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Subgroup/Office of Origin: National AIDS Policy Office
Series/Staff Member: Kristine Gebbie
Subseries:

OA/ID Number: 3774
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Folder Title:
Minnesota Department of Health '94 HIV/STD Conference - May 5, 1994

Stack:	Row:	Section:	Shelf:	Position:
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Minnesota Department of Health
Division of Disease Prevention and Control
FACSIMILE TRANSMISSION: Cover Sheet/ Transmittal Form

Date: 3/9/94

To: Steve Lee

Location: Office of the National AIDS
Policy Coordinator

From: Jill DeBaur

Location: ☐ DP&C Administration (612) 623-5363
☐ Acute Disease Epidemiology (612) 623-5414
☐ Epidemiology Field Services (612) 623-5414
☐ Acute Disease Prevention Services (612) 623-5237
☒ AIDS/STD Prevention Services (612) 623-5698
☐ Chronic Disease and Environmental
Epidemiology (612) 623-5216

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number listed above.

717 Delaware St. SE / Box 9441 / Minneapolis, MN 55440
FAX: (612) 623-5743

Message:

As we discussed. Letter to follow.

Minnesota Department of Health**1994 HIV/STD Conference****"Sharing Our Experience: Issues, Challenges, and Hope"****May 5-6, 1994****Tentative Program****Thursday, May 5**

8:15 Welcome and Announcements

TBD

8:45 HIV/AIDS Overview

Dr. Michael Osterholm

10:00 Break

10:30 Keynote Address

Kristine Gebbie

11:30 Lunch

12:30 STD Overview

Dr. Ed Belongia

1:30 Break

1:45 Breakout Workshops

2:45 Break

3:00 Breakout Workshops

4:00 - 6:00 Exhibit Hall Open and Staffed

6:00 Banquet

7:30 - 8:30 Cabaret

Friday, May 6, 1994

8:00	Legislative and Community Planning Overview Michael Moen
8:30	Keynote Address Dr. Mark Smith
9:30	Overview of Clinical Issues Related to HIV and AIDS Dr. Scott Strickland
10:15	Break
10:30	Breakout Workshops
11:30	Break
11:45	Breakout Workshops
12:45	Break
1:00	Closing Remarks TBD
1:15	Lunch

THE WHITE HOUSE
WASHINGTON

Srinu Bobba
608 362 0078
NIC Alumni Assn.

February 9, 1994

Ms. Jill M. DeBoer, Chief
AIDS/STD Prevention Services Section
Minnesota Department of Health
Post Office Box 9441
Minneapolis, Minnesota 55440-9441

Dear Ms. DeBoer:

This letter confirms the appearance of Kristine M. Gebbie,
National AIDS Policy Coordinator, at the Minnesota Statewide
HIV/STD Conference, May 5-6, 1994.

Please call me at (202) 632-1090 with any questions or for
further clarification. I am enclosing a biographical sketch and
curriculum vitae for your reference.

Sincerely,

W. Steve Lee

W. Steve Lee, Executive Assistant
and Scheduler to the
National AIDS Policy Coordinator

Enclosures

✓

THE WHITE HOUSE
WASHINGTON

December 18, 1993

Jill M. DeBoer, Chief
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 Delaware Street S.E.
P.O. Box 9441
Minneapolis, MN 55440-9441

Dear Ms. DeBoer:

Thank you for your invitation for Kristine M. Gebbie, National AIDS Policy Coordinator, to speak at the Minnesota Statewide HIV/STD Conference, May 5-6, 1994. Ms. Gebbie is very interested in attending the conference and has asked me to offer you a tentative acceptance. I will contact you at least sixty (60) days prior to the event for a firm commitment.

Thank you for your interest and patience.

Sincerely,

W. Steve Lee

W. Steve Lee, Executive Assistant
and Scheduler to
National AIDS Policy Coordinator

yes
w/ Madison
w/ N.A.



Minnesota Department of Health

717 Delaware Street Southeast
P.O. Box 9441
Minneapolis, MN 55440-9441
(612) 623-5000



NOV 23 1993

November 15, 1993

Ms. Christine Gebbie
National AIDS Policy Coordinator
Executive Office of the President
Washington, D.C. 20500

*Steve
this should be a
tentative OK*

Dear Ms. Gebbie:

It was a pleasure to meet and spend some time with you last Wednesday. On behalf of the staff of the Minnesota Department of Health, I would like to thank you for your presentation and discussions with staff regarding issues at the national level. I also want to thank you for taking time to meet with people at the Minnesota AIDS Project (MAP). Even though we had a brief amount of time there, a wealth of topics were covered, and it was a great opportunity for the people that were there. As you requested, I followed-up with Lorraine Teel, Executive Director of MAP, about the concern that was raised by one of the participants regarding governmental barriers to food programs for persons with HIV/AIDS. She will be contacting him to get clarification regarding his concerns, and will be forwarding something to your office in writing.

In addition, as we discussed, I would like to extend a formal invitation to you to participate as a keynote speaker at our Statewide HIV/STD Conference scheduled for May 5 and 6, 1994. As I mentioned to you, this conference is held every other year, and provides a unique opportunity to reach staff from local health departments and community-based organizations from throughout Minnesota. If you are available, we certainly could schedule your presentation so that it is most convenient for you. As we discussed, we could also arrange for opportunities for you to speak to additional wider audiences such as business, civic, and/or health care leaders. I have enclosed the conference brochure from our last statewide HIV conference for your review.

Again, thank you for your recent visit with us. I look forward to hearing from you regarding the possibility of another visit to Minnesota in May.

Sincerely,

Jim DeBoer

Jim M. DeBoer, Chief
AIDS/STD Prevention Services Section

JMD:dn

Enclosure

cc: Michael Moen
Michael Osterholm

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Offered by the Minnesota Department of Health . . .

STATEWIDE HIV
CONFERENCE

BUILDING BRIDGES

Across cultures - across ages - across disciplines

- across sexual orientations - urban/rural -

prevention/services - public/private - science/

practice - other health issues/AIDS/STDs

June 4-5, 1992

Northland Inn and
Executive Conference Center
7025 Northland Drive
(Highways I-694 and 100)
Brooklyn Park, Minnesota

Conference services provided by

Professional Development and Conference Services
Continuing Education and Extension

UNIVERSITY OF MINNESOTA



Minnesota Department of Health

717 Delaware Street Southeast
P.O. Box 9441
Minneapolis, MN 55440-9441
(612) 623-5000



April 6, 1993

6:40 - 8:28 NWA #561
12:55 #16 NWA
APR 11 1994

Ms. Christine Gebbie
National AIDS Policy Coordinator
Executive Office of the President
Washington, D.C. 20500

Dear Ms. Gebbie:

On behalf of the planning committee for the 1994 HIV/STD Statewide Conference, I wish to thank you for your willingness to provide a plenary session at our conference, May 5-6, 1994. Your session has been scheduled for 10:30 - 11:30 a.m., Thursday, May 5; and is entitled "Sharing the White House Perspective." A conference brochure is enclosed for your information.

The theme for this year's conference is, "Sharing Our Experience: Issues, Challenges and Hope." The conference will be held at the Northland Conference Center, 7025 Northland Drive (Highways I-694 and 100), Brooklyn Park in the Northwestern Twin Cities metropolitan area. We anticipate an audience of 300 persons from area city/county health departments and community-based organizations providing HIV/STD prevention or service related programs.

If you have any questions or need additional information, please feel free to contact me at (612) 623-5143. Staff from Pathfinder Resources, Inc., our conference managers, will be contacting you regarding logistics and final arrangements. Thank you again for your willingness to participate. I look forward to seeing you again at the conference.

Sincerely,

Jill M. DeBoer, Chief
AIDS/STD Prevention Services Section

JMD:tnk
Enclosure
cc: Janet Adams, Pathfinder Resources, Inc.

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Sharing Our Experience:
Issues, Challenges and Hope

Invitation to Participate



1994 STATEWIDE CONFERENCE
HIV/AIDS and Sexually Transmitted Disease

Sponsor
Minnesota Department of Health

May 5 and 6, 1994
Northland Inn and Conference Center
Brooklyn Park, MN



Northland Inn Lodging Reservation Form

1994 HIV/STD Conference

Use this form to arrange lodging with Northland Inn. Complete one form per person or couple. Mail, fax, or call by April 13, completed reservation information to:

Northland Inn
1-94 at Boone Avenue North, Brooklyn Center, MN 55428
(800) 441-6422 or (612) 536-8300

ROOM RENTAL RATES

Included with your two-room suite with separate living and sleeping areas at \$99/night (plus 9.5 percent tax) for one, two, or more persons is use of meeting rooms, heated indoor pool, sauna, whirlpool, on-site health center; and indoor tennis, racquetball, swimming, weight training and aerobics at the nearby Northland Fitness Center.

NAME OF PERSON RESERVING ROOM Please print or type:

Mr./Mrs./Ms. _____

City, State, Zip _____

Day Phone _____

Arrive Date _____ Depart Date _____ # Nights _____

TYPE OF ACCOMMODATION DESIRED

Single room—\$99/night + tax _____ Double room—\$99/night + tax _____

Charge room to _____ VISA _____ Mastercard _____ American Express _____ Other (specify)

Number _____ Expiration date _____

Cardholder's name _____

ROOMMATES Indicate the name of your roommate below. Each person must complete a separate hotel reservation form.

