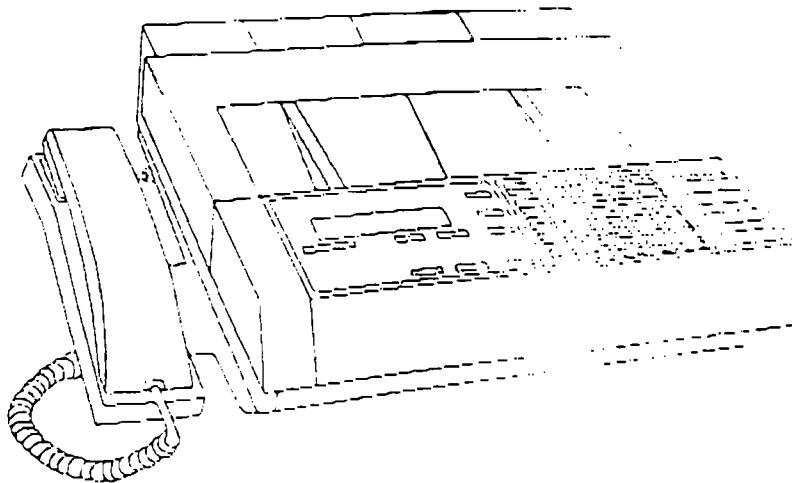


U.S. Department of Labor

Office of the Assistant
Secretary for Policy
Washington, D.C. 20210

FAX COVER SHEET



DATE:

2/28/97

TO:

Digna Fortuna

FAX NO:

202-456-7431

COMPANY:

DPC

PHONE NO:

FROM:

PAUL RICHMOND

PHONE NO:

202-219-6181 x 106

FAX NO: (202) 219-6924

NUMBER OF PAGES INCLUDING COVER:

5

MESSAGE:

Attached is Doc's Summit memo. Sorry for the
delay but the Acting Secretary was out all day yesterday
on travel and we weren't able to get clearance till now.

MEMORANDUM FOR BRUCE REED

THROUGH: CYNTHIA A. METZLER
Acting Secretary of Labor

FROM: SETH HARRIS *SH*
Deputy Assistant Secretary for Policy

DATE: February 28, 1997

RE: The Presidents' Summit for America's Future

At the first Presidents' Summit for America's Future Interagency Work Group meeting held Tuesday, February 25, 1997, you requested that each agency prepare a memorandum outlining the volunteer activities in which we are already engaged; what more could be undertaken; what support we can provide for commitments made by others; and ideas for encouraging commitments agency constituency groups. Below is the Department of Labor's response.

I. WHAT IS DOL ALREADY DOING?

The Department currently has several ongoing volunteer initiatives both at its National office and its Regional offices. The Department plans to continue, and where possible, encourage the expansion of its employees' volunteer activities.

An Ongoing Relationship with a Caring Adult: Mentor, Tutor, Coach

- Bring students from DOL-adopted school to relevant DOL programs. Special emphasis is placed on the following activities: African American, Hispanic, Asian Pacific, Native American Heritage Month; Bring Your Children to Work Day; Public Service Recognition Week. *(National Office)*
- Provide mentoring, tutoring, and "World of Work" experiences to inner city schools and a school with a high percentage of severely disabled children. *(Boston, Atlanta, Chicago, Denver, San Francisco)*
- WOMEN WHO CARE: Employees counsel battered women and work with Youth in Trouble. *(Dallas)*

Safe Places and Structured Activities During Non-School Hours to Learn and Grow

- CHILDREN FIRST PROGRAM: Employees provide after-school tutoring to homeless school age children. *(Denver)* DOL is the only Federal agency involved in this program in Denver.

Marketable Skills through Effective Education

- Collect register receipts for DOL's adopted school to get computers, etc. through the Giant/Safeway "Apples for Students" program. *(National Office)*
- Donate paper and office supplies, reference materials, computers, printers, and gym equipment. *(National Office)*
- Recognize outstanding scholars and athletes and provide surplus office supplies and equipment to their adopted schools. *(Boston, Atlanta, Chicago, Denver, San Francisco)*

An Opportunity to Give Back

- Participate in adopted school activities such as Essay Contest, Heritage Month programs, Safety Patrol Parade, End of Year activities, and Spring and Summer Basketball League. *(National Office)*
- Contribute clothing and food for needy families during the holiday (Thanksgiving/ Christmas) season. *(National Office)*
- HELPING HANDS *(Dallas)*/ADOPT-A-FAMILY *(San Francisco)*: Through these programs employees, employees contribute food and clothing for needy families during the holiday (Thanksgiving/Christmas) season.
- PROJECT WARM CLOTHING: Every year, with the onset of winter, employees contribute warm clothing (coats, sweatshirts, sweaters, etc.) and money to ensure that students identified by counselors have proper winter attire. *(San Francisco)*
- ADOPT A NURSING HOME: Employees regularly visit a specific nursing home to run errands for residents, read to them and write letters for them. *(Dallas)*
- OAKLAND/SEYENNE ROAD SOUP KITCHEN: Employees assist in providing food for the homeless and needy on a daily basis. *(Dallas)*

II. WHAT DOES DOL PROPOSE TO DO?

The Department proposes that the following volunteer initiatives be considered:

An Ongoing Relationship with a Caring Adult: Mentor, Tutor, Coach

- Develop a mentoring and tutoring program as part of the DC Schools Initiative. *(National Office)*
- ADOPT-A-SCHOOL PROGRAM -- Provide tutoring to students at selected school. *(Dallas)*

Safe Places and Structured Activities During Non-School Hours to Learn and Grow

- As part of the DC Schools Initiative sponsor a summer academic enrichment program for DC students. *(National Office)*

Marketable Skills through Effective Education

- Sponsor an awards and recognition program for DC students. *(National Office)*
- Enter into a school administration/PTA partnership with DC school that DOL has adopted and its feeder elementary schools. *(National Office)*
- Using the services of Atlanta's Career Assistance Center, assist junior and high school students in making informed decisions about furthering their education (info on schools, scholarships, grants, etc.) and making occupational/career decisions. *(Atlanta)*

III. FEDERAL SUPPORT FOR OTHER COMMITMENTS

The Department of Labor can provide the following support for other commitments to volunteerism:

- In FY '96 the Department through its Surplus Equipment program donated 48 computers and two printers to local schools in the Washington SMSA and 90 computers to colleges and universities. *(National Office)* The Department plans to continue its Surplus Equipment program and the Department can make such equipment available to continue to support educational institutions who are the beneficiaries of commitments made by others to this initiative.
- In 1996, the Department's Internet Homepage added a Corporate Citizenship site. The Department can list the corporations and businesses who have committed to a volunteer activity on a Corporate Citizenship Honor Roll that would acknowledge and recognize the company's participation and support of volunteer activities as one element of being a "good" corporate citizen.

IV. ENCOURAGING COMMITMENTS BY AGENCY CONSTITUENT GROUPS

ORGANIZED LABOR

The AFL-CIO has a Department of Field Mobilization. One of its principal functions to educate and organize union members to participate in various community service, charitable and volunteer activities. The AFL-CIO has a long history of being involved in community service. In fact, for over 50 years they have an established relationship with the United Way, whereby local Central Labor Councils assign a community service liaison to the local United Way. In addition, the AFL-CIO is involved with many volunteer and charitable organizations including the Red Cross and Habitat for Humanity, to name just a few. It should be noted that the National Football League Players Association has already committed to launch a Native American mentoring program.

The Department plans to meet with the AFL-CIO and encourage its leadership to continue and expand its activities in this area as part of the efforts surrounding the Presidents' Summit. One possibility that we will discuss with the AFL-CIO is to add a site on its Internet home page that offers information on its current activities and information on how a union member may become involved in a volunteer and/or community service activity. The Department also plans to encourage the AFL-CIO and its state affiliates to ask their members to actively participate in the Presidents' Summit and any follow-up activities.

VETERANS

The Department, through its Veterans Employment and Training Service, plans to reach out to the various veteran service organizations (VSO) who are members of the Secretary's Advisory Council and make them aware of the Presidents' Summit and encourage their members' participation in this initiative. Both the US Army and the Veterans of Foreign Wars have already made commitments. As part of its ongoing educational and outreach activities VETS will attempt to educate the VSOs about volunteerism and community service opportunities that their members can become involved in and encourage VSO members to participate in the Summit and any subsequent activities.

WOMEN

The Department, through the Women's Bureau, will add information about volunteerism and community service activities to its ongoing outreach and educational activities. Several women's organizations, including the General Federation of Women's Clubs and Women in Community Service, have already made commitments. The Women's Bureau will encourage its constituent organizations and their members to become involved in the Summit and follow-up activities.

U.S. Department of Education

Michele Cavataio

Office of the Deputy Secretary

600 Independence Ave., SW • Washington, D.C. • 20202-0500



(202)401-1000



(202)401-3093

INET michele_cavataio@ed.gov

Date: 3/11/97

Total # of pages including cover sheet: 7

To: Diana Fortuna

Recipient Fax: 456-7028

Memo:

Here is an example of what some folks are doing to volunteer for Read*Write*Now. Thought you might find interesting.

**ACTIVITIES OF
READ*WRITE*NOW! SPONSORS**

Updated February 10, 1996

AMC Theaters, Read for the Stars Program:

- *Provided training sites,*
- *Provided refreshments,*
- *Offered free movies for learning partners and students for the Houston and Kansas City RWN Pilots*

Americorp Early Childhood Technical Assistance Center:

- *Researched and developed text for ARC READY★SET★READ Early Childhood Kit*

American Library Association (ALA):

- *Provided contract with Scholastic to obtain art for the RWN Basic Kit*
- *Developed graphics for the RWN Basic Kit*
- *Distributing RWN Basic Kit to 16,000 librarians in 1996 and 1997*
- *Developing a guidebook for librarians on how to develop a community reading tutoring program*

Baltimore City Literacy Corporation/Baltimore Reads:

- *Starting a RWN coalition in Baltimore; we will train them this week*

Barbara Bush Foundation for Family Literacy:

- *A sponsor of our Houston RWN project*

B'nai B'rith Youth Organization:

- *A RWN rural pilot site*
- *Trained youth at summer camp to tutor Title I kids*
- *Set up a local rural tutoring program that combined reading with recreation*

Books and Beyond:

- *Chaired/developed checkpoints for progress*
- *Developed calendar for early childhood kit*
- *Donated artwork for RWN Early Childhood Calender*
- *Provided the artwork for the M&M poster*

Boys and Girls Clubs of America:

- *Distributed RWN! To 1400 Boys and Girls Clubs*
- *Placed article in their publication on RWN*

Center for the Book in the Library of Congress:

- *Provided basis for text of Just Add Kids: A Resource Guide*
- *Worked with State Centers for the book*

Corporation for National Service:

- *Trained AmeriCorps staff to RWN in hundreds of communities across the United States*

