

The original documents are located in Box 7, folder “Brown, Robert J. - Chronological File, December 1972 - February 1973” of the Stanley Scott Papers at the Gerald R. Ford Presidential Library.

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December 19, 1972

Dear Roy:

In behalf of the President, thank you for your telegram of December 14 in which you called for a meeting between the President and national black leaders.

I can assure you that this matter is presently receiving the very careful consideration of the appropriate persons on the President's staff and that some determination should be reached early in the coming year.

With our best wishes.

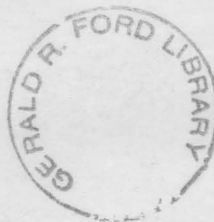
Sincerely,

**Robert J. Brown
Special Assistant
to the President**

**Mr. Roy Inle
National Director
Congress of Racial Equality
200 West 135th Street
New York, New York 10030**

**cc: John Ehrlichman
Stan Scott
Lan Garment**

RJB:PAL:met



December 21, 1972

Dear Mr. Black:

In behalf of the President, thank you for your letter of December 9.

I will be most pleased to contact the appropriate Federal agencies in order to determine if some means of assistance might be found for your brick making operation.

I share with the President a deep admiration for your dedication to your work and your desire to assist others to help themselves. Your example is one that we might all do well to emulate.

Please do not hesitate in contacting me in the future if you feel that I may be of any assistance to you.

With our best wishes.

Sincerely,

**Robert J. Brown
Special Assistant
to the President**

**Mr. George H. Black, Sr.
111 Dellebrook Road
Winston-Salem, North Carolina 27105**

RJB:PAL:lmct



December 22, 1972

MEMORANDUM TO JERRY JONES

FROM: BOB BROWN

I am sorry I forgot to give you the resume of Henry Stanton who worked with us during the campaign. He helped us to raise funds and has been assisting me for sometime. He should receive priority. If additional information is needed on this candidate please call my assistant Norris Sydnor on 2509.



December 22, 1972

Dear Rhett:

Thank you for your letter of October 11; I am sorry that I did not reply sooner.

I was most interested to learn of your new undertakings and strongly hope that we will stay in contact with one another in the months ahead. I should mention that I expect to be leaving the White House just prior to February 1.

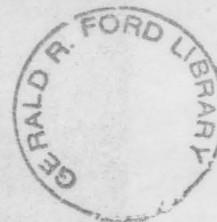
Best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Rhett Ball
3355 Lenox Road, N. E.
Suite #750
Atlanta, Georgia 30326

RJB:PAL:lmct



December 22, 1972

Dear Sherman:

Thank you for your letter of December 13.

I will have someone drop by your office to pick up the kits for your mid-winter workshop sometime after January 22. I hope that I can be with you on the evening of January 25.

Also, I will check into the possibility of Messrs. Brennan, Lynn and Weinberger addressing your workshop sessions.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Sherman Briscoe
Executive Director
National Newspaper
Publishers Association
Post Office Box 1546
Washington, D. C. 20013

RJB:PAL:lmct



December 22, 1972

Dear Leon:

Thank you for your letter of December 1.

I look forward to working with you in the days ahead and wish you every success in the upcoming year.

(Paul has filled me in on your problems with EDA; we will stay on top of the situation.)

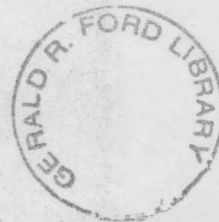
Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Leon N. Perry
Post Office Box 488
Warrenton, North Carolina 27589

RJB:PAL:lmct



December 22, 1972

Dear Rev. Allen:

This is a follow-up to our recent telephone conversation regarding your letter to the President of November 24.

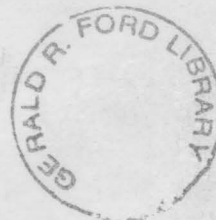
Further investigation on this matter supports the opinion I offered to you during our conversation that the President would not be able to offer the endorsement you requested from him for the Adam Clayton Powell, Jr. Foundation.

I regret that we cannot be of assistance in this matter. Nonetheless, you have our best wishes for success in this endeavor.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Rev. Morton Van Allen, III
Community Relations Morrisania Hospital
168th Street and General Avenue
Bronx, N. Y. 10452



December 26, 1972

Dear John:

Thank you for your letter of December 14.

Regarding your efforts to obtain Sammy Davis for a benefit show, I am having someone look into this situation in order to see what might be worked out.

With my best wishes for a happy holiday season.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. John L. White
Executive Director, PULL
Post Office Box 8056
Houston, Texas 77004

RJB:PAL:lmct



December 26, 1972

Dear Bob:

Many thanks for your kind letter.

I greatly appreciate your generous sentiments and
look forward to seeing you again soon.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Robert L. Gatling
DeBoer Resources Corporation
Five Dunwoody Park, Suite 112
Atlanta, Georgia 30341



RJB:PL:rm

December 26, 1972

Dear Mr. Cooper:

Thank you for your letter of December 15.

I will be pleased to contact SBA in your behalf in order to see if anything might be done in this matter.

With our best wishes,

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Edward L. Cooper
President, EPIC, Inc.
649 North Milwaukee Avenue
Wheeling, Illinois 60090

PL:rm



December 26, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR LOREN RIVARD

FROM: PAUL A. LAVRAKAS

SUBJECT: EPIC, Inc.

I would appreciate it if you would have someone look into the situation described in the attached letter and see if this firm's loan application might be expedited.

Thank you.

Attachment

ADMINISTRATIVELY CONFIDENTIAL

PL:rm



December 26, 1972

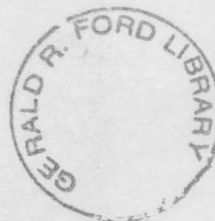
Dear Mr. Holloway:

On behalf of the President, thank you for your letter of December 1.

Although it is true as you stated in your letter that the President did not receive a large segment of the black vote in the last election, it is surely not our intention to allow political factors to influence our attitudes and actions in those areas of greatest concern to black Americans. In 1968 the President received far fewer black votes than he did in 1972, yet this did not prevent him, for example, from increasing the budget for civil rights enforcement from \$75 million to \$601 million or from raising Federal expenditures for minority businesses from \$200 million to \$800 million. Also, in his first term, the President appointed twice as many blacks to top Federal posts as in the previous Administration and directed a Federal effort that reduced the number of black students in all black schools from 40 percent to 12 percent nationwide.

Despite these and other positive achievements, the mistaken notion still prevails among many persons that this Administration is anti-black. Perhaps, this is because we have eschewed the flamboyant rhetoric and promises that politicians have used in the past when addressing the black community and have chosen instead to simply let our deeds speak for themselves.

It is the President's intention to continue to move ahead in accordance with his own beliefs during his second term toward our common goal of a nation in which every citizen might enjoy full self-determination and self-sufficiency.



Although we willingly admit to imperfections in our record, we sincerely do believe that history will judge this Administration as the one that replaced rhetoric with actions, promises with performance.

With our best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Christopher Holloway
Social Science Division
Mesa College
Grand Junction, Colorado 81501

CC: CENTRAL FILES

RJB:PL:rm



December 26, 1972

Dear Senator Dominick:

Thank you for your letter of December 18 regarding Mrs. Elaine B. Jenkins.

I have had the good fortune to know Mrs. Jenkins for several years and have a very high regard for her character and capabilities. I can assure you that we shall give Mrs. Jenkins very careful consideration for a suitable appointment.

With our best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Honorable Peter H. Dominick
United States Senate
Washington, D.C. 20510



RJB:PL:rm

December 26, 1972

Dear Joe:

The attached letter was recently sent to me by John L. White, Executive Director of PULL, Inc., Houston, Texas. Apparently, Sammy Davis made some sort of commitment to White to do a benefit show for his youth service organization.

I know White quite well and believe him to be a sincere and effective man. I think Sammy should seriously consider doing a benefit for PULL.

Let me have your thoughts on this.

Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Joe Grant
Executive Associate
Sammy Davis Enterprises, Ltd.
9000 Sunset Boulevard
Los Angeles, California 90069

RJB:PAL:lmct



December 26, 1972

Dear Bob:

Many thanks for your kind letter.

It was truly a pleasure to have had the opportunity to work with you, and I hope that we will have a chance to get together again someday soon.

Best regards,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Robert B. O'Brien, Jr.
The Bowery Savings Bank
110 East 42nd Street
New York, New York 10017

RJB:PL:rm



December 26, 1972

Dear Mrs. Lovett:

I must apologize for not having replied sooner to your letter of October 6. The last few months have been extremely hectic for me, as I am sure you can appreciate.

I would be pleased to do whatever I can to be helpful to your daughter. Perhaps, you might drop me a line and give me an updated report on her efforts to be transferred to Thailand.

Best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mrs. Lila Lovett
9094 North Martindale
Detroit, Michigan 48204

RJB:PAL:lmct



December 26, 1972

Dear Mr. Wood:

Thank you for your letter of November 27; I regret that I was unable to find the time to answer you sooner.

I remember Sonny Robinson and his mother very well indeed and I hope that you will extend to them my warmest greeting the next time you see them. I would, of course, be willing to do whatever I can for Sonny, but your letter was a little too vague for me to be able to offer any useful advice at the moment. Perhaps it might be best, if you were to ask him to give me a call or drop me a line in order that I might get a better idea of what he would like to do.

Also, I want to express my appreciation for your kind words regarding my efforts here at the White House over the past four years. I will be returning to private life in a few weeks.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Frank T. Wood, Jr.
Director, Division of Research
and Development
County Office Building
Syracuse, New York 13202

RJB:PAL:lmct



December 26, 1972

Dear Bill:

Many thanks for your kind letter of December 7.

I am certain that there are any number of things that we can work on together and if anything interesting comes up, please give me a call or drop me a line.

In any case, be sure to stay in touch and also give my best to Doris.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. William Sharp
Advertising Manager for
Allied Products
Coca-Cola USA
Post Office Drawer 1734
Atlanta, Georgia 30301

RJB:PAL:lmct



December 26, 1972

Dear Mr. Brown:

Thank you for your generous letter of December 19.

It was truly a pleasure to have had the opportunity to meet with you recently, and I hope to have the opportunity to see you again someday.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Barry Brown
Director, Department
of Labor
State of Michigan
300 East Michigan Avenue
Lansing, Michigan 48926

RJB:PL:rm



December 26, 1972

Dear Floyd:

This is in reference to your letter to the President of November 28 recommending a meeting between him and a number of black supporters.

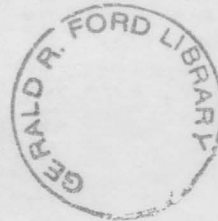
According to recent reports, the President will not be able to consider scheduling such a meeting until February at the least. We should reintroduce this idea at that time.

Best wishes.

Sincerely,

**Robert J. Brown
Special Assistant
to the President**

**Mr. Floyd B. McKissick
Floyd B. McKissick Enterprises, Inc.
Post Office Box 188
Seal City, North Carolina 27553**



RJB:PAL:lnct

December 26, 1972

Dear Reverend Smith:

In Mr. Brown's absence, I am acknowledging your letter of December 19.

Mr. Brown will be returning to the office shortly after January 4, and I shall bring your letter to his attention at that time.

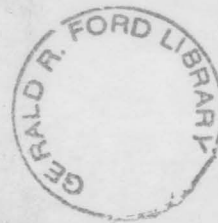
With our best wishes,

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Reverend Roland Smith
Chairman, Citizens Building
Corporation
75 Piedmont Avenue, N.E.
Atlanta, Georgia 30303

PL:rm



December 26, 1972

Dear Earl:

Many thanks for your kind letter of December 19.

