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Emergency Nurses Association Annual Meeting 9/10-12/93

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216 Higgins Road
Park Ridge, Illinois 60068-5736
Telephone 708/698-9400
Fax 708/698-9406

1993 ANNUAL MEETING - SEPTEMBER 10-12, 1993
WASHINGTON STATE CONVENTION AND TRADE CENTER
SEATTLE, WASHINGTON

FACULTY FINANCIAL POLICY AND PROCEDURES - KRISTINE GEBBIE, RN, MN, FAAN

I. Faculty Honorarium Schedule:

A. All Faculty Members will receive:

1. Honorarium

- a) Individual Faculty: \$150 per teaching
- b) Co-faculty: \$75 per teaching hour.

B. Faculty Members will receive:

1. Airfare

- a) The Association will reimburse each Faculty Member authorized to travel for best discount airfare available only. Faculty Members must make their reservations through the ENA Travel Desk, no later than June 1, 1993. Faculty must book travel on the Association's official carrier, American Airlines. Complete transportation information will be submitted to you not later than April 15, 1993.
- b) If airfare transportation is not used, the Association will reimburse Faculty Members authorized to travel according to a mileage reimbursement of \$.275 per mile, not to exceed the best discount airfare available.

2. Hotel

The Association will reimburse applicable Faculty Member hotel expenses at one of the Association's designated hotels: Sheraton, Westin, Hilton or Holiday Inn, for a single occupancy room, not to exceed \$119.00 plus tax per night. If a higher rated room is selected, any additional expenses incurred are the personal responsibility of the individual Faculty Member.

FACULTY FINANCIAL POLICY AND PROCEDURES
PAGE NO. 2

- a. Faculty Members must make their own hotel reservations directly with the ENA Travel Desk, using the official Application for Housing which will be forwarded to you not later than April 15, 1993.
 - i. Faculty are required to make air travel reservations by June 1, 1993, to ensure best discount airfare.
 - ii. Faculty are required to make hotel reservations by June 1, 1993.
- b. Faculty Members are responsible for paying all incidental expenses incurred.
- c. Faculty Members must directly pay all hotel expenses and submit a bill to the Association on the Faculty Reimbursement Form.

3. Per Diem

The Association will pay qualified Faculty Members \$65.00 per diem for each day of actual teaching performed at the 1993 Scientific Assembly.

II. Honorarium and Per Diem Payment

The Association will submit a check for applicable per diem and/or honorarium to each Faculty Member on-site, after presentation of the course offerings. See National Office Director, Financial Services.

III. Reimbursement Protocol

- A. Each Faculty Member is required to submit a completed Association Faculty Reimbursement Form for the reimbursable expenses:
 - 1. Airfare or Mileage
 - 2. Hotel (room and tax only)
- B. Receipts for all reimbursable expenses are to be submitted with the Faculty Reimbursement Form.

IV. Cancellations

In the event that the Association must cancel any teaching functions after July 1, 1993, the Association will reimburse any individual Faculty Member who was to have taught a course awarding CECH \$50.00 for preparation time.

216 Higgins Road
Park Ridge, Illinois 60068-5736
Telephone 708/698-9400
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**1993 Scientific Assembly
Session Coordinator Assignments**

Leadership Management	Deborah Smith/Rita Dello Stritto
Professional Role and Education (includes Research)	Joanne Ingalls McKay
Clinical Practice and Issues	Cathy Grobmeier Hall/Helen Breton
Pre-Sessions	Benny Marett
Interactive Sessions	Cathy Grobmeier Hall/Helen Breton
Keynote Address	Dianne Danis
General Sessions	Dianne Danis
Closing Address	Dianne Danis

Heather

FAX -
204-62-6498

Beech 884-9351
H/ Mon N. St

Phyllis -
915-
426-3817

~~58-FAX~~
409-772-5718

3 ⁰⁰ Central
Timmer

ECB
x316

~~Beckoran~~ 708
742-8024

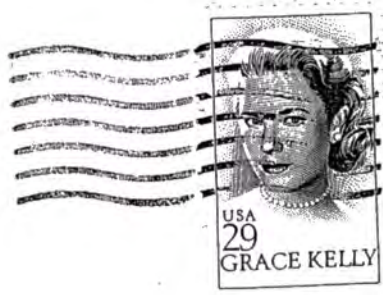
Sunday-
PM 5 pm

Margueta

h 206 772-6480
o 206 786-7816

Falls City

Mary Teulor
915--
4263817



Kristine Gebbie
2737 Downshire Pl. NW #305
Washington, DC 20008

Page 2

Joanne Ingalls McKay, RN, MSN, CEN
45764 Bartlett Drive
Canton, MI 48187
313/459-2118

Deborah S. Smith, RN, MS, CEN, CNA
RR#4, Box 260
Bloomington, IL 61704
309/963-4367

STAFF LIAISONS:

Kathleen A. Rossell, CMP
Director: Meeting Services
Emergency Nurses Association
708/698-9400

Zeb Koran, RN, CEN, CCRN
Director: Educational Services
Emergency Nurses Association
708/698-9400

