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NATIONAL RURAL HEALTH ASSOCIATION

FAX TRANSMISSION

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1320 19th Street, N.W. Suite 350
Washington, D.C. 20036-1610

Telephone: (202) 232-6200

Fax: (202) 232-1133

E-mail: dc@nrharural.org

Date: July 22, 1998

To: Sandy Thurman

Fax
Number: 202/456-2439

From:

☒ Darin Johnson, Government Affairs Director

☐ Linda Rouse, Government Affairs Special Assistant

☐ Doretha Harris, Senior Administrative Assistant

☐ Other _____

Subject: *TIME SENSITIVE*

Pages (Including Cover Page): _____

Donna M. Williams
Executive
Vice President

NATIONAL OFFICE

One West Armour Boulevard, Suite 203
Kansas City, Missouri 64111
Telephone (816) 756-3140
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<http://www.NRHA rural.org>

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Memorandum

**To: National Initiative on Rural HIV/AIDS Planning Committee
Sandy Thurman; Dr. Joe O'Neill; Terje Anderson; Joan Halloway;
Pat Taylor; Martha McKinney; David Berry; Rosemary McKenzie;
and Donna Williams**

**From: Darin Johnson
NRHA Government Affairs Director**

Re: Membership Selection of National Task Force on Rural HIV/AIDS

Date: July 22, 1998

I am pleased to report that we have received over 125 nominations to the National Task Force on Rural HIV/AIDS. The bad news is that we have to narrow the pool of applicants down to 15 that will actually serve on the task force. In order to achieve this task, the steering committee will need to hold a conference call next week to select the 15 members of the national task force. It is very important that every member of the steering committee participate on this call as we are looking to your expertise in selecting nominees.

Please indicate the dates and times you are available to participate in the conference call below and fax it back to our office by noon on Thursday, July 23, 1998. We will fax the date and the time of the conference call to you tomorrow afternoon so you can get it on your schedule for next week. If you have any questions or major conflicts, please contact me at (202) 232-6200.

On Thursday, July 23 each of you will be sent by overnight mail a book that will include copies of all of the nomination forms along with a matrix that will allow you to rate the nominees in a number of different areas. This will give you the weekend and the first part of the week to review the nominations. You should complete this process prior to our conference call next week by using the matrix and rating system to determine your 25 top nominees. Please be prepared to share with the committee your top 25 on the call.

Thank you in advance your assistance with this endeavor. The NRHA is very excited about the number of nominations submitted, and more importantly the potential the task force has in elevating the issue of rural HIV/AIDS in America. We have a great opportunity here!

Donna M. Williams
Executive
Vice President

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NATIONAL RURAL HEALTH ASSOCIATION

Nominations Being Sought for Membership on National Task Force on Rural HIV/AIDS

OFFICERS

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President

Bruce Amundson
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Susan Wilson
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As a key element of its National Initiative on Rural HIV/AIDS, the National Rural Health Association is seeking nominations to the National Task Force on Rural HIV/AIDS. The 15 member task force, to be composed of rural health care providers, public health workers, hospice givers, persons living with HIV and AIDS, community and religious leaders and others, will be charged with setting an aggressive national agenda addressing issues of treatment and prevention as they relate to HIV and AIDS in rural and frontier America.

The task force will conduct in depth discussions regarding the growing impact the AIDS epidemic is having on rural communities and develop specific strategies for overcoming the obstacles and challenges of preventing and treating HIV infection. The goal of the task force will be to foster public-private partnerships in preventing the transmission of HIV and providing access to quality, affordable, and appropriate health care services for those already living with HIV and AIDS in rural and frontier areas.

The National task force will convene in Albuquerque, New Mexico, September 8-10, 1998, prior to the Southwestern Conference on Rural HIV/AIDS: Issues in Prevention and Treatment. Those individuals being nominated to serve on the task force must be available to participate for all three days of the task force meeting. In addition, task force members will be encouraged to attend the Southwestern Conference. Travel, lodging and meal expenses will be provided by the NRHA and its public and private partners.

Members of the National Task Force will be selected by the National Initiative on Rural HIV/AIDS Steering Committee. Those applicants selected will be notified by August 1, 1998. Fully completed nomination forms must be postmarked no later than Friday, July 17, 1998. Candidates must demonstrate through their application substantive knowledge and experience in the area of HIV/AIDS treatment and prevention in rural and frontier areas. Special consideration will be given to those candidates living and providing direct services in rural and frontier communities.

The recommendations and agenda developed by the National Task Force will be published and shared with the Office of National AIDS Policy, the Department of Health and Human Services HIV/AIDS Bureau and the Presidential Advisory Committee on HIV/AIDS. Additionally, the work of the task force will be shared and discussed with participants of the Southwestern Conference on rural HIV/AIDS.

