEMBER SINCE 06/12	APPROVAL CODE	
DATE OF CHARGE 9/13/71		CHECK OR BILL NUMBER		
PURCHASES & SERVICES		TAXES	TIP-MISC	
TOTAL 76.11		AMEXCO USE ONLY EQUIVALENT AMOUNT		

THE CARD IS THE PROPERTY OF AMERICAN EXPRESS COMPANY. IT IS TO BE USED ONLY FOR THE PURCHASE OF MERCHANDISE AND/OR SERVICE. IT IS NOT TO BE USED FOR CASH REFUND.

270705



MITTANCE
 VOICE

TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT		VOUCHER NO.	
Executive Office of the President			
PAYEE'S NAME		SCHEDULE NO.	
Stanley S. Scott			
MAILING ADDRESS		PAID BY	
The White House			
OFFICIAL DUTY STATION		RESIDENCE	
Washington, D. C.			
FOR TRAVEL AND OTHER EXPENSES		TRAVEL ADVANCE	
FROM (DATE)	TO (DATE)	Outstanding	\$
10/8	10/8/71		
APPLICABLE TRAVEL AUTHORIZATION(S)		CHECK NO.	
NO.	DATE	Amount to be applied	CASH PAYMENT OF \$
		Balance to remain outstanding	RECEIVED (DATE)
		\$	(Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM--	TO--
(None) A8,372,925	\$40.00	ALLEG.	COACH	10/8/71	Washington, D.C. Philadelphia, Pa.	Philadelphia, Pa. Washington, D.C.

** Certified correct. Payment or credit has not been received.

October 28, 1971
(Date)

Henry S. Smith
(Signature of Payee)

AMOUNT
CLAIMED

Dollars	Cts
---------	-----

43	00
----	----

APPROVED (Supervisory and other approvals when required)

NOV 2 1972

DIFFERENCES:

* Air fare pd. for w/ GTR	40.00
---------------------------	-------

** No per diem allowed for less than 10 hrs. Travel	2.50
--	------

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY
VOUCHER NO. | D.O. SYMBOL | DATE (MONTH-

Total verified correct for charge to appropriation _____ Time
(initials) _____

Certified correct and proper for payment:

Applied to travel advance (appropriation symbol)

NET TO
TRAVELER

50

ACCOUNTING CLASSIFICATION

1120110.002 Salaries and Expenses,
The White House Office, 1972

\$

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

(HOUR)
7:00 a.m.

(LOCATION)

Grand total to face of voucher
(Subtotals, to be carried forward if necessary)

43.00

42 | 50

50

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

We have a lot more going for you

NUMBER OF PASSENGERS		DESTINATION
These Spaces for Flight Check-in Only		
ORIGIN	FLIGHT NUMBER	GATE
PHL	08124	8

Please help us keep your flight
on time
by checking in early

YOUR BAGGAGE CHECK

When claiming your baggage, many bags look alike. Claim your bag by comparing the numbers on your check against the numbers on the tag.

Thanks for flying
ALLEGHENY AIRLINES®

IT IS UNLAWFUL TO PURCHASE OR RESELL THIS TICKET FROM ANY OTHER SOURCE THAN ALLEGHENY AIRLINES, INC. OR ITS AUTHORIZED TRAVEL AGENT.

ALLEGHENY AIRLINES
WASHINGTON D C
ATO 03

AIRLINE FORM SERIAL NUMBER
037:213:890:636

FOR ISSUING OFFICE ONLY		PASSENGER TICKET AND BAGGAGE CHECK		PASSENGER'S COUPON		DATE OF ISSUE		18 OCT 7 11	
ORIGIN	DESTINATION	TICKET DESIGNATION/FARE BASIS	FARE	DATE	TIME	STATUS	ALLOW.	UNCL. WT.	WT.
PHL	WAS	Y	37.04	18 OCT	7 11	OK	OK	OK	OK
NAME OF PASSENGER		NOT TRANSFERABLE		ORIGIN		DESTINATION		TICKET DESIGNATION/FARE BASIS	
ALLEGHENY		NOT TRANSFERABLE		PHL		WAS		Y	
NOT VALID BEFORE		NOT VALID AFTER		NOT VALID BEFORE		NOT VALID AFTER		NOT VALID BEFORE	
1		2		1		2		1	
X/O NOT GOOD FOR PASSAGE		X/O NOT GOOD FOR PASSAGE		X/O NOT GOOD FOR PASSAGE		X/O NOT GOOD FOR PASSAGE		X/O NOT GOOD FOR PASSAGE	
X WAS		X WAS		X WAS		X WAS		X WAS	
TO		TO		TO		TO		TO	
O PHILADELPHIA		O PHILADELPHIA		O PHILADELPHIA		O PHILADELPHIA		O PHILADELPHIA	
WASHINGTON		WASHINGTON		WASHINGTON		WASHINGTON		WASHINGTON	
FARE		FARE		FARE		FARE		FARE	
37.04		37.04		37.04		37.04		37.04	
TAX		TAX		TAX		TAX		TAX	
40.00		40.00		40.00		40.00		40.00	

