

**The original documents are located in Box 2, folder “American Revolution Bicentennial Administration - Black Minority Candidates, May 1974 (1)” of the Stanley Scott Papers at the Gerald R. Ford Presidential Library.**

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THE WHITE HOUSE  
WASHINGTON

*thanks  
we do not  
need now  
FSL*

May 9, 1974

MEMORANDUM FOR: ROBERT MILLER  
FROM: STANLEY SCOTT *SS*  
SUBJECT: Resumes -- Black Minority  
Candidates

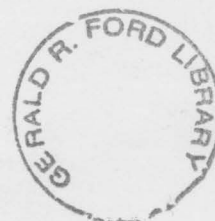
Per our conversation, I am forwarding the attached resumes of black minority candidates for a possible interview and placement with the Bicentennial Commission.

If we can be of further assistance please do not hesitate to contact our office.

Attachments (18)

Resumes of:

- Alvin Johnson, Charlottesville, Va.
- Preston Bruce, Jr., Amherst, Mass.
- Arthur Reid, Jr., Bethesda, Md.
- Odis Bon Blasingame, Jr., Wash. D. C.
- Bernard Porche', Atlanta, Ga.
- Paul Jones, Atlanta, Ga.
- Frank Carpenter, Hillandale, Md.
- Tommy Mansfield, Clinton, Md.
- Clarence McKee, Jr., Wash. D. C.
- Sonya Brown, Wash. D. C.
- Horace Bohannon, Wheaton, Md.
- Betty Lou Dotson, Wash. D. C.
- Mary Fernandez, Oakland, Calif.
- William Gibson, Silver Spring, Md.
- John Haith, Jr., Menands, N. Y.
- Samuel Wakefield, Wash. D. C.
- Irvin D. Coker, Silver Spring, Md.
- Emanuel Aikens, III, Potomac, Md.



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013013

REASON FOR WITHDRAWAL . . . . Donor restriction  
TYPE OF MATERIAL . . . . . Personnel Form  
CREATOR'S NAME . . . . . Alvin Palmer Johnson  
DESCRIPTION . . . . . SF171  
CREATION DATE . . . . . 05/1974?

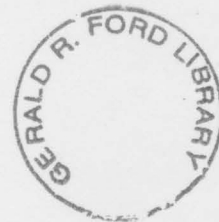
COLLECTION/SERIES/FOLDER ID . 031500020  
COLLECTION TITLE . . . . . STANLEY S. SCOTT PAPERS (WH Public  
Liaison Office - Minority Affairs)  
BOX NUMBER . . . . . 2  
FOLDER TITLE . . . . . American Revolution Bicentennial  
Administration - Black Minority  
Candidates, May 1974 (1)-(2)

NEW LOCATION . . . . . Donor Restriction Closed File  
DATE WITHDRAWN . . . . . 06/01/2001  
WITHDRAWING ARCHIVIST . . . . William H. McNitt  
KNOWN DUPLICATES . . . . . No

Executive Profile

Dr. Preston Bruce, Jr.  
19 Birchcroff Lane  
Amherst, Massachusetts 01002  
(413) 253-3596

February, 1974



PERSONAL INFORMATION

Birthdate: September 10, 1936  
Place: Washington, D. C.  
Spouse: Kellene Underdown Bruce  
Children: Preston III 4/25/66  
Kellene Elaine 7/23/68



EDUCATION

<u>School</u>	<u>Dates</u>	<u>Major</u>	<u>Degree</u>	<u>Year</u>
Lyndon State College	1954-58	Education	B.S.	1958
American University	1962	Administration	-	-
General Electric Company	1967	Systems Analysis	Certificate	1967
Bowie State College	1969	Research	-	-
U.S. Dept. of Agriculture Graduate School	1970	Management by Objectives	Certificate	1970
University of Massachusetts	1970-72	Administration	Ed.D.	1972

HONORS AND AWARDS

March, 1962 Received letter of recognition from President Dwight D. Eisenhower for Outstanding Service in the Field of Education for the State of Vermont.

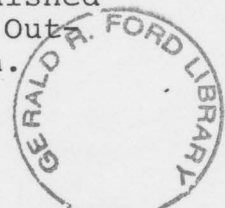
May, 1962 Received letter of recognition from President John F. Kennedy for appointment as first Black Administrator in the State of Vermont and for planning and constructing new million dollar facility.

April, 1966 Awarded Certificate of Appreciation for Outstanding Service by the Knox County, Kentucky, Economic Opportunity Council.

June, 1966 Awarded Honorary Kentucky Colonel's Certificate by Governor Edward Breathitt for Outstanding Leadership and Service in the Community Action Program in the State of Kentucky.

June, 1971           Awarded Certificate of Appreciation for Outstanding Leadership in the Development of the 4-C Concept and Program by the Dallas-Fort Worth Federal Regional Council.

May, 1973           Chosen as first recipient of the Distinguished Alumnus Award by Lyndon State College of Outstanding Achievement in Chosen Profession.



STATEMENT OF EXPERTISE: ADMINISTRATOR/MANAGER

My educational and professional experience has equipped me with a broad range of skills and expertise in the areas organizational administration and management, with emphasis on problem solving and program planning.

JOB DESCRIPTIONS

August, 1971-Present: On Special Assignment at the University of Massachusetts/Amherst Campus

For the past three years I have been on assignment at the University of Massachusetts. During this period, I have served in several capacities -- as student, lecturer, curriculum innovator, community organizer, and liaison officer between the University and various community organizations in the Western Massachusetts area.

September, 1973-Present: Administrative Assistant to the Chancellor University of Massachusetts Amherst, MA

Primarily concerned with involvement of the University in the provision of community services through training and technical assistance. Current projects include:

- Member of Advisory Committee for the Boltwood Walk Project, a comprehensive community development for the elderly. Requires coordination and integration of all community services (e.g. health, welfare, recreation, housing, etc.) into a core program with a central facility.

- Member of Title III Advisory Committee which is concerned with the development and implementation of curricular and programmatic innovations for all Title III programs in the local schools, and the dissemination of such innovations to the local school board.

- Co-developer of proposal for the establishment of an Urban Studies Center at the University. Emphasis is on action-oriented research and community field experience. Institute will offer a full four-year undergraduate program for students who are seeking careers in community service and/or urban planning.

- Member of Juvenile Justice Standards Project, Institute of Judicial Administration of the American Bar Association. Project is examining key issues in the area of juvenile justice.

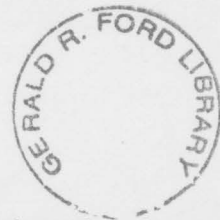
August, 1972-September, 1973: Graduate Faculty  
Center for Leadership and Administration  
School of Education  
University of Massachusetts

- Assisted in the establishment of an Institute for Inter-governmental Services at the University. Primary purpose of the Institute is the expansion of the role of the University as a resource for community groups and organizations and government agencies.

- Assisted in the design, development and implementation of a Business Resource Center (BRC) at the University to assist minority business - men in Springfield and Holyoke. Center offers on-site technical assistance as well as on-campus instruction in substantive areas.

- Conducted classes in the following:
1. Federally-Assisted Day Care Programs
  2. Federal Social Service Delivery Systems
  3. Federal Funding Mechanisms
  4. Comparison of Governmental and Academic Structural Organization.

August, 1971-August, 1972: Horace Mann Lecturer  
Center for Leadership and Administration  
School of Education  
University of Massachusetts



- Developed curriculum for and conducted classes in the broad spectrum of social policies as they relate to government administration.

- Developed early childhood education curriculum for undergraduates and Masters' degree students.

- Responsible for the organization and administration of the Center. Included supervising and coordinating the activities of all students, faculty and support staff (approximately 275 persons).

April, 1970-August, 1971: Chief, Community Coordinated Child Care Division  
Office of the Secretary  
Office of Child Development  
U.S. Dept. of Health, Education, and Welfare

This position is located in the 4-C Division, Children's Bureau, Office of Child Development, Office of the Assistant Secretary for Administration, Office of the Secretary, DHEW, Washington, D.C.

The Division was established in response to a mandate to the Director of the Office of Economic Opportunity and the Secretary of Health, Education, and Welfare to establish a coordinative mechanism for the provision of child care services. I provide leadership and direction of program content for coordination of child care services. I also coordinated Division functions with government and non-governmental agencies whose work is directly or indirectly related to the Division and direct consultation with Regional and State 4-C staff.

