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THE WHITE HOUSE

WASHINGTON

7/9 [1973]

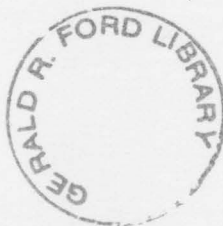
TO: STAN SCOTT

FROM: JERRY JONES

RE: Clearance of Candidate for
Non-Career Position

The attached biographical material on this candidate has been submitted for formal clearance approval.

If you concur with this clearance please notify Julie Robben in my office (# 6533)



CONFIDENTIAL MEMORANDUM

TO: WHITE HOUSE PERSONNEL OPERATION

FROM: LAUREL LE SHEEDY

SUBJ: APPOINTMENT CLEARANCE REQUEST

CLEARANCE REQUESTED - ☐ FBI ☐ HILL ☐ FIELD

WHPO USE ONLY

FULL NAME

Elaine B. Jenkins

SSN

GRADE/LEVEL AND TYPE OF APPOINTMENT

PA

APPOINTMENT DATE (WHPO Use Only)

DEPARTMENT OR AGENCY

Ntl Adv Cncl on Supplementary Centers and Servoces

CITY AND STATE

Washington, D. C.

POSITION TITLE

member

NOTE: Attach *RÉSUMÉ* which must contain: Mailing address, voting address, date and place of birth, political affiliation, education and work experience.

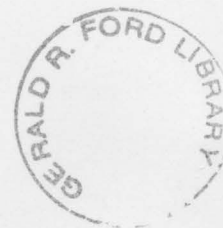
ENTER ANY OTHER INFORMATION PERTINENT TO THIS REQUEST

Born: Butte, Montana April 2, 1916

Ethnic: Black

Sex; Female

Affil: Republican



RECOMMENDED BY

Stan Scott

SIGNATURE OF SUBMITTING OFFICIAL

Laurel Le Sheedy

TITLE

Staff Assistant

DATE

7/6/73

RESUME

INS WASHINGTON, D.C.

e Montana

April 2, 1916

Late Floy Smith Brown
(Oberlin College)

Rev. Russell S. Brown
AME Church - Chicago, Illinois - General Secretary
Former Pastor in Cleveland, Ohio - Memphis, Tennessee
Atlanta, Georgia - St. Louis, Missouri - Denver, Colorado

ATHER:

Charles S. Smith
Founder of Commercial Dept. - Wilberforce University
Wilberforce, Ohio

CATION:

B.A. - Denver University
M.A. - Ohio State University

ROFESSIONAL ACTIVITIES:

Former Teacher, Public School Administration
Founder - Director, Black Educational Consulting Service
One America, Inc.

OCIAL & CIVIC ACTIVITIES:

Founder - D.C. Alpha Wives
Former President - Howard University Faculty Wives
National Co-Chairman - Delta Sigma Theta Sorority
(National Convention 1973, Atlanta, Georgia)
National Vice-President - Women's Black Political Caucus
Chairman - Educational Taskforce D.C. Central Republican
Committee
One of 88 Women appointed by President Nixon
Mrs. Jenkins was appointed to the Nelson Commission
to study the efficiency of the District of Columbia
Government



L:

1972 Delegate to National Convention

Former Vice Chairman - Central Committee D.C. Republican
Organization

Presidential Surrogate 1972 Campaign

HUSBAND:

Howard Jenkins, Jr.
Member National Labor Relations Board

OTHER:

A daughter - Miss Judith Jenkins

2 sons - Howard III, Senior Law Student Howard University
(Wife - The former Gloria Northcross
Detroit, Michigan)

Lawrence - Music Major - Howard University
(Director, Musical Combo "Larry's Tuckerman
Street Group")



THE WHITE HOUSE

WASHINGTON

July 30, 1973

MEMORANDUM FOR:

KEN COLE
FRED MALEK

FROM:

JERRY H. JONES

SUBJECT:

National Review Board for
Cultural & Technical Interchange
between East and West

We have been asked for input on the staffing of three current vacancies on the above Board. This is a fifteen-member body charged with advising the Secretary of State on the operations of the East-West Center. The Center's purpose by law is "to promote better relations and understanding between the United States and the nations of Asia and the Pacific...through cooperative training, study and research".

National Review Board members are appointed by the Secretary of State for two-year terms and continue to serve until their successors are appointed. A list of the current members is attached.

Please forward your recommendations with accompanying biographical data to me no later than Monday, August 6, 1973.

cc: Stan Scott



NATIONAL REVIEW BOARD

CENTER FOR CULTURAL AND TECHNICAL INTERCHANGE BETWEEN EAST & WEST

DEPARTMENT OF STATE

WASHINGTON, D. C. 20520

THE HONORABLE JOHN A. BURNS
Governor of Hawaii
Honolulu, Hawaii

MRS. JOAN BARRY BARROWS, Ph.D.
4904 Tarheel Way
Annandale, Virginia

MR. HAROLD C. EICHELBERGER
Chairman
Board of Regents
University of Hawaii
Honolulu, Hawaii

MR. ALAN GREEN
President
Tom Benson Glass Company, Inc.
1350 N. W. Raleigh Street
Portland, Oregon

MR. PHILIP A. GUARINO
Director
District of Columbia National Bank
1812 K Street, N. W.
Washington, D.C.