2 FLIGHT

ALLEGHENY AIRLINES, INC.

WASHINGTON D C

ATO 03

DATE AND PLACE OF ISSUE

FORM OF PAYMENT

CAL A 8372925

GEORGE R. FORD LIBRARY

TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO.	
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO.	
MAILING ADDRESS The White House		PAID BY	
OFFICIAL DUTY STATION Washington, D. C.		RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 10/14 TO (DATE) 10/15/71		TRAVEL ADVANCE Outstanding \$ 50.00	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE		Amount to be applied	CASH PAYMENT OF \$
		Balance to remain outstanding	RECEIVED (DATE)
			(Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

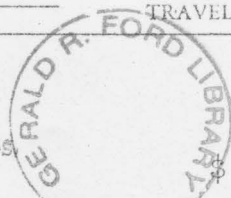
TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOMMODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM--	TO--
A 8,372,930	52.00	AA	Economy	10/13	Wash. D. C. New York, N. Y.	New York, N. Y. Wash. D. C.

** Certified correct. Payment or credit has not been received.

October 28, 1971 (Date)		<i>Stanley S. Scott</i> (Signature of Payee)		AMOUNT CLAIMED	Dollars	Cts
APPROVED (Supervisory and other approvals when required)		DIFFERENCES: Traveler claims excess of $\frac{1}{4}$ quarter per diem		65	05	
NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)		Total verified correct for charge to appropriation(s) (initials)				
Certified correct and proper for payment:		Applied to travel advance (appropriation symbol)				
(Date)		(Authorized Certifying Officer)		NET TO TRAVELER	58.	80

ACCOUNTING CLASSIFICATION

1120110.002 Salaries and Expenses
The White House Office, 1972



\$ 58.80

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.
** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; id. 1001).

(Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

DEPARTURE FROM OFFICIAL STATION (DATE) (HOUR)		TEMPORARY DUTY STATION LAST DAY OF PRECEDING VOUCHER PERIOD (LOCATION) (DATE OF ARRIVAL)	

10/14/71

9:30 a. m.

(DATE OF ARRIVAL)

[illegible]

Grand total to face of voucher
(Subtotals, to be carried forward if necessary)

65.05

41	75	23	30
----	----	----	----

PARK AVENUE AT 42ND STREET
NEW YORK, N.Y. 10017 (212) 686-6000

GROSS DEPOSIT \$		COMMISSION DEDUCTED \$	
REFERENCE NUMBER			
CIRCLE NEW ACCOUNT	ACCUM.	ACCT.	
TOTAL AMOUNT \$ DUE			

OTT 583 208 2		5004X		R 1674	
STANLEY S SCOTT		MEMBER SINCE 67 06 72		APPROVAL CODE	
COMMODORE HOTEL NEW YORK NY		DATE OF CHARGE 10 15 71		CHECK OR BILL NUMBER	
125000000 0010104075		IF YOU WANT BE A CHARGE THAT DID NOT APPEAR ON YOUR BILL AT CHECK OUT TIME, IT WILL APPEAR BELOW IN THE SHADED BOXES.		PURCHASES & SERVICES TYPE OF DELAYED CHARGE AMOUNT OF DELAYED CHARGE TOTAL TOTAL	
ESTABLISHMENT AGREES TO TRANSMIT TO AMEXCO FOR PAYMENT CASHIER SIGNATURE X Stanley S. Scott		TAXES TIPS/GRAT TOTAL 19 76		AMEXCO USE ONLY EQUIVALENT AMOUNT	
MERCHANDISE AND/OR SERVICE PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR CASH REFUND		INVOICE NUMBER 830671		CHARGE RECORD CARDMEMBER COPY	

