

FOIA MARKER

This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National AIDS Policy Office

Series/Staff Member: Todd Summers

Subseries:

OA/ID Number: 21080

FolderID:

Folder Title:

PACHA [President's Advisory Council on HIV/AIDS] - Executive Subcommittee

Stack:

S

Row:

66

Section:

6

Shelf:

3

Position:

3

Agenda
Executive Subcommittee Conference Call
Wednesday, October 14, 1998
@ 7am PST/10am EST

1. Minutes:
Review and approve past minutes for September 29 Conference Call (Included)
2. POTUS Meeting/Schedule:
Potential: November 16-19 (PACHA Meeting)
December 1 (World AIDS Day) -**Exec. Subc. expressed hardship**
Week of December 14
3. Executive Subcommittee Conference Call Scheduling (ONLY 2 LEFT)
TIME: 7 AM PST/ 10 AM EST
Tuesday, October 27 Wednesday, November 11
4. General Update from ONAP and specific update on the following:
National Prison Meeting
Prison Site Visit
Kathleen Hawk Sawyer Meeting
White House Treatment Access Work Group
5. Strategic Plan Update
Summary/Cover Letter (Included)
Subcommittee Workplans (Will be in Briefing Books)
Approved:
Appropriations, International, Prevention, Prisons, Research, Services and
Racial Ethnic Populations (by e-mail vote)
6. Council Letters - Pending:
Appropriations - Letter to President re: FY 2000 budget to be drafted by 9/25/98 for
delivery by 10/9/98.
7. Upcoming November Meeting Agenda/Briefing Books/Table of Contents Information
(Included)
8. Daniels Schedule:
 - October 28-November 1 - US Conference on AIDS, Dallas, TX, Latino Critical Issues Institute Panel, 10/29 @ 9:30am - 12Noon
 - November - 2 New York, Speaker at NYU Latino Heritage Month Opening Ceremony entitled, "Our Culture: Reflections of the Soul" at the Eisner & Lubin Auditorium, 7:00pm
 - November 5-10 (Out-of-office/unavailable)

PRESIDENTIAL
ADVISORY
COUNCIL ON
HIV/AIDS

September 29, 1998

Memorandum for Daniel C. Montoya

FROM: Emily Seymour

RE: Notes/Executive Subcommittee CC, September 29, 1998 10:00 am EST

Attendees: Scott Hitt, Regina Aragon, Joseph Edelheit, Debra Fraser-Howze, Tom Henderson, Jeremy Landau, Helen Miramontes, Altagracia Perez, Alexander Robinson

- ▶ Daniel heard no feedback on the June 1998 minutes, so he proceeded to approve them.
- ▶ Meeting with the President: December 1st (World AIDS Day) is not a good option due to prior commitments of the Council members.
- ▶ The Appropriations letter and the Needle Exchange letter have been sent and the council should be receiving a packet with those enclosures and others soon.

Scott's meeting with Sandy and Todd:

- ▶ Todd agreed to produce a memo once every two weeks for the council members keeping them updated on the activities of ONAP. Scott also talked with Todd about individually contacting subcommittee chairs to keep them updated. Subcommittee members expressed that in lieu of a memo, his and Sandy's participation on these Executive Subcommittee conference calls would be a much better use of their time and the Council's time.
- ▶ Overall, Scott still did not get a good perception of what initiatives ONAP was actually moving or being pushed through
- ▶ There was a general consensus of the subcommittee on the importance of either Sandy or Todd to participate in the Executive Subcommittee conference calls. The council members feel uninformed and would like consistent updates to be able to take back information to the other subcommittees as well as their communities.

"State of Emergency:"

- ▶ All subcommittee members feel as though work is being done but they are not being included or informed. Once again, they expressed a need for information on important topics such as the "State of Emergency" for their respective subcommittee's and communities.
- ▶ Briefing of the Council on the State of Emergency:
Given recent events, Alexander and Debra will draft "talking/issue points" on the issue to better inform the Council and others about the Council's position and focus.

Congressional Black Caucus:

- ▶ Debra discussed Shalala's statement about the epidemic in the African-American and Latino populations and said that she stopped short of declaring a "State of Emergency."
- ▶ Subsequent discussion revolved around Sandy's position on the "State of Emergency" and ONAP's position about supporting or not supporting a call for a "State of Emergency."

Research Subcommittee:

- ▶ The members of the Research Subcommittee informed the Executive members of the recent series of conference calls regarding microbicide research.

Prisons Subcommittee:

- ▶ Jeremy expressed great interest and hope that Sandy/Todd could shed some light on the status of the national meeting on prisons, etc., but was disappointed that he would have to still wait.

November 16-19 Meeting:

- ▶ Daniel suggested the Executive Subcommittee hold a private meeting during lunch to discuss important issues away from the public forum. Daniel will extend the lunch period for this to happen.