I am anticipating my return to private life in a few weeks and strongly hope that we will continue to stay in touch in the days ahead.

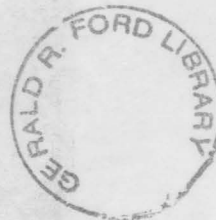
Best regards,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Earl Kennedy
Director, Kennedy Travel Agency
5744 Woodward Avenue
Detroit, Michigan 48202

RJB:PL:rm



December 26, 1972

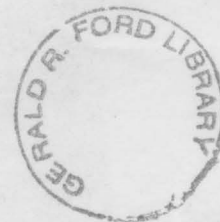
Dear Mr. King:

On behalf of the President, thank you for your letter of December 15.

Although it is true that the President did not receive a large segment of the black vote in the last election, it is surely not our intention to allow political factors to influence our attitudes and actions in those areas of greatest concern to black Americans. In 1968 the President received far fewer black votes than he did in 1972, yet this did not prevent him, for example, from increasing the budget for civil rights enforcement from \$75 million to \$601 million or from raising Federal expenditures for minority businesses from \$200 million to \$800 million. Also, in his first term, the President appointed twice as many blacks to top Federal posts as in the previous Administration and directed a Federal effort that reduced the number of black students in all black schools from 40 percent to 12 percent nationwide.

Despite these and other positive achievements, the mistaken notion still prevails among many persons that this Administration is anti-black. Perhaps, this is because we have eschewed the flamboyant rhetoric and promises that politicians have used in the past when addressing the black community and have chosen instead to simply let our deeds speak for themselves.

It is the president's intention to continue to move ahead in accordance with his own beliefs during his second term toward our common goal of a nation in which every citizen might enjoy full self-determination and self-sufficiency.



We sincerely do believe that history will judge this Administration as the one that replaced rhetoric with actions, promises with performance.

With our best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Oscar W. King, III
Instructor, City and Regional
Planning
Graduate School of Design
Gund Hall 208
Harvard University
Cambridge, Massachusetts 02138



CC: CENTRAL FILES

RJB:PL:rm

December 27, 1972

Dear Mr. Lewis:

This is in further reference to your letter of November 1972 concerning funding for a Peoples Enterprise of Texas Cooperative application submitted to the Office of Economic Opportunity.

We have contacted OEO to request a status report on the funding proposal and they have advised us that no formal application has even been received for the PETCO project. They did indicate that a small group met with Mr. Sam Martinez, the OEO Region VI Director, on March 31, 1972 and verbally requested \$25,000 for this project.

The Office of Economic Opportunity also advises us that the Senior Employment-Action Meals (SEAM) application was submitted to their Dallas Regional Office several months ago as a courtesy copy of the original application which was sent to the State Committee on Aging in Austin, Texas. It is our understanding that the State Committee had denied funding and had verbally requested consideration for funding from the Office of Economic Opportunity.

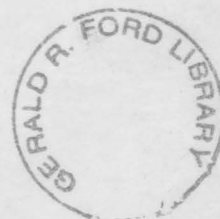
The contents of that application did not make any reference to the PETCO project and the only connection is mentioned in the cover letter signed by the Chairman of the Board of NET Opportunities, Inc. and PETCO.

The Office of Economic Opportunity has indicated that despite their present inability to fund the PETCO project, they will continue to work with your group in locating funding possibilities through other sources.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Jimmy W. Lewis
Project Director
Peoples Enterprise of
Texas Cooperative
Mount Vernon, Texas 75457
(Box 571)
PAL:lmct
MG:OEO



December 27, 1972

Dear Mr. Jones:

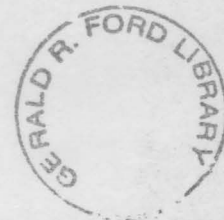
I referred your letter of November 24, 1972, which raised the question of the eligibility of Allen & Associates Mortuary, Asheville, North Carolina for a Small Business Displacement Payment to the Department of Housing and Urban Development. HUD has informed me that the law authorizing the Small Business Displacement Payment was superceded by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. Therefore, a business displaced by a HUD-assisted project that moved after the effective date of the Uniform Act would not normally be entitled to receive this payment.

However, a letter stating Allen and Associates eligibility for the Small Business Displacement Payment was issued on March 27, 1969, by the Asheville Redevelopment Commission. If it is correct that certain expenses were incurred based on this notification, you may still be entitled to the payment, despite the change in the law prior to your moving from your old location. Although I cannot give you a definite answer without further investigation, the entire matter will be studied and a final determination should be forthcoming within a few weeks. In this regard I have asked the Department of Housing and Urban Development to communicate directly with you.

Please accept our assurance that this matter will be given their immediate attention.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown



Mr. William A. Jones
Manager, Allen & Associates
Mortuary
127 McDowell Street
Asheville, North Carolina 28801

PL:rm

December 27, 1972

Dear Mrs. Thompson:

In Mr. Brown's absence, I am responding to your telegram of December 18.

We shall apprise the Inaugural Committee of the desire of the "Messenger" singing group to perform during the inaugural weekend. I am certain that they will give this request their close consideration.

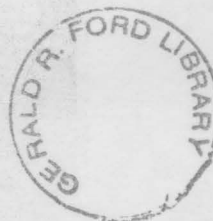
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mrs. Christiansa N. Thompson
3809 Holt's Chapel Road
Greensboro, North Carolina 27401

PAL:lmct



December 27, 1972

Dear Jack:

It has been a deep personal disappointment to me that I was unable to fully participate in this year's UGF campaign. The extreme demands made on my schedule in connection with my job during these last several hectic months prevented me from doing my share in this effort. I have tried to make up for this in a small way by increasing my personal contribution.

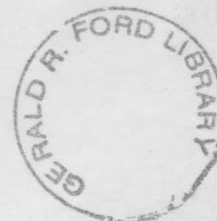
I hope that sometime after the holidays you and I will have a chance to get together for lunch.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. John H. Kauffmann
General Chairman
United Givers Fund
95 M Street, S.W.
Washington, D.C. 20024



RJB:PL:rm

December 27, 1972

Dear Jack:

Many thanks for your kind letter of December 6.

One of the most rewarding aspects of my job has been that it has given me the opportunity to meet wonderful people like you and June.

I am really looking forward to leaving the Government in a few weeks and am certain that we will be working together closely in the days ahead. I hope that we will be able to get together for a chat at an early date.

I want to mention that I will be in Las Vegas between December 29 and January 2 as Sammy Davis will be performing at the Sands at that time. It may be that we can work out a time to get together during that period.

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mr. Jack E. Dahl
President, Fleetwood Enterprises,
Inc.
P. O. Box 7638
Riverside, California 92503

RJB:PL:rm

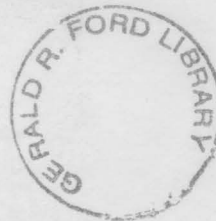
December 27, 1972

MEMORANDUM FOR ROBERT BROWN

FROM: PAUL LAVRAKAS

According to Malek's staff, the Advisory Commission on Women in the Armed Services is not a Presidential commission; the White House simply sends recommended names to DOD. This year's list of names was sent by Malek's shop several weeks ago and there will be no openings for Frances Franklin until well into next year.

PL:rm



December 27, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR JERRY JONES

FROM: BOB BROWN

SUBJECT: Carl M. Franklin

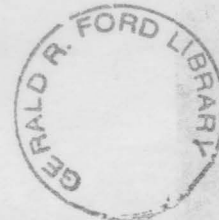
Mr. Franklin was most helpful to us in the campaign,
and I would recommend him for consideration for a
supergrade position.

Thanks.

Attachment

ADMINISTRATIVELY CONFIDENTIAL

RJB:PL:rm



December 27, 1972

Dear Mr. Frost:

Mr. John Scali has referred to me your letter of November 15.

The conference planned by Florida Atlantic University for April, 1973, regarding the advancement of minorities within the major corporations should prove to be a most valuable and interesting event. I can assure you that this office would be pleased to do what it can to assist you in this matter.

As I shall be leaving my present position within the next few weeks, I would recommend that you contact Mr. Paul Lavrakas (202-456-2559) in a month or so and provide him with an update on this conference.

With our best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mr. Jack Frost
Florida Atlantic University
Division of Continuing Education
Boca Raton, Florida 33432

RJB:PL:rm

U
January 2, 1973

Dear Mr. Pappas:

I want to express my most sincere condolences on the passing of your brother. He led a truly extraordinary life and his presence will no doubt be sorely missed.

I regret that Sammy Davis and I were unable to visit your suite at the Shoreham on the night of the election. However, I am certain that we will be seeing you during the inaugural weekend.

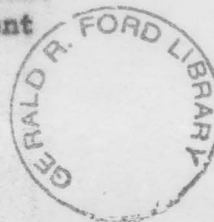
I should mention that although I will be leaving my present position within the next few weeks I will always be available to you to provide any services of which I might be capable.

Best regards,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Tom Pappas
The C. Pappas Company, Inc.
647 Summer Street
Boston, Massachusetts 02210



RJB:PL:rm

January 2, 1972

MEMORANDUM FOR

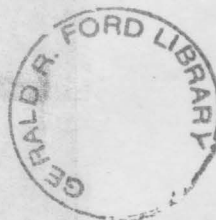
Mr. Thomas Glennan
Director, National Institute
of Education
Department of Health, Education
and Welfare

FROM: ROBERT J. BROWN

I understand that the Black Economic Union has submitted a proposal to your office requesting funds to establish a computerized education program designed to assist prospective minority businessmen. I would appreciate being kept apprised of the status of this proposal.

Thank you.

RJB:PL:rm



January 2, 1973

MEMORANDUM FOR FRED MALEK

FROM: BOB BROWN

I am deeply concerned, as I know several other Blacks who have worked and strongly supported the President over the last four years are at this point, because it seems that another kind of criteria is being developed for some key jobs within the Administration. More specifically, I strongly feel that (1) loyalty to the President and his policies and programs should be of the highest priority; (2) we must look forward to building for 1974 and 1976.

If those people who have had the opportunity to be loyal and to carry out the programs and policies of the President have not done so, then I do not feel that there should be any question about maintaining them in sensitive and key areas during the second term. Those of us who gladly took whatever heat was forthcoming and who will be expected to work for building the Republican Party and building support for the President's policies and programs should have something to say about those people who are expected to carry out this mission. Frankly speaking, I do not feel that it is in the best interest of the Administration to maintain or project anybody who has not given some strong indication of his loyalty and willingness to serve the President and carry out his wishes to the fullest extent.

We have people who have worked with us who possess all of the basic qualifications for most of the jobs that will be forthcoming. Examples of these persons can be seen in Stan Scott and Sam Sparks who have gone beyond the call of duty in every instance.

I would hope that in the coming weeks that we can work closer together in building a second Administration that will have total dedication to the great leader of this nation and its people. You know better than I do that the bureaucracy will not respond to anything less.

cc: H. R. Haldeman
John Ehrlichman
Ken Cole



RJB:rm

January 2, 1973

Dear Jim:

Thank you for your letter of December 11 inviting me to attend the D. S. A. banquet on January 11.

I am going to make every effort to be present at this event and, barring the unforeseen, I look forward to seeing you there.

Best regards,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Jim Pearce
c/o High Point Jaycees
508 North Hamilton Street
High Point, N. C. 27262



RJB:PL:rad

January 2, 1973

Dear Bob:

It was truly a pleasure to hear from you the other day. I hope we can start working on the Patrick Healy Foundation project soon. Please let us know your plans and the part you want us to play.

