



Elizabeth_Eisner @ ed.gov
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Record Type: Record

To: William R. Kincaid

cc:

Subject: Re: best practices/teaching directive

Hi, Bill. We received part of the draft on Friday and we are expecting the rest of the first draft later today. I doubt very much that we can have a final document ready by April 16 because Terry Peterson and Phil Link need to review it. I will not be ready to give it to them until some changes are made in the first draft; I have only read about 8 pages and I have already identified some things that need to be changed and/or expanded.

Based on information I received last week, I have been operating under the assumption that we do not need to have the final document by April 16/17 or 18. I was relieved because I did not think that we could have a high quality document completed by then.

I have asked all reviewers (excluding Phil Link and Terry P.) to provide me with comments by April 14. If Phil and Terry review it and turn around comments within a week, I expect that we can have a final document ready around May 5. At that time we will of course need to get copies printed and have it placed on the Internet.

Bill, I hope this information is helpful. Feel free to call me at 401-1857 if you want to discuss this. Thanks.

Liz

Reply Separator

Subject: best practices/teaching directive

Author: William_R._Kincaid@oa.eop.gov at Internet

Date: 4/5/97 3:34 PM

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Liz--

Hope things are going well for you. I have been talking with Jon Schnur about the 2nd part of the response to the President's directive on teaching, the best practices portion. I understand that you probably have the best sense of the timing of when that is going to be ready. I get the impression that there may be a draft by the time of the teaching conference/teacher of the year event, but that a final version probably wouldn't be ready by then. Can you give me a specific sense of what you think the timing is on this project? We need to

figure it into event planning over here.

Thanks.

Bill