

The original documents are located in Box 13, folder “Memos to Jerry Jones, 1974-1975” of the Stanley Scott Papers at the Gerald R. Ford Presidential Library.

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January 29, 1974

MEMORANDUM FOR: JERRY JONES
DAVE WIMER

FROM: STAN SCOTT

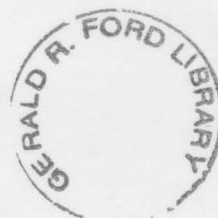
SUBJECT: National Commission for Manpower
Policy

Following a meeting with Dr. Leon H. Sullivan, Vice President Ford has requested that our office provide you with the attached resume (Dr. Sullivan) to check on the possibility of appointing Sullivan as a public member of the National Commission for Manpower Policy.

Sullivan's O.I.C. was written into the Manpower Training Legislation recently signed by President Nixon.

Attachments

SScott:ph



January 30, 1974

MEMORANDUM FOR: LEWIS DALE
FROM: STAN SCOTT
SUBJECT: Bicentennial Commission

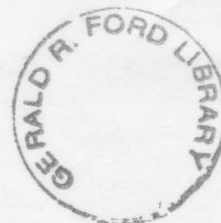
T

The attached is self-explanatory. Ms. Shabazz, widow of the late Civil Rights activist, Malcolm X, gave the Administration support on the grass roots level in 1972. While Ms. Shabazz would be an asset to the Bicentennial Administration, if there is only one slot available for a Black I would prefer that we appoint an outstanding historian. However, if several slots are available to Blacks, I think Ms. Shabazz would be a good selection.

Would appreciate if someone on your staff would correspond with Ms. Shabazz to let her know I forwarded her resume for "top consideration." We want to continue to have her support.

Lewis, thank you.

Attachment
(Resume of Ms. Shabazz
Mount Vernon, New York)



SScott:ph

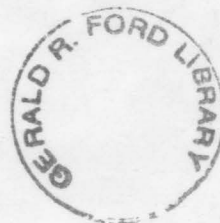
January 29, 1974

MEMO FOR: GREG LEBEDEV
FROM: STAN SCOTT
SUBJECT: An Ambassadorship

Greg, attached is the William Gordon file. Would appreciate it if your office would acknowledge that I have submitted to Personnel for top consideration.

Greg, thanks.

Attachments



February 6, 1974

MEMO FOR: GREG LEWEDDEV
FROM: STAN SCOTT

Per our conversation, I am attaching the resume of Mark Edward Rogart, GS-11, attorney-advisor, Interstate Commerce Commission, who is interested in the position of Legal Assistant, GS-11, Criminal Division, Justice Department. I understand that there are possibly two legal assistant slots presently available.

Greg, your support in this matter would be deeply appreciated.

Attachments (3)



February 14, 1974

MEMORANDUM FOR: SUSAN HANKE

FROM: STANLEY SCOTT

SUBJECT: U.S. National Commission for
the Observance of World Population
Year, 1974

In accordance with our recent conversation, I am recommending the below listed individuals as candidates to serve on the National Commission for the Observance of World Population Year, 1974:

- 1) Roy Wilkins, Executive Director, NAACP
- 2) Dr. Hilliard A. Bowen, Assistant Superintendent,
Atlanta Public School System
- 3) Mrs. Cecil G. Grant, Republican alternate National
Committeewoman
- 4) Mrs. Evelyn Cunningham, New York Task Force on
Equal Employment Opportunity for Women.

Attachments

SScott:ph



November 19, 1974

MEMORANDUM FOR: JERRY JONES
FROM: STANLEY SCOTT
SUBJECT: BOOK ORDERS

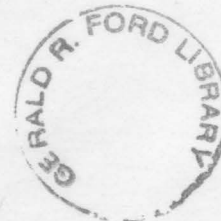
Please order the following two books for our office use:

- 1975 Standard Diary Number 374
9 3/4 " X 7 3/4 "
Red moire cloth, full bound, full page for each day. A to Z index in front, faint line ruled. White ledger paper.
- 1975 Social List of Washington (The Green Book)

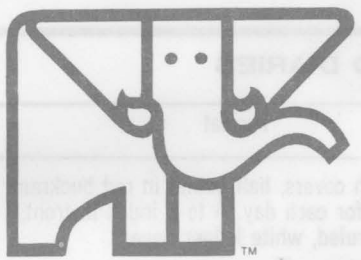
Send to Room 179, EOB.

Thank you.

cc: Wilbur Jenkins



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memory helpers

1975

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before you
know it!

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STANDARD DIARIES

Number	Size	Format
356	8½" x 7⅛"	Black cloth covers, half-bound in red buckram. Full page for each day. A to Z index in front, faint line ruled, white ledger paper.
374	9¾" x 7¾"	Red moire cloth, full bound, full page for each day. A to Z index in front, faint line ruled. white ledger paper.
376	12½" x 8"	Red moire cloth, full bound, full page for each day. A to Z index in front, faint line ruled, white ledger paper.
364	13¾" x 8½"	Black cloth covers, half-bound in red buckram. Full page for each day. A to Z index in front, faint line ruled, white ledger paper.

STANDARD DAILY JOURNALS

375	9¾" x 7¾"	Same as the No. 374 Diary except with Journal ruling.
357	8½" x 7⅛"	Same as the No. 356 Diary except with Journal rulings.
377	12½" x 8"	Same as No. 376 except with Journal ruling.
365	13¾" x 8½"	Same as the No. 364 Diary except with Journal ruling.

APPOINTMENT BOOK

910	9¾" x 7¾"	Red moire cloth, full bound, one day to a page, each page divided by center rule. Half hour appointments from 8 A.M. to 7:30 P.M., allowing three lines for each half hour.
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January 21, 1975

MEMORANDUM FOR: JERRY JONES
FROM: STAN SCOTT
SUBJECT: Renewal

Please renew our subscription to The Columbus
Times newspaper.

Thank you.

Attachment

