

FOIA MARKER

**This is not a textual record. This is used as an
administrative marker by the William J. Clinton
Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National AIDS Policy Office

Series/Staff Member:

Subseries:

OA/ID Number: 21065

FolderID:

Folder Title:

5/23/2000 - 5/27/2000 Geneva

Stack:

S

Row:

67

Section:

1

Shelf:

3

Position:

1

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)
002. invoice	re: Hotel Geneve (Personal credit card number) (1 page)	05/27/2000	b(6)
003. form	re: Travel voucher [Personally Identifiable Information] [partial] (1 page)	05/17/2000	b(6)
004. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/17/2000	b(6)
005. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)
006. memo	re: Security regulations for Geneva (2 pages)	05/23/2000	b(7)(E)
007. memo	re: Security regulations for Geneva (2 pages)	05/18/2000	b(7)(E)
008. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)
009. form	re: Travel voucher [Personally Identifiable Information] [partial] (1 page)	05/12/2000	b(6)
010. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)
011. memo	re: Security regulations for Geneva (2 pages)	00/00/0000	b(7)(E)
012. invoice	re: Ramada Hotel Geneve (Personal credit card numbers) (2 pages)	05/27/2000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F

jm2211

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

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THE WHITE HOUSE
WASHINGTON

MEMORANDUM TO SCOTT CARRUTH, USAID

From: Sandra L. Thurman
Director
Office of National AIDS Policy
736 Jackson Place, NW
Washington, DC 20503
(202) 456-2437

Date: June 1, 2000

Re: Reimbursement for travel to Geneva, UNAIDS-PCB, May 23 - 27, 2000

Recorded below are the expenses incurred during my recent travel to Geneva, to participate in the UNAIDS Programme Coordinating Board Meeting. I have enclosed all lodging receipts and a copy of my travel authorization. I have not included meal expenses as I assume them to be covered under a set per diem for the designated location. Please call Sarah Holewinski, at (202) 395-1441, if you require any additional information.

Air Ticket # 7792854003 USD 877.60 (Paid)

Taxi to Dulles Airport	05/23	USD	50.00
Taxi from Geneva Airport	05/24	USD	20.00
Taxi to Business Dinner	05/25	USD	15.00
Taxi from " " " "	05/25	USD	15.00
Taxi to Geneva Airport	05/27	USD	20.00
Taxi from Dulles Airport	05/27	USD	50.00

Ramada Hotel Geneve

Room Charges	05/24	USD	127.50
Room Tax	05/24	USD	1.72
Business Calls	05/24	USD	9.38
Room Charges	05/25	USD	127.50
Room Tax	05/25	USD	1.72
Business Calls	05/25	USD	1.88
Room Charges	05/26	USD	127.50
Room Tax	05/26	USD	1.78
Business Calls	05/26	USD	1.63
Additional Taxes		USD	19.58

Total	05/23 - 28	USD	580.11
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AGENCY FOR INTERNATIONAL DEVELOPMENT

REQUEST AND AUTHORIZATION OF OFFICIAL TRAVEL

COMMITMENT NUMBER 20001000U0003042	AUTHORIZATION NUMBER TA000000003042-0	AMEND NO. 0
1. NAME AND ADDRESS OF TRAVELER hurman, Sandra- 36 Jackson Place Washington, DC 20503	2. STATUS OF TRAVELER ☒ ADMINISTRATIVE EMPLOYEE ☐ OTHER (Specify) W00-P2299	3. SOCIAL SECURITY NUMBER (b)(6)
4. OFFICIAL STATION OR ORGANIZATION Washington, DC [001]		

5. This document becomes an authorization of official travel only when the certificate of authorization has been signed by the designated authorizing officer. This travel is ordered on official business for the convenience of the government. Vouchers should be submitted promptly as provided in the applicable regulations.

6. APPLICABLE REGULATIONS: Travel and necessary expenses are authorized in accordance with the ☐ Foreign Service Travel Regulations, ☐ Federal Travel Regulations, and maximum per diem under these regulations is allowable unless otherwise noted in Item 7.

7. ITINERARY, PURPOSE AND SPECIAL AUTHORIZATION. PDIEM

DATE	DEPART/ARRIVE	LOCATIONS	RATE	MODE	MODE	EST COST	DESCRIPTION
05/23/00	D-RES:	WASHINGTON, DC					
05/23/00				AIR		7,000.00	Airline Flight
05/24/00	A-GENEVA,	SUI	124/121				
05/27/00	D-GENEVA,	SUI					
05/27/00	A RES:	WASHINGTON, DC					

PURPOSE: Member of Delegation to participate in the UNAIDS PCB
PER DIEM: An all inclusive per diem rate is authorized at current rates in effect (for cities above). No lodging receipts are required.

MISCELLANEOUS EXPENSES: Telephone Calls and Taxi Cabs are authorized for official business. Receipts are required for expenses over \$75.00.

IN-COUNTRY TRAVEL (Non-Conus): In-Country Travel is authorized, as appropriate, when incurred in the conduct of official USAID business.

CLEARANCE: Paul Ehmer, G/PHN/HN

CLEARANCE-4: Margie Tumblin, G/AMS

CLEARANCE-3: Lavern Hollis, G/PHN/HN

CLEARANCE-2: Cheryl Stadford, G/PHN/OPPS

Expenses:

COM. CARRIER	7,000.00
M&IE	544.50
LODGING	372.00

8. APPROPRIATION LIMITATION SYMBOL 72X1095	9. ALLOTMENT ACCOUNT SYMBOL 6097XX/DX00	10. REQUESTING OFFICE SYMBOL G/PHN/HN
11. FUND ACCOUNT (AWACS) C097XX	12. ALLOTMENT ACRONYM (AWACS) CSD	13. CONTRACT NUMBER (if Applicable)
14. AWACS Commitment Approved C. Williams, G/PDSP	15.a. CERTIFICATE OF AUTHORIZATION - I CERTIFY that this authorization is made in accordance with Item 6 (AWACS Obligation Approved.) Bruce Williams, G/PHN/HN	15.b. DATE 5/19/00
15. FUNDING ORIGIN/ACTIVITY: Bureau for Global Programs, Field Support and Research Washington. (G) Center for Population/Health/Nutrition. Increased use of proven interventions to reduce HIV/AIDS transmission. HIV/AIDS Results Package. 97-3090. S04-HIV/AIDS/Travel/Sandra Thurman.		

RESOURCE CATEGORY CODES	PREVIOUS OBLIGATION	INCREASE (+) / DECREASE (-)	ESTIMATED COST
PER DIEM & MSC EXPENSES			
RC 210357	0.00	+0.00	1216.50
CARRIER COSTS			
RC 210356	0.00	+0.00	7000.00
TRANSPORTATION OF THINGS			
	0.00	+0.00	0.00
TOTAL	0.00	+0.00	8216.50

PRIVACY ACT STATEMENT - The following statement is required on this form by the Privacy Act of 1974 (P.L. 93-579; 68 Statute 1896). The information solicited on this form will enable AID Travel Division to purchase tickets, obtain passports, arrange for pick-up, delivery and storage of household effects and make positive identification of individuals. Provision of data is voluntary; however, failure to provide the information could delay the receipt of pertinent travel documents. The authority for collecting the information is contained in the Foreign Assistance Act of 1961, as amended, especially Sec. 621, 631(a) and (b); the Foreign Service Act of 1954, as amended, Sec. 911; and Chapter 57, 5 U.S.C. Disclosure of information provided will not be made outside the Agency without the written consent of the individual involved or pursuant to any applicable routine use as published in the Federal Register under the 'Statement of General Routine Uses', which immediately precedes the description of the Systems of Records. (A copy of the 'Statement of General Routine Uses' and the Systems of Records may be obtained from the USAID Information Support Services Division on request.)

AID 5-8 (1/97)

IMPORTANT: Every Voucher and Message Concerning this Travel Must Refer to Authorization Number and Date in 15.b.

EASYLINK 99271258001 19MAY00 09:07/09:07 EST
FROM: 49510193 49510193 SATO UD
SATOTRAVEL/USAID
TO: 2027832767

SALES PERSON: 72
CUSTOMER NBR: 340023

ITINERARY
OOPKPT

DATE: 19 MAY 00
PAGE: 01

TO: SATO TRAVEL USAID
1300 PENNSYLVANIA AVE NW, C1-
WASHINGTON, DC 20523

TO VIEW ITINERARIES ONLINE SEE
WWW.VIRTUALLYTHERE.COM
ADD YOUR SABRE RESERVATION CODE AND NAME
THE APPROPRIATE BOXES AND ENTER.
NO MORE WAITING FOR A FAX AND
IT IS AVAILABLE 24 HRS A DAY.

FOR: THURMAN/SANDRA

REF: 0,040-00023-190000

23 MAY 00 - TUESDAY

AIR NORTHWEST AIRLINES FLT:36 ECONOMY MULTI MEALS
LV WASHINGTON DULLES 600P EQP: DC-10
07HR 45MIN

24 MAY 00 - WEDNESDAY

AR AMSTERDAM 745A NON-STOP
REF: NNSQWP

THURMAN/SANDRA SEAT-17C
AIR NORTHWEST AIRLINES FLT:8399 ECONOMY MULTI MEALS
AMSTERDAM-GENEVA OPERATED BY KLM ROYAL DUTCH AIRLINES
LV AMSTERDAM 1030A

EQP: BOEING 737
01HR 25MIN
NON-STOP
REF: NNSQWP

AR GENEVA 1155A
ARRIVE: MAIN TERMINAL

27 MAY 00 - SATURDAY

AIR UNITED AIRLINES FLT:3551 ECONOMY
GENEVA-FRANKFURT OPERATED BY LUFTHANSA
LV GENEVA 935A
DEPART: MAIN TERMINAL
AR FRANKFURT 1055A

BREAKFAST
EQP: BOEING 737 500
01HR 20MIN
NON-STOP
REF: SX624A
MULTI MEALS
EQP: BOEING 777
08HR 40MIN
NON-STOP
REF: SX624A

ARRIVE: TERMINAL 1
AIR UNITED AIRLINES FLT:917 ECONOMY
LV FRANKFURT 1235P
DEPART: TERMINAL 1
AR WASHINGTON DULLES 315P

THURMAN/SANDRA SEAT-19C

23 MAY 00 - TUESDAY

AIR UNITED AIRLINES FLT:978 ECONOMY
LV WASHINGTON DULLES 935P

MULTI MEALS
EQP: BOEING 777
07HR 55MIN

24 MAY 00 - WEDNESDAY

AR FRANKFURT 1130A
ARRIVE: TERMINAL 1

NON-STOP
REF: SX624A

SERVICE IMMEDIATELY ABOVE WAITLISTED

CONTINUED ON PAGE 2

SALES PERSON: 72
CUSTOMER NBR: 340023

ITINERARY

QOPKPT

DATE: 19 MAY 00
PAGE: 02

TO: SATO TRAVEL USAID
1300 PENNSYLVANIA AVE NW, C1
WASHINGTON, DC 20523

TO VIEW ITINERARIES ONLINE SEE
WWW.VIRTUALLYTHERE.COM
ADD YOUR SABRE RESERVATION CODE AND NAME
THE APPROPRIATE BOXES AND ENTER.
NO MORE WAITING FOR A FAX AND
IT IS AVAILABLE 24 HRS A DAY.

FOR: THURMAN/SANDRA

REF: 0,040-00023-190000

24 MAY 00 - WEDNESDAY

AIR UNITED AIRLINES FLT:3696 ECONOMY
FRANKFURT-GENEVA OPERATED BY LUFTHANSA
LV FRANKFURT 1250P
DEPART: TERMINAL 1
AR GENEVA 200P
ARRIVE: MAIN TERMINAL

COLD MEAL

EQP: AIRBUS A320
01HR 10MIN
NON-STOP
REF: SX624A

..YOUR SATO REFERENCE CODE IS 2NV7
IF YOU ARE CALLING FROM OUTSIDE THE WASHINGTON DC AREA
DURING NORMAL BUSINESS HOURS PLS CALL 877-883-3513.
BUSINESS HOURS 800A-500P MON-FRI CALL 202 215 9680
24 HR EMERGENCY SERVICE PLS CALL 800-827-7777
THANK YOU FOR USING SATO TRAVEL.
PLEASE RECONFIRM ALL YOUR INTERNATIONAL RESERVATIONS
WITH THE AIRLINES 72HOURS IN ADVANCE.

.....PLEASE NOTE.....
ALL FREQUENT FLYER BENEFITS EARNED THROUGH OFFICIAL
TRAVEL ARE PROPERTY OF THE US GOVERNMENT.

CERTAIN SHORT HAUL FLIGHTS MAY INDICATE BUSINESS CLASS.
UNLESS NOTED, THERE IS NO EXTRA COST, AS BUSINESS CLASS
CAN BE THE SAME COST AS COACH WITHOUT RESTRICTIONS.
FOR INTERNATIONAL TRAVEL, A VALID PASSPORT IS REQUIRED.
PLEASE NOTE, THAT IN MANY CASES, PASSPORTS MUST REMAIN
VALID FOR AT LEAST 6 MONTHS BEYOND THE LENGTH OF STAY
AT YOUR DESTINATION/S AND A VISA/S MAY BE REQUIRED.
FARE 877.50 REC LOC QOPKPT

00 2428 6371
PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT
NOT TRANSFERABLE

0,048-88823-198888

PASSENGER RECEIPT

SITI

348823

8818888

A72

XXXXXX6XX

32502

ISSUED BY

ARC

XXXXX

TOUR CODE

AGENT CODE

AB9632770

NAME OF PASSENGER

THURMAN/SANDRA

INDICATE CARRIER CODE

Q0PKPT/AA YCA

FARE BASIS/TICKET DESIGNATOR

PLACE OF ISSUE

DC

US22MAY00

CARRIER

FLIGHT

CLASS

DATE

TIME

STATUS

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NOT VALID AFTER

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TRAVEL VOUCHER <i>(Read Privacy Act Statement on the back)</i>		1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE OPD		2. TYPE OF TRAVEL ☒ TEMPORARY DUTY ☐ PERMANENT CHANGE OF STATION		3. VOUCHER NO. UNTITLED	
5. a. NAME (Last, first, middle initial) THURMAN, SANDRA L. [003]				b. SOCIAL SECURITY NO. (b)(6)		6. PERIOD OF TRAVEL a. FROM 05/23/00 b. TO 05/27/00	
c. MAILING ADDRESS (Include ZIP Code) OEOB, ROOM 145 MGT&ADMIN WASHINGTON, DC 20502				d. OFFICE TELEPHONE NO.		7. TRAVEL AUTHORIZATION a. NUMBER(S) b. DATE(S) 05/17/00	
e. PRESENT DUTY STATION WASHINGTON, DC				f. RESIDENCE (City and State) Washington, DC		10. CHECK NO.	
8. TRAVEL ADVANCE a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government (Attached ☐ Check ☐ Cash) D. Balance outstanding				9. CASH PAYMENT RECEIPT a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE		11. PAID BY	
12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <i>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</i>		I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) ▶ <i>Traveler's Initials</i>					
		AGENT'S VALUATION OF TICKET (a)	ISSUING CAR- RIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOM- MODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
						FROM (e)	TO (f)
COMMENTS: Trip Number 1. USAID to reimburse traveler all costs associated w/travel. See attached USAID TA.							
13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher. TRAVELER SIGN HERE ▶ <i>Sandra L. Thurman</i> DATE 6/1/00 AMOUNT CLAIMED ▶ 0.00						NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).	
14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) APPROVING OFFICIAL SIGN HERE ▶ DATE					17. FOR FINANCE OFFICE USE ONLY COMPUTATION a. DIFFERENCES, IF ANY (Explain and show amount)		
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR					b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$ c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00 d. NET TO TRAVELER ▶ \$ 0.00		
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE							
18. ACCOUNTING CLASSIFICATION SEE BLOCK 12 ABOVE							

STANDARD FORM 1012 BACK (10-77)

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
004. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/17/2000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F
jm2211

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

4. TRAVELER (First name, middle initial, last name) SANDRA L. THURMAN		3. TYPE OF TRAVEL ☒ Official ☐ Relocation ☐ Mixed ☐ Political ☐ Invitational (Non EOP Employees Only) ☐ Amendment (Show items amended) ☐ Funded by Non-Federal Sources	
5. TITLE OF TRAVELER DIRECTOR, AIDS POLICY	6. SOCIAL SECURITY NUMBER (b)(6)	7. DIVISION OPD/ONAP	8. AGENCY 736 JP
9. OFFICE PHONE 456-2959	10. OFFICIAL DUTY STATION WASHINGTON, DC [004]	11. ☒ Per Diem ☐ Actual Subsistence (unusual circumstances)* Rate(s):	

12. TRAVEL INFORMATION

PURPOSE: Leading official US delegation to the UNAIDS-PCB Meeting.DATE(S): Travel Begin On 5/23/2000Travel End On 5/27/2000

ITINERARY: (Point of Origin/Place(s) of Official Visitation/Point of Return)

From: **Washington, DC**To: **GENEVA, SUI 124/121**

To:

To:

To:

To:

To:

To:

To:

To:

To:

Return to: **Washington, DC**

13. MODE OF TRAVEL

☒ Commercial Air☐ Private Vehicle 0.000 Mileage Rate☐ Rail☐ Military Air☐ Government Owned Vehicle☒ Other (specify) _____

14. SPECIAL EXPENSE AUTHORIZED

☐ Registration Fees (meeting, training, etc.)☐ Commercial Rental Car☐ Excess Baggage not to exceed _____☒ Other (Please identify) _____

15. ESTIMATED COST

AMOUNT

Per Diem/Lodging	\$	0.00
Per Diem/M&IE		0.00
Transportation		0.00
Rental Car		0.00
Miscellaneous		0.00
16. TOTAL	\$	0.00

17. * SPECIAL PROVISIONS/REMARKS (Justification for first class/business/extra fare travel, annual leave enroute, actual subsistence, etc.)