708-

Clinton Presidential Records Digital Records Marker

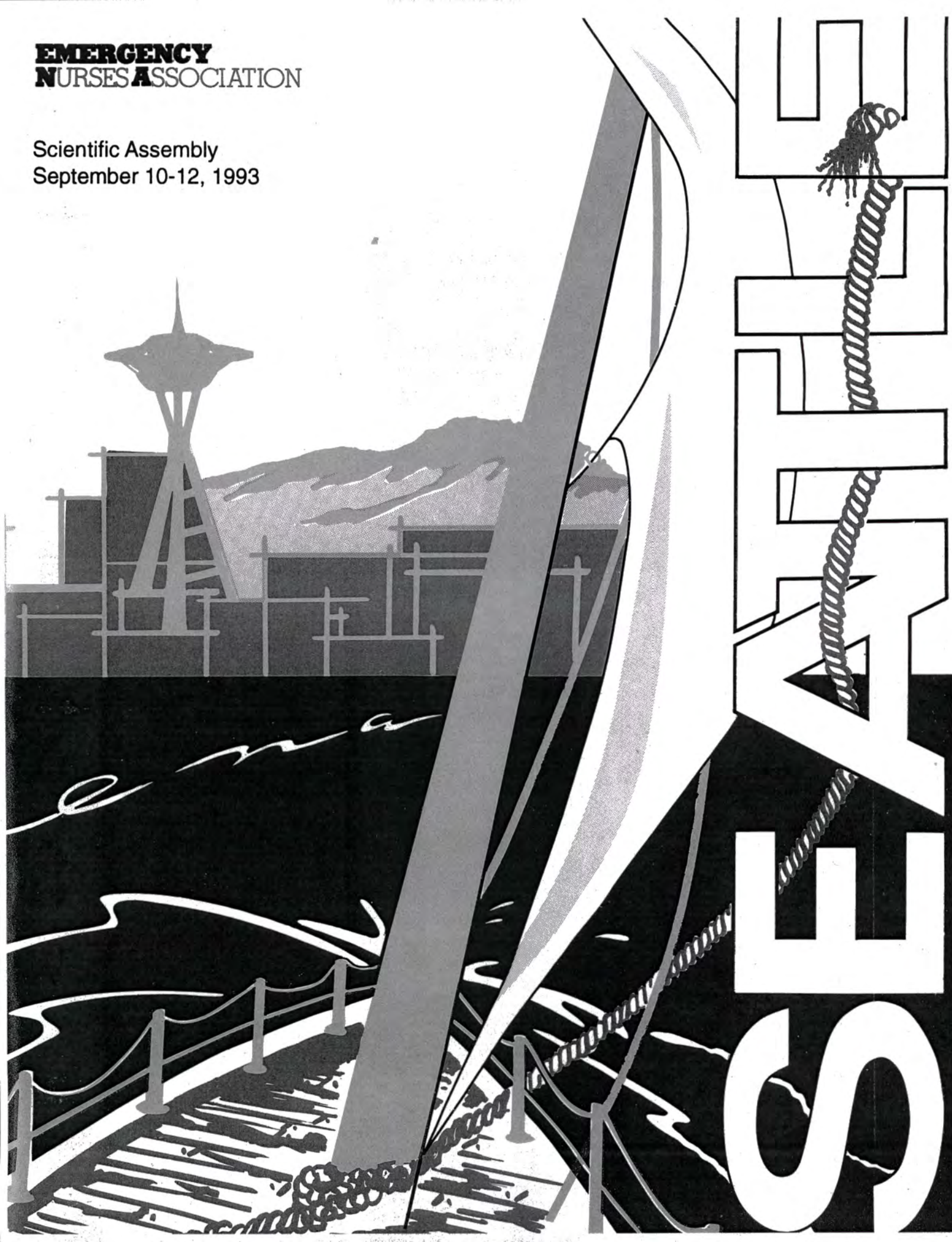
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EMERGENCY
NURSES ASSOCIATION

Scientific Assembly
September 10-12, 1993



216 Higgins Road
Park Ridge, Illinois 60068-5736
Telephone 708/698-9400
Fax 708/698-9406

**EMERGENCY NURSES ASSOCIATION (ENA)
1993 STANDING COMMITTEE: ANNUAL MEETING**

CHAIRPERSON:

Dianne M. Danis, RN, MS, CEN
200 Falls Blvd., #A-105
Quincy, MA 02169
617/479-5605

*Awards Luncheon 11:45 → 2
Health Care the Vision & the Reality
Analysis of Challenges & Opportunities*

CHAIRPERSON-ELECT

Benny Marett, RN, MSN, CEN, CNA, COHN
610 Sedgewood Drive
Rock Hill, SC 29730
803/328-2136

ON-SITE/LOCAL ARRANGEMENTS

Ms. Chris Moss, RN
17056 16th, SW
Seattle, WA 98166
206/246-3074

COMMITTEE MEMBERS:

Helen L. Breton, RN
PO Box 2276
El Segundo, CA 90245
310/568-8967

Rita A. Dello Stritto, RN, MSN, CEN, EMT-P
6254 Ludington, #1
Houston, TX 77035
713/728-4812

Catherine Grobmeier Hall, RN, MS, BSN, EMT-P
3504 DeWeese Parkway
Dayton, OH 45414
513/278-2027

1993 ANNUAL MEETING - SEPTEMBER 10-12, 1993
WASHINGTON STATE CONVENTION & TRADE CENTER
SEATTLE, WASHINGTON

FACULTY AGREEMENT - KRISTINE GEBBIE, RN, MN, FAAN

1. I hereby agree to perform the teaching functions (Cf. attachment) at the 1993 ENA Annual Meeting, Seattle, Washington.
2. I hereby agree to the 1993 ENA Annual Meeting Faculty Honorarium Schedule, applicable to the teaching functions I will perform at the 1993 Annual Meeting (Cf. attachment).
3. I hereby agree to the 1993 Annual Meeting Faculty Reimbursement Policy regarding teaching functions canceled after August 1, 1993 (Cf. attachment).
4. I hereby agree to the 1993 ENA Annual Meeting Faculty Reimbursement Procedures (Cf. attachment).
5. I hereby agree not to conduct any research activity at the 1993 Annual Meeting without having it reviewed by and receiving approval from the Standing Committee: Annual Meeting and the Standing Committee: Research.
6. I hereby agree to release to ENA the right to reproduce and to use all materials prepared by the undersigned for presentation at the 1993 Annual Meeting.
7. I hereby agree that I am responsible for obtaining permission to duplicate and disseminate any and all copyrighted materials submitted to ENA.
8. I hereby agree to submit handouts to ENA Educational Services by July 15, 1993. If handouts are not submitted by this deadline, I will be responsible for printing handouts for maximum number of attendees in classroom and ensuring their delivery to the classroom.
9. I hereby agree to the following listing in all 1993 Annual Meeting **printed** materials:

KRISTINE M. GEBBIE, R.N., M.N.