November 11th Executive Subcommittee Conference Call:

- ▶ Call will be longer than one hour in order to discuss a rundown of issues for the November meeting. The subcommittee would appreciate a preview from ONAP regarding important and pressing issues as well as ONAP strategic plan for the coming year. They hope that both Sandy and Todd will be present for this update (Call is at 10am EST)

N:\PACHA\SUBCOMMI\EXECUTIV\MEMO929.WPD

PRESIDENTIAL
ADVISORY
COUNCIL ON
HIV/AIDS

October 14, 1998

MEMORANDUM TO ALL INTERESTED PARTIES

FROM: R. Scott Hitt, MD, Chair
Daniel C. Montoya, Executive Director

Presidential Advisory Council on HIV/AIDS Expands Focus on Racial Ethnic Populations

Sighting statistics that show the devastating impact that HIV/AIDS is having on African Americans and Latinos, as well as recent action by the Congressional Black Caucus (CBC) and the Department of Health and Human Services to address the needs of these communities, the Presidential Advisory Council on HIV/AIDS at its June meeting unanimously agreed to more fully address the needs of racial and ethnic minority communities by focusing its efforts on six priority objectives in the coming year. This expanded focus on communities of color was adopted as part of the Council's recent strategic planning process.

Recent statistics show that despite accounting for less than 25% of the U.S. population, racial and ethnic minorities comprise some 70% of all new HIV infections, with the majority of new infections occurring in African-Americans and Latinos.

The meetings of the Council will take place on November 16-19 from 8:30 a.m. to 5:30 p.m. at the Madison Hotel in Washington, D.C. The meetings are open to the public.

The Council's Strategic Plan sets the following priority goals:

- ▶ Advance the call for a State of Emergency in the African American and Latino communities, including a request that the President convene members of the Black and Hispanic Congressional Caucuses to specifically address HIV issues; and that the President host a White House meeting with key leaders to discuss HIV/AIDS in racial and ethnic communities. The Council also agreed that all future actions by the Council would be reviewed for their impact on racial/ethnic populations;
- ▶ Influence, focus and strengthen Centers for Disease Control and Prevention policies and programs related to HIV prevention;
- ▶ Monitor and advocate expanded access to care and funding for early-stage intervention therapies;
- ▶ Advocate increased appropriations for HIV/AIDS prevention, care-treatment, housing and research programs;
- ▶ Further the development and effective implementation by the Department of State of the new U.S. government international strategic plan regarding HIV/AIDS; and
- ▶ Advocate increased research on women-centered prevention methods.

###

REVISION #3 TO MOSAICA DRAFT (10/14/98)

PRESIDENTIAL ADVISORY COUNCIL ON HIV/AIDS STRATEGIC PLAN SUMMARY

Background: The Presidential Advisory Council on HIV/AIDS (Council) met June 15-18, 1998 in Washington, D.C., devoting a significant portion of the meeting to strategic planning.¹ The objective of the session was to agree on a small number of priority issues for the next year, and the strategies and structures to implement them. Since this Council's currently authorized tenure extends only through July, 1999, the primary focus was on issues that could be either resolved or positively impacted within that timeframe.

Council Mission and Mandate: The Council was established by Executive Order,² to provide advice, information and recommendations to the President, his Administration and particularly, the Secretary of Health and Human Services regarding programs and policies affecting or affected by HIV/AIDS. Its mission is to advise the President on what his Administration can and should do to stop the spread of the epidemic; to find a cure and vaccine for HIV; to provide the best possible treatment and care to those who are infected; and to end HIV-related discrimination and intolerance.

Desired Council Accomplishments: Council members would like to aid in the accomplishment of the following results :

1. To have the President consistently engaged as an actively involved leader and advocate on HIV/AIDS issues, who views this work as an important part of his legacy to the nation;
2. To increase public awareness of and responsiveness to specific HIV/AIDS issues;
3. To maximize the Council's impact through appropriate, targeted education and advocacy; and
4. To help the Centers for Disease Control and Prevention (CDC) and other relevant federal agencies streamline their processes to more rapidly, and effectively respond to changes in the epidemic and to institutionalize those changes.

Leadership Role: The Council is uniquely positioned to play a leadership role in raising unpopular issues, ensuring that no affected populations are forgotten, and keeping HIV/AIDS issues in the forefront of Administration priorities.

Need for Achievable Action Items/Objectives: In the past, the Council has addressed a broad range of issues related to HIV/AIDS, offering recommendations and, with the assistance of the Council's Executive Director and Office of National AIDS Policy (ONAP) staff, monitoring progress on those issues. With so many issues being addressed, the Council has often found it difficult to focus Administration attention and

action on achieving those objectives the Council considered most important or pressing. By agreeing on a small number of priorities, the Council hopes to develop the strategies and structures needed to achieve specific results by July, 1999, when the Council's current charter ends. Other issues will continue to receive attention, but primary emphasis will be placed on these priority objectives, which the Council believes to be achievable (i.e., either resolved or positively impacted) in the near-term.