- *Funded part of the development of the ARC Early Childhood Kit*
- *Use RWN material in local projects*

Council for Educational Development and Research (CEDAR):

- *Served on Checkpoints subgroup- provided research base for many of the checkpoints*
- *Printed and developed Checkpoints*

Delta Sigma Theta Sorority, Inc. (A Public Service Sorority):

- *Started RWN programs in university settings*

District of Columbia Street Law Project/Family Literacy Project:

- *Set up a RWN project in a D.C. prison*

Everybody Wins! District of Columbia:

- *Use RWN in a local D.C. Everybody Wins! Project*

Family Education Network: (new name 11/96)

- *Placed RWN! Articles and info in Education Today, PTV Families, on-line*

Girl Scouts of USA:

- *Co-director of Houston as an America Reads Challenge City*
- *Started the national literacy campaign "Read to Lead"*
- *Read to Lead patch*
- *Memorandum of Understanding with the Department for literacy*

Hadassah:

- *Sponsored the development and printing of the RWN Learning Partners Guide*

HIPPY USA:

- *Participated in focus groups for America Reads*

Houston READ Commission:

- *Co-director of Houston as an America Reads Challenge City*

International Reading Association:

- *Writing guide on starting a community reading coalition with Elementary School Principals Association*

Kaplan Companies:

- *Provided at-cost printing for the Mars poster and bookmarks*
- *Helpful with contracts (Crayola, etc.)*

Lamaze Institute for Family Education:

- *Is looking for a sponsor for the RWN Early Childhood Kit*

Laubach Literacy Action:

- *Provided information on types of tutoring programs*

Mars:

- *Sponsored the printing and distribution of the M&M poster and bookmark to Title I schools/school libraries*

Marvel Entertainment Group:

- *Obtained sponsor to print the Spiderman Activities Book for Title I schools*

National Association of Elementary School Principals (NAESP):

- *Working on community coalition book with IRA*

National Center for Family Literacy:

- *Provided research consulting for the ARC Early Childhood Kit*
- *Providing a platform at the national conference for ARC and RWN presentation*
- *Developed an article on RWN in their newsletter*

National Dairy Council/Dairy Management Inc.:

- *Funder of Spiderman Activities Book*

National Institute for Literacy:

- *Consultants on literacy issues*

National Urban League:

- *Undertook RWN summer programs throughout their chapters*

National Writing Project:

- *Major contributor and developer of Checkpoints for Progress*

Parents as Teachers National Center, Inc.:

- *Served on RWN Early Childhood focus group*

Pizza Hut, Inc.:

- *For three summers has provided coupons for free pizzas as incentives for RWN, for a total of three million coupons*
- *Spokes people for RWN at national literacy meetings*

Reading Is Fundamental (RIF):

- *Distributed RWN Summer kits through their channels for three summers*

Scholastic:

- *Donated the artwork for the basic kit#2*
- *Has shown interest in supporting the distribution of the Lexile Framework and Checkpoints for Progress*

Software Publishers Association:

- *Provided substantive advice on development of the Alphabet Highway*

Thomson Newspaper Corporation:

- *Included articles on RWN in their newspapers*

WGBH:

- *Expressed interest in doing media for RWN/ARC*

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THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D. C. 20201

FACSIMILE

**PLEASE NOTIFY OR HAND-CARRY
THIS TRANSMISSION TO THE
FOLLOWING PERSON AS SOON AS
POSSIBLE:**

DATE: _____

TIME: _____

TO : Diana Fortuna

COMPANY : _____

FAX NUMBER: _____ TELEPHONE NUMBER _____

FROM: Virginia Cox

OFFICE OF THE SECRETARY
200 INDEPENDENCE AVENUE, S.W.
WASHINGTON, D.C. 20201
(202) 690-7000

FAX NO. (202) 690-7595

COMMENTS: _____



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

Washington, D.C. 20201

FEB 28 1997

MEMORANDUM

TO: Diana Fortuna

FROM: Virginia Cox

SUBJECT: Presidents' Summit for America's Future

Per your request, following is a list of current HHS initiatives regarding voluntarism and proposed ideas for future initiatives. The list under current initiatives is quite extensive. I included some initiatives that are not typical "volunteer" activities. Some of these are interesting and can easily be expanded to meet the goals of the summit. We have formed a working group to brainstorm and develop ideas for the summit. Our first meeting is Tuesday, March 4, and I hope to have more ideas after that meeting. In the interim, I have listed a few proposed initiatives, some a little more in depth than others. I hope to have more substance next week.

Current Activities

- **Community Action Agencies.** Through the Community Services Block Grant, central operations of state and local community action agencies work with other public and private resources and generate over 18 million hours a year of volunteer help. These services help to create opportunities for low income people overcome the challenges of poverty.
- **Children's' Health.** HHS is currently working with States to fulfill the promise of Medicaid for children who are already eligible under current law. An estimated 3 million children currently are entitled to Medicaid coverage but are not enrolled. Working with the Governors and other senior State officials, private insurers and managed care organizations, federal programs and their grantees including Head Start, day care, school health centers, community health centers, and others., HHS will seek to identify and enroll these children.
- **Improved Child Care.** HHS is working with states in their planning efforts to coordinate better child care services, meeting the needs of both working families and families moving from welfare to work, and offer quality choices of care to parents. In its efforts to improve the quality of child care and promote the healthy development of children, the Administration launched the "Healthy Child Care America Campaign" to enhance health education to child care workers and parents, support programs' efforts to create healthy environments for children, and better link programs with community health resources.

- **Corporate Partnership.** HHS encourages involving the private sector in working with children and families. The Welfare to Work Jobs Challenge is just one initiative that the Department is working on with the President to encourage businesses to hire welfare recipients. We especially encourage businesses to work with Head Start to donate equipment and resources, and to build on the supply of child care facilities to ensure that their workers' child care needs are met with quality care.
- **Information Technology.** During this fiscal year, HHS has provided 76 complete computer setups to the its adoptive school, Eastern High School. In addition, HHS staff hours were provided to Eastern to refurbish the computers and train the students in computer technology. The Department is in the process of establishing and implementing an HHS Policy on the donation of excess Information Technology equipment, as called for by an Executive Order last April. HCFA also donated a significant number of computers to Baltimore schools.
- **Health Academy at Eastern High School.** HHS sponsors the Academy of Health and Human Services at eastern High School. This "school within a school" has approximately 400 students who are interested in health care professions. HHS provides a full time "Executive on Loan" to assist in program administration. The Department has also instituted a series of lectures by HHS staffers for Academy classes. In addition to their regular course work, all students from the Academy spend a full "Mentors Day" at HHS agencies each year to learn more about their particular interests.
- **New Adoptive School Program.** HHS has recently adopted the Robert Brent Elementary School in Southeast, D.C. Each Christmas, HHS sets up a money tree on which employees pin donations, which are given to families identified by the school. Brent students are invited to Department commemorative functions, such as African-American History Month, Native American History Month, and educational/cultural activities. This fall, students participated in an essay contest in conjunction with the Department's program honoring Franklin Delano Roosevelt, and the winners were honored during the program.

Proposed Activities

- **Girl Power!.** This year Secretary Shalala announced a new HHS campaign called Girl Power! that works with parents and other adults to help encourage and empower 9-14 year-old girls to make the most of their lives. Girl Power! takes a comprehensive approach with targeted health messages about behaviors they should avoid, but also with strong positive messages that tap into the confidence girls have when they are younger. The goal of this campaign is to challenge girls to be healthy in many ways -- from nutrition to mental health, and from tobacco to physical activity. In order for this to be successful, we also need to challenge our communities, clergy, educators, businesses, parents, and health professionals to make this campaign a success.

Some examples of private partnerships include: NBC's "The More You Know" campaign has ER star Julianna Margulies talking to girls about drugs and alcohol with a 1-800 number for them to call. Sassaby, the largest manufacturer of make-up products for girls is producing Girl Power! displays and messages in over 7,000 retail outlets across the country. The women's soccer team did a PSA with Secretary Shalala on teen smoking.

Our idea is to relaunch Girl Power! in conjunction with the summit. The success of this campaign depends on the public and private sectors volunteering their time and resources to educate young girls about Girl Power!. The Secretary is interested in sending three new messages about Girl Power around the time of the summit. These are still being developed.

- **Domestic Violence Hotline.** Challenge corporations, the media, colleges and university, health professionals, law enforcement, etc. to disseminate the National Domestic Violence Hotline number. There is a substantial need for outreach, especially in rural communities, where local hotlines are virtually non-existent. It is more difficult for women in rural communities to learn about the Hotline number and similarly more important because more often than not these battered women will not have any other resources available to them.
- **Mentoring Program in Battered Women Shelters.** Work with all the major sports leagues in Philadelphia to set up a program for their players to mentor children living in battered women shelters. I spoke with the NFL last week, and they are very interested in this idea. They would take the lead, along with our HHS regional office and the Family Violence Prevention Fund. There are more children living in battered women shelters than women. These children need communication with caring adults, especially male figures. We would ask the leagues in Philadelphia to challenge the sports organizations to launch similar programs in their own communities.
- **Science Education.** Through a national science education program, HHS would launch a program where our health officials would mentor kids about the sciences and encourage them to enter careers in science. In conjunction with our initiative on teen smoking, drug and alcohol use and teen pregnancy, the idea behind this program would be to engage kids in sciences before they become involved in high risk behavior.
- **Immunization.** Work with health care providers and others across the country to ensure that every child is immunized. [Much more to come on this idea].
- **Head Start.** One of the main elements of the Head Start program is both parent and community involvement. Approximately 1,235,000 individuals ranging from high school and college students, parents of Head Start children, and retired senior citizens volunteer, while over 1,400 community organizations provide services, equipment, and educational materials for Head Start programs. We should expand on these existing services to meet the goals of the summit. I will talk with Olivia Golden and others for more ideas around this initiative.



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

COUNSELOR TO THE ADMINISTRATOR

Carrie

MEMORANDUM

April 16, 1997

To: Diana Fortuna,
Steve Silverman,
David Beaubaire

From: Darryl H. Dennis

DHD

*spell out
Small Business
Development
Centers*

Subject: SBA Commitment for President's Summit for America's Future

Education Means Business - SBA will expand its Education Means Business program by working in partnership with SCORE, SBDCs and Small Businesses of the Year from each state in the country. Through participation in hundreds of school events, the SBA has a tremendous opportunity to champion America's entrepreneurs and introduce students to the exciting possibilities of small business ownership. SBA field offices will coordinate the efforts for their staffs, SCORE SBDCs and Small Businesses to voluntarily visit public elementary, middle, junior and senior high schools and make presentations that will stimulate interest in and motivation for future business ownership for thousands of students. Junior achievement workbooks will be utilized in classroom instruction. SBA plans to visit over 200 schools. Previously SBA completed 80 school events designed to encourage students to aspire to become business owners. Many of the 400 chapters of SCORE representing over 12,500 SCORE volunteers will greatly assist this effort as well as for the Youth Entrepreneur Seminars (YES).

cc: Paul Weech

Diana



printed on recycled paper



FAX TRANSMISSION

U.S. DEPARTMENT OF COMMERCE
OFFICE OF BUSINESS LIAISON

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Diane Latura

Fax #:

956-7431

Pages:

2

(including this cover sheet.)

