

The original documents are located in Box 20, folder “Scott, Stanley S. - Job Search, November 15, 1976” of the Stanley Scott Papers at the Gerald R. Ford Presidential Library.

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DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

November 15, 1976

Dear Sir:

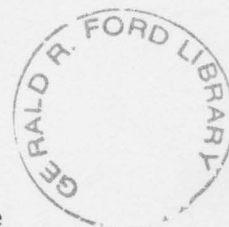
This letter is to officially solicit your professional guidance and counsel as I prepare to depart the Ford Administration for a return to the private sector job market.

As is indicated on my resume (attachments), I presently serve as Assistant Administrator of the Agency for International Development, heading up the Africa Bureau with responsibility for some 37 countries South of the Sahara, and a budget appropriation of \$200-million with a staff of some 600 foreign service officers.

In the area of communications, I have had a depth of experience in a wide variety of areas such as Westinghouse Broadcasting, The White House, United Press International and the Atlanta Daily World.

With skills in electronic/print communications, knowledge of the Congressional process in numerous appearances before the House and Senate Subcommittees, and personal contact and involvement with many of the African heads of State and their Ministers--as well as working relations with the Diplomatic Corps here in Washington, I do believe that I would provide a valuable uniqueness to the innovative corporate operation.

It would seem to me that the right corporation could use my skills in administration-management/communications as a vice president in corporate affairs-corporate relations-government relations-public relations and/or with one of the television networks as an announcer or in front office management. One of my responsibilities at The White House involved work with many of the national organizations and individuals in key positions, and I think that I could provide a service to one of the domestic or international airlines in increasing passenger service. Needless to say, a position with a multinational doing business in Africa or the Middle East should be a good mix for me.



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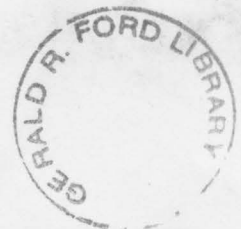
Before coming to Washington in 1971 my salary at Westinghouse was \$41,000, and we have had a salary freeze for six years here at the executive level of \$39,900. However, the Presidential Wage Panel has just come in with a recommended increase in executive level salaries of one third. I would hope to reenter the private sector with a salary comparable to the proposed government increase--at least.

While my preference would be to remain in Washington, job opportunity and salary would determine any new location. I would be available to a new employer on March 1, 1977.

Sincerely,

Stanley S. Scott
454 M Street, S. W.
Washington, D. C. 20024

Attachments



STATEMENT OF FUNCTIONS

The Assistant Administrator

- a. Is a member of the Administrator's Advisory Council and serves as principal advisor to the Administrator on all matters affecting Agency activities in his area.
- b. Directs and supervises the activities of the Bureau and its more than 30 overseas Missions and offices.
- c. Directs the formulation of U.S. development assistance programs; approves programs and projects within the limits of authorities delegated from the Administrator; and authorizes the execution of development assistance and country financed technical services agreements with African countries and Regional organizations.
- d. Exercises policy control over the Housing Investment Guaranty programs which are administered by SER/H within the Region.
- e. Submits to the Administrator, through the Bureau for Program and Policy Coordination (PPC), an annual budget of Bureau activities and assists in presenting the Bureau's program and budget to the Congress. We are presently operating with a fiscal year 1977 budget of \$200-million and 575 USAID employees.
- f. Approves and directs the allocation of available resources among Bureau Offices and overseas Missions.
- g. Assures necessary liaison with other AID Offices; the Department of State; other U.S., bilateral, and multilateral agencies and officials of recipient countries; and represents the U.S. Government at Africa consultative group meetings.
- h. Oversees the implementation of Bureau programs and projects; monitors performance under loan and grant agreements, contracts, and other operating agreements; and takes or recommends any required remedial action.
- i. Represents the Agency before the press and the public, as required.

