

# FOIA MARKER

**This is not a textual record. This is used as an  
administrative marker by the William J. Clinton  
Presidential Library Staff.**

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**Collection/Record Group:** Clinton Presidential Records

**Subgroup/Office of Origin:** National AIDS Policy Office

**Series/Staff Member:**

**Subseries:**

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**OA/ID Number:** 21073

**FolderID:**

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**Folder Title:**

4/16/1998 - 4/20/1998 Atlanta / Florida

**Stack:**

**S**

**Row:**

**67**

**Section:**

**1**

**Shelf:**

**1**

**Position:**

**2**

# Withdrawal/Redaction Sheet

## Clinton Library

| DOCUMENT NO.<br>AND TYPE | SUBJECT/TITLE                                                                        | DATE       | RESTRICTION |
|--------------------------|--------------------------------------------------------------------------------------|------------|-------------|
| 001. form                | re: Travel authorization [Personally Identifiable Information] [partial]<br>(1 page) | 04/01/1998 | b(6)        |
| 002. invoices            | re: Hertz and fuel (Personal credit card number) (1 page)                            | 04/20/1998 | b(6)        |
| 003. form                | re: Travel authorization [Personally Identifiable Information] [partial]<br>(1 page) | 04/01/1998 | b(6)        |

### COLLECTION:

Clinton Presidential Records  
National AIDS Policy Office

OA/Box Number: 21073

### FOLDER TITLE:

4/16/1998 - 4/20/1998 Atlanta / Florida

2018-0764-F

jm2177

### RESTRICTION CODES

#### Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

#### Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM FOR VIRGINIA APUZZO

From: Sandra Thurman  
Director  
Office of National AIDS Policy  
(202) 632-1090

Date: April 13, 1998

Re: Travel authorization

---

As per your request for information regarding my scheduled travel to Atlanta, GA and Jacksonville, FL from April 16th to April 20th, the following is a summary of my activities:

I am scheduled to speak to the Atlanta Executive Network, whose invitation you will find attached, on the evening of the 16th. The National Center for HIV, STD, and TB Prevention at the CDC in Atlanta has set up briefings for me on the 17th.

As the travel authorization specifies, I will take the 18th and 19th as leave days before departing for Jacksonville, FL for all day meetings and site visits with the area AIDS community. This schedule has also been attached for your records.

The cost of this round-trip ticket is \$566. A ticket from Washington to Atlanta and back is \$512; another ticket from Washington to Jacksonville and back is \$346. It is therefore cost effective for me to stay in Atlanta over the weekend.

Please call me if you require any additional information.

# Withdrawal/Redaction Marker

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OFFICIAL TRAVEL AUTHORIZATION  
(Privacy Act Statement on back)

1. TRAVEL AUTHORIZATION NO.  
TA002519

2. DATE  
04/01/98

3. TYPE OF TRAVEL

- ☒ Official  
☐ Relocation  
☐ Mixed  
☐ Political

- ☐ Invitational  
(Non EOP Employees Only)  
☐ Amendment  
(Show items amended)  
☐ Funded by  
Non-Federal Sources

4. TRAVELER (First name, middle initial, last name)

SANDRA L. THURMAN

5. TITLE OF TRAVELER

DIRECTOR, AIDS POLICY

6. SOCIAL SECURITY NUMBER

(b)(6)

[001]

7. AGENCY

736 Jackson Plac

8. DIVISION

OPD

9. OFFICE PHONE

632-1090

10. OFFICIAL DUTY STATION

WASHINGTON, DC

11. ☒ Per Diem

☐ Actual Subsistence (unusual circumstances)\*

Rate(s):

12. TRAVEL INFORMATION

PURPOSE: 4/16: Speaking, Atlanta Executive Network-4/17, 18 Briefings w/ STD Div.  
, CDC, Helene Gayle-4/20 Site visits, Jacksonville, N.E. Fl AIDS Network

DATE(S): Travel Begin On 4/16/1998

Travel End On 4/20/1998

ITINERARY: (Point of Origin/Place(s) of Official Visitation/Point of Return)

From: Washington, DC

To: JACKSONVILLE, FL 73/ 30

To:

To:

To:

To:

To: ATLANTA, GA 97/ 38

To:

To:

To:

To:

Return to: Washington, DC

13. MODE OF TRAVEL

☒ Commercial Air

☐ Private Vehicle 0.000 Mileage Rate

☐ Rail

☐ Military Air

☐ Government Owned Vehicle

☒ Other (specify) \_\_\_\_\_

14. SPECIAL EXPENSE AUTHORIZED

☐ Registration Fees (meeting, training, etc.)

☐ Commercial Rental Car

☐ Excess Baggage not to exceed \_\_\_\_\_

☐ Other (Please identify) \_\_\_\_\_

15. ESTIMATED COST

AMOUNT

Per Diem/Lodging

\$ 364.00 6.00

Per Diem/M&IE

157.00 144.00

Transportation

566.00

Rental Car

0.00

Miscellaneous

0.00

TOTAL

\$ 1,087.00 710.00

16. ADVANCE REQUESTED

\$ 0.00

17. \* SPECIAL PROVISIONS/REMARKS (Justification for first class/business/extra fare travel, annual leave enroute, actual subsistence, etc.)

No lodging costs associated with travel; traