

Horseback Riding as a Recreational Activity for Children and Young Adults with Disabilities

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Project Summary

The Individuals with Disabilities Act (IDEA) Mandates that all children have available to them a free and appropriate education designed to meet their unique needs; however, this does not include recreational activities or as they are more commonly referred to, PT or sports activities. These would include the most popular activities such as basketball, soccer, tennis, football, wrestling, etc. This leaves the child or the young adult with a disability with very limited options for physical participation or physical development with their peers. The disability which may limit strength, speed, coordination, speech, concentration, and visual abilities therefore restricts that child or young adult to the role of a passive onlooker. It is generally recognized that children who are active and participate in recreational activities have a more positive attitude toward life, develop self confidence and self assurance, learn to work as a team member, and develop physically.

Recognizing the lack of recreational activities available to the majority of children and young adults with disabilities, Wood College is proposing to use its resources and facilities to allow the disabled children and young adults in the North Central Mississippi area an opportunity which does not require any great amount of strength, speed, coordination, or concentration ability. The recreational activity is horseback riding, which helps improve the child's strength, self-

confidence and self-assurance, socialization skills, and concentration ability. This is a unique opportunity that will allow a program to be put in place that is available to several hundred children and young adults with disabilities, in cooperation with volunteers and community supporters.

Program Narrative

Children and young adults who suffer from disabilities such as muscular dystrophy, cerebral palsy, Downs syndrome, autism and head injury syndrome are generally excluded from recreational activities available to those without a disability. They are unable to participate in soccer, tennis, softball, football, or other recreational or “sports” activities due to lack of strength, speed, coordination, speech, concentration ability. The disability therefore limits the child or young adult to the role of an onlooker; however, there is a recreational activity that does not preclude the disabled from participating. Horseback riding is a life-long recreational activity, that does not recognize the lack of those physical attributes required for other other forms of recreation. Neither does horseback riding limit the participant due to age, gender, income status, physical condition and for those reasons, Wood College is proposing to make its facilities available to children and young adults with disabilities (These facilities have been built so that they are handicapped accessible, with the intent that a program which would use the horses, students, and volunteers from the community in a cooperative effort to provide a service not available in the area).

The Mississippi Muscular Dystrophy Association has reported that there are approximately 75-90 children with this disability in the North

Central Mississippi area; the Mid-South CP Foundation has identified approximately 45-60 children with this disability in the area; the East Mississippi Head Injury Support Group has approximately 30 families from the East Mississippi-West Alabama area who suffer from this disability; the Special Education directors of the three counties (Webster, Oktibbeha, Lowndes) surrounding the college report that they work with over one hundred children who suffer from disabilities such as mental retardation, attention deficit syndrome, autism and birth defects. While the county and city school systems are required to provide educational services to these children with disabilities as mandated by the Individuals with Disabilities Act, they are unable to offer any significant recreational activity to these same children. This does not mean that these children do not have the services of a physical therapist through physical therapy programs. A physical therapy program is not the same as a recreational program such as basketball, soccer, football, tennis, or wrestling, which allows participation with their peers.

Thus we have identified in the North Central area of Mississippi, in excess of one hundred children and young adults with disabilities who are excluded from any form of recreational activity. While this is not something that is deliberate and directed toward these children and young adults because of their disability, it is a fact that should not be ignored or overlooked. Wood College has recognized the need for a program that would provide a recreational activity that would fill the

void in the communities in the surrounding area. This need was identified a few years ago and planning and work has been under way to provide facilities that could be used to provide a recreational activity for the disabled children and young adults of the area. This activity is horseback riding, which has been a college program for students without disabilities since 1973.

The program that is being proposed by Wood College would utilize facilities and resources that have been planned to accommodate children and young adults with disabilities. The program would allow children and young adults to come to the college campus where they would be met by a group of staff members trained and educated to work with the disabled. The children and young adults who are within an hour ride of the college would typically be those who could participate; the number of children or young adults who might be served is approximately two hundred. There is no specific minimum age requirement since the children who are in school will be those who we are attempting to reach. Nor is there a maximum age limit since young adults and even more mature adults can be worked with. Gender, race, financial status: all are disregarded in the proposed program since they are not factors that govern horseback riding (And the college participates in other federal education programs which require non-discrimination which is the policy of the school itself).

The program has as its objectives: to offer a program to the

disabled that is not available in the area presently; to provide a program that utilizes community support from volunteers, allows college students to work with the disabled as a work study program, and allows local 4-H Club Horse Club members to work with the disabled as volunteers; presents the disabled child or young adult with an opportunity to receive certain therapeutic benefits; provides an opportunity to participate with their peers in a recreational activity on an "equal" basis.