- Developed a coordinative mechanism for the provision of child care services through the establishment of State 4-C Committees and local 4-C agencies.

- Served as chairman of the National 4-C Standing Committee, established by the Federal Panel on Early Childhood.

- Served as chairman of the 4-C Committee on Joint Funding, an inter-departmental and intergovernmental group which is responsible for developing the policies and regulations for the joint funding of day care services.

- Carried the responsibility of Project Manager for the 1/2 million dollar contract with the Day Care and Child Development Council of America to provide technical assistance to state committees and local communities in the coordination of child care activities.

- Served as liaison person at the Federal level for the direction of the Federal Regional Committees which have as their chief function the implementation of the policies and regulations of the National 4-C Standing Committee.

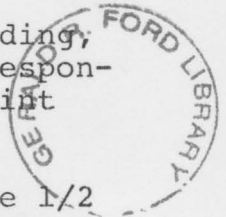
- Provided leadership in the identification and analysis of problem areas in the provision of child care services.

- Coordinated and integrated the activities of other participating agencies in developing programs, policies and standards consistent with the goals and objectives of the 4-C Program.

- Exercised direct supervision over program specialists at GS-9 through GS-13, as well as appropriate secretarial and clerical staff. Work review is in the form of discussion with the program specialists for the purpose of integration and evaluation of 4-C activities.

March, 1968-April, 1970: Special Assistant to the Director of the Office of Child Development  
Office of Child Development  
U.S. Dept. of Health, Education, and Welfare

As Special Assistant to the Director, Office of Child Development, my responsibilities were many and varied. Primary concern was with the development of policies and procedures for the coordination



of early childhood services through the Community Coordinated Child Care (4-C) Program.

- Acted as Chairman of the 4-C (Community Coordinated Child Care) Standing Committee of the Federal Panel on Early Childhood whose task was the establishment, administration and implementation of the 4-C Program.

- Reviewed all current legislation and policy issuances from the Bureau, the Department and other Governmental agencies concerned with child care programs.

- Reviewed State child care coordination plans submitted to the Children's Bureau.

- Developed administrative and program directives for the coordination of available services for children.

- Evaluated program areas where concern had been evidenced by State and local agencies and/or voluntary agencies that improvement was needed for adequate services and program operation.

- Represented Bureau at meetings, on all levels, to discuss and interpret the objectives and the scope of the 4-C Program.

- Provided technical assistance to States and local communities in implementing coordinative mechanisms.

- Utilized and expanded the combined abilities of all interested agencies in meeting and dealing with major areas of concern.

January-March, 1968: Special Assistant to Associate Director  
Project Head Start  
Office of Economic Opportunity

As Special Assistant to Associate Director of Head Start, I worked with minimum supervision, chiefly as liaison officer between the Office of Economic Opportunity (OEO) and the Office of Education (OE) on the Follow-Through Program.

I assisted in the following aspects of the program:

- Development of policy issuances and program guidelines
- Development of civil rights compliance procedures.
- Development of training, technical assistance and demonstration programs.
- Training of program analysts and preparation of instruction manual for their use.
- Training of consultants and key field personnel.
- Preparation of services of pamphlets on the Follow-Through Program.



June, 1967-January, 1968: Consultant  
Development of Neighborhood Centers  
U.S. Development of Housing and Urban Development

As consultant to the Washington Interagency Review Committee (WIRC) secretariat, I supplied expert advice and insight to the WIRC. The WIRC was an interagency committee established for the purposes of developing innovative approaches for delivering social services to people at the neighborhood level.

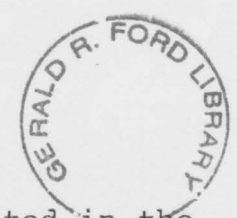
- Developed and prepared policy drafts, standards, and guidelines for the Federal Regional Teams.
- Provided guidance in technical matters and matters of policy for the WIRC and its secretariat.
- Drafted application review procedures, reviewed applications, made recommendations for approval or disapproval, and suggested ways in which programs might be improved through modifications and additions.
- Analyzed particular situations or problems with respect to individual city's planning and programming of a neighborhood center, including interagency and interdepartmental cooperations at the Federal, State, and local levels.
- Developed effective liaison between the staffs of the Federal agencies participating in the pilot programs and coordinating policy and program issues related to the pilot program.

November, 1966-June, 1967: Operations Analyst  
Advanced Systems Operation  
General Electric Company  
King of Prussia, PA

As Operations Analyst, I made analyses which resulted in the determination, definition and priority assignment of specific problem areas inherent in providing educational and social services and training in educational innovations. Aided in developing a methodology to identify, prioritize and substantiate educational and cultural needs.

October, 1964-October, 1966: Executive Assistant to District Director  
for Community Action Programs  
U.S. Office of Economic Opportunity  
West Virginia and Kentucky

As Executive Assistant, I reviewed and recommended approval of proposals for Community Action grants; acted as liaison between the Office of Economic Opportunity and State officials; and served as special consultant to program analysts for the District. Was one of the Charter members of OEO at its inception.



July, 1964-October, 1964: Education Research Specialist  
U.S. Office of Education  
Department of Health, Education, and Welfare

As Education Research Specialist, I spent three months on special assignment to the President's Task Force for the Educationally Disadvantaged. Performed research tasks in connection with special projects and studies. These duties required determining appropriate sources of data, utilizing a variety of sources such as Government agencies, educational associations, and library documents to obtain the necessary research information.

This task force was incorporated into the Office of Economic Opportunity Educational Review Unit.

September, 1963-June, 1964: Dean of Boys Cherry Lawn School  
Darien, CT

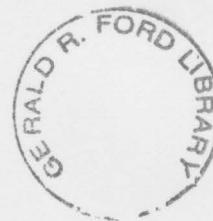
For one school term, I served as Dean of Boys and Male Counselor at Cherry Lawn School, a private preparatory school. Assisted in modification of administration and development of new curriculum.

September, 1960-June, 1963: Principal  
Readsboro Central School  
Readsboro, VT

As principal of Readsboro Elementary School, I supervised instruction by members of the teaching staff; coordinated building activities; conferred with school superintendent and members of the School Board on budget and building and maintained effective community-school relationships; and actively participated in civic groups.

September, 1958-June, 1960: Teacher  
Readsboro Central School  
Readsboro, VT

Taught fourth, fifth and eighth grades in Readsboro Central School. Responsible for self-contained classroom at each level.



CURRICULUM VITA

As of April, 1973

ARTHUR J. REID, JR.  
9715 Fernwood Road  
Bethesda, Maryland 20034

ATTORNEY AT LAW

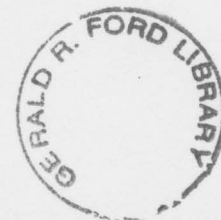
CAREER SUMMARY

U. S. Government 1970 - Present  
State Government 1963 - 1969  
City Government 1966 and 1969 - 1970  
Western and Southern Life Insurance Co. 1959 - 1962  
Private Practice of Law 1954 - 1959

U. S. GOVERNMENT 1970 - PRESENT

On February 16, 1973, I was appointed Chairman of the OEO Regional Placement Task Force. As such Chairman I have the responsibility of finding approximately 1,000 job opportunities for the personnel to be displaced from our ten regional offices. In such capacity I supervise 35 people to do this very important job. Of these people there are four supergrades (3 GS-17s, 1 GS-16), 5 GS-15s, 1 GS-14, 2 GS-13s, a number of GS-11s and others down to and including 1 GS-5.

As Chairman of the Task Force it is my personal responsibility to personally appear and talk to the staffs at each of the ten regional offices, to contact the regional Civil Service Commissioner and the Federal Regional Council Chairman in each of the ten regions. As a result of the efforts of the Task Force to date hereof approximately 2,000 job opportunities are in the Federal sector and the other half are in the private sector.



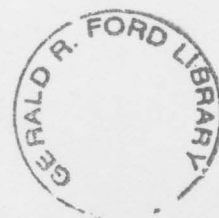
ARTHUR J. REID, JR.