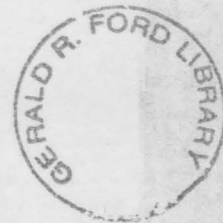
With our best wishes,

Sincerely,

Norris W. Sydnor, Jr.
Assistant to
Robert J. Brown

Mr. Robert E. Richardson
Staff Assistant
Georgetown University
Washington, D.C. 20007

NS:rm



January 3, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR BILL MARUMOTO

FROM: NORRIS SYDNOR, JR.

SUBJECT: Director of OMBE

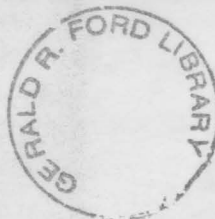
Per your request please find the following items concerning the Director of OMBE's relation with the White House:

Early last summer the President asked Secretary Peterson to have OMBE assist Jim Brown with problems he was having with an OMBE proposal. The Director of OMBE found reasons why the Brown proposal should not be funded. The Director of OMBE later recommended a large cut in the Brown proposal after additional White House pressure was applied. We do not know if the proposal has been funded to date.

This office requested advance notice of projects funded in key states and cities during the Presidential campaign; we received notice from our people in the field or from the press. Not from OMBE!

OMBE funded projects without our knowledge or participation after they agreed to do so.

OMBE funded projects that were overwhelmingly Democratic during the campaign. Two Republican candidates for the House of Representatives were defeated by Democratic candidates who received OMBE funds during the campaign. In one case, Jack Hawke of Durham County, North Carolina was defeated by less than 1,000 votes that were related to the project.



The Director of OMBE would tell the White House staff one thing about a project and do another. He would lie to us concerning proposals to be funded and their amounts.

We understand some people feel the Director of OMBE should be kept on indefinitely. If this is the prevailing view, we again recommend the following:

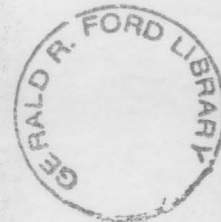
1. Sam Sparks be immediately appointed as Deputy Director of OMBE

The Director of OMBE:

2. Be relieved of all sign-off authority
3. The Director of OMBE be given a three-month notice
4. Sparks be elevated to the Director's slot when the present Director departs, with the Deputy's job held open for a Spanish-speaking person.

ADMINISTRATIVELY CONFIDENTIAL

cc: Bob Brown
Stan Scott



NS:rm

January 3, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR

Mr. Loren Rivard
Special Assistant to the
Administrator
Small Business Administration

FROM: PAUL A. LAVRAKAS

SUBJECT: George H. Black, Sr.

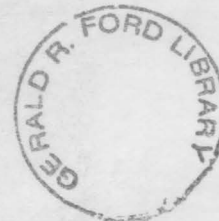
Attached is the letter I called you about on December 19. Bob Brown thinks it would be a good idea if someone from SBA would visit Mr. Black and check out his operation. It is important that we find out if he is actually still making bricks or if someone else is involved.

We should remember that the President took quite a liking to Black and that Black was prominently featured in a TV spot during the campaign. Therefore, if the situation is legitimate, we should make a special effort to be helpful.

Thanks.

ADMINISTRATIVELY CONFIDENTIAL

PL:rm



January 3, 1973

EYES ONLY

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR

Honorable Roy Batchelor
Assistant Director for Operations
Office of Economic Opportunity

*ask about
(1) for
Ophelia DeVone
(Reid knows
about it)*

FROM: Robert J. Brown

I would appreciate it if you would check around OEO for 3 or 4 small grants or study contracts in the neighborhood of \$40-75,000 which we might take a careful look at for possible assistance to several qualified minority firms who have assisted us in our efforts over the past few months.

Let me know what you find.

Thank you.

EYES ONLY

ADMINISTRATIVELY CONFIDENTIAL

BCC: Art Reid

RJB:PL:rm



January 3, 1973

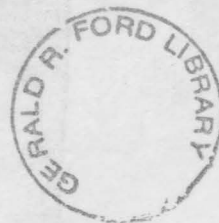
MEMORANDUM FOR JEANNE DAVIS

FROM: BOB BROWN

Dr. L.V. Booth, President of the National Baptist Convention, is sponsoring a young girl from Jamaica, Claudette Tomlinson, who plans to enter this country on a student visa. I would greatly appreciate it if you request the appropriate people at the State Department to inquire into the status of Miss Tomlinson's visa. She is presently residing in Canada at 8813 A Street, Clair Avenue West, Toronto, (416-654-1211). I would like every courtesy extended to her by State.

Many thanks.

RJB:PL:rm



January 3, 1973

MEMORANDUM FOR HANK POULSON

FROM: NORRIS W. SYDNOR, JR.

Per your request for briefing information to be used by John Ehrlichman on the "Meet the Press" show please find the following:

The Nixon Administration is anti-black

The Nixon Administration has done more for blacks than any previous administration, but the facts have been largely overlooked by the news media.

Mr. Nixon is the first President to ask for government funds to fight Sickle Cell Anemia (\$15 million)

He has asked for \$2.5 billion to raise the quality of education in disadvantaged schools.

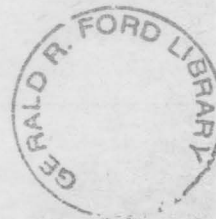
He is spending \$371 million to combat drug abuse this year.

He is spending \$600 million to aid black colleges (\$300 million in previous Administration)

He is aiding minority banks by depositing over \$245 million in them (Not done in previous Administration)

He is aiding minority business enterprise to the sum of \$500 (Program not established in previous Administration)

His Civil Rights enforcement budget is \$602 million (\$75 million in previous Administration)



His equal employment opportunity budget is \$30.5 million
(\$8.2 million in previous Administration)

His fair housing employment budget is \$8.2 million (\$2 million
in previous Administration)

There are many other areas Mr. Nixon has improved to improve
the conditions and opportunities for black people:

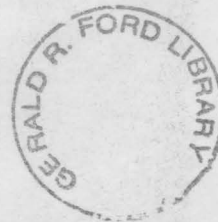
Subsidized Housing
Urban Revenue Sharing
Federal employment
Manpower and youth programs
Family Food Programs
Education

Mr. Nixon has not appointed many blacks to high post in his
new Administration and there is no indication that he will

Mr. Nixon has appointed more blacks to top level government post,
including the White House, than any other President. He has stated
that he will appoint even a greater number in this new Administration.

17 - Federal Judges
1 - Judge on U.S. Court of Military Appeal
(A first)
12 - General/Admirals
7 - Ambassadors (Also a black delegate to the UN
General Assembly)
1 - FCC Commissioner (A first)
88 - Black women (27 previous Administration)

If additional information is needed, please feel free to call upon me.



January 3, 1973

Dear George:

Thank you for your letter of December 14.

I will be pleased to contact the people administering the White House Fellows program and put in a word for Miss Hage.

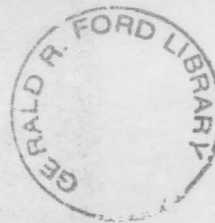
I look forward to seeing you soon.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. George W. Coombe, Jr.
Secretary and Assistant General
Counsel
General Motors Corporation
767 Fifth Avenue
New York, New York 10022

RJB:PL:rm



January 4, 1973

Dear Mr. Keys:

In Mr. Brown's absence, I am responding to your letter of December 26.

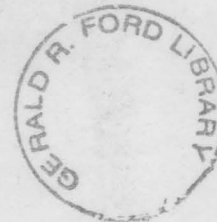
We will be pleased to check into the situation regarding your EDA loan request and will furnish you with a more complete response in the near future.

With our best wishes.

Sincerely,

**Paul A. Lavrakas
Assistant to
Robert J. Brown**

**Mr. Brady Keys, Jr.
President, All-Pro Enterprises, Inc.
3021 Banksville Road
Pittsburgh, Pa. 15216**



PL:rad

January 4, 1973

Dear Isaacs:

In Mr. Brown's absence, I am responding to your letter of December 22.

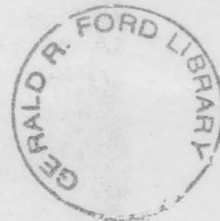
We would be pleased to look into the situation regarding the request for higher education funds and shall offer you a more complete response in the near future.

With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Eugene Isaac
Chairman, Faculty Senate
Mississippi Valley State College
Itta Bena, Mississippi 38941



PL:rad

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Sidney P. Marland, Jr.
Assistant Secretary
Department of Health, Education, and Welfare

Date: January 4, 1973

ACTION REQUESTED

- ☒ Draft reply for:
____ President's signature.
☒ Undersigned's signature.
____ Memorandum for use as enclosure to reply.
____ Direct reply.
____ Furnish information copy.
____ Suitable acknowledgment or other appropriate handling.
____ Furnish copy of reply, if any.
____ For your information.
____ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: _____ Telegram: _____ Other: _____
To: Robert J. Brown
From: Eugene Isaac
Date: December 22, 1972
Subject: appropriations for Higher Education Act



By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 4, 1972

Dear Mr. Edghill:

In behalf of the President, thank you for your generous letter of December 13.

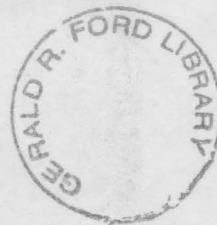
We are quite familiar with the exemplary charitable and social programs fostered by your organization and were most pleased to receive your kind offer of support and cooperation. I strongly hope that you will remain in contact with us over the next four years.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. John W. Edghill
Imperial Potentate
Ancient Egyptian Arabic Order
Nobles Mystic Shrine
5 Penn Court
Dix Hills, N. Y. 11743



RJB:PL:rad

January 4, 1973

Dear Roy:

Thank you for your letter of December 29 regarding InterFuture.

This appears to be a very worthwhile venture, and I would be willing to have the chance to talk with Mr. Connor sometime soon.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Roy Kelley
Vice President
Nabisco, Inc.
425 Park Avenue
New York, New York 10022



RJB:PL:rm

January 4, 1973

Dear Mr. Berkley:

Thank you for your kind letter of December 30.

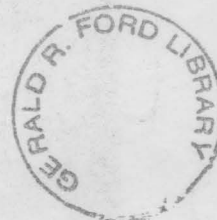
It has been a true pleasure to have had the opportunity to correspond with you over the past few years. You have my best wishes for every success with the Allensworth project.

Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Cecil W. Berkley
P.O. Box 848
Tulare, California 93274



RJB:PL:rad

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Sidney P. Marland, Jr.
Assistant Secretary for Education
Department of Health, Education, and Welfare

Date: January 5, 1972

ACTION REQUESTED

- ☒ Draft reply for:
____ President's signature.
☒ Undersigned's signature.
____ Memorandum for use as enclosure to reply.
____ Direct reply.
____ Furnish information copy.
____ Suitable acknowledgment or other appropriate handling.
____ Furnish copy of reply, if any.
____ For your information.
____ For comment.

NOTE

Prompt action is essential.

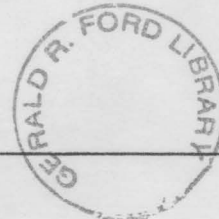
If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: _____ Telegram: _____ Other: _____
To: Robert J. Brown
From: Richard J. Wood
Date: December 22
Subject: possibility of OE funding for programs described in letter



By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 5, 1973

Dear Mr. Brown:

In Mr. Brown's absence, I am responding to your letter of December 21.

First, I should note that Mr. Brown will be leaving his present post in a few weeks to return to private life.

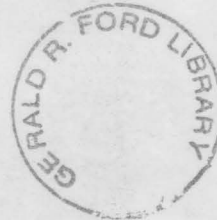
In order that you might receive the information on consumer related subjects as you requested in your letter, I am forwarding your letter to the Office of Consumer Affairs for direct reply.

With our best wishes,

Sincerely,

**Paul A. Lavrakas
Assistant to
Robert J. Brown**

**Mr. Reginald Brown
Office of Consumer Protection
P. O. Box 44091
Baton Rouge, La. 70804**



PL:rad

January 5, 1972

Dear Mr. Wood:

In Mr. Brown's absence, I am acknowledging your letter of December 22.

We will be pleased to inquire into the possibility of Federal support for the two programs described in your letter and shall furnish you with a more complete response in the near future.

With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Richard J. Wood, Jr.
Student Personnel Division
State University College
New Paltz, N. Y. 12561



PL:rad

January 9, 1973

Dear Mr. Lacy:

In behalf of the President, thank you for your recent letter.

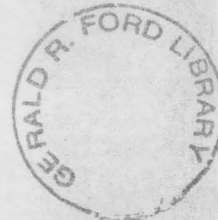
We shall be pleased to refer your resume to the appropriate office where it can be entered into our job data bank.

We appreciate your interest in serving with this Administration.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Ocie Lacy, Jr.
1610 Wyoming Avenue
El Paso, Texas 79902



PL:rad

January 9, 1973

Dear Mr. Frazier:

In Mr. Brown's absence, I am acknowledging your letter of December 29 regarding Mr. Plummer Alston.

I shall promptly bring your letter to his attention upon his return to our office.

With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Ralph K. Frazier
Vice President
The Wachovia Corporation
Post Office Box 3099
Winston-Salem, North Carolina 27102



PAL: Lmct

January 9, 1973

Dear Mr. Hawkes:

In behalf of Robert J. Brown, I am responding to your letter of December 15.

Mr. Brown has indicated a willingness to participate in your upcoming symposium on Black Capitalism. However, prior to making a final decision on this matter, he would appreciate more detailed information on the time and date of this event, the exact nature of his role in this symposium, and the amount of the honorarium being offered.

I should also mention that Mr. Brown will have resigned from his present position by the date of the symposium.

I look forward to hearing from you in the near future.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Robert A. Hawkes
Assistant Dean, College of Arts
and Sciences
The University of Rochester
River Campus Station
Rochester, New York 14627

PAL:lmct



x

January 9, 1973

Mrs. R. C. Eberhardt
300 Cherokee Street
Pittsburgh, Pennsylvania 15219

In behalf of President Nixon, I would like to extend my most sincere condolences on the passing of your husband.

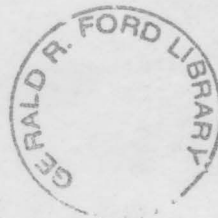
He will be long remembered by untold numbers of people for both his outstanding performance as a leader in the A. M. E. Church and his untiring efforts to win equal opportunity for minority people and the poor. I had the great personal good fortune to work with your husband in these areas of social concern, as well as in the political arena, and I feel his passing as a personal loss.

All of us who knew and admired him can pay his memory no higher honor than to emulate his example of selfless dedication to the community.

Our thoughts and prayers are with you and your family.

Robert J. Brown
Special Assistant
to the President

RJB:PAL:met



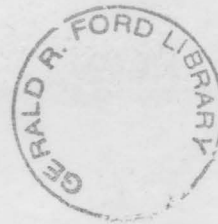
January 9, 1973

MEMORANDUM FOR BILL RHATICAN

FROM: NORRIS W. SYDNOR

Commissioner Colston Lewis of the EEOC has requested our assistance in inviting the people on the attached list to the Inaugural activities. We recommend these people if it is at all possible.

Thank you in advance for your assistance in this matter.



NS:rad

January 9, 1972

Dear Mr. Gibson:

In behalf of the President, thank you for your recent letter.

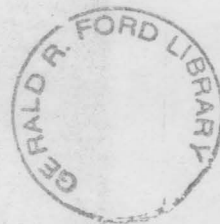
We shall be pleased to refer your resume to the appropriate office where it can be entered into our job data bank.

We appreciate your interest in serving with this Administration.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. John Gibson
2834 West 27th Street
Brooklyn, N. Y.



PL:rad

January 9, 1973

Dear Mayor Rogers:

In Mr. Brown's absence, I am acknowledging your letter of January 5 recommending David H. Hood for appointment to a federal judgeship.

We shall see to it that this matter is brought to the attention of the appropriate persons.

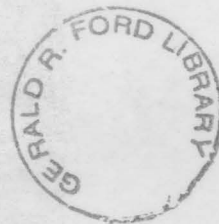
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Honorable Freddie C. Rogers
Office of the Mayor
301-B Brighton Avenue
Roosevelt City, Alabama 35020

PAL:lmct



January 9, 1973

Dear Mr. Singleton:

Thank you for your letter of January 7.

Considering the relatively late date at which this office entered into this situation, I find it impossible to be optimistic regarding any efforts we might make on your behalf. Nonetheless, we shall contact the appropriate persons in order to determine if anything might be effected in this matter.

With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Maurice E. Singleton
Vice President
Columbus Audio Centre, Inc.
666 Fifth Avenue
New York, New York 10019

PAL:lmct



THE WHITE HOUSE OFFICE

REFERRAL

To: Mr. Loren Rivard
Assistant to the Administrator
Small Business Administration

Date: January 9, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

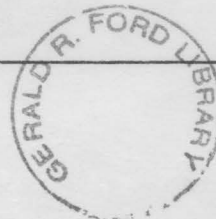
Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: ☐ Telegram: ☐ Other:

To: Paul A. Lavrakas
From: Maurice E. Singleton
Date: January 7, 1973
Subject: Loan Request



By direction of the President:

Paul A. Lavrakas
Assistant to
Robert J. Brown

(White House File Copy)

January 9, 1973

Dear Mr. Cromwell:

In behalf of the President, thank you for your letter of December 2.

Your dedicated services in the re-election effort are greatly appreciated by us all, and we strongly hope to have the opportunity to work with you in the years ahead.

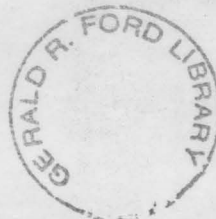
With our best wishes,

Sincerely,

**Robert J. Brown
Special Assistant
to the President**

**Mr. Elwood L. Cromwell III
3581 Kenosk Lane
Cincinnati, Ohio 45213**

RJB:PAL:lmct



January 9, 1973

Dear Mr. Cromwell:

In behalf of the President, thank you for your letter of December 2.

Your dedicated services in the re-election effort are greatly appreciated by us all, and we strongly hope to have the opportunity to work with you in the years ahead.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Elwood L. Cromwell III
3581 Kenoak Lane
Cincinnati, Ohio 45213

RJB:PAL:lmct



January 9, 1973

Dear Mr. Carter:

Thank you for your letter of December 21 inviting my wife and myself to attend the reception in honor of Eugene S. McGuire, Jr.

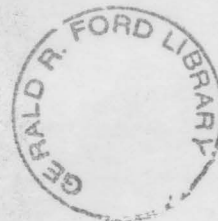
I deeply regret that we were unable to be present for this affair as we were out of town on that date. I hope to have the opportunity to meet Mr. McGuire on another occasion.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. John B. Carter, CLU
Vice President, The Equitable
Life Assurance Society of the
United States
1285 Avenue of the Americas
New York, New York 10019



RJB:PAL:lmct

January 9, 1972

Dear Ernie:

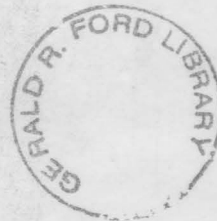
Many thanks for your kind note.

It has been a real personal pleasure to have had the chance to work with you over the past few years, and I strongly look forward to seeing you again soon.

Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mr. Ernie Fears
Manager, Personnel
Community Relations
Washington Star Station Group
4461 Connecticut Avenue, N. W.
Washington, D. C. 20008

RJB:PAL:lmct

January 9, 1973

Dear Herman:

Thank you for your letter of January 5.

As you have probably heard, I shall be leaving my present position within the next few weeks. I doubt that I will be able to see Dr. Clark within that hectic time, but I do hope to meet him some time in the future.

Best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Dr. Herman R. Branson
President, Lincoln University
Lincoln University, Pennsylvania 19352

RJB:PAL:lmct



January 10, 1973

Dear Mr. Dunmore:

Pursuant to your earlier conversation with Mr. Al Lockhart, we are herewith respectfully requesting cooperation from the Chrysler Corporation to the extent of four cars, two limousines and two Imperials. However, if this is not possible, four sedans of your choosing. These cars will be used in connection with the 1973 Inaugural activities.

Under separate cover, your invitations to the Inauguration will be forthcoming. Your room has been reserved at the Embassy Row Hotel, Room 703.

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mr. Albert Dunmore
Manager
Urban Affairs
Chrysler Corporation
1200 Oakland Boulevard
Highland Park, Michigan 48203

RJB:RALockhart:lmct

January 11, 1973

Dear Mr. Bally and Mr. Simmons:

Thank you for your letter of December 29 regarding the East Bay Skills Center.

I will be pleased to contact the appropriate persons and inquire into the status of this program.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Messrs. D'Army Bailey and
Ira T. Simmons
Members, Berkeley City Council
City Hall
Berkeley, California 94704



RJB:PL:rad

January 11, 1973

Dear Mr. Brewer:

In Mr. Brown's absence, I am acknowledging your letter of January 2.

I shall bring your request to Mr. Brown's immediate attention upon his return to this office.

With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Lt. Jesse Brewer
Community Relations Section
Los Angeles Police Department
Room 806, 150 N. Los Angeles Street
Los Angeles, California 90012



PL:rad

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Malcolm Lovell
Assistant Secretary
Department of Labor

Date: January 11, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
- ☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

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Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

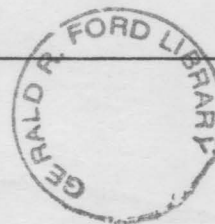
☒ Letter: ☐ Telegram: Other: ☐

To: Robert J. Brown

From: D'Army Bailey and Ira T. Simmons

Date: Dec. 29

Subject: East Bay Skills Center



By direction of the President:

Robert J. Brown
Special Assistant
to the President

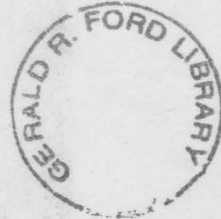
(White House File Copy)

January 11, 1973

MEMORANDUM FOR RAY PRICE

FROM: ROBERT J. BROWN

SUBJECT: Martin Luther King, Jr.'s birthday



January 15 is the 44th anniversary of the birth of Martin Luther King, Jr. As you may know, the President has been frequently petitioned by black leaders to declare that date a national holiday. Of course, the likelihood of this being done, in view of his birthday falling in the middle of the holiday season, is rather slight. At some future time, something will probably be done to honor King: e.g. declare his grave site a national monument, etc.

I believe it would be an excellent gesture, however, if the President were to send a letter to King's widow, four children and father. Aside from its intrinsic value, this act would satisfy in particular the President's black supporters who have expressed a strong interest in seeing the Administration honor King's birthday in some fashion.

The letter need not be very long and could make these points:

- (a) The President recognizes the deep affection in which King's memory is held by nearly all black Americans
- (b) King's espousal of non-violent change won him a special place in both U. S. and world history
- (c) The letters to the children should enjoin them to follow their father's path.
- (d) Although King's death was a tragedy for us all, we must continue the struggle for equality for all citizens

The names and addresses are attached.

Thank you.

ATTACHMENT

Mrs. Martin Luther King
(Coretta Scott King)

Miss Yolanda D. King - 19 yrs.

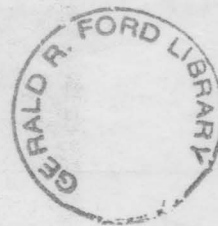
Martin L. King III 15 yrs.

Dexter S. King - 11 yrs.

Bernice A. King - 9 yrs.

1234 Sunset Avenue, N. W.
Atlanta, Ga. 30314

Rev. Martin Luther King, Sr.
Ebenezer Baptist Church
407-413 Auburn Ave. N.E.
Atlanta, Ga. 30312



cc: John Ehrlichman
Len Garment

January 11, 1973

Dear Mr. Clemons:

In Mr. Brown's absence, I am acknowledging your letter of December 19 regarding Major A. F. Harris.

It would be most improper for this office to directly involve itself in the question of an officer's promotion. Therefore, I honestly do not see any way in which we might be of assistance in this case.

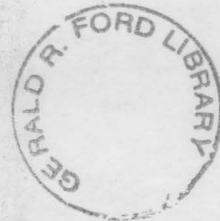
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. T. J. Clemons
Route 4, Box 278
Anniston, Alabama 36201

PAL:lmct



January 11, 1973

Dear Mr. Wood:

I would like to extend my warmest congratulations on your being awarded the Abraham Lincoln Centre Award for Humanitarian Service for 1973. This is truly a well deserved honor.

Also, I wish to congratulate you on your election as chairman of the board and chief executive officer of Sears, Roebuck and Company. You have my best wishes for every success in this new role.

As you may have heard, I shall be leaving the White House staff by February 1 and returning to my consulting firm in North Carolina. I hope that at some point in the near future we can get together for a conversation over lunch and discuss some matters of mutual interest.

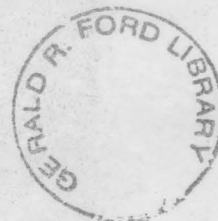
I look forward to seeing you.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Arthur M. Wood
President, Sears, Roebuck
and Company
925 South Homan Avenue
Department #702
Chicago, Illinois 60607

RJB:PAL:lmct



January 11, 1973

Dear Ned:

Many thanks for your kind letter of January 9.

The greatest pleasure I have enjoyed in this job over the past four years has been the opportunity to know and work with such fine people as yourself.

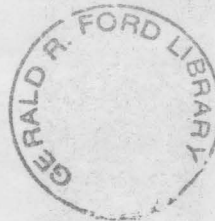
I look forward to staying in touch with you in the days ahead.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Edmund Pendleton, Jr.
State Chairman
D. C. Republican Committee
310 First Street, S. E.
Washington, D. C. 20003

RJB:PAL:lmct



January 11, 1973

Dear Ray:

This is in response to your letter of December 21 regarding Forest Byproducts.

As you may have heard, I shall be leaving my present position within the next week or two to return to private life. Therefore, I doubt that I shall be able to do very much personally regarding your proposal. Nonetheless, I shall ask those who will be carrying on this office's work to see if there might exist some way in which we could be helpful in this matter.

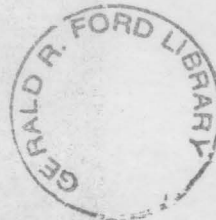
With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Ray Parr
5719 66th Street
Sacramento, California 95824

RJB:PAL:lmct



January 11, 1973

Dear Mr. Gardner:

In behalf of Robert J. Brown, I am responding to your letter of December 28.

We shall bring your letter to the prompt attention of the appropriate persons and request that they determine if any means exist by which they might be of assistance to you.

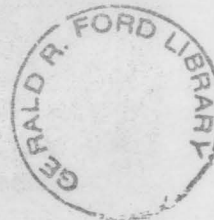
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Maxie A. Gardner
3530 Victory
Toledo, Ohio 43607

PAL:lmct



January 12, 1973

Dear Earl:

Thank you for your letter of December 28.

I have greatly enjoyed reading Black Enterprise since its inception and have found it to grow in quality with every issue. Naturally, I intend to remain a steady reader upon my return to the business world.

I would recommend that copies of your magazine be made available to each person on the White House staff who will be working in the area of minority affairs. We will send you their names in the near future.

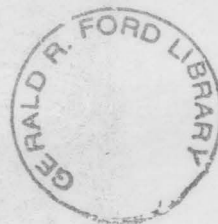
Best of luck.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Earl G. Graves
Publisher, Black Enterprise
295 Madison Avenue
New York, New York 10017

RJB:PAL:lmct



January 12, 1973

Dear Wendell:

In behalf of President Nixon, thank you for your letter of December 22.

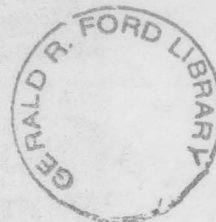
First, I want you to know how much we appreciate the yeoman services you performed for us in Southern California during the re-election effort. Our advances in the black vote area were possible only through the dedicated activities of fine people as yourself.

The President is well aware of the necessity of meeting at some point with some of his major black supporters to discuss both the future role of black Republicans and racial problems in general. The enormous demands being placed on the President's schedule make it impossible for us to consider holding such a meeting within the next few months. However, we shall certainly keep your recommendation in mind for possible future implementation.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mr. Wendell T. Handy
Secretary of the Board
Compton City Schools

13714 South Wilmington Avenue
Compton, California 90222

January 12, 1973

Dear Gene:

I would have been most pleased to have attended the party you held in honor of Governor Holshouser on January 4, but the invitation arrived while I was away from the office and I did not see it until my return a few days ago. I was very disappointed to have missed out on this very special event.

As you know, I shall be returning to North Carolina soon and I look forward to working with you there in the days ahead.

Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Gene Anderson
Post Office Box 10112
Raleigh, North Carolina 27605

RJB:PAL:lmct



January 12, 1973

Dear Mr. McConnell:

Thank you for your letter of January 9.

I found your description of your activities over the past few years most interesting and wish you the best of luck in your future endeavors. As you know, I shall be leaving my present position very shortly to return to my business in North Carolina. I am certain that those carrying on the work of this Administration in the areas of minority concerns will be most willing to be helpful to you whenever it proves possible.

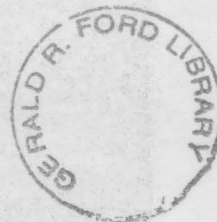
With my best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Sanford W. McConnell
President, Urban Construction, Inc.
Post Office Box 2034
Omaha, Nebraska 68120

RJB:PAL:lmct



January 12, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR BRIGADIER GENERAL BRENT SCOWCROFT

FROM: ROBERT J. BROWN

SUBJECT: Major Curtis Dupree

The attached memorandum from John Dean gives the background on the conviction by court-martial of Major Curtis Dupree, USAF. Dr. Tkach, under whom Dupree once served, is very concerned about this case and brought it to my attention. Dupree has petitioned the Court of Military Appeals for review of his sentence and this action is presently being considered by that court. In view of the interest of Dr. Tkach, I would like to have my office apprised of the decision of the Court of Military Appeals or any other major development in this case.

Attachment

RJB:PAL:lmct



January 12, 1973

MEMORANDUM FOR

Honorable Donald E. Johnson
Administrator
Veterans Administration

SUBJECT: Attached Proposal from Central Alabama OIC

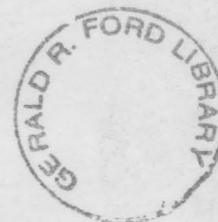
The attached proposal regards the operation of a veteran counseling-training program in Alabama by the Montgomery OIC.

This particular OIC appears to be an effective organization and has already conducted a small scale veterans' job program. I should note that its director, Consuello Harper, was recently featured on a nationally televised documentary on Americans typifying the virtues of individual initiative.

I would appreciate it if you would have someone on your staff review this proposal and offer a reply to Mrs. Harper on the likelihood of its receiving VA support.

Thank you.

Robert J. Brown
Special Assistant
to the President



Attachment

RJB:PAL:lmct

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Robert Podesta
Assistant Secretary
Department of Commerce

Date: January 12, 1973

ACTION REQUESTED

- ☒ Draft reply for:
____ President's signature.
☒ Undersigned's signature.
____ Memorandum for use as enclosure to reply.
____ Direct reply.
____ Furnish information copy.
____ Suitable acknowledgment or other appropriate handling.
____ Furnish copy of reply, if any.
____ For your information.
____ For comment.

NOTE

Prompt action is essential.

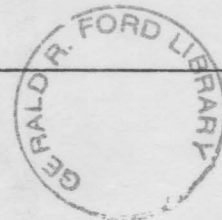
If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: _____ Telegram: _____ Other: _____
To: Robert J. Brown
From: Ray Parr
Date: Dec. 21, 1972
Subject: Forest Byproducts proposal



By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable John L. Jenkins
Director
Office of Minority Business Enterprise
~~Department of Commerce~~

Date: January 12, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Please put Gardner in touch with nearest OMBE affiliate.

Description:

☒ Letter: ☐ Telegram: Other:

To: Robert J. Brown
From: Maxie A. Gardner
Date: December 28, 1972
Subject: Business Problems



By direction of the President:

Paul A. Lavrakas
Assistant to
Robert J. Brown

(White House File Copy)

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable John L. Jenkins
Director, OMBE
Department of Commerce

Date: January 12, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
- ☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

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If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

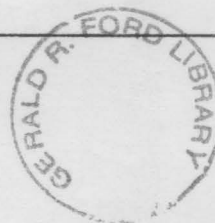
Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

See Page 14

Description:

☒ Letter: _____ Telegram: _____ Other: _____
To: Robert J. Brown
From: Ray Parr
Date: Dec. 21, 1972
Subject: Forest Byproducts proposal



By direction of the President:

Paul A. Lavrakas
Assistant to
Robert J. Brown

(White House File Copy)

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Thomas Kleppe
Administrator
Small Business Administration

Date: January 12, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
- ☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: _____ Telegram: _____ Other: _____
To: Robert J. Brown
From: Ray Parr
Date: Dec. 21, 1973
Subject: Forest Byproducts proposal



By direction of the President:

Paul A. Lavrakas
Assistant to
Robert J. Brown

(White House File Copy)

January 12, 1973

Dear Tom:

In a recent letter, Mr. Lloyd Von Blaine, President, Afro-American Services Corporation of New York City, offered some very positive comments on the performance of Mr. Max Mizel, who is Chief of the Contracts Branch in the SBA New York office.

According to Mr. Von Blaine, Mr. Mizel provided conspicuous assistance in the above firm's successful efforts to obtain an 8(a) food service contract at the Merchant Marine Academy.

As you know, I have a strong interest in the development of this particular black company and feel that Mr. Mizel deserves our commendation for his active support of one of the President's major domestic programs.

With my best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Honorable Thomas S. Kleppe
Administrator
Small Business Administration
1441 L Street, N. W., Rm 1000
Washington, D. C. 20416

RJB:PAL:lmct

bcc: Lloyd Von Blaine



January 15, 1973

Dear John:

Thank you for your generous letter of January 9.

The single greatest benefit that I have received from this job over the past four years has been the opportunity to work with such dedicated individuals as yourself. You have my best wishes for every success in your new role as head of the Pittsburgh Business Resource Center.

I hope to have the chance to see you and Boots again soon.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. John H. Adams
Alleghany Conference on
Community Development
200 Ross Street
Pittsburgh, Pennsylvania 15219



RJB:PL:rm

January 15, 1973

Dear Mr. Jones:

In behalf of Mr. Robert J. Brown, I am responding to your telegram of January 11.