If you have additional questions about the National Task Force on Rural HIV/AIDS, please contact Darin Johnson, the NRHA's Director of Government Affairs, at (202) 232-6200 or by e-mail at johnson@nrharural.org.

Donna M. Williams
Executive
Vice President

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Monique Singleton
Population-based
Services
Constituency Chair

National Task Force on Rural HIV/AIDS Selection Conference Call Availability

Please fax back to (202) 232-1133 by noon on Thursday, July 23, 1998

Name Sandy Thurman

Contact Sara Holowski

Telephone _____

Please mark ALL of the times you are available to participate in a 1 hour conference call.

Wednesday, July 29, 1998

2:00 p.m. ☐

3:00 p.m. ☐

4:00 p.m. ☐

5:00 p.m. ☐

Thursday, July 30, 1998

2:00 p.m. ☐

3:00 p.m. ☐

4:00 p.m. ☐

5:00 p.m. ☐

Friday, July 31, 1998

2:00 p.m. ☐

3:00 p.m. ☐

4:00 p.m. ☐

5:00 p.m. ☐

(Please note that all times listed above are eastern standard time)

Donna M. Williams
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Data Entry Form

Letter ID	Writer First Name	Writer Last Name	Received Date	Subject
11088	Sally	Holtzman	7/27/98	

☐ Response Required?

Response Type	Response Date	Responder ID	Responder Name	Action Promised
Action Completed	Action Date	Addressed To		
		Sandy		

Notes

--

Sender's Organization	Sender's Street1	Sender's Street2
First Union National Bank	1970 Chain Bridge Road	
Sender's City	Sender's State	Sender's Zip
McLean	VA	22102

[Handwritten signature]
[Handwritten signature]

**First Union National Bank
of Virginia, Maryland and Washington, DC**

1970 Chain Bridge Road
McLean, Virginia 22102



Sally A. Holtzman
Executive Assistant
Capital Area Administration



First Union National Bank

VA1948
1970 Chain Bridge Road
McLean, Virginia 22102
703 760-6950
Fax 703 760-5779
sally.holtzman@firstunion.com

July 14, 1998

Sandra Thurman
Director
National AIDS Policy Office
808 17th St 8th Floor
Washington DC 20006

Dear Ms. Thurman:

My name is Sally Holtzman and I am the captain of Team First Union for the Washington DC AIDS Ride. Last November, I signed up for the ride because I lost a very good friend to AIDS and I wanted to do something to help ensure that no one else would lose a loved one to this disease. With the support of First Union's executives and its employees, I was able to form a team of 10 riders, including one teammate who is HIV positive, and six crew members who raised a total of \$25,000 for this worthy cause! Our Area President, Hugh C. Long II, has just approved sponsorship of the AIDS Ride for next year!

From this experience, I have also learned what a difference can be made when corporations use their resources to support their employees in serving the community and First Union is certainly a fine example of positive influence!

I'm sorry that I didn't get a chance to meet you during the ride last month but I admire the fact that you were pedaling in the heat and rain to make a difference! When I returned home, I saw the article entitled, "If Sandy Thurman Can Do It," in the Washington Post and I was intrigued by your heroism. A few days later, I found another story about you in an April edition of the Post and passed it along to some of my teammates.

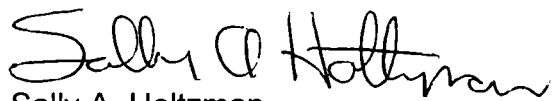
I just wanted the chance to tell you that you are now a hero of mine because I admire your courage and spirit! I believe that if individuals joined together to change the things that are not right with the world, we could become a powerful force and solve many problems.

I would love the chance to meet you someday and introduce you to our team. I have enclosed an invitation to our Team First Union "family" cookout to be held at my townhouse on August 8. We would love to see you there!

Also, I have enclosed a copy of my profile from the AIDS Ride newsletter on Day one. It provides additional information about our team.

Team First Union will return to the Washington DC AIDS Ride next year with more riders and additional fundraising success! With our corporation standing behind us, we can't lose! I hope to see you there!

Sincerely,

A handwritten signature in black ink that reads "Sally A. Holtzman". The signature is written in a cursive, flowing style.

Sally A. Holtzman
Team First Union Captain

The Daily Ride



"All the news that fits."

[DAY 1]

The Official Daily Newspaper of Washington, D.C. AIDS Ride® 3 Presented by Tanqueray®

Rider Profile: Sally Holtzman

"AIDS was just not something you could talk about here."

When word got around First Union Bank that Sally Holtzman would be riding in Washington, D.C. AIDS Ride 3 Presented by Tanqueray, employees began sending her notes. "My husband died of AIDS," one note began. Another told of a brother who died of AIDS, and other employees wrote of how they had been personally, deeply affected by the disease. Each note ended by asking Sally to make a promise. That she not tell anyone else—to keep the disclosure a secret.