On the 29th day of January 1973, when the new Acting Director for the agency was appointed, he in turn appointed me as Acting Director for Operations. As Director of Operations I had the direct responsibility for running the ten regional offices of the OEO through which approximately 930 community action agencies are funded. In said capacity I had the responsibility of supervising in excess of 1,000 persons ranging from GS-17s down to the lower grades.

I was appointed Director of Intergovernmental Relations, Office of Economic Opportunity, in November, 1971. I was responsible, on the highest level, for 1) developing and coordinating OEO relationships with other Federal agencies, 2) developing and coordinating strategies to obtain resources of other Federal agencies to impact upon poverty and the poverty community, 3) recommendations relative to delegating and spin-off of OEO developed programs to other Federal agencies for greater funding and wider application, 4) overseeing and coordinating development of OEO's five-year plan, 5) advising and assisting OEO Director and Assistant and Associate Directors on a wide variety of issues and proposals of programs relating to the poor. I supervised personnel at headquarters and the regional offices.

I was appointed Acting Associate Director of Legal Services, Office of Economic Opportunity, in November 1970. As said Associate Director I administered the OEO National Legal Services Program. This was the period of greatest crisis for this controversial and highly beneficial program. I had the responsibility for developing and funding over 200 Legal Services Programs, over 600 projects, using in excess of 2,000 attorneys to assure access to the U. S. judicial system for all, including the poverty communities and their residents. In this position I was required to supervise professional and clerical personnel on headquarters and regional staff. It was also necessary to administer an annual budget of \$69,000,000.

I accepted the appointment as Deputy General Counsel in May, 1970. In said position I was responsible for coordinating and supervising the Legal Division, Human Rights Division and Inspection Division and their staff personnel. I was legal advisor to the Director and Deputy Director, OEO, as well as other Assistant and Associate Directors of the agency. I was also required to cooperate with legal staffs of other agencies to assure consistency in the interpretation and application of statutes, rules and regulations related to poverty programs under the Economic Opportunity Act, as amended, and other Federal Statutes. In this position, I supervised headquarters and regional staff including attorneys and clerical personnel.



ARTHUR J. REID, JR.

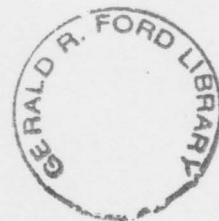
STATE GOVERNMENT 1963 - 1969

I was appointed as Assistant Attorney General under William Saxbe (currently Republican Senator from Ohio) for the State of Ohio in October 1963 on a part-time basis, while also simultaneously engaged in the private practice of law. As Assistant Attorney General I represented the State of Ohio filing and defending actions in all Federal and State courts, handling and trying, primarily, Federal and State tax and unemployment compensation matters and also represented the State in administrative hearings as Appeals Hearing Officer, Referee or Attorney. This position required broad knowledge of all Federal and Ohio State tax and other laws, as well as Federal and State court procedures. I was responsible for covering 18 counties in the State of Ohio.

CITY GOVERNMENT (January-December 1969) (August-December 1966)

In January 1969 I was appointed a Republican member of Cincinnati City Council, the governing and legislative body of the city. I was responsible, along with the other councilmen for enacting laws and regulations for the implementation of said laws. I served as Council's member of the City Planning and Zoning Commission, Chairman of the Crime Prevention and Law Enforcement Committee of Council, and also served on several other committees required to govern the City of Cincinnati. This position required a comprehensive knowledge of city ordinances, state and Federal laws and the capability to determine municipal needs and priorities and financial inadequacies and capabilities. A very necessary requisite of this position was the ability to address council, the various committees and many community and other groups and persuade them to my viewpoints and for the good of city as a whole.

In August 1966 I was appointed Assistant City Solicitor for the City of Cincinnati. In this position my job was to supervise approximately ten attorneys and five clerical and secretarial persons. I was responsible for defending actions against the city; drafting local ordinances; recommending and lobbying for State legislation beneficial to the city. In this position I was also allowed some limited private practice. When this policy changed I resigned in December 1966. At which time I returned to a more demanding position as an Assistant Attorney General for the State of Ohio on a full-time basis.



ARTHUR J. REID, JR.

WESTERN AND SOUTHERN LIFE INSURANCE COMPANY 1959 - 1962

I was appointed Associate Counsel, Law Department, of the Western and Southern Life Insurance Company in September 1959. In this position I was responsible for advising the various other departments relative to Corporate matters, Insurance and Claims. In this capacity I also developed and closed millions of dollars worth of F.H.A., V.A. and conventional loans as well as drafting and checking leases for all parts of the country. I resigned this position in October 1962 to return to private practice of law.

ATTORNEY AT LAW, PRIVATE PRACTICE (1954 - 1959)(1962 - 1963)

Upon admission to the Ohio Bar in August 1954, I began the private practice of law. Trying and handling all kinds of causes, civil, criminal, probate, juvenile, domestic relations, real estate and all other things which would comprise the general practice of law. I had the good fortune of developing some corporate, partnerships, as well as, individual clients.

I am admitted to practice before all courts, Ohio municipal and State courts, Sixth U. S. Federal District Court, U. S. Tax Court and the United States Supreme Court.

EDUCATION

University of Cincinnati (J.D. 1954)  
College of Law  
Clifton and Calhoun  
Cincinnati, Ohio 45219

Xavier University (B.S. in Philosophy 1951)  
Dana and Victory Parkway  
Cincinnati, Ohio 45229

Elder High School (Graduated 12th Grade 1947)  
Vincent and Regina  
Cincinnati, Ohio 45205



HONORS

Honor Student Throughout High School and College  
Who's Who Among College Students (1950 - 1951)  
Champion Debator (During junior year at Xavier University)  
Moot Court Winner at University of Cincinnati, College of Law

ARTHUR J. REID, JR.

PROFESSIONAL ORGANIZATIONS

Cincinnati Bar Association  
Ohio Bar Association  
American Bar Association  
Federal Bar Association  
Judicature Society  
American Academy of Trial Lawyers  
National Bar Association  
Black Lawyers Association

COMMUNITY AND CIVIC ORGANIZATIONS

Executive Board Metropolitan Area Religious Coalition  
Talbert House Halfway House, Vice Chairman, Board of Trustees  
Political Action, Programming Assembly, Vice President-Political Affairs  
Cincinnati Archdiocesan Board of Education  
Cincinnati Area American Red Cross, Executive Board of Directors  
N.A.A.C.P. (Life Membership)  
Cincinnati School Foundation - Board of Directors  
Xavier University Athletic Board  
American Bridge Association, Executive Board of Directors  
Cincinnati Bridge Association, Executive Board of Directors  
Kappa Alpha Psi Fraternity, Former President, Cincinnati, Alumni Chapter  
Formerly First Vice President, Hamilton County, Ohio, Young Republicans

SPECIAL INTERESTS

Good Government at all Levels  
Public Speaking  
Working with Handicapped and Disadvantaged Children and People In General  
Competitive Sports  
Competitive and Tournament Bridge

PERSONAL DATA

Born: January 4, 1929, Cincinnati, Ohio  
Parents: Arthur Reid, Sr. and Emma M. Reid  
(Both living and in fairly good health)  
Brothers and Sisters: 5 Brothers and 5 Sisters all in good health  
I am second oldest of 11 children.  
Married: June 11, 1955 to Dr. Clarice D. Reid, Pediatrician,  
of Birmingham, Alabama  
Children: 4 - Kevin A.; Sheila A.; Jill A.; and Clarice A. Reid



RESUME

Bernard M. Porche'  
4815 Santa Fe Tr. S. W.  
Atlanta, Georgia 30331  
Residence: 404-344-7153  
Office: 404-526-5189



RESUME

PERSONAL DATA: Birthdate: April 22, 1942  
Height: 5 feet 10 inches  
Weight: 180 pounds  
Marital Status: Married, 3 children

EDUCATION: B. S., 1965, Lincoln University, Jefferson City, Mo.  
Major: Biology  
Minor: Psychology

Federal Education: "Planning, Programming and Budgeting," "Managerial Grid," "Position Classification and the Management Process."

QUALIFICATIONS: Licensed by the Real Estate Commission of Maryland.  
Licensed by the Real Estate Commission of the District of Columbia.