COMPLETE NAME

PROFESSIONAL DEGREES/CERTIFICATION(S)

SECRETARY

WORK TITLE

WASHINGTON STATE DEPT OF HEALTH

INSTITUTION

OLYMPIA

CITY

WASHINGTON

STATE

Kristine M. Gebbie

FACULTY MEMBER SIGNATURE

DATE

11/15/93

Sign two (2) copies, return one (1) to your ENA Session Coordinator by January 12, 1993, retain the other for your personal records.

216 Higgins Road
Park Ridge, Illinois 60068-5736
Telephone 708/698-9400
Fax 708/698-9406

January 4, 1993

Kristine Gebbie, RN, MN, FAAN
606 Lilly Road NE, #723
Olympia, WA 98506

Dear Ms. Gebbie:

The ENA National Annual Meeting Committee is pleased to confirm your appointment as Faculty for the 1993 ENA Scientific Assembly to be held at the Washington State Convention and Trade Center, Seattle, Washington, September 10-12, 1993. The Annual Meeting Committee Members once again anticipate record breaking attendance at its 23rd Annual Meeting, as well as a beneficial and rewarding educational experience for all its participants.

1. ENA National Annual Meeting Committee

Attached is an address and telephone roster of the Members of the 1993 Standing Committee: Annual Meeting as well as a Session Coordinators Assignment Listing. The name of your Coordinator has been highlighted for your easy reference. Please retain this information, as you will be requested to forward information to your Coordinator in the coming months.

2. Faculty Agreements

Enclosed are two (2) copies of your Faculty Agreement for the session which you are scheduled to present at the 1993 Scientific Assembly. Please sign and date both documents; return one copy to your Session Coordinator by January 12, 1993, and keep one for your personal records.

3. Faculty Financial Policy and Procedures

Enclosed is a copy of your 1993 Scientific Assembly Financial Policy and Procedures: (1) Faculty Honorarium Schedule, (2) Reimbursement Schedule, (3) Honorarium and Per Diem Payment, (4) Reimbursement Protocol and (5) Cancellations. A 1993 Scientific Assembly Faculty Reimbursement Form is enclosed for your use in submitting reimbursable expenses following the 1993 Scientific Assembly.

4. You will receive a Second Faculty Packet approximately January 29, 1993, which will contain the following items:

- A. Matrix for the 1993 Scientific Assembly
- B. Your individual Faculty Assignments including: Session topic, course number, course title, presentations day/date, and presentation time.

5. You will receive a Third Faculty Packet approximately February 22, 1993, which will contain the following items:

- A. Continuing Education Contact Hours Application (CECH) and Syllabus Format
- B. Guidelines for completing CECH/Syllabus Format
- C. Biographical Data Form
- D. Audio Visual Equipment Request Form
- E. Release Form: Course Offering Audio Taping
- F. Faculty 1099-MISC Form Information Request
- G. Principals of Preparing and Using Slides
- H. Faculty Handout Submission Information

The CECH Application, Biographical Data, Audio Visual Request, Course Offering Audio Taping, and Faculty 1099-Misc Information Requests Forms are due to your Session Coordinator by April 23, 1993.

6. You will receive a Fourth Faculty Packet approximately April 15, 1993, which will contain the following items:

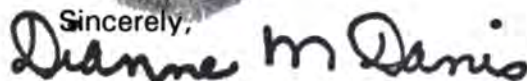
- A. Registration Procedures
- B. Faculty Reservation Request
- C. 1993 Scientific Assembly Program
- D. American Airlines/Delta Airlines discount coupon

Airline Reservations and hotel arrangements are to be made by June 1, 1993.

7. You will receive a Fifth Faculty Packet approximately August 20, 1993, which will contain the following items:

- A. Final instructions and on-site information
- B. Course Listing/s and registration counts
- C. Faculty Reimbursement Form

Thank you for your cooperation with the above matters. If you have any additional questions, please contact your respective Session Coordinator. The Association welcomes you as a Faculty Member for the 1993 Scientific Assembly.

Sincerely,


Dianne M. Danis, RN, MS, CEN
Chairperson, Standing Committee on Scientific Assembly

cc: ENA Board of Directors
Session Coordinator

**1993 SCIENTIFIC ASSEMBLY
SEPTEMBER 10 - 12, 1993
SEATTLE, WASHINGTON**

AUDIO VISUAL AND SPECIAL EQUIPMENT REQUEST FORM

Audio Visual and Special Equipment will be ordered **only** as you have indicated. Please advise us of all your needs. Complete and return a **separate form for each course** to your ENA Scientific Assembly Coordinator by April 23, 1993.