USAID to cover all costs associated w/travel (about \$8000).

18. ACCOUNTING DATA (Appropriation, division, project, vendor number)

19. REQUESTED BY

20. I certify the travel herein was reviewed and determined to be essential for the accomplishment of agency programs and missions in the most economical means available.

Approval Official (Signature and Title)

21. Funds are available to defray travel cost specified above

Funds Manager's Certification (Signature)

OA FORM 22

REVISED JUNE 1994

___ 1. Original (Return with voucher)

___ 2. FMD copy

___ 3. Travelers copy

___ 4. Teleticketing Office

___ 5. Funds Manager copy

RAMADA® HOTEL GENÈVE

Rue de Zurich 19
Case postale
CH-1211 Genève 1
Tel. (022) 909.90.00.
Fax (022) 909.90.01.

TELEFAX

Date : May 16th 2000
To : Mr Dehaene
Fax No : 749.45.24.
From : Mrs Myinka Lavigne / Reservation Supervisor /
Direct phone : 0041.22. 909.91.20.
Direct fax : 0041.22.909.90.02.

Subject : CONFIRMATION
Pages : 2 including this one

Dear Sir,

Further to your visit and your conversation with Mr Iada, our Front Office Manager, we are pleased to confirm your reservations as follows :

From May 22nd through May 27th 2000

From May 24th through May 27th 2000

One Double Room in favour of ^{Dr} Mrs THURMAN, Mrs GAYLE, Mr ROSS, Mr DELAY
and Mr GILLESPIE

From May 27th through May 29th 2000

One Single Room in favour of Mr KRAMER

From May 26th through May 29th 2000

One Single Room in favour of Mrs VALENTINE

From June 5th through June 10th 2000

4 Living Rooms in favour of Mrs KENNEY, Mr WESTON, Mr ELLIS and Mr ROSETTIE

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
005. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F
jm2211

RESTRICTION CODES

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- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

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- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

AGENCY FOR INTERNATIONAL DEVELOPMENT

REQUEST AND AUTHORIZATION OF OFFICIAL TRAVEL

COMMITMENT NUMBER 20001000U0003042		AUTHORIZATION NUMBER TA000000003042-0		AMEND NO: 0
1. NAME AND ADDRESS OF TRAVELER Thurman, Sandra- 736 Jackson Place Washington, DC 20503		2. STATUS OF TRAVELER ☒ ADMINISTRATIVE EMPLOYEE ☐ OTHER (Specify) W00-P2299		3. SOCIAL SECURITY NUMBER (b)(6)
		4. OFFICIAL STATION OR ORGANIZATION Washington, DC [005]		

5. This document becomes an authorization of official travel only when the certificate of authorization has been signed by the designated authorizing officer.

This travel is ordered on official business for the convenience of the government. Vouchers should be submitted promptly as provided in the applicable regulations.

6. APPLICABLE REGULATIONS: Travel and necessary expenses are authorized in accordance with the ☐ Foreign Service Travel Regulations, ☐ Federal Travel Regulations, and maximum per diem under these regulations is allowable unless otherwise noted in item 7.

7. ITINERARY, PURPOSE AND SPECIAL AUTHORIZATION. PER DIEM

DATE	DEPART/ARRIVE LOCATIONS	RATE	MODE	MODE	EST COST	DESCRIPTION
05/23/00	D-RES: WASHINGTON, DC					
05/23/00			AIR		7,000.00	Airline Flight
05/24/00	A-GENEVA; SUI	124/121				
05/27/00	D-GENEVA; SUI					
05/27/00	A RES: WASHINGTON, DC					

PURPOSE: Member of Delegation to participate in the UNAIDS PCB

PER DIEM: An all inclusive per diem rate is authorized at current rates in effect (for cities above). No lodging receipts are required.

MISCELLANEOUS EXPENSES: Telephone Calls and Taxi Cabs are authorized for official business. Receipts are required for expenses over \$75.00.

IN-COUNTRY TRAVEL (Non-Conus): In-Country Travel is authorized, as appropriate, when incurred in the conduct of official USAID business.

CLEARANCE: Paul Ehmer, G/PHN/HN

CLEARANCE-4: Margie Tumblin, G/AMS

CLEARANCE-3: Lavern Hollis, G/PHN/HN

CLEARANCE-2: Cheryl Stadford, G/PHN/OPPS

Expenses:	COM. CARRIER	7,000.00
	M&IE	544.50
	LODGING	372.00

8. APPROPRIATION LIMITATION SYMBOL 72X1095	9. ALLOTMENT ACCOUNT SYMBOL 6097XX/DCDX00	10. REQUESTING OFFICE SYMBOL G/PHN/HN
11. FUND ACCOUNT (AWACS) CDS7XX	12. ALLOTMENT ACRONYM (AWACS) CSD	13. CONTRACT NUMBER (if Applicable)
14. AWACS Commitment Approved Bureau for Global Programs, Field Support and Research Washington. (G) Center for Population/Health/Nutrition. Increased use of proven interventions to reduce HIV/AIDS transmission. HIV/AIDS Results Package. 97-3090. S04-HIV/AIDS/Travel/Sandra Thurman.	15.a. CERTIFICATE OF AUTHORIZATION - I CERTIFY that this authorization is made in accordance with item 8 (AWACS Obligation Approved) Bureau for Global Programs, Field Support and Research Washington. (G) Center for Population/Health/Nutrition. Increased use of proven interventions to reduce HIV/AIDS transmission. HIV/AIDS Results Package. 97-3090. S04-HIV/AIDS/Travel/Sandra Thurman.	15.b. DATE 5/19/00

RESOURCE CATEGORY CODES	PREVIOUS OBLIGATION	INCREASE (+) / DECREASE (-)	ESTIMATED COST
PER DIEM & MSC EXPENSES			
RC 210357	0.00	+0.00	1216.50
CARRIER COSTS			
RC 210356	0.00	+0.00	7000.00
TRANSPORTATION OF THINGS			
	0.00	+0.00	0.00
TOTAL	0.00	+0.00	8216.50

PRIVACY ACT STATEMENT - The following statement is required on this form by the Privacy Act of 1974 (P.L. 93-579; 88 Statute 1896). The information solicited on this form will enable AID Travel Division to purchase tickets, obtain passports, arrange for pick-up, delivery and storage of household effects and make positive identification of individuals. Provision of data is voluntary; however, failure to provide the information could delay the receipt of personal travel documents. The authority for collecting the information is contained in the Foreign Assistance Act of 1961, as amended, especially, Sec. 621, 631(a) and (b); the Foreign Service Act of 1984, as amended, Sec. 911; and Chapter 57, 5 U.S.C. Disclosure of information provided will not be made outside the Agency without the written consent of the individual involved or pursuant to any applicable routine use as published in the Federal Register under the 'Statement of General Routine Uses', which immediately precedes the description of the Systems of Records. (A copy of the 'Statement of General Routine Uses' and the Systems of Records may be obtained from the USAID Information Support Services Division on request.)

EASYLINK 99271255001 19MAY00 09:07/09:07 EST
 FROM: 49510193 49510193 SATO UD
 SATOTRavel/USAID
 TO: 2027832767

SALES PERSON: 72
 CUSTOMER NBR: 340023

ITINERARY
 QOPKPT

DATE: 19 MAY 00
 PAGE: 01

TO: SATO TRAVEL USAID
 1300 PENNSYLVANIA AVE NW, CI-
 WASHINGTON, DC 20523

TO VIEW ITINERARIES ONLINE SEE
 WWW.VIRTUALLYTHERE.COM
 ADD YOUR SABRE RESERVATION CODE AND NAM
 THE APPROPRIATE BOXES AND ENTER.
 NO MORE WAITING FOR A FAX AND
 IT IS AVAILABLE 24 HRS A DAY.

FOR: THURMAN/SANDRA

REF: O,040-00023-190000

23 MAY 00 - TUESDAY

AIR NORTHWEST AIRLINES FLT:36 ECONOMY MULTI MEALS
 LV WASHINGTON DULLES 600P EQP: DC-10
 07HR 45MIN

24 MAY 00 - WEDNESDAY

AR AMSTERDAM 745A NON-STOP
 REF: NNSQWP

THURMAN/SANDRA SEAT-17C
 AIR NORTHWEST AIRLINES FLT:8399 ECONOMY MULTI MEALS
 AMSTERDAM-GENEVA OPERATED BY KLM ROYAL DUTCH AIRLINES
 LV AMSTERDAM 1030A EQP: BOEING 737
 01HR 25MIN
 AR GENEVA 1155A NON-STOP
 ARRIVE: MAIN TERMINAL REF: NNSQWP

27 MAY 00 - SATURDAY

AIR UNITED AIRLINES FLT:3551 ECONOMY BREAKFAST
 GENEVA-FRANKFURT OPERATED BY LUFTHANSA
 LV GENEVA 935A EQP: BOEING 737 500
 DEPART: MAIN TERMINAL 01HR 20MIN
 AR FRANKFURT 1055A NON-STOP
 ARRIVE: TERMINAL 1 REF: SX624A
 AIR UNITED AIRLINES FLT:917 ECONOMY MULTI MEALS
 LV FRANKFURT 1235P EQP: BOEING 777
 DEPART: TERMINAL 1 08HR 40MIN
 AR WASHINGTON DULLES 315P NON-STOP
 REF: SX624A
 THURMAN/SANDRA SEAT-19G

23 MAY 00 - TUESDAY

AIR UNITED AIRLINES FLT:978 ECONOMY MULTI MEALS
 LV WASHINGTON DULLES 935P EQP: BOEING 777
 07HR 55MIN

24 MAY 00 - WEDNESDAY

AR FRANKFURT 1130A NON-STOP
 ARRIVE: TERMINAL 1 REF: SX624A
 SERVICE IMMEDIATELY ABOVE WAITLISTED

CONTINUED ON PAGE 2

SALES PERSON: 72
CUSTOMER NBR: 340023

ITINERARY
QOPKPT

DATE: 19 MAY 00
PAGE: 02

TO: SATO TRAVEL USAID
1300 PENNSYLVANIA AVE NW, C1
WASHINGTON, DC 20523

TO VIEW ITINERARIES ONLINE SEE
1300 PENNSYLVANIA AVE NW, C1-WWW.VIRTUALLYTHERE.COM
ADD YOUR SABRE RESERVATION CODE AND NAM
THE APPROPRIATE BOXES AND ENTER.
NO MORE WAITING FOR A FAX AND
IT IS AVAILABLE 24 HRS A DAY.

FOR: THURMAN/SANDRA

REF: 0,040-00023-190000

24 MAY 00 - WEDNESDAY

AIR UNITED AIRLINES FLT:3696 ECONOMY
FRANKFURT-GENEVA OPERATED BY LUFTHANSA
LV FRANKFURT 1250P
DEPART: TERMINAL 1
AR GENEVA 200P
ARRIVE: MAIN TERMINAL

COLD MEAL

EQP: AIRBUS A320
01HR 10MIN
NON-STOP
REF: SX624A

..YOUR SATO REFERENCE CODE IS 2NV7
IF YOU ARE CALLING FROM OUTSIDE THE WASHINGTON DC AREA
DURING NORMAL BUSINESS HOURS PLS CALL 877-883-3513.
BUSINESS HOURS 800A-500P MON-FRI CALL 202 215 9680
24 HR EMERGENCY SERVICE PLS CALL 800-827-7777
THANK YOU FOR USING SATO TRAVEL.
PLEASE RECONFIRM ALL YOUR INTERNATIONAL RESERVATIONS
WITH THE AIRLINES 72HOURS IN ADVANCE.

.....PLEASE NOTE.....
ALL FREQUENT FLYER BENEFITS EARNED THROUGH OFFICIAL
TRAVEL ARE PROPERTY OF THE US GOVERNMENT.

CERTAIN SHORT HAUL FLIGHTS MAY INDICATE BUSINESS CLASS.
UNLESS NOTED, THERE IS NO EXTRA COST, AS BUSINESS CLASS
CAN BE THE SAME COST AS COACH WITHOUT RESTRICTIONS.
FOR INTERNATIONAL TRAVEL, A VALID PASSPORT IS REQUIRED.
PLEASE NOTE, THAT IN MANY CASES, PASSPORTS MUST REMAIN
VALID FOR AT LEAST 6 MONTHS BEYOND THE LENGTH OF STAY
AT YOUR DESTINATION/S AND A VISA/S MAY BE REQUIRED.
FARE 877.50 REC LOC QOPKPT

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
006. memo	re: Security regulations for Geneva (2 pages)	05/23/2000	b(7)(E)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F

jm2211

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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

7:30
6:00

30 reporters - Tim Johnson/ABC



FACSIMILE TRANSMITTAL FORM

NUMBER OF PAGES INCLUDING TRANSMITTAL FORM: 7 pagesTO: Ms. Sandra Thumma, Director, National AIDS Policy OfficeFAX NO: 202-456-2439FROM: Penny Duckham, Executive Director
Kaiser Media Fellowship ProgramTel: 650
234
9220DATE: May 11, 2000NOTES: Kaiser Media Fellowships program dinner -
Tuesday, May 23 - Washington, D.C.Penny Duckham
Executive DirectorHale Champion (Chair)
Kennedy School of Government
Harvard UniversityPaul Delaney
Editorial Writer & Columnist
The Baltimore SunSusan Dentzer
Correspondent
NewsHour with Jim LehrerAnne Gudenkauf
Senior Editor
Science Desk
National Public RadioTimothy Johnson, M.D.
Medical Editor
ABC News→ Attention: Cheryl, admin. assistant to
Ms. ThummaCheryl - as discussed, briefly, earlier today.
Thanks for your assistance -
Penny.We are transmitting on the fax line of (650) 854-4800. If you have any
problems receiving, please call us at (650) 854-9400

THE KAISER
MEDIA
FELLOWSHIPS
IN HEALTH

Sandra Thurman
Director, National AIDS Policy Office
736 Jackson Place
Washington, D.C.
FAX: 202-456-2439

May 11, 2000

Dear Ms. Thurman

We are hosting a dinner for a national group of U.S. health and medical journalists in Washington, D.C., on Tuesday, May 23, as part of the Henry J. Kaiser Foundation's Media Fellowships program, and I am writing in the hope that you might possibly be able to join us, to speak with the group about the HIV/AIDS epidemic in Africa. I appreciate that this is at very short notice, but in view of the recent focus on President Mbeki's discussions about AIDS in South Africa, we hoped to use the occasion of this upcoming dinner to clarify the issues facing sub-Saharan Africa in relation to HIV/AIDS--and hoped that you might be willing and able to share your perspective on all this. Many of the reporters and editors in the room will be covering the July AIDS convention in Durban. The aim of the dinner would be to inform the U.S. media coverage, raise awareness of the sheer scale of the epidemic in Africa and its implications for the future, and to draw attention to efforts underway or needed to help respond to the challenges facing all those involved.