From:

Kathy Chung

Subject:

COMMENTS:

*Let me know if this
is O.K.*

Kathy

0 30.1.17

DEPARTMENT OF COMMERCE COMMITMENT TO VOLUNTEERISM

Secretary William M. Daley is committed to President Clinton's challenge: to improve the future of America by encouraging citizens of every age to get more involved in their communities. The Department of Commerce has a system of service initiatives, primarily focused on tutoring and mentoring: the National Weather Service employees serve as mentors for Washington, D.C. *AAS* public school children; members of the Department's African and Native American Employment Programs and Hispanics Employment Office volunteer as tutors in area schools; the Census *AAS* Bureau employees volunteer as math and science tutors. By the year 2000, the Department will significantly increase its number of volunteers and partner schools, with the goal of doubling its current numbers.

*AAS**No*



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

THE ADMINISTRATOR

MEMORANDUM

FROM: Peter Robertson 
Chief of Staff

TO: Mr. Bruce Reed
Assistant to the President for Domestic Policy

SUBJECT: President's Summit for America's Future

We are pleased to submit a summary of EPA's efforts to foster volunteer activities and our strategy for increasing volunteerism in support of the President's Summit for America's Future. EPA and its employees have a rich history of environmental citizenship and volunteerism. As highlighted in this memorandum, Administrator Browner has built on this legacy and has achieved a truly remarkable record of fostering and recognizing voluntary efforts -- from watershed restoration to tutoring inner-city children. EPA is looking forward to working with the President in meeting the challenges of the Summit.

WHAT EPA IS DOING TO FOSTER VOLUNTEERISM

The Agency is involved in a number of activities to encourage its employees to volunteer their time to environmental and community projects.

Community Outreach Programs: The Agency supports a variety of voluntary opportunities to "give back" through community service. For example, under the Adopt-a-School program, EPA's Headquarters Office works with three local schools to help improve the educational opportunities of inner-city children. EPA employees have contributed in various ways including serving as mentors and tutors. In addition, for the past several years, EPA employees have volunteered for the Adopt-a-Family program, providing needy families with new clothing, gifts, shoes, toys, and other items such as furniture, food baskets, and gift certificates to area grocery stores.

Americorps: EPA previously helped fund Americorps projects in eight states and, in some instances, EPA's regional offices still provide limited technical assistance.

Public Service Recognition Week: EPA is a strong supporter of Public Service Recognition Week which includes a special ceremony to honor those employees and employee groups who give their own time to make their communities better places to live. The Agency has honored employees for serving as mentors, tutors, foster parents and scout leaders; feeding the homeless; assisting immigrant families; providing assistance and comfort to those with serious medical conditions; and counseling inmates. In addition, the Agency presented group awards to the Headquarters chapter of Blacks In Government and the Recreation Association for their efforts to the community.

Special Bulletins: EPA prepares special bulletins to salute winners of EPA's Employee Recognition Awards for community service. This service includes coaching youth leagues, supporting Vietnam veterans, teaching English as a Second Language, and helping with local high school science fairs and mentoring young, minority scientists (see Attachment 1).

Earth Day: Since 1970, the annual Earth Day celebration has focused the world's attention on environmental causes. The activities surrounding Earth Day are an important opportunity to encourage other Federal Agencies, State and Local partners, industry, communities and citizens to participate in this celebration and to volunteer to improve their environment. For example, during the 1996 celebration, volunteers took part in tree planting, education of school children, judging science fairs, and river and lake cleanups.

Environmental Outreach Programs: EPA cosponsors annual beach cleanups, watershed restoration and urban revitalization. Over the years, thousands of Agency employees have volunteered their time for these activities.

In Attachment #2, we have organized a list of examples of employees' volunteer efforts around the five themes of the President's Summit.

This summary reflects a portion of the high level of commitment that EPA employees exhibit daily in their volunteer activities. We are proud of the Agency's efforts to foster volunteerism and are poised to augment them.

WHAT EPA PROPOSES TO DO TO BOLSTER VOLUNTEERISM

While we believe that EPA rises to the level of a model employer, we will strive to bring fresh approaches and innovation in volunteerism as we pursue a new generation of environmental protection for the nation. Our strategy will support the Summit's five themes with a particular focus on children's health issues and involve all levels of commitment as envisioned in the President's initiatives. We propose to take the following steps to build on our volunteer efforts:

Administrator's Message: Administrator Browner plans to issue an Agency-wide message announcing the President's Summit for America's Future, encouraging continued volunteer efforts, and posing a challenge for new initiatives. The message will urge both expanded efforts in current activities (mentoring, stream clean-ups, etc.) and new volunteer projects.

Children's Health: The Administrator has recently created a new Office of Children's Health Protection that will address the wide array of complex environmental threats to children's health. To further enhance our efforts, we will explore opportunities for partnering with other institutions to support volunteer work relating to children's health issues. For example, we will encourage employees to participate in the following areas:

- **An Ongoing Relationship With a Caring Adult or Mentor**
 - Serving as foster parents, big brother/big sister
 - Serving as court-appointed special advocates for abused/neglected children
- **Safe Places to Learn and Grow**
 - Assisting shelters for abused women/children
 - Renovating/repairing homes and schools in low-income areas
- **A Healthy Start**
 - Helping sick and injured children at local hospitals
 - Sponsoring toys/clothing drives for needy children
 - Expanding beach and river clean-ups, litter clean-ups, and tree plantings
 - Sponsoring community projects involving children's health issues
- **A Marketable Skill Through Effective Education**
 - Teaching math and science to inner-city children
 - Teaching English as a Second Language
- **An Opportunity to Give Back Through Community Service**
 - Organizing environmental activities for inner-city children
 - Participating in the Adopt-A-School program

Clearinghouse: EPA will establish a clearinghouse, supported by Agency volunteers, to showcase volunteer opportunities. The Agency will make this information available to EPA employees, other Federal Agencies, State and Local governments, communities and individuals. The Agency will use information technology, e.g., a home page, to capture success stories and to encourage replication of successful voluntary activities.

Partnerships: Administrator Browner will send a letter to EPA's stakeholder groups at the time of the Philadelphia Summit, urging them to expand their volunteer efforts.

Publicity: We will increase our publicity efforts for volunteerism through posters, brochures, electronic bulletins, etc.

Award Recognition Ceremonies: We will build on our current awards program and recognition ceremonies, and consider creating other vehicles for recognizing outstanding community service.

Attachments



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
THE ADMINISTRATOR

TO JENNIFER BARNETT

FR NELSON REYNOLDS

Re: The EPA submission

Re: [unclear]

[Large handwritten signature/initials]

3/10

To: Diana Fortuna

Fr. Karen Hancox - U.N.

2 pgs to follow

re: Volunteerism

3-07-1997 8:41PM

FROM AMB_RICHARDSON 2124154303

THE DEPUTY REPRESENTATIVE OF THE UNITED STATES
IN THE UNITED NATIONS SECURITY COUNCILUNCLASSIFIED
MEMORANDUM

March 7, 1997

TO: Ms. Karen Hancox
FROM: Ambassador Gnessi 
SUBJECT: Volunteerism
REFERENCE: Telcon of 3/5

The U.S. Mission to the United Nations supports and encourages the volunteer efforts of Mission staff personnel, both individually and collectively. Some noteworthy examples of USUN's ongoing community outreach program from last year highlight USUN's concern for health, youth education, and assistance for the homeless.

1. Each year since 1992, USUN has participated in the food drive for the homeless of New York. In 1996, more than \$500 in food products were collected from among the staff and distributed to soup kitchens, day care centers, senior citizen facilities, and food pantries through the City Harvest program. One employee raises pumpkins and uses them in fund-raising activities in support of City Harvest.

2. USUN works closely with officials in the New York City employment program for disadvantaged youths. This outreach stay-in-school program offers jobs at the Mission to young adults from selected high schools (i.e. Bronx Science), in the New York area. This affords opportunities for these young adults to work in a diplomatic setting and earn extra money while enhancing their knowledge of foreign affairs.

3-07-1997 8:42PM

FROM AMB_RICHARDSON 2124154303

P.2

2

3. One USUN staff member has taken it upon herself to arrange for a annual visit of a mobile health unit that specializes in mammography examinations. She contacts the appropriate medical personnel, obtains parking clearances, distributes notices within the community, submits appointment lists, and follows up with thank you letters to those concerned. The response to this initiative has been overwhelming over the years and proved to be of great benefit to the community.

4. TOYS FOR TOTS is an ongoing holiday program sponsored by the U.S. Marines. USUN is proud to have taken part in this program during the past five years. Each year, several hundred dollars worth of toys are collected from among the Mission staff and distributed to less fortunate youngsters in New York.

5. USUN consistently makes the "Pacesetters and GOAL Busters lists" at the end of each CFC campaign. Given the number of USG participants in the NYC area, USUN is proud to be among the elite on such lists.

**Small addition on pg. 3*

**U.S. Information Agency
Special Projects Office**

301 Fourth Street, S.W., Room 314
Washington, D.C. 20547
Tel. (202) 260-6511 FAX: (202) 401-5618

3/4/97 **Fax Cover Sheet**

Date: 3/28/97 Total No. of Pages 3

To: Diana Fortuna

FAX: 456-7431

From: Martha Brown

Message: _____

Questions call:

Martha Brown

(202) 401-5788

re-fax

If you have any difficulty with the transmission of this fax message,
please contact the Special Projects Office at (202) 260-6511

THE PRESIDENTS' SUMMIT FOR AMERICA'S FUTURE:

USIA Government Employees

In May, 1996, the United States Information Agency (USIA) officially entered into a partnership agreement with two D.C. public schools - Lucy Diggs Slowe Elementary School and School Without Walls Senior High School. The purpose of these partnerships is to provide students with tutorial assistance in math, English, foreign languages, reading, and other related subject matter. Moreover, this partnership is designed to inform students about the USIA and pursuing careers in the federal government and the foreign service. *Adopt*

Approximately 22 employees have submitted volunteer application forms in order to tutor at Slowe Elementary School and approximately 20 employees have submitted applications for tutoring at School Without Walls senior High School.

The USIA has established a tutorial schedule for students at Slowe Elementary in which Agency employees tutor students every Thursday afternoon from 2:00 pm to 3:00 pm. Several USIA employees have given lectures to students at School Without Walls on such topics as: the foreign service and the status of affirmative employment in the federal government. To date, the USIA has provided computers, paper, pencils, notebooks, and other supplies to both schools.

