

FOIA MARKER

This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

Collection/Record Group: Clinton Presidential Records
Subgroup/Office of Origin: National AIDS Policy Office
Series/Staff Member: Patsy Fleming
Subseries: National AIDS Strategy

OA/ID Number: 9005
FolderID:

Folder Title:
White House Printing Office - Meetings/Estimates

Stack:	Row:	Section:	Shelf:	Position:
S	66	5	8	3



RECEIPT

640 East Diamond Avenue, Suite F
Gaithersburg, MD 20877
(301) 963-8600 • Fax (301) 963-4910

Deliver to: EXECUTIVE OFFICE OF THE PRESIDENT

Date _____

Address: OFFICE OF ADMINISTRATION
REMOTE DELIVERY SITE (RDS)
BLDG.# 410 ANACOSTIA NAVAL STATION
2701 SOUTH CAPITOL STREET SE
WASHINGTON, DC 20373

Rm. No. 600

Job No. 1465

Client No. 55775

Attn: JANE SANVILLE, OPD

Phone 632-1090

Classif.	Job Description	Qty
	Title: National Aids Strategy Req.# 7-00001/7G001- Jacket# 421-306 <u>4</u> Cartons of <u>120</u> <u>1</u> Cartons of <u>20</u> Total	500

Customer's Signature and Date

11/29/96

REQUISITION FOR PRINTING/DUPPLICATION	
Name: <u>Jane Sanville</u>	Date: <u>12/17/96</u>
Agency: <u>ONAP / DPC</u>	Phone: <u>632-1090</u>
Building/Room: <u>750 17th St. NW</u> <u>Suite 600</u>	
Approved By <u>(Ashley Barnes)</u>	Delivery Requested <u>12/26/96 AM</u> Date/Time
Agency Administrative Contact	
Title or Subject Heading of Material <u>NATIONAL AIDS STRATEGY (TEXT) not Appendices</u>	
☒ Photocopy ☐ Offset No. of Pages: <u>40</u> Quantity: <u>500</u> Ink(s): <u>Black</u>	
Paper (Text) ☐ Recycled ☒ Other: <u>20 lb</u> Color: <u>white</u>	Paper (Cover) Type: <u>65 lb vellum</u> Color: <u>1</u> <u>*Please use specially printed cover.</u> Note: colored and bond papers are more expensive than plain paper
Binding ☒ Tape Binding - Color: <u>white</u> ☐ Staple - Position: _____ ☐ 3 Hole Punch ☐ Padded ☐ Fold To: _____ ☐ Finished Size: <u>8.5"x11"</u>	
Additional Specifications <u>See sample attached. Please make sure pp. 36 & 37 face each other as shown in sample.</u>	
Distribution Instructions ☐ Will Pick Up ☐ EOP Distribution Code: _____ ☐ Interoffice Mail Delivery to Building/Room: _____ <u>Please deliver to 750 17th St., NW, #600</u>	
Printshop use only Printer _____	

12/18/96

couldn't find Ashley.

Had Adam take it over.

395-7681

~~Box to Bill~~

Screened printout from her
computer

screen

print

© Cover

Print Shop →

↳ Did the Reprint of
the covers this weekend

↳ Check directly c Steve
Ackley

Paul did it Saturday.



• NAS →

Stephen
Lukel

500 →

⑥

Innards }
Core }

⑥ Ashley Raines →

Bill Rains negs. for Core.

Don
called
Ashley
this morning.
ASFT

~~Lead~~ Ashley

- 500 →

- 500 → 500

4000

—

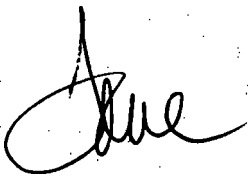
11.24.96

Hello Bill --

Attached are: (1) a hard copy for the binding of the National AIDS Strategy (the text portion, NOT the Appendices) scheduled for delivery to the Office of National AIDS Policy on 11/29/96, and (2) an electronic version of the document cited above in WP5.1 for DOS; the document title is TEXT25.K96.

Please call me asap about the cover the NAS text portion.