NAME: KRISTINE M. GGBIE

COURSE TITLE: HEALTH CARE: VISION and REALITY COURSE NO. _____

COURSE DAY AND TIME: _____

☒ I DO NOT REQUIRE ANY AUDIO VISUAL AND/OR SPECIAL EQUIPMENT

Please indicate the quantity of each item required:

- _____ Carousel 35 MM 2 x 2 slide projector (auto focus w/control at lectern)
- _____ VHS Video player/monitor
- _____ Beta Video player/monitor
- _____ Electric Pointer
- _____ Projectionist
- _____ Podium Microphone
- _____ Floor microphone located at: _____
- _____ Lavalier microphone located at: _____
- _____ Table Lectern _____ light
- _____ Floor Lectern _____ light
- _____ Tape Recorder (for playback only)
- _____ Please indicate type required: _____ reel-to-reel _____ cassette

Other: _____

NOTE: The Annual Meeting Committee prohibits the use of Overhead Projectors. Therefore, none will be offered for faculty use. Due to the size of most classrooms, please note that blackboards and flip-charts are not effective teaching tools.

SPECIAL EQUIPMENT AND/OR SET-UP NECESSARY. Please advise of your equipment and/or set-up necessary in complete detail.

**1993 SCIENTIFIC ASSEMBLY
SEPTEMBER 10 - 12, 1993
SEATTLE, WASHINGTON**

BIOGRAPHICAL DATA FORM

Please complete and return to your ENA Scientific Assembly Coordinator by April 23, 1993.

Name: KRISTINE M. GEBBIE

Credentials: RN, MN, FAAN

Position: former Secretary of Health

Employer: Washington State Dept. of Health

Education:	Degree/Major	Institution	Year
	B.S.N.	S.T. Olaf College, Minn.	1965
	M.N./Comm. Mental Health	U.C.L.A.	1968
	Dr.P.H. (Candidate)	Michigan Sch. of P.H.	

Professional experience related to presentation: active participation in health system development & health reform on state & national level for 15 years; prior experience in developing care systems & nursing education
This person's participation in this offering includes:

CHECK ANY/ALL

- ☒ development of objectives
- ☒ development of content
- ☒ selection of teaching methods
- ☐ selection of handouts and bibliography
- ☐ development of evaluation tools
- ☐ other (please describe): _____

USE THIS FORM: DO NOT SEND CV OR RESUME. THANK YOU.

**1993 SCIENTIFIC ASSEMBLY
SEPTEMBER 10 - 12, 1993
SEATTLE, WASHINGTON**

AUDIO VISUAL AND SPECIAL EQUIPMENT REQUEST FORM

Audio Visual and Special Equipment will be ordered **only** as you have indicated. Please advise us of all your needs. Complete and return a **separate form for each course** to your ENA Scientific Assembly Coordinator by April 23, 1993.

NAME: KRISTINE M. GEBBIE

COURSE TITLE: HEALTH CARE: VISION and REALITY COURSE NO. _____

COURSE DAY AND TIME: _____

☒ I DO NOT REQUIRE ANY AUDIO VISUAL AND/OR SPECIAL EQUIPMENT

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SPECIAL EQUIPMENT AND/OR SET-UP NECESSARY. Please advise of your equipment and/or set-up necessary in complete detail.

1993 SCIENTIFIC ASSEMBLY
SEPTEMBER 10 - 12, 1993
SEATTLE, WASHINGTON

CONTINUING EDUCATION CONTACT HOURS (CECH) APPLICATION
AND SYLLABUS FORMAT

Course Number: _____ Day/Date: _____ Time: _____

Course Number: _____ Day/Date: _____ Time: _____

Course Title (as shown in Faculty Packet #2): _____

Length of Course: 45 min.

Faculty Member(s): KRISTINE M. GEBBIE M.N.
Name Degree

Name Degree

Name Degree

Name Degree

Scientific Assembly Coordinator: _____

Sponsor (if applicable): _____

The Objectives and Outline you submit will be printed in the Scientific Assembly Syllabus and distributed to all participants. Thank you for your cooperation.



ADULT LEARNING PRINCIPLES

Please indicate the adult learning principles that apply to the course:

- ☐ Learning depends on motivation
- ☒ Learning depends on capacity to learn
- ☒ Learning depends on past and current experience
- ☐ Learning depends on active involvement by the learner
- ☐ Learning is enhanced by problem solving
- ☐ Learning effectiveness is dependent on feedback
- ☐ Learning is enhanced by an informal atmosphere and the freedom to make mistakes
- ☐ Learning is augmented by novelty, variety, and challenge
- ☐ Other (please indicate): _____

TEACHING METHODS

Please indicate the teaching methods that will be utilized. Teaching methods must be congruent with behavioral objectives and content presented and must reflect a knowledge of adult learning principles.

- ☒ Lecture
- ☐ Discussion
- ☐ Handouts
- ☐ Skill Stations
- ☐ Group Interaction Exercises
- ☐ Audiovisuals: slides, videotape, cassettes, film
- ☐ Other (please indicate): _____

TARGET AUDIENCE

The audience for Scientific Assembly is comprised of nurses practicing in various areas of emergency care.

PREREQUISITES FOR COURSE PARTICIPANTS

Describe the knowledge base or skills (if any) the learner is expected to have prior to participating in this course.

Prerequisite(s) for course participants: general awareness of health reform debate.

PARTICIPANT EVALUATIONS

A summary of participant evaluations is compiled and sent to each faculty member and a copy is retained by ENA.

**1993 SCIENTIFIC ASSEMBLY
SEPTEMBER 10 - 12, 1993
SEATTLE, WASHINGTON**

RELEASE FORM: COURSE OFFERING AUDIO TAPING

I KRISTINE M. GEBBIE, hereby
(PRINT NAME)

☒ give

☐ do not give

permission to THE EMERGENCY NURSES ASSOCIATION 1993 Scientific Assembly to audio record and duplicate (for commercial use) my lecture(s) at the ENA Scientific Assembly to be held September 10-12, 1993, in Seattle, Washington.

I hereby

☒ Waive and assign

☐ Do not waive or assign

to the EMERGENCY NURSES ASSOCIATION and NATIONAL NURSING NETWORK of New York City all rights and property in and to any such sound recordings, and I hereby irrevocably

☒ Authorize

☐ Do not authorize

NATIONAL NURSING NETWORK of New York City without limitation to them, to reproduce, copy, sell, or distribute any and all such recordings.