On December 27 I wrote you a letter regarding HUD's position in this matter. As you make no reference to this letter in your telegram, I presume you did not receive it and therefore have enclosed a copy.

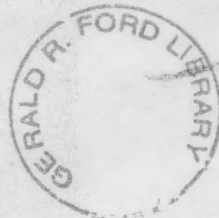
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. William A. Jones
Allen & Associates Mortuary
127 McDowell Street
Asheville, North Carolina 28801

PAL:lmct



January 15, 1973

Dear Mr. Phillips:

I recently learned that you had entered the hospital and wanted to express to you my wishes for a rapid return to full health.

If there is any way in which I might be of assistance to you now or in the future, please do not ever hesitate in contacting me.

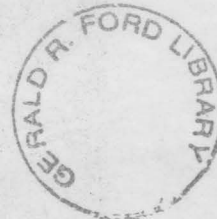
Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Earl N. Phillips
Duke University Hospital
Trent Drive
Durham, North Carolina 27710

RJB:PAL:lmct



January 15, 1973

Dear Dr. Smith:

This is in reference to your letter of January 8.

I will be pleased to contact HEW on your behalf and request that they offer you information regarding possible support for the CATE program.

With our best wishes,

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Dr. Robert L. Smith
431 Rosemary Avenue
West Palm Beach, Florida 33401



PL:rm

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Sidney Marland
Assistant Secretary
Dept. of Health, Education and Welfare

Date: January 15, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
- ☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

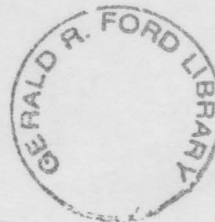
Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: ☐ Telegram: ☐ Other:

To: Paul A. Lavrakas
From: Dr. R. L. Smith
Date: January 8
Subject: CATE scholarship program



By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 15, 1973

Dear Tommie:

Thank you for your letter of January 10.

I shall be pleased to contact HEW on your behalf in order to determine if assistance might be available for your research project.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Dr. Tommie M. Young
1000 Willowdale Drive
Durham, North Carolina

RJB:PL:rm



THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Sidney Marland
Assistant Secretary
Dept. of Health, Education and Welfare

Date: January 15, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
- ☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

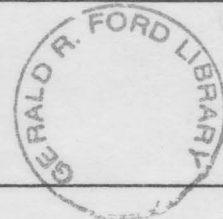
NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:



Description:

☒ Letter: ☐ Telegram: ☐ Other:

To: Robert J. Brown
From: Tommie M. Young
Date: January 10
Subject: Research grant proposal

By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 15, 1973

Dear Mr. Robinson:

I want to express my deep appreciation for the very kind editorial regarding my departure from the White House which was published in the January 11 edition of the Star of Zion.

Among the opportunities which will become open to me again upon my return to private life will be the chance to involve myself more deeply in the affairs of the A. M. E. Zion Church. I can assure you that I shall work assiduously to promote the interests of our denomination.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. M. B. Robinson
Editor
The Star of Zion
Post Office Box 1047
Charlotte, North Carolina 28201

RJB:PAL:lmct



January 16, 1973

Dear Ms. Hagans:

This is in reference to your letter to Mr. Robert J. Brown of January 5.

We have requested Mr. Ollin Godfrey - who I understand to be connected with your organization - to furnish this office with a copy of your organization's proposal. It shall receive our review and comment.

With our best wishes,

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Ms. Rosa Lee Hagans
1350 Fifth Avenue
New York, New York 10026

PL:rm



January 16, 1973

MEMORANDUM FOR BILL RHATICAN

FROM: BOB BROWN

List of names for the reviewing stand, per your request.

Mr. and Mrs. A. J. Turner
President, T & T Associates
Suite 502, Alexander Building
P. O. Box 292
Raleigh, North Carolina 27601

Mr. and Mrs. Abraham Venable
Director of Urban Affairs
General Motors Corporation
3044 West Grand Boulevard
Detroit, Michigan 48202

Mr. and Mrs. Floyd B. McKissick
President, McKissick Enterprises
Also, Founder, Soul City
P. O. Box 188
Soul City-Manson, North Carolina 27553

Mr. and Mrs. George Johnson
President and Chairman of the Board
Johnson Products, Inc.
Also, Board of Governors, U.S. Postal
Service
8522 South Lafayette
Chicago, Illinois 60620



Mr. and Mrs. William H. Seawright
General Manager
Seawright Construction Company
2246 East 80th Street
Cleveland, Ohio 44106

Mr. and Mrs. Willie C. Mason, CLU
New York Life Insurance Company
Also, Member, D.C. Republican Central
Committee
1770 Verbena Street, N.W.
Washington, D.C. 20012

Mr. and Mrs. Sammy Davis, Jr.
9000 Sunset Boulevard
Hollywood, California 90069

(We are not sure of Sammy's schedule as yet, but I thought I would add
his name anyway)



January 16, 1973

MEMORANDUM FOR MARGE ACKER

FROM: BOB BROWN

Per your request, attached is the list of names for the dinner for Prime Minister Heath and the after dinner entertainment:

DINNER

Mr. and Mrs. Sam Sparks
President, New American
Investment Company
426 National Old Line Building
Little Rock, Arkansas 72201

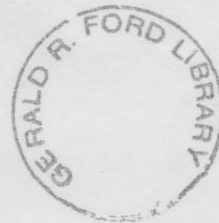
Mr. and Mrs. Al Lockhart
Resident Consultant
TRW, Inc.
23555 Euclid Avenue
Cleveland, Ohio 44117

Mr. and Mrs. LeRoy W. Jeffries
President, Jeffries & Associates, Inc.
3540 Wilshire Boulevard, Suite 507
Los Angeles, California 90018

Mr. and Mrs. Stanley Scott
Assistant to the Director of
Communications
The White House
Washington, D.C. 20500

ALTERNATE

Mr. and Mrs. Floyd B. McKissick
President, McKissick Enterprises
Also, Founder, Soul City
P. O. Box 188
Soul City-Manson, North Carolina 27553



AFTER DINNER ENTERTAINMENT

Mr. and Mrs. Colston Lewis
Commissioner
Equal Employment Opportunity
Commission
1800 G Street, N.W.
Washington, D.C. 20506

Mr. and Mrs. Larry Shaw
Vice President
Stacke Records
98 North Avalon
Memphis, Tennessee

Dr. and Mrs. Aris Allen
62 Cathedral Street
Annapolis, Maryland 21401

Mr. and Mrs. Archie Jones
Chairman, Republican Party
for Baltimore County
1607 Dukeland Street
Baltimore, Maryland 21216

Mr. and Mrs. Norris Sydnor, Jr.
Assistant to Robert J. Brown
The White House
Washington, D.C. 20500

Mr. and Mrs. Willie Leftwich
Attorney
1828 L Street, N.W.
Suite 1000
Washington, D.C. 20036

ALTERNATE

Mr. and Mrs. H. Floyd Britton
Mark V Associates, Inc.
230 Park Avenue
New York, New York 10017



THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Earl Butz
Secretary
Department of Agriculture

Date: January 16, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☐ Direct reply.
☐ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
☐ Furnish copy of reply, if any.
- ☒ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

Letter: ☒ Telegram: ☐ Other: ☐

To: Robert J. Brown
From: Larry Gibson
Date: Jan. 12
Subject: Recommendation for Admin., Farmers Home Administration

By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 16, 1973

Dear Mr. Godfrey:

This is in reference to your letter to Robert J. Brown of January 9.

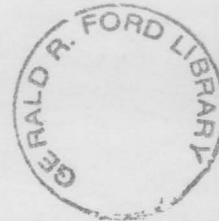
I did not find a copy of your proposal enclosed with your letter and would appreciate it if you would forward a copy of it to us.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Ollin Godfrey
1694 Madison Avenue
New York, New York 10029

PL:rm



January 16, 1973

Dear George:

This is in reference to your telegram of December 26.

As you may have heard, there is a moratorium on all new funding by the Manpower Administration until February 28. I have requested that agency to determine if the training program in question will be funded at the expiration of the moratorium. I shall be back in contact with you as soon as further information becomes available.

With my best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. George S. Paul
Executive Vice President
for Administration
Southern Railway System
Southern Railway Building
920 15th Street, N. W., Rm 912
Washington, D. C. 20005

RJB:PAL:lmct



January 16, 1973

Dear Mr. Gibson:

In Mr. Brown's absence, I am acknowledging your telegram of January 12.

We shall be pleased to bring your recommendation for the appointment of Mr. E. Whiston Brooks as Administrator of the Farmers Home Administration to the attention of the appropriate persons.

Your comments are appreciated.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Larry Gibson
Route 1
Easley, South Carolina



PL:rad

January 16, 1973

Dear Mr. Dent:

For the past two years I have had the privilege and pleasure of working with Sam Sparks of Little Rock, Arkansas. He is a successful young businessman who has given unstintingly of his time and money in support of the President and this Administration.

I feel that in the second Administration, President Nixon and the cabinet must have young men of the caliber and capability of Sam who have proven themselves when the going was roughest. Although I will be leaving Government within the next few weeks, it is my utmost desire to try to assist fine people as yourself to obtain key persons who will be loyal to you and to the President and who will also carry out the duties of their office with dignity and effectiveness.

Without any reservations, I think Sam Sparks would serve your department with distinction as the Director of the Minority Business Enterprise Program.

Please be assured that I stand ready to assist you in every way possible.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Honorable Frederick Dent
Secretary-Designate
Department of Commerce
Washington, D.C.



RJB:rm

January 17, 1973

Dear Mr. Harris:

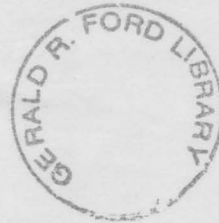
In Mr. Brown's absence, I am acknowledging your recent letter.

I regret that it will not be possible for us to grant your request for a meeting with either the President or Mr. Brown. Nonetheless, we shall bring your letter to the attention of the appropriate persons for their review and comment.

Sincerely,

**Paul A. Lavrakas
Assistant to
Robert J. Brown**

**Mr. Charles Harris
385 North Avenue, N. E. #150
Atlanta, Georgia 30308**



PL:rad

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable William Brown
Chairman
Equal Employment Opportunity Commission

Date: January 17, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☐ Direct reply.
☐ Furnish information copy.
- ☒ Suitable acknowledgment or other appropriate handling.
☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

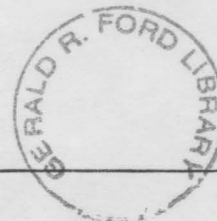
If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: ☐ Telegram: Other: ☐
To: Robert J. Brown
From: Charles Harris
Date:
Subject: pending EEOC case



By direction of the President:

Paul A. Lavrakas
Assistant to
Robert J. Brown

(White House File Copy)

January 17, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR JERRY JONES

FROM: BOB BROWN

SUBJECT: Al Lockhart

During the campaign TRW, Inc., of Cleveland, Ohio, placed their resident consultant, Mr. Al Lockhart, at the disposal of the Black Vote Division of CREP. Mr. Lockhart was of enormous help in our effort, particularly in Ohio. Since the election, he has been working closely with this office on a number of projects. Mr. Lockhart has proven a valuable ally and a tireless, dedicated worker for the cause.

I would very strongly recommend that Mr. Lockhart be appointed to the first available vacancy on the Bicentennial Commission or another suitable board such as the Pennsylvania Avenue Commission.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

bcc: William Marumoto

RJB:PL:rm



January 17, 1973

Dear Mr. Bivens:

In behalf of Robert J. Brown, I am responding to your letter of January 12.

We will contact the appropriate persons and inquire into the status of the OEO planning grant for CUFA; we will apprise you of our findings.