On Thursday, February 20, USIA presented a lecture on, "Careers in the Foreign Service" for students at Slowe Elementary School to commemorate African American History Month. This lecture was conducted by two African American foreign service officers who work at USIA.

Publicizing The Presidents' Summit For America's Future

Two top officials of the National Service Corps, James Schibel and Michael Burning, appeared on VOA's worldwide English call-in program, "Talk to America," February 21, to talk about your new effort to promote and encourage volunteerism in America.

Exchange Programs

Many of the participants in the Future Leaders Exchange one year program do community service. This ranges far and wide, including the following: nursing homes, soup kitchens, public libraries (we had a student whose offer to volunteer kept the doors open to the public during the evening hours), environmental groups, where the students learn about citizen involvement in addressing social problems, and tutoring. One student helped the Lyons Club in its collection of used eyeglasses. The student liked this project so much that she planned to initiate a similar project in Georgia (country) when she returned.

Within the Office of International Visitors' (E/V's) many projects deal with the concept and practice of volunteerism in the U.S., a practice which for many cultures is a phenomenon. Some projects, such as the up-coming Multi-regional Project on "Community Service in the U.S." (which begins in July), deal directly with the issue. Others, such as programs on "Grassroots Democracy," "Environmental Education in the U.S.," "Civic Education," "Women and Political and Social Activism" (AR), have volunteerism components designed into them. In addition, many of our visitors representing various foreign ministries dealing with social and community affairs and individual visitors from NGO associations and the private sector are introduced to volunteerism in the U.S. during their international visitor grants.

Proposed Future Projects

The Voice of America will be assisting one of our schools with the student radio station. Not only with personnel but possibly with donated equipment.



U.S. Department of
Transportation

Office of the Secretary
of Transportation

FAX COVER SHEET

TO: Diana Fortune

FAX# 456-7431

FROM: Kate Hallahan, Special Assistant
Office of the Secretary
Fax # (202) 366-7952

Number of Pages including this page 7

Comments:

Diana-

Hope this works!

Kate

If you have any questions regarding this fax, please call (202) 366-9365.



Memorandum

U.S. Department of
Transportation

DRAFT

Office of the Secretary
of Transportation

Subject: DOT's Proposed Commitment for the
President's Summit for America's Future

Date: February 28, 1997

From: Jackie Lowrey, Deputy Chief of Staff

Reply to: Kate Hallahan x69365
Attn. of:

To: Bruce Reed
Steve Silverman
Harris Wofford

Attached is a summary of the Department of Transportation's ongoing and proposed commitment to the President's Summit for America's Future.

I) An Ongoing Relationship with a Caring Adult: Mentor, Tutor, Coach

What the Department of Transportation is already doing:

- ▶ **Partnership in Education Agreements:** The Department has Partnership in Education Agreements with H.D. Woodson High School, Lemon G. Hine Junior High School and Anthony Bowen Elementary in Washington, D.C. The Partnership utilizes DOT and Coast Guard employees for tutoring and mentoring. DOT involves students in various DOT and Coast Guard activities and has organized fundraisers to support student activities and provide food and clothing in support of needy students.
- ▶ **FAA Community Partnerships** -- FAA Aeronautical Center employees in Oklahoma City, OK mentor and tutor at two high schools, one middle school and Langston University, Oklahoma City's only historically black university. FAA Technical staff throughout the country are provided for judging science and engineering fairs. FAA's national employee associations offer college scholarships and they and other employee groups sponsor food, toy and clothing drives.
- ▶ **Robert F. Kennedy Elementary School:** Employees at the Volpe National Transportation Systems Center in Cambridge, MA serve as tutors to 70 seventh graders one morning a week. Volunteers teach mini-courses in such diverse subjects as art, spatial concepts, marketing, sports science, computer science, and stocks and bonds. The program has been in operation since 1992.

- ▶ **Cambridge Rindge and Latin High School Tutor/Mentor Program:** Since 1992, Volpe Center employees in Cambridge, MA have mentored and tutored eight students one-on-one. Volunteers go beyond mere tutoring to help students build self-esteem and develop toward responsible and successful adulthood.
- ▶ **Volpe Center In-House Mentor Program:** Twelve volunteers serve as role models and provide both general and career-specific guidance to approximately 12 new employees. The new employees include stay-in-school students, worker-trainees and co-op students.

What the Department of Transportation proposes to do:

- ▶ **Hine Junior High School Parent Center:** DOT is currently working with Hine Junior High School to develop a parent center to enhance parenting skills. The Department expects this program to operational this spring.
- ▶ **DOT's 30th Anniversary:** April 1, 1997 marks the 30 year anniversary of the Department of Transportation. As the Department plans to commemorate the anniversary, the Secretary and Modal Administrators will challenge our DOT employees and transportation constituents to serve the community in some fashion.

II) Safe Places and Structured Activities During Non-School Hours to Learn and Grow

What the Department of Transportation is already doing:

- ▶ **Academy Information Mission (AIM) Program:** Managed by the Coast Guard Auxiliary, each year this program selects two hundred students nationwide to participate in a five day program at the Coast Guard Academy. AIM participants live the routine of new cadets, from reveille to taps, experiencing many of the exciting activities of Coast Guard Academy freshmen.
- ▶ **TransTech Summer Intern Program:** The Department's support of the Transportation and Technology Academy(TransTech) of Cardozo Senior High School has provided for internships for students during the summer months. Students are paired with mentors who assist them with formulating ideas about transportation careers and technical school and college aspirations.
- ▶ **Summer Transportation Institute for Secondary Schools:** FHWA employees in South Carolina have partnered with the SC DOT and SC State University to establish a Summer Transportation Institute for Secondary Schools. The purpose of the 4 week institute is to create awareness and stimulate interest in secondary school students in the opportunities that exist in the transportation industry. DOT employees join state, university and private sector employees to provide instruction in technical and scientific areas as well as lead "life skills" seminars.

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What the Department of Transportation proposes to do:

- ▶ **Summer Transportation Institute Expansion:** In coordination with state and university offices, the Department plans to expand the institute concept to 3 additional Historically Black Colleges and Universities and Hispanic Serving Institutions.

III) Marketable Skills through Effective Education

What the Department of Transportation is already doing:

- ▶ **DOT Partnerships in Education:** The Department's tutoring and mentoring programs listed in the first section demonstrate the efforts of DOT employees to help provide students with the necessary skills for a marketable future.
- ▶ **Aviation Education:** FAA provides hundreds of trained aviation education counselors (e.g. 190 in New England region alone) to present aviation curricula and seminars at schools and aviation career camps. In addition, FAA, in conjunction with state aviation agencies, supports more than 100 Aviation Education Resource Centers which respond to more than 1,000 inquiries each week from teachers, students and youth leaders.
- ▶ **Coast Guard Recruiting Initiatives:** The Coast Guard Recruiting Initiative for the 21st Century directly links CG recruiting efforts for the Coast Guard Academy with Historically Black Colleges and Universities (HBCU). This program provided scholarships for HBCU students before transferring to the Coast Guard Academy after one year. Students enlist in the Coast Guard Reserves with a full salary and benefits. The Program has been communicated to 1,114 high schools and 117 HBCU's. In addition, the Minority Officer Recruitment Effort (MORE) Program also cooperates with HBCU and recruits participants to enter the program after their sophomore year. During the first summer, they enlist in the Coast Guard with full salary and benefits and attend Coast Guard "boot camp." During the second summer, they go to Coast Guard units to gain operational experience. Upon graduation they are guaranteed to attend the first available Officer Candidate School class and are commissioned Ensigns in the Coast Guard.
- ▶ **Transtech Academy:** DOT has also established a partnership with Cardozo High School in Washington, D.C., through the Transtech Academy which prepares students for careers in transportation. DOT has provided a coordinator who works on-site to coordinate activities between the students and the transportation community. The Transtech program also stresses competency in reading, writing, computing and problem-solving. In addition, the Department has donated over 150 computers to TransTech Academy. These computers were repaired and made ready for use by several Federal Highway Administration employees during lunch hours and in their spare time after work.

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What the Department of Transportation proposes to do:

- ▶ **Transportation Workforce for the 21st Century:** The Department will explore the possibility of establishing the Transtech Program in elementary schools in order to help foster an early desire to work in the transportation field. This could be accomplished in partnership with the Departments of Education and Labor as well as the transportation industry. In his Senate confirmation remarks, Secretary Slater expressed his desire and intent to strengthen DOT's linkages with the Departments of Education and Labor to ensure that the right training programs are in place to secure a steady stream of quality workers in the years ahead.
- ▶ **Book Drives:** Most of the books in public schools are old and outdated. With the decrease in school budgets, the Department will encourage the donation of books to area school districts. In particular, the Department will encourage the donation of current and age appropriate transportation-related material.
- ▶ **U.S.S. JEREMIAH O'BRIEN and U.S.S. LANE VICTORY Sea Scout Program:** MARAD is actively working to establish a program whereby the MARAD-owned ship, U.S.S. JEREMIAH O'BRIEN, berthed in San Francisco and the ship U.S.S. LANE VICTORY, berthed in Los Angeles, would be made available for use as training platforms by Sea Scouts and Navy League Sea Cadets. This program would foster ongoing relationships between young cadets and retired seafarers who voluntarily maintain these historical examples of World War II Liberty and Victory ships; training activities would enhance seaman skills to be transferrable to employment in maritime industries.
- ▶ **Student Visits to Marine Ports and to Reserve Fleet Ships:** MARAD proposes to examine the potential for enabling high school students to visit operating ports and MARAD Reserve Fleet ships. At ports, students could observe cargo loading/unloading, tour ships, and learn how commerce and trade are served through the export/import process. At Reserve Fleet sites, students could visit cargo ships to learn about the National Defense Reserve Fleet program and acquaint themselves with ship structure, layout and equipment. The program would be feasible on all coasts and three Reserve Fleet locations.
- ▶ **Adopt-a-Ship:** MARAD proposes to examine the feasibility of reinstating a program conducted a few years ago at one of the field offices in which a grade school, working through a company operating U.S.-flag ships, established a "pen pal" relationship with crewmembers of a cargo ship. When possible, the crewmembers would visit the school during their periods of leave. Letters were exchanged between students and crewmembers; students received letters, gifts, and photos from all over the world. Information obtained by the children from crewmember visits and correspondence was used in math, geography and other school courses.

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IV) A Healthy Start

What the Department of Transportation is already doing:

- ▶ **Operation Lifesaver:** The Department provides financial support and volunteers for Operation Lifesaver, a nationwide organization which educates the public on highway-railroad crossing safety. Operation Lifesaver utilizes approximately 2,500 volunteers in 49 States to educate children and drivers of all ages on grade crossing safety.
- ▶ **Special Olympics Support:** Nationwide, Coast Guard units have been enthusiastic sponsors of Special Olympics programs. The Coast Guard has provided both facilities and personnel to ensure success of the games. CG personnel have volunteered to do crowd control, coach and judge events.