Since then, the Ride has transformed more than a few First Union employees. And the bank now sponsors its own AIDS Ride team consisting of nine riders and six crew members. Peter Chavenello began making Ride presentations to fellow employees, sharing intimate details of his own illness and his fight to survive and train for this year's Ride. Sally says that many employees who previously couldn't broach the subject began reaching out to Peter and others for support and guidance. Others who aren't riding or crewing have held fund-raisers to support and encourage their co-workers.

"People were initially anxious about what other people would think if they knew about their personal connection to AIDS," says Sally, a First Union Executive Assistant to the area Vice President. "I was even concerned, and wanted to fund-raise at the bank in the most appropriate manner. But when I went to the area president, he urged me to go all the way with the idea. He sent an announcement out to employees, and they've all pledged." The McLean Virginia branch where Sally works also has bought bike clothes for its team, and is providing transportation and lodging for the day before the Ride begins. "Before, there was a feeling that AIDS was just not something you could talk about here," says Sally. "I think we could stamp out a lot of problems if more corporations were like First Union."

Sally is riding in memory of Randy, a former boss who died of AIDS in 1995. "We were very close," says Sally, 32, who lives with her husband and two dogs in Manassas, Virginia. "I never really had the chance to do anything for him. So this Ride is really for Randy."

-Daniel Foster



Don't think of home, and that big, soft bed,
"Cuz a tent tonight is where you'll lay your head."

Today's Ride

IMPORTANT FACTS

OPENING CEREMONIES 6:30 AM

Ride-out immediately follows the ceremony.

Today's Route Length: 107.4 MILES

ROUTE HOURS

• Pit Stop 1	6:30 AM — 7:30 PM
• Pit Stop 2	7 AM — 10:30 AM
• Pit Stop 3 (Lunch)	8 AM — 12 noon
• Pit Stop 4	9 AM — 2 PM
• Pit Stop 5	10 AM — 4 PM
• Pit Stop 6	10:30 AM — 6 PM
	11:00 AM — 6:30 PM

CAMP HOURS

• Bike Parking Opens	6:30 AM
• Morning Camp Closes	8:30 AM
• Evening Camp Services	1 PM — 9 PM
• Massage Services	2 PM

MEAL TIMES

• Breakfast	5 AM — 8:30 AM
• Lunch (Pit Stop 3)	9 AM — 2 PM
• Dinner	4 PM — 9 PM

Emergency:
DIAL
911

Washington, D.C.
AIDS Ride® TOLL FREE
(800) 564-7433

Announcements

12-Step Meetings are planned for each night of the Ride. Please check with Camp Services for times and locations. Look for more info in The Daily Ride throughout the week.

- Remember—no alcohol or drugs allowed on the Ride at any time.
- Weigh yourself! See what dehydration can do to your body weight. Check yourself on a scale, donated by Tanita Corporation, at Bike Parking, Medical, or at Pit Stop 3.
- Hydrate! Hydrate! Hydrate! Alternate between water and Gatorade constantly!

Media Alert!

Media for Day Zero included coverage from WRAL-TV/CBS, WNCN-TV/NBC, WLFL-TV/FOX, AND WTVD-TV/ABC. That's every station in Raleigh! Pretty good, considering the Ride hasn't even started yet! Watch for daily media updates in The Daily Ride...

RideWitness News

Catch the RideWitness News tonight at 7:30 at the Main Stage! You'll get stories from today's ride, a media update, a rider injury report, announcements, and lively entertainment. And you won't wanna miss the AIDS Ride Top Ten!

Today's Menu

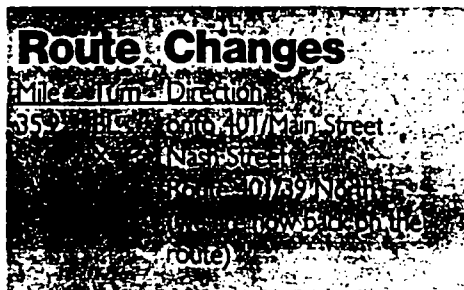
Lunch: Breast of turkey on a Kaiser roll (veg: Veggie roll-up w/ guacamole); pasta with veggies; seedless grapes; Rachel's Designer Chips.

Dinner: Chicken Creole with rice (veg: Chicken Heartline with rice); mixed veggies; garlic breadsticks; tossed green salad; chocolate cake.

Stay Alert



Stay Alive



Today's Ride

Day 1: Raleigh, NC to Albemarle, VA. 107.4 miles.