Some of the reporters participating have reported extensively about AIDS issues, both in the U.S. and internationally; and a small group have just returned from an intensive week-long sitevisit to South Africa that the Kaiser Foundation organized on May 1/May 6 on HIV/AIDS in the region. We arranged the sitevisit for the same purpose that we are now hosting the May 23 dinner. The dinner will be held at 7:00pm at La Colline restaurant, at 400 North Street NW (opposite the Capitol/Union Station at E Street), Washington, D.C. (Tel: 202-737-0400). There will be a reception beforehand at 6:30pm. Again, we very much hope that you may be able to join us for the evening of May 23.

The audience will be predominantly health and medical journalists from D.C. and across the U.S., covering both print and broadcast news, who are meeting as part of the Kaiser Media Fellowships program. Attached is a provisional list of those expected and/or invited to attend. As you will see, we expect reporters and editors from ABC-Television, The NewsHour with Jim Lehrer, National Public Radio, The Washington Post, The Wall Street Journal, The New York Times, and from a wide range of other newspapers, radio and television stations. Clearly we would give you a complete list of those attending in advance; and of course I could provide you with more details about the event or the fellowships program also.

Steve Steinberg, USA Today
Michael Wolff, News, WSJ, NY
Bart Gelman, UP, went to SA

2400 Sand Hill Road
Menlo Park, CA 94025

Telephone (650) 854-9400

Fax (650) 854-4800

email: pduckham@kff.org

Penny Duckham
Executive Director

Hale Champion (Chair)
Kennedy School of Government
Harvard University

Paul Delaney
Director
Center for the Study
of Race and the Media
Howard University

Susan Dentzer
Correspondent
NewsHour with Jim Lehrer

Anne Gudenkauf
Senior Editor
Science Desk
National Public Radio

Timothy Johnson, M.D.
Medical Editor
ABC News

on the record
on Monday
they will
still be
looking for a
story

think about this
before the dinner
conference

6 PM

Start 6:28 PM

Start 6:30

Drinks, hors d'oeuvres
intro (New allman) President
(1:may00.2dnrdc.doc)

SCU → Lectures, w/ light

→ 10 minutes, SA, Mbeki, viewer
crisis, challenge facing
Africa generally

if you
can
reaction
from Monday

Act up
on Monday
perfect

monday
negot

Letter to Ms. Sandra Thurman
Director, National AIDS Policy Office
Page 2
(I:may00.2dnrdc.doc)

If you are able to join us for the dinner, you could certainly expect a very engaged audience anxious to hear from you in some detail about the situation with regard to HIV/AIDS in Africa and its implications for U.S. policymaking. Your presentation could be as formal or informal as you choose, and ideally with ample opportunity for discussion and questions. Many of those in the room will be planning how best to provide news coverage of the July 2000 convention in Durban, and how best to continue media coverage of the world-wide challenges posed by AIDS in both the short and longer-term. Your willingness to address the group would certainly help propel those efforts in the right direction.

Please let me know if you need any further information from me at this point about the event, the journalists, or other aspects of this program. We appreciate you considering this invitation, and hope very much you may be able to attend. My direct telephone number here in California is 650-234-9220; my e-mail is pduckham@kff.org.

Sincerely,



Penny Duckham
Executive Director
Kaiser Media Fellowships Program

cc. Drew Altman, President & CEO
The Henry J.Kaiser Family Foundation

Michael Sinclair, Senior Vice President
The Henry J.Kaiser Family Foundation



1999/2000 Kaiser Media Fellowships Program Dinner:
Tuesday, May 23, 2000 at 7:00pm
La Colline, 400 North Capitol Street, NW, Washington, D.C.
 (I:dc00.dnr.doc)—as at May 11, 2000

Speaker: (Invited)—Ms. Sandra Thurman, Director, National AIDS Policy Office

Participants

Kaiser Fellowship Advisory Committee members

Hale Champion (chair), Kennedy School, Harvard University
 Paul Delaney, director, Howard University Center for the Study of Race and Media
 Susan Dentzer, Correspondent, *The NewsHour with Jim Lehrer*
 Anne Gudenkauf, Senior Editor, Science Desk, National Public Radio
 Dr. Timothy Johnson, Medical Editor, *ABC News*

1999/2000 Kaiser Media Fellows

Fred de Sam Lazaro, correspondent, *The NewsHour with Jim Lehrer/KTCA-*
Television, St.Paul

Linda Wright Moore, editorial writer, *The Philadelphia Daily News*
 Charles Ornstein, health business reporter, *The Dallas Morning News*
 Joe Palca, science desk correspondent, National Public Radio
 Neil Rosenberg, senior medical reporter, *The Milwaukee Journal Sentinel*
 Brenda Wilson, correspondent/editor, public health/health policy, National Public
 Radio

Former Fellows

Chris Adams, reporter, *The Wall Street Journal*
 Kathleen Day, business/health reporter, *The Washington Post*
 Janet Firshein, freelance health policy writer
 Susan FitzGerald, health and medical reporter, *The Philadelphia Inquirer*
 Mary Flannery, assistant health/business editor, *The Philadelphia Inquirer*
 Jon Hamilton, health and medical reporter, National Public Radio
 Madge Kaplan, HealthDesk Editor/Boston bureau chief, *Marketplace Radio*
 Julie Kosterlitz, economics/labor reporter, *National Journal*
 Rebecca Perl, health and medical reporter, National Public Radio
 Rita Rubin, health and medical reporter, *USA Today*
 Joanne Silberner, health policy reporter, National Public Radio
 Joe Shapiro, senior writer, *U.S. News & World Report*
 Steve Sternberg, medical reporter, *USA Today*

D.C./East Coast-based health and medical journalists (to be invited)

Caralee Adams, freelance health/business writer
 Larry Altman, M.D., medical writer, *The New York Times*
 Julie Appleby, health policy reporter, *USA Today*
 Ariana Cha, reporter, *The Washington Post*
 Ed Chen, reporter, *The Los Angeles Times*
 Huntly Collins, health and medical reporter, *The Philadelphia Inquirer*
 Robert Davis, executive director, *HealthWeek*, PBS Television
 Christy Feig, senior health and medical producer, *CNN-Television*
 Josh Fishman, medical writer, *U.S. News & World Report*
 Laurie Garrett, senior health writer, *Newsday*, NY

2400 Sand Hill Road
 Menlo Park, CA 94025

Telephone (650) 854-9400

Fax (650) 854-4800

email: pduckham@kff.org

Penny Duckham
 Executive Director

Hale Champion (Chair)
 Kennedy School of Government
 Harvard University

Paul Delaney
 Director
 Center for the Study
 of Race and the Media
 Howard University

Susan Dentzer
 Correspondent
NewsHour with Jim Lehrer

Anne Gudenkauf
 Senior Editor
 Science Desk
 National Public Radio

Timothy Johnson, M.D.
 Medical Editor
ABC News



1999/2000 Kaiser Media Fellowships Program Dinner:

Tuesday, May 23, 2000 at 7:00pm

La Colline, 400 North Capitol Street, NW, Washington, D.C.

(I:dc00.dnr.doc)—as at May 11, 2000

PAGE 2

2400 Sand Hill Road

Menlo Park, CA 94025

Telephone (650) 854-9400

Fax (650) 854-4800

email: pduckham@kff.org

Penny Duckham
Executive Director

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Harvard University

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Anne Gudenkauf
Senior Editor
Science Desk
National Public Radio

Timothy Johnson, M.D.
Medical Editor
ABC News

Bart Gellman, special projects reporter, *The Washington Post*
Amy Goldstein, national desk health reporter, *The Washington Post*
Peter Gosselin, reporter, *The Los Angeles Times*
Tom Hamburger, Washington Bureau Chief, *The Minneapolis Star Tribune*
Ernest Hopkins, director of federal affairs, San Francisco AIDS Foundation
Deborah Howell, Washington Bureau Chief, Newhouse News Service
Murrey Jacobsen, health reporter, *The NewsHour with Jim Lehrer*
Carl Leubsdorf, bureau chief, *The Dallas Morning News*
Kathy Lewis, deputy bureau chief, *The Dallas Morning News*
Laurie McGinley, health and medicine team leader, *The Wall Street Journal*
Raja Mishra, reporter, *The Washington Post*
Rich Morin, director of polling, *The Washington Post*
Joe Neel, deputy editor, Science Desk, National Public Radio
David Perlman, science/medical editor, *The San Francisco Chronicle*; former member, Kaiser Media Fellowships program national advisory committee
Lee Rainie, managing editor, *U.S. News & World Report*
Sherry Rockey, executive director, International Womens' Media Foundation
Stuart Schear, Robert Wood Johnson Foundation
Mark Schoofs, AIDS writer, *The Village Voice*
Eileen Shanahan, Washington correspondent, New America News Service; former member, Kaiser Media Fellowships program national advisory committee
Melissa Skolfield, assistant secretary for public affairs, HHS
Carol Stevens, editorial writer, *USA Today*
Robin Toner, reporter, *The New York Times*
Michael Waldholz, deputy health and science editor, *The Wall Street Journal*
Juan Williams, host, *Talk of the Nation*, National Public Radio
Kristin Vaughan, Health Editor, BET.com

Kaiser Foundation staff (invited)

Drew Altman, President
Marla Bolotsky, managing editor and director, on-line services
Penny Duckham, executive director, Kaiser Media Fellowships program
Feliza Guidero, program associate, Kaiser Media Fellowships program
Eno Isong, program associate, Health and Development in South Africa
Jennifer Kates, senior program officer, HIV/AIDS
Jacqui Koenig, assistant director, Online Outreach and Partnerships
Marsha Lillie-Blanton, vice president in health policy
Jennifer Morales, communications program staff
Diane Rowland, executive vice president; executive director, Kaiser Commission on Medicaid and the Uninsured
Michael Sinclair, senior vice president, Health and Development in South Africa
David Shapinsky, executive producer, HEALTHCAST

MEDIA FELLOWS

THE KAISER MEDIA FELLOWSHIPS IN HEALTH

1999 KAISER MEDIA FELLOWS

Fred de Sam Lazaro, correspondent, *The NewsHour with Jim Lehrer*; executive producer; KTCA-Twin Cities Public Television, St. Paul, MN

PROJECT: The role of international medical graduates in providing health care in under-served urban centers and rural areas in the U.S.

Linda Wright Moore, editorial writer, *The Philadelphia Daily News*

PROJECT: Disparities in health status and access to medical care between black and white Americans.

Charles Ornstein, health business reporter, *The Dallas Morning News*

PROJECT: The evolving role of employers in the health care system-what role should they play in providing benefits for employees, retirees and their families?

Joe Palca, correspondent, science desk, National Public Radio

PROJECT: How clinical trials work-the ethical, medical, financial and societal issues involved

Neil Rosenberg, senior medical reporter, *The Milwaukee Journal Sentinel*

PROJECT: Differences in health care treatment due to race, gender and age

Brenda Wilson, correspondent and editor for public health, health policy and medicine, National Public Radio

PROJECT: AIDS and HIV prevention efforts in South Africa-attitudes toward sexuality, Western medicine, death and disease-and the implications for the U.S.

What the fellowship provides: Each fellow is awarded a basic annual stipend of \$45,000; additional expenses, including travel, are also covered. Most fellows work from home. There is no obligation to pursue academic coursework, although that is an option. There

+41 22 7494574

041 22 9099002

RAMADA HOTEL GENEVE

PAGE 01

RAMADA® HOTEL GENÈVE

Rue de Zurich 19
(postale
CH-1211 Genève 1
Tel. (022) 909.90.00.
Fax (022) 909.90.01.

TELEFAX

Date : May 16th 2000
To : Mr Dehaene
Fax # : 749.45.24.
From : Mrs Mynka Lavigne / Reservation Supervisor /
Direct phone : 0041.22. 909.91.20.
Direct fax : 0041.22.909.90.02.
Subject : CONFIRMATION
Pages : 2 including this one

Dear Sir,

Further to your visit and your conversation with Mr Iada, our Front Office Manager, we are pleased to confirm your reservations as follows :

From May 22nd through May 27th 2000

From May 24th through May 27th 2000

One Single Room in favour of ^{Dr} Mrs THURMAN, Mr GAYLE, Mr ROSS, Mr DELAY and Mr GILLESPIE

From May 28th through May 29th 2000

One Single Room in favour of Mr KRAMER

From May 26th through May 29th 2000

One Single Room in favour of Mrs VALENTINE

From June 5th through June 10th 2000

4 Living Rooms in favour of Mrs KENNEY, Mr WESTON, Mr ELLIS and Mr ROSETTIE

- 18 May 2000 10:23

US MISSION GVA PSA

No 8107 P 3

6. Dr. Helene Gayle
Director, National Center for HIV/STD/TB Prevention
Centers for Disease Control and Prevention
1600 Clifton Road, NE
Atlanta, GA 30333

TEL: 404 639 8000
FAX: 404 639 8600

7. Ann Blackwood
Department of State

Ms. Blackwood will already be in Geneva attending the World Health Assembly

8. Ms. Linda Vogel
International Health Attache
U.S. Mission to the United Nations in Geneva.

TEL: 41 22 749 4111
FAX: 41 22 749 4880.

To facilitate issuance of travel authorizations, could you provide concurrence for the delegation as soon as possible? Thanks!

NACKE Kylvor. - ADVISON

Care Napoli
41 22 791-4762
MISSION

DAMASCUS
H. 601/362-7400

E.
Maupoud
41 22 791 3902
4563
71467
Sylvia Mathews
West Summit

[FAX page: 3]

Received Time 12 May. 21:38

No. 8107 P. 1

18 May 2000 10:22

US MISSION GVA PSA

791-4898

FAX MESSAGE



U.S. Agency for International Development
HIV-AIDS Division, Office of Health and Nutrition
Global Bureau
Mailing address:

G/PHN/HN/HIV-AIDS
3.07-075M, 3rd Flr, RRB
Washington, DC 20523-3700
U.S.A.

To: Linda Vogel, U.S. Mission Geneva
FAX: 41 22 749 4717

From: Paul R. DeLay, M.D.,
D.T.M. & H. (Lond)
Chief, HIV/AIDS Division

Phone: 202 712 0683
FAX: 202 216 3046

cc:

Pages: 3

Date: 05/12/00

Subject: USG Delegation for UNAIDS PCB In June In Geneva

Dear Linda,

Below is the list of eight USG participants for the upcoming UNAIDS PCB on May 25-26 in Geneva.

1. Sandra Thurman
Director, Office of National AIDS Policy
The White House
736 Jackson Place, N.W.
Washington, D.C. 20503

Tel: 202 456 2437
FAX: 202 456 2438

2. Dr. Duff Gillespie
Deputy Assistant Administrator and Director
Center for Population, Health and Nutrition
3.06-041U, 3rd Floor, RRB
U.S. Agency for International Development

[FAX page: 1]

Received Time 12 May 21:38

(Child delegate) must be in per diem

18 May 2000 10:22

US MISSION GVA PSA

No. 8107 P. 2

1300 Pennsylvania Avenue, N.W.
Washington, D.C. 20523-3700

Tel: 202 712 4120
FAX: 202 216 3046

3. Dr. Paul De Lay
Chief, HIV/AIDS Division
Center for Population, Health, and Nutrition
Bureau for Global Programs, Field Support and Research
3.07-075M, 3rd Floor, RRB
U.S. Agency for International Development
1300 Pennsylvania Avenue, N.W.
Washington, D.C. 20523-3700

Tel: 202 712 0683
FAX: 202 216 3046

4. Mr. Alex Ross
Africa Bureau AIDS Coordinator
USAID/AFR/SD
1325 G Street, NW
Suite 400
Washington, DC 20005
U.S.A.

Tel: 202 219 0476
FAX: 202 219 0507

5. Dr. ~~Marsha Martin~~ *Not attending*
Special Assistant to the Secretary for Health and Human Services
Department of Health and Human Services
200 Independence Avenue, S.W. Room 605F
Washington, D.C. 20201
U.S.A.

Tel: 202 690 5400
FAX: 202 690 7098

[FAX page: 2]

Received Time 12 May 21:38



Joint United Nations Programme on HIV/AIDS

UNAIDSUNICEF • UNDP • UNFPA • UNDCP
UNESCO • WHO • WORLD BANK

The Executive Director

Reference: exr/pcb09

The Honourable Madeleine Albright
Secretary of State
Department of State
2201 C Street N.W.
Washington D.C. 20520
USA

24 March 2000

Dear Secretary Albright,

I have the honour to refer to the recommendations of the eighth meeting of the UNAIDS' Programme Coordinating Board (PCB), and have pleasure in confirming that the next regular session of the Board will be held from 25-26 May 2000 in meeting room XVIII at the Palais des Nations, United Nations Office at Geneva. The session will open at 09h00 on 25 May with registration starting at 08h15. Simultaneous interpretation will be provided in Chinese, English, French, Russian and Spanish.