GUEST ADVICE

GUEST'S SIGNATURE

GERALD R. FORD LIBRARY



PRINTED IN U.S.A. BY RAND McNALLY

Issued By **AMERICAN AIRLINES, INC.** SOLD SUBJECT TO CONDITIONS OF CONTRACT ON PASSENGER'S COUPON

PASSENGER TICKET
AND BAGGAGE CHECK
PASSENGER'S COUPON

If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

NAME OF PASSENGER

NOT TRANSFERABLE

DATE OF ISSUE

ORIGIN

DESTINATION

FROM
TO

CAR-
RIER

FARE
CALCULATION

823174599

DATE AND PLACE OF ISSUE

THE WHITE HOUSE OFFICE

OCT 13/71

WASHINGTON, D.C.

MR. S. SCOTT

NOT VALID BEFORE
1 2 3 4
NOT VALID AFTER
1 2 3 4

ORIGINALLY ISSUED AGAINST BY AGENTS NUMERIC CODE AT ON DATE

TICKET DESIGNATION & TOUR CODE THIS TICKET ISSUED IN EXCHANGE FOR

NOT GOOD FOR PASSAGE

FARE BASIS

ALLOW

CARRIER

FLIGHT/CLASS

DATE

TIME

STATUS

Agent

CONJUNCTION TICKET(S)

FORM OF PAYMENT

GRAB372930

ENDORSEMENTS (Carbon)

FARE
548.15
TAX
3.85
EQUIV.
ADIV.
PD.

TOTAL
552.00

ROUTE CODE

ENCODE

CPH

AIRLINE CODE

FORM AND SERIAL NUMBER

CK

001

823174599 2

TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO.
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO.
MAILING ADDRESS The White House		PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 9/11 TO (DATE) 9/13/71	TRAVEL ADVANCE Outstanding \$	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE	Amount to be applied	CASH PAYMENT OF \$
	Balance to remain outstanding \$	RECEIVED (DATE)
(Signature of Payee)		

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
A 8, 372, 900	102.00	AA	Economy	9/10	Wash. D. C. Chicago, Ill.	Chicago, Ill. Wash. D. C.

** Certified correct. Payment or credit has not been received.

October 28, 1971
(Date)

Stanley S. Scott
(Signature of Payee)

AMOUNT
CLAIMED

Dollars	Cts
108	41

APPROVED (Supervisory and other approvals when required)

DIFFERENCES:

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY
VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)

Total verified correct for charge to appropriation(s)
(initials)

Certified correct and proper for payment:

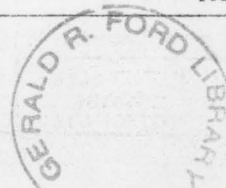
Applied to travel advance (appropriation symbol)

(Date)

(Authorized Certifying Officer)

NET TO
TRAVELER

ACCOUNTING CLASSIFICATION



* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

ROOM NO.	NAME	IN	OUT	RATE	EXPLANATION OF CODE	
				TEL METER	D - SMOKE SHOP	J - FLORIST
STREET ADDRESS				OUT	E - BEAUTY SHOP	K - CHICAGO 93
CLERK	CITY	STATE	IN		F - BARBER SHOP	L - THE CONSORT
CORP. AFFILIATE	FROM	TO	DIFF		G - TEL'GM - CABLES	M - ROOM SERVICE
					H - THE CANTINA	

THE *Continental* PLAZA 

909 NO. MICHIGAN AVE.
CHICAGO, ILL. 60611
(312) 943-7200

G 36105

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE	PICK UP
SEP 11	VALET 403	D* 2.50		* 2.50	D* 2.50
SEP 11	LDIST 403	D* 3.35		* 5.85	F* 5.85
SEP 11	ROOM 403	F* 30.00			
SEP 11	TAX 403	F* 1.83		* 37.68 *	B* 37.68
SEP 12	GRACE 1102	D* 7.75		41.43	F* 41.43

STANLEY S. SCOTT

MEMBER SINCE 06 72

DATE OF CHARGE 9 13 71

APPROVAL CODE

CHECK OR BILL NUMBER

AMERICAN EXPRESS

SHOULD THERE BE A CHARGE THAT DID NOT APPEAR ON YOUR BILL AT CHECK OUT TIME, IT WILL APPEAR BELOW IN THE SHADED BOX.