Thanks,

A handwritten signature in cursive script, appearing to read "Jue".



proof cover sheet

from Graphics

NEOB 5013 tel: 395-3624 fax 395-1155

Date: 9/5/96

Deliver to: JANE SANVILLE

FAX number: 632-1096

☒ 3 page(s) follow this cover sheet

JANE: IF THESE ARE O.K. - THEN THEY ARE
READY TO BE PICKED UP.
Follow these simple instructions:

1. Examine each page carefully.
2. Mark your corrections legibly on each page.
3. If there are no corrections, approve each page with your signature and indicate quantity.
4. Fax **all** the pages back to us at **5-1155**.
You may use this page as a cover sheet.

THANKS

Sorry, we cannot accept corrections or approvals over the phone.

.....
This proof was prepared by:

Rue Jutton

tel: 395-7685

Direct all questions regarding this project to me.
(Submit **new** project requests to the Graphics Supervisor)

FIGURE 1

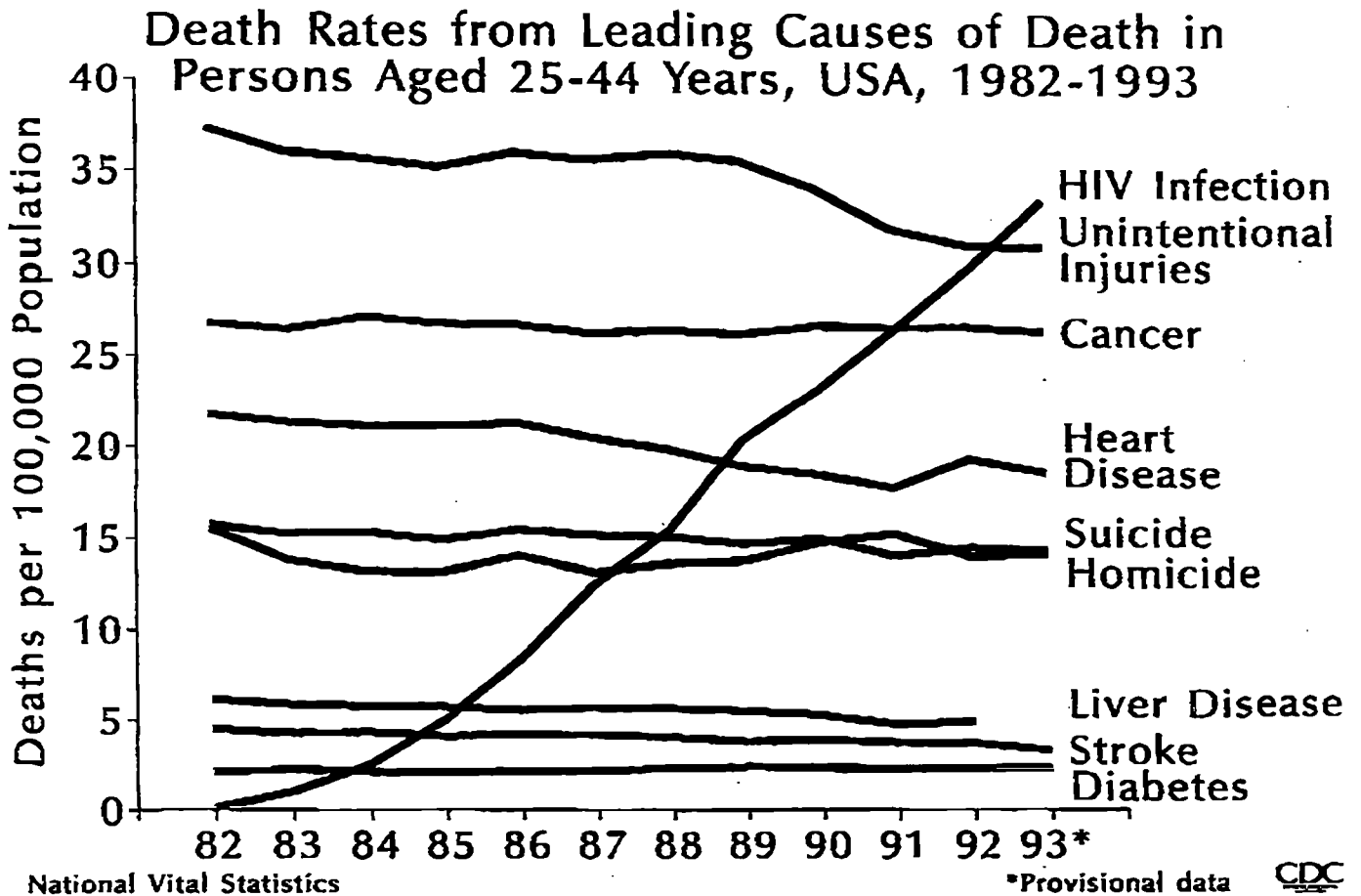
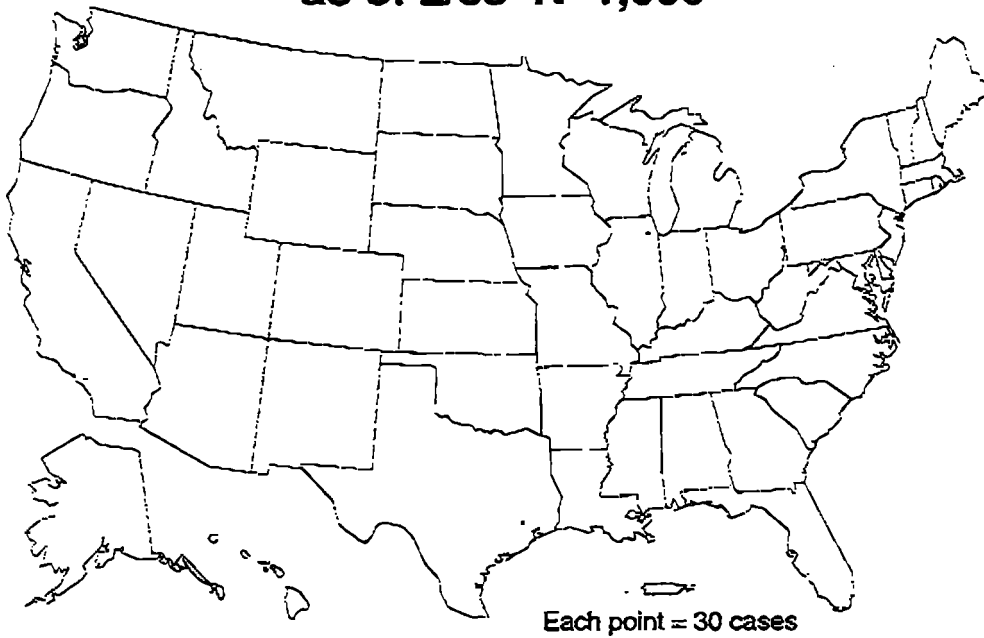
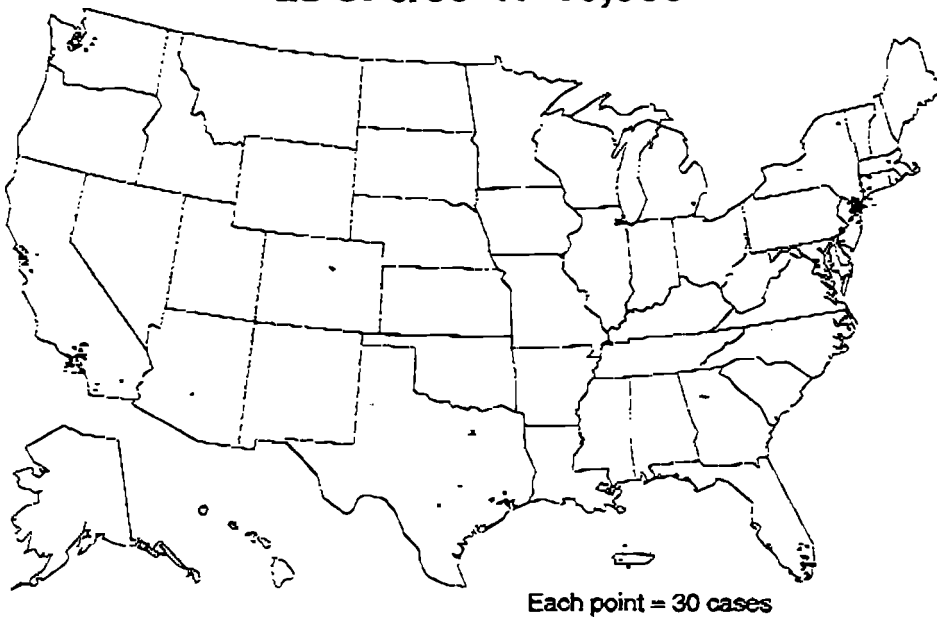