I understand this in no way prohibits the use of my material in any such manner I so desire.

I understand that I will receive one (1) complimentary tape of each lecture audio recorded at the ENA 1993 Scientific Assembly.

KRISTINE M. GEBBIE
FACULTY MEMBER NAME (Printed/Typed)

Kristine M. Gebbie
FACULTY MEMBER SIGNATURE

March 16, 1993

DATE

FACULTY MEMBER COURSE NUMBER(S)

Please return this Release Form to your ENA Scientific Assembly Coordinator by April 23, 1993.

NOTE: PLEASE CHECK ALL OF THE ABOVE RESPONSES.

1993 SCIENTIFIC ASSEMBLY
SEATTLE, WASHINGTON
SEPTEMBER 10 - 12, 1993

FACULTY 1099-MISC FORM INFORMATION REQUEST

All 1993 Scientific Assembly faculty earning \$600.00 or more in honorarium payments for the calendar year 1993 must fill out this 1099-MISC Form. To complete this form, kindly submit the following information to ENA:

Faculty Name: GERBIE KRISTINE M
Last First Middle

606 Lilly Rd NE #723
Olympia, Wash. 98506
Address

585-10-2864
Social Security Number

Employer's ID Number (if applicable)

Kristine M. Gerbie
Faculty Signature

Please return to your ENA Scientific Assembly Coordinator by April 23, 1993.

1993 SCIENTIFIC ASSEMBLY
SEPTEMBER 10 - 12, 1993
SEATTLE, WASHINGTON

INTRODUCTION INFORMATION

Name: KRISTINE M. GEBBIE, RN, MN, FAAN

Position: former Washington State Secretary of Health

Employer: Wash. State Dept of Health

Education/Credentials: BS & Master's Degrees in Nursing; 10 yrs
on nursing faculty at UCLA & St Louis U; 15 years heading
state health agencies in Oregon & Washington

Additional Information: Active participant in health reform
debate; member of the board of Am. Public Health
Assoc; Fellow of Am. Acad of Nursing; Member of Institute of
Medicine.

Please complete and return to your ENA Scientific Assembly Coordinator by April 23,
1993.

216 Higgins Road
Park Ridge, Illinois 60068-5736
Telephone 708/698-9400
Fax 708/698-9406

March 23, 1993

Kristine Gebbie, RN, MN, FAAN
606 Lilly Road, NE, #723
Olympia, WA 98506

Dear Ms. Gebbie:

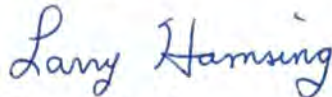
Dianne Danis called last Friday to let me know your mailing address has changed. I have updated our computer records and a printout of your new address is enclosed.

Also enclosed for your review is Faculty Packet #1, minus the Faculty Agreements, and a printout of the Anita Dorr Memorial Lecture indicating the title, date, time and course number. The Anita Dorr Memorial Lecture is 1.0 CECH and the actual length of your speech/presentation is 50 minutes.

I am also enclosing a Scientific Assembly Preview Flyer which contains your current biographical material. Please let me know if there are any changes in this information so it can be entered into the program.

Please do not hesitate to contact the Department of Educational Services with questions or comments.

Sincerely,



Larry Hamsing
Coordinator: Educational Services

/leh

Enclosures
Printout
Course Listing
Preview Flyer

cc: Dianne Danis

1993 Scientific Assembly Faculty Assignments

COURSE OFFERINGS FOR: Kristine Gebbie, RN, MN, FAAN

AWARDS LUNCHEON AND ANITA DORR MEMORIAL LECTURE:

HEALTH CARE: THE VISION AND THE REALITY

Kristine Gebbie, RN, MN, FAAN

Coordinator - D. Danis

00090	Wednesday, September 8, 1993	11:45 AM - 2:00 PM
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Kristine Gebbie, RN, MN, FAAN
606 Lilly Road, NE, #723
Olympia, WA 98506
Ms. Gebbie

216 Higgins Road
Park Ridge, Illinois 60068-5736
Telephone 708/698-9400
Fax 708/698-9406

**EMERGENCY NURSES ASSOCIATION (ENA)
1993 STANDING COMMITTEE: ANNUAL MEETING**

CHAIRPERSON:

Dianne M. Danis, RN, MS, CEN
200 Falls Blvd., #A-105
Quincy, MA 02169
617/479-5605

CHAIRPERSON-ELECT

Benny Marett, RN, MSN, CEN, CNA, COHN
610 Sedgewood Drive
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Ms. Chris Moss, RN
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Helen L. Breton, RN
PO Box 2276
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Rita A. Dello Stritto, RN, MSN, CEN, EMT-P
6254 Ludington, #1
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Keynote Address	Dianne Danis
General Sessions	Dianne Danis
Closing Address	Dianne Danis

1993 ANNUAL MEETING - SEPTEMBER 10-12, 1993
WASHINGTON STATE CONVENTION AND TRADE CENTER
SEATTLE, WASHINGTON

FACULTY FINANCIAL POLICY AND PROCEDURES

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PAGE NO. 2

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1993 ANNUAL MEETING
FACULTY REIMBURSEMENT FORM

NAME _____

TITLE _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE NUMBER (HOME) _____ / _____

TELEPHONE NUMBER (WORK) _____ / _____

FAX NUMBER _____ / _____

TRAVEL EXPENSES : *

*Note: Ground transportation, parking, and meals
are to be covered in per diem.