Ride-out from the Fairgrounds will be a "rolling enclosure" for the first 3 miles. The Raleigh Police Department will escort you and close intersections for safe passage. There are a few good "grunners," (that is to say, short hills!) to start your journey, but once you leave the city, the road evens out. You'll ride through quaint towns like Warrenton, NC, where, in 1997, the entire population came out to welcome us. Pit 4 is at Vance Granville Community College—stop for ice cream on Main Street before you get there! You'll ride north toward Lake Gaston thru some beautiful country, generally flat, but with a few gently rolling hills. Be sure to stop and enjoy the beautiful sights at Pit 5 at the NC edge of the Lake. You'll be tempted to take a dip in the lake—but remember, we've only scouted roads—not the water. The last 25 miles are over flat, winding backwater roads. Camp tonight is at Southside VA Community College—a mere 107.4 miles from Ride-out.

The Daily Dose

"And the day came when the risk to remain tight in a bud was more than the risk it took to blossom."

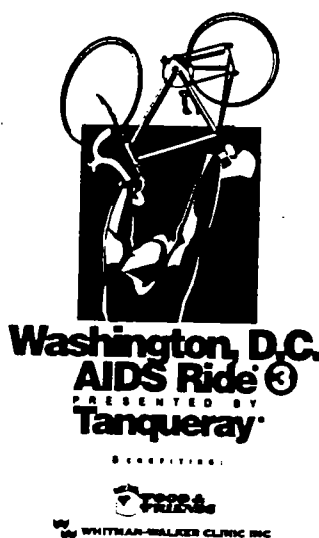
-Anais Nin

Safety on the Ride

Safety is our number one priority on the Ride—make it yours, too. The official motto for the AIDS Ride is Stay Alert! Stay Alive! Remember these important safety points at all times while on the Ride.

Your Riding Habits.

- Always ride to the right, leaving room to pass on your left. You could force another rider into traffic, causing serious injury or death.
- Ride single file. Don't weave.
- No drafting. Drafting can cause pile-ups.
- Always make your left turns from the center of the road or left turn lanes.
- When stopping, let others know of your intentions by sounding off and using hand signals. Pull to the right side of the road.
- Always be on the lookout for car doors being opened by motorists.
- Always cross railroad tracks at right angles.
- Avoid open cracks in the road, and alert riders behind you of the danger.
- Beware of sand, loose gravel, or puddles.
- Cooperate with Ride officials at all times.
- Always obey local traffic laws. Stop at all stop signs. Signal all turns. Don't cross yellow lines in your lane.



Also sponsored by:



Clif Bar

Medical team sponsored by:



TEAM FIRST UNION COOKOUT

You're invited to a "family" reunion of the members of Team First Union to celebrate their great achievement in completing the Washington DC AIDS Ride 3 and raising \$25,000 for this great cause!

Hosted by: The Holtzman Family
Danny, Sally, Josie & Sheba

Date: August 8, beginning at 4:00 pm

Location: The Holtzman Household, of course!
7447 Courtland Circle
Manassas VA 20111
(703) 330-5618
(See attached directions)

Things to bring: AIDS Ride memorabilia- pictures, scrapbooks
Your friends, family, significant other
Your favorite side dish and/or beverage

The menu will include:

Clif Bars, Gatorade, orange wedges, bagel slices, pasta,
pasta, pasta, granola pieces, (just kidding)
Hamburgers, hotdogs, beer, sodas, baked beans, corn, tossed
salad

RSVP FORM FOR TEAMMATE: _____

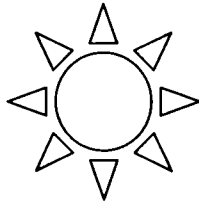
____ I Can't wait for August 8! I will be there and I'm bringing the following number of guests ____.

I will be bringing my favorite dish, _____.

____ Unfortunately, I am going on a bike ride and I'm unable to make this reunion of fun with my fellow teammates and their significant others!

(Return to Sally Holtzman, VA, 1948, Fax- 703-760-5779, or email your response to Sally.Holtzman@firstunion.com. Mailing address is: Sally Holtzman, C/O First Union Bank, 1970 Chain Bridge Rd. McLean VA, 22102, phone- 703-760-6950)

DIRECTIONS TO THE HOLTZMAN HOUSE



7447 Courtland Circle

Manassas Va 20111

(703) 330-5618

FROM THE BELTWAY, EITHER DIRECTION:

- Take Rt 66 West to exit 53, Rt 28 South (Centreville).
- Follow Rt 28 south toward Manassas, past the Centreville Multiplex Movie theater (right side) to Compton Rd (seventh light from 66 ramp).
- Turn right onto Compton Road and then immediately bear left at the fork. (Onto Ordway Rd)
- You will cross a little bridge (about a mile down from where you turned) into Prince William County (Green sign on your right) and the speed limit will change to 25 mph. Just a little ways down from this area on the right is a 7-11.
- Turn left at Somersworth Drive (Directly across from the 7-11) into the Quail Hollow Townhouse development.
- Take your first right onto Courtland Circle. The Holtzman house is located in the second set of townhouses on the right and is the end unit, #7447.