I have pleasure in inviting your Government to participate in this meeting of the Board and we are enclosing herewith the provisional agenda for the meeting. Other documents are being prepared in English and French and will be despatched to participants at the end of April. It would be appreciated if you could inform us of the name of your Government's representative, together with any additional member(s) of your delegation, no later than 14 April 2000, prior to the despatch of the meeting documents. Further information about the meeting will be transmitted direct to your mission in Geneva.

I look forward to hearing from you and to meeting your delegation in May.

Please accept, Secretary Albright, the assurance of my highest consideration.

Peter Piot

cc: H.E. Mr George E. Moose, Ambassador and Permanent Representative of the United States of America to the United Nations and other international organizations at Geneva

Mr David Welch, Assistant Secretary for International Organization Affairs, Permanent Mission of the United States of America to the United Nations and other international organizations at Geneva

Dr Tom Novotny, Deputy Assistant Secretary for International and Refugee Health, Department of Health and Human Services, Rockville Ma. 20857

Dr Duff Gillespie, Deputy Assistant Administrator and Director, Center for Population, Health and Nutrition, USAID, Washington, D.C. 20523-3700

Mrs Linda Vogel, Health Attaché, Permanent Mission of the United States of America to the United Nations and other international organizations at Geneva

ENCLS: as mentioned

UNAIDS • 20, avenue Appia • CH-1211 Geneva 27 • Switzerland
Tel. (+41)22 791 4510 • Fax (+41)22 791 4179 • e-mail <unaid@unaid.org> • <http://www.unaid.org>



Joint United Nations Programme on HIV/AIDS

UNAIDSUNICEF • UNDP • UNFPA • UNDCP
UNESCO • WHO • WORLD BANK

Telephone Central/Exchange: 791.21.11

Direct

791-4762

for PCB
briefing

With the compliments

of the

Executive Director

Avec les compliments du
Directeur exécutif

Ms Linda Vogel
Health Attaché
Permanent Mission of the United States
of America to the United Nations and
other international organizations at
Geneva
Route de Pregny 11
1292 Chambésy

Letters and copies are attached hereto for onward forwarding to Washington, as discussed.

Just for additional information, we have also informed PCB members of the difficulties in gaining access to the Palais since the introduction of more stringent security measures. In particular that badges are now issued at the Villa Feueillantines, opposite the main entrance to the Palais. We have included a map to assist participants travelling from abroad and who may not be familiar with the layout of the Palais, to avoid undue delay in reaching the meeting room (same map attached hereto). We have also sent in advance a registration form which we have requested members to complete and return to UNAIDS no later than 12 May 2000. In the case of additional members of a delegation we have requested them to make the appropriate number of photocopies for each delegate. You will also find attached this registration form.

You will understand that these details were not included in the text of the letter addressed to the Secretary of State, as we thought it more appropriate to inform you separately on these matters, and trust you will take care of the registration form and make sure each person in the US delegation completes it accordingly. This will enable advance registration and ensure that badges are available and no delay occurs on the morning of the first day of the meeting.

Thank you very much for your kind assistance and cooperation.

Sabre
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trip review

print option

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trip review

flights

maps & directions

weather

airlines

destination info

destination specials

travel itinerary

travel agent info

travel agent info

travel agent info

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Travel Plans for: **PAUL DELAY + SANDY THURMAN** Sabre reservation code: **SSUJNV**

SABREWORLD.COM

FLIGHTS

To Top

UNITED AIRLINES, UA 0978 Check Gate:

Tue, May 23	From	WASHINGTON DULLES, VA (IAD)	Departs	9:35p
Wed, May 24	To	FRANKFURT, GERMANY (FRA)	Arrives	11:30a
	Class	Economy	Seat	18G
	Status	Confirmed	Confirmation	V2PC4I
	Meal	Dinner, Snack or Brunch	Smoking	No
	Aircraft	Boeing 777 Jet	Mileage	4065
	Flight Time	7 hours and 55 minutes		

*Saturday
12:2 PM
Friday
5:30 PM*

UNITED AIRLINES, UA 3696 operated by LUFTHANSA Check Gate:

Wed, May 24	From	FRANKFURT, GERMANY (FRA)	Departs	12:50p
	To	GENEVA, SWITZERLAND (GVA)	Arrives	2:00p
	Class	Economy	Seat	
	Status	Confirmed	Confirmation	V2PC4I
	Meal	Cold Meal	Smoking	No
	Aircraft	Airbus Industrie Jet	Mileage	287
	Flight Time	1 hour and 10 minutes		

UNITED AIRLINES, UA 3551 operated by LUFTHANSA Check Gate:

Sat, May 27	From	GENEVA, SWITZERLAND (GVA)	Departs	9:35a
	To	FRANKFURT, GERMANY (FRA)	Arrives	10:55a
	Class	Economy	Seat	
	Status	Confirmed	Confirmation	V2PC4I
	Meal	Breakfast	Smoking	No
	Aircraft	Boeing 737-500 Jet	Mileage	287
	Flight Time	1 hour and 20 minutes		

Mum

UNITED AIRLINES, UA 0917 Check Gate:

Sat, May 27	From	FRANKFURT, GERMANY (FRA)	Departs	12:35p
	To	WASHINGTON DULLES, VA (IAD)	Arrives	3:15p
	Class	Economy	Seat	22G
	Status	Confirmed	Confirmation	V2PC4I
	Meal	Lunch, Snack or Brunch	Smoking	No
	Aircraft	Boeing 777 Jet	Mileage	4065
	Flight Time	8 hours and 40 minutes		

*3:49
5:10pm - 7:00*

AGENCY REMARKS

To Top

Remarks: ..YOUR SATO REFERENCE CODE IS *****2NV7*****
IF YOU ARE CALLING FROM OUTSIDE THE WASHINGTON DC AREA
DURING NORMAL BUSINESS HOURS PLS CALL 877-883-3513.
BUSINESS HOURS 800A-500P MON-FRI CALL 202 216 9680

Friday night

Mum 9:15 AM



HIV/AIDS DIVISION FAX

U.S. AGENCY FOR
INTERNATIONAL
DEVELOPMENT

DATE: 5/17/00

TO: CHERYL LAVERLE ORGANIZATION: ONAP

FAX PHONE: 456 - 2439 OFFICE PHONE: _____
2438

FROM: ALAN OFFICE PHONE: _____

FAX PHONE: 202-216-3046 NUMBER OF PAGES (INCLUDING COVER) _____

COMMENTS:

CHERYL -

SANDY'S ITINERARY & HOTEL INFO.

TOTAL ESTIMATED COST - \$ 8,000 ~~\$8,500~~.

Regards
Al

FAX MESSAGE



**U.S. Agency for International Development
HIV-AIDS Division, Office of Health and Nutrition
Global Bureau**

Mailing address: G/PHN/HN/HIV-AIDS
3.07--075M, 3rd Flr, RRB
Washington, DC 20523-3700
U.S.A.

To: Sandra Thurman
FAX: 202 456 2438

Dr. Marsha Martin
FAX: 202 690 7098

Dr. Helene Gayle
FAX: 404 639 8600

From: Paul R. DeLay, M.D.,
D.T.M. & H. (Lond)
Chief, HIV/AIDS Division

Phone: 202 712 0683
FAX: 202 216 3046

Pages: 3

Date: 05/18/00

cc:

Subject: USG Delegation for UNAIDS PCB in June in Geneva

1. Attached Concurrence
2. The hotel address and phone numbers
3. All background papers are available on the UNAIDS website
UNAIDS.org and the icon is Governance
4. USAID is drafting an issues paper for the meeting

[FAX page: 1]

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
007. memo	re: Security regulations for Geneva (2 pages)	05/18/2000	b(7)(E)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F

jm2211

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

RAMADA® HOTEL GENÈVE

Rue de Zurich 19

Case postale

CH-1211 Genève 1

Tel. (022) 909.90.00

Fax (022) 909.90.01.

TELEFAXDate : May 16th 2000

To : Mr Dahacns

Fax : 749.45.24.

From : Mrs Myinka Lavigne / Reservation Supervisor /
Direct phone : 0041.22.909.91.30.
Direct fax : 0041.22.909.90.02.

Subject : CONFIRMATION

Pages : 2 including this one

Dear Sir,

Further to your visit and your conversation with Mr Iada, our Front Office Manager, we are pleased to confirm your reservations as follows :

From May 22nd through May 27th 2000

From May 24th through May 27th 2000

4 Living Rooms in favour of ^{Dr} Mrs THURMAN, Mr GAYLE, Mr ROSS, Mr DELAY
and Mlle LESPIC

From May 23rd through May 27th 2000

One Single Room in favour of Mr KRAMER

From May 26th through May 29th 2000

One Single Room in favour of Mrs VALENTINE

From June 3rd through June 16th 2000

4 Living Rooms in favour of Mrs KENNEY, Mr WESTON, Mr ELLIS and Mr ROSETTIE

Received Time 16.May. 15:15

TOTAL P.03

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RUE DE ZURICH 19

Tel. 41 22 909 9000

Fax 41 22 909 9001

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DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
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008. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)
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COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F
jm2211

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

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b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

AGENCY FOR INTERNATIONAL DEVELOPMENT

REQUEST AND AUTHORIZATION OF OFFICIAL TRAVEL

COMMITMENT NUMBER 20001000U0003042	AUTHORIZATION NUMBER TA000000003042-0	AMEND NO: 0
1. NAME AND ADDRESS OF TRAVELER Thurman, Sandra- 736 Jackson Place Washington, DC 20503	2. STATUS OF TRAVELER ☒ ADMINISTRATIVE EMPLOYEE ☐ OTHER (Specify) W00-P2299	3. SOCIAL SECURITY NUMBER (b)(6)
4. OFFICIAL STATION OR ORGANIZATION Washington, DC		

5. This document becomes an authorization of official travel only when the certificate of authorization has been signed by the designated authorizing officer.

This travel is ordered on official business for the convenience of the government. Vouchers should be submitted promptly as provided in the applicable regulations.

6. APPLICABLE REGULATIONS: Travel and necessary expenses are authorized in accordance with the ☐ Foreign Service Travel Regulations, ☐ Federal Travel Regulations, and maximum per diem under these regulations is allowable unless otherwise noted in item 7.

7. ITINERARY, PURPOSE AND SPECIAL AUTHORIZATION PD/TEM

DATE	DEPART/ARRIVE	LOCATIONS	RATE	MODE	MODE	EST COST	DESCRIPTION
05/23/00	D-RES:	WASHINGTON, DC					
05/23/00				AIR		7,000.00	Airline Flight
05/24/00	A-GENEVA, SUI		124/121				
05/27/00	D-GENEVA, SUI						
05/27/00	A-RES:	WASHINGTON, DC					

PURPOSE: Member of Delegation to participate in the UNAIDS PCB

PER DIEM: An all-inclusive per diem rate is authorized at current rates in effect (for cities above). No lodging receipts are required.

MISCELLANEOUS EXPENSES: Telephone Calls and Taxi Cabs are authorized for official business. Receipts are required for expenses over \$75.00.

IN-COUNTRY TRAVEL (Non-Conus): In-Country Travel is authorized, as appropriate, when incurred in the conduct of official USAID business.

CLEARANCE: Paul Ehmer, G/PHN/HN

CLEARANCE-4: Margie Tumblin, G/AMS

CLEARANCE-3: Lavern Hollis, G/PHN/HN

CLEARANCE-2: Cheryl Stadford, G/PHN/OPPS

Expenses:

COM. CARRIER

M&IE

LODGING

7,000.00

544.50

372.00

8. APPROPRIATION LIMITATION SYMBOL 72X1095.	9. ALLOTMENT ACCOUNT SYMBOL 6597XX/DCDX00	10. REQUESTING OFFICE SYMBOL G/PHN/HN
11. FUND ACCOUNT (AWACS) CDP7XX	12. ALLOTMENT ACRONYM (AWACS) CSD	13. CONTRACT NUMBER (if Applicable)
14. AWACS Commitment Approved C. Williams, G/PDSP	15.a CERTIFICATE OF AUTHORIZATION - I CERTIFY that this authorization is made in accordance with Item 6 (AWACS Obligation Approved.) Bruce Gault, M/AS/TT	15.b DATE 5/19/00

15. FUNDING ORG/ACTIVITY:
Bureau for Global Programs, Field Support and Research Washington. (G) Center for Population/Health/Nutrition. Increased use of proven interventions to reduce HIV/AIDS transmission. HIV/AIDS Results Package. 97-3090. S04-HIV/AIDS/Travel/Sandra Thurman.

RESOURCE CATEGORY CODES	PREVIOUS OBLIGATION	INCREASE (+) / DECREASE (-)	ESTIMATED COST
PER DIEM & MISC EXPENSES RC 210357	0.00	+0.00	1216.50
CARRIER COSTS RC 210356	0.00	+0.00	7000.00
TRANSPORTATION OF THINGS	0.00	+0.00	0.00
TOTAL	0.00	+0.00	8216.50

PRIVACY ACT STATEMENT - The following statement is required on this form by the Privacy Act of 1974 (P.L. 93-579, 88 Statute 1896). The information solicited on this form will enable AID Travel Division to purchase tickets, obtain passports, arrange for pick-up, delivery and storage of household effects and make positive identification of individuals. Provision of data is voluntary; however, failure to provide the information could delay the receipt of pertinent travel documents. The authority for collecting the information is contained in the Foreign Assistance Act of 1961, as amended, especially Sec. 621, 631(a) and (b); the Foreign Service Act of 1964, as amended, Sec. 911; and Chapter 57, 5 U.S.C. Disclosure of information provided will not be made outside the Agency without the written consent of the individual involved or pursuant to any applicable routine use as published in the Federal Register under the 'Statement of General Routine Uses', which immediately precedes the description of the Systems of Records. (A copy of the 'Statement of General Routine Uses' and the Systems of Records may be obtained from the USAID Information Support Services Division on request.)

AID 5-8 (1/97)

IMPORTANT: Every Voucher and Message Concerning this Travel Must Refer to Authorization Number and Date in 15.b.

