

FOIA MARKER

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Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National AIDS Policy Office

Series/Staff Member:

Subseries:

OA/ID Number: 19397

FolderID:

Folder Title:

Admin - ONAP [Office of National AIDS Policy] - Thurman - White House Staff Mess Membership

Stack:

S

Row:

66

Section:

6

Shelf:

11

Position:

3

THE WHITE HOUSE

WASHINGTON

May 8, 1997

MEMORANDUM FOR SANDY THURMAN
DIRECTOR, OFFICE OF NATIONAL AIDS POLICY

FROM: COLONEL JAMES A. HAWKINS, U.S. AIR FORCE
CHIEF OF STAFF, WHITE HOUSE MILITARY OFFICE

SUBJECT: White House Staff Mess Membership

The White House Military Office is pleased to inform you that your name has been placed on the White House Staff Mess membership list. As a new member, you are requested to deposit \$100.00 with the Mess Treasurer. This sum is used to provide working capital for the Mess and will be refunded upon your departure. Checks should be made payable to the "White House Staff Mess" and sent to the Mess Treasurer in Room 404, OEOB. A copy of the Mess Regulations is attached to familiarize you with the operations.

It is a pleasure to welcome you to the White House Staff Mess. If you have any questions or comments concerning the Mess operation, please contact this office.

Attachment

CATERING

Catering service is available for special events held within the White House complex. For further information, call the Catering Director at extension 7-1285.

BILLING

Prior to the 10th of each month, a bill will be sent to your office for the previous month's charges. Personal checks should be made payable to the White House Staff Mess and forwarded to the Staff Mess Office in Room 404 OEOB. Please do not send cash. **MEMBERS ARE REQUIRED TO PAY MESS BILLS IN FULL WITHIN 10 DAYS OF RECEIPT** or their Mess membership may be revoked.

MISCELLANEOUS

- Dining room service is extended to all members equally, regardless of position
- Carry-out food may not be brought into the dining rooms
- Due to limited seating capacity, only the Ward Room (maximum capacity 11) is available for private dining of large parties
- There may be occasions when Staff Mess personnel are required to travel with the President (overseas) or be assigned to special events away from the White House. During these periods, a limited service operation will be in effect. Limited Service is described below for your convenience:

LIMITED SERVICE

- Breakfast will be served from (7 a.m. - 9 a.m.) for carry-out or dining in
- A reduced lunch menu will be offered for carry-out (11:30 a.m. - 2:00 p.m.) and dining-in (12:00 p.m. - 2:15 p.m.)
- You are requested to refrain from bringing guests during these times
- No evening carry-out service is available
- The Mess will close at 3:00 p.m.

With your cooperation, we will be able to provide excellent food service in a pleasant atmosphere and convenient location. Any suggestions which may help improve this service should be directed to Lieutenant Commander Scott Wild, Food Service Coordinator, at extension 7-1285, or visit his office in room 404 OEOB.

WHITE HOUSE STAFF MESS

The White House Staff Mess is located in the West Wing of the White House and provides meal service as a convenience to personnel whose offices are located in the residence, west and east wings of the White House, as well as for cabinet members, commissioned officers and White House Military Office unit commanders (SITROOM and PPD personnel are authorized carry-out service only).

DEPOSIT

A refundable deposit of \$100.00, payable to White House Staff Mess, is required prior to using the Mess. The deposit will be returned after closure of your account. Membership accounts may be established and closed in the OEOP Room 404.

HOURS OF OPERATION

Monday through Friday

BREAKFAST	-	7:00 a.m. - 9:00 a.m.
LUNCH		
(1st Sitting)	-	12:00 p.m. - 1:00 p.m.
(2nd Sitting)	-	1:15 p.m. - 2:15 p.m.
(carry-out)	-	11:30 a.m. - 2:00 p.m.

- Evening carry-out meal service is available from 5:30 p.m. to 8:30 p.m., Monday through Friday
- Carry-out service is also available on Saturdays from 11:30 a.m. to 2:00 p.m. for lunch. Breakfast and evening meal service is not available
- The Mess is closed on Sundays and holidays

RESERVATIONS

Reservations are required for those members dining with guests. Members are responsible for all charges incurred by their guests. Reservations may be made by calling the Staff Mess on extension 5-6377. As a courtesy to all members, reservations will be held no more than 10 minutes, after which time the table will be relinquished to another member.

Since guests may be in a position to overhear conversations which should not be public knowledge, members are urged to use discretion in inviting guests to the Mess and to refrain from discussing classified information. For this reason, members of the press and foreign diplomatic corps may not dine in the Staff Mess.

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DIRECTOR, OFFICE OF NATIONAL AIDS POLICY

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Receipt

Date 5-27-97

No. 304873

RECEIVED FROM SARINA THURMAN

\$100.00

ONE HUNDRED & 00/100 DOLLARS

FOR RENT

FOR REF DEPOSIT, NEWS MEMBERSHIP

FROM

ACCOUNT		
PAYMENT		
BALANCE DUE		

☐ cash
☒ 2623 check
☐ money
☐ order

BY

OK

TC1182