MR. DANIEL E. LONDON
Senior Vice President
Western International Hotels
The St. Francis
San Francisco, California

THE HONORABLE CLARE BOOTHE LUCE
4559 Kahala Avenue
Honolulu, Hawaii

MR. JOHN K. MacIVER
Michael, Best & Friedrich
626 East Wisconsin Avenue
Milwaukee, Wisconsin

MR. KATSURO MIHO
Fong, Miho, Choy & Robinson
195 South King Street
Honolulu, Hawaii



MR. OTTO N. MILLER
Chairman of the Board
Standard Oil Company of California
225 Bush Street
San Francisco, California

MR. WILLIAM D. MOUNGER
Vice President
Deposit Guaranty National Bank
Jackson, Mississippi

MR. ROBERT D. NESEN
President
R. D. Nesen Oldsmobile-Cadillac, Inc.
541 North Oxnard Boulevard
Oxnard, California

DR. LUP QUON PANG
The Pang Eye, Ear, Nose & Throat Clinic
1374 Nuuanu Avenue
Honolulu, Hawaii

MR. WILLIAM C. TURNER
President
Western Management Consultants, Inc.
100 West Clarendon Street
Phoenix, Arizona

MRS. ELIZABETH S. WHALEN
7400 Arrowood Road
Bethesda, Maryland

Miss Mary Tsouvalas
Executive Secretary
Department of State
Washington, D.C.



June 1970

THE WHITE HOUSE

WASHINGTON

July 30, 1973

MEMORANDUM FOR: KEN COLE
FRED MALEK

FROM: JERRY H. JONES

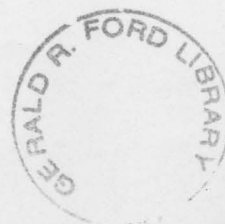
SUBJECT: South Pacific Commission

There is currently one vacancy on the above Commission due to the term expiration of Y. Baron Goto.

The South Pacific Commission is an organization formed in 1947 to encourage inter-nation cooperation in promoting the economic and social welfare and development of the non-self-governing territories of the South Pacific. Its purpose is to work out and recommend practical measures in agriculture, communications, industry, public works, education, and health and general welfare. The Commission's role is largely advisory; it conducts studies and makes recommendations promoting research and providing technical assistance. The SPC operates in accordance with the principles of the Charter of the UN and was authorized in the U.S. by P.L. 403, 80th Congress.

The Commission includes representatives of the United States, Australia, France, Nauru, New Zealand, United Kingdom, Western Samoa and Fiji. The U.S. is represented by one Senior Commissioner, one Commissioner, and two alternate Commissioners.

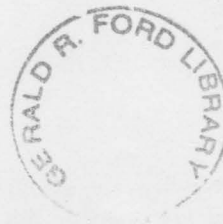
The current vacancy is for one of the alternate Commissioners. The other Commissioners are William B. Taylor, Aaron G. Marcus and Governor Camacho of Guam. The alternate Commissioner is appointed by the President for a two-year term which does not require Senate approval.



No particular expertise is necessary other than that the appointee should have an interest in and some knowledge of the South Pacific territories. Traditionally the alternate Commissioner is residing or has resided in either Hawaii or California at the time of his appointment.

Please forward your recommendations to me no later than Wednesday, August 8, 1973. Full biographical information must accompany all recommendations.

cc: Stan Scott



THE WHITE HOUSE
WASHINGTON

August 2, 1973

MEMORANDUM FOR: KEN COLE
FRED MALEK

FROM: JERRY H. JONES

SUBJECT: Consumer Advisory Council

In September there will be six vacancies on the above Council which advises the Director of the Office of Consumer Affairs with respect to policy matters relating to consumer interests, effectiveness of Federal programs and operations, and other problems of importance to consumers.

Members are appointed by the President for two year terms and shall be selected on the basis of their knowledge and experience in areas of interest to consumers and their demonstrated ability to exercise independent, informed, and critical judgment.

Please forward complete biographies for those individuals you wish considered to my office by Wednesday, August 15.



THE WHITE HOUSE
WASHINGTON

August 13, 1973

MEMORANDUM FOR: KEN COLE
FRED MALEK

FROM: JERRY H. JONES

SUBJECT: Board of Foreign Scholarships

There are currently four vacancies on the above Board which is responsible for selecting students, scholars, teachers and other persons to participate in educational exchange programs. The Board also oversees and has direct responsibility for the Fulbright program.

It consists of twelve members appointed by the President for three-year terms with compensation. Potential candidates should be distinguished representatives of cultural, educational, student advisory and veterans groups, and from both the public and private nonprofit educational institutions.

In order to preserve the academic character and continued effective functioning of the Board, it is necessary that the new members be strong appointments from within the American academic community. There is currently only one active scholar-researcher on the Board, and very little representation from among academic administrators, from the Mid-west region of the country and from small or medium sized universities.