EMPLOYMENT HISTORY:

November 1971  
to Present Environmental Protection Agency  
Atlanta, Georgia

Director, Grants Administration

As the principal management individual responsible for implementation of EPA policy and regulations relating to Sections 3, 7 and 8 of the Federal Water Pollution Control Act, Sections 103 and 106 of the Clean Air Act, and Section 207 of the Solid Waste Act, it is my charge to direct a staff of 12 professional and 3 clerical in the development of procedures for the processing and administrative management of grant programs, which involves the management of approximately 264 million dollars of federal grant monies. Most of these projects have a direct effect on the economy and development of local communities and municipalities in the Southeast, which requires close working relationships with key officials at the local and State level of government.



November 1970  
to November 1971 Department of Interior (N.P.S.)  
Washington, D. C.

Management Assistant (White House Liaison)

As principal staff assistant to the White House Liaison Officer, my primary areas of responsibility were personnel management, budget, space management, public relations, property management, organizational studies, research legislation, speech writing, assisting with the organization and coordinating White House special events, and coordinating White House, National Park Service and District of Columbia Government Activities.

November 1969  
to November 1970 National Park Service, National Capital Parks

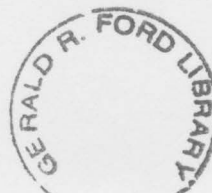
Personnel Management Specialist

Significant areas of responsibility were classification, recruitment, placement and personnel program evaluation. Performed position audits and made comparative analyses of findings with classification standards, upon which management decisions were based. Advised management on interpretations of current trends, policies and regulations.

September 1968  
to November 1969 Veterans Administration, Central Personnel Office  
Washington, D. C.

Personnel Staffing Specialist

Had responsibility for recruitment, appointments, placement, promotions, transfers, reassignments and demotions of new and in-service employees within a specifically assigned organizational area. Represented the agency at many major colleges and universities recruiting architects and engineers. Also established and coordinated the College Work Study Program between the Veterans Administration and Howard University, and an identical program between the Veterans Administration and Federal City



College. Interpreted Federal requirements, qualifications standards and appointment authorities to management.

September 1966

to September 1968 United States Army  
Ft. Bragg, North Carolina

Administrative Assistant (1st Lt.), Executive Officer and Company Commander (2nd Lt.)

The Administrative Assistant was a high level staff position, usually reserved for Lt. Colonels, which I held as a First Lieutenant. I was responsible for the development of division level medical policies, regulations, standard operating procedures and situation estimates. I also was responsible for complete operational plans for contingency areas throughout the United States and many foreign countries.

As Executive Officer, I had complete responsibility for unit administration, unit supply and unit funds. The Company Commander position had responsibilities almost identical to those of Executive Officer.

ORGANIZATIONS:

Society for Personnel Administration  
American Management Association  
U. S. Army Reserve

REFERENCES:

Mr. Jack Ravan: Regional Administrator  
Environmental Protection Agency  
1421 Peachtree Street,  
Atlanta, Georgia 30309

Mr. Edward E. Shelton: Director, Equal Opportunity  
Office of the Secretary of  
the Interior  
19th Street, N. W.  
Washington, D. C. 20240

Miss Irene Parsons Assistant Administrator,  
Veterans Administration  
810 Vermont Avenue, N. W.  
Washington, D. C. 20420



Lorimer D. Milton: President Emeritus,  
Citizens Trust Company  
175 Houston Street, N. E.  
Atlanta, Georgia 30302

Mr. George L. Holland: Director, Contract Compliance  
Veterans Administration  
810 Vermont Avenue, N. W.  
Washington, D. C. 20420

Mrs. Muriel Alexander: Member, Board of Education  
Washington, D. C. Public  
Schools, 1506 Hamilton  
Street, N. W.  
Washington, D. C. 20011

Atty. James P. Hood: Director of Community Develop-  
ment, Prince Georges County,  
Maryland



RESUME

PERSONAL DATA

NAME: JONES, Paul R.  
DATE OF BIRTH: June 1, 1928  
ADDRESS: 620 Peachtree St., NE, Apt. 804  
Atlanta, Georgia 30308

EXPERIENCE:

11/72 - Present: Regional Director, ACTION

Directs management and program activities of a Federal agency (ACTION) within an eight state region, encompassing nine program divisions with a total involvement of \$10 million per year. Supervises staff of 38 civil servants, 34 contract personnel, 120 grantee personnel, and 9,000 volunteer workers. Serves on the National Policy Council of ACTION agency. Principal contact with governors, mayors, senators, and congressmen. Spokesman for agency through television, radio, and newspapers on frequent occasions.

1/72 - 11/73

National Special Group Division, Presidential

Responsible for planning, organizing, coordinating National Division. Developed and maintained relationships with key leaders and groups throughout the Nation to provide assistance and support in local and state campaign strategies. Worked closely with state organizations in developing and executing plans of action. Supervised professional and support staff.

12/70 - 71

Deputy Peace Corps Director, US Peace Corps/Thailand

Worked closely with Director and staff in administering nation-wide program with volunteers assigned to education, health, community development projects



and to jobs in various special skill areas. Assisted in developing and maintaining sound relationships with host country officials and with U.S. mission agencies. Provided support for volunteers. Served as Coordinator of conferences for staff and volunteers. Handled terminations and extensions. Coordinated special School Partnership Programs. Served as Acting Director in absence of Director.

7/70 - 12/70

Director, Office of Civil Rights, National Highway Safety Bureau, U.S. Department of Transportation

On loan to White House - Domestic Council as Staff Assistant in Executive Office of the President

2/68 - 7/70

Executive Director, Charlotte Model Neighborhood Commission ( Model Cities Program) Charlotte, North Carolina

Responsible for planning, organizing, directing, and coordinating the Model Cities Program activities. Worked with City Departments in the development of the Model Neighborhood.

2/68 - 7/70

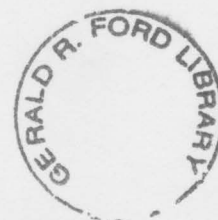
Also served as consultant for the Institute for Community Studies, New York, New York. Lectured to interns in Planning Program, N.C. State Department of Local Affairs.

FEDERAL EMPLOY-  
MENT (2/68-3/63)

3/67 - 2/68

Citizen Participation Advisor, Model Cities Administration, U.S. Department of Housing and Urban Development (Atlanta Regional Office), Washington, DC.

Provided technical assistance to cities to develop citizen involvement in the planning of programs. "Resourcefulness, ingenuity, original thinking, inventiveness, as well as tact and skill in dealing with small groups and individuals, all a part of ... required abilities."



Collected, analyzed and evaluated participation methods that proved successful and devised plan for sharing information with other communities.

Reviewed cities proposals for planning grants in process of selecting Model Cities.

7/65 - 3/67

Community Relations Specialist and Conciliation Specialist, Community Relations Service, Department of Justice, Washington, DC (previously in Department of Commerce)

Worked independently and as head of conciliation team throughout the United States. Exercised independent responsibility in conciliating disputes in social crisis situations.

Set-up Field Offices for Agency (Memphis, San Francisco, and Los Angeles) working out of each: familiarizing self with sociological profile of communities and establishing dialogue with city-county-state officials and social action groups.

Chaired conciliation sessions requiring expertise in mediation techniques on assignments throughout the nation in tension-filled situations.

Served as advisory resource to Human Relations Commissions throughout the Country.

Received Sustained Superior Performance (cash) Award for conciliation efforts. Public speaking appearances - briefed news media.

6/66

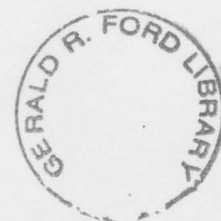
Detailed to Staff: White House Conference to Fulfill These Rights.

3/63 - 7/65

United States Probation Officer, United States District Court, San Francisco, California

Conducted pre-sentence investigations. Made recommendations regarding disposition of offenders.

Supervised caseload of probationers and parolees. Counseled clients and families. Worked with community agencies to obtain social services and job opportunities for clients.



Effectuated coordination and cooperation with Federal Law Enforcement Agencies (FBI, Bureau of Narcotics, Secret Service, Immigration and Naturalization Service, Postal Inspectors) and local agencies. (Police Departments, Sheriffs' Offices, City-County-State Probation and Parole Departments).

3/62 - 3/63

Self-Employed - Proprietor of Public Relations Agency and Restaurant, Birmingham, Alabama

Handled public relations for specific brand-named products - also sales promotion campaigns - wrong copy for radio, TV and newspapers - layout advertisements. Conducted in-service training for client's employees. Handled consumer relations for accounts.