Process for Identifying Issues, Goals, and Objectives: As part of the strategic planning effort, Council members worked as a full Council and in subcommittees and cross-subcommittee small groups to identify, analyze, and prioritize a list of objectives. Working in subcommittees, Council members first identified a number of potential key issues, objectives, and principles that the Council considered deserving of attention during the next year. These priorities were shared, summarized and categorized by MOISAICA, the Council's outside, professional facilitators, and reviewed in cross-subcommittee small groups.

Criteria for Priority Setting: To select key priorities for the next year, the group applied three primary criteria: Achievability (measurable progress towards achieving objectives which can be made by July 1999), Timeliness/Urgency, and Significance. Resource requirements were also considered (commitment for meeting objectives given PACHA members time, PACHA staff time, and ONAP staff time). In addition, all potential priorities were reviewed with special emphasis on their potential impact on special populations, such as racial and ethnic minorities, women, and youth. Using these criteria, each member was asked to vote for five priority objectives.

Priority Action Items/Objectives: The Council adopted six objectives as the top priorities for Council action during the next year. Each objective was assigned to a subcommittee so that an action plan could be developed for its implementation. Priorities are as follows: (attachment)

1. Work to advance the call for a formal declaration of an HIV/AIDS State of Emergency in the African American and Latino communities (Racial Ethnic Populations Subcommittee, with support from the Discrimination Subcommittee);
2. Focus and strengthen CDC policies and programs related to HIV/AIDS prevention (Prevention Subcommittee);
3. Advocate expanded access for HIV-infected individuals to high quality medical care and treatment by providing adequate funding for therapies and related services, including expansion of Medicaid coverage (Services Subcommittee);

4. Work for higher FY1999 and FY2000 appropriations for HIV/AIDS prevention, research, care and treatment, housing and other HIV/AIDS-related services (Appropriations Subcommittee);
5. Promote further development and effective implementation by the Department of State of the new U.S. government international strategic plan regarding HIV/AIDS (International Subcommittee); and
6. Promote increased attention to women-centered prevention methods (Research Subcommittee).

The Council also agreed on a more comprehensive work plan focusing on three categories of goals and objectives:

- short-term, achievable objectives;
- broad principle or longer-term goals; and
- follow-up to previous recommendations and objectives requiring limited effort.

Implementation Strategies: Responsible subcommittees have completed individual work plans for achieving the priority action item/objective and addressing other objectives included in the broader strategic plan for the Council. The work plan format specifies measurable objective(s) to be accomplished by July 1999; decision maker(s) and decision influencer(s) to be targeted; strategy(ies) to be used to help accomplish the objectives; internal and external timing, including dates or deadlines for action; and special concerns or issues that may affect achievement of each objective. Copies of work plans have been reviewed by the newly formed Executive Subcommittee and will be circulated to all Council members, then used to guide and focus the Council's work during the next year.

Council's Administration and Structure: The Council made refinements to its structure and operating procedures to help ensure the most productive use of Council and staff time. The Council also agreed to establish procedures to assist members who may need help with follow-through on ideas and recommendations, especially with regard to appropriate and effective governmental advocacy. Because the Council is legally a committee, all the subgroups are officially subcommittees. The Council agreed that careful planning and prioritization, improved communications, increased cooperation and collaboration with other entities, and focused efforts to increase funding and in-kind support for Council activities will be required to effectively use and expand Council resources.

Executive Subcommittee: An Executive Subcommittee replaces the Process Subcommittee. It will work to enhance internal communications, coordinate the work of the Council, increase resources, and broaden Council member involvement in follow-through on recommendations.

Racial Ethnic Populations Subcommittee: The name and role of the Communities of African and Latino Descent Subcommittee were changed. As the new Racial Ethnic Populations Subcommittee, it will include members from diverse races and ethnicities. It will be responsible for initiating and providing leadership on issues of race and ethnicity, which will then be addressed by the entire Council and/or by other subcommittees as appropriate. The Council also decided to publicize the changes in structure, focus, and emphasis on racial ethnic communities that were adopted at this meeting, stressing its emphasis on the communities most affected by the epidemic.

1. The Council's strategic planning process was facilitated by a multicultural team from MOSAICA: The Center for Nonprofit Development and Pluralism, a Washington, D.C. based nonprofit organization.
2. The Council was established by Executive Order 12963, dated June 14, 1995, and reauthorized by Executive Order 13009, dated June 14, 1996.

Presidential Advisory Council on HIV/AIDS

November 16 - 19, 1998

The Madison Hotel
Washington, D.C.