1-Copy for Traveler 2-Obligation of Funds Copy 3-Travel Section Copy 4-Controller Copy 5-Requesting Office Copy

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
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009. form	re: Travel voucher [Personally Identifiable Information] [partial] (1 page)	05/12/2000	b(6)
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COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F

jm2211

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

TRAVEL VOUCHER (Read Privacy Act Statement on the back)		1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE		2. TYPE OF TRAVEL ☒ TEMPORARY DUTY ☐ PERMANENT CHANGE OF STATION		3. VOUCHER NO. TA000000003042-0	
5. a. NAME (Last, first, middle initial) Thurman, Sandra		b. SOCIAL SECURITY NO. (b)(6)		6. PERIOD OF TRAVEL			
				a. FROM 05/23/00		b. TO 05/27/00	
c. MAILING ADDRESS (Include ZIP Code) 736 Jackson Place Washington, DC 20503		d. OFFICE TELEPHONE NO.		7. TRAVEL AUTHORIZATION			
				a. NUMBER(S) TA000000003042-0		b. DATE(S) 05/12/00	
e. PRESENT DUTY STATION Washington, DC		f. RESIDENCE (City and State) WASHINGTON, DC		10. CHECK NO.			
8. TRAVEL ADVANCE							
a. Outstanding		0.00		9. CASH PAYMENT RECEIPT		11. PAID BY	
b. Amount to be applied		0.00		a. DATE RECEIVED			
c. Amount due Government (Attached ☐ Check ☐ Cash)				b. AMOUNT RECEIVED \$			
D. Balance outstanding				c. PAYEE'S SIGNATURE			

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)						Traveler's Initials
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL		
			FROM (e)	TO (f)			
7792854003 ACCOUNTING CLASSIFICATION: G/PHN FY00-72X1095..CD00X/DCDX00...	877.60	UA	CO	05/22/00	IAD-Washington, 1,124.19 NR-	DCGVA-Geneva, Swit 877.60	

COMMENTS:
 Trip Number 1 Lodging costs were incurred for the dates specified on this voucher. No lodging receipts are required.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.			DATE 11/24/19	AMOUNT CLAIMED 1124.19
TRAVELER SIGN HERE				
NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).				
14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)			17. FOR FINANCE OFFICE USE ONLY COMPUTATION	
APPROVING OFFICIAL SIGN HERE			a. DIFFERENCES, IF ANY (Explain and show amount)	
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	Certifier's Initials:	
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE			d. NET TO TRAVELER	
DATE			\$ 1124.19	

18. SEE BLOCK CLASSIFICATION ABOVE

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER

(Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP#** 1 **PAGES** 2

TRAVEL AUTHORIZATION NO.
TA000000003042-0

TRAVELER'S LAST NAME
Thurman

DATE 19 00	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED		
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)							
05/23		D-:RES: WASHINGTON, DC											
05/23		Airline Flight											
05/23		Taxi											50.00
05/23		Subsistence				90.75			90.75			90.75	
05/24		A-:GENEVA, SUI				121.00		124.00	245.00			245.00	
05/24		Taxi											20.00
05/24		Hotel Tax											1.72
05/24		Authorized business call											9.38
05/25		Taxi											15.00
05/25		Taxi											15.00
05/25		Subsistence				121.00		124.00	245.00			245.00	
05/25		Hotel Tax											1.72
05/25		Authorized business call											1.88
05/26		Subsistence				121.00		124.00	245.00			245.00	
05/26		Hotel Tax											1.78
05/26		Authorized business call											1.63
05/27		D-:GENEVA, SUI											
05/27		Taxi											50.00
05/27		Taxi											20.00
05/27		A:RES: WASHINGTON, DC											
05/27		Subsistence				90.75			90.75			90.75	
05/27		Airport tax											19.58
										SUBTOTALS	0.00	916.50	207.69
										TOTALS	0.00	916.50	207.69

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to

criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 1,124.19

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
010. form	re: Travel authorization [Personally Identifiable Information] [partial] (1 page)	05/19/2000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F
jm2211

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

AGENCY FOR INTERNATIONAL DEVELOPMENT

REQUEST AND AUTHORIZATION OF OFFICIAL TRAVEL

COMMITMENT NUMBER 20001000U0003042	AUTHORIZATION NUMBER TA000000003042-0	AMEND NO 0
1. NAME AND ADDRESS OF TRAVELER Thurman, Sandra- 736 Jackson Place Washington, DC 20503	2. STATUS OF TRAVELER ☒ ADMINISTRATIVE EMPLOYEE ☐ OTHER (Specify) W00-P2299	3. SOCIAL SECURITY NUMBER (b)(6)
	4. OFFICIAL STATION OR ORGANIZATION Washington, DC	

5. This document becomes an authorization of official travel only when the certificate of authorization has been signed by the designated authorizing officer.

This travel is ordered on official business for the convenience of the government. Vouchers should be submitted promptly as provided in the applicable regulations.

6. APPLICABLE REGULATIONS: Travel and necessary expenses are authorized in accordance with the ☐ Foreign Service Travel Regulations, ☐ Federal Travel Regulations, and maximum per diem under these regulations is allowable unless otherwise noted in item 7.

7. ITINERARY, PURPOSE AND SPECIAL AUTHORIZATION PDIEM

DATE	DEPART/ARRIVE	LOCATIONS	RATE	MODE	MODE	EST COST	DESCRIPTION
05/23/00	D-RES:	WASHINGTON, DC					
05/23/00				AIR		7,000.00	Airline Flight
05/24/00	A-GENEVA,	SUI	124/121				
05/27/00	D-GENEVA,	SUI					
05/27/00	A RES:	WASHINGTON, DC					

PURPOSE: Member of Delegation to participate in the UNAIDS PCB

PER DIEM: An all-inclusive per diem rate is authorized at current rates in effect (for cities above). No lodging receipts are required.

MISCELLANEOUS EXPENSES: Telephone Calls and Taxi Cabs are authorized for official business. Receipts are required for expenses over \$75.00.

IN-COUNTRY TRAVEL (Non-Conus): In-Country Travel is authorized, as appropriate, when incurred in the conduct of official USAID business.

CLEARANCE: Paul Ehmer, G/PHN/HN

CLEARANCE-4: Margie Tumblin, G/AMS

CLEARANCE-3: Lavern Hollis, G/PHN/HN

CLEARANCE-2: Cheryl Stadford, G/PHN/OPPS

Expenses:	COM. CARRIER	7,000.00
	M&IE	544.50
	LODGING	372.00

8. APPROPRIATION LIMITATION SYMBOL 72X1095	9. ALLOTMENT ACCOUNT SYMBOL 6597XX/DCDX00	10. REQUESTING OFFICE SYMBOL G/PHN/HN
11. FUND ACCOUNT (AWACS) CD97XX	12. ALLOTMENT ACRONYM (AWACS) CSD	13. CONTRACT NUMBER (if Applicable)
14. AWACS Commitment Approved C. Williams, G/PDPS	15.a CERTIFICATE OF AUTHORIZATION - I CERTIFY that this authorization is made in accordance with Item 6 (AWACS Obligation Approved.) Bruce Gattis, M/AS/TT	15.b DATE 5/19/00
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RESOURCE CATEGORY CODES	PREVIOUS OBLIGATION	INCREASE (+) / DECREASE (-)	ESTIMATED COST
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CARRIER COSTS RC 210356	0.00	+0.00	7000.00
TRANSPORTATION OF THINGS	0.00	+0.00	0.00
TOTAL	0.00	+0.00	8216.50

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AID 5-8 (1/97)

IMPORTANT: Every Voucher and Message Concerning this Travel Must Refer to Authorization Number and Date in 15 b.

1-Copy for Traveler 2-Obligation of Funds Copy 3-Travel Section Copy 4-Controller Copy 5-Requesting Office Copy

THE WHITE HOUSE
WASHINGTON

MEMORANDUM TO SCOTT CARRUTH, USAID

From: Sandra L. Thurman
Director
Office of National AIDS Policy
736 Jackson Place, NW
Washington, DC 20503
(202) 456-2437

Date: June 1, 2000

Re: Reimbursement for travel to Geneva, UNAIDS-PCB, May 23 - 27, 2000

Recorded below are the expenses incurred during my recent travel to Geneva, to participate in the UNAIDS Programme Coordinating Board Meeting. I have enclosed all lodging receipts and a copy of my travel authorization. I have not included meal expenses as I assume them to be covered under a set per diem for the designated location. Please call Sarah Holewinski, at (202) 395-1441, if you require any additional information.

Air Ticket # 7792854003 USD 877.60 (Paid)

Taxi to Dulles Airport	05/23	USD	50.00
Taxi from Geneva Airport	05/24	USD	20.00
Taxi to Business Dinner	05/25	USD	15.00
Taxi from " " " "	05/25	USD	15.00
Taxi to Geneva Airport	05/27	USD	20.00
Taxi from Dulles Airport	05/27	USD	50.00

Ramada Hotel Geneve

Room Charges	05/24	USD	127.50
Room Tax	05/24	USD	1.72
Business Calls	05/24	USD	9.38
Room Charges	05/25	USD	127.50
Room Tax	05/25	USD	1.72
Business Calls	05/25	USD	1.88
Room Charges	05/26	USD	127.50
Room Tax	05/26	USD	1.78
Business Calls	05/26	USD	1.63
Additional Taxes		USD	19.58

Total	05/23 - 28	USD	580.11
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EASYLINK 99271258001 19MAY00 09:07/09:07 EST
 FROM: 49510193 49510193 SATO UD
 SATOTRAVEL/USAID
 TO: 2027832767

SALES PERSON: 72
 CUSTOMER NBR: 340023

ITINERARY
 QOPKPT

DATE: 19 MAY 00
 PAGE: 01

TO: SATO TRAVEL USAID
 1300 PENNSYLVANIA AVE NW, C1
 WASHINGTON, DC 20523

TO VIEW ITINERARIES ONLINE SEE
WWW.VIRTUALLYTHERE.COM
 ADD YOUR SABRE RESERVATION CODE AND NAM
 THE APPROPRIATE BOXES AND ENTER.
 NO MORE WAITING FOR A FAX AND
 IT IS AVAILABLE 24 HRS A DAY.

FOR: THURMAN/SANDRA

REF: 0,040-00023-190000

23 MAY 00 - TUESDAY

AIR	NORTHWEST AIRLINES	FLT:36	ECONOMY	MULTI MEALS
	LV WASHINGTON DULLES		600P	EQP: DC-10
				07HR 45MIN

24 MAY 00 - WEDNESDAY

	AR AMSTERDAM	745A	NON-STOP
			REF: NNSQWP
	THURMAN/SANDRA SEAT-17C		
AIR	NORTHWEST AIRLINES	FLT:8399	ECONOMY
	AMSTERDAM-GENEVA OPERATED BY KLM ROYAL DUTCH AIRLINES		MULTI MEALS
	LV AMSTERDAM	1030A	EQP: BOEING 737
			01HR 25MIN
	AR GENEVA	1155A	NON-STOP
	ARRIVE: MAIN TERMINAL		REF: NNSQWP

27 MAY 00 - SATURDAY

AIR	UNITED AIRLINES	FLT:3551	ECONOMY	BREAKFAST
	GENEVA-FRANKFURT OPERATED BY LUFTHANSA			
	LV GENEVA	935A		EQP: BOEING 737 500
	DEPART: MAIN TERMINAL			01HR 20MIN
	AR FRANKFURT	1055A	NON-STOP	
	ARRIVE: TERMINAL 1			REF: SX624A
AIR	UNITED AIRLINES	FLT:917	ECONOMY	MULTI MEALS
	LV FRANKFURT	1235P		EQP: BOEING 777
	DEPART: TERMINAL 1			08HR 40MIN
	AR WASHINGTON DULLES	315P	NON-STOP	
				REF: SX624A
	THURMAN/SANDRA SEAT-19G			

23 MAY 00 - TUESDAY

AIR	UNITED AIRLINES	FLT:978	ECONOMY	MULTI MEALS
	LV WASHINGTON DULLES		935P	EQP: BOEING 777
				07HR 55MIN

24 MAY 00 - WEDNESDAY

	AR FRANKFURT	1130A	NON-STOP
	ARRIVE: TERMINAL 1		REF: SX624A
	SERVICE IMMEDIATELY ABOVE WAITLISTED		

CONTINUED ON PAGE 2

SALES PERSON: 72
CUSTOMER NBR: 340023ITINERARY
QOPKPTDATE: 19 MAY 00
PAGE: 02TO: SATO TRAVEL USAID
1300 PENNSYLVANIA AVE NW, C1
WASHINGTON, DC 20523TO VIEW ITINERARIES ONLINE SEE
WWW.VIRTUALLYTHERE.COM
ADD YOUR SABRE RESERVATION CODE AND NAM
THE APPROPRIATE BOXES AND ENTER.
NO MORE WAITING FOR A FAX AND
IT IS AVAILABLE 24 HRS A DAY.

FOR: THURMAN/SANDRA

REF: 0,040-00023-190000

24 MAY 00 - WEDNESDAY

AIR	UNITED AIRLINES	FLT:3695	ECONOMY	COLD MEAL
	FRANKFURT-GENEVA OPERATED BY LUFTHANSA			
	LV FRANKFURT	1250P		EQP: AIRBUS A320
	DEPART: TERMINAL 1			01HR 10MIN
	AR GENEVA	200P		NON-STOP
	ARRIVE: MAIN TERMINAL			REF: SX624A

..YOUR SATO REFERENCE CODE IS 2NV7
IF YOU ARE CALLING FROM OUTSIDE THE WASHINGTON DC AREA
DURING NORMAL BUSINESS HOURS PLS CALL 877-883-3513.
BUSINESS HOURS 800A-500P MON-FRI CALL 202 216 9680
24 HR EMERGENCY SERVICE PLS CALL 800-827-7777

THANK YOU FOR USING SATO TRAVEL.

PLEASE RECONFIRM ALL YOUR INTERNATIONAL RESERVATIONS
WITH THE AIRLINES 72HOURS IN ADVANCE.

.....PLEASE NOTE.....

ALL FREQUENT FLYER BENEFITS EARNED THROUGH OFFICIAL
TRAVEL ARE PROPERTY OF THE US GOVERNMENT.

CERTAIN SHORT HAUL FLIGHTS MAY INDICATE BUSINESS CLASS.
UNLESS NOTED, THERE IS NO EXTRA COST, AS BUSINESS CLASS
CAN BE THE SAME COST AS COACH WITHOUT RESTRICTIONS.
FOR INTERNATIONAL TRAVEL, A VALID PASSPORT IS REQUIRED.
PLEASE NOTE, THAT IN MANY CASES, PASSPORTS MUST REMAIN
VALID FOR AT LEAST 6 MONTHS BEYOND THE LENGTH OF STAY
AT YOUR DESTINATION/S AND A VISA/S MAY BE REQUIRED.

FARE 877.60 REC LOC QOPKPT

00 3426 8371
PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT
NOT TRANSFERABLE

0,040-00023-190000

PASSENGER RECEIPT

SITI

340023

0010000

A72

XXXXXXXXXX

ISSUED BY
UNITED AIRLINES

ARC

XXXXX

TOUR CODE

AGENT CODE

A09632770

NAME OF PASSENGER

THURMAN/SANDRA

NAME OF ISSUING AGENT
SATO USAID

WASHINGTON

PLACE OF ISSUE

DATE OF ISSUE

0522MAY00

NAME OF PASSENGER
THURMAN/SANDRA

INDICATED CODE

QOPKPT/AA YCA

FARE BASIS/TICKET DESIGNATOR

CARRIER

6 0011/

NOT VALID FOR

THIS IS YOUR RECEIPT

TRANSPORTATION

NONTRANS/VALID UA ONLY

FP VI44860030000004597*0102/ 047947 /FCWAS UA X/FR

A Q5.00 UA GVA400.00 UA X/FRA UA WAS Q5.00 400.00YC

A NUC810.00END ROE1.00XT6.00XY3.00XA16.40RA9.40CH3.

00XF XFIAD3

XT 37.80

USD 810.00

TAX US 24.80

TAX YC 5.00

TOTAL USD 877.60

EQUIV. FARE PD.

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Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21065

FOLDER TITLE:

5/23/2000 - 5/27/2000 Geneva

2018-0764-F
jm2211

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5/23/2000 - 5/27/2000 Geneva

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UNAIDS/PCB(9)/00.1

25 January 2000

PROGRAMME COORDINATING BOARD

Ninth Meeting

Geneva, 25-26 May 2000

Place of meeting: Room XVIII, Palais des Nations, Geneva

Time of meeting: 09h00 – 12h30 and 14h00 – 17h30

Provisional Agenda

Reference documents

1. Opening
 - 1.1 Opening of the meeting
 - 1.2 Election of officers
 - 1.3 Adoption of the provisional agenda
2. Consideration of the report of the eighth meeting
3. Report of the Executive Director, 1998-1999
4. Report by the Chair of the Committee of Cosponsoring Organizations
Panel discussion with Cosponsors
5. Report by the NGO representative
6. Impact of HIV/AIDS on the Education Sector
7. Framework for the International Partnership against AIDS in Africa
8. Status of the development of the Global Strategy
9. Financial and Budgetary Updates
 - 9.1 Financial report for the biennium 1998-1999
 - 9.2 Financial update, January – March 2000
10. Next PCB meeting
11. Other business
12. Adoption of decisions, recommendations and conclusions

UNAIDS/PCB(9)/00.1

UNAIDS/PCB(8)/99.7

UNAIDS/PCB(9)/00.2
(Annex 1: Access to Care
(Annex 2: Monitoring and
Evaluation)

UNAIDS/PCB(9)/00.3

UNAIDS/PCB(9)/00.4

UNAIDS/PCB(9)/00.5

UNAIDS/PCB(9)/00.6

UNAIDS/PCB(9)/00.7

JOINT UNITED NATIONS PROGRAMME ON HIV/AIDS

(UNICEF, UNDP, UNFPA, UNDCP, UNESCO, WHO, World Bank)

Composition of the Programme Coordinating Board 2000

Member States

1. Algeria
2. Barbados
3. Brazil
4. China
5. Finland
6. France
7. Gabon
8. Greece
9. India
10. Italy
11. Japan
12. Kyrgyzstan
13. Luxembourg
14. Mexico
15. Philippines
16. Poland
17. Russian Federation
18. Senegal
19. South Africa
20. Sweden
21. United Republic of Tanzania
22. United States of America

Cosponsors

1. UNICEF
2. UNDP
3. UNFPA
4. UNDCP
5. UNESCO
6. WHO
7. The World Bank

Representatives of NGOs/people living with HIV/AIDS

1. Africa - WOFAK
2. Asia/Pacific - Malaysian AIDS Council
3. Europe - AIDES Fédération Nationale
4. Latin America/Caribbean – Centro de Estudios de la Sexualidad
5. North America – Global Network of People Living with HIV/AIDS (GNP+)



Joint United Nations Programme on HIV/AIDS

UNAIDS

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MODUS OPERANDI OF THE PROGRAMME COORDINATING BOARD OF THE JOINT UNITED NATIONS PROGRAMME ON HIV/AIDS (UNAIDS)

(Revised June 1999)

Establishment

1. The worldwide epidemic of AIDS - a syndrome caused by HIV - is one of the major tragedies of our time. HIV continues to spread, invisibly, at a rate of many thousands of new infections every day, and its impact will continue to wreak unprecedented havoc among individuals, families and all sectors of societies well into the twenty-first century. The magnitude and duration of the epidemic, and the complex challenge of leading and sustaining the response to it, call for a special global programme.
2. Resolution 1994/24 adopted by ECOSOC in July 1994 endorsed the establishment of the joint and cosponsored United Nations programme on HIV/AIDS as outlined in the annex to the resolution. That annex described the fundamental characteristics that would comprise such a programme. In Section VI of the annex on Organizational Structure, it is indicated that the Executive Director of the programme, appointed by the UN Secretary-General upon the recommendation of the cosponsors, will report directly to the programme coordinating board which will serve as the governance structure for the programme. The cosponsors have formed a Committee of Cosponsoring Organizations (CCO) and the terms of reference of the CCO and the UNAIDS Secretariat are found in Annex 1 of this document.
3. Resolution 1994/24 also indicated that the Board's detailed responsibilities and meeting schedule will be specified in a document containing its terms of reference. These details are set out below and take into consideration the subsequent discussions of ECOSOC at its organizational sessions and the resolution adopted at its 1995 substantive session (ECOSOC resolution 1995/2 refers).