Assumed active management responsibility. Hired and trained personnel (up to 35 persons). Handled purchasing. Maintained payroll and accounting system (assisted by CPA Firm).

Policy-level advisor on minority employee relations and hiring practices.

9/57 - 2/62

Probation Officer, Jefferson County Juvenile and Domestic Relations Court, Birmingham, Alabama

Handled intake of delinquent, dependent and domestic relations cases. (sat informally as Referee in domestic cases of non-support and "contributing to the delinquency of minor" cases). Prepared social case histories. Counseled adults and youth. Coordinated work of Court with social agencies. Established rehabilitation programs.

Trained new personnel.

1/54 - 9/56

Executive Secretary, Interracial Committee, Jefferson County Coordination Council of Social Forces (Planning and Research Agency for Community Chest supported groups)

Served as specialist in race relations and community organization - staff executive for fifty member committee. Established liaison to municipal, county



and state officials. Was advisor to Community Chest supported agencies on Health, Education, Welfare, Housing, Employment, transportation, and law enforcement. Handled media relations. Public speaking to community groups.

Planned and coordinated first state-wide race relations institute--with significant involvement of business, industry, trade-unions, academic-world, and grass-roots organizations.

Worked to provide low and moderate income groups with public facilities and social services.

5/51 - 9/53

Public Relations Field Representative, Johnson Publishing Company - Chicago, Illinois

Traveled several states, establishing distributors, auditing records, promoting sales; and collecting delinquent accounts.

Conducted consumer surveys, merchandising; arranged promotional campaigns for advertising accounts.

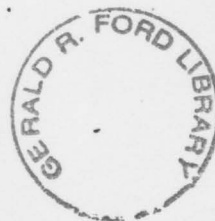
Conducted research on special feature stories; promoted local story tie-in with sales campaigns.

Assisted in planning and conducting in-service training programs for field staff. Assisted in interviewing, hiring and training of new personnel.

#### EDUCATION

Dunbar High School, Bessemer, Alabama  
Graduated: June 1945 (with Honors)  
(On football and track teams)

Alabama State College, Montgomery, Alabama  
Major: Social Sciences  
Scholarships: Academic and Athletic  
Completed requirements in Junior College Division - June 1947. (President of Freshman Class and of Junior College Division Student Association. Played in band and on football team).



Howard University, Washington, DC  
Degree: Bachelor of Arts, June 1949. Served  
as member of Student Council and other Campus  
organizations.

Major: Government  
Minor: Sociology

Completed course requirements for Master of Arts -  
June 1950. Thesis: Legislative Reorganization  
Major: Government

Queens College, New York, New York  
Course: Political Science, 1951.

Fisk University, Nashville, Tennessee  
Attended Race Relations Institute (on Scholarship),  
Summer of 1955.

Yale University, New Haven, Connecticut  
Completed School of Alcohol Studies Program (on  
Fellowship), Summer of 1959 - Received Certificate.

University of Chicago, Chicago, Illinois  
Completed Federal Probation Training Course,  
October 1963 - Received Certificate.

University of California, Berkeley, California  
Doctorate Program, School of Criminology,  
Fall of 1964.

ORGANIZATIONS (Partial list - Past and Present)

Board of Trustees - College

Chairman and Founder, National Model Cities  
Directors Association

American Society of Planning Officials

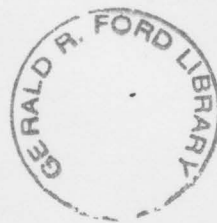
Housing Authority Advisory Board

Mental Health Association

Council on Alcoholism

American Society for Public Administration

Federal Executive Board



Association of Intergroup Relations Officials  
Federal Probation and Parole Officers Association  
Board of Directors - Community Action Agency  
Board of Directors - National Assembly for Social  
Policy and Development

RESEARCH AND  
PUBLICATIONS

- Published: Alcoholism: The Deviant Behavior Problem, The  
Alabama State Teachers Association Journal,  
Spring 1960.
- Published: Model Cities: Approaching the American Dilemma,  
The Journal of Social and Behavioral Sciences,  
Vol. XIII, No. 3, Fall of 1968.
- Published: Lessons from the Model Cities Program, Management  
Information Service. Report of the Inter-  
national City Managers Association - Vol. I - No. L-4-  
April 1969.
- Published: Health Educator: Key Man in Model Cities Strategy,  
Health Educators at Work - Vol. 20, June 1969.
- Unpublished: The Attitudes of Informed Opinion Concerning the  
Working of the Legislative Reorganization Act  
of 1946 (A study of Congressional committee  
structure and other aspects of Act with emphasis  
on lobbying) - Spring, 1950.
- Police-Community Relations Study - City of Tuskegee,  
Alabama, 1966
- Public Speaking: Numerous speeches to community organization on  
Urban Problems. Lectured at colleges and universities.  
(Consultant on occasions).

AWARDS

Cited by United States Attorney General for Sustained  
Superior Performance, December 1966. (carried  
Cash award - only Specialist in Agency to receive  
honor).



Honored by City of Tuskegee, Alabama (Mayor and City Council) - resolution praising conciliation efforts during racial crisis and for police - community relations study.

Cited by Watts Community Alert Patrol (Los Angeles) as most effective governmental official.

Selected Most Outstanding Citizen in Community Services for 1970 by Los Amigos, Inc., Charlotte, North Carolina.

Cited for record fund-raising for Combined Federal Campaign (campaign by Atlanta Federal Executive Board). - raised over \$630,000.

Commendations from civic, social, grassroots, and human relations groups for work in urban areas.



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013014

REASON FOR WITHDRAWAL . . . . Donor restriction  
TYPE OF MATERIAL . . . . . Personnel Form  
CREATOR'S NAME . . . . . Frank Harry Carpenter  
DESCRIPTION . . . . . SF171  
CREATION DATE . . . . . 09/12/1973  
  
COLLECTION/SERIES/FOLDER ID . 031500020  
COLLECTION TITLE . . . . . STANLEY S. SCOTT PAPERS (WH Public  
Liaison Office - Minority Affairs)  
BOX NUMBER . . . . . 2  
FOLDER TITLE . . . . . American Revolution Bicentennial  
Administration - Black Minority  
Candidates, May 1974 (1)-(2)  
  
NEW LOCATION . . . . . Donor Restriction Closed File  
DATE WITHDRAWN . . . . . 06/01/2001  
WITHDRAWING ARCHIVIST . . . . William H. McNitt  
KNOWN DUPLICATES . . . . . No

RESUME

PERSONAL DATA

Name: Frank H. 1 Carpenter  
Birth Date: August 5, 1931  
Address: 2122 Gatewood Place  
Silver Spring, Maryland 20903  
Telephone: Office -- 202-967-4393  
Home -- 301-445-0714

EMPLOYMENT EXPERIENCE

Present Position  
September 1, 1973

SPECIAL ASSISTANT TO DIRECTOR  
OFFICE OF MINORITY BUSINESS  
ENTERPRISE, DEPARTMENT OF COMMERCE  
WASHINGTON, D. C.

DESCRIPTION OF POSITION

Along with a three man coordinating team, my time is spent promoting and arranging business development opportunities for minority persons. This includes contacting industrialists, and business associations, acquainting each with plans and projects. Position also includes collecting and analyzing pertinent OMBE decentralization data for the purpose of smoothing out the grant and contract function of field operations.

Salary: \$26,898

Supervisor: Mr. Chuck Stein  
Mr. Walter Sorg

November 21, 1973  
August 31, 1973

CONSULTANT, COMMUNITY DEVELOPMENT  
DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT -- WASHINGTON, D. C.

DESCRIPTION OF POSITION

With community development staff, communicated revenue sharing concept to city and state officials. Also, analyzed developing H.U.D. Better



Communities Act for Regional Office personnel. Assisted in defining the close-out procedures of housing categorical grant programs.

Salary: \$26,000

Supervisor: Patrick Henry  
Warren Butler

May 1, 1972

November 20, 1972

DEPUTY DIRECTOR, BLACK VOTE DIVISION  
COMMITTEE FOR THE RE-ELECTION OF THE  
PRESIDENT  
WASHINGTON, D. C.