PURCHASES & SERVICES	TYPE OF DELAYED CHARGE
TAXES	AMOUNT OF DELAYED CHARGE
TIPS-MISC.	REVISED TOTAL
TOTAL 76.11	AMERCO USE ONLY
	EQUIVALENT AMOUNT

ESTABLISHMENT AGREES TO TRANSMIT TO AMERCO FOR PAYMENT

CARDHOLDERS SIGNATURE *Stanley S. Scott*

INVOICE NUMBER 270705

CHARGE RECORD

THE CONTINENTAL PLAZA
909 NO. MICHIGAN AVE.
CHICAGO, ILLINOIS 60611

G 36105

DETACH AND RETURN THIS PORTION WITH REMITTANCE
PLEASE REMIT FROM THIS INVOICE

Regardless of charge instructions the undersigned guest acknowledges the above as a personal indebtedness.
CHARGE TO



TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO. 1
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO. 1
MAILING ADDRESS The White House		PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 9/11	TO (DATE) 9/13/71	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO.	DATE	CASH PAYMENT OF \$ RECEIVED (DATE)
TRAVEL ADVANCE Outstanding \$		(Signature of Payee)
Amount to be applied		
Balance to remain outstanding \$		

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOMMODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
A 8,372,900	102.00	AA	Economy	9/10	Wash. D. C. Chicago, Ill.	Chicago, Ill. Wash. D. C.

** Certified correct. Payment or credit has not been received.

October 28, 1971
(Date)

Stanley S. Scott
(Signature of Payee)

AMOUNT CLAIMED

Dollars	Cts
108	41

APPROVED (Supervisory and other approvals when required)

DIFFERENCES:

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY
VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)

Total verified correct for charge to appropriation(s)
(initials)

Certified correct and proper for payment:

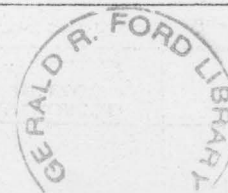
Applied to travel advance (appropriation symbol)

(Date)

(Authorized Certifying Officer)

NET TO TRAVELER

ACCOUNTING CLASSIFICATION



* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.
** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

ROOM NO.	NAME	IN	OUT	RATE	EXPLANATION OF CODE
				TEL METER	D - SMOKE SHOP E - BEAUTY SHOP F - BARBER SHOP G - TELGM - CABLES H - THE CANTINA
STREET ADDRESS				OUT	J - FLORIST K - CHICAGO 93 L - THE CONSORT M - ROOM SERVICE
CLERK	CITY	STATE	IN		THE <i>Continental</i> PLAZA
CORP. AFFILIATE	FROM	TO	DIFF		909 NO. MICHIGAN AVE. CHICAGO, ILL. 60611 (312) 943-7200

G 36105

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE	PICK UP
SEP 11	VALET 403	D* 2.50		* 2.50	D* 2.50
SEP 11	LDIST 403	D* 3.35		* 5.85	F* 5.85
SEP 11	ROOM 403	F* 30.00			
SEP 11	TAX 403	F* 1.83		* 37.68 *	B* 37.68
SEP 12	GRACE 1102	D* 7.75		41.43	F* 41.43

MEMBER SINCE 06 12		APPROVAL CODE	AMERICAN EXPRESS
STANLEY S. SCOTT		CHECK OR BILL NUMBER	
DATE OF CHARGE 9 13 71	SHOULD THERE BE A CHARGE THAT DID NOT APPEAR ON YOUR BILL AT CHECK OUT TIME, IT WILL APPEAR BELOW IN THE SHADED SPACE.		
PURCHASES & SERVICES	TAXES		
TIP-MISC.	TOTAL		
STATIONMENT AGREES TO TRANSMIT TO AMEXCO FOR PAYMENT		AMEXCO USE ONLY	
CARDHOLDERS SIGNATURE <i>Stanley S. Scott</i>		EQUIVALENT AMOUNT	
MERCHANDISE AND/OR SERVICE PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR CASH REFUND		CARDMEMBER COPY	
INVOICE NUMBER 270705		CHARGE RECORD	

26 *
61
11

D* 73.26
A* 74.61

A HOTEL SURCHARGE HAS BEEN ADDED TO THE TELEPHONE COMPANY CHARGES FOR LOCAL AND INTRA-STATE CALLS

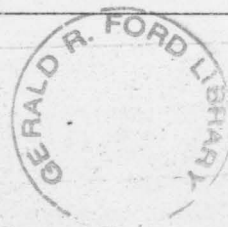
THE CONTINENTAL PLAZA
909 NO. MICHIGAN AVE.
CHICAGO, ILLINOIS 60611

G 36105

DETACH AND RETURN THIS PORTION WITH REMITTANCE
PLEASE REMIT FROM THIS INVOICE

Regardless of charge instructions the undersigned guest acknowledges the above as a personal indebtedness.