FIGURE 2

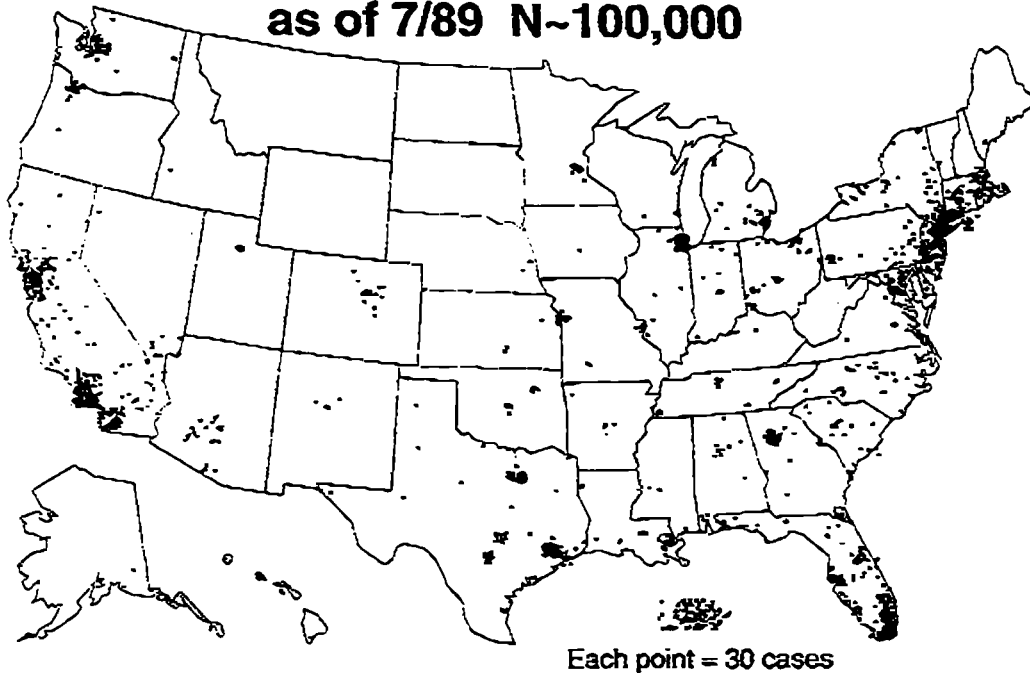
**Cumulative U.S. AIDS Cases
as of 2/83 N~1,000**