It is estimated that there are approximately two hundred children and young adults in the area who are disabled in some way; we propose to set up a recreational program that would be able to accommodate a minimum of eighty participants during the nine month school year of both the college and local county and city schools.

We plan to "enroll" eight children or young adults in each session which will be conducted for one month. There would be two weekly sessions with four children or young adults in each. The sessions would allow a minimum of thirty minutes of riding time for each participant. Each participant would be brought to the campus by a parent or guardian or the local school special education transportation bus. Each participant would meet for four sessions during the month, at which time a new group of participants would be enrolled. This process of allowing at least four sessions would familiarize the participant with horseback riding and determine future interest in participating. If a participant decided to drop out, a new participant would be enrolled.

With at least eight participants enrolled, we would be able to work with sixty-four children or young adults during the school year. We then plan to offer a one week summer day camp to at least twenty participants. A schedule of how the plan would be implemented is as follows:

- | | |
|--------------|--|
| MONTH ONE: | Accept applications and referrals of children or young adults; screen and enroll participants; train volunteers and activity assistants |
| MONTH TWO: | Welcome participants to campus; assign the child or young adult to work with an Activity Assistant; review safety rules and regulations; begin first session under supervision of Activity Coordinator |
| MONTH THREE: | Continue working with participants; <u>record</u> progress of each participant following assessment by the Physical Therapist and Special Education Advisor |
| MONTH FOUR: | Continue working with participants; report progress of program <u>following quarterly review</u> by Program Director |
| MONTH FIVE: | Continue working with participants; begin |

taking applications and referrals for
summer camps; present community clinic
and workshop in the area

MONTH SIX: Continue working with participants; screen
applicants for Activity Assistants
(Counselors) for summer camps; continue
screening of referrals and applications for
participation in the program

MONTH SEVEN: Continue working with participants; select
camp counselors and train them; select and
notify participants for summer camp;
conduct community clinic and workshop in
the area

MONTH EIGHT: Continue working with participants; review
progress of participants with Physical
Therapist and Activity Coordinator and
record results; review progress of program
by Program Director, Activity Coordinator
and Activity Assistants

MONTH NINE: Continue working with participants;
schedule summer camp participants and
Counselors; announce dates of summer
camp and accept applicants or referrals for

program for following year

MONTH TEN:

Make preparations for first session of summer camp; review and write progress report on the first years operation of the recreational activities program in conjunction with local school system Special Education Directors; evaluate and report on progress of each participant in conjunction with Physical Therapist and Activity Coordinator and Activity Assistants

MONTH ELEVEN:

Review program progress and make Annual Report to Department of Education; obtain auditor to conduct annual audit of program

MONTH TWELVE:

Report program progress and results of audit; make preparations for start of second year of program

To summarize the objectives of the proposed program, we plan to:

1. Offer a recreational activity program to children and young adults with disabilities which is not available any where in the immediate area.
2. Offer a program which presents the local community with an opportunity to learn more about the needs of the disabled and allows those persons who are interested in finding an opportunity to volunteer

their time and/or financial support.

3. Allows college students to learn how to work with disabled children and young adults in a work study program which relates to their training and education in horsemanship.
4. Presents an opportunity for other youth of the community (4-H Club Horse Club members) to participate in a community service while presenting the disabled child with an opportunity to participate in a recreational activity with their non-disability peers.
5. Allows the child or young adult to participate in a recreational activity which has certain therapeutic benefits associated with it.
6. Develops a public awareness of a recreational activity for the disabled which may be replicated in their community based on the help which will be available from the Wood College staff through clinics and workshops.

Continuing the summary of program objectives, we expect to:

1. Offer the program to approximately two hundred children and young adults with disabilities.
2. Expect to have applications and referrals which will allow the program to accept a minimum of eighty participants during the first year.
3. Offer on thirty minute riding session per week for a minimum of four weeks per month to each participant.
4. Offer a minimum of ten participants per week a day camp program,

which include a minimum of a second week for ten more participants (a total of twenty campers).

5. Present a minimum of two community clinics and two community work shops promoting the program.
6. Develop a group of supporters for the program who will donate time and/or financial support for future programs.
7. Make use of the facilities and resources of the college in a community service program for disabled children and young adults, which were planned and built for that purpose.

