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PACHA [Presidential HIV/AIDS Advisory Council] - Charter

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PRESIDENTIAL HIV/AIDS ADVISORY COUNCIL

CHARTER

1. Official Description

The Presidential HIV/AIDS Advisory Council ("Council").

2. Objectives, Scope of Activities and Description of Duties

The Council shall advise the President and the Office of the National AIDS Policy Coordinator regarding programs and policies intended to ensure effective prevention of HIV disease, advance research on all aspects of HIV and AIDS, and promote quality services to Americans living with HIV disease and AIDS; and shall advise the President on such other issues he may assign to the Council.

The duties of the Council are solely advisory in nature.

The Council may form subcommittees or teams to assist it in accomplishment of its objectives and duties. The subcommittees or teams may include individuals other than members of the Council and shall be balanced in terms of the interests represented and the Council's objectives and duties. The chairperson of the Council shall appoint subcommittee and team members from outside the Council's membership when necessary. The chairperson of the Council may invite experts to submit information to the Council and report to the Council on specific matters concerning national HIV/AIDS policy.

3. Duration

The Council shall exist for a period of two years commencing May 15, 1994, unless extended by the President. The Council will have continuing responsibility for advising the President during its existence.

Page 2**4. Official to Whom the Advisory Council Reports**

The Council will report to the President.

5. Agency Responsible for Providing Support for the Council

The Council shall receive administrative and other support from the National AIDS Policy Office of the Department of Health and Human Services.

6. Estimated Annual Operating Costs

The annual operating costs for the Council are estimated to be approximately \$100,000 per year.

7. Estimated Number and Frequency of Meetings

The Council shall meet three times a year, at regular intervals, and at such other times as the President or Council Chair may direct. The total number of meetings during the two years of operation is not expected to exceed eight.

8. Membership

There shall be no more than twenty-five (25) members of the Council. The Chairperson of the Council shall be the National AIDS Policy Coordinator. The remaining twenty-four (24) members of the Council shall be appointed by the President. At least twelve (12) members of the Council shall be persons with HIV disease or AIDS, or the immediate family members of persons with HIV disease or AIDS. Each member shall serve for a period of two years and, in the event this Charter is extended pursuant to Section 3, may be reappointed for additional terms at the President's discretion.



THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D.C. 20201

PRESIDENTIAL ADVISORY COUNCIL ON HIV/AIDS

PURPOSE

The Secretary of Health and Human Services is charged in Titles XXII - XXVI of the Public Health Service Act with responsibilities for conducting a variety of activities in connection with the prevention and cure of HIV and AIDS and for ensuring that those infected with HIV or AIDS are provided with quality care.

AUTHORITY

Executive Order 12963, dated June 14, 1995, as amended by Executive Order 13009, dated June 14, 1996. The Council is governed by provisions of Public Law 92-463, as amended, 5 U.S.C. Appendix 2, which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Presidential Advisory Council on HIV/AIDS shall provide advice, information and recommendations to the Secretary regarding programs and policies intended to promote effective prevention of HIV disease, advance research on HIV disease and AIDS. The functions of the Council shall be solely advisory in nature. The Secretary shall provide the President with copies of all written reports provided to the Secretary by the Advisory Council.

STRUCTURE

The Council shall consist of not more than 35 members, including the Chair, appointed by the Secretary. Members shall be selected by the Secretary from among authorities and others with particular expertise in, or knowledge of, matters concerning HIV and AIDS.

Member shall be invited to serve for overlapping four-year terms; terms of more than two years are contingent upon the renewal of the Council by appropriate action prior to its termination. Members shall serve after the expiration of their term until their successors have taken office.

Temporary subcommittees consisting of two or more members of the Council may be established as needed to address specific issues. Subcommittees shall make preliminary recommendations for consideration of the full council. The Department Committee Management Officer will be notified upon establishment of each subcommittee, and will be provided information on its name, membership, function, and estimated frequency of meetings.

Management and support services shall be provided by the Secretary through an appropriate office.

MEETINGS

Meetings shall be held at the call of the Chair, with the advance approval of a full time Government official, who shall also approve the agenda. A Government official shall be present at all meetings.

Meetings shall be open to the public except as determined otherwise by the Secretary; notice of all meetings shall be given to the public. Meetings shall be conducted, and records of the proceedings kept, as required by applicable laws and Departmental regulations.

COMPENSATION

Members of the Council shall serve without compensation but may, to the extent permitted by law, be paid per diem and travel expenses as authorized by Section 5703, Title 5 U.S. Code, as amended.

ANNUAL COST ESTIMATE

Estimated annual cost for council, including per diem and travel expenses for members but excluding staff support is \$280,000. Estimate of annual person-years of staff support required is one (1), at an estimated annual cost of \$70,000.

REPORTS

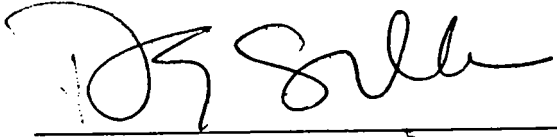
In the event a portion of a meeting is closed to the public a report shall be prepared which shall contain, as a minimum, a list of members and their business addresses, the council's functions, dates and places of meetings, and a summary of council activities and recommendations made during the fiscal year. a copy of the report shall be provided to the Department Committee Management Officer.

TERMINATION DATE

Unless renewed by appropriate action prior to its expiration, the Presidential Advisory Council on HIV/AIDS will terminate on July 27, 1999.

APPROVED:

July 24, 1997
Date


Secretary



THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D.C. 20201

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