What the Department of Transportation proposes to do:

- ▶ **Moving Kids Safely Conference:** The National Highway Traffic Safety Administration puts on an annual conference to educate America's communities in child transportation safety. Last year, the Department conducted 10 conferences around the country. As plans for this year's initiative develop, the Department and NHTSA will examine opportunities to encourage participants to serve their communities in an effort to improve child transportation safety.

V) An Opportunity to Give Back

What the Department of Transportation is already doing:

- ▶ **Sea Partners Program:** This program employs Coast Guard Reservists in a nationwide outreach program to educate the community at large about marine environmental protection regulations. By raising public awareness on marine environmental protection issues, it promotes and motivates public conservation of the marine environment. In FY95, Sea Partners Teams participated in 2,857 activities, including 83 Beach/waterfront cleanups and 60 boat shows. In all, 607,000 people (including many school children and young adults) were contacted nationwide by Sea Partners Team members.
- ▶ **Senior Citizen and Community Programs:** The Department has adopted the Greenleaf Senior Citizens Center and the Sarah's Circle facility. Employees provide entertainment activities throughout the year as well as work one-on-one with seniors. The Southwest Community House utilizes volunteers from the Coast Guard to help conduct clothing drives, tutors and sponsor holiday parties for the youth of the community. Volunteers also participate in local area community clean-ups and other events as they arise.

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- **Annual DOT Awards Ceremony:** Each year, the Secretary recognizes outstanding accomplishments of DOT employees during the annual DOT Awards Ceremony. In addition to individual work accomplishments, the Secretary also recognizes and presents awards to DOT employees who perform outstanding community and volunteer service.

What the Department of Transportation proposes to do:

- ▶ **Pro Bono Legal and Volunteer Services:** The Department employs more than 600 attorneys nationwide. The General Counsel and other chief legal officers in the Department are developing an agency policy to facilitate activities by its employees to provide pro bono legal and voluntary services. The policy will encourage, and facilitate efforts by, our attorneys to provide legal services to persons of limited means and disadvantaged individuals (including youths), and assistance to charitable, religious, civic, community, governmental, health, and educational organizations.
- ▶ **FAA Mentor-Protégé Program:** The FAA will announce a new pilot program designed to encourage FAA prime contractors to assist or partner with small socially and economically disadvantaged businesses, historically black colleges and universities, minority institutions, and women-owned small businesses. The three-year pilot program will enhance the capabilities of small businesses to work on high-tech FAA contracts and subcontracts.

DRAFT

FAX TRANSMITTAL

FROM

**THE OFFICE OF THE DIRECTOR
U.S. OFFICE OF PERSONNEL MANAGEMENT**

TO:

DIANA Fortuna
of Domestic Policy Council
phone fax

FROM:

MARY STRAND
of OPM
phone fax (202) 606-2573

DATE:

2/28/97

TOTAL NUMBER OF PAGES (including cover sheet):

COMMENTS:

OPM's options For the
President's Summit For America's Future



OFFICE OF THE DIRECTOR

UNITED STATES
OFFICE OF PERSONNEL MANAGEMENT
WASHINGTON, DC 20415-0001

FEB 28 1997

MEMORANDUM FOR DIANA FORTUNA
SENIOR POLICY ANALYST
THE WHITE HOUSE

FROM:

DOUGLAS K. WALKER
DEPUTY CHIEF OF STAFF
U.S. OFFICE OF PERSONNEL MANAGEMENT

A handwritten signature in black ink, appearing to read "Douglas K. Walker", is written over the printed name and title.

SUBJECT:

OPM's Commitments for the President's Summit for \
America's Future

The attached paper contains a preliminary list of OPM's commitments to this important summit on volunteerism and citizen service. We have outlined activities we will undertake internally at OPM as well as assistance we can provide the Federal family.

Please let me know if you need any additional information or further explanation about what we have provided. Feel free to contact me or Mary Strand. Both of us can be reached at (202) 606-1000.

Attachment

02/28/97 FRI 10:40 AM

U.S. Office of Personnel Management

PRESIDENT'S SUMMIT FOR AMERICA'S FUTURE

Preliminary Commitments

A. CURRENT AND PROPOSED ACTIVITIES TO SUPPORT THE PRESIDENTS' SUMMIT FOR AMERICA'S FUTURE	
CURRENT ACTIVITIES	PROPOSED ACTIVITIES
I. An Ongoing Relationship with a Caring Adult: Mentor, Tutor, Coach	
Provide mentors for high school seniors at the Anacostia Public Service Academy through our participation in <i>Project Accord</i> .*	Encourage and develop guidance for the usage of flexible work scheduling, excused absence, etc. for mentoring activities.
Sponsored a work shop and provided information/resources on grandparents raising grandchildren.	
II. Safe Places and Structured Activities During Non-School Hours to Learn and Grow	
	Provide educational programs for our employees on latch key kids.
III. Marketable Skills through Effective Education	
Donation of \$54,000 of usable computer equipment to the district of Columbia Schools System. Additional computer equipment was donated by OPM offices across the country.	Encourage and develop guidance for the usage of flexible work scheduling, excused absence, etc. for school volunteer activities.
Annually participate in the Summer Youth Employment Program (SYEP)	Collect Giant/Safeway receipts for schools to receive computer equipment (e.g. Washington Post collects receipt for DC school with most improved attendance)

A. CURRENT AND PROPOSED ACTIVITIES TO SUPPORT THE PRESIDENTS' SUMMIT FOR AMERICA'S FUTURE	
CURRENT ACTIVITIES	PROPOSED ACTIVITIES
Employ Student Temporary employees under the Federal Student Educational Employment Program.	Provide 'success in the workplace' training for any student in the workplace program (Summer Youth Employment Program, Shadow Program, or Project Accord*) Form partnerships/outreach program with area schools promoting 'success in the workplace' training. (Get them started right, form good habits early in their career - punctuality, leave use, professional dress...)
Participate in <i>Project Accord</i> *	
IV. A Healthy Start	
Sponsor quarterly blood drives and allow up to 4 hours of excused absence to encourage blood donation	Organize group trips to support community sponsored programs (e.g., provide transportation and work schedule adjustments to serve food in community shelters, playground clean up efforts.)
OPM offices nationwide hold Toys-for-Tots drives, food drives, clothing drives, adopt a needy family programs.	
V. An Opportunity to Give Back	
The <i>OPM Bulletin</i> (employee newsletter) showcases many individual employee volunteer efforts.	Encourage the inclusion of children or mentorees in any group community efforts
VI. Other Initiatives	

A. CURRENT AND PROPOSED ACTIVITIES TO SUPPORT THE PRESIDENTS' SUMMIT FOR AMERICA'S FUTURE	
CURRENT ACTIVITIES	PROPOSED ACTIVITIES
Excused absence to perform community service is currently allowed if the volunteer service satisfies one of the following criteria: - is directly related to OPM's mission. - is officially sponsored/sanctioned by the Director. Currently "sanctioned": Partners in Education (now Project Accord) bone marrow donation, and disaster relief. - Will clearly enhance the professional development or skills of the employee in is/her current position.	(To be developed)
OPM Bulletin profiles of employee volunteers (In-house newsletter)	
Active and successful Combined Federal Campaign	

- * OPM participates in Project ACCORD which is a public school - business partnership funded by Congress. Project ACCORD focuses on issues of work readiness for high risk students. The partnership is with Anacostia Senior High School Public Service Academy.

B. INTEGRATE SERVICE INTO EXISTING/NEW FEDERAL INITIATIVES

1. D.C. and other Local Initiatives

- For the last year (since a February 8, 1995 press event with the Director and Deputy Director at the Lincoln Multi-cultural Middle School in N.W. Washington) OPM has given hundreds of computers, surplus photography equipment, fax machines, copiers and other equipment to D.C. Public Schools.
- OPM participates in an annual "shadow day" with the D.C. Schools Public Service academy Program at Anacostia High School during which several sophomores and juniors spend a day on the job with OPM employees. In addition to the annual agency-wide shadow day, various departments within OPM frequently host individual students from Anacostia.

- Also in association with the Anacostia High School, OPM employs a number of students through the Public Service Academy's "mentors work readiness program." Students work at the agency from November through May.
- OPM has been a regular participant in the D.C. Summer Youth Employment Program since at least 1988.
- A number of individual OPM employees volunteer in programs like the Court Appointed Special Advocate (CASA) program for D.C. children, and tutoring programs in schools.

2. Welfare-to-Work Initiative

OPM has proposed a number of steps the Federal government can take to set a good example and help move people from welfare to work. One proposal is for a new excepted service hiring authority specifically targeted to individuals receiving public assistance. A component of this program is a "mentoring" or "job buddy" system where we envision current agency employees volunteering to help new hires make the difficult transition from welfare to work.

C. OPM SUPPORT FOR OTHER FEDERAL AGENCY COMMITMENTS

- OPM will develop and provide guidance to Federal agencies on the use of leave, excused absence, and work scheduling flexibilities to assist employees who wish to participate in volunteer activities.
- OPM will provide guidance to Federal agencies on the appropriate use of the incentive awards authority for the purpose of recognizing employee participation in volunteer activities.
- OPM will explore avenues for providing Governmentwide recognition to Federal installations/Agencies that effectively promote employee participation in volunteer service.

THE PRESIDENTS' SUMMIT FOR AMERICA'S FUTURE:

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Proposed Future Projects

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FAX**Date** 03/01/97**Number of pages including cover sheet** 3**TO:** *Diana Fortuna***Phone**
Fax Phone**FROM:** *Eric M. Dodds*
GSA**Phone** (202) 501-0945
Fax Phone (202) 208-5430**CC:****REMARKS:** ☐ *Urgent* ☐ *For your review* ☐ *Reply ASAP* ☐ *Please Comment***Diana,**

I am not sure if this is what you are looking for. Let me know and I can change the focus of this memo if you want.

Eric



General Services Administration
Office of the Administrator
Washington, DC 20405

FEBRUARY 28, 1997

MEMORANDUM TO DIANA FORTUNA, DOMESTIC POLICY COUNCIL

FROM: ERIC DODDS, General Services Administration 

SUBJECT: GSA volunteer projects

Below are a few examples of General Services Administration (GSA) projects and volunteer work by GSA employees that are in support of the five goals of the President's Summit for America's Future.