Please forward your recommendations to me no later than Friday, August 31, 1973. Full biographical data must accompany all recommendations.

bcc: Stan Scott



CONN MBR	WAE	PA	POP	MCDONNELL JAMES	R	MISSOURI	12/03/70	G	1	01
CONN MBR	WAE	PA	POP	OKAMOTO RAI Y	D	CALIFORNIA	12/03/70	G	1	16
CONN MBR	WAE	PA	POP	PLENTL WILLARD	I	VIRGINIA	12/03/70	R	1	01
CONN MBR	WAE	PA	POP	STAHR ELVIS J	D	CONNECTICUT	12/03/70	P	1	01
CONN MBR	WAE	PA	POP	SULLIVAN THOMAS	R	TEXAS	12/03/70	G	1	01

DEAR RIVER COMMISSION

ER COMMISSION	WAE	PA	POP	3	LARSON ERNEST O	U	UTAH	06/16/50	1
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FOREIGN SCHOLARSHIPS BOARD

FOREIGN SCHOLARSHIP	WAE	PA	03	1	BILLINGTON JAMES	R	NEW JERSEY	01/07/71	09/22/73	P	1	01
FOREIGN SCHOLARSHIP	WAE	PA	03	1	CARLEY JOHN H	R	NEW YORK	01/07/71	09/22/73	N	1	01
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	NELSON LYLE	R	CALIFORNIA	01/07/71	09/22/73	P	1	
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	SAMMARTINO PETER	R	NEW JERSEY	02/18/71	09/22/74	1	05	
FOREIGN SCHOLARSHIP	WAE	PA	03	1	LOWITZ DONALD S	R	ILLINOIS	12/06/71	09/22/74	N	1	01
FOREIGN SCHOLARSHIP	WAE	PA	03	1	TAYLOR ANNE P	R	MARYLAND	12/06/71	09/22/74	2	01	
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	DWINELL LANE	R	NEW HAMPSHIRE	12/06/71	09/22/74	1	01	
FOREIGN SCHOLARSHIP	WAE	PA	03	1	ROACH JAMES R	R	TEXAS	12/06/71	09/22/74	P	1	01
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	DOLIBOIS JOHN	U	OHIO	10/15/69	09/22/72	P	1	01
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	KINTNER WILLIAM	R	PENNSYLVANIA	09/11/70	09/22/72	P	1	01
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	KATZEN BERNARD	R	NEW YORK	12/06/71	09/22/72	P	1	01
FOREIGN SCHOLARSHIPS	WAE	PA	03	1	CHEEK JAMES	U	DIST OF COL	09/11/70	09/22/72	P	1	14

AIR FORCE ACADEMY, BOARD OF VISITORS

ACAD AF	WAE	PA	03	1	DUNKE GLENNS	R	CALIFORNIA	03/22/72	12/30/72	P	1	01
ACAD AF	WAE	PA	03	1	SCHERER GORDON H	R	OHIO	12/22/71	12/30/74	N	1	01



THE WHITE HOUSE

WASHINGTON

Pat --

The candidate should be:

a college level educator, preferably
a teacher

have some international experience --

travel - teaching seminars abroad -

founder ^{or director} of a Latin-American, Chinese,
French, etc. program ^{at his university} or "year abroad"

type program in his or her university

or at least some experience in some other
international field, i.e. business, finance,
etc.

have some experience in scholarships --

on board of directors of a scholarship

foundation, involved in AFS program,

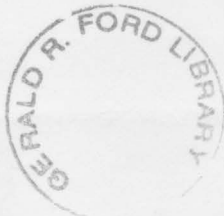
Ford Foundation or other Foundation

which awards academic scholarships --

or be the recipient of one of such scholarships
himself.

Please send me your recommendations
to me by Friday, Oct. 26. Thanks, Pat.

Susan Hanke Room 139



179

August 13, 1973

MEMORANDUM FOR:

KEN COLE
FRED MALEK

FROM:

JERRY H. JONES

SUBJECT:

Board of Foreign Scholarships

There are currently four vacancies on the above Board which is responsible for selecting students, scholars, teachers and other persons to participate in educational exchange programs. The Board also oversees and has direct responsibility for the Fulbright program.

It consists of twelve members appointed by the President for three-year terms with compensation. Potential candidates should be distinguished representatives of cultural, educational, student advisory and veterans groups, and from both the public and private nonprofit educational institutions.

In order to preserve the academic character and continued effective functioning of the Board, it is necessary that the new members be strong appointments from within the American academic community. There is currently only one active scholar-researcher on the Board, and very little representation from among academic administrators, from the Mid-west region of the country and from small or medium sized universities.

Please forward your recommendations to me no later than Friday, August 31, 1973. Full biographical data must accompany all recommendations.

bcc: Bill Timmons
Bill Baroody
Dick Howard
EX Stan Scott
Anne Armstrong
David Keene
John Uhman
Melvin Laird
Dick ~~Th~~ Thanton

Dave Wimer
John Vickerman
Fred Karem



THE WHITE HOUSE

WASHINGTON

TO: STAN SCOTT

FROM: JERRY JONES

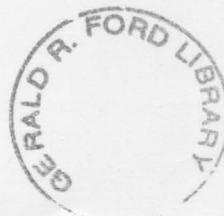
RE: Clearance of Candidate for
Non-Career Position

The attached biographical material on this candidate has been submitted for formal clearance approval.

If you concur with this clearance please notify Julie Robben in my office (# 6533)

*Bd
Call*

OK
SS





DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20201

MEMORANDUM

TO: John Vickerman
FROM: Ed Wren *EW*
DATE: August 13, 1973

Enclosed are Schedule C papers on Mike Davis, who is the chief administrative officer for both Assistant Secretary for Legislation, Steve Kurzman, and Assistant Secretary for Planning and Evaluation, Bill Morrill. Mike is a black who, with a thorough knowledge of the entire Civil Service System, managed to go from a GS-9 to a GS-15 in little more than two years. He will get this position at a GS-15 either career or non-career, but both your interests and mine would be better served if the position was approved as a C.

He has never been registered until recently (registered July 5 in Virginia). He contributed \$25 last October to CRP and \$25 this past June to RNC. He has assisted our office to the maximum degree possible and did so in the past (Sam Schulhof thinks highly of his ability and cooperation.)

I consider Mike a political pragmatist who assists our efforts better than many "solid" Republicans here at HEW.

We have checked seven previous addresses (Army before that) and he has never been registered.



WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Doc	social security number 1 page - Michael C. Davis	1973	c

File Location:

Stanley C. Scott Papers, box 17. Folder: Personnel Office, 7/73-8/73 (4)

RESTRICTION CODES

JJO 5/23/24

- (A) Closed by applicable Executive order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

CONFIDENTIAL CLEARANCE PROCESSING FORM FOR CERTAIN EXCEPTED POSITIONS

Candidates Name: Michael Davis Position: Asst to Asst Secy, P&E Grade: 15
Type of Appointment: Sch C Department/Agency: OHEW Registration: ⁽¹⁾ WRP

SECURITY CLEARANCE:

Clearance Granted, if any: _____ Date: _____ Type of Investigation: _____

Investigating Agency: _____

CONGRESSIONAL CONCURRENCES:

(State & District of Candidate's Registration or Domicile)

Senator Scott Date: 7/31 Remarks: no comment

Senator _____ Date: _____ Remarks: _____

Representative: Parris Date: 2/6 Remarks: no comment

(Ranking GOP Members on Appropriations Subcommittees (A) and Legislative (L) Committees)

Senator (A) _____ Date: _____ Remarks: _____

Senator (L) _____ Date: _____ Remarks: _____

Representative (A) _____ Date: _____ Remarks: _____

Representative (L) _____ Date: _____ Remarks: _____

STATE CONCURRENCES:

State GOP Contact Obenshain Date: _____ Remarks: no comment

other Key Contact _____ Date: _____ Remarks: _____

This form was completed and/or approved by: _____ date: _____

This form was approved by: Janet L. Jones date: 8/14/73

(1) If registration is other than Republican, attached a full, detailed explanation of the reasons for the proposed action.

Optional Form 8
July 1959
U.S. CIVIL SERVICE COMMISSION
FPM Ch 295
5068-104

POSITION DESCRIPTION

1. Check one:
Dept ☐ Field ☐

2. Official headquarters:

4. Agency position No.

3. Reason for submission:

(a) If this position replaces another (i. e., a change of duties in an existing position), identify such position by title, allocation (service, series, grade), and position number

5. C. S. C. certification No.

6. Date of certification

(b) Other (specify)

7. Date received from C. S. C.

8. CLASSIFICATION ACTION

ALLOCATION BY	CLASS TITLE OF POSITION	CLASS			INITIALS	DATE
		Service	Series	Grade		
a. Civil Service Commission						
b. Department, agency, or establishment	Assistant to the Assistant Secretary	GS	301	15		
c. Bureau						
d. Field office						
e. Recommended by initiating office						

9. Organizational title of position (if any)

10. Name of employee (If vacancy, specify V-1, 2, 3, or 4)

11. Department, agency, or establishment Department of Health, Education, and Welfare

c. Third subdivision

a. First subdivision

d. Fourth subdivision

Office of the Secretary

b. Second subdivision

e. Fifth subdivision

Office of the Assistant Secretary for Planning and Evaluation

12. This is a complete and accurate description of the duties and responsibilities of my position

13. This is a complete and accurate description of the duties and responsibilities of this position

(Signature of employee)

(Date)

(Signature of immediate supervisor) (Date)
Assistant Secretary for Planning and
Title: Evaluation

14. Certification by head of bureau, division, field office, or designated representative

15. Certification by department, agency, or establishment

(Signature)

(Date)

(Signature)

(Date)

Title: Assistant Secretary for Planning &

Title:

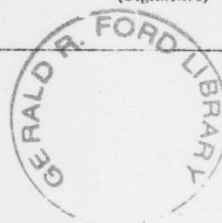
16. Description of duties and responsibilities

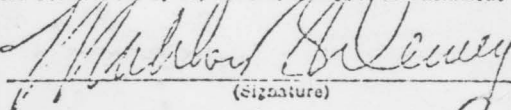
Evaluation

STATEMENT OF DIFFERENCES TO PD #71-EM-2293

This position is comparable to GS-301-14, #71-EM-2293 (which the Civil Service Commission approved).

Incumbent will receive and perform duties commensurate to GS-15.



POSITION DESCRIPTION CLASSIFICATION ACTION		1. Classification Direct ☒ Indirect ☐ 3. Recommendation for action (a) If this position is a new one (i.e., a change of duties from an existing position), specify such position by title, location (bureau, division, section, and position number)		4. Agency for use of No. 71-244-244 5. C. S. C. certification No. 6. Date of certification 7. Date received from C. S. C.		
3. Civil Service Commission	CLASS TITLE OF POSITION	CLASS Grade	Series	Grade	INITIALS	DATE
5. Department, agency, or establishment	Assistant to the Assistant Secretary	GS	301	13	H	8/27/71
6. Bureau						
7. Field office						
8. Recommended by immediate superior						
9. Organizational title of position (if any)		10. Name of employee (if employee, specify V-1, 2, 3, or 4) Michael L. ...				
11. Department, agency, or establishment Department of Health, Education, and Welfare		c. Third subdivision				
a. First subdivision Office of the Secretary		d. Fourth subdivision				
b. Second subdivision Office of the Assistant Secretary for Planning and Evaluation		e. Fifth subdivision				
12. This is a complete and accurate description of the duties and responsibilities of my position (Signature of employee) _____ (Date) _____		13. This is a complete and accurate description of the duties and responsibilities of the position  (Signature of immediate supervisor) _____ 8/27/71 (Date) _____ Title: _____				
14. Certification by head of bureau, division, field office, or designated representative  (Signature) _____ 8/27/71 (Date) _____ Title: _____		15. Certification by department, agency, or establishment  (Signature) _____ 8/27/71 (Date) _____ Title: _____				

INTRODUCTION

Serves as Assistant to the Assistant Secretary (Planning and Evaluation). The work requires familiarity with and consideration of the policies of the Executive Branch, program interest of the Department, and the viewpoints of the Assistant Secretary relating to the particular matters of concern.

DUTIES AND RESPONSIBILITIES:

Responsible for handling, on behalf of the Assistant Secretary, contacts and negotiations with key officials of the Department. Reviews all major policy material which comes to the Assistant Secretary for signature to assure that the material is in accord with the Assistant Secretary's thinking and sees that the necessary changes are made and acts as a major policy adviser to the Assistant Secretary on a large number of issues which deserve the most careful analytical thinking.

Represents the Assistant Secretary in discussions of matters involving the programs and operations which are related to his area of responsibility. Makes commitments in accordance with the Assistant Secretary's wishes. Reviews recommendations for action and other materials on official matters presented for the Assistant Secretary's attention or action to insure all program interests of concern to the Assistant Secretary are developed and properly presented. Determines the feasibility of staff work on matters to be presented to the Assistant Secretary, and, as necessary, requests further development or staff work before presenting to the Assistant Secretary.

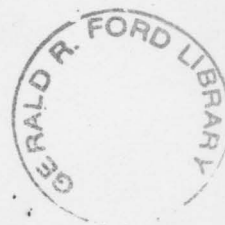
Undertakes special assignments on matters of special concern to the Assistant Secretary involving a variety of matters incidental to the operation of the office; develop facts and makes recommendations or reports results. Participates in top-level discussions on policy and program development. On his initiative determines those matters which should be brought to the attention of the Assistant Secretary.

Determines the priorities of matters to be brought to the attention of the Assistant Secretary. Advises top Departmental officials on probable views of the Assistant Secretary on policy and program matters on which the Secretary has made assignments or about which the Assistant Secretary wishes to be kept informed.

SUPERVISION RECEIVED:

Incumbent receives only very broad and general directions as to scope and objectives of the assignments. Assistant Secretary may be consulted as to the broad policy to be applied and to secure assistance in handling controversial issues with key officials of the agencies concerned. Work may be reviewed for compliance with broad policies.

The performance of ^{the} ~~the~~ duties and responsibilities of this position requires a full knowledge of ^{his} ~~the~~ responsiveness to the views and policies of the Secretary, the Under Secretary, and the Assistant Secretaries for Planning and Evaluation, Legislation, Comptroller, and Administration and Management. There must also be a close personal and confidential relationship with the Assistant Secretary for Planning and Evaluation.



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013081

REASON FOR WITHDRAWAL Donor restriction
TYPE OF MATERIAL Personnel Form
CREATOR'S NAME Michael Livingston Davis
DESCRIPTION SF171
CREATION DATE 07/05/1973

COLLECTION/SERIES/FOLDER ID . 031500143
COLLECTION TITLE STANLEY S. SCOTT PAPERS (WH Public
Liaison Office - Minority Affairs)
BOX NUMBER 17
FOLDER TITLE Personnel Office, 1971-1975 (4)-(16)

NEW LOCATION Donor Restriction Closed File
DATE WITHDRAWN 06/18/2001
WITHDRAWING ARCHIVIST William H. McNitt
KNOWN DUPLICATES No

WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

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Doc	social security number 1 page - Charles Goady	1973	c

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THE WHITE HOUSE

WASHINGTON

8/14

TO: STAN SCOTT

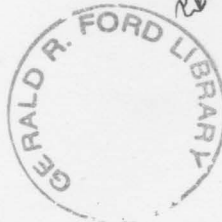
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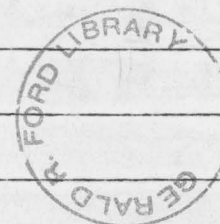
OK
SS



CONFIDENTIAL CLEARANCE FORM

(Additional Clearances for Charles W. Goady)

Senator _____	Date _____	Remarks _____
Senator _____	Date _____	Remarks _____
Senator _____	Date _____	Remarks _____
Senator _____	Date _____	Remarks _____
Senator _____	Date _____	Remarks _____
Senator _____	Date _____	Remarks _____
Representative _____	Date _____	Remarks _____
Representative _____	Date _____	Remarks _____
Governor <u>Reagan</u>	✓ Date <u>7/27/73</u>	Remarks <u>O.K.</u>
Governor _____	Date _____	Remarks _____
Governor _____	Date _____	Remarks _____



Other Congressional Sponsors:

<u>State Chairman, Gordon Luce</u>	✓ Date <u>7/27/73</u>	Remarks <u>O.K.</u>
_____	Date _____	Remarks _____
_____	Date _____	Remarks _____
_____	Date _____	Remarks _____
_____	Date _____	Remarks _____

CONFIDENTIAL CLEARANCE FORM FOR NON-CAREER APPOINTMENT

Name Charles W. Goady Department/Agency ACTION Position Regional ACTION Director
Region IX

Security Clearance:

FBI Name Check _____ Date Completed _____

FBI Full Field Investigation _____ Date Completed _____

Other(Specify) _____ Date Completed _____



Congressional Clearance:

GOP Members of Senate and House, if any, representing candidate's state and city of residence:

Senator (D) _____ Date _____ Remarks _____

Senator (D) _____ Date _____ Remarks _____

Representative (D) _____ Date _____ Remarks _____

Other Congressional Sponsors:

_____ Date _____ Remarks _____

_____ Date _____ Remarks _____

Completed By: JP Brawn Date 8/7/13

Field Clearance(WHS Use Only):

Completed By: _____ Date _____

Regional ACTION Director for Domestic and Anti-Poverty Operations

GS-301-15

I. Introduction.

This position is that of Regional ACTION Director for Domestic and Anti-Poverty Operations for Region

The incumbent serves as principal advisor to the Associate Director for Domestic and Anti-Poverty Operations on this Region and directs all ACTION Domestic and Anti-Poverty Operations within his assigned geographical area.

II. Duties and Responsibilities.

1. The incumbent will be the principal contact point and will maintain constant liaison with State governments and particularly with the Governors within the Region on matters pertaining to the various ACTION programs. He will render whatever information and assistance is required. The Regional ACTION Director serves as ACTION representative on Regional Committees involving appearances before State and local bodies to provide expert advice on the workings and administration of the ACTION volunteer programs. He maintains many contacts with Congressional representatives, State and local officials, businessmen, and organizations of the poor, senior citizens and volunteers within his geographical area. Prepares and delivers speeches before innumerable professional and social action organizations to explain and promote ACTION programs.
2. The Regional ACTION Director will have primary responsibility for developing, implementing and evaluating, federally-sponsored domestic volunteer service programs for full-time and part time volunteers within his jurisdiction. Typical projects and/or grants within his jurisdiction will be in the fields of income improvement, health, consumer protection, education, advice to small businesses and non-profit service organizations, housing, and manpower development. A broad spectrum of skills and talents will be brought into the various programs, e.g. Architects, Education Specialists, Health Specialists, Planners, Attorneys, Business Executives, students, low-to-middle income senior citizens and low income volunteers of all ages.
3. The Regional ACTION Director is responsible for the training, assignment, supervision, conduct and termination of all volunteers, and the selection, development, and operation of projects from the beginning through to completion. He also is responsible for measuring the effectiveness of such programs against established ACTION goals.



4. The incumbent will be responsible for the administrative management, including budgeting, allocation of funds, contracting, personnel management, and legal services in his jurisdiction. He will plan and direct the operations of the Region with the assistance of a Deputy, five Assistant Regional Directors and three program Associate Regional Directors, one for each specialized program, i.e., Older Americans Programs, VISTA and SCORE/ACE and a group of program and administrative specialists.

III. Supervision and Guidance Received.

Incumbent operates under the broad general direction of the Associate Director of ACTION for Domestic and Anti-Poverty Operations, with delegated authority to direct, administer, and coordinate ACTION programs in the Region. Guidance received is in the nature of broad program policy guidelines. Work is reviewed for conformance to policy and for achievement of broad program objectives.

IV. Qualification Requirements.

This position requires an individual with experience and background which demonstrates his ability to manage a highly important program; sensitivity to and awareness of the multi-faceted social and economic problems of the country; imagination, integrity and personal qualities of the highest caliber, and ability to acquire and maintain credibility with people and organizations from a wide spectrum of race, income, status, age and viewpoints.



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013082

REASON FOR WITHDRAWAL Donor restriction

TYPE OF MATERIAL Personnel Form

CREATOR'S NAME Charles William Goady

DESCRIPTION SF171

CREATION DATE 03/21/1972

COLLECTION/SERIES/FOLDER ID . 031500143

COLLECTION TITLE STANLEY S. SCOTT PAPERS (WH Public
Liaison Office - Minority Affairs)

BOX NUMBER 17

FOLDER TITLE Personnel Office, 1971-1975 (4)-(16)

NEW LOCATION Donor Restriction Closed File

DATE WITHDRAWN 06/18/2001

WITHDRAWING ARCHIVIST William H. McNitt

KNOWN DUPLICATES No

WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Doc	social security number 1 page - John Langston Harrison	1973	c

File Location:

Stanley C. Scott Papers, box 17. Folder: Personnel Office, 7/73-8/73 (4)

RESTRICTION CODES

JJO 5/23/24

- (A) Closed by applicable Executive order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

THE WHITE HOUSE
WASHINGTON

8/22

TO: STAN SCOTT
FROM: JERRY JONES
RE: Clearance of Candidate for
Non-Career Position

The attached biographical material on this candidate has been submitted for formal clearance approval.

If you concur with this clearance please notify Julie Robben in my office (# 6533)

↑
OK
ss



CONFIDENTIAL CLEARANCE PROCESSING FORM FOR CERTAIN EXCEPTED POSITIONS

Candidates Name: John L. Harrison Position: Country Director/ Grade: FR 3/3
Swaziland

Type of Appointment: Director's Appt. Department/Agency: ACTION Registration: (1) Rep.

SECURITY CLEARANCE:

Clearance Granted, if any: _____ Date: _____ Type of Investigation: _____

Investigating Agency: _____

CONGRESSIONAL CONCURRENCES: (State & District of Candidate's Registration or Domicile)

Senator Scott ✓ Date: 8/10 Remarks: O.K.

Senator Schweiker ✓ Date: 8/10 Remarks: O.K.

Representative: (D) Date: _____ Remarks: _____

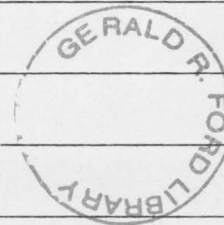
(Ranking GOP Members on Appropriations Subcommittees (A) and Legislative (L) Committees)

Senator (A) _____ Date: _____ Remarks: _____

Senator (L) _____ Date: _____ Remarks: _____

Representative (A) _____ Date: _____ Remarks: _____

Representative (L) _____ Date: _____ Remarks: _____



STATE CONCURRENCES:

State GOP Contact Clifford Jones Date: 8/10 Remarks: O.K.

other Key Contact _____ Date: _____ Remarks: _____

This form was completed and/or approved by: _____ date: _____

This form was approved by: _____ date: _____

(1) If registration is other than Republican, attached a full, detailed explanation of the reasons for the proposed action.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013083

REASON FOR WITHDRAWAL Donor restriction
TYPE OF MATERIAL Personnel Form
CREATOR'S NAME John Langston Harrison, Jr.
DESCRIPTION SF171
CREATION DATE 05/11/1973

COLLECTION/SERIES/FOLDER ID . 031500143
COLLECTION TITLE STANLEY S. SCOTT PAPERS (WH Public
Liaison Office - Minority Affairs)
BOX NUMBER 17
FOLDER TITLE Personnel Office, 1971-1975 (4)-(16)

NEW LOCATION Donor Restriction Closed File
DATE WITHDRAWN 06/18/2001
WITHDRAWING ARCHIVIST William H. McNitt
KNOWN DUPLICATES No

WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Doc	social security number 1 page - John F. Torian	1973	c

File Location:

Stanley C. Scott Papers, box 17. Folder: Personnel Office, 7/73-8/73 (4)

RESTRICTION CODES

JJO 5/23/24

- (A) Closed by applicable Executive order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

THE WHITE HOUSE
WASHINGTON

TO: STAN SCOTT

8/22

FROM: JERRY JONES

RE: Clearance of Candidate for
Non-Career Position

The attached biographical material on this candidate has been submitted for formal clearance approval.

If you concur with this clearance please notify Julie Robben in my office (# 6533)

OK
SS



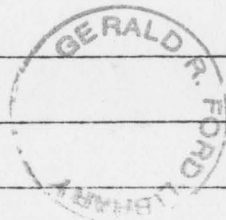
CONFIDENTIAL CLEARANCE FORM

(Additional Clearances for John F. Torian)

Senator	Date	Remarks
Senator	Date	Remarks
Senator	Date	Remarks
Senator	Date	Remarks
Senator	Date	Remarks
Senator	Date	Remarks
Representative	Date	Remarks
Representative	Date	Remarks
Governor Francis Sargent	Date 7/27/73	Remarks no comment
Governor	Date	Remarks
Governor	Date	Remarks

Other Congressional Sponsors:

State Chairman Otto Wahlrab	Date 7/27/73	Remarks no comment - not known by State Party officials
	Date	Remarks
	Date	Remarks
	Date	Remarks
	Date	Remarks



CONFIDENTIAL CLEARANCE FORM FOR NON-CAREER APPOINTMENT

Name John F. Torian Department/Agency ACTION Position Regional ACTION Director
Region III/Philadelphia

Security Clearance:

FBI Name Check _____ Date Completed _____

FBI Full Field Investigation _____ Date Completed _____

Other (Specify) _____ Date Completed _____

Congressional Clearance:

Get Members of Senate and House, if any, representing candidate's state and city of residence:

Senator Brooke Date 7/27/72 Remarks O.K.