With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Edward Bivens, Jr.
Chairman, Communities United
for Action, Inc.
21100 Goddard Road
Taylor, Michigan 48180

PAL:lmct



January 17, 1973

Dear Luther:

Thank you for your letter of January 12.

I will see what might be done to secure a Presidential letter on the occasion of the fiftieth anniversary of the Tuskegee Veterans Administration Hospital.

Best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Dr. L. H. Foster
President, Tuskegee Institute
Tuskegee, Alabama 36088



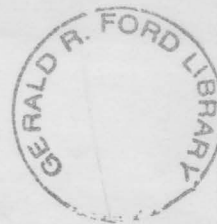
January 17, 1973

MEMORANDUM OF ELISKA HASEK

FROM: ROBERT J. BROWN

Can this request be met?

Thank you.



RJB:PL:rad

January 17, 1973

Dear Cathy:

Thank you for your recent letter requesting information on the President's Cabinet.

As you know, following his re-election the President announced the names of those who will be serving in the Cabinet during his second term in office. Some of these men were already serving in the Cabinet and will simply continue in their present posts. They are:

William P. Rogers - Secretary of State
George P. Shultz - Secretary of the Treasury
Richard G. Kleindienst - Attorney General
Rogers C. B. Morton - Secretary of the Interior
Earl L. Butz - Secretary of Agriculture

The others nominated by the President to Cabinet posts must have their appointments confirmed by the Senate prior to their actually taking office. I would assume the Senate will approve their nominations within the next few weeks. I have listed below their names and the positions to which they have been nominated.

Elliott Richardson - Secretary of Defense
Frederick Dent - Secretary of Commerce
Caspar Weinberger - Secretary of Health, Education and Welfare
James T. Lynn - Secretary of Housing and Urban Development
Claude S. Brinegar - Secretary of Transportation
Peter Brennan - Secretary of Labor



I hope this information proves of value to you.

Please extend my best wishes to your family, teachers, and classmates.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Miss Cathy Farmer
Route 2, Box 652
Deatsville, Alabama 36022

RJB:PL:rm



January 17, 1973

Dear Mr. Cooper:

This is in further reference to your letter of December 15.

I have been informed that as of January 5, 1973, no new loan application from your company had been received by the SBA Chicago Office. I have been assured that if such an application is submitted it will receive every consideration consistent with SBA's lending authority.

I would strongly advise that in the matters of both your loan and 8(a) contracts you offer SBA your fullest cooperation.

Best of luck in your efforts.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Edward L. Cooper
President, Electronic
Products International
Corporation
2300 South King Drive
Chicago, Illinois 60616



PL:rm

January 18, 1973

Dear Clarence:

Thank you for your letter of January 11 requesting my assistance in obtaining Mr. William Gordon of USIA to work on a research project for the Joint Center.

I would be pleased to do what I can to effect your request.

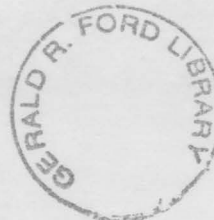
I hope to be seeing you again soon.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Clarence L. Townes, Jr.
Director, Education and Special
Projects
Joint Center for Political Studies
1426 H Street, N.W., Suite 926
Washington, D.C. 20005

RJB:PL:rm



January 18, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR

Honorable James Keogh
Director
USIA

FROM: Robert J. Brown

SUBJECT: Attached letter from Clarence Townes, Jr., Joint Center for
Political Studies

In his letter, Mr. Townes requests that Mr. William Gordon of USIA be allowed 90 days leave in order to serve as a Senior Fellow at the Joint Center for Political Studies to aid a particular research project. This project would concern the documentation of black political involvement in 1972.

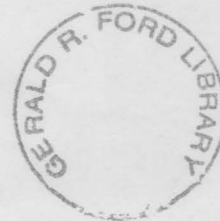
I know Mr. Townes quite well and can vouch for him as a strong Republican. I strongly hope that you will be able to grant his request regarding Mr. Gordon.

Thank you for your consideration.

ADMINISTRATIVELY CONFIDENTIAL

Attachment

RJB:PL:rm

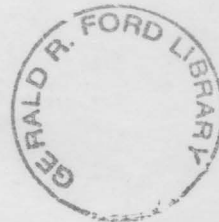


January 18, 1973

MEMORANDUM FOR JOHN NIDECKER

FROM: BOB BROWN

The attached editorial struck me as the kind of thing our prayer breakfast group should make a special effort to help. I will start the ball rolling with my check for \$25.00.



January 18, 1973

MEMORANDUM FOR BRAD PATTERSON

FROM: PAUL LAVRAKAS

Information on OEO's cut of funds for the Peoples
Involvement Corporation of Washington, D.C.

Attachment

PL:rm



January 18, 1973

MEMORANDUM FOR

Honorable Donald Johnson
Administrator
Veterans Administration

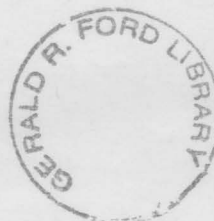
FROM: Robert J. Brown

SUBJECT: Wiley J. McAllister

The attached letter and paper were sent to Stanley S. Scott of the White House staff by his aunt, Mrs. Lucille McAllister. She requests that efforts be made to have Mr. Wiley J. McAllister placed in a VA hospital, and I would greatly appreciate it if you would have someone investigate the possibility of this being effected. Also, would you drop Mrs. McAllister a line and let her know that we have forwarded her letter to you?

Many thanks.

Attachment



RJB:PL:rm

THE WHITE HOUSE OFFICE

REFERRAL

To: Mr. Howard Phillips
Associate Director
Program Review
Office of Economic Opportunity

Date: January 18, 1973

ACTION REQUESTED

- ☒ Draft reply for:
____ President's signature.
☒ Undersigned's signature.
____ Memorandum for use as enclosure to reply.
____ Direct reply.
____ Furnish information copy.
____ Suitable acknowledgment or other appropriate handling.
____ Furnish copy of reply, if any.
____ For your information.
____ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:



Description:

☒ Letter: _____ Telegram: _____ Other: _____
To: Robert J. Brown
From: Major Edward Bivens
Date: January 12, 1973
Subject: Release of Grant Funds for Communities United for Action, Inc.,
Taylor, Michigan

By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 18, 1973

Dear Mrs. North:

The office of the Vice President has referred to us your letter of January 5.

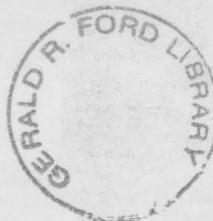
As we indicated in an earlier letter, we have placed your resume on file for future consideration. We appreciate your interest in serving with this Administration.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mrs. Christina North
41-06 12th Street
Long Island City, New York 11101

PAL:lmct



January 18, 1973

Dear Sirs:

Enclosed is a copy of the official resume of Robert J. Brown who has been nominated to receive the Spingard Award by Mr. Leon Perry of the Economic Development Corporation of Warrenton, North Carolina. We make reference to Mr. Perry's letter of January 7, 1973.

Thank you for your assistance.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Spingard Award Committee
c/o NAACP
1790 Broadway
New York, New York 10017
Enclosure
PAL:lmct



January 18, 1973

Dear Dr. Booth:

I have enclosed a confidential copy of a reply we received from the State Department regarding Miss Claudette Tomlinson.

According to this memorandum, Miss Tomlinson needs to furnish additional documentation, as required under the law, before a visa can be issued. I am certain that you will wish to assist her in collecting this this necessary documentation.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Dr. L. V. Booth
Zion Baptist Church
630 Glenwood Avenue
Cincinnati, Ohio 45229

Attachment

RJB:PL:rm



January 18, 1973

Dear Bishop Smith:

I recently learned that you have been ill and I wish to offer my best wishes for a rapid return to full health.

If there is any way in which I might be of assistance, please be certain to let me know.

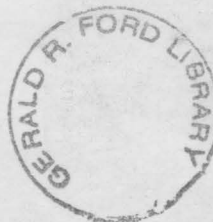
I hope to be seeing you again someday soon.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Bishop William M. Smith
3753 Springhill Avenue
Mobile, Alabama 36608

RJB:PAL:lmct



January 18, 1973

Dear Alex:

I recently learned that you had entered the hospital and wanted to extend my strong hope that you will be enjoying a return to full health as rapidly as possible.

If I can be of assistance to you at all, do not hesitate in letting me know.

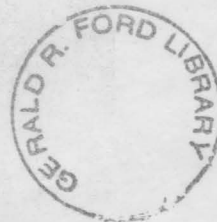
I hope to be seeing you again soon.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Alexander Barnes
407 Columbia Avenue
Durham, North Carolina 27707

RJB:PAL:lmct



January 18, 1973

Dear Ms. Weldon:

In Mr. Brown's absence, I am acknowledging your letter of January 15.

We shall bring your letter and resume to the attention of the appropriate persons for their review and consideration.

With our best wishes,

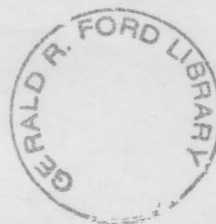
Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Ms. Hilda D.M. Weldon
1007 Taussig Place, N.E.
Washington, D.C. 20017

BKX

PL:rm



THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Robert Hampton
Chairman
Civil Service Commission

Date: January 18, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

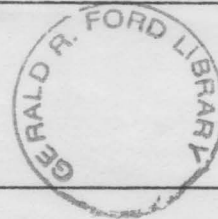
NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:



Description:

☒ Letter: ☐ Telegram: ☐ Other:

To: Robert J. Brown
From: Ms. Hilda D.M. Weldon
Date: January 15, 1973
Subject: Employment

By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

THE WHITE HOUSE OFFICE

REFERRAL

To: Honorable Thomas S. Kleppe
Administrator
Small Business Administration

Date: January 22, 1973

ACTION REQUESTED

- ☐ Draft reply for:
☐ President's signature.
☐ Undersigned's signature.
- ☐ Memorandum for use as enclosure to reply.
- ☒ Direct reply.
☒ Furnish information copy.
- ☐ Suitable acknowledgment or other appropriate handling.
☐ Furnish copy of reply, if any.
- ☐ For your information.
- ☐ For comment.

NOTE

Prompt action is essential.

If more than 72 hours' delay is encountered, please telephone the undersigned immediately, Code 1450.

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

Description:

☒ Letter: ☐ Telegram: ☐ Other:

To: Robert J. Brown
From: James Wright, Sr.
Date: January 19, 1973
Subject: Procurement for Minority Firm



By direction of the President:

Robert J. Brown
Special Assistant
to the President

(White House File Copy)

January 22, 1973

Dear Lawrence:

Thank you for your letter of January 9.

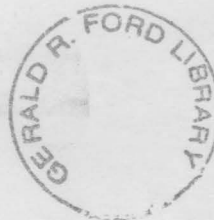
I shall contact the Special Action Office for Drug Abuse Prevention in your behalf and request that they make an effort to include you in their upcoming activities. I hope you enjoy success in this particular area.

Best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Lawrence A. Landry
President, Associate Consultants
624 E Street, N.W.
Washington, D.C. 20004



RJB:PL:rm

January 22, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR JEFF DONFELD

FROM: BOB BROWN

SUBJECT: Attached letter from Lawrence A. Landry

Mr. Landry, who is both a personal friend and one of our strong black supporters, expresses an interest in his letter in working with your office on a consulting basis. I would deem it a great favor if you would contact Mr. Landry in order to discuss with him the possibility of his participating in the drug abuse effort.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

RJB:PL:rm



January 22, 1973

Dear Bob:

Thank you for your letter of January 16.