ASSISTANCE TO SCHOOLS

- **Computers to Schools** - GSA has donated, and facilitated the donation of, thousands of computers and related equipment to schools. This equipment is excess and is donated to schools free of charge. GSA particularly targets those schools that are in EZ/EC's.
- **Mentoring Programs** - GSA employees are involved in mentoring programs in many different parts of the country. Employees volunteer by tutoring students, establishing computer labs, conducting computer training or by helping students receive their GED. For example, 30 GSA employees are mentors to children of the Weatherless Alternative Education School in Washington, DC. The Weatherless students, age 11 through 15, are considered "at risk" because of chronic absenteeism, truancy, poor academic performance and behavioral problems. These significant challenges, however, did not dissuade our employees from wanting to reach out to provide guidance and serve as role models for these children.
- **Partnering with Schools** - A number of GSA offices and divisions have adopted or partnered with local schools. For example, the Federal Supply Service (FSS) has partnered with two schools in Alexandria, VA. GSA employees buy school supplies, backpacks, hold clothing drives for new and used clothing and have provided food to students in need. In addition, FSS has provided employment for some of these students in the FSS warehouse.

COMMUNITY CONTRIBUTIONS BY GSA'S FEDERAL PROTECTIVE SERVICE

- **Kindercare Program** - GSA Federal Protective Officers (FPO) photograph and fingerprint children in a passport-type identification called "Kinderpassport". These are provided to children in certain GSA day care centers. Other safety related guidance and materials are supplied to the students.]
- **School Career Days** - Law enforcement and security career information is disseminated to students, along with various law enforcement displays, handouts, and McGruff-related items.
- **Community Day Events** - Law enforcement and security related information is passed out during events at various community centers.)
- **Gang Prevention Measures** - The National Capital Region's Federal Protective Service is working under AFT's GREAT program to provide education and training to junior high school students on gang prevention measures.
- **Personal Security** - In Spokane, WA, FPO's teach personal security at the local college.

GSA CHILD CARE CENTERS

- **Child Care** - GSA manages 106 Child Care Centers nation wide. An additional six centers are planned for the near future. GSA centers provide high quality, convenient, secure child care for federal workers. GSA centers are of such high quality that 60% of the eligible centers are accredited compared to the national average of five percent.

OTHER

- **Homeless Shelters** - GSA houses two homeless shelters in Federal space—one in the old Federal Building in Seattle and one in a warehouse in Seattle. cost?
- **EZ/EC's** - GSA has also provided surplus property to EZ/EC's for their use.)
- **Neighborhood Network Partner** - GSA has been asked to support HUD's nationwide program as a Neighborhood Networks Partner. This program helps people in HUD-insured and supported housing. HUD has asked for property reports on excess computers, donations of outdated software, temporary use of vehicles to pick up and deliver surplus computers, and volunteers to offer technical assistance and set up computer labs and systems.



Office of the Assistant Secretary of Defense
for Reserve Affairs

TO: JENNIFER BAZZELL

FAX #: 202-456-7028

FROM: COL BOWMAN

OFFICE PHONE #: 697-6631 FAX #: 7

COMMENTS: MISSING

COPY SENT: DATE: 3/2/97 TIME:

THIS CASE CONSISTS OF 7 PAGES INCLUDING THIS COVER SHEET



RESERVE AFFAIRS

ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, DC 20301-1500

28 FEB 1997

MEMORANDUM FOR MR. BRUCE REED, ASSISTANT TO THE PRESIDENT FOR
DOMESTIC POLICY

SUBJECT: Presidents' Summit for America's Future

At the inter-agency working group meeting held on February 25, 1997, you asked those in attendance to examine how their organizations may currently be contributing to the goals of the Presidents' Summit, as well as what additional activities may be accomplished to support the Federal government's service commitment for the summit.

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- The Secretary of Defense, Service Secretaries, and Service Chiefs announce their support of the summit's goals. The announcements should also acknowledge pride in our current program accomplishments, and encourage continued active involvement, whenever possible, by the total DoD community - active duty, National Guard and Reserve, civilian leadership and employees, and retired members and their families.
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The challenge to the nation at large is to map out and act upon the distinctive combinations of assets that may help achieve the goals it seeks. These initial DoD

actions will signal DoD's support and commitment to the President's Summit. Our nationwide programs and initiatives will confirm our consistent leadership in the areas of community service and volunteerism.

If you have any questions please contact me at (703) 697-6631.

A handwritten signature in cursive script, appearing to read "Deborah R. Lee".

Deborah R. Lee

Attachment:

As stated

DEPARTMENT OF DEFENSE PROGRAMS

1. EARLY LEARNING: 0-3 OR PRE-SCHOOL

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DoD Education Activity (DoDEA). DoDEA has set student literacy as a top priority. Recognized through the DoDEA Community Strategic Plan, DoDEA seeks to ensure that by the year 2000, student learning in reading and language arts will increase across all levels of achievement. To this end, DoDEA supports a variety of strategies to help students in reading as well as other content areas. Program highlights include an early intervention program to assist first grade students; the DoDEA Systemwide Writing Assessment measures student writing; and, proficiency against established standards. The Department of Defense Dependents Schools (DoDDS) rank 9th among states on the National Assessment of Educational Progress (NAEP) in reading and African-American DoDDS students rank first in the Nation. By the year 2000, all students in grades 3, 5, 7, 9, and 11 will be proficient in applying information, solving problems, and thinking critically in the areas of Reading, Language Arts, and Social Studies.

DoD Youth Training Programs. DoD has traditionally supported specific residential and non-residential youth training programs. The National Guard's Challenge program is a 22 week residential program for 16-18 year old high school dropouts, who are unemployed, drug free, and not involved with the criminal justice system. The program operates in 15 states utilizing a quasi-military approach that includes community involvement projects, GED/high school diploma attainment, and leadership training. In addition, the DoD STARBASE Program is a non-

residential program that focuses on providing education and training in science, mathematics, and the use of technology to disadvantaged youth in elementary and secondary schools. The National Guard, Navy, and Air Force Reserve operate these programs in 15 states and the Commonwealth of Puerto Rico. The STARBASE program seeks to mentor youth while improving math and science knowledge through an experiential learning process that includes simulations and experiments in aerospace related fields.

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Recruiting and Service to the Nation. America's military has transitioned to an all-volunteer military that has far surpassed quality expectations of the 1970s. Over 95 percent of today's recruits hold a high school diploma, compared to 75 percent of American youth; and roughly 70 percent score above average on the enlistment aptitude test. Volunteerism can work only when young people have a will to serve their nation, and for the past quarter-century America's youth have answered that call. Each year, roughly 200,000 young people enter active duty for full-time, military service.¹ Nearly all enroll in the Montgomery GI Bill (MGIB), which provides \$15,000 — up to \$30,000 for certain skills — to apply toward educational advancement. At the end of the initial obligation, historically about half of the

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Office of the Assistant Secretary of Defense
for Reserve Affairs

TO: JENNIFER BAZZELL

FAX#: 202-456-7028

FROM: COL BOWMAN

OFFICE PHONE #: 697-6631 FAX#: _____

COMMENTS: _____

COPY SENT: DATE: 3/3/97 TIME: _____



ASSISTANT SECRETARY OF DEFENSE
WASHINGTON, DC 20301-1500

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RESERVE AFFAIRS

ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, DC 20301-1500

Diana
28 FEB 1997

MEMORANDUM FOR MR. BRUCE REED, ASSISTANT TO THE PRESIDENT FOR DOMESTIC POLICY

SUBJECT: Presidents' Summit for America's Future

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volunteers remain in the military, with most of those completing at least 20 years of professional service. The other half elect to return to their communities, but bring with them improved job skills, leadership experience, a well-honed work ethic, and the opportunity to improve their education through the MGIB. Those young people we annually recruit not only perform a tremendous service to the nation, but also benefit communities and American society.

Marine Corps Toys for Tots Program.

Since 1947 the Marine Corps Reserve annual "Toys for Tots" program has provided holiday toys to millions of needy children in the largest, most successful military charitable undertaking in the country. Since the program began over 200 million toys have been collected and distributed to economically disadvantaged children in both urban and rural areas of our country. Working with active duty, reserve, retired military, and community organizations and volunteers over 9 million toys were delivered during the 1996 holiday season.

5. CHILDREN'S HEALTH

Health and Nutrition of Children in Military Families Study. This study is a collaborative project between DoD and the Military Family Institute at Marywood College, PA. The study grew out of the concern for the nutritional well-being of children enrolled in the DoD Summer Start program overseas. Since the food habits of children are formed in the family, the study examined health style behaviors of 3-5 year olds in the family unit. The three modifiable behaviors studied were: eating habits, physical exercise, and exposure to tobacco in the home. The study will determine how the military life styles impacts (demanding work schedules and family separations) the food intake patterns of pre-school-aged children. The data collection was completed last spring, with a 45% response rate. Initial findings indicate three areas of concern: 1) that children in military families have not had the recommended immunizations, 2) they watched more TV and 3) they are less physically active than comparable civilian children. The final report will be completed by the summer of 1997.

DoD TRICARE (HA). Since 1993, the Department of Defense has transformed its health care system into a regional managed care program known as TRICARE. Access to care has had an enormous impact on children's health in the TRICARE. For example, since November 1993 over 70,000 children have been screened for possible lead poisoning. Only 1.94% had levels above 10 micrograms, much lower than the national average in the civilian population. Continued surveillance through testing at well child visits and environmental surveys will perpetuate this health prevention initiative. Further initiatives will bring routine appointments and well child care into the realm of timely, one week access as well. Making needed care available shows very real results: 90% of our pediatric population is fully immunized at age 2, pre-natal care is excellent with a resultant neo-natal mortality

rate of only 2-3/1000 live births. Access to routine care has also provided increased opportunities for pediatricians to incorporate safety and health maintenance teaching in the care of their populations. DoD children are better immunized, have a lower neo-natal mortality rate and have a lower incidence of high blood lead levels than the national norm. They are routinely enrolled in active health maintenance and safety initiatives.

6. YOUTH VIOLENCE AND DRUGS

DoD Model Communities Program (FMP). This three year DoD initiative provides incentive awards up to \$200,000 per year for innovative youth programs that deter violence and risk taking behaviors. Of 134 proposals submitted, 20 were funded. The process required the installations to examine local conditions which influence family stability and use the results for establishing and implementing their programs. Each Model Community Initiative includes an evaluation component to monitor and assess the project. Strong emphasis has been placed on collaboration with local governments, other military installations, and the private sector. Examples of Model Community Projects are: youth employment, youth relocation and sponsorship; community policing; computer literacy, and youth operated small businesses. As the Model Communities enter their third and final year, coordinators are focusing on outcome measures to justify program continuation and determine program applicability DoD-wide. DoD plans to publish the results both internally as well as nationally to assist other communities where similar problems exist.

DoD and Service Youth Drug Demand Reduction Programs.

DoD is an integral part of every community where it is located. The Military Services have sponsored numerous programs that are designed to focus on our Nation's youth and heighten drug abuse awareness in communities through specially targeted demand reduction programs. Staffed primarily by active duty and reserve servicemembers, retired military, and other community volunteers, the programs promote mental, moral and physical development, citizenship, and community involvement in our youth, as well as advocating a drug free lifestyle through continual drug prevention education. Examples of nationwide programs are the Marine Corps' Young Marines and the Navy's Drug Education for Youth (DEFY) programs.