PARKING:

Parking is available anywhere on Somersworth Drive right outside Courtland Circle. If you're feeling lucky, you might find a space on the inside portion of Courtland Circle marked with a "V." You may park there.

Declined

Four Corners AIDS Advocacy Network

119 del Rio

Santa Fe, NM 87501

phone: 505.988.2537 • fax: 505.988.2492

July 22, 1998

*Don't know yet
would have seen
him*

Sandra Thurmon, Director
Office of National AIDS Policy
736 Jackson Pl. NW
Washington, D. C.

via FAX: **202-456-2439**

Dear Sandy:

I am writing to you to invite you to be a speaker at the regional meeting of the Four Corners AIDS Advocacy Network constituency. This event will take place on Saturday, September 12, 1998 early in the afternoon. It follows the National Rural Health Association meeting at which you are a speaker.

The Four Corner AIDS Advocacy meeting has been in the planning stages for some time, and we felt this was a good opportunity to bring rural constituents together. The afternoon will consist of two nationally prominent keynote speakers (yourself included) and two workshop breakout sessions; one dealing with public policy issues and the other concerned with regional networking.

The Four Corner AIDS Advocacy Network was brought together by folks in Arizona, Colorado, New Mexico, and Utah following AIDSWatch, '97. It is an effort to explore the mutually common issues in the federal policy arena. This activity will culminate a year-long effort and explore ways in which this endeavor may continue.

We hope to have your participation, however, we will need to know of your availability as soon as possible.

Thank you again, and I look forward to hearing from you soon.

Sincerely,

Jeremy Landau,
Program Coordinator

BRISTOL-MYERS SQUIBB
Immunology

July 23, 1998

Delivered

Ms. Sandra Thurman
Director
Office of National AIDS Policy
736 Jackson Place, NW
Washington, DC 20503

Letter

**Re: Bristol-Myers Squibb Immunology
Distinguished Faculty on Correctional HIV Medical Services
Fall 1998 Meeting**

Dear Ms. Thurman:

On behalf of Bristol-Myers Squibb Immunology, I would like to invite you to present the Keynote Address at the fall 1998 meeting of our Distinguished Faculty on Correctional HIV Medical Services. The meeting will be held from September 10th through the 12th at the Millennium Hotel in New York City. The Keynote Address is scheduled to begin at 8:00 pm on Thursday, September 10 and would serve to be an important "tone setting" kick off to our the meeting.

The Bristol-Myers Squibb Immunology (BMSI) Distinguished Faculty Meeting is a venue where we bring together correctional medical "thought leaders" from around the country for continued education and collaboration with experts and peers. BMSI has just completed its first year of targeting the correctional HIV population and the physicians that work in this area for support, training and education.

Our second meeting promises to be a comprehensive examination by a panel of leading experts on the treatment of incarcerated HIV populations. The meeting will address issues crucial to the complex practice and the future of managing incarcerated HIV infected individuals. Bristol-Myers Squibb Immunology is determined to take a leadership role in providing information and support necessary to improve healthcare for HIV-infected persons in our correctional facilities. Bringing this group together is one step in that direction. We hope that you will be able to bring your insight to this important meeting. Dr. Steven Abel felt your experience and presence would be a wonderful addition to our meeting and suggested that I contact you.

We have retained the medical education firm MediSolutions, Inc. to handle all logistics related to the meeting. MediSolutions will forward you an agenda and travel reservation form in the next few weeks.

At your convenience, please let me know if you are able to participate within the next week.

If you have any questions in this matter, I can be reached at 609-897-2127. I will be out of the country from Wednesday, July 29th through Friday, July 31st. During that time, feel free to contact my assistant Ms. Brenda Bresloff with any questions.

Best regards,

Kenneth J. Nasto

Kenneth J. Nasto
Senior Product Manager
Immunology Marketing

Decline - she will have to be out of town on those dates - we hope to send her a letter of welcome.

BRISTOL-MYERS SQUIBB
Immunology

July 23, 1998

Ms. Sandra Thurman
Director
Office of National AIDS Policy
736 Jackson Place, NW
Washington, DC 20503

Declined

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Dear Ms. Thurman:

On behalf of Bristol-Myers Squibb Immunology, I would like to invite you to present the Keynote Address at the fall 1998 meeting of our Distinguished Faculty on Correctional HIV Medical Services. The meeting will be held from September 10th through the 12th at the Millennium Hotel in New York City. The Keynote Address is scheduled to begin at 8:00 pm on Thursday, September 10 and would serve to be an important "tone setting" kick off to our the meeting.