Responsible for Division's administration and direction of staff of 12 persons. Worked closely with the Director in planning, organizing and coordinating activities of the Division. Reported the activities, problems and progress of the Division to the Campaign Director. Developed and maintained contact with key local and national leaders and groups to effect support in local and state campaigns. Worked closely with divisions in the National office. Contributed to policy formulation within the Division.

Salary: \$21,500

Supervisor: Paul R. Jones



March 1, 1970

April 30, 1972

SENIOR URBAN ANALYST  
MANAGEMENT AND ECONOMIC SCIENCES  
MIDWEST RESEARCH INSTITUTE  
KANSAS CITY, MISSOURI

Participated in all major aspects of contract research. Required skills included C.P.M., PERT, and Value Analysis capability. Most challenging projects were studies of convention center sites nationally and study of minority enterprises.

Salary: \$18,000

Supervisor: John McKelvey

September, 1971  
(Fall Semester)

EVENING SCHOOL INSTRUCTOR  
URBAN SOCIOLOGY AND ECONOMICS  
PENN VALLEY COMMUNITY COLLEGE  
KANSAS CITY, MISSOURI

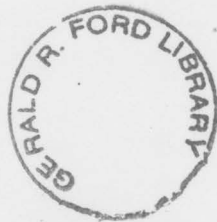
Lectured to employees of local  
Business Development Organizations,  
Model Cities Administration and  
other interested citizens. Each  
of the student groups were enrolled  
in course work leading to an  
associate degree.

Salary: \$600.00 per semester  
Department Chairman: Mr. Peach

February, 1972  
(Spring Semester)

EVENING SCHOOL INSTRUCTOR  
PERSONNEL ADMINISTRATION  
PENN VALLEY COMMUNITY COLLEGE  
KANSAS CITY, MISSOURI

Lectured and provided instruction  
for evening school students in the  
practices and the policies of  
personnel administration, with an  
emphasis on psychological techniques.  
Salary: \$600.00 per semester  
Department Chairman: Mr. Peach



August, 1968  
February, 1970

DIRECTOR OF MODEL CITIES AGENCY  
WICHITA, KANSAS

Responsible for planning, organizing  
and directing the Model Cities  
program. Organizational mission  
required special effort and skill  
in recruiting, developing and  
motivating professional agencies and  
citizen groups toward solving the  
difficult problems of the model  
neighborhood. Balancing the separate  
demands of city, state, and federal  
entities proved most challenging.

Salary: \$14,500

Supervisor: City Manager Ralph Wultz  
Deputy City Manager,  
Russell McClure

August, 1966  
August, 1968

DIRECTOR OF INTERAGENCY RELATIONS  
UNIFIED SCHOOL DISTRICT 259  
Wichita, Kansas

Worked as a special assistant to the Superintendent of Schools, Dr. Lawrence Shepoiser (deceased). Also assisted the Director of Federal Programs in administering city-wide supplementary educational programs. Position required exercising rigorous attention to obtaining federal monies to support innovative educational projects. Major achievement was the joint sponsorship (Wichita State University and Board of Education) of the Low Economic Area Study Project, an in depth analysis of educational needs of depressed area students and their apparent causes. Further, social unrest and disturbances were troubling the school system at the time. Projects and procedures were initiated to curb the trouble and to seek out the root causes. Teacher and administrator awareness programs were organized.

Salary: \$10,500

Supervisors: Dr. A. W. Dirks  
Dr. Lawrence Shepoiser



1967, Spring and Summer

COMMUNITY RELATIONS SERVICE AGENT  
DEPARTMENT OF JUSTICE  
ASSIGNED BY ST. LOUIS, MISSOURI OFFICE

Worked independently toward developing a sociological profile of Wichita, Kansas. Forwarded on a definitive basis special reports and analyses of significant events, their causes and potential remedies. Mediation skills between groups in conflict were often exercised.

Salary: \$500.00 per month

Supervisor: Personnel of St. Louis  
Office

1966, August  
1967

DIRECTOR OF OPERATIONS  
LOCAL OFFICE OF ECONOMIC OPPORTUNITY  
(WACAPI)  
WICHITA, KANSAS

Moved from an appointment to the organizing board established by City Hall to staff position, on loan from the Board of Education, of newly formed O.E.O. agency. Responsible for planning Wichita's first Head Start Program. Planned, organized and directed the establishment of neighborhood field offices for poverty program implementation. Supervised staff of 30, professional and non-professional.  
Salary; \$8,500  
Supervisors: David Baker, O.E.O. Dir.  
Don Youngland

1963  
1966



ENGLISH & HISTORY TEACHER  
MATHEWSON JUNIOR HIGH SCHOOL  
EAST SENIOR HIGH SCHOOL  
UNIFIED SCHOOL DISTRICT 259  
WICHITA, KANSAS

Taught over three thousand students English and History (American and World). Related to students on basis that their dignity is unassailable and their learning experience delicately balanced on mutual trust.  
Salary: \$8,000  
Supervisors: Dr. Walter Smith, Jr. High  
Mr. Sid Moore, Sr. High

1961  
1963

PROTESTANT MINISTER  
CHURCH OF GOD  
TAMPA, FLORIDA

Served as a minister of 200-member congregation. Resigned from the Church and the ministry because I altered my values of God and man.

May, 1960  
1961

Primarily unemployed with the exception of participating in church related activities and odd jobs.

December, 1959  
May 1960

CENSUS SUPERVISOR  
BUREAU OF CENSUS  
SUITLAND, MARYLAND

Based on Rhode Island Avenue at the neighborhood library, I supervised the enumeration responsibilities of enumerators for the North East quadrant of Washington, D. C.

September, 1957  
1959

:  
JANITOR  
BELL TELEPHONE  
7th Avenue  
PITTSBURGH, PENNSYLVANIA

June, 1955  
1957



BLAST FURNACE ATTENDANT  
PITTSBURGH COKE AND CHEMICAL CO.  
NEVILLE ISLAND, PENNSYLVANIA

1953  
1955

CONSTRUCTION LABORER  
JOHNNY MORRISS & SON

Hod carrier, scaffold builder,  
lather, plasterers' apprentice

1950  
1953

CLERK  
NATIONAL CONFERENCE OF CHRISTIANS  
AND JEWS

FORMAL EDUCATION EXPERIENCE

1945  
1949

FIFTH AVENUE HIGH SCHOOL  
PITTSBURGH, PENNSYLVANIA

Class Valedictorian, Editor of school newspaper, Hearst Oratorical Winner, National Honor Society Member, and Vice-President of student body. Obtained both Barr-Brown and Knights Templar Scholarships.

1950-1952  
and  
1957-1959

UNIVERSITY OF PITTSBURGH  
PITTSBURGH, PENNSYLVANIA

ATTENDED FOR TWO YEARS AND DROPPED OUT TO EARN TUITION AND EXPENSE MONEY. RE-ENROLLED AND GRADUATED WITH A BACHELOR OF ARTS DEGREE IN ENGLISH AND HISTORY. PARTICIPATED AS A MEMBER OF UNIVERSITY CHESS TEAM.

1962, Summer



FLORIDA A&M UNIVERSITY  
TALLAHASSEE, FLORIDA

Obtained nine hours for work in Public School Administration and Public Administration.

1966  
1967

WICHITA STATE UNIVERSITY  
WICHITA, KANSAS

Completed course requirements and Thesis for Masters of Arts Degree. Major: Public Administration and Public School Administration Thesis: Analysis of Negro (Black) Goals for the Educational System

1965, Summer

UNIVERSITY OF IOWA  
IOWA CITY, IOWA

Appointed by the Wichita Eagle and Beacon and the Superintendent of Schools to a select course in journalism.

1965, Fall

Wichita State University  
Wichita, Kansas

Selected to participate in a seminar of urban studies along with other city leaders and officials. Seminar was sponsored by the University and conducted by the Brookings Institute.

1966, Spring

WICHITA STATE UNIVERSITY  
WICHITA, KANSAS

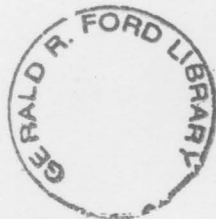
Second half of above described seminar

1969

Seminar, Implementation of Community Goals. Sponsored by Wichita State. Along with community leaders and officials, joined in an analytical examination of the city of Wichita and surrounding areas.