Purpose

4. The Programme Coordinating Board (PCB) acts as the governing body on all programmatic issues concerning policy, strategy, finance, monitoring and evaluation of UNAIDS.

Functions

5. In order to carry out its functions the PCB shall be kept informed of all aspects of the development of UNAIDS and take into account, in matters of strategy and technical policy, the reports and recommendations of the Committee of Cosponsoring Organizations (CCO) and the Executive Director, and appropriate reports and recommendations from UNAIDS scientific and technical advisory committees established by the Executive Director. The

functions of the PCB are:

- (i) To establish broad policies and priorities for the Joint Programme, taking into account the provisions of General Assembly resolution 47/199;
- (ii) To review and decide upon the planning and execution of the Joint Programme. For this purpose, it shall be kept informed of all aspects of the development of the Joint Programme and consider reports and recommendations submitted to it by the CCO and the Executive Director;
- (iii) To review and approve the plan of action and budget for each financial period, prepared by the Executive Director and reviewed by the CCO;
- (iv) To review proposals of the Executive Director and approve arrangements for the financing of the Joint Programme;
- (v) To review longer term plans of action and their financial implications;
- (vi) To review audited financial reports submitted by the Joint Programme;
- (vii) To make recommendations to the Cosponsoring Organizations regarding their activities in support of the Joint Programme, including those of mainstreaming; and
- (viii) To review periodic reports that will evaluate the progress of the Joint Programme towards the achievement of its goals.

6. Annual reports submitted to the PCB on the work of the Joint Programme, together with any comments as the PCB may wish to make, shall be made available to the governing bodies of each of the Cosponsoring Organizations and ECOSOC.

Composition

7. The membership of the PCB comprises 22 Member States, elected from among the Member States of the Cosponsoring Organizations, with the following regional distribution:

Western European and Others Group	7 seats
Africa	5 seats
Asia and Pacific	5 seats
Latin America and the Caribbean	3 seats
Eastern European/Commonwealth of Independent States	2 seats

8. The term of membership of these 22 members shall be three years. The initial terms of members shall vary in order to achieve a staggering of membership. After the initial elections, approximately one third of the membership shall be replaced annually.

9. Each of the cosponsors shall have full rights of participation in the PCB but without the right to vote (see the terms of reference of the CCO in Annex 1 of this Modus Operandi).

10. Five nongovernmental organizations (NGOs), three from developing countries and two from the developed countries or countries with economies in transition, shall be invited to participate in meetings of the PCB but without the right to take part in the formal decision-making process and without the right to vote (ECOSOC resolution 1995/2 refers).

11. The selection of the five nongovernmental organizations would be determined by the NGOs themselves from among those either in consultative status with ECOSOC or in relationship with one of the cosponsoring organizations or on the roster of NGOs dealing with matters pertaining to HIV/AIDS. The PCB shall formally approve the NGOs nominated. The terms of office of the selected NGOs shall not exceed three years.

Observers

12. Upon written application, which expresses a manifest interest, observer status for PCB meetings may be granted by the Executive Director, in consultation with the chairperson of the PCB, to any Member State of any of the Cosponsoring Organizations, and any intergovernmental or nongovernmental organization. Observers will make their own arrangements to cover expenses incurred in attending meetings of the PCB.

13. Observers may participate, when invited to do so by the chairperson, in the deliberations of the PCB on matters of particular concern to them. Observers may have access to PCB background documents. They may submit memoranda to the Executive Director who shall determine the nature and scope of their circulation.

Meetings

14. The PCB shall hold a regular session once a year in Geneva and may decide to hold additional sessions, if the majority of PCB members so decide. The sessions will be public unless the PCB decides otherwise.

15. The Executive Director of UNAIDS serves as the Secretary of the PCB.

16. In consultation with the CCO and the chairperson of the PCB, the Executive Director shall prepare an agenda for each meeting.

17. Announcements of regular meetings, accompanied by the provisional agenda, shall be sent to members, participants and observers, at least sixty days before the first day of the meeting; background documents will be prepared in English and French and sent as soon as possible thereafter.

18. Simultaneous interpretation will be provided for all PCB meetings in English and French. Simultaneous interpretation into other UN official languages may be provided on written request submitted by a member to the Secretary no later than six weeks prior to a full meeting of the PCB.

19. Two thirds of the voting members of the PCB, i.e., fifteen, constitute a quorum.

20. Funds will be made available to cover the costs for per diem and travel incurred in connection with the attendance at PCB meetings for one representative from each developing

country, from each country with an economy in transition and for one representative from each of the five nongovernmental organizations.

Officers

21. The PCB shall elect from among its members a chairperson, a vice-chairperson and a rapporteur at each annual regular session of the Board. The terms of office of the chairperson and vice-chairperson will be one year or until the next annual regular session of the Board. However, it is expected that the vice-chairperson will be elected to take the office of chairperson at the subsequent annual regular session of the Board unless the vice-chairperson has indicated that he/she does not seek election as chairperson, or if the vice-chairperson was unable to complete his/her term of office. Officers will be elected taking into account a fair geographical distribution.

22. Should the chairperson be unable to complete his/her term of office, the vice-chairperson will take over the office of chairperson and the PCB shall elect a new vice-chairperson at its next meeting.

23. The chairperson and, in his or her absence, the vice-chairperson, shall preside over meetings of the PCB. Between meetings, they shall have such additional duties as may be assigned by the PCB.

Procedures

24. The PCB may establish subcommittees and ad hoc working groups to assist it in carrying out its functions.

25. The PCB shall endeavour to adopt its decisions and recommendations by consensus. Should decisions by voting or other procedural advice be necessary, the PCB shall use the Rules of Procedures in Annex 2 of this Modus Operandi.

26. Recommendations, decisions and conclusions shall be submitted for adoption by the members prior to the close of PCB meetings and distributed to all participants preferably within one week of the close of the meeting.

27. A report of the PCB meeting shall incorporate the recommendations, decisions and conclusions referred to in paragraph 26 above and be distributed to members and other participants within sixty days of the close of the meeting.

28. The PCB may amend or supplement its modus operandi.

Annex 1

**Terms of Reference of the
Committee of Cosponsoring Organizations
and the UNAIDS Secretariat**

I. Committee of Cosponsoring Organizations

Functions

1. A Committee of Cosponsoring Organizations (CCO) serves as the forum for the Cosponsoring Organizations to meet on a regular basis to consider matters concerning UNAIDS, provides input from the cosponsoring organizations into the policies and strategies of UNAIDS, and serves as a standing committee of the PCB. Specifically, the CCO has the following functions:

(i) To review work plans and the proposed programme budget for each coming financial period, prepared by the Executive Director and reviewed by such advisory committees as may be established by the Executive Director, in time for presentation to the annual meeting of the PCB;

(ii) To review technical and financial proposals to the PCB for the financing of the Joint Programme for the coming financial period;

(iii) To review technical and audited financial reports submitted by the Executive Director (including reports by advisory committees established by the Executive Director), and to transmit these with comments as appropriate to the PCB;

(iv) To make recommendations to the PCB;

(v) To review the activities of each Cosponsoring Organization for appropriate support of, as well as consistency and coordination with, the activities and strategies of the Joint Programme;

(vi) To report to the PCB on the efforts of the Cosponsoring Organizations to bring the Joint Programme's policy as well as strategic and technical guidance into the policies and strategies of their respective organizations and to reflect them in activities specific to their mandates; and

(vii) To decide on behalf of the PCB on issues referred to it for this purpose by the PCB.

Composition

2. The CCO is comprised of the Head of each of the Cosponsoring Organizations or their designated representatives. They may be accompanied by advisers.

II. UNAIDS Secretariat

3. The Secretariat comprises the Executive Director and such technical and administrative staff as the Programme may require.

4. The Executive Director shall be appointed by the Secretary-General of the United Nations upon the consensus recommendation of the Cosponsoring Organizations. The Executive Director shall be subject to the authority of the Programme Coordinating Board.
5. The Executive Director is, ex-officio, Secretary of the PCB, of the CCO, of all subcommittees of the PCB and of conferences organized by UNAIDS. He/she may delegate the functions.
6. The Executive Director may, by agreement with Member States of the cosponsoring organizations, have direct access to their various departments, administrations and organizations, whether governmental or nongovernmental. He/she may also establish direct relations with international organizations whether intergovernmental or nongovernmental.
7. The Executive Director shall, in the exercise of providing leadership and guidance to the programme:
 - (i) Prepare and submit to the PCB, after review by the CCO, the workplan and budget for each biennium;
 - (ii) Mobilize and manage, in accordance with the financial regulations and rules of WHO (the agency providing administration of UNAIDS), programme financial resources on the basis of the budget approved by the PCB;
 - (iii) Select, supervise, promote and terminate all staff of the Secretariat acting within the staff regulations and rules of WHO which shall be adjusted, as necessary, to take into account the special needs of UNAIDS.
 - (iv) Establish such policy and technical advisory committees as he/she deems necessary in order to advise him/her on any aspect of UNAIDS. The Executive Director shall make available to the PCB and the CCO, as appropriate, the reports of such technical advisory committees. The members of such committees, to be selected by the Executive Director, shall serve in a personal capacity and represent a broad range of disciplines and experience;
 - (v) Delegate to the staff of the programme the authority necessary for the effective implementation of UNAIDS' activities.
8. In the performance of their duties the Executive Director and the staff shall not seek or receive instructions from any government or from any authority external to the programme.

Annex 2

**Rules of Procedure
of the Programme Coordinating Board (PCB)
of UNAIDS**

Conduct of Business

Rule 1

The PCB may limit the time allowed to each speaker.

Rule 2

During the discussion of any matter, a member may rise to a point of order, and the point of order shall be immediately decided by the Chairperson. A member may appeal against the ruling of the Chairperson, in which case the appeal shall immediately be put to the vote. A member rising to a point of order may not speak on the substance of the matter under discussion but on the point of order only.

Rule 3

During the course of a debate the Chairperson may announce the list of speakers and, with the consent of the PCB, declare the list closed. The Chairperson may, however, accord the right of reply to any member if in his/her opinion a speech delivered after the list was declared closed makes it desirable.

Rule 4

During the discussion of any matter, the Chairperson, with the consent of the PCB, may adjourn the debate on the item under discussion.

Rule 5

The Chairperson may at any time, with the consent of the PCB, close the debate on the item under discussion whether or not any other member has signified the wish to speak.

Voting

Notwithstanding the principle in paragraph 25 of the PCB Modus Operandi, the following rules shall apply should the PCB decide to proceed to a vote:

Rule 6

For the purpose of these rules, the phrase "members present and voting" means those members with the right to vote casting a valid affirmative or negative vote. Members abstaining from voting shall be considered as not voting.

Rule 7

The decisions of the PCB shall be made by a majority of the members present and voting.

Rule 8

If the votes are equally divided the proposal shall be regarded as not adopted.

Rule 9

The PCB shall normally vote by show of hands, except that any member may request a roll-call which, if the majority so agree, shall then be taken in the alphabetical order of the names of the members. The name of the member to vote first shall be determined by lot.

Rule 10

The vote of each member participating in any roll-call shall be inserted in the records.

Rule 11

After the Chairperson has announced the beginning of voting, no member shall interrupt the voting except on a point of order in connection with the actual conduct of voting.

Rule 12

Elections shall normally be held by secret ballot. If there is only one candidate the PCB may decide to proceed to elect the candidate without taking a ballot.

Rule 13

The PCB may vote on any matter by secret ballot if it has previously so decided by a majority of the members present and voting, provided that no secret ballot may be taken on budgetary questions.

A decision under this rule by the PCB whether or not to vote by secret ballot may only be taken by a show of hands; if the PCB has decided to vote on a particular question by secret ballot, no other mode of voting may be requested or decided upon.

Rule 14

Any of these rules may be suspended by the PCB by a two-thirds majority.

Rule 15

The PCB may amend or supplement these rules.

Rule 16

The PCB may at its discretion apply such rules of procedure of equivalent meetings of the World Health Organization, the Agency providing administrative support to UNAIDS, as it may deem appropriate to particular circumstances for which provision does not exist in these rules.



Joint United Nations Programme on HIV/AIDS

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UNAIDS/PCB(9)/00
Conference Paper 2
25 May 2000

PROGRAMME COORDINATING BOARD

Ninth Meeting
Geneva, 25-26 May 2000

Global HIV/AIDS Strategy Framework **---WORK IN PROGRESS---**

Preliminary Draft for Discussion –May 2000 version

- I. Background and Rationale for a New Strategic Approach**
 - A.** Overview
 - B.** Purpose of the Global Strategy Framework
 - II. Understanding the Epidemic**
 - A.** Decreasing Risk
 - B.** Decreasing Vulnerability
 - C.** Decreasing Impact
 - III. Creating an Enabling Environment**
 - IV. Responding to the Epidemic**
 - A.** An Expanded Response is Required
 - B.** A Multi-Level Response is Required
 - C.** An Immediate and Sustained Response is Required
 - D.** A Prioritised Response is Required
 - E.** A Full Scale Response is required
 - V. Overarching Goal and Common Principles**
 - A.** Overarching Goal for Responding to the Epidemic
 - B.** Shared Vision
 - C.** Common Principles
 - D.** Strategic Assumptions
 - VI. Supporting Goals and Strategies**
- Annex: Addressing Priority Issues through Inclusive Process**
- A.** Key Thematic Strategy Processes
 - B.** Sectoral Strategy Processes
 - C.** Regional Strategy Processes
 - D.** Institutional Strategy Processes
 - E.** National Strategy Processes

I. Background and Rationale for a New Strategic Approach

A. Overview and Status of the Epidemic

Since the HIV/AIDS epidemic began 20 years ago, over 50 million people have been infected with HIV. Countless others have become more impoverished as a consequence: children have lost their parents, families have lost their property; communities have lost teachers, health workers; business and government leaders; nations have lost their investments in decades of human resource development; and societies have lost untold potential contributions to their social, economic, political, cultural and spiritual life with the deaths of so many young people in their most productive years.

The first Global AIDS Strategy was prepared by the World Health Organisation in 1986. In 1991 the Global Strategy was greatly expanded, updated and refined in response to the epidemic's evolution and major scientific and policy advances. The updated Strategy was endorsed in January 1992 by the WHO Executive Board, and thereafter by the World Health Assembly and the Economic and Social Council of the United Nations.

A number of the basic principles and objectives of the first and updated Global Strategies remain valid today. However, the dramatically worsening scale and impact of the epidemic in some quarters, contrasting equally dramatic success in addressing it in others, necessitates a critical refocusing of our approach to this global catastrophe. Five reasons in particular necessitate this review.

1. The scale of the HIV/AIDS epidemic is now far greater than a decade ago, exceeding the worst-case projections made then.

The HIV/AIDS pandemic consists of multiple, concurrent epidemics. At the end of 1999, nearly 34 million people were living with HIV/AIDS, more than 23 million in Africa alone. In Asia, 6 million people are living with HIV/AIDS. There are 10 countries in Latin America and the Caribbean where prevalence in the adult population is above 1 percent. In Russia there were more new registered infections in 1999 than in all previous years combined.

At the end of the 1980s, HIV/AIDS was a well-established global pandemic. An estimated 10 million people had been infected since the beginning of the epidemic, and approximately 1.5 million had died. During the 1990s, over 40 million additional people were infected with HIV, and over 15 million deaths due to HIV/AIDS occurred worldwide.

2. The major impact of the pandemic is yet to come

HIV/AIDS has caused a development and potential security crisis in Sub-Saharan Africa and has made deep inroads into new regions in the past decade. While it is difficult to predict the future spread of the epidemic, the impact in terms of morbidity and mortality in the next decade is clear. Unless effective treatment and care is provided, an additional 15 million people currently infected with HIV will develop AIDS and die in the next five

years. In the hardest hit countries, over one-quarter of the medical staff who are needed to help those living with HIV/AIDS are themselves infected with the virus. In the agricultural sector, morbidity and mortality has already cut the production of many crops by more than 40% in households affected by AIDS. The impact on industry and the military may be greater, as rates of infections among men in the military and working in heavy industry is often much higher than in the general population.

The impact is clearly greatest in those countries that currently have the highest levels of prevalence. However, the impact of the epidemic will continue to worsen. According to the national estimates of South Africa, the number of people living with HIV/AIDS has increased by 50% in the last two years. While this rate of growth was the highest in the region, there are troubling signs of a worsening epidemic among many countries in central and western Africa. In the countries in the horn of Africa region, both political instability and insufficient efforts to stem the epidemic could lead to a rapid increase in prevalence.

3. Substantial experience and success has been accumulated.

The first two decades of the pandemic have been a period of unprecedented global learning and mobilization on AIDS. There is far better understanding of the policies and programmes needed to better respond to AIDS. Enough knowledge is available about the modes of transmission of HIV/AIDS to substantially slow the spread of the epidemic and mitigate its impact.

Prevention activities have clearly demonstrated that the spread of HIV can be reduced. There is strong evidence of decline of HIV incidence in populations with access to effective prevention, including communities in North America, Western Europe, Australia, East Africa and South-East Asia. A number of countries, including Senegal, Uganda and Thailand, have demonstrated the success of combining strong political leadership, multi-sectoral action which links across civil society and government, and openness in confronting human rights issues such as stigma and discrimination.

4. HIV/AIDS is increasingly being seen as a treatable disease.

Through advances in the treatment of opportunistic infections, and more recently as a consequence of the development of more effective antiviral therapies, HIV/AIDS is increasingly being seen as a treatable disease. As a consequence, prevention and care for HIV/AIDS are now viewed as inseparable and inter-dependent elements of the responses to HIV/AIDS, essential to mobilising community level responses to the epidemic. Recent and anticipated breakthroughs in strategies to improve access to powerful drugs at more affordable prices will likely further reduce the stigma associated with HIV/AIDS.

5. The capacity of partners to act has dramatically increased.

With the success of political mobilisation efforts in just the last few years, a much larger and more diverse set of actors have begun to focus on the response to the epidemic in the in severely affected and collaborating countries alike. As a consequence, there has been significant progress in assembling the essential political, development and technical

experience required to move the global response to scale. Increased financial resources are also being made available at an unprecedented rate through recent initiatives within affected countries, bilateral and multi-lateral development agencies, the private sector, and the foundation sector as well as through debt relief efforts. In addition, new communications capacities such as the Internet are enabling the partners in the response to interact and accelerate their learning at a pace unimagined even a decade ago.

B. Purpose of the Global Strategy Framework

The purpose of the Global Strategy Framework is explicitly to influence the development of the many thematic, sectoral, geographic and institutional strategies which, taken together, constitute a global strategy development process. The Framework itself should be regularly updated based on experience and feedback on its use and applicability within the global strategy process.

The Global Strategy Framework is intended to provide a common basis for the many independent actors in the response to the HIV/AIDS epidemic to formulate, re-evaluate and harmonise their own strategies. It is further intended to better enable the efforts of these multiple actors at local, national, and international level to be more synergistic with each other and more relevant to action at the community level.

The Global Strategy Framework seeks to advance a common understanding of the epidemic and a shared urgency to respond to the epidemic at scale. It also seeks to advance common goals, principles and a shared vision of a global response sufficient to contain this catastrophic epidemic.

II. Understanding the HIV/AIDS Epidemic

Our collective experience of the epidemic has evolved to the point where we can now state with confidence that it is technically, politically and financially feasible to forcefully harness the epidemic and dramatically reduce its spread and impact. It has been conclusively demonstrated that AIDS is caused by HIV infection.¹ Though the complexity of the HIV/AIDS epidemic has far exceeded all expectations, four basic "lessons" have emerged within our understanding of the epidemic:

first, that decreasing risk of infection slows the epidemic,

second, that decreasing vulnerability decreases the risk of infection,

third, that decreasing impact decreases vulnerability, and

fourth, and perhaps most importantly, an enabling environment is critical to supporting efforts to reduce risk, vulnerability and impact

1 Cite appropriate review

A. Decreasing Risk of Infection Slows the Epidemic

HIV infection is associated with specific risk taking behaviours and risk events. Risk reduction interventions have been the mainstay of ongoing HIV/AIDS prevention programmes. They include the provisions of information and the promotion of specific prevention methods, focussed on modulating risk taking behaviours and in decreasing the frequency of risk events.

Strategies addressing the epidemic should elaborate specific desired outcomes with respect to reducing the risk of HIV infection. These include, for example;

- the postponement of first sexual intercourse;
- the avoidance of traumatic sexual intercourse;
- the reduction of sexual partners;
- safer sexual practices such as regular condom use;
- the treatment of sexually transmitted diseases;
- the prevention of transmission from HIV infected mothers to their infants,
- the avoidance of unsafe injections, and
- the prevention of transmission through blood and blood products.

B. Decreasing Vulnerability Decreases Risk²

An individual's vulnerability to HIV is a measure of their ability to control their risk of infection. Personal factors, factors affecting access to relevant information and services, and societal factors may either mitigate or exacerbate individual vulnerability. For example, a young person with low self-esteem, who cannot access condoms, and is discriminated against with respect to education or employment on the basis of race, gender, sexual orientation or other characteristics, is more vulnerable than other young people with respect to HIV infection. In many settings, women -- and in particular young women -- are highly vulnerable to HIV infection.

The ultimate aim of vulnerability reduction strategies is to enable people to exert control over their own lives. A wide array of programme and policy interventions can hasten vulnerability reduction. At the level of the individual, **protective factors** contribute to decreasing vulnerability, regardless of socio-economic status, and particularly among youth. At the community level, **access to essential services** is enabling to individuals with respect to their ability to act on decisions to reduce their risk to HIV. At the societal level, **supportive social norms** decrease vulnerability by enhancing equity with respect to political, social and economic rights. In addition to enhancing risk reduction interventions, vulnerability reduction strategies also mitigate the negative consequence of HIV infection.

² UNAIDS BP Reference : *Expanding the Global Response to HIV/AIDS through focused action: Reducing risk and vulnerability: definitions, rationale and pathways*

The roots of vulnerability to HIV/AIDS are common to other social and health issues, including discrimination, violence, substance use, unwanted pregnancies and an array of communicable or non-communicable diseases. Consequently, vulnerability reduction strategies have positive benefits well beyond HIV/AIDS. Their design and execution should therefore be well integrated with other public health efforts.

Strategies addressing the epidemic should elaborate specific desired outcomes with respect to reducing vulnerability to HIV infection and AIDS.

Desired outcomes of vulnerability reduction strategies focused on youth and **promoting protective factors** would include, for example:

- positive relations with trusted adults,
- peer relations that model safer behaviors,
- participation in family, religious and community activities, and a
- positive orientation to health.

Desired outcomes of vulnerability reduction strategies promoting **access to essential services** would include, for example, increased access to:

- sexual health information and services;
- voluntary counseling and testing services,
- antenatal care that includes treatment to interrupt mother to child transmission;
- needle exchange programmes, and
- rehabilitation and legal services.

Desired outcomes of vulnerability reduction strategies promoting **supportive social norms** would include, for example, greater equity with respect to:

- educational, vocational training and employment opportunities;
- other rights and entitlements, and
- participation in community, religious and political activity.

C. Decreasing Impact Decreases Vulnerability.

The AIDS epidemic impacts on the physical, mental, and social well being of individuals and on the social, economic and political life of their communities. The greater the impact of the epidemic on individuals, families and communities, the less they are able to respond effectively to it. Impact mitigation should be seen as an essential public good – a “mobilising strategy” to better enable those most affected by AIDS to become more effective partners in responding to the epidemic.

Prolonging the productive lives of individuals infected with HIV increases their ability to contribute to the well being of their families, helping to decrease the marginalization and pauperisation which can make surviving family members more vulnerable to HIV. Similarly, increasing investments within affected communities in care, social support and general development efforts strengthens the capacity of those communities to respond to

the epidemic. Such actions contribute to creating an environment where the frank discussions required to address AIDS can take place. These, in turn, help to reduce the vulnerability of community members to HIV.

Strategies addressing the epidemic should elaborate specific desired outcomes with respect to reducing the impact of the epidemic.

Desired outcomes of strategies addressing **impact mitigation at the individual and family**, would include, for example:

- improved access to quality care and to basic social support services.
- increased direct support to lessening the catastrophic financial impact of HIV/AIDS on families
- early and increased support to children – in particular with respect to their nutrition and continuing education,
- improved access to facilitated peer group and social support services, and
- improved access to legal services and protection.

Desired outcomes of strategies addressing **impact mitigation at community level**, might include, for example, increased community and external investments in:

- the capacity of community organisations for outreach to provide care and social support to affected families,
- general development efforts, including in essential infrastructure in the health, education and agriculture sectors, and
- vocational training opportunities for young people who lack family support.

Desired outcomes of strategies addressing **impact mitigation at national level**, might include:

- policies which focus sound economic development programmes on communities most affected by the epidemic
- increased international technical and financial support to development efforts
- agreements to focus part of debt relief proceeds on high prevalence communities.
- Preferential access to essential commodities through price or trade policy concessions.

III. Creating an Enabling Environment

Efforts which address the HIV/AIDS epidemic at any level of action and within any sector or institution require some minimal conditions – an enabling environment – if they are to be successful. There are four major requirements to create an enabling environment for action:

First and foremost, reasoned public dialogue and supportive public policy is required to create an environment for action. In many settings, stigma and denial undermine efforts to openly address the behaviours that fuel the epidemic. In other settings, open hostility towards people affected by AIDS and individuals promoting AIDS awareness further reinforce stigma and inaction. In such circumstances, political, institutional and religious leadership has a special responsibility to break the silence and promote public dialogue and supportive public policy.

Second, priority setting, partnership facilitation and learning about the epidemic must receive adequate investment. Whether in a local community or a major international development agency, facilitation assistance is generally required to bring together the new partnerships needed to address the epidemic. Priority setting and systematic learning from experience requires a deliberate investment by leadership in periodic situation assessment, analysis, and performance monitoring against common objectives.

Third, essential human resource and institutional capacity strengthening requires attention and support. Frontline workers within relevant programmes and sectors will be more effective addressing AIDS in their work if they are assisted to address AIDS more effectively in their personal lives. Similarly, systems and institutions which are poorly designed or inadequately resourced or managed will require appropriate investment in essential infrastructure strengthening if they are to be expected to respond to the additional challenges posed by AIDS.

Fourth and finally, adequate financial resources and the systems needed to assure some degree of financial sustainability are required. Throughout, increased attention must be focussed on the reprioritisation of existing resources as well as to the mobilisation of the additional resources required to address AIDS.

Strategies addressing the epidemic should elaborate specific desired outcomes with respect to the creation of an enabling environment for action.

Desired outcomes of strategies addressing the **public dialogue and supportive public policy** elements of an enabling environment should include, for example:

- regular and supportive communication from political, institutional and religious leadership promoting understanding and action,
- more informed media coverage on the effects of the epidemic and on successful efforts to respond to it,
- strengthened advocacy capacities in community and civil society organisations responding to the epidemic, and

- public policies which address discrimination and stigma, and which promote access to the information and services required to address AIDS.

Desired outcomes of strategies addressing the **priority setting, partnership facilitation and learning** elements of an enabling environment should include:

- increased capacity for HIV/AIDS related planning, prioritisation, partnership, and networking within national governments and national and international organisations,
- increased capacity of local government and/or NGOs to facilitate local partnerships around common HIV/AIDS related priorities,
- improved information systems on which to base decisions on priorities and to measure performance, and
- explicit commitments to action by institutional and political leadership.

Desired outcomes of strategies addressing the **essential human resources and institutional capacity** elements of an enabling environment might include:

- increased sensitisation and support to front line government and institutional staff on HIV/AIDS issues that relate to their own families and personal lives,
- more intensive attention to workforce development in health, education, agriculture, uniformed services and other sectors which both impact on -- and have been severely affected by -- the epidemic, and
- acceleration of essential infrastructure strengthening efforts in key sectors.

Desired outcomes of strategies addressing the **finance systems development** elements of an enabling environment might include:

- explicit plans for the reprioritisation of existing resource flows that reflect the new priority given to HIV/AIDS,
- explicit plans to adapt programme approaches and financing priorities within key sectors and programme areas related to HIV/AIDS such as schools, family planning and antenatal care, drug use rehabilitation,
- additional resources addressing HIV/AIDS from existing and new sources, and
- HIV/AIDS prominently included within debt relief plans of severely affected countries.

IV. Responding to the Epidemic

Containing and reversing the HIV/AIDS epidemic within this decade requires a response that is expanded, coordinated in support of community level action, intensified, prioritised, and executed at full-scale. Strategies addressing the epidemic must make a deliberate shift from the rhetoric of awareness and concern to that of commitment, action and accountability.

A. An Expanded Response is Required

An expanded response includes four major lines of action, simultaneously addressing the enabling environment, impact mitigation, vulnerability reduction and risk reduction.

While the optimal balance of these four elements will vary in different settings, all are required to effectively contain and control the HIV/AIDS pandemic.

It is feasible to mobilise an expanded response in communities significantly affected by the epidemic and in so doing influence other health and social issues that have a positive effect on people's overall physical, mental and social well being. This expanded response approach has its basis in practice rather than theory or aspiration.

- At community level, "target groups" are not so easily identified and accessed as they are in theory or in research studies. Consequently, **it is generally impractical to address risk reduction in isolation of vulnerability reduction.**
- Community acceptance of prevention interventions such as voluntary counseling and testing is as much related to the perceived benefits of care and than to the perceived benefits of prevention. Consequently, **it is generally impractical to address prevention in isolation of care.**
- Strategies that seek to address the epidemic in particularly hard-hit communities must take into consideration that existing services have been crushed under the burden of AIDS. AIDS specific services cannot be fielded without an infrastructure to carry them and resources systems to finance them. Consequently, **it is generally impractical address access to services isolation of attention to essential human resource, infrastructure and finance systems.**
- The HIV/AIDS pandemic has deeply rooted societal causes. Interventions can sometimes be controversial and involve require adjustment of social norms. Consequently, **a human rights framework around which there is broad political consensus is indispensable in shaping strategies to address the enabling environment for action required within an expanded response to HIV/AIDS³.**

B. A Multi-Level Response is Required

The outcome of the battle against AIDS is decided within the community. People within communities ultimately decide whether to adapt their sexual, economic and social behaviour to the advent of AIDS. Therefore, the response to AIDS must be viewed as primarily local, involving people where they live - their homes, neighborhoods and work places. A multi-level response is required to support effective community action, to coalesce local responses, and to mobilize a full-scale response.