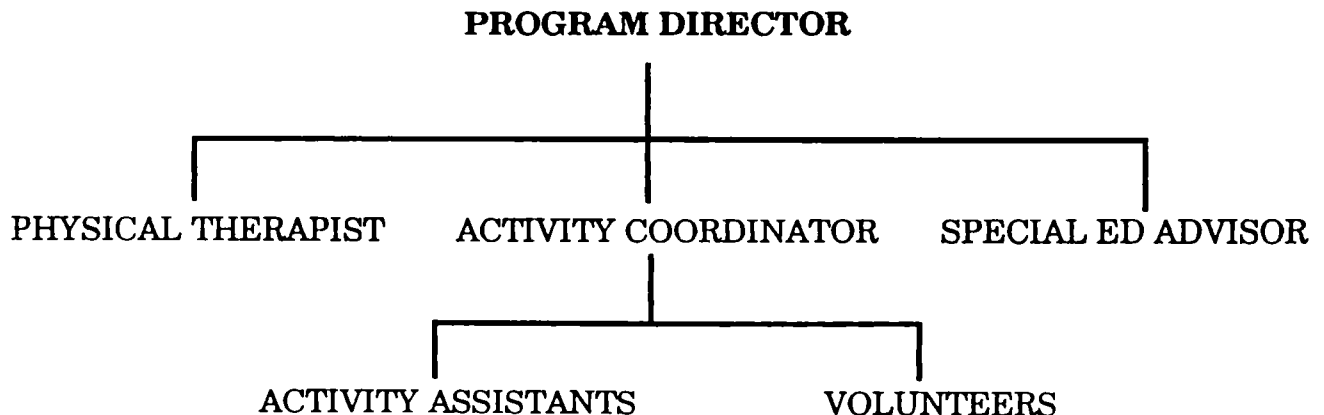
The program is expected to benefit the children and young adults of the area of North Central Mississippi surrounding Wood College. The local county and city school systems do not have a recreation activity for children and young adults which is designed to meet their specific needs. Any child with a disability who is within an hours drive of the college would be able to participate, based on the advice of the Physical Therapist and Special Education Advisor or Case Worker (While there is no limit on where the child lives, it is generally thought that an extended distance to drive may preclude some children from enrolling. This is the reason for presenting clinics and workshops in local communities to those supporters who might want to start up a local program).

Based on anecdotal data from parents, service representatives,

volunteers, and directors of handicapped riding programs which are aimed at therapeutic benefits, we expect our recreation program for children with disabilities to give the child a feeling of self-assurance and self-confidence, increased strength in the legs and arms, something to look forward to participating in, and a greater opportunity to meet and socialize with their peers. The use of animals in therapy is recognized as being positive, and the child who rides horseback has unique opportunity to have both a physical recreation activity and a beneficial psychological experience.

The North American Handicapped Riding Association has some hundred members who are presenting riding programs in communities in the Southwest, California, and the Pacific Northwest, with waiting lists of children who wish to participate. Wood College proposes to present a similar type of program to the children and young adults in North Central Mississippi. We expect that the participants will receive similar benefits from a recreation activity program even though it is not intended as a therapeutic program.

The program will be carried out by a staff organization which is shown by the following diagram.



Funding will be used to employ the staff members who will work under the overall management of the Program Director. The Activity Assistant will have direct supervisor responsibility for the operation of the program with the help of the Activity Assistants and the community volunteers. The Physical Therapist will be employed to evaluate each child and will be reimbursed on a fee basis. The Special Education Advisor will be a graduate student who is employed on a personal services contract for a fixed fee. Activity Assistants will be employed as work study students of the college and reimbursed for the number of hours that they work, up to a maximum of twenty hours a week.

If the Program staff perform any services outside the program, these services will be reimbursed and credited to the Program account.

As mentioned earlier in the narrative, children and young adults who participate will be screened by the Physical Therapist and the Special Education Advisor and progress evaluated periodically. It is somewhat difficult to measure some of the results of the program; however, there should be noticeable improvements in the participants' attitudes, interest in the program, interest in participating each week, as well as anticipation of working with the Activity Assistants and the volunteers. These are intangible results which are not readily quantifiable, but it is certainly expected that we will be able to observe some change in the child or young adult.

The program staff will consist of a Program Director, an Activity

Assistant, a Physical Therapist, a Special Education Adviser, Activity Assistants and volunteers. The following qualifications are found in each of the individuals we have identified as working in the program.

PROGRAM DIRECTOR: Currently working as the Executive Director of a therapeutic riding program, she has six years of experience including starting the program, working with children and young adults with disabilities. The program has thirty five participants who have disabilities which include Downs syndrome, autism, muscular dystrophy and head injury syndrome. She works with the children and volunteers, meets with and advising community supporters of the program, coordinating fund raising activities, counsels with parents, trains volunteers and sets schedules for the programs. She will be responsible for the administration of the program, supervising and managing the staff personnel and volunteers, evaluation and assigning participants and Activity Assistants in cooperation with the Activity Coordinator, evaluating and reporting on the progress of the program, insuring that safety rules and regulations are adhered to, as well as providing technical assistance to other community groups through clinics and workshops. She is a life long horsewoman and rides horseback for recreation.

ACTIVITY COORDINATOR: Presently working with a recreational horseback riding program in a major Southwest region metropolitan school system, this young woman has a Bachelor's Degree

in Horse Management from Lake Erie College. She works with disadvantaged youth in the school system, some with learning disabilities, introducing them to horseback riding as a recreational activity. She has also worked with children with disabilities during her college education program. She will coordinate the Activity Assistants and supervise their work with the children. She will see that schedules for horses and equipment are planned, and that the Activity Assistants are available as needed. She will also insure that the necessary safety equipment is available and is used as required. She is a life long horsewoman who rides competitively, trains horses and plans a career working with disable children and young adults.

PHYSICAL THERAPIST: This individual is a graduate, licensed Physical Therapist practicing in the local general hospital. He works with a wide variety of disabled individuals including those with muscular dystrophy and cerebral palsy as well as accident injuries. He will screen each child or young adult who may participate in the program, advising on how the child or young adult may best utilize the program. He will advise on the methods for assisting the child or young adult onto and off of the horse, the type of extra safety equipment that may be required or any other pertinent matter regarding the special needs of the participant. He will also review the child's response to the program from a physical point of view, i.e., gain in strength, greater coordination or ability to concentrate. He will record his findings in

each participants personal record for future reference.

ACTIVITY ASSISTANT(S): Each of the staff members will be an experienced horseback rider who is enrolled in either/or Horseback Riding Class/Horsemanship Program. These young people will assist with the children or young adults as they ride, helping to get into the saddle, leading and guiding the horse, helping to dismount from the horse, tacking up the horse, caring for the equipment used in the program, working with and training the horses. Each will be trained in the methods used in working with disabled children and young adults, including the use of safety equipment and safety procedures. Each will be required to provide references, maintain a minimum grade point level in order to participate, and have a minimum of 20 hours a week available for this work study program.

SPECIAL EDUCATION ADVISER: This position will be filled on a part-time basis as needed, by a graduate student in Special Education enrolled to Mississippi State University. The individual will act as a liaison with the local Special Education Director of each of the local school systems participating in the program and the Special Education Curriculum Director from the university. Each child who participates will be evaluated by the Adviser and the local school Special Education Instructor. Records will be kept and used in evaluating the progress of the child during the period of participation in the recreational activity. The Special Education Advisor will work in cooperation with the

Physical Therapist and the Activity Coordinator, under the supervision of the Program Administrator.

Evaluation of the individual child or young adult will be done each month, with the objective of determining the value of the program with regard to increased strength, greater interest in and enthusiasm for participation with other children and young adults, better coordination, improvement in attitude and morale, increased social skills such as ability to work with other young people and communication. Each child or young adult will be interviewed along with the parent or guardian, as to their interest in continuing to participate in the program on a monthly basis. Evaluation of the program will also be done on a monthly basis with regard to the goals of the program, i.e. to provide a positive recreational activity for children and young adults with disabilities. The Program Administrator will review the progress of each child and work of the staff members in joint discussion sessions in order to identify any problems, special needs, program improvements that may be needed, safety issues, equipment or supply needs and budget considerations. If there is need for action, the responsibility will be delegated and a time frame established to remedy the problem or make the change required; follow up will be made on a continuing basis with each staff member of the program.

As a part of the program, communication with parents and/or guardians, the school system, the community volunteers and supporters

will be provided by and through a bimonthly newsletter. The Program Administrator will be responsible for seeing that this newsletter is published and mailed to each participant's family as well as to interested program volunteers and supporters, as well as any other area community groups who may be interested in establishing a similar program. Activities will be videotaped and with approval of parents and/or guardian or the participant, information about the program will be shared through clinics or workshops in other communities.

Supporters of the program will be encouraged to participate or provide support through donations to underwrite the program. Activities such as "horse shows" will enable the children and young adults to show what they are doing, and to allow the public to see what is happening with the disabled. It is expected that the local media (newspaper, TV, radio) will be interested in the program and will be encouraged to provide public information about the program, a vital part of communication about the program.