The Bristol-Myers Squibb Immunology (BMSI) Distinguished Faculty Meeting is a venue where we bring together correctional medical "thought leaders" from around the country for continued education and collaboration with experts and peers. BMSI has just completed its first year of targeting the correctional HIV population and the physicians that work in this area for support, training and education.

Our second meeting promises to be a comprehensive examination by a panel of leading experts on the treatment of incarcerated HIV populations. The meeting will address issues crucial to the complex practice and the future of managing incarcerated HIV infected individuals. Bristol-Myers Squibb Immunology is determined to take a leadership role in providing information and support necessary to improve healthcare for HIV-infected persons in our correctional facilities. Bringing this group together is one step in that direction. We hope that you will be able to bring your insight to this important meeting. Dr. Steven Abel felt your experience and presence would be a wonderful addition to our meeting and suggested that I contact you.

We have retained the medical education firm MediSolutions, Inc. to handle all logistics related to the meeting. MediSolutions will forward you an agenda and travel reservation form in the next few weeks.

At your convenience, please let me know if you are able to participate within the next week.

If you have any questions in this matter, I can be reached at 609-897-2127. I will be out of the country from Wednesday, July 29th through Friday, July 31st. During that time, feel free to contact my assistant Ms. Brenda Bresloff with any questions.

Best regards,

Kenneth J. Nasto

Kenneth J. Nasto
Senior Product Manager
Immunology Marketing





Call to Action: Eliminating Racial and Ethnic Disparities in Health



14 July 1998

Ms. Sandra Thurman
Director
White House Office of National AIDS Policy
736 Jackson Place, NW
Washington, DC 20803

Dear Ms. Thurman:

We are writing to invite you to participate in a national leadership conference focused on the elimination of racial and ethnic disparities in health on September 11, 1998 just outside Washington, DC. We welcome your participation because you have the experience and expertise to make a difference.

The U.S. Department of Health and Human Services and Grantmakers In Health (GIH), an educational organization serving foundations and corporate giving programs, have come together as co-sponsors for this conference. The Department's interest in this issue includes an initiative to eliminate racial and ethnic disparities in six health areas by the year 2010, a commitment made to the nation by President Clinton in February. GIH's interest in the issue stems from the work of its funding partners in supporting projects to improve minority health status.

In collaboration with a panel of minority health experts representing the local, state and national perspectives, we have designed a conference that focuses on getting things done. Participants will spend much of the day in small group discussions, brainstorming on what it will take to eliminate racial and ethnic disparities in health, identifying opportunities to pursue, and developing action steps. Our goal will be to identify the specific steps that can be taken by the various players represented at the conference.

Participants will include key policymakers (federal, state, and local), grantmakers, community-based organizations, national organizations, health care providers, faith-based organizations, health plans, business, the media, and consumers. To include all these groups, yet make the conference interaction successful, the number of participants has been limited. If you will be able to join us, please return the enclosed registration form by July 27, 1998, to Health Systems Research, Inc. (HSR), the organization assisting us in organizing the meeting. Positions will be

Ms. Thurman

filled on a first-come, first-served basis. Please keep in mind that the meeting is by invitation only and your invitation is non-transferrable.

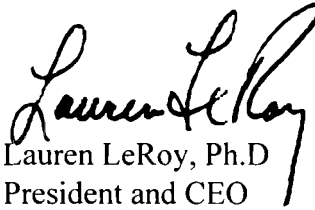
Questions about the conference may be directed to either Allison Orris in the DHHS Office of the Assistant Secretary for Planning and Evaluation (202-690-7152) or Anne Schwartz at Grantmakers In Health (202-452-8331).

We look forward to seeing you in September and engaging you in a stimulating and productive discussion.

Sincerely yours,



David Satcher, M.D., Ph.D.
Assistant Secretary for Health and
Surgeon General
U.S. Department of Health
and Human Services



Lauren LeRoy, Ph.D.
President and CEO
Grantmakers In Health



Margaret A. Hamburg, M.D.
Assistant Secretary for
Planning and Evaluation
U.S. Department of Health
and Human Services

Enclosures



Call to Action: Eliminating Racial and Ethnic Disparities in Health



*A national leadership conference co-sponsored by
the U.S. Department of Health and Human Services and Grantmakers In Health*