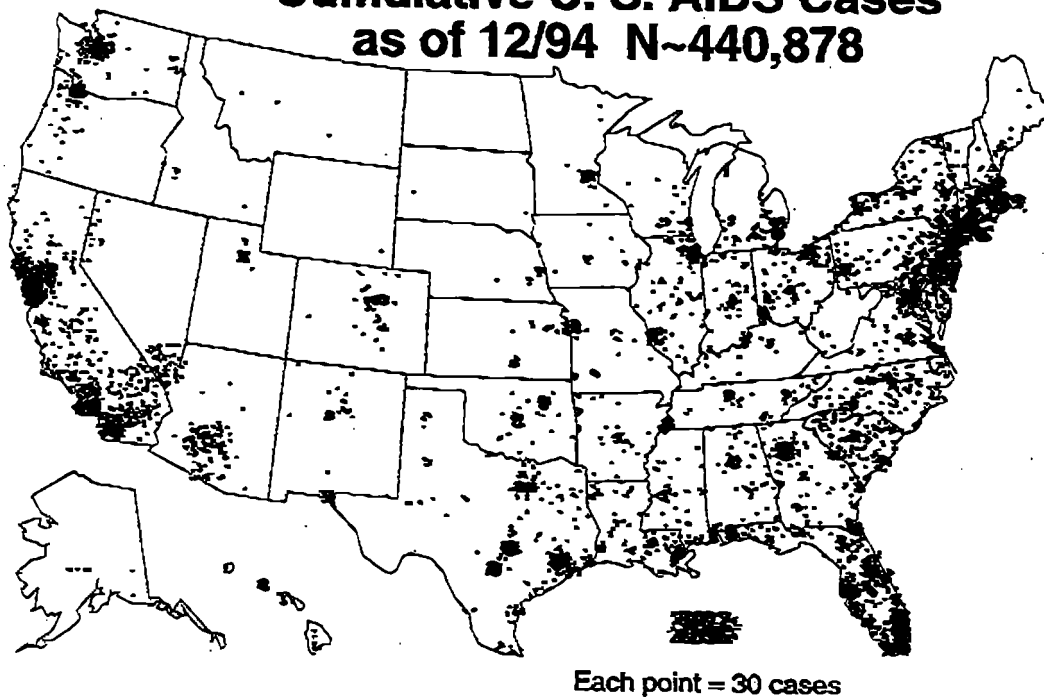
**Cumulative U. S. AIDS Cases
as of 5/85 N~10,000**



**Cumulative U.S. AIDS Cases
as of 7/89 N~100,000**



**Cumulative U. S. AIDS Cases
as of 12/94 N~440,878**





EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
WASHINGTON, DC 20503

FAX TRANSMITTAL COVER SHEET

DATE: 11-21-96	TO: Daniel Montoya
FAX NO: 632-1096	OF: AIDS Policy
COMMENTS:	

FROM: Bill McIntosh

TELEPHONE: (202) 395-3624	FAX NO: (202) 395-1155
---------------------------	------------------------

NUMBER OF PAGES (Including cover page):

3

November 21, 1996

MEMORANDUM FOR: Jane Sanville

OPD/ AIDS Policy

tel: 632-1090 fax: 632-1096

FROM:

Bill McIntosh

Supervisory Visual Information Specialist

NEOB 5013 tel: 5-7681 fax: 5-1155

I am pleased to furnish the following estimate for the project you requested. *Please forward this form to your administrative contact for approval.* This form must be signed and returned to us before we can begin production of your project. Please be advised that these prices are based on a normal production schedule. Therefore, a rush schedule may dramatically impact the actual cost of your project.

PROJECT INFORMATION

DESCRIPTION: book

TITLE: *National AIDS Strategy***PROJECT SPECIFICATIONS**

For printing through the Government Printing Office (GPO):

NO. OF PAGES: 40

SIZE FLAT: 17" x 11"

SIZE FOLDED: 8-1/2" x 11"

PAPER (TEXT): 60 lb. white offset

PAPER (COVER): 65 lb. white vellum cover

INK (TEXT): black

INK (COVER): 2 PMS Colors

BINDERY INFO: saddle

REMARKS:

PROJECT ESTIMATE

This project will be printed through the Government Printing Office (GPO).

A requisition will be required before this job is sent to GPO.

500 copies . . . \$1,144.00 Additional 1,000 rate . . . \$358.00

copies . . .

copies . . .

PROJECT APPROVAL

To be completed by Agency Administrative Contact.

No. of copies

authorized: _____

Signature _____

Date _____

Mail this form to NEOB 5013 or fax it to 5-1155

[client copy]

November 21, 1996

MEMORANDUM FOR: Jane Sanville
OPD/ AIDS Policy
tel: 632-1090 fax:

FROM: Bill McIntosh
Supervisory Visual Information Specialist
NEOB 5013 tel: 5-7681 fax: 5-1155

I am pleased to furnish the following estimate for the project you requested. *Please forward this form to your administrative contact for approval.* This form must be signed and returned to us before we can begin production of your project.