The support for the program in the second and third year is expected to be generated through local financial support from individuals, business and industry, grants from foundations or corporations or other sources that may include local and state government programs. Fund raising activities will be the responsibility of the Program Administrator who will work with and through local supporters or support groups. It is expected that a minimum of twenty

five percent of the program cost for the second year and and fifty percent of the program cost for the third year will be generated by local sources and local efforts. Year one of the program is expected to be the “pilot year” which will enable the program to be established; following that first year, it is expected that the program will shift to a self-sustaining position within the community.

The program will be conducted and carried out on the campus of Wood College, using the stables, arena, horses and other equipment necessary for the safety of the participants. The stables were built to accommodate the disabled, with all floors on one level. Restroom facilities have handicapped ramps, and there is a handicapped toilet facility. The equipment and tack room has a handicapped ramp. The children will be assisted in mounting the horse by being moved up a ramp and onto a platform which is designed for handicapped riding. When the child who is usually in a wheelchair, is on the platform and ready to mount the horse, two Activity Assistants will lift the child into the saddle. The saddle will be an oversized Western saddle which will accommodate the child and a rider on the back of the horse, outside the saddle. The child will be held in the saddle while a second Activity Assistant walks by the side of the horse. The horse will be led and controlled by a volunteer who is trained and experienced with horses (4-H Club Horse Club member).

The riding arena is graded to one level and covered with a layer of

sand which is 6-8 inches deep. The area is well drained and fenced so that only those horses and those staff members who are working can enter the arena. The arena is the size used for horseback riding classes and rodeos, and can accommodate several dozen horses at one time. However, for the program that we will be carrying out, there will be only four horses in the arena.

Groups and organizations that are supportive of the program have been mentioned previously. They include: the Mississippi Muscular Dystrophy Association, the Mid-South CP Foundation, the East Mississippi Head Injury Support Group, the Special Education Programs of the local county school systems of Webster, Oktibbeha, and Lowndes counties. The Oktibbeha County 4-H Club Horse Club is also interested in participating as volunteers. These groups and organizations are awaiting Wood College's announcement of the funding of the program, at which time they will begin to provide referrals, volunteer lists and other technical support.

Wood College will be providing facilities, staff and students as well as the horses and certain pieces of equipment to the program. The stables have been built in the past two years with the design by a volunteer architect with the specific needs of the disabled in mind. Materials and some labor for the construction of the barn and stables was donated by corporations, businesses, and individuals who are interested in the program. The investment in these facilities would

amount to approximately \$75,000.00 and was directly relate to the implementation of a program for the handicapped. Overall operation of the program costs is approximately \$16,000.00 annually. All of this cost is borne by the college and is not included in the program costs. It is expected that years two and three will be supported by college fees as well as donations from supporters of the program.

Evaluation of the program will be done initially on a monthly basis. The Program Director will meet with program staff and group of volunteers to determine where there may be problems in the program. the children and their parents or guardian will also be asked to evaluate the program at the end of each month to report how their child is progressing. On a quarterly basis, a progress report will be prepared to show how the program is reaching its goals, what progress each participant is making, where the program is in relationship to the budget and as to the number of participants.

The Program Director will issue a report to the Department of Education Program manager on a quarterly basis. At the end of the year, an Annual Report will be prepared showing the number of participants, the conclusions of the Physical Therapist and the Special Education Adviser with regard to each participant. An audit by a qualified government approved CPA will be prepared and provided to the USDE Program Manager.

A personalized progress report will be prepared for each of the

participants of the program at the end of the year. Any special needs of the child will be noted and efforts made to address these if the program included that child during the next year. The number of sessions that the child attended will be reported along with the results of the child's opinion and comments regarding the program. Each child's disability will be identified and the degree to which the disability handicaps the child, i.e., confined to a wheelchair, uses crutches, etc.

**U. S. DEPARTMENT OF EDUCATION
BUDGET INFORMATION
NON-CONSTRUCTION PROGRAMS**

OMB Control No. 1875-0102

Expiration Date: 9/30/95

Name of Institution/Organization:

WOOD COLLEGE

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

SECTION A - BUDGET SUMMARY

U.S. DEPARTMENT OF EDUCATION FUNDS

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	70,612	52,959	35,306			
2. Fringe Benefits	7,360	5,520	3,680			
3. Travel	1,600	1,600	800			
4. Equipment	3,000	500	500			
5. Supplies	2,000	800	800			
6. Contractual	*10,400	7,800	5,200			
7. Construction	N/A	N/A	N/A			
8. Other	1,000	500	200			
9. Total Direct Costs (lines 1-8)	93,272	69,679	46,486			
10. Indirect Costs	N/A	N/A	N/A			
11. Training Stipends	1,200	600	200			
12. Total Costs (lines 9-11)	94,472	70,279	46,686			