- WHAT:** A national leadership conference designed to generate ideas and identify action steps for eliminating racial and ethnic disparities in health by the year 2010. A chance to roll up the sleeves and get to work, brainstorming about what needs to be done, identifying opportunities for action, and learning from others about what works and what kinds of partnerships can be effective in producing real change. An event that marks a beginning and acts as a catalyst to action.
- The program is structured so that participants will spend most of the time in small group discussions, talking to each other rather than being talked at.
- WHO:** A select group of key public policymakers, industry and community leaders, and individuals representing community-based organizations; national organizations with expertise in key health areas and with a mission of serving racial and ethnic groups; providers; insurance companies and managed-care plans; the media; business; faith-based organizations; and consumers.
- WHY:** President Clinton has challenged the nation to eliminate racial and ethnic disparities in six key areas where the potential exists to prevent disease and disability: infant mortality, cancer screening and management, diabetes, cardiovascular disease, HIV/AIDS, and immunization. But the federal government alone cannot achieve this goal. Grantmakers In Health has joined the effort based on the work of its funding partners in supporting projects to improve minority health status. Other players in the health care system at national, state, and community levels also have interest and experience relevant to eliminating health disparities.
- WHEN:** Reception and welcome on September 10 at 6:00 p.m. Program begins September 11 at 8:30 a.m.
- WHERE:** William Bolger Conference Center in Potomac, MD just outside Washington, DC.

REGISTRATION FORM

CALL TO ACTION: ELIMINATING RACIAL AND ETHNIC DISPARITIES IN HEALTH

*A national leadership conference co-sponsored by
the U.S. Department of Health and Human Services and Grantmakers In Health*

September 11, 1998
William F. Bolger Center for Leadership Development
Potomac, Maryland

PARTICIPANT INFORMATION

Name: _____
Formal—including degrees: (for participant list)

Name as it should appear on badge

Title: _____

Organization: _____

Brief Description of Organization: _____

Address: _____

Telephone No. (Work): _____ **(Fax):** _____

Internet (E-mail) address: _____ **Website address:** _____

Special Dietary Restrictions or Special Needs for Physically Challenged: _____

To register for the conference:

Please mail or fax this form directly to: Health Systems Research, Inc., Attn: CS
1200 18th Street, NW, Suite 700
Washington, DC 20036
Fax: 202-728-9469

Registration Deadline: July 27. Space is limited.

To reserve a hotel room at the Bolger Center:

The conference is being held at the Bolger Center, a full-service training and conference center about 15 miles from downtown Washington, DC. A conference reception and welcome session is scheduled for 6:00 p.m., September 10, with the conference resuming at 8:30 a.m., September 11. A block of sleeping rooms at the Bolger Center has been reserved for participants for the night of September 10 at the special rate of \$121.00 plus tax. To reserve a room, please call the Bolger Center at 301-983-7000 as soon as possible. Please identify yourself as being with the Health Disparities Meeting in order to secure our special room rate. Reservations must be made by August 20, 1998 in order to receive this rate.

Data Entry Form

Letter ID	Writer First Name	Writer Last Name	Received Date	Subject
11146	Eric	Goosby	8/25/98	

☐ Response Required?

Response Type	Response Date	Responder ID	Responder Name	Action Promised
Action Completed	Action Date	Addressed To		
		Sandy		

Notes

Sender's Organization	Sender's Street1	Sender's Street2
Health & Human Services	200 Independence Ave., SW	
Sender's City	Sender's State	Sender's Zip
Washington	DC	20201

D. Goosby



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Secretary

Assistant Secretary for Health
Office of Public Health and Science
Washington, D.C. 20201

August 17, 1998

Ms. Sandra Thurman
Director
White House Office on National AIDS Policy
808 17th Street, NW
Washington, DC 20006

Dear Ms. Thurman :

It is with great pleasure that we invite you to participate in the third meeting of the *Collaborative Group on Women and HIV/AIDS*, co-sponsored by the Public Health Service's Office on Women's Health and the Office of HIV/AIDS Policy. This meeting will be held Friday, September 18, 1998, from 9:00 a.m. - 5:00 p.m. in Room 800, located on the 8th Floor of the Department of Health and Human Services, 200 Independence Avenue, S.W., Washington, D.C.

The goal of our meeting is to bring together leaders from community organizations and the federal agencies to continue to develop those strategies which focus on HIV/AIDS and women as a national health priority. The meeting is designed to provide an opportunity for the Work Groups to present initiatives and recommendations that have been developed during the many conference calls since the last meeting of the Collaborative Group on March 18, 1998.

The Collaborative Group on Women and HIV/AIDS is made up of five Work Groups: 1) Research; 2) Care/Treatment; 3) Primary Prevention/Education; 4) Secondary Prevention/Education; and 5) Young Women. At the meeting, the Work Groups will have time to meet separately during the day to prioritize and present their plans to address and impact a national women and HIV/AIDS agenda. Enclosed is a preliminary agenda.

Thank you in advance for your participation in this very important meeting. We look forward to your participation on September 18, 1998. Please feel free to contact Francess Page at (202) 690-6373 or Cecilia Gutierrez at (202) 205-2628 for additional information.