PROJECT INFORMATIONDESCRIPTION: **book**TITLE: **National AIDS Strategy (duplicating)****PROJECT SPECIFICATIONS**

For in-house printing:

NO. OF PAGES: **40**NO. OF COLORS: **1**QUANTITY: **500**TOTAL IMPRESSIONS: **20,000**PAPER STOCK: **20 lb. Writing**

LAMINATION:

REMARKS:

PROJECT ESTIMATE

This project will be printed in-house and billed through the inter-agency agreement.

500 copies . . . \$100.00

+ 51.60 (for 2 color covers)

151.60

PROJECT APPROVAL

To be completed by Agency Administrative Contact.

Signature_____
Date

Mail this form to NEOB 5013 or fax it to 5-1155

[client copy]

**OFFICE OF NATIONAL AIDS POLICY
EXECUTIVE OFFICE OF THE PRESIDENT**

750 17th Street, N.W.
Washington, DC 20503

Phone: 202-632-1090
Fax: 202-632-1096

FACSIMILE COVER SHEET

TO: Michael Jones

FAX NUMBER: 456-1655

FROM: Jane Sanville

DATE: 11/4/96

PAGES INCLUDING COVER SHEET: 2

COMMENTS: Here's the form. If you need
anything else let me know.

Thanks for your help!

Jane



REQUISITION FOR PRINTING/DUPLICATION	
Name: <u>Jane Sanville</u>	Date: <u>11.4.96</u>
Agency: <u>ONAP/DPC</u>	Phone: <u>632-1090</u>
Building/Room: <u>750 17th St. NW</u> <u>Suite 600</u>	
Approved By _____ Agency Administrative Contact	Delivery Requested <u>11.5.96 5:00pm</u> Date/Time
Title or Subject Heading of Material <u>NATIONAL AIDS STRATEGY (DRAFT)</u>	
☒ Photocopy ☐ Offset No. of Pages: <u>45</u> Quantity: <u>25</u> Ink(s): <u>Black</u>	
Paper (Text) ☐ Recycled ☒ Other: <u>20 lb</u> Color: <u>white</u>	Paper (Cover) Type: <u>65 lb Vellum</u> Color: <u>*</u> <u>* Use specially-printed cover (graphics developed)</u> Note: colored and bond papers are more expensive than plain paper
Binding ☒ Tape Binding - Color: <u>Dark Blue</u> ☐ Staple - Position: _____ ☐ 3 Hole Punch ☐ Padded ☐ Fold To: _____ ☐ Finished Size: <u>8.5" x 11"</u>	
Additional Specifications <u>Will pick up.</u>	
Distribution Instructions ☐ Will Pick Up ☐ EOP Distribution Code: _____ ☐ Interoffice Mail Delivery to Building/Room: _____	
Printshop use only Printer _____	

Executive Order 12873 (October 20, 1993) sets a goal that "all government documents printed internally be printed double-sided."

**OFFICE OF NATIONAL AIDS POLICY
EXECUTIVE OFFICE OF THE PRESIDENT**

750 17th Street, N.W.
Washington, DC 20503

Phone: 202-632-1090
Fax: 202-632-1096

FACSIMILE COVER SHEET

TO: Michael Jones

FAX NUMBER: 456-1655

FROM: Jane Sanville

DATE: 1/4/96

PAGES INCLUDING COVER SHEET: 2

COMMENTS:

Here's an old form.
Thanks for your help.

REQUISITION FOR PRINTING/DUPPLICATION	
Name: <u>Jane Sanville</u> Agency: <u>ONAP/DPC</u> Building/Room: <u>750 17th St. NW</u> <u>Suite 600</u>	Date: <u>9/4/96</u> Phone: <u>632-1090</u>
Approved By _____ Agency Administrative Contact	Delivery Requested <u>9/6/96 6:00</u> Date/Time <u>PM</u>
Title or Subject Heading of Material <u>NATIONAL AIDS STRATEGY (DRAFT)</u>	
☒ Photocopy ☐ Offset No. of Pages: <u>45</u> Quantity: <u>50</u> Ink(s): <u>Black</u>	
Paper (Text) ☐ Recycled ☒ Other: <u>20 lb</u> Color: <u>White</u>	Paper (Cover) Type: <u>65 lb. Vellum</u> Color: <u>#</u> <u>* Use specially-printed cover (graphics developed)</u> Note: colored and bond papers are more expensive than plain paper
Binding ☒ Tape Binding - Color: <u>Black</u> ☐ Staple - Position: _____ ☐ 3 Hole Punch ☐ Padded ☐ Fold To: _____ ☐ Finished Size: <u>8.5" x 11"</u>	
Additional Specifications <u>Deliver to 750 17th St., Suite 600</u>	
Distribution Instructions ☐ Will Pick Up ☐ EOP Distribution Code: _____ ☐ Interoffice Mail Delivery to Building/Room: _____ ↓	
Printshop use only Printer _____	