ED FORM NO. 524

6.* Includes program audit cost of \$2,000.00

Name of Institution/Organization: WOOD COLLEGE	Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.
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SECTION B - BUDGET SUMMARY: NON-FEDERAL FUNDS				NON-FEDERAL FUNDS		
Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	-0-	17,653	35,306			
2. Fringe Benefits	-0-	1,840	3,680			
3. Travel	-0-	-0-	800			
4. Equipment	-0-	500	500			
5. Supplies	-0-	1,200	1,200			
6. Contractual	-0-	2,600	5,200			
7. Construction	N/A	N/A	N/A			
8. Other	-0-	500	200			
9. Total Direct Costs (lines 1-8)	-0-	24,293	46,886			
10. Indirect Costs	N/A	N/A	N/A			
11. Training Stipends	-0-	600	200			
12. Total Costs (lines 9-11)	-0-	24,893	47,086			

SECTION C - OTHER BUDGET INFORMATION (see instructions)
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ED FORM NO. 524

Sec. A-1: Personnel costs include Program Director at \$18,000 annually; Activity Coordinator at \$14,000 annually; Physical Therapist at \$3,200 fee; Special Ed. Adviser at \$5,200 fee; Activity Assistants at \$4.25 per hour (eight) at 20 hours per week or \$29,412 total. Sec. A-2 Fringe benefits at 23 % of salaries or \$7,360. Sec. A-3 Travel is to local communities for clinics and workshops and for Activity Coordinator to travel to NAHRA training workshop. Sec. A-4 Includes 8 safety helmets; 4 Western saddles (oversized-19"); 4 safety vests; ramp and mounting platform. Sec. A-5 Supplies include printed materials, video tapes, postage, telephone service. Sec. A-8 Other includes fees for special events including completion horse show, award certificates, caps, T-Shirts; group photographs, promotion or advertising expense. Section A-11 Training stipend includes cost of training volunteers and Activity Assistants in working with disabled children and young adults. Sec. A-6 covers fees for Physical Therapist, Special Ed. Adviser and program audit fee of \$2,000. Personal

**APPLICATION FOR
FEDERAL ASSISTANCE**

1. TYPE OF SUBMISSION ___ Construction ☒ Non-Construction		2. Date Submitted January 29, 1996		Application
		3. DATE RECEIVED BY STATE		State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier		

5. APPLICANT INFORMATION	
Legal Name WOOD COLLEGE	Organizational Unit
Address (Give city, county, state, and zip code) Mathiston; Webster, Mississippi 39752 Post Office Box 289	
Name and telephone number of the person to be contacted on matters involving this application (give area code) Bill Flynn (601) 263-8128	
6. Employer Identification Number 64-0303094	7. TYPE OF APPLICATION: (enter appropriate letter here) <u>J</u> A State F Intermunicipal K Indian tribe B County G Special District L Individual C Municipal H Independent School Dist. M Profit Organization D Township I State Const. I of HL N Other (Specify) Private E Interstate J Private University <u>Non-Profit</u>
8. TYPE OF APPLICATION ☒ New ___ Continuation ___ Revision If Revision, enter appropriate letter(s) here ___ A Interest Award B Drawdown Award C Interest Drawdown D Drawdown Drawdown Other (specify)	9. NAME OF FEDERAL AGENCY U.S. Dept. of Education
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 84-128J Title:	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: HORSEBACK RIDING AS A RECREATIONAL ACTIVITY FOR CHILDREN AND YOUNG ADULTS WITH DISABILITIES
12. AREAS AFFECTED BY PROJECT (city, county, state, etc.) Cities of Mathiston, Maben, Starkville, Eupora, Columbus, Ackerman, Houston, Pontotoc, Tupelo; North Central Counties of Mississippi	
13. PROPOSED PROJECT: Recreational Activity for Disabled	14. CONGRESSIONAL DISTRICTS OF: Mississippi 1st
Start Date August 1996	Ending Date Aug. 1999
a. Applicant WOOD COLLEGE	b. Project Recreational Activity for Disabled