OFFICE
CODE:

A. TRANSPORTATION:

1. AIRFARE \$ _____

2. HOTEL (Room & tax only) \$ _____

TOTAL \$ _____

RECEIPT FOR ALL EXPENSES MUST BE SUBMITTED.

1. Only the best discount airfare, ticketed through Travel Technology Group, Ltd. on ENA's Official Carrier, will be reimbursed. In lieu of airfare reimbursement: \$.275 per mile, train or bus fare will be reimbursed not to exceed best discount airfare.
2. One (1) night single occupancy lodging, not to exceed \$119.00 (plus tax) per night, per each teaching day at one of the hotels in ENA's official housing block: Sheraton, Westin, Hilton, or Holiday Inn.

FACULTY SIGNATURE: _____

DATE: _____

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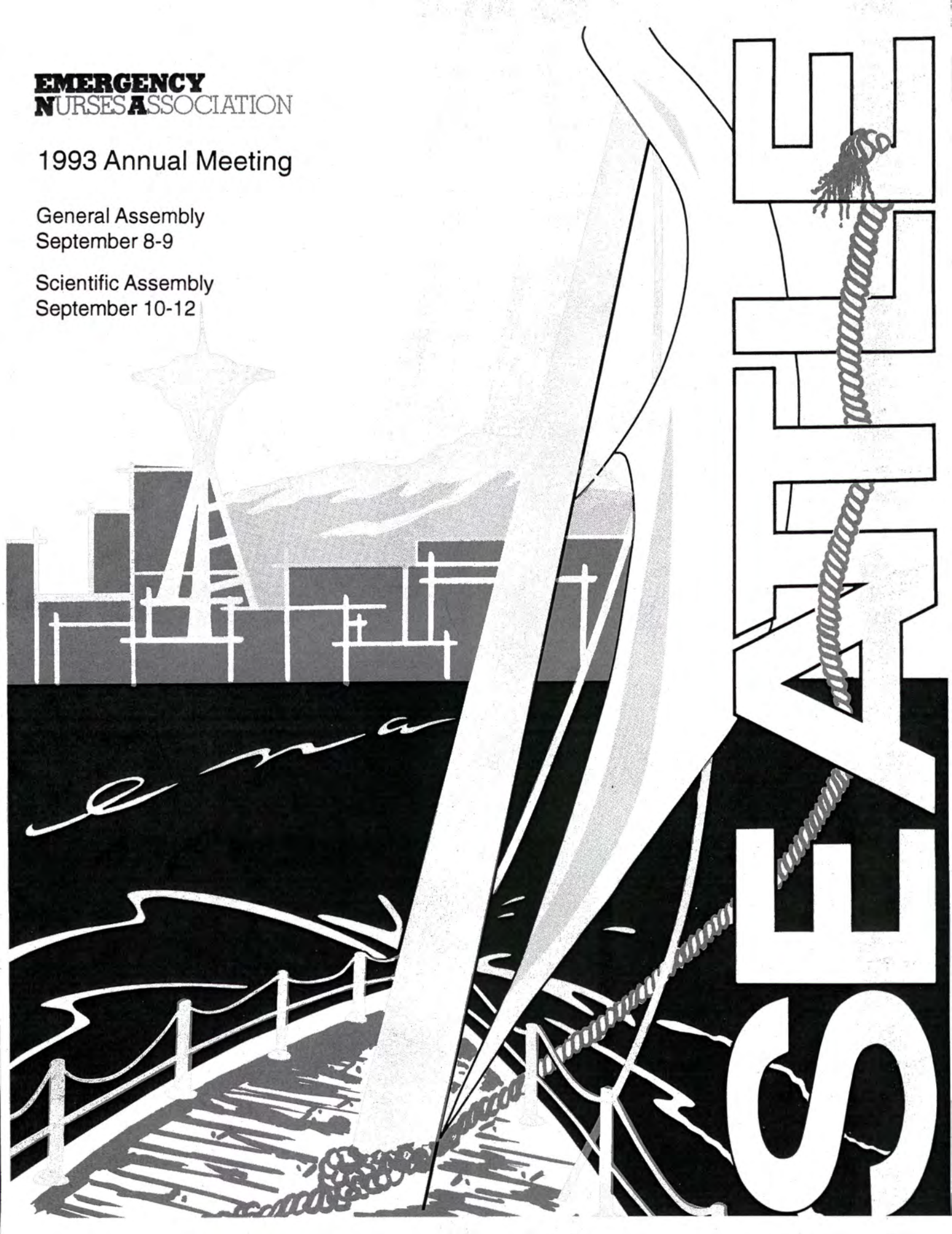
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EMERGENCY
NURSES ASSOCIATION

1993 Annual Meeting

General Assembly
September 8-9

Scientific Assembly
September 10-12



TO: 1993 ENA Scientific Assembly Faculty

FROM: Kathleen A. Rossell, CMP
Director, Meeting Services 

DATE: May 10, 1993

SUBJECT: 1993 Scientific Assembly
Registration, Housing, Air Travel Procedures

REGISTRATION

As a Faculty Member for the 1993 ENA Scientific Assembly, you are entitled to complimentary registration to the Scientific Assembly.

Please register officially for the Scientific Assembly, even though you do not pay a registration fee, by completing the Registration Form in the back of the program. A Scientific Assembly Program is enclosed for your convenience; it will also appear in the May Etcetera and the June issue of the *Journal of Emergency Nursing*. Where the amount of the registration fee is to appear, please write, "COMPLIMENTARY/FACULTY". (Complimentary registration includes Pre-Sessions, all courses, Back to the Future ENA, "Walking" Lunches, "Walking" Breakfast and exhibitor sponsored events. Complimentary registration does not include Guest registration, ENA President's Party, Awards Luncheon/Anita Dorr Lecture, or the CEN Recognition Breakfast. Please fill in any additional fees due and submit payment for same with your registration form.) This will be of great assistance to the ENA Department of Financial Services. This registration process is necessary to enable you to register for courses and social functions that you wish to attend and to receive your computer printed badge as you wish it to appear.