TENTATIVE AGENDA

Monday, November 16

- 9:00 a.m. Welcome
 Update of Interim Activities
 Overview of Strategic Plan/Workplans
- 10:30 Office of National AIDS Policy Update
 Sandra Thurman, Director
- 12:00 noon **LUNCH** (on your own)
 (Executive Subcommittee will lunch together)
- 2:00 p.m. Subcommittee Meetings:
- Appropriations Subcommittee
- International Issues Subcommittee
- Racial Ethnic Populations Subcommittee
 Briefing on Satcher's Presentation
- 4:00 Prevention Subcommittee
- Services Subcommittee
 (T) David Beier, Domestic Policy Advisor to Vice-President Gore
 (T) Sarah Bianchi, Health Policy, VP
- 6:00 **ADJOURN**

Tuesday, November 17

9:00am (T) Native American Briefing
Charles Blackwell, et.al

10:15am Break

10:30am (T) Full Council Presentation Briefing
Dr. David Satcher
Update on the disparities in health (HIV/AIDS)

12:00 noon **LUNCH** (on your own)

2:00 p.m. (T) Jeffrey Koplan, MD, MPH
CDC Director

3:30 p.m. Subcommittee Meetings:

Prevention Subcommittee

Services Subcommittee

Research Subcommittee

5:00 Appropriations Subcommittee

International Issues Subcommittee

Racial Ethnic Populations Subcommittee
Update - Healthy People 2000 - HIV/AIDS Section
Debbie Maiese, HHS

6:00 **ADJOURN**

Wednesday, November 18

9:00 a.m. Subcommittee Meetings

Appropriations Subcommittee

International Issues Subcommittee

Racial Ethnic Populations Subcommittee

10:30am Prevention Subcommittee

Services Subcommittee

Research Subcommittee

12:00 Noon **LUNCH** (on your own)

2:00 p.m. (T) Dr. Neal Nathanson
Director, Office of AIDS Research, NIH

3:30 p.m. Prevention Subcommittee

Services Subcommittee

Research Subcommittee

6:00 **ADJOURN**

Thursday, November 19

9:00 a.m. Subcommittee Reports:

12:00 noon **ADJOURN**

SCHEDULED: PRISON SITE VISIT - NEED TO FINISH BY NOON.

BRIEFING BOOKS/TABLE OF CONTENTS

November 16-19, 1998

Notes: Draft Agenda (included)

Invitation Letters: Will be mailed by October 16th
Briefing Books Last minute Subcommittee Information for Briefing book needs to be delivered to Daniel by Friday, October 16th - Books will be mailed on October 26 (less airline tickets)

Table of Contents

1. Agenda
 - Logistical Fact Sheet
 - Members List
 - Change of Address Form
2. PACHA Strategy
 - Strategic Plan Report (Internal)
 - Strategic Plan Summary/Cover Letter (External)
3. Council Correspondence
 - State of Emergency/White House Meeting - Racial Ethnic Populations Subcommittee (Approved and Sent 8/19/98)
 - Letter to President re: FY 1999 Joint Conference Committee to be drafted by 9/10/98 for delivery by 9/25/98 (Approved and Sent 9/23/98)
 - Letter to President re: FY 2000 budget to be drafted by 9/25/98 for delivery by 10/9/98. (Pending as of Oct 7, 1998)
 - Medicaid Expansion Letter (Approved and Sent 8/19/98)
 - Needle Exchange Letter (Approved and Sent - 9/16/98)
4. Appropriations Subcommittee
 - AIDS Budget Breakdown
5. International Subcommittee
 - (T) Nancy Carter Foster/David Wagner Update on "Strategy"
6. Prevention Subcommittee
 - AIDS Action Council -A 10 Point Plan to Reinvigorate Our National Commitment to HIV Prevention
 - Shriver Stuff

7. Prisons Subcommittee
National Prison Meeting Update
Kathleen Hawke Sawyer Meeting Talking Points
November Site Visit Agenda/Talking Points
8. Services Subcommittee
SPNS Research Grant regarding Housing and Health Outcomes (is there any information available) (talk with lynne cooper)
Update on Title IV Issues/Actions (call michael kaiser/joe oneill)
Update on Ryan White Re-Authorization (call palenick)
Update on HCSUS (call sam bozzetti)
9. Racial Ethnic Populations Subcommittee
National Minority HIV Plan - Presenter Matthew Murguia, OMH
Population Initiatives (ie Black, Hispanic, Asian, Native American) - Presenter George Roberts, CDC
Race & Health Initiative - David Holtgrave, Co-Chair, CDC
Epi Data - Further Understanding of Limitations - Presenter: Olivia Crter-Pokras, Ph.D.
Healthy People 2000/HIV Section - Presenter: Deborah Maiese, HHS
10. Research Subcommittee
MICROBICIDE DEV. STUFF ?