CHARGE TO



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

Date: September 10, 1971

To: Mr. Jon M. Huntsman

From: STANLEY S. SCOTT

Subject: Request for Travel

Name: STANLEY S. SCOTT
(Typed and Signature)

Stanley S. Scott

Destination: Chicago, Illinois

Purpose of Trip: To meet with publisher of Chicago Defender and
Ebony-Jet Magazine . (Conferences)

Departure Date 9/11/71 Return Date 9/13/71

Mode of Transportation Air Economy

LODGING ACCOMMODATIONS: Palmer House
(Name)

South State St. & Monroe, Chicago, Ill. 312/ 726-7500
(Address)

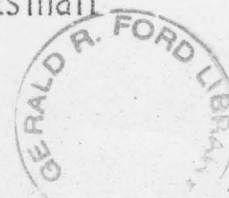
Estimated Total Expenses \$ 75.00

Authorization of Supervisor Margaret White for H. Klein
(Signature of Certifying Office if appropriate)

Acknowledged by: _____

Jon M. Huntsman

(Submit in Duplicate)



Friday - Pick up tickets, Rm. 87 (Bill Dale)

Call: John Johnson 312/ 225-1000

John Sengstacke - Monday. Will be out of Chicago till Mon.

312/ CA. 5-2400

Stan:

Saturday, September 11, 1971

Lv: National Airport, D. C. 9:40 a.m. American
435

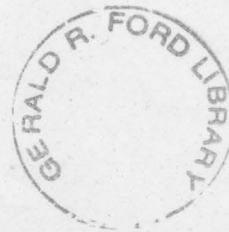
Arr: Chicago, Ill., O'Hare Airport 10:24 a.m.

Return trip left open

If you should get appointments with them, here are addresses:

John H. Sengstacke
Chicago Defender
2400 South Michigan
Chicago, Ill. 60616
312 CA. 5-2400

John Johnson
Jet Magazine
1820 S. Michigan Avenue
Chicago, Illinois 60616
312/ 225-1000



TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO.
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO.
MAILING ADDRESS The White House		PAID BY
OFFICIAL DUTY STATION Washington, D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 10/14 TO (DATE) 10/15/71	TRAVEL ADVANCE Outstanding \$ 50.00	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE	Amount to be applied Balance to remain outstanding \$	CASH PAYMENT OF \$ RECEIVED (DATE) (Signature of Payee)

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM--	TO--
A 8,372,930	52.00	AA	Economy	10/13	Wash. D. C. New York, N. Y.	New York, N. Y. Wash. D. C.

** Certified correct. Payment or credit has not been received.

October 28, 1971 (Date)	<i>Stanley S. Scott</i> (Signature of Payee)	AMOUNT CLAIMED →	Dollars	Cts
APPROVED (Supervisory and other approvals when required)		DIFFERENCES:	65	05
NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)		Total verified correct for charge to appropriation(s) (initials)		
Certified correct and proper for payment:		Applied to travel advance (appropriation symbol)		
(Date)	(Authorized Certifying Officer)	NET TO TRAVELER →	15	05

ACCOUNTING CLASSIFICATION



* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.
** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; id. 1001).

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

1 (HOUR)

10/14/71

9:30 a. m.