HOUSING

Faculty Members are responsible for making their own hotel reservations. Please use the Air and Hotel Reservation Request Form in the back of the program. Please indicate on the form that you are faculty under your signature. If you make your reservations over the phone, please advise the agent that you are faculty. Rooms will be held for faculty at the Sheraton Seattle Hotel and Towers until June 15, 1993. After June 15th, faculty rooms will be released for sale and you will need to indicate your 1st, 2nd, and 3rd hotel choices. ENA will pay for the single rate plus tax, excluding Sheraton Towers. If you select another rate category, the difference will be your responsibility. Hotel expenses will be reimbursed following the Scientific Assembly per the terms of the ENA Faculty Financial Policy and Procedures submitted to you (or in some cases, as negotiated directly with you by the course sponsor).

AIR TRAVEL

Faculty Members are responsible for making their own air travel arrangements. You are strongly encouraged to book your flight as soon as possible to ensure the lowest airfare (but, no later than July 1, 1993.) Travel expenses will be reimbursed following the Scientific Assembly per the terms of the Faculty Agreement (or in some cases, as negotiated directly with you by the course sponsor).

SEATTLE

1993 Annual Meeting

General Assembly
September 8-9

Scientific Assembly
September 10-12

American and Delta Airlines have been named the official carriers to the 1993 Scientific Assembly and are offered discounted fares. Reservations must be made through the ENA Meeting Desk. Please call toll free 1-800-477-5547 (8:30AM to 5:30PM CST/DST Time.) Your flight is to be booked on one of the official carriers unless your area is not serviced by American or Delta. Advise the Agent that you are calling for the ENA Scientific Assembly and must be booked on the best discount fare.

HANDOUTS

Please remember that if you have any handouts for your session that you would like ENA to print and distribute, the deadline to ENA is July 15, 1993. Handouts are limited to 8 pages per class, they must be clearly identified with the course number and title and they must be submitted ready for print. Handouts will not be retyped.

PROGRAM

Enclosed is a copy of the program for the 1993 Annual Meeting. Check all pertinent information for accuracy and if there is an error, please call your session coordinator. Please note if your course is sponsored. Sponsors do not influence the content of a session. Courses are focused on education, not product promotion. ENA requests as a courtesy to the sponsor that competitive companies' names or products not be mentioned in the sessions.

HONORARIUM/PER DIEM

Unless special arrangements have been made, ENA will pay \$150.00 per class hour to the faculty member (\$75.00 if co-faculty). A check for honorarium and per diem will be issued to the faculty member after presentation of the course offering.

Thank you for your assistance with all of the above.

Enclosures

February 23, 1993

Kristine Gebbie, RN, MN, FAAN
Washington State Department of Health
1112 SE Quince St., PO Box 7890
Olympia, WA 98504

Dear Ms. Gebbie:

Enclosed is faculty Packet No. 3. You'll notice in the following letter that the deadline for submitting your faculty handouts for the ENA 1993 Scientific Assembly is April 23, 1993.

That deadline for submitting your faculty handouts has been extended and is now July 15, 1993.

Thank you for your cooperation in this matter. If you have any additional questions, please contact your respective Scientific Assembly Coordinator.

Sincerely,

Dianne M. Danis

Dianne M. Danis, RN, MS, CEN
Chairperson, Annual Meeting Committee

cc: Annual Meeting Committee

SEATTLE

RECEIVED
FEB 23 1993
DEPT. OF HEALTH
OFFICE OF THE SECRETARY

1993 Annual Meeting

General Assembly
September 8-9

Scientific Assembly
September 10-12

February 23, 1993

Kristine Gebbie, RN, MN, FAAN
Washington State Department of Health
1112 SE Quince St., PO Box 7890
Olympia, WA 98504

Dear Ms. Gebbie:

The planning of the 1993 ENA Scientific Assembly has reached the end of the first stage. The program has been sent to the Journal of Emergency Nursing and will appear in the June issue.

Enclosed is the third packet of information for your completion by April 23, 1993.

1. Request Form: Audio Visual and Special Equipment

Enclosed is one (1) Request Form: Audio Visual and Equipment for each course you are scheduled to present at the 1993 Scientific Assembly. Please complete one form for each course you are teaching and return it to your respective Scientific Assembly Coordinator. Equipment and set-up will be ordered only as requested on the completed form.

2. Continuing Education Contact Hours (CECH) Application and Syllabus Format

Faculty presenting courses that will be awarded CECH credit will have the following items included in this packet:

- a. One (1) CECH Application and Syllabus Format Form for each course you will be presenting awarding CECH credit. Please complete each section. Return it to your Scientific Assembly Coordinator by April 23, 1993. Each application will be carefully reviewed by the Association's reviewing committee.
- b. If you are co-teaching, please coordinate this information and submit one CECH Application containing the complete course content.

3. Biographical Data Form

Enclosed is a Biographical Data Form for your completion. Information for each faculty member must be typed directly on this form. Please do not attach any additional materials. Return the form to your Scientific Assembly Coordinator by April 23, 1993. The information on this form will be used in the CECH process.

SEATTLE

1993 Annual Meeting

General Assembly
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September 10-12

4. Introduction Information

Also enclosed is the form which the course facilitator will use in introducing the speaker. Please type information requested directly on the form. Return the form to your Scientific Assembly Coordinator by April 23, 1993.

5. Faculty 1099-Misc Form Information Request

Also enclosed is a 1099-Misc Form. Please fill in the necessary information and return the form to your Scientific Assembly Coordinator by April 23, 1993.