15. ESTIMATED FUNDING		16. IS APPLICANT SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES THIS PREAPPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE January 29, 1996 b. NO PROGRAM IS NOT COVERED BY E.O. 12372 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
a. Federal (Year one only)	\$ 94,472.00 .00	
b. Applicant	\$ -0- .00	
c. State	\$ -0- .00	
d. Local	\$ -0- .00	
e. Other	\$ -0- .00	
f. Program Income	\$ -0- .00	
g. TOTAL	\$ 94,472.00 .00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? ___ Yes ☒ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

19. a. Typed Name of Authorized Representative Dr. Doyce W. Gunter	b. Title: President	c. Telephone number: (601) 263-5352
d. Signature of Authorized Representative 		e. Date Signed 1-23-96

Previous Editions Not Usable

Standard Form 424 REV 4-87
Prescribed by OMB Circular A-50

INSTRUCTIONS FOR THE SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

- | Item: | Entrv: | Item: | Entrv: |
|---|--------|--|--------|
| 1. Self-explanatory. | | 12. List only the largest political entities affected (e.g., State, counties, cities). | |
| 2. Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable). | | 13. Self-explanatory. | |
| 3. State use only (if applicable). | | 14. List the applicant's Congressional District and any District(s) affected by the program or project. | |
| 4. If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank. | | 15. Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate <u>only</u> the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15. | |
| 5. Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application. | | 16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process. | |
| 6. Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service. | | 17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes. | |
| 7. Enter the appropriate letter in the space provided. | | 18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.) | |
| 8. Check appropriate box and enter appropriate letter(s) in the space(s) provided:
— "New" means a new assistance award.
— "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date.
— "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation. | | | |
| 9. Name of Federal agency from which assistance is being requested with this application. | | | |
| 10. Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested. | | | |
| 11. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project. | | | |

Part IV - Assurances, Certifications, and Disclosures
ASSURANCES- NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§

1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse. (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §§874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if

- applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition if \$10,000 or more.
11. Will comply with environmental; standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1721 et seq) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or

other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signature of Authorized Certifying Official ✓ Dr. Doyce W. Gunter <i>Doyce W. Gunter</i>		Title President
Applicant Organization WOOD COLLEGE		Date Submitted January 29, 1996

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a

Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110 -

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, briber, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

A. The applicant certifies

that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispersing, possession, or use of a controlled substances prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about -

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a

criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

the space provided below the site(s) for the performance of work done in connection with the specific grant:

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is co convicted -

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (e), and (f).

B. The grantee may insert in

Place of Performance (Street address, city, county, state, zip code)

Wood College Road

Mathiston, Webster, Mississippi

39752

Check _____ if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 35 CFR Part 85, Sections 85.605 and 85.610 --

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offence resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to Director, Grants and Contracts Service, US Department of Education, 400 Maryland Avenue, SW (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number of each affected grant.

As the duly authorized representative of the applicant, I certify that the applicant will comply with the above certifications.

.....
NAME OF APPLICANT WOOD COLLEGE

PR/AWARD NO. AND/OR PROJECT NAME HORSEBACK RIDING AS A RECREATIONAL

PRINTED NAME OF AUTHORIZED REPRESENTATIVE Dr. Doyce W. Gunter

✓ SIGNATURE Doyce W. Gunter ACTIVITY FOR CHILDREN AND YOUNG ADULTS
DATE 1-25-86

ED 80-0013

WITH DISABILITIES

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.120. Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titles "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification:

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Applicant	WOOD COLLEGE	PR/Award # and/or Project Name	HORSEBACK RIDING AS A RECREATIONAL
Printed Name and Title of Authorized Representative	Dr. Doyce W. Gunter, President	ACTIVITY FOR CHILDREN AND YOUNG ADULTS	WITH DISABILITIES
Signature	<i>Doyce W. Gunter</i>	Date	1-25-96

ED 80-0014, 9/98 (replaces GCS-009 (rev. 12/88), which is obsolete)

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (see reverse for public burden disclosure)