Senator (D) Date _____ Remarks _____

Representative (D) Date _____ Remarks _____

Other Congressional Sponsors:

_____ Date _____ Remarks _____

_____ Date _____ Remarks _____

Completed By: _____ Date _____

Field Clearance (WHS Use Only):



Completed By: _____ Date _____

Regional ACTION Director for Domestic and Anti-Poverty Operations

GS-301-15

I. Introduction.

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2. The Regional ACTION Director will have primary responsibility for developing, implementing and evaluating, federally-sponsored domestic volunteer service programs for full-time and part time volunteers within his jurisdiction. Typical projects and/or grants within his jurisdiction will be in the fields of income improvement, health, consumer protection, education, advice to small businesses and non-profit service organizations, housing, and manpower development. A broad spectrum of skills and talents will be brought into the various programs, e.g. Architects, Education Specialists, Health Specialists, Planners, Attorneys, Business Executives, students, low-to-middle income senior citizens and low income volunteers of all ages.
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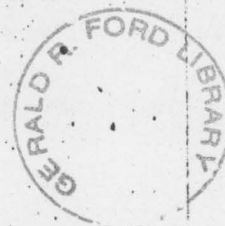
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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013084

REASON FOR WITHDRAWAL Donor restriction

TYPE OF MATERIAL Personnel Form

CREATOR'S NAME John F. Torian

DESCRIPTION SF171

CREATION DATE 04/30/1969

COLLECTION/SERIES/FOLDER ID . 031500143

COLLECTION TITLE STANLEY S. SCOTT PAPERS (WH Public
Liaison Office - Minority Affairs)

BOX NUMBER 17

FOLDER TITLE Personnel Office, 1971-1975 (4)-(16)

NEW LOCATION Donor Restriction Closed File

DATE WITHDRAWN 06/18/2001

WITHDRAWING ARCHIVIST William H. McNitt

KNOWN DUPLICATES No

THE WHITE HOUSE

WASHINGTON

8/24

TO: STAN SCOTT

FROM: JERRY JONES

RE: Clearance of Candidate for
Non-Career Position

The attached biographical material on this candidate has been submitted for formal clearance approval.

If you concur with this clearance please notify Julie Robben in my office (# 6533)

OK
SS



CONFIDENTIAL MEMORANDUM

TO: WHITE HOUSE PERSONNEL OPERATION

FROM: LAURELLE SHEEDY

SUBJ: APPOINTMENT CLEARANCE REQUEST

CLEARANCE REQUESTED - ☐ FBI ☐ HILL ☐ FIELD

WHPO USE ONLY

FULL NAME		SSN
Helen G. Edmonds		
GRADE/LEVEL AND TYPE OF APPOINTMENT		APPOINTMENT DATE (WHPO Use Only)
PA		
DEPARTMENT OR AGENCY		CITY AND STATE
Ntnl Adv Cncnl on Educations Professions Development		Washington, D. C.
POSITION TITLE		
member		

NOTE: Attach RÉSUMÉ which must contain: Mailing address, voting address, date and place of birth, political affiliation, education and work experience.

ENTER ANY OTHER INFORMATION PERTINENT TO THIS REQUEST

Bron;; December 3, 1911, Lawrenceville, Va

Female, Black

Republican

Home Address:

118 Nelson Street
Durham, NC 27707



RECOMMENDED BY		
Stan Scott		
SIGNATURE OF SUBMITTING OFFICIAL	TITLE	DATE
<i>Laurelle Sheedy</i>	Staff Assistant	8/23/73

EDMONDS, HELEN GREY, educator, historian; b. Lawrenceville, Va., Dec. 3, 1911; d. John Edward and Ann (Williams) Edmonds; A.B., Morgan State Coll., 1933, LL.D., 1950; M.A., Ohio State U., 1938, Pd.D., 1946; postdoctoral research, U. Heidelberg (Germany), 1954-55 Dean women, prof. Greek, Latin, history Va. Sem., Lynchburg, 1933-35; instr. history St. Paul Norman Sch., Lawrenceville, 1935-40; cons. social scis. Va. Dept. Edn., summer 1940; prof. history Grad. Sch., N.C. Coll., Durham, 1940—, dean Grad. Sch., 1964—, mem. interim com. charge operation coll., 1966. Leader-specialist State Dept. to Germany, 1955, to Sweden, Denmark, Germany, Austria and France, 1957; rep. President Eisenhower to dedication ceremonies Liberian Capitol Bldg., Monrovia, 1957; del. 8th nat. conf. U.S. commn. UNESCO, Boston, 1961. Trustee St. Paul's Coll., Va. grantee Gen. Edn. Bd., 1943-44, Carnegie Found., 1949, Fund Advancement Edn., 1954-55; recipient Women of Year plaque Bachelors-Benedicts Civic Club, 1958; named Woman of Year in So. Area, Nat. Links, 1965. Mem. Council Grad. Deans, Am. Hist. Assn., Assn. Social Sci. Tchrs., Am. Tchrs. Assn., Assn. Study Negro Life and History, Va. Soc. Research, Nat. Links (dir. nat. and internat. trends and services), Phi Alpha Theta, Alpha Kappa Delta, Pi Gamma Mu, Alpha Phi Gamma, Kappa Delta Pi, Delta Sigma Theta, Episcopalian. Author: The Negro and Fusion Politics in North Carolina, 1951; also monographs, articles and hist. pageants. Co-editor: Appropriate Directions for the Modern College in the Challenging New Educational Era, 1962. Home: 118 Nelson St., Durham, NC 27707.