I wish to share a room with (name)

If the person listed above does not attend or you wish to be assigned a roommate, please indicate your preference:

Smoker____ Non-Smoker____ Either____ Neither____ I will pay for a single room.

VEGETARIAN, SPECIAL DIETARY, OR HANDICAP NEEDS Please indicate any special needs:

Pathfinder

RESOURCES, INC.

IMPROVING SYSTEMS OF CARE
FOR PEOPLE WITH CHRONIC
HEALTH CONDITIONS



April 14, 1994

APR 18 1994

Ms. Kristine M. Gebbie
c/o W. Steve Lee
Executive Assistant and Scheduler
to the National AIDS Policy Coordinator
Executive Office of the President
750 17th Street N.W., Suite 1060
Washington, D.C. 20503

Dear Ms. Gebbie:

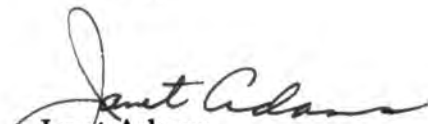
I am enclosing your airline ticket for travel to and from Minneapolis/St. Paul for your presentation at the Minnesota Statewide HIV/STD Conference, on Thursday, May 5, at 10:30 a.m.

Your scheduled departure from Washington National is at 6:40 a.m. on Thursday, May 5. Arrival in the Twin Cities is scheduled for 8:23 a.m. Departure from the Twin Cities is at 2:25 p.m. with arrival back at Washington National listed as 5:42 p.m. A Minnesota Department of Health representative will meet you at the airport to drive you to the conference. Jill DeBoer will let you know who that person will be.

I wish to confirm that no federal funds will be used to pay for your expenses. Expenses associated with your travels to and in Minnesota will be paid from the conference budget. Revenue comes from conference registration fees. Covered expenses include ground transportation such as taxis to and from airports, parking, airfare, and your meals.

When convenient, please let me know your audio-visual support requirements, and any special dietary requirements you may have.

Sincerely,



Janet Adams
Program Manager

Enclosure: Ticket
cc: Roy Nelson, Minnesota Department of Health

Pathfinder
RESOURCES, INC.

IMPROVING SYSTEMS OF CARE
FOR PEOPLE WITH CHRONIC
HEALTH CONDITIONS

April 7, 1994



APR 11 1994

W. Steve Lee, Executive Assistant
and Scheduler to the National AIDS Policy Coordinator
Executive Office Of The President
750 17th Street N.W., Suite 1060
Washington, D.C. 20503

RE: Appearance of Kristine M. Gebbie at Minnesota Statewide HIV/STD Conference,
May 5-6, 1994, Northland Inn and Conference Center, Brooklyn Park, MN

Dear Mr. Lee:

Enclosed is the conference invitation for your reference and files.

Ms. Gebbie is scheduled to address the participants from 10:30 to 11:30 a.m. on Thursday, May 5. We titled her remarks, *Sharing the White House Perspective*, to give her leeway in shaping the speech as she feels appropriate.

I want to inquire about logistical/publicity needs. Will she want media attention? Will an advance copy of her speech be available? Shall we distribute it to the press? Will she want any materials copied for distribution to the audience?

What type of microphone/podium arrangement does Ms. Gebbie prefer? Will she be using slides or an overhead projector?

Travel logistics. The airport is in the south central part of the metro region, the Northland Inn is in the north/northwest. Presume that travel from the airport to the hotel will take 30-40 minutes. Our check of flights shows one Northwest Airlines departure at 6:40 a.m. from Washington National that would allow her to arrive on time (8:23 a.m.) for her presentation if she prefers to fly in and out the same day. We did not check the Baltimore or Dulles airports. If you would like us to make travel arrangements, please let us know. A Minnesota Department of Health representative will meet Ms. Gebbie at the airport to drive her to the conference. You will hear directly from Jill DeBoer about this.

Should Ms. Gebbie wish to stay overnight either Wednesday or Thursday evening, we will be pleased to make arrangements at the Northland Inn for her.

Please call at your earliest convenience. If I am out, Sandy Loehnis will be happy to talk with you about the arrangements.

Sincerely,

A handwritten signature in dark ink that reads "Janet Adams". The signature is fluid and cursive.

Janet M. Adams
Conference Coordinator

Enclosure: Conference invitation
cc: Roy Nelson, Minnesota Department of Health