Executive Order 12873 (October 20, 1993) sets a goal that "all government documents printed internally be printed double-sided."



FAX TRANSMISSION SHEET

DATE: _____ PAGES WITH COVER: _____

TO: Same Sanville

OFFICE: _____

FAX #: 632-1096 PHONE #: _____

FROM:

☐ Jodie Torkelson
Assistant to the President for
Management and Administration

☐ Teresa Wildman
Executive Assistant

☐ Kelli McClure
White House Personnel Liaison

☐ _____

☐ Frank Reeder
Director
Office of Administration

☒ Michael Jones
Special Assistant to the Director

☐ Ashley Raines
Customer Service Program
Director

☐ Nelson Cunningham
General Counsel

COMMENTS: Pls call with my Questions

456-2015



GOODWAY/GRAPHICS

6628 Electronic Drive
Springfield, VA 22151
(703) 941-1160

YOUR ORDER No. _____

OUR ORDER No. 963943

DATE 9-5-96

CUSTOMER EOP - OPD

ADDRESS 250 17TH ST NW WDC

ATTENTION: JANIE SANVILLE Suite 600
632-1095

QUANTITY	DESCRIPTION	PACKAGES
<u>1000</u> COPIES	TITLE <u>National AIDS Strategy</u> <u>Appendices</u>	<u>20</u> CTNS
		_____ PKG
		_____ PKG
		_____ PKG
	GPO JACKET No. <u>4114-519</u>	TOTAL
	GPO REQ. No. <u>6-60005</u>	CTNS <u>20</u>
	PURCHASE ORDER <u>95963</u>	PKGS _____
	PRINT ORDER <u>60072</u>	PALLETS <u>1</u>
	PROGRAM No. <u>814-11</u>	LBS <u>820</u>

REPRO ☐

NEGS ☐

BLUELINES ☐

Time _____

Print Name _____

Delivered by _____

Signed by JANIE SANVILLE

Shipped by CSH Driver

REQUISITION FOR PRINTING/DUPLICATION	
Name: <u>Jane Samville</u> Agency: <u>ONAP/DPC</u> Building/Room: <u>750 17th St, NW</u> <u>Suite 600</u>	Date: <u>9/4/96</u> Phone: <u>632-1090</u>
Approved By _____ Agency Administrative Contact	Delivery Requested <u>9/6/96 6:00</u> Date/Time <u>PM</u>
Title or Subject Heading of Material <u>NATIONAL AIDS STRATEGY (DRAFT)</u>	
☒ Photocopy ☐ Offset No. of Pages: <u>45</u> Quantity: <u>50</u> Ink(s): <u>Black</u>	
Paper (Text) ☐ Recycled ☒ Other: <u>20 lb</u> Color: <u>White</u>	Paper (Cover) Type: <u>65 lb. Vellum</u> Color: <u>#</u> <u># Use specially-printed cover (Graphics developed)</u> Note: colored and bond papers are more expensive than plain paper
Binding ☒ Tape Binding - Color: <u>Black</u> ☐ Staple - Position: _____ ☐ 3 Hole Punch ☐ Padded ☐ Fold To: _____ ☐ Finished Size: <u>8.5" x 11"</u>	
Additional Specifications <u>Deliver to 750 17th St., Suite 600</u>	
Distribution Instructions ☐ Will Pick Up ☐ EOP Distribution Code: _____ ☐ Interoffice Mail Delivery to Building/Room: _____	
Printshop use only Printer _____	

Executive Order 12873 (October 20, 1993) sets a goal that "all government documents printed internally be printed double-sided."