1971

Trans World Airlines  
Kansas City, Missouri



Selected by Midwest Research Institute to receive training in Value Analysis Business Systems (training in PERT, CPM) Course cost Midwest \$1500.00 for each of four representatives.

1972

URBAN EXECUTIVE SEMINAR  
ALFRED P. SLOAN SCHOOL OF MANAGEMENT  
MASSACHUSETTS INSTITUTE OF TECHNOLOGY

Accepted as student. Can exercise option to attend when professional schedule will allow.

BOARDS AND COMMISSIONS

THE TEMPORARY ADVISORY COMMISSION ON HOUSING

Two year appointment by Mayor of Kansas City, Missouri

TECHNICAL ADVISOR FOR LINWOOD HOME OWNERS ASSOCIATION

Kansas City, Missouri

MEMBER OF ORGANIZING COMMISSION OF MIDWEST MODEL CITIES COUNCIL

Kansas City, Missouri

LOW ECONOMIC AREA PROBLEM STUDY COMMISSION

Technical Advisor and Member of Executive Committee

BOARD OF DIRECTORS, PHYLLIS WHEATLEY CHILDREN'S HOME

PROFESSIONAL ASSOCIATIONS (PARTIAL LIST PAST AND PRESENT)

NATIONAL ASSOCIATION OF HOUSING AND REDEVELOPMENT OFFICIALS

THE ACADEMY OF POLITICAL SCIENCE

AMERICAN SOCIETY OF PUBLIC ADMINISTRATION

ASSOCIATION OF INTERGROUP RELATION OFFICIALS

BOARD OF DIRECTORS -- COMMUNITY ACTION AGENCY

CITY DEMONSTRATION AGENCY ASSOCIATION

PRESIDENT DESIGNATE, PHI DELTA KAPPA

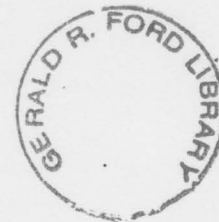
PUBLIC SPEAKING

Numerous speeches to community organizations on Urban Problems. Lectured at colleges and universities. Most significant speech given in the Roosevelt Room of the White House, November, 1972 to a group of businessmen from around the country.

AWARDS (PARTIAL LIST PAST AND PRESENT)

Cited by City of Kansas City, Missouri for Service on Housing Commission

Cited by City Manager for Service as Director of Model Cities.



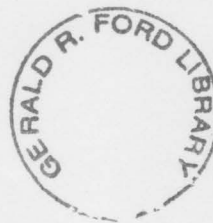
REFERENCES

Stan Scott  
White House

Colston Lewis  
Equal Rights Commission  
Washington, D. C.

Dr. Charles Kimball  
Midwest Research Institute  
425 Volker Boulevard  
Kansas City, Missouri  
816-561-0202

Doug Lewis  
Kansas State Republican Central Committee  
Topeka, Kansas  
913-234-3416



May 2, 1974

Dear Mr. Mansfield:

Thank you for forwarding to me a copy of your resume. We at the White House appreciate your interest in serving the President.

In view of your qualifications, I have referred your correspondence to the White House personnel operation and expressed our support for your application. This office has assured me it will keep you in mind and contact you should an opportunity commensurate with your abilities and interests develop.

Thank you again for taking the time to write us. Your support for the President and your willingness to help in his Administration are very much appreciated.

With best regards,

Sincerely,

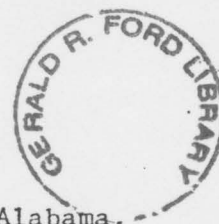
Stanley S. Scott  
Special Assistant to the President

Mr. Tommy M. Mansfield  
12812 Marcia Place  
Clinton, Maryland 20735

SSS:hc



TOMMY M. MANSFIELD  
12812 Marcia Place  
Clinton, Maryland 20735  
(301) 292-4854 - Home  
(202) 274-9476 - Work



EDUCATION:

- Graduate School of Business, Auburn University, Auburn, Alabama.  
Masters of Business Administration August 1972.
- US Army Command and General Staff College - 9 months - emphasis was  
placed on Problem Solving for the high level manager and staff officer.  
June 1970.
- Graduate School of Business, The George Washington University,  
Wash., DC - 18 semester hours, Business Management - 1969.
- University of Maryland, College Park, Maryland - Bachelor of Arts  
in General Studies with concentration in Business Administration - 1968.
- US Army Management School - 4 weeks. Emphasis was placed on planning,  
Programing and Budgeting - 1968.
- Transportation Officers Career Course - 9 months - Emphasis was placed  
on utilization, operation and management of all modes of transportation.  
May 1967.
- Data Processing Orientation Course - 1 week - 1967.
- US Army Aviation School - Pilots Training (Fixed and Rotary). (Hours  
Flown: Fixed Wing - 1712; Helicopter - 885). November 1959.
- Southern University, Baton Rouge, Louisiana - 124 semester hours:  
Education with concentration in Chemistry - 1954.

CERTIFICATE: Certified by the University of Maryland to teach Business Enterprise and Management and Organization Theory at the college level.

EXPERIENCE: Lieutenant Colonel, US Army 1965 to present.

September 1972 - Present: Executive Officer, Plans and Analysis Directorate  
US Army Materiel Command, 5001 Eisenhower Avenue, Alexandria, Virginia  
22304

Assists the Director in exercising staff supervision over the five divisions (100 professionals) whose mission is to develop and implement the optimum organizational structure and most effective management of an industrial complex of 130,000 people engaged in research, development, production and testing of aircraft, weaponry, vehicles, electronic and personal support equipment for the field Army. Integral to this effort are

systems analysis activities relative to cost benefit analyses, determination of weapons systems effectiveness, and optimum resource allocation for the Army Materiel Command. A systems analysis organization of 340 people is directly responsive to my directorate. My functions relative to all of the above are to coordinate, review and advise on all major actions in the Plans and Analysis Directorate. I have full staff responsibility for advancing all actions of this directorate to the appropriate higher command level for implementation.

August 1970 - July 1973: Battalion Commander Aircraft Maintenance Battalion, Republic of Vietnam.

Responsible for the direction, control, staff planning and administrative and technical supervision of five separate production and rebuild facilities that employed more than 1800 personnel that performed aircraft maintenance and rebuild on over 1000 aircraft. Responsible for the development and implementation of production facility shop lay-outs, work flow schedules and all procedures related to the operation of the rebuild facilities. Responsible for procurement, storage and air distribution of repair parts to 80 customers within a radius of approximately 150 miles from the main storage facility. Three NCR 500 mini-computers were used for inventory processing and control of repair parts. Repair parts inventories were valued at more than 3 million dollars. Plant facilities, tools and equipment were valued at over 17 million dollars. Provided for the welfare, morale and evaluation of all organization employees.

June 1967 - July 1969: Chief, Aircraft Maintenance Division, Davison US Army Airfield, Fort Belvoir, Virginia.

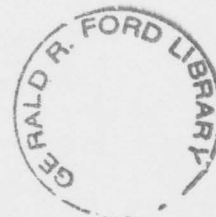
Managed an organization of 191 persons (184 civilians, 7 military) in the performance of aircraft maintenance and repair of 62 aircraft valued at more than 8 million dollars. Plant, tools and equipment were valued at more than 5 million dollars. Served as principal staff advisor to the Airfield Commander on all matters relating to Aircraft Maintenance and supply of aircraft repair parts.

July 1964 - July 1966: Chief, Production Control Division, Aircraft Maintenance Company, Fort Benning, Georgia and the Republic of Vietnam.

Managed the efforts of 250 persons engaged in heavy aircraft maintenance (major overhaul and rebuild) for a fleet of over 120 helicopters valued at 20 million dollars. Operational materiel was valued at more than 3 million dollars.

August 1962 - July 1964: Company Commander, Aircraft Maintenance Company.

Managed an aircraft maintenance organization of 193 persons in performing heavy aircraft maintenance and repair of 101 aircraft. Aircraft inventory was valued at over 13 million dollars. The plant, tools and equipment used were valued at 1.5 million dollars.



September 1961 - August 1962: Aircraft Maintenance Staff Officer, 3d Armored Division, Frankfurt, Germany.

Served as principal advisor to the Division Commander (two-star general) on all matters pertaining to aviation maintenance, repair and the supply of repair parts.

February 1959 - September 1961: Chief, Quality Control Division, Aircraft Maintenance Activity, New Cumberland Army Depot, New Cumberland, Pa.