approved by O.M.B. 0345

1. Type of Federal Action ☐ a. Contract ☐ b. grant ☐ c. coop. agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. Status of Federal Action: ☐ a. bid/offer/application ☐ b. initial award ☐ c. post-award	3. Report Type: ☐ a. initial filing ☐ b. material change For Material Change Only: yr. ___ qtr. ___ Date of last report ___
4. Name and Address of Reporting Entity: ___ Prime ___ Subawardee Tier ___, if known Congressional District ___		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:
6. Federal Department/Agency: 	7. Federal Program Name/Description: CDFA #, if applicable 84.	
8. Federal Action Number, if known: 	9. Award Amount, if known: \$ _____	
10.a. Name and Address of Lobbying Entity (if individual, last name, first name, MI) 	b. Individuals Performing Services (including address if different from 10a) (last name, first name, MI) attach SF-LLL-A, if necessary	
11. Amount of Payment (check all that apply): \$ _____ actual _____ planned _____	13. Type of Payment (check all that apply): ☐ a. retainer ☐ b. one-time fee ☐ c. commission ☐ d. contingent fee ☐ e. deferred ☐ f. other; specify: _____	
12. Form of Payment (check all that apply): ☐ a. cash ☐ b. in-kind: nature _____ value _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in item 11: (attach contin. sht., SF-LLL-A, if necessary)		
15. Continuation Sheet(s) SF-LLL-A attached ___ Yes ___ No		
16. Information requested through this form is authorized by this 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress continuously and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: Print Name Title : Telephone No: _____ Date:	
Federal Use Only:		Authorized for Local Reproduction SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (see reverse for public burden disclosure)

approved by O.M.B. 0345

1. Type of Federal Action ☐ a. Contract ☐ b. grant ☐ c. coop. agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. Status of Federal Action: ☐ a. bid/offer/application ☐ b. initial award ☐ c. post-award	3. Report Type: ☐ a. initial filing ☐ b. material change For Material Change Only: yr. ___ qtr. ___ Date of last report ___
4. Name and Address of Reporting Entity: ___ Prime ___ Subawardee Tier ___, if known Congressional District ___		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:
6. Federal Department/Agency: 		7. Federal Program Name/Description: CDFA #, if applicable 84. ___
8. Federal Action Number, if known: 	9. Award Amount, if known: \$ ___	
10.a. Name and Address of Lobbying Entity (if individual, last name, first name, MI) 	b. Individuals Performing Services (including address if different from 10a) (last name, first name, MI) ___ attach SF-LLL-A, if necessary	
11. Amount of Payment (check all that apply): \$ ___ actual ___ planned	13. Type of Payment (check all that apply): ☐ a. retainer ☐ b. one-time fee ☐ c. commission ☐ d. contingent fee ☐ e. deferred ☐ f. other; specify: ___	
12. Form of Payment (check all that apply): ☐ a. cash ☐ b. in-kind: nature ___ value ___		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in item 11: (attach contin. sh't., SF-LLL-A, if necessary)		
15. Continuation Sheet(s) SF-LLL-A attached ___ Yes ___ No		
16. Information requested through this form is authorized by this 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress continuously and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: Print Name Title : Telephone No: ____-____-____ Date:	
Federal Use Only:		Authorized for Local Reproduction SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Continuation Sheet

Approved by OMB
0348-0046

Reporting Entity: _____ Page _____ of _____

N/A

Authorized for Local Reproduction
Standard Form - LLL-A

January 28, 1996

Dear Graduate Brother,

The undergraduate brothers of Sigma Mu are very excited about the upcoming 27th Annual Norris Pig Dinner to be held Saturday, Feb. 24, 1996. This year we will be having the dinner at the StateHouse hotel in downtown Starkville. This Pig Dinner we will use a different speaker format than has been used in the past few years. At this annual Norris Pig Dinner we will have five speakers, each one more or less representing a five year period in the history of Sigma Mu. Malcom Wall will represent the first five years, Rick Hartfield represents 1975-80, Alan Callicott represents 1980-85, and Brad Wurm represents 1990-95. (We are still in the process of finding a speaker from 1985-90). Steve Edwards, Sigma Mu 1973, will be the Master of Ceremonies.

The cost of the Pig Dinner this year is \$35. This covers the price of the meal, a small favor, and mailing costs of the graduate directory, which will be sent out later in the year. We are planning to have a golf scramble that morning with a tee-time of 8:00 A.M. Ray Roessel is organizing this. If you plan on golfing, please call Ray at 325-8995. The dinner will be that night at 6:00.

Here is a list of area hotels if you need to make travel arrangements:

Holiday Inn	(601) 323-6161
StateHouse Hotel	323-2000
University Inn	323-9550
Best Western	324-5555

Please let us know as soon as possible if you will be attending the 27th Norris Pig Dinner. If you have any questions about the weekend feel free to call me at (601) 325-8634 or Mike Richardson at 325-8632. We look forward to hearing from you soon and we hope to see you all on Feb. 24th.

Yours Truly,

Jason Bush

Jason Bush

Perge'

Please fill out and send back to reserve your spot at Norris Pig Dinner.

_____ Will be attending.

_____ Would like to play golf Sat. Morning.

_____ Unable to attend.

NAME: _____