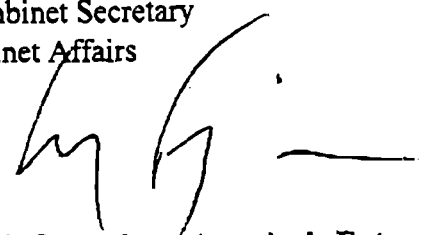


DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

February 28, 1997

MEMORANDUM

TO: Steve Silverman, Deputy Cabinet Secretary
White House Office of Cabinet Affairs

FROM: Greg Frazier, Chief of Staff
Department of Agriculture 

SUBJECT: Proposal for the President's Summit on America's Future

In the previous four years, the Department of Agriculture (USDA) sponsored the largest single AmeriCorps program in the nation and energized more community volunteers than any other Federal agency. In the next four years, even though Congressional opposition may now prevent the Department from being able to sponsor directly AmeriCorps projects, Secretary Glickman is dedicated to expanding dramatically USDA's use of citizen service initiatives to help solve some of the nation's most pressing problems. We would very much like to use the upcoming Presidents' Summit for America's Future to highlight those new initiatives.

WHAT USDA IS ALREADY DOING:

Food recovery and gleaning: The Department has taken a wide variety of steps to promote citizen service related to food recovery and gleaning. The Secretary has convened round tables around the country on the topic in order to bring together interested non-profit groups, corporate leaders, social service agencies, and government officials for collaborative action. The Secretary has also visited gleaning and food recovery sites throughout the country to thank citizens for their efforts. The Department published *A Citizens Guide to Food Recovery*, announced by the President in a radio address, and has distributed the guide widely to Members of Congress, non-profit organizations, state national service commissions, corporations, and many other interested parties. The Department worked with the Fox Television Network to air a public service announcement on the TV show *Party of Five* that promoted food recovery and provided viewers with the number of a toll-free line to obtain the food recovery guide.

AmeriCorps "Summer of Gleaning" project: As the President announced in a recent radio address on food recovery, last summer a handful of AmeriCorps members aided by USDA recovered over 1,000 tons of excess food --- enough to provide over 1.3 million meals.

Continuing to aid AmeriCorps projects: In the previous two fiscal years, USDA sponsored the largest single component of the AmeriCorps national service program, running projects in 46 states focused on fighting hunger, boosting rural economic development, improving the environment, aiding public lands, and recovering excess food. In just two years of operation, these projects directly aided over 1 million citizens and improved over 400,000 acres of land. Unfortunately, Congress has prohibited Federal agencies --- including USDA --- from continuing to directly manage AmeriCorps projects. Therefore, the Department is now working closely with the Corporation for National Service and with state commissions on national service to find alternative legal ways through which USDA can help these projects to continue and to receive funding or technical assistance from the Department.

Supporting 4-H and youth development: USDA provides significant support to 4-H, which engaged 5.4 million youth and over 500,000 volunteer leaders last year. 4-H is the largest nonformal youth development education program in the nation.

Extension System volunteers: USDA and the Cooperative Extension System (CES) partner with over one million CES Volunteers nationwide to deliver education and programs to citizens to help them identify and acquire the knowledge, skills, and strategies needed to address public issues and the problems of family, youth and children effectively. CES provides personal, interpersonal and group development training for volunteers, while emphasizing the roles and responsibilities of volunteers in groups, organizations and communities. CES conducts many programs that involve or are depended upon the service of volunteers, such as: Master Gardener and Master Forester focused on food production and consumption and natural resource management; Rural Leadership Development and Community Voices addressing public policy issues and economic growth of communities; and Family Financial Management program delivering financial advice to families experiencing economic instability. CES has been involved in the national campaigns for National Safe Kids, Character Counts, The Big Help, National Handgun Violence, Consumer Literacy, Jump Start Financial Smarts for Students, and Stop Domestic and Child Abuse. In 1995, the CES volunteer services were valued at an estimated \$1.7 billion and private sector organizations contributed \$100 million through their local, state and national 4-H youth development programs.

Nutrition outreach: Almost 30,000 volunteers nationwide help conduct the Expanded Food and Nutrition Education Program (EFNEP) nationwide, which is designed to assist limited resource audiences in acquiring the knowledge, skills and attitudes to necessary for nutritionally sound diets and family well being. In 1994, EFNEP reached 427,000 youth, 200,000 families and, indirectly, 738,000 family members. The USDA Team Nutrition Program, which is focused on improving the nutritional choices of America's school children, also utilized numerous volunteer.

Empowerment Zones, Enterprise Communities, and Champion Communities: All the communities actively involved in the EZ/EC initiative utilize a volunteers and community service activities to carry out a wide variety of tasks outlined in their strategic plans.

Environmental volunteers helping private lands: The USDA Natural Resource Conservation Service (NRCS) --- which is responsible for conservation efforts on private lands --- has utilized over 15,000 volunteers, in at least 300 cities and municipalities across the U.S., who have contributed over one-half million hours of service in partnership with AmeriCorps, the Earth Team volunteer program, and other programs.

Volunteers in the National Forests: In our 25 year history of the Volunteers in the National Forests Program, the Forest Service has brought 1.1 million Americans of all ages into the forests, ranges, laboratories, and urban communities of our country to help protect the environment. There are dozens of programs that accommodate the skills and interests of children, retirees, professionals, foreign visitors, and all types of volunteers. The Touch America Project, for example, allows young adults ages 14 - 17 to learn about the environment while providing service.

Job Corps: The USDA Forest Service / Department of Labor Job Corps Program is the only federal, residential educational and training program for the nation's youth at risk. For the past 33 years, Job Corps Civilian Conservation Centers have operated on National Forest lands. The 18 Job Corps Civilian Conservation Centers offer hope and goal achievement to disadvantaged young men and women through a structured residential environment by providing basic education, vocational skills, training, counseling, social development, and placement assistance.

Locally-led conservation: USDA continues to utilize tens of thousands of volunteers who are involved with thousands of local conservation districts that provide landowners as well with technical assistance to utilize conservation practices on farms, ranches, and watersheds in order to protect water, soil, and wildlife.

Anti-drug education: The USDA Rural Housing Service sponsors poster and essay contests in the multi-family rental units it finances to encourage the children of tenants to assist in keeping the housing units drug free. The Rural Development mission area also co-sponsored a national conference on drug abuse in rural areas, and will produce a publication that can be used by community organizations to combat drug abuse and violence in rural areas.

Employee volunteer programs that aid literacy: Fifty USDA employees regularly volunteer to tutor at the Van Ness Elementary School in Southeast Washington, DC through the "Partnership in Education Program" that was created by an executive order signed by President Bush. One USDA agency that has its main office in Maryland has adopted four other schools: Hyattsville Elementary, Hyattsville Middle, Northwestern Senior High School and Bladensburg High School; over 100 employees from this agency work with teachers and guidance counselors in these schools to provide students with mentoring and tutoring.

WHAT USDA PROPOSES TO DO:

1) A Ongoing Relationship with a Caring Adult: Mentor, Tutor, Coach

- ◆ ***Leading rural literacy efforts:*** USDA would like to have a leadership role in implementing the America Reads initiative throughout rural America, with a particular focus on rural EZ/EC Communities.
- ◆ ***Employee volunteers focus on literacy and mentoring:*** Based on the success of its employee tutoring projects in the DC area, USDA is investigating whether it can create a program through which USDA employees throughout the country can volunteer for local literacy and mentoring efforts.
- ◆ ***Helping coordinate land grant university reading projects:*** Given USDA's critical role in working with state extension services in tandem with the nation's land grant universities, the Department would very much like to play a significant role in the effort to get universities to use work-study students for community service projects related to literacy and food recovery.
- ◆ ***1890's Scholarship Program:*** USDA is also investigating whether it can make service in literacy projects a component of its program that gives scholarships to students who attend predominantly African-American "1890's" land grant institutions.

2) Safe Places and Structured Activities During Non-School Hours to Learn and Grow

- ◆ ***Combining summer food with activities:*** USDA's Summer Food Service program, which takes the functional place of the School Lunch program during the Summer, often provides food in tandem with special recreational and educational program for students. The Department will explore ways to use volunteers to expand recreational and educational efforts linked to the program.
- ◆ ***More after-school and summer service activities:*** The Department is exploring ways to provide more after-school and summer service activities to young people in projects related to fighting hunger, protecting the environment, recovering excess food, and aiding National Forests. One item under consideration is working with H.U.D. to sponsor an urban/rural volunteer exchange during the summer.

3) Marketable Skills Through Effective Education

- ◆ **Mentoring tied to long-term civil rights goals:** As part of Secretary Glickman's long-term goal of improving equal opportunity within the Department by recruiting highly qualified employees of diverse backgrounds, USDA's employee volunteer program on tutoring and mentoring will work to encourage young people of all backgrounds to pursue educations and careers related to the various mission areas of the Department.
- ◆ **Job Corps:** The USDA Forest Service will study ways that its Job Corps projects can work more closely with community volunteers and business leaders to ensure that young people are trained for and placed in jobs that exist in the marketplace.
- ◆ **Welfare-to-work:** Based on the Department's involvement in approving state plans for proving job training to former Food Stamps recipients, the Department will explore new and better ways to utilize citizen service to provide former welfare recipients with better education and job training.

4) A Healthy Start

- ◆ **More focus on gleaning and food recovery to feed hungry children:** The Department will continue to find new ways to empower citizens, religious groups, and non-profit organizations to take more steps to engage in volunteer service to recover excess food and distribute that food to citizens in need, particularly children.
- ◆ **Innovative anti-hunger efforts aimed at children:** The Department is considering ways to expand citizens efforts related to food security projects that promote micro-credit, farmers' markets, and urban gardening. The Department will explore how to empower non-profit organizations and faith-based groups to pioneer more cost-effective and successful ways to deliver social services.
- ◆ **Team Nutrition:** The USDA Team Nutrition, which educates children, parents, and school staff about the importance of healthful eating, will expand this year to reach 94,000 school, thereby significantly increasing the number of concerned citizens, education and nutrition professionals, and corporations who volunteer to help the program
- ◆ **Increased focus on nutrition education for young children:** The WIC and Team Nutrition programs are working together to develop a "Nutrition Action Kit" that will support WIC nutrition educators in teaching preschoolers and their families proper nutrition. The kit will also support family interaction in the home environment to empower WIC parents and their pre-school children to make healthy food choices.

- ◆ **WIC as a gateway to immunization:** The Department will study ways to use voluntarily service to expand the role of the WIC Programs an adjunct to the health care system, serving as a gateway to the array of health care services available to clients such as substance abuse counseling, smoking cessation programs, primary health care services, breast-feeding support groups, and immunization assessments. In partnership with the Centers for Disease Control and Prevention's (CDC) National Immunization Programs (NIP), USDA will explore how to utilize service activities to expand an ongoing cooperative effort with state agencies to increase immunization rates among preschool-aged participants in the WIC Program.