I was quite distressed to learn of your recent illness and want to offer my best wishes for a rapid return to full health.

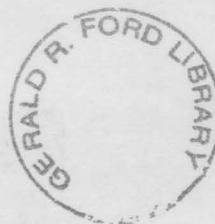
Your assistance to this office in the past was most valuable, and we are all most appreciative of your generosity and thoughtfulness.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Robert N. Maule, Sr.
P. O. Box 622
Hartford, Conn. 06101



RJB:PL:rad

January 22, 1973

Dear Colonel Lee:

Thank you for your kind letter of January 17.

Although we sorely missed your presence at the Inaugural festivities, it was probably a wise decision on your part not to attend as the weather proved bitterly cold.

I greatly appreciate your generous and thoughtful words regarding my departure from the White House. I strongly hope that you and I will maintain close contact in the days ahead.

With my best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Colonel George W. Lee
Senior Vice President
Atlanta Life Insurance Company
526 Beale Street
Memphis, Tennessee 38103



RJB:PL:rm

January 23, 1973

Dear Judge Powell:

You have my warmest congratulations on being recently sworn in as Juvenile Judge of the Fulton Superior Court.

This is a most well deserved honor, and I am certain that you will enjoy every success in this new undertaking.

With my best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Honorable Romae T. Powell
403 Fielding Lane
Atlanta, Georgia 30311

RJB:PAL:lmct



January 23, 1973

Dear Joe:

Thank you for your very generous letter of January 17.

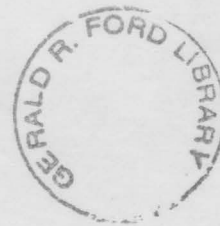
The single greatest pleasure I have enjoyed over the past four years has been having the opportunity to know and work with such fine people as yourself. I look forward to having the chance to see you again someday soon.

Best wishes,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Joe Simon
Office of Minority Affairs
ACTION
760 Market Street
San Francisco, California 94102



RJB:PL:rm

January 24, 1973

Dear Mrs. Lawson:

I would like to extend my most sincere condolences on the passing of your husband.

I remember Mr. Lawson quite well, as I was one of those many children who use to frequent the store he once owned on Evans Street. I am certain that he will be missed by many in High Point.

Please extend my sympathies to the other members of your family.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mrs. P. L. Lawson
Route #5
High Point, North Carolina 27463

RJB:PAL:lmct



January 24, 1973

Dear Max:

I recently learned of your decision to leave High Point for a new post in Florida and wanted to let you know how sorry I am that we will be losing you.

You did a really first-rate job during your many years with the High Point YMCA, and I am certain that you enjoy even greater success in your new assignment.

Best of luck.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Max Cooke
Executive Director
YMCA
401 S. Main
High Point, North Carolina 27260

RJB:PAL:lmct



January 26, 1973

Dear Mr. Edgerton:

Mr. Robert J. Brown has asked me to offer, in his absence, his warmest congratulations on your appointment as president of the Institute of International Education.

Mr. Brown shall be leaving his present position on the White House staff within a few days.

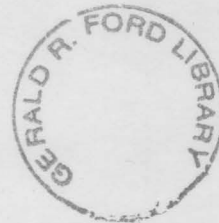
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. Wallace B. Edgerton
President, Institute of
International Education
809 United Nations Plaza
New York, New York 10017

PAL:lmct



January 26, 1973

Dear Mr. Creech:

Mr. George J. Collins has referred to this office your letter of January 9.

We appreciate your interest in assisting the Administration and shall give your recommendations our careful consideration.

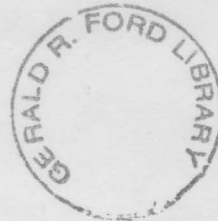
With our best wishes.

Sincerely,

Paul A. Lavrakas
Staff Assistant

Mr. John A. Creech
J & R Enterprises
7414 Hurst Street
New Orleans, Louisiana 70118

PAL:lmct



January 26, 1973

Dear Mr. Peek:

In Mr. Brown's absence, I am acknowledging your letter of January 16.

I shall bring your letter to Mr. Brown's attention upon his return to our office.

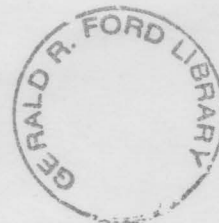
With our best wishes.

Sincerely,

Paul A. Lavrakas
Assistant to
Robert J. Brown

Mr. V. Lonnie Peek
Chairman - Black Studies
Wayne County Community College
4612 Woodward Avenue
Detroit, Michigan 48201

PAL:lmct



January 26, 1973

Dear Mr. Cathcart:

This is in reference to your letter of
January 16.

The recommendation of former chairman,
Senator Bob Dole, for the black individual
who will be placed on the National Republi-
can Committee is Dr. Henry Lucas of San
Francisco. He is a man with impeccable
political credentials and is highly respected
by all who have dealt with him.

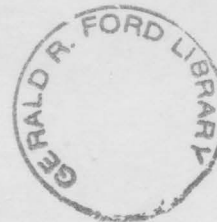
With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. George W. Cathcart
3785 Iroquois
Detroit, Michigan 48214

RJB:PAL:lmct



January 26, 1973

Dear Sid:

I deeply regret that I was unable to get the chance to see you over the holidays, but I do hope that we will eventually get together, hopefully in the relatively near future.

I hope that both you and your family are doing well. If there is ever any way in which I can be helpful to any of you, please be sure to let me know.

Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Sidney H. Evans
Makerere University College
Post Office Box 7062
Kampala, Uganda

RJB:PAL:lmct



January 26, 1973

MEMORANDUM FOR JERRY JONES

FROM: BOB BROWN

SUBJECT: Joseph W. Daniels

Mr. Joseph W. Daniels is presently Deputy Director of Civil Rights at GSA. He has been most helpful to my office over the past four years and would undoubtedly serve very well in some key position in the Federal structure.

I strongly recommend that Joe Daniels be advanced into a higher position as soon as something suitable becomes available.

Thank you.

RJB:PL:RM



January 26, 1973

Dear Bob:

I am sorry that I have not responded earlier to your letter of December 12 regarding the likelihood of the Vice President going fishing with Virgil Ward and appearing on his television show.

I have checked with the Vice President's staff, and they are not at all optimistic. In general, their reaction was somewhat negative, and I rather doubt that this matter will be favorably reconsidered.

I regret that I could not effect anything in this matter.

Best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Robert T. Henkel
Vice President
Carl Byoir & Associates, Inc.
800 Second Avenue
New York, New York 10017

RJB:PAL:lmct



January 26, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR MIKE HARRIGAN

FROM: BOB BROWN

SUBJECT: Joyce Ann Barbour

Miss Barbour is presently employed in the Finance Section of CREP; her position there will be terminated very soon. She is a very fine person and a truly excellent worker, and I would be most appreciative if you could find her a GS-9 position as a secretary or administrative assistant. Miss Barbour is the type of person we should be taking care of.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

Attachment

RJB:PL:rm



January 26, 1973

Dear Ethel:

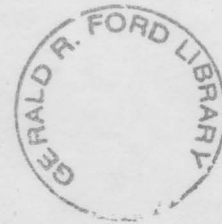
I most deeply appreciated your very generous letter.

To have received the support and good will of such fine people as yourself is the greatest single satisfaction I have taken from my efforts over the past four years.

If I am ever out your way, I will get in touch.

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mrs. Charles L. Lawson
4567 Don Miguel Drive
Los Angeles, California 90008

RJB:PAL:lmct

January 26, 1973

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR JERRY JONES

FROM: BOB BROWN

SUBJECT: Barry Ross

Mr. Barry Ross raised a large amount of campaign contributions for the President in Florida during the last campaign. He is very interested in obtaining an appointment to a Presidential Commission, and I would appreciate it if you would see if anything might be found for him.

Mr. Ross comes with a strong recommendation from Mr. Walter Jones, a Baltimore financier, who is very close to the Vice President.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

Attachment

RJB:PL:rm



January 29, 1973

Dear Mr. Edghill:

This is in reference to your letter of January 16.

I was somewhat surprised by your expression of dismay in your letter. We were most pleased to have received your earlier letter and look forward to working with your organization in the days ahead. Under ordinary circumstances, your letter would have been brought to the direct attention of the President, but the extreme pressures placed on his schedule during this crucial period made it impossible for us to do so.

I strongly hope that you will stay in touch with this Administration and I recommend that you make contact with Mr. Stanley S. Scott who will be assuming the duties of my office in the near future. Perhaps, you and Mr. Scott will soon have the opportunity to meet with each other and establish a firm line of communication with us.

With our best wishes.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. John W. Edghill
Imperial Potentate
Ancient Egyptian Arabic
Order Nobles Mystic Shrine
5 Penn Court
Dix Hills, New York 11743

RJB:PAL:lmct



January 29, 1973

Dear Dwight:

I recently learned that you have been named by the United States Jaycees as one of America's Outstanding Young Men for 1973 and I wanted to let you know that I consider this to be a most fitting honor.

This award is a testimony to the extraordinary dedication and intelligence with which you have executed your duties over the past four years in the service of the President and our nation.

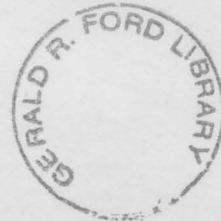
With my best wishes for every future success.

Sincerely,

Robert J. Brown
Special Assistant
to the President

Honorable Dwight L. Chapin
Deputy Assistant to the President
The White House
Washington, D. C. 20500

RJB:PAL:lmct



January 31, 1973

Dear Sam:

I must apologize for not having acknowledged your letter of October 9 earlier.

I have contacted the appropriate persons in order to determine if anything might be done in regards to Mrs. Hudson's participating in a migrant workers' program in Missouri.

With my best wishes.

Sincerely,



Robert J. Brown
Special Assistant
to the President

Reverend Samuel Hopkins
Dunavant Chapel
A. M. E. Zion Church
728 E. Miller Street
Jefferson City, Missouri 65101

RJB:PAL:lmct

February 1, 1973

Dear Sam:

On this my last day on the White House staff, I wanted to let you know how much I appreciate everything you have done for me over the past four years.

It has been truly a privilege to have had the opportunity to know you, and I look forward to having the chance to see you again someday soon.

If I can ever be of any assistance to you, please do not hesitate in letting me know.

Best regards,

Sincerely,

Robert J. Brown
Special Assistant
to the President

Mr. Sam Wyly
Chairman of the Board
University Computing Company
Post Office Box 6228
Dallas, Texas 75222

RJB:PAL:lmct



February 1, 1973

Dear Mr. Stone:

On this my last day of service on the White House staff, I wanted to let you know what a great privilege it has been to have had the opportunity to know and work with you.

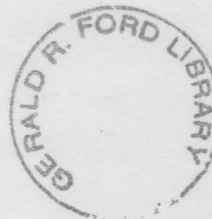
One of my mainstays over the past few years, which has carried me over the many rough spots I have encountered here, has been your PMA system. In the days ahead I shall keep the medallion you presented to me in Miami last year as a reminder of your credo that those who succeed are those who try and keep trying.

I hope to have the opportunity to see you again in the near future. Of course, if I might be of assistance at any time, do not hesitate in letting me know.

Best regards.

Sincerely,

Robert J. Brown
Special Assistant
to the President



Mr. Clement Stone
Combined Insurance Company
of America
5050 Broadway
Chicago, Illinois 60640

RJB:PAL:lmct

February 1, 1973

MEMORANDUM TO FRED MALEK

FROM: BOB BROWN

The attached concerns a fellow you might want to talk with. I have known him for several years. He is very sharp.

Attachment

Information on Ray Maduro

RJB:rm