Effective community-level responses to the epidemic must be both *empowering*, recognizing the rights of communities to make decisions, and *enabling*, assisting them to access the resources required to act on those decisions. The ultimate goal of pursuing community-level responses is to assist local communities to become skilled in dealing with AIDS, in particular so that they may be:

- properly informed about the epidemic,
- able to accurately assess the reality of HIV/AIDS within their community,

³ Cite BP Reference: *Human rights and HIV/AIDS Framework*

- able to analyse the determining factors of risk and of vulnerability effecting them personally, and their communities, and
- supported to act so as to address those determining factors.

Strategies addressing HIV/AIDS at the community level should include attention to the development of the local partnerships that may be required to improve the effectiveness of any particular set of local responses. Such partnerships, comprised of key social groups, government service providers, NGOs, community-based groups and religious organizations, help build the capacity of the various stakeholders. Facilitators who support the interaction between various partners also assist in building the self-confidence that progress can be achieved, and sharing that confidence and their experiences with other communities.

Strategies addressing HIV/AIDS supporting levels of action include those at the district, national and international levels. To enhance complementarity, actors at each level of the response should be able to visualize a successful response at community level, while formulating their own response with respect to the operational levels “above” and “below” them. Each successive level should focus on supporting the relative self-sufficiency of the previous level; the district level supporting the community, the national/provincial level supporting the district, and the international level supporting the national level response.

District level strategies should articulate how managers link local with national activities, identify and advocate key sector reforms required to sustain the response and negotiate them with national authorities. **National level strategies** should articulate how key actors, such as National AIDS Control Programmes, government ministries, NGOs, and the private sector can take local responses to scale by incorporating lessons learned into their strategic planning and reform processes. **Strategies at the international level** should articulate how research and development, technical collaboration, best practice development, and financial and resource mobilization efforts will national programmes to support and expand local responses.

C. An Immediate and Sustained Response is Required

Most countries and communities can immediately improve their responses to the epidemic by identifying, mobilising and reorienting existing resources to priority areas. Strategies addressing HIV/AIDS should include analysis of what is currently being spent and to what effect. They should also address what more could be achieved within current level of expenditures, based on shared best practices, and where additional resources can be utilised with most immediate effect.

Strategies addressing HIV/AIDS must also take a long-term view and anticipate future needs when making current investments. For example, at the community level, investments in primary and secondary education for young people will pay dividends in decreased HIV incidence within a decade, particularly when those investments include life-skills approaches. At national level, social and economic policy adjustments can have substantial long-term effects on vulnerability reduction and consequently in HIV

transmission. Continued investments on more focussed research at the international level on new programme approaches and the development of new technologies, including vaccines, will be required to bolster programme effectiveness and reduce costs as the coverage of essential services increases over the course of the decade.

D. A Prioritised Response is Required

There is no single rationale to guide the prioritisation of investment of resources or the focus of programme efforts to address the epidemic. In general, strategies will need to strike a balance between areas of greatest need and those of greatest opportunity, recognising that these are not mutually exclusive criteria. Investments in creating an enabling environment for action are particularly crucial. The strengthening the information systems which monitor the epidemic and the response, thus facilitating further prioritisation of efforts, also requiring highest priority within programme strategies.

In general, whether at the international, national or community level, highest priority should be given to those geographic areas and populations with high prevalence or increasing incidence of HIV. In addition, experience has demonstrated that regardless of prevalence and incidence of HIV infection, "targeted intervention" strategies should always be given high priority. These prevention strategies focus on particular groups including; populations with high STD rates, intravenous drug users, commercial sex workers, and men in occupations that separate them from their communities, such as transit and migrant workers and the military. Interventions that are successful in reducing stigma and increasing visibility to the epidemic require special priority throughout, for example, strategies to prevent mother-to-child transmission of HIV.

Young people, young women in particular, constitute the general population group that should receive the highest priority for vulnerability reduction strategies. Impact mitigation strategies as well should give priority to communities with high prevalence, in particular to HIV infected individuals and children in families affected by HIV.

Sectors that can have the most significant impact in slowing the epidemic or mitigating its impact merit urgent attention, particularly if those same sectors are being heavily affected by the epidemic. The education, health, social welfare and agriculture sectors generally deserve the high priority in this regard.

E. A Full-Scale Response is Required

In virtually every community, country, institution and sector affected by or well placed to affect the AIDS epidemic, there is a profound and widening gap between what is possible and what is being done. Strategies addressing the epidemic must make a concerted qualitative and quantitative shift in orientation from pilot and demonstration projects to the full-scale response that is required to contain the epidemic. They need to begin with the desired impact and elaborate the necessary inputs rather than focusing more narrowly on how to make incremental improvements in the performance of current efforts. Strategies also need to be explicit in addressing what can be achieved with what levels of

expenditure and to include analysis of the social, economic, and political costs at various levels of not acting.

IV. Overarching Goals and Common Principles

A. Overarching Goal for Responding to the Epidemic

The overarching goal for the global response is to curtail the spread of HIV through effective local actions in order to reduce the impact of AIDS on human suffering and on the development of human and social capital.

Using existing tools and proven methods, it is technically feasible by 2010 to reduce the rate of new infections by:⁴

Global and Regional Estimates to be completed through Reference Group

B. Shared Vision

The partners to this Global Strategy Framework share a common vision that HIV transmission can be substantially reduced and eventually maintained at low levels using existing tools and proven methods

Further, that this vision can be achieved through intensified community organization and capacity building supported by a continuum of political processes, policy advocacy and programme development -- focussed primarily on young people⁵ and vulnerable populations -- which address;

- individual, institutional and community behaviours or situations which contribute most significantly to HIV transmission and can be modified through targeted programmes,
- the most significant social and economic factors contributing to individual and community vulnerability to HIV infection,

⁴ Cite Secretariat Modeling Paper under development-Bernhard

⁵ Governments, with assistance from UNAIDS and donors, should, by 2005, ensure that at least 90 per cent, and by 2010 at least 95 per cent, of young men and women aged 15 to 24 have access to the information, education and services necessary to develop the life skills required to reduce their vulnerability to HIV infection. Services should include access to preventive methods such as female and male condoms, voluntary testing, counselling and follow-up.

Governments should use, as a benchmark indicator, HIV infection rates in persons 15 to 24 years of age, with the goal of ensuring that by 2005 prevalence in this age group is reduced globally, and by 25 per cent in the most affected countries, and that by 2010 prevalence in this age group is reduced globally by 25 per cent.

- the coping capacities of individuals, families, communities and of the health and social sectors to address the impact of the HIV/AIDS epidemic.

Finally, that national governments in solidarity with the global community will mobilise the political, technical and financial resources required to realise this vision, as well as to increase and sustain the investments in research and development required to make available new methods and technologies, including an effective and affordable vaccine against HIV.

C. Common Principles

These efforts are based in the beliefs that:

- The respect, protection and fulfillment of human rights constitutes a core strategy which is indispensable to global efforts to address the epidemic.
- People living with AIDS must be actively engaged in setting the parameters for addressing HIV/AIDS around the world.
- National governments, in partnership with their civil societies, must provide the leadership to this global response and to assure that international efforts respond to country and community priorities.
- Access to essential life saving treatments and other scientific breakthroughs in prevention and care must be made available on an equitable basis.

D. Strategic Assumptions

The Framework is also based in two strategic assumptions drawn from accumulated experience in settings that are successfully addressing the epidemic, namely that:

- Increasing the visibility of the epidemic while simultaneously decreasing the stigma associated with HIV/AIDS is an essential prerequisite to a successful local or national response.
- The combined participation of many institutions and individuals working in close collaboration is critical for a successful response to the epidemic. These include in particular governments; the community of interested activists; people living with HIV/AIDS; NGOs; community-based organisations; religious and academic institutions; and the commercial sector.

V. Supporting Goals and Strategies

Supporting goals and strategies critical to the achievement of the overarching goal for the epidemic have been developed or are under development in key sectors, regions and thematic areas. Ten of those supporting goals together with key strategic objectives are summarised below. Additional supporting goals and strategic objectives, together with access information to additional strategic information, are provided in the Annex.

To be Further Developed Through Consultation Process

VI. Annex: Addressing Priority Issues through Inclusive Dialogue

Effective decision-making requires access to the most current and relevant strategic information drawn from focussed thematic, sectoral, geographic and institutional dialogues.

As an integral component parts of UNAIDS strategy development support, **Strategic Forums** have been established as a focus for the ongoing strategy development efforts of various stakeholder groups, including sectoral and thematic experts, collaborating institutions and organisations and governments

These Strategic Forums are intended to facilitate “learning” rather than “teaching”. They are also intended to be inclusive of practitioners, policy makers and analysts and seek to add value to the flow of information to and among participants.

In addition to facilitating ongoing information exchange within a stakeholders group for the purpose of developing common supporting goals and objectives, each of the Strategic Forum are structured to provide public access to additional strategic information including:

- current summary information
- detailed background references
- Best Practice documentation
- training and programme materials
- information on the International Reference Group (membership, credentials, experience, and approach) which manages the content of the Forum
- direct links to related Forums, Collaborating Centres and Resource Centres.

Currently being constructed for WEB Access

Item 6: Framework for the International Partnership against AIDS in Africa

The PCB:

17. Congratulated the UNAIDS Secretariat for leading a broad consultation process on the Framework for Action, involving all partners.

18. Took note of the substantial progress made in several countries in operationalising the IPAA.

19. Endorsed the Framework for Action as the strategy of the International Partnership against AIDS in Africa for all five constituencies. It will be further refined and revised as necessary, based on lessons learned. A short version will be available shortly.

20. Called upon all partners for the immediate implementation of the Framework and hereby:

- stressed the African ownership and leadership of the Partnership at all levels: government priorities should drive the action whereas national action plans should be based on local community priorities and contexts;
- reiterated the focus of the Partnership on an intensified response to HIV/AIDS at country level;
- requested all partners to ensure full communication within and among their organizations, especially at country level;
- urges all partners to scale up successful actions in a coordinated way and to address the political, institutional and managerial challenges in doing so;
- requested all partners to mobilise additional technical, financial and human resources and to establish resource transfer mechanisms to local communities.

21. In order to facilitate coordinated planning at the country and subregional levels, the PCB recommended that UNAIDS, its Cosponsors and other UN agencies disclose in a timely manner the extent of the resources available for such activities.

22. The PCB recommended that the UNAIDS Secretariat:

- continues the coordination and facilitation of the IPAA;
- sets up a monitoring and evaluation system, based on existing mechanisms in order to measure the progress of the IPAA;
- reports on progress by countries at national, subnational and local levels;
- finalizes the work on a costing exercise for the implementation of the framework for action;
- provides data on the status of the financial contributions of partners to the International Partnership against AIDS in Africa;
- continues its work to coordinate the mainstreaming of AIDS in key development instruments including Poverty Reduction Strategies, debt relief (HIPC-Initiative), Sector Wide Approaches Programmes (SWAPS) and Social Development Funds;
- organizes an annual partners meeting to further refine the operationalisation of the framework;
- In close collaboration with representatives from the five constituencies develop a plan for the operationalization of the framework, taking into account the need for human and financial resources;
- Organizes a stakeholder meeting with all five constituencies as soon as possible.

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Access to Care

6. The PCB referred to the recommendations contained in the resolution WHA 53.14 “HIV/AIDS: confronting the epidemic”, of the Ouagadougou Commitment to Action of the OAU Ministers of Health, and of the Declaration of African Ministers of Health to the WHA. The PCB welcomed the progress UNAIDS made with regard to access to care and support and encouraged further efforts in this area.

7. The PCB recommended that UNAIDS should identify a process whereby the multiple technical issues surrounding care and treatment for persons living with HIV/AIDS are explored. These issues include the full range of access, system, and monitoring activities necessary. The UNAIDS Secretariat and Cosponsors should include other relevant organizations in this process.

8. The PCB also noted that a proper balance be maintained between prevention and care so one is not addressed to the detriment of the other.

9. The PCB recommended that UNAIDS gives high priority to the analysis of the ongoing pilot projects in four countries, Uganda, Chile, Cote d'Ivoire and Viet Nam (the Drug Access Initiative) and to patient access to drugs in general.

10. In this regard it welcomed the negotiations the UNAIDS Secretariat and Cosponsors are undertaking with the pharmaceutical industry to reduce ARV prices and that of drugs for the treatment of opportunistic infections. It encouraged UNAIDS to include a larger number of pharmaceutical companies in the negotiations, to extend the range of medicines and other relevant commodities for prevention and care to ensure a transparent process. The PCB welcomed the establishment of a contact group to be convened by the UNAIDS Secretariat and its Cosponsors, involving interested governments, selected on a regional/subregional basis, NGOs and donors with members of the PCB playing an important role. These negotiations should complement broader

strategies to promote the sustainable access to drugs, such as the encouragement of local manufacturing and import practices consistent with national laws and international agreements acceded to. It further encouraged UNAIDS to actively support countries in the development, implementation and financing of care strategies that enhance the overall effectiveness and sustainability of national responses to HIV/AIDS such as clinical guidelines, drug administrative and control management, diagnostic infrastructure and follow-up mechanisms.

11. The PCB took note of a proposal to organize a meeting under UN auspices on access to care for HIV/AIDS. In this respect, the feasibility of such a meeting should be further analyzed in the appropriate UN fora.

12. The UNAIDS Secretariat should, in collaboration with Cosponsors and other international organizations, work with countries at their request, in regularly updating databases in order to provide member states with information on prices of HIV-related drugs.

Monitoring and Evaluation

13. The PCB welcomed the update on monitoring and evaluation annexed to the Report of the Executive Director including the proposed steps for the Five Year Evaluation of UNAIDS.

14. The PCB noted that the Five Year Evaluation is to include the efforts of the Secretariat, the Cosponsors, the CCO and the PCB and requested that it be completed within a year from initiation and presented to the following meeting of the PCB.

15. The PCB encouraged its members to forward written comments to the Secretariat on the conference paper 1 and further encouraged the Secretariat to consult broadly on the Terms of Reference for the evaluation through the Monitoring and Evaluation Reference Group (MERG), including at its meeting in August 2000, and encouraged Cosponsors and PCB members to strengthen their participation in the MERG for that purpose.

16. The PCB emphasized the importance of objectivity in the design, implementation and appearance of the evaluation process.

17. The PCB requested that the Secretariat provide an update on the plan for the information of the PCB at the time of the December 2000 Thematic Meeting.

It may be necessary to make the

Item 9: Financial and Budgetary Updates

29. The PCB examined and took note of the financial report and audited financial statement for the financial period from 1 January 1998 to 31 December 1999 and the unqualified report to the PCB of the external auditors. It took note of the financial update for the beginning of 2000 and recognized the significance of the UNAIDS Operating Reserve Fund.

30. Recalling its recommendation at its regular meeting in June 1999, the PCB urged Member States to provide full funding for the UNAIDS 2000-2001 Unified Budget and Workplan. Countries are also encouraged to make multi-year pledges to UNAIDS in order to increase the predictability of resources during the biennium.

31. The PCB urged Member States to transfer funds as early as possible in the biennium to ensure adequate cash flow and avoid disruption of activities.

32. The PCB acknowledged the role of the Geneva-based Permanent Missions in advocating among other things full funding of the 2000-2001 Unified Budget and Workplan.

33. The PCB encouraged all countries to intensify efforts and to ensure adequate funding of comprehensive, multisectoral responses to the epidemic at all levels.

Item 8: Status of the development of the Global Strategy

24. The PCB welcomes the update on the development of the Global Strategy Framework and urges the Secretariat, Cosponsors and other partners to accelerate and intensify efforts to finalize the Framework for discussion at the Thematic PCB meeting in December 2000.

25. The PCB urges its members to fully engage in consultations through existing fora – including regional and sub-regional fora - to finalize the Global Strategy Framework.

26. The PCB reaffirms its request to the Secretariat to proceed with the development of the UN System Strategic Plan for 2001-2005 in broad consultation with UN system and other partners. The PCB endorses the proposed process and requests the Secretariat to table a working draft of the elaborated UN System Strategic Plan for discussion at its December 2000 Thematic meeting.

27. Consistent with ECOSOC resolution 1999/36 of 28/97/99, the PCB urges Cosponsors to complete the development of their institutional strategies, and to submit to their governing bodies their proposed contribution to the United Nations System Strategic Plan for HIV/AIDS for 2001-2005.

28. The PCB noted the importance of strategic information on national responses to AIDS to assist policy makers allocate scarce resources, and urges the Secretariat to strengthen its capacity to collate and analyse such information.