6. Release Form: Course Offering Audio Taping

Enclosed is a Release Form: Course Offering Audio Taping. Please complete the form and return it to your respective Scientific Assembly Coordinator by April 23, 1993.

7. Principles of Preparing and Using Slides

Enclosed is information on the principles of preparing and using slides as well as audio visual suggestions for faculty. This information should assist you with the preparation and effectiveness of the audio visuals presented during your course offering(s).

8. Faculty Handouts

ENA Educational Services will print and distribute faculty handouts as follows:

- a. Handouts must be received by April 23, 1993. Send all handouts to:

ENA Educational Services
Emergency Nurses Association
216 Higgins Road
Park Ridge, IL 60068-5736

- b. Handouts are limited to 8 pages (4 pages double-sided) per class.
- c. All handouts must be clearly identified with course number and title.
- d. Handouts will be printed exactly as submitted.
- e. A uniform cover sheet will be prepared by ENA.
- f. ENA will deliver handouts to the classroom and the classroom monitor will distribute them.
- g. Handouts received after April 23, 1993, will be returned to the faculty. The faculty will be responsible for the printing and distribution of returned handouts.

Because this is such a large packet, a short summary might help to clarify exactly what forms go where and when. All the forms in this packet go to your Scientific Assembly Coordinator and must be received no later than April 23, 1993. They are:

Audio Visual and Special Equipment Request Form (one for each course)
Continuing Education Contact Hours (CECH) Application,
 including Reference Information
Biographical Data Form
Introduction Information
Faculty 1099-Misc Form Information Request
Release Form: Course Offering Audio Taping

Any handouts associated with your course go to ENA's national office at the address listed above. Please remember to identify them with the course number and title. The handouts also must be received no later than April 23, 1993.

Thank you for your cooperation in the above matters. If you have any additional questions, please contact your respective Scientific Assembly Coordinator. Again, the Association welcomes you as a Faculty Member of the 1993 Scientific Assembly.

Sincerely,

A handwritten signature in dark ink that reads "Dianne M. Danis". The signature is written in a cursive, flowing style.

Dianne M. Danis, RN, MS, CEN
Chairperson, Annual Meeting Committee

cc: Annual Meeting Committee

Betts
Mia J. Kim

Bellini
Berkowitz

Colleen Conway Welch

Dan
Davis office
617
735-5014

files on
2 speeches

Jim
committed
to grow

The Rev. Chris
Steele
14 West Lammie
Bozeman, Mont.
59715

FAX to Phyllis -

409-772-5118



3509 Connecticut Av NW
Washington, DC 20008-2402

202-244-6669

FAX: 202-244-6810

F A X C O V E R S H E E T

To: HENRIER ANDERSON Date: 9/4/93

To FAX #: 206-282-6498 No. Pages: 5
(including THIS page)

From: KRISTINE GEBBIE

Comments: _____

Zeb KORAN'S # is

708-742-8024

Thanks!! Kristine

IF ALL PAGES ARE NOT RECEIVED, PLEASE CALL -- 202-244-6669

YOUR RECEIPT

THANK YOU

PARCEL
PLUS

(202)244-6669

09/04/93 12:02PM
000A#3106

FAX
\$9.50

ITEMS 10
***TOTAL \$9.50
CASH \$20.00
CHANGE \$10.50

* * * TRANSMISSION REPORT * * *

Sep. 4 '93 12:00 PARCEL PLUS

202-244-6810

DATE	START	TIME	PARTY'S NAME	MODE	PAGE	RESULT error code
Sep. 4	11:56	3'28	206 282 6498	G3	05	OK

**PHOTOCOPY
PRESERVATION**

He Vision / Reality -

Problems with current reality
↑ cost

limited access

reactive

poor standing outcome measures

Major forces for change

Cost to business

Middle class pinch -

Shift in benefits

fear of loss of benefits

st state initiatives

Likely Directions

Universality

community rating

managed care

managed competition

Opportunities

Redefined professional roles

Implementation of documented effective shifts

Successful focus on prevention

CONTINUING EDUCATION ACTIVITY CONTENT OUTLINE FORM

Complete one Continuing Education Activity Content Outline Form per presentation.

Presentation Title: Health Care : The Vision & the Reality

Participant Behavioral Objectives	Content Outline	Time Frames	Faculty	Teaching Methods
1. Summarize the driving forces behind the current health reform debate	I. Major forces for change: - Business costs - middle income "pinch" - state initiatives - reform zeal	10 min	R. Gelber	Lecture
2. Identify the major problems in current U.S. health / illness system	II. Problems in current non-system: - high cost - restricted access - reactive - poor outcome measure	10 min	"	"
3. Describe the likely components of a reformed health system	III. Directions for change: - universality - community rating - managed care	10 min	"	"
4. Identify areas of opportunity for nursing leadership in a changing system	IV. Opportunities - redefining professional roles - implementing documented improvements - prevention	15 min.	"	"

1993 Scientific Assembly Faculty Assignments

COURSE OFFERINGS FOR: Kristine M. Gebbie, RN, MN

AWARDS LUNCHEON AND ANITA DORR MEMORIAL LECTURE:

HEALTH CARE: THE VISION AND THE REALITY

Sponsored by **STRYKER MEDICAL**

Coordinator - D. Danis

00080 Wednesday, September 8, 1993 11:45 AM - 2:00 PM

Number registered for class - 359

Maximum capacity of room - 600

TRANSMIT CONFIRMATION REPORT

NO.	:	009
RECEIVER	:	14097725118
TRANSMITTER	:	Kinko's Van Ness
DATE	:	SEP 05'93 18:41
DURATION	:	03'03
MODE	:	STD
PAGES	:	05
RESULT	:	OK