Date: August 20, 1996
To: Paul Jutton
From: Jane Sanville
Subject: National AIDS Strategy Update

We are dealing with the Strategy on two separate tracks -- one for the text and one for the appendices. We want to release the appendices in final and the text in draft, and, we want the documents to stand separately.

1. Appendices

A. Changes to Appendices

Page numbers: Number A-1 .. A-XX for Prevention, B-1 .. B-XX for Research, etc.

Editorial Marks ✓

Budget Figures: Confirmed figures still pending from OMB.

B. Electronic copies of appendices G and H

Appendix G: Acronym List

Appendix H: Members of the Interdepartmental Task Force on HIV and AIDS

Appendix I: Summary Budget Tables

C. Cover

We would like to have a separate cover for the Appendices. Working ideas attached. Would like one sample slightly modified to show Director; she will be in Wednesday to make final decision.

D. Printing/Timeline

We're still on the same previously discussed timeline for the Appendices -- finish by 8/23 have copies ready for distribution on the 9/4.

E. Distribution List

Department of Health and Human Services, 50 copies each
National AIDS Clearinghouse, 200 copies each

2. Text

A. Text

We will produce copy for xeroxing.

B. Cover

We would like to have a DRAFT cover. See attached.

C. Figures

Would like to include figures with draft text.

Text by no later
than
30th
2 days

3. Cost Estimates

to tape binding }
#



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
WASHINGTON, DC 20503

Fax Transmittal

Cover Sheet

TO: <i>Sam Panville</i>	DATE: <i>Aug 21, 1996</i>
ORGANIZATION: <i>AIDS</i>	FAX: <i>632-1096</i>
COMMENTS:	

As requested.

FROM: <i>Joyce Ford</i>	PHONE: <i>(202) 395-7680</i>
AGENCY: <i>Publishing Branch</i>	FAX: <i>(202) 395-1155</i>

NUMBER OF PAGES (Including cover sheet):

3

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
PUBLISHING BRANCH

August 21, 1996

MEMORANDUM FOR JANE SANVILLE
750 17TH STREET, N.W.
FROM: JOYCE FORD
PRINTING SPECIALIST
SUBJECT: Informal Estimate for Printing

I am pleased to furnish the following estimate for the printing of your job titled:

The National Aids Strategy Appendices

500 copies	\$1,620.78	Additional 1000 rate	\$72.58
1,000 copies	\$2,120.14		
copies			

Please be advised that these prices are based on a normal production schedule. Therefore, any changes to the delivery date or the below specifications may dramatically impact the actual cost of your job.

Specifications:

Delivery date: September 4, 1996

No. of pages: 124 separate cover

Size flat:

Size folded: 8.5" x 11"

Quality level: III

Material Furnished: 44 MB SyQuest Disk

Paper (text): 60 lb. White Offset Text (recycled)

Paper (cover): 65 lb. White Vellum Cover (recycled)

Ink (text): Black

Ink (cover): 2 PMS Color

Binding: perfect bind

Remarks:

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
PUBLISHING BRANCH

August 21, 1996

MEMORANDUM FOR JANE SANVILLE
750 17TH STREET, N.W.

FROM: JOYCE FORD
PRINTING SPECIALIST

SUBJECT: Informal Estimate for Printing

I am pleased to furnish the following estimate for the printing of your job titled:

The National Aids Strategy (DRAFT)

75 copies \$130.00 Additional 1000 rate
copies
copies

Please be advised that these prices are based on a normal production schedule. Therefore, any changes to the delivery date or the below specifications may dramatically impact the actual cost of your job.

Specifications:

Delivery date: September 4, 1996

No. of pages: 40 separate cover

Size flat:

Size folded: 8.5" x 11"

Quality level: III

Material Furnished: camera copy

Paper (text): 20 lb. White Paper

Paper (cover): 65 lb. White Vellum Cover

Ink (text): Black

Ink (cover): 2 PMS Color

Binding: tape bind

Remarks: This book will be duplicated inhouse by DPS.