Sincerely,

/s/

Wanda K. Jones, Dr.P.H.
Deputy Assistant Secretary for Health
(Women's Health)

/s/

Eric Goosby, M.D.
Director,
Office of HIV/AIDS Policy

Enclosures:

** Preliminary Agenda*

*W*OMEN AND HIV/AIDS COLLABORATIVE GROUP
MEETING

U.S. Public Health Service's Office on Women's Health
&
U.S. Public Health Service's Office of HIV/AIDS Policy

200 INDEPENDENCE AVENUE, SW
HUBERT HUMPHREY BUILDING
8th Floor - Room 800

SEPTEMBER 18, 1998
9:00 a.m. - 5:00 p.m.

8:30 a.m. REGISTRATION

9:00 a.m. WELCOME & OVERVIEW

Wanda K. Jones, Dr.P.H.

Deputy Assistant Secretary for Health (Women's Health)
U.S. Public Health Service's Office on Women's Health

Eric Goosby, M.D.

Director of the Office of HIV/AIDS Policy
U.S. Public Health Service's Office of HIV/AIDS Policy

Francess Page, R.N., M.P.H.

Senior Public Health Advisor
U.S. Public Health Service's Office on Women's Health

Page 2 - Women and HIV/AIDS Collaborative Group Agenda

9:30 a.m. WORKGROUP REPORTS

1. Primary Prevention/Education
Chair: Carrie Broadus
African American Alcohol and Other Drugs Advisory
Council of Los Angeles County
2. Secondary Prevention/Education
Chair: Elisa Luna
National Association of People with AIDS
3. Research
Chair: Nancy Padian
Department of OB-GYN, University of California
4. Care/Treatment
Co-Chairs: Michelle Lopez
AIDS Advocate

Ellyn Silverman
E. C. S. Nutrition Services
5. Young Women's
Chair: Ife Modupe
Metro Teen AIDS

10:45 a.m. DISCUSSION: Clarification and designation of priority items and
workgroup assignments

12:00 p.m. *LUNCH* (on your own)

1:00 p.m. WORKGROUP BREAKOUT SESSION: Refining Actions and
Development of Timelines

3:00 p.m. *BREAK*

3:15 p.m. WORKGROUP ACTION REPORTS and DISCUSSION

4:50 p.m. CLOSING REMARKS:
Marsha Martin, D.S.W.
Special Assistant to the Secretary
Office of the Secretary

WOMEN AND HIV/AIDS COLLABORATIVE GROUP Meeting

September 18, 1998

**Department of Health and Human Services
HHH Building - 200 Independence Avenue, SW
Washington, DC 20201**

☐ I will be attending

☐ I am unable to attend

Name: _____

Title: _____

Organization: _____

Address: _____
Street

City _____ **State** _____ **Zip Code** _____

Phone Number: _____
Area Code _____ **Number** _____

FAX Number: _____
Area Code _____ **Number** _____

E-Mail Address: _____

**Please return this form NOT LATER THAN WEDNESDAY,
AUGUST 26, 1998 TO:**

**Franness E. Page
Office on Women's Health
Hubert H. Humphrey Building
200 Independence Avenue, SW
Washington, DC 20201**

E-Mail Address: *fpage@osophs.dhhs.gov*

Phone: (202) 690-6373

Fax #: (202) 401-9590

AIDS Walk michigan

Ten Walks, Ten Cities

Sarah

FAX Cover Sheet

Date: 7-29-98

From: John Joannette / AIDS Walk Michigan

To: Todd Summers Deputy

Company: Office of Nat'l AIDS Policy

FAX #: (202) 456-2438

Number of pages including cover sheet: 2

Message: Please discuss this with Ms.
Thurman ASAP. Thanks!

AIDS Walk michigan

Ten Walks, Ten Cities

TO: Sandra Thurman, Office of National AIDS Policy

FROM: John Joannette, AIDS Walk Michigan

DATE: 7/29/98

RE: AIDS Walk Michigan and possible appearance in Grand Rapids...

AIDS Walk Michigan is a unique collaboration of ten Michigan cities with ten walk sites, banding together as a single statewide AIDS walk on Sunday, September 27, 1998. It is a special project of Michigan AIDS Fund (a member of National AIDS Fund in Washington, DC), Michigan's largest private foundation concentrating solely on effective responses to the HIV/AIDS pandemic.

AIDS Walk Michigan will be the largest grass-roots fundraiser ever held in the state.

I am contacting you to request your participation with one of the ten walks, Grand Rapids, by joining them for two days during the actual walk weekend. They will have a special cocktail reception the night before the walk, **Saturday, September 26**, and have requested your presence for that event as well as for the walk activities on the next day, **Sunday, September 27**.

Michigan AIDS Fund is committed to working with you on a two-day appearance. Can you, or a representative from your organization contact me at your earliest convenience in these regards? We will then outline more specifically