Responsible for the quality of all aircraft maintenance and repair work performed at this facility. Directed the efforts of 43 civilian aircraft technical inspectors. Performed maintenance test flights on all aircraft released from maintenance.

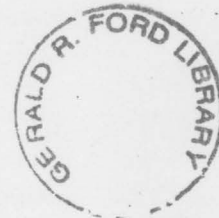
1954 - 1957: Field Medical Assistant.

Responsible for the administration of a medical facility providing medical care for over 400 military personnel. Supervised 35 persons in this effort.

PERSONAL:

Birth Date: 1 November 1933  
Marital Status: Married with 2 children  
Present salary: \$27,500 per year  
Measurements: Height 5'9", Weight 160 lbs  
Health: Excellent

REFERENCES: Available on request.



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013015

REASON FOR WITHDRAWAL . . . . Donor restriction

TYPE OF MATERIAL . . . . . Personnel Form

CREATOR'S NAME . . . . . Tommy M. Mansfield

CREATION DATE . . . . . 04/19/1974

COLLECTION/SERIES/FOLDER ID . 031500020

COLLECTION TITLE . . . . . STANLEY S. SCOTT PAPERS (WH Public  
Liaison Office - Minority Affairs)

BOX NUMBER . . . . . 2

FOLDER TITLE . . . . . American Revolution Bicentennial  
Administration - Black Minority  
Candidates, May 1974 (1)-(2)

NEW LOCATION . . . . . Donor Restriction Closed File

DATE WITHDRAWN . . . . . 06/01/2001

WITHDRAWING ARCHIVIST . . . . William H. McNitt

KNOWN DUPLICATES . . . . . No



UNITED STATES CIVIL SERVICE COMMISSION  
BUREAU OF RECRUITING AND EXAMINING  
WASHINGTON, D.C. 20415

IN REPLY PLEASE REFER TO

EOR:EXR

YOUR REFERENCE

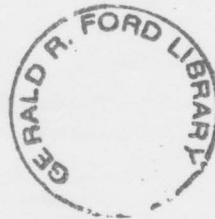
Date: MAR 08 1974

No.: 197733

Eligibility: GS-13

Veteran Preference:

Mrs. Sonya M. Brown  
2800 Woodley Rd. NW  
Washington, D.C. 20008



Dear Mrs. Brown:

Your application for Federal employment under Announcement Number 408 for Senior Level Positions has been received and accepted.

This examining program is the source of recruitment from outside the Government for administrative, management and some service type occupations at grades GS-13, GS-14 and GS-15. Although most vacancies at these levels are filled from within the service by reassignment, transfer or promotion, critical vacancies do occur and we are, therefore, pleased to receive applications from interested and well qualified citizens.

When an agency appointing officer requests names to be considered in filling a job vacancy, applications showing skills and backgrounds that match the requirements of the job are selected from our file. A panel of examiners familiar with the requirements of the position to be filled reviews the applications of the qualified persons and, if necessary, checks with former employers and references and identifies the best qualified candidates.

Only the names of the top ranking candidates are referred for consideration to the office filling the job. For some positions, consideration may be limited to one or more states or a clearly defined administrative area of the agency. The applications of candidates not selected are put back in the system for further consideration as job opportunities arise.

Eligibility will continue for a period of twelve months from the date of this letter at which time you may refile by submitting a new application if you desire further consideration. In any communication, please identify your application by furnishing the information which appears at the upper right corner of this letter.

We appreciate your interest in the Federal Career Service.

Sincerely yours,

William Bohling, Chief  
Operations Support Division



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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
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WITHDRAWAL ID 013016

REASON FOR WITHDRAWAL . . . . Donor restriction  
TYPE OF MATERIAL . . . . . Personnel Form  
CREATOR'S NAME . . . . . Sonya Morgan Browne Brown  
DESCRIPTION . . . . . SF171  
CREATION DATE . . . . . 01/15/1974

COLLECTION/SERIES/FOLDER ID . 031500020  
COLLECTION TITLE . . . . . STANLEY S. SCOTT PAPERS (WH Public  
Liaison Office - Minority Affairs)  
BOX NUMBER . . . . . 2  
FOLDER TITLE . . . . . American Revolution Bicentennial  
Administration - Black Minority  
Candidates, May 1974 (1)-(2)

NEW LOCATION . . . . . Donor Restriction Closed File  
DATE WITHDRAWN . . . . . 06/01/2001  
WITHDRAWING ARCHIVIST . . . . William H. McNitt  
KNOWN DUPLICATES . . . . . No

RESUME

SONYA MORGAN BROWN  
2800 Woodley Road, N.W.  
Washington, D. C. 20008  
AC 202/232-4741

PERSONAL: Born: May 18, 1932, Jersey City, New Jersey  
Marital Status: Separated, one child  
Health: Excellent

EDUCATION: Atlantic City High School 1946-1950  
Academic Course  
Received High Honors  
Syracuse University 1950-1951  
Temple University 1951-1954  
B.A. Psychology



PROFESSIONAL EXPERIENCE:

PRETERM, INC.  
Washington, D.C.  
Director of Counselors - 5/16/72-10/28/73

This position reports to the Executive Director of Preterm, Inc., and is responsible for the overall planning and direction of the Clinic's counseling programs.

The duties and responsibilities are to select, train and supervise 45-50 abortion counselors and counselor assistants. Make frequent checks to determine proper performance of all the counselors and know each employee as thoroughly as possible.

Prepare and deliver speeches before professional, community organizations and other interested groups to explain and promote our services.

Plays an important role in making decisions regarding the number of patients scheduled and policies concerning counseling staff and overall Clinic operations.

Developed and implements training programs for persons interested in starting their own clinics.

Responsible for the development and implementation of a plan designed to create and maintain favorable acceptance of the Clinic and its' personnel among consumers, government agencies, local organizations and the general public.

Executes the general responsibilities common to all executive and supervisory positions including the responsibility of the Clinic Director in his/her absence.

PRETERM, INC.  
Washington, D.C.  
Abortion Counselor - 4/16/71-5/16/72



This position report to the Director of Counselors.

The duties and responsibilities are counseling women who came to the clinic seeking an abortion as to the alternatives to abortion and helping them decide whether this was an appropriate decision for them.

Made them aware of the methods of contraception and helped them make a decision as to which method they would use in order to prevent an unwanted pregnancy in the future.

To be supportive to them in making decisions for themselves and sensitive to their particular needs and problems. And to help reduce their anxieties.

Acted as a co-professional to the medical staff during the abortion procedure and continued to be supportive to the patient.

Women's Christian Alliance  
Philadelphia, Pennsylvania  
Caseworker, Special Services - 1966-1969

I had responsibility for 15-20 emotionally disturbed children ranging from age five to eighteen years. In this capacity I worked intensively with the foster parents with whom these children were placed and also with the schools, clinics, hospitals, psychologists or psychiatrists involved with them.

Women's Christian Alliance  
Philadelphia, Pennsylvania  
Caseworker - 1956-1966

As a caseworker, I had responsibility for 60-90 children ranging in age from infancy to eighteen years, who had been placed in foster or adoptive homes. I counseled the foster parents and children placed in these homes. It was also my responsibility to make contacts with the schools the children attended, hospitals and clinics. I also was involved in psychological or psychiatric care or counseling the children might be receiving.



APRIL 15, 1974

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 013017

REASON FOR WITHDRAWAL . . . . Donor restriction  
TYPE OF MATERIAL . . . . . Personnel Form  
CREATOR'S NAME . . . . . Horace A. Bohannon  
DESCRIPTION . . . . . SF171  
CREATION DATE . . . . . 05/1974?

COLLECTION/SERIES/FOLDER ID . 031500020  
COLLECTION TITLE . . . . . STANLEY S. SCOTT PAPERS (WH Public  
Liaison Office - Minority Affairs)  
BOX NUMBER . . . . . 2  
FOLDER TITLE . . . . . American Revolution Bicentennial  
Administration - Black Minority  
Candidates, May 1974 (1)-(2)

NEW LOCATION . . . . . Donor Restriction Closed File  
DATE WITHDRAWN . . . . . 06/01/2001  
WITHDRAWING ARCHIVIST . . . . William H. McNitt  
KNOWN DUPLICATES . . . . . No