(DATE OF ARRIVAL)

[illegible]

Grand total to face of voucher
(Subtotals, to be carried forward if necessary)

65.05

41	75	23	30
----	----	----	----

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

ROOM 1674	START HERE	(LAST) NAME SCOTT, STANLEY S.	(FIRST)	(MIDDLE INITIAL)	OUT 1674	RATE
IN 10/1		STREET	HOME ADDRESS	APT.	ROOM TAX	
ROOM CLERK		CITY	STATE	ZIP CODE	OCC. TAX	
		FIRM NAME			R	ACCOMMODATIONS
IMPORTANT NOTICE TO GUESTS MONEY, JEWELS AND OTHER VALUABLES MUST BE PLACED IN SAFE DEPOSIT BOXES IN THE OFFICE. OTHERWISE THE MANAGEMENT WILL NOT BE RESPONSIBLE FOR ANY LOSS.		STREET WASHINGTON	ADDRESS D.C.	ROOM OR FLOOR NO. 20300	GROSS DEPOSIT \$	COMMISSION DEDUCTED \$
		CITY	STATE	(ZIP CODE)	REFERENCE NUMBER	
		PLEASE INDICATE	WILL PAY ON DEPARTURE ☐	BILL TO HOME ADDRESS ☐	BILL TO FIRM ADDRESS ☐	
		SIGNATURE			CIRCLE NEW ACCOUNT	ACCUM. ACCT.
					TOTAL AMOUNT \$ DUE	

THE *Commodore*

PARK AVENUE AT 42ND STREET
NEW YORK, N.Y. 10017 (212) 686-6000

MEMO	DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE	PICKUP	ROOM
	9						
	10						

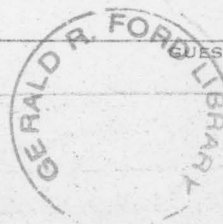
OTT 583 208 2 500AX	MEMBER SINCE 67 06 72	APPROVAL CODE	AMERICAN EXPRESS
STANLEY S SCOTT	DATE OF CHARGE 10 15 71	CHECK OR BILL NUMBER	
COMMODORE HOTEL NEW YORK NY 100080000 6010104875			
ESTABLISHMENT AGREES TO TRANSMIT TO AMEXCO FOR PAYMENT		TAXES	
CARDHOLDER SIGNATURE Stanley S. Scott		PURCHASED & SERVICES	
MERCHANDISE AND/OR SERVICE PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR CASH REFUND		TIPS-MISC	
INVOICE NUMBER 830671		TOTAL 19 176	
CHARGE RECORD		AMEXCO USE ONLY EQUIVALENT AMOUNT	
		CARDMEMBER COPY	

RECEIVE YOUR BILL FROM OUR
IG DEPARTMENT WITHIN 10 DAYS.

GUEST ADVICE

STREET	ADDRESS	ROOM OR FLOOR NO.
CITY	STATE	ZIP CODE

GUEST'S SIGNATURE



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

Date: October 8, 1971

To: Mr. Jon M. Huntsman

From: STANLEY S. SCOTT

Subject: Request for Travel

Name: STANLEY S. SCOTT

(Typed and Signature)

Destination: New York, New York

Purpose of Trip: Attend Natl. Assoc. of Media Women, Inc. Convention
and meet with editorial board of Amsterdam News

Departure Date 10/14 Return Date 10/16/71

Mode of Transportation Air - Economy

LODGING ACCOMMODATIONS: Waldorf Astoria Commodore Hotel

109 E. 42nd & Lexington Ave.

(Name)

301 Park Avenue, New York, New York

(Address)

10017

686-6000

(212 355-3000)

Estimated Total Expenses \$

Authorization of Supervisor

Margita White to Herb Klein
(Signature of Certifying Office if appropriate)

Acknowledged by:

Jon M. Huntsman

(Submit in Duplicate)



Belmont Plaza -
Commodore -
Roosevelt -

1755-1200
686-6000
686-9200

MEMORANDUM

Date: October 8, 1971

To: Mr. Jon M. Huntsman

From: STANLEY S. SCOTT

Subject: Request for Travel

Name: STANLEY S. SCOTT

(Typed and Signature)

Destination: New York, New York

Purpose of Trip: Attend Natl. Assoc. of Media Women, Inc. Convention
and meet with editorial board of Amsterdam News

Departure Date: 10/14
Return Date: 10/16/71

Mode of Transportation: Air - Economy

LODGING ACCOMMODATIONS: Westport Resort, Commodore Hotel

109 E. 42nd & Lexington Ave.
201 Park Avenue, New York, New York 10017
(212 347-3800) 686-6000

(Address)

Estimated Total Expenses \$

Authorization of Supervisor: [Signature]
(Signature of Certifying Office if appropriate)

Acknowledged by:

Jon M. Huntsman

(Submit in Duplicate)



SUPPLEMENTAL
TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO. 829 Supplemental 1107	
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO. 306 393	
MAILING ADDRESS (Including ZIP Code) The White House		PAID BY	
OFFICIAL DUTY STATION 9/11 Wash. D. C.		RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 9/11 TO (DATE) 9/13/71		TRAVEL ADVANCE Outstanding \$	
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE		CHECK NO. CASH PAYMENT OF \$ RECEIVED (DATE) (Signature of Payee)	

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
A 8, 372, 900	102.00	AA	Economy	9/10	Wash. D. C. Chicago, Ill.	Chicago, Ill. Wash. D. C.

** Certified correct. Payment or credit has not been received.

11/16/71 (Date)		<i>Stanley S. Scott</i> (Signature of Payee)		AMOUNT CLAIMED	Dollars	Cts
Approved. Long distance telephone calls are certified as necessary in the interest of the Government.		DIFFERENCES:		→	9	91
(Date) *** (Approving Officer)						
NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)		Total verified correct for charge to appropriation(s) (initials)				
Certified correct and proper for payment:		Applied to travel advance (appropriation symbol)				
(Date) (Authorized Certifying Officer)		NET TO TRAVELER →			9	91

ACCOUNTING CLASSIFICATION

1120110.002 Salaries and Expenses,
The White House Office, 1972 \$ 9.91

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.
** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).
*** To be used by the certifying officer only. It is to be used in writing by the head of the department or agency or by the

PR VIO TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

STANDARD FORM 1012

August 1970

Title 7, GAO Manual

1012-113

SUPPLEMENTAL
TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT Executive Office of the President		VOUCHER NO. 829 Supplemental
PAYEE'S NAME Stanley S. Scott		SCHEDULE NO. 306
MAILING ADDRESS (Including ZIP Code) The White House		PAID BY
OFFICIAL DUTY STATION 9/11 Wash. D. C.	RESIDENCE	
FOR TRAVEL AND OTHER EXPENSES FROM (DATE) 9/11 TO (DATE) 9/13/71	TRAVEL ADVANCE Outstanding \$	CHECK NO.
APPLICABLE TRAVEL AUTHORIZATION(S) NO. DATE	Amount to be applied	CASH PAYMENT OF \$
	Balance to remain outstanding \$	RECEIVED (DATE)
		(Signature of Payee)

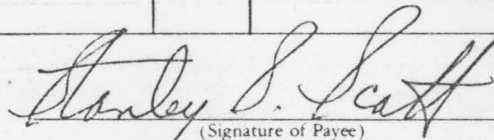
TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
A 8, 372, 900	102.00	AA	Economy	9/10	Wash. D. C. Chicago, Ill.	Chicago, Ill. Wash. D. C.

** Certified correct. Payment or credit has not been received.

11/16/71

(Date)



(Signature of Payee)

AMOUNT
CLAIMED

Dollars Cts

9 91

Approved. Long distance telephone calls are certified as necessary in the interest of the Government.

DIFFERENCES:

(Date)

*** (Approving Officer)

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY

VOUCHER NO.

D.O. SYMBOL

DATE (MONTH-YEAR)

Total verified correct for charge to appropriation(s)

(initials)

Applied to travel advance (appropriation symbol)

Certified correct and proper for payment:

(Date)

(Authorized Certifying Officer)

NET TO
TRAVELER

9 91

ACCOUNTING CLASSIFICATION

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

** FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

*** If long distance telephone calls are included, the approving officer must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

DEPARTURE FROM OFFICIAL STATION
(DATE) | (HOUR)

TEMPORARY DUTY STATION LAST DAY OF PRECEDING VOUCHER PERIOD					
(LOCATION)	(DATE OF ARRIVAL)				

[illegible]

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

September 28, 1971

MEMORANDUM FOR: MR. JENKINS

FROM: STAN SCOTT

Can you please explain to me how you arrived at the figure \$174.47 that I owe for travel expenses?

Here are the figures I have:

<u>Expenses</u>	<u>Advance</u>
\$140.90 7/12	\$475.00
195.75 7/12	
81.00 8/26	
<u>219.53 8/26</u>	
\$637.18 Total Expenses	

I can see that the present check for last two vouchers if signed over to you would come to a figure of \$174.47.

But, in my mind it seems that the expenses are more and that I should be getting a return.

Your explanation will be greatly appreciated.