5) An Opportunity to Give Back

- ◆ ***Providing opportunities to high school students required to perform service:*** This weeks *Washington Post* ran a front page story about how more than 3,000 high school seniors in Prince George's County and Montgomery County, Maryland are in danger of not graduating because they have not yet performed the hours of community service required by state law. USDA would like to take the lead role in offering immediate service opportunities to these students in projects in Maryland and DC focused on: gleaning and recovering excess food, creating urban gardens, renovating trails on the nearest national Forest, cleaning up the Anacostia River, renovating the National Arboretum, etc. If this pilot effort in DC and Maryland is successful, the Department could provide similar opportunities to every school district in the nation.
- ◆ ***New Department-wide volunteer program:*** By better coordinating the various volunteer programs of USDA component agencies --- and by creating new volunteer opportunities related to the Departments' missions of fighting hunger, protecting the environment, boosting rural communities, and recovering excess food --- the Department expects to dramatically increasing opportunities for Americans of all agencies and backgrounds to perform community service.

TYPES OF SERVICE COMMITMENTS:

1) Employer volunteersim and volunteersim by Federal employees:

- ◆ ***Encouraging employers:*** USDA is exploring how it can actively encourage agribusiness, forestry companies, food corporations, and others. to create or expand their employee volunteer programs.
- ◆ ***USDA employees volunteer:*** Based on its employee volunteer program focused on tutoring in DC- area schools, USDA is exploring how to expand this program nationwide.

2) Ties to Presidential Initiatives

- ◆ ***America Reads:*** The Department would like to have significant involvement in the "America Reads" initiative. USDA would very much like to have a lead role in implementing this initiative throughout rural America, with a particular focus on rural EZ/EC Communities. Furthermore, given USDA's critical role in working with state extension services in tandem with the nation's land grant universities, the Department would very much like to play a significant role in the effort to get universities to use work-study students for community service projects related to literacy and food recovery. USDA will also focus its employee volunteersim programs on literacy and mentoring.
- ◆ ***EZ/EC Initiative:*** USDA is exploring with HUD ways that our Department can do more utilize citizen-based activities to aid urban EZ/EC communities. We are exploring ways to expand agriculture related micro-enterprise, urban gardens, and farmer's markets in urban areas. Furthermore, the Department is exploring ways to increase volunteer activities in all existing designated communities and to increase the focus on volunteer activities in all "Round Two" applications. In addition, the Department is exploring ways to expand gleaning and food recovery activities in both urban and rural EZ/EC communities.
- ◆ ***Welfare to work:*** The Department is studying ways to expand citizen service activities related to working with states to create jobs for former food stamps recipients. The Department's food recovery efforts need continued attention and expansion to help feed people, particularly those locked out of welfare. Under the President's direction, the Secretary will soon convene a task force comprised of all Federal agencies to examine how to increase efforts in this area government-wide. USDA has recently announced that some of the monies available through the Fund for Rural America can be competitively obtained for research, education, and extension activities related to gleaning and food recovery. The Department is also working with Department of Justice to agree upon a communications plan for widely disseminating information about the Emerson Good Samaritan Food Donation Act, which the President signed into law on October 1, 1996. The Department proposes that the President or Vice-President could join the Secretary in a public event with corporate leaders who have increased their donations as a result of the new law.
- ◆ ***DC Initiative:*** The Department is considering ways to use the District of Columbia to pilot new large-scale, systematic efforts to recover excess food and deliver that food to citizens in need. Furthermore, USDA would like to investigate how we might be able to work cooperatively with the DC government to dramatically reinvent and improve Federal food assistance programs by increasing citizen involvement in betting such program to new avenues of employment and feeding themselves for current recipients. The Department is investigating how to significantly expand the number employees tutoring literacy and mentoring students in DC public schools.

3) Federal support for commitments by others

- ◆ ***Focus on public lands:*** Secretary Glickman would like to work with Secretary of Interior Babbitt to ensure that the Summit provides focus to increasing the numbers of citizen volunteering on public lands.
- ◆ ***Urban / rural service exchange:*** USDA would like to discuss with the Department of Housing and Urban Development whether they might want to consider co-sponsoring with USDA a special program during the summer or during a break time for colleges in which volunteers from urban areas would go to rural areas work alongside rural residents for a week on community service projects. Then the rural volunteers would spend a week in urban areas performing community service alongside urban residents. This would build bridges between diverse groups of Americans, perform critical services, and help many more Americans understand the often-overlooked problems of rural America.
- ◆ ***Providing technical assistance on service:*** The Department is seeking to translate our expertise and experience gained in operating a large AmeriCorps program into a coordinated program to provide technical assistance to non-USDA AmeriCorps projects and to other service activities related to recovering and gleaning food, boosting rural communities, protecting the environment, and fighting hunger.
- ◆ ***Giving aid to local volunteers:*** Under current law, the Secretary of Agriculture has broad authority to create a volunteer program, which provides Federal liability coverage to volunteers. The USDA volunteer program would be presented as a model for how all Federal agencies can --- using existing funds and resources --- support volunteer efforts defined and managed by local communities and organizations.
- ◆ ***Formalizing the USDA role in volunteer service:*** USDA should not only be electronically linked to the web sites of the, the Corporation for National Service and the Points of Foundation, but should sign specific cooperative agreements to institutionalize joint efforts to promote service.
- ◆ ***Linking Schools to the Internet:*** USDA is playing a significant role in utilizing volunteers in the effort to link the nation's schools, including many urban schools, to the Internet. USDA is examining ways to increase the involvement of volunteers in this effort nationwide.
- ◆ ***American's Communicating Electronically (ACE):*** USDA is one of the lead Federal agencies involved in finding innovative ways to provide information to Americans via the Internet. The Department is exploring ways to greatly expand the ways through which Americans can use the Internet to volunteer for community service, particularly related to literacy.

4. Encouraging commitments by agency constituency groups

- ◆ ***Rural America in the Summit on Service:*** USDA is now helping the Corporation for National Service decide which rural communities to invite to bring delegations to the Summit. USDA will also play a significant role in obtaining Summit commitments from a wide variety of rural groups and organizations and corporations related to our environmental, anti-hunger, higher education, science and research, and agriculture missions.
- ◆ ***Food recovery in the Summit*** - Secretary Glickman would very much like the opportunity to plan and participate in a special presentation on food recovery at the Summit. The Administration's food recovery initiative, which the President outlined a recent radio address, is a perfect example of how government can --- with very little cost and a minimum of bureaucracy --- energize and empower citizen volunteer efforts targeted at achieving a very specific social good. USDA will make an increased effort to get corporations to support food recovery efforts. The Department will make a particular effort to publicize the Emerson Food Donation Good Samaritan Act, which increases liability protection for corporations and other entities that act in good faith to donate food to the hungry. USDA will work with the Corporation for National Service to suggest how a wide variety of religious groups, corporations, non-profit organizations, and citizen activists could explain at the Summit how they are dramatically expanding their commitment to food recovery. USDA is also preparing a legislative proposal to create a Congressionally-chartered non-profit foundation, similar in structure to the National Parks and National Forest foundations, to advance and promote food recovery and gleaning efforts.
- ◆ ***Expanded conservation Volunteerism:*** USDA is prepared to bring to Philadelphia local conservation volunteers from around the country who will pledge to, by the year 2000: have helped farmers cut erosion from U.S. croplands by one-third; completed 100 watershed enhancement initiatives each year to provide better flood protection and water quality; established 2 million miles of conservation buffer strips to protect lakes, rivers, streams, reservoirs, and watersheds; helped landowners achieve a net increase in wetland functions and values on agricultural lands, reversing the historical trend losing wetlands to agricultural production; and improved the ecological health of half of the privately owned grazing land in the U.S.



**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20410-0001**

FAX TRANSMISSION

TO:

DIANA FORTUNA
DPC

FROM:

Mark Engman, 708-0380

DATE:

3/3

Number pages (with cover):

4

MESSAGE:

Re Volunteerism

OUTGOING FAX NO.

458-7028



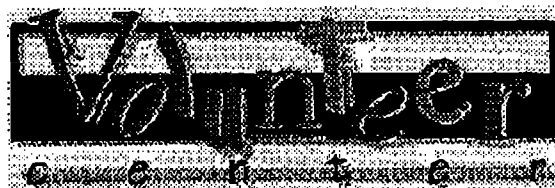
**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20410-0001**

MEMORANDUM

FOR: Diana Fortuna, DPC
FROM: Mark Engman, Special Assistant
DATE: March 3, 1997
SUBJECT: Volunteerism Summit: Web Page

The Department of Housing and Urban Development maintains one^{of} the most, if not the most, comprehensive listing of resources and links for volunteer activities of any Federal agency. Attached for your information is a copy of HUD's Volunteer web page.

I believe this site could serve all federal agencies as a volunteer clearinghouse. Each agency's home page could include a standard icon to access the volunteer web page. In addition, each agency could announce volunteer opportunities of its own via the volunteer page.

HUD

*Our communities depend on volunteers to make them better.
Find a volunteer opportunity that interests you!
Please read our disclaimer*

Federal Volunteer Programs

- ☐ HUD's Communities of Learning: Neighborhood Networks and Campus of Learners
- ☐ Americorps
 - ☐ Americorps Application
- ☐ Senior Service Corps
 - ☐ Foster Grandparents
 - ☐ The Senior Companion Program
 - ☐ The Retired and Senior Volunteer Program
- ☐ Learn and Serve America
- ☐ U.S. Army Corps of Engineers Volunteer Program
- ☐ National Park Service: Volunteers in Parks
- ☐ NASA Ames Research Center
- ☐ Volunteering at the Smithsonian
- ☐ National 4H Council (Department of Agriculture)
- ☐ Volunteer for Science (U.S. Geological Survey)
- ☐ Earth Science Corps (U.S. Geological Survey)
- ☐ U.S. Forest Service Volunteers
- ☐ Service Corps of Retired Executives Small Business Administration

National Volunteer Programs

- ☐ Habitat for Humanity
- ☐ Best Buddies
- ☐ Literacy Volunteers of America
- ☐ Volunteer Network for Educational Technology
- ☐ Tech Corps
- ☐ American Cancer Society
- ☐ American Red Cross
- ☐ Student Conservation Association
- ☐ Big Brothers, Big Sisters of America

National Volunteer Clearinghouses

- ☐ Search for Volunteer Opportunities (from the Contact Center)
- ☐ Links to More Service-Related Sites

- ☐ [Impact Online](#)
- ☐ [Internet Nonprofit Center](#)
- ☐ [Volunteer Centers and Listings Online](#)
- ☐ [U.S. Community Service Resources](#) (from the Contact Center)
- ☐ [Points of Light Foundation](#)
- ☐ [ServeNet](#)
- ☐ [America's Charities](#)

[For Community Business Partners](#)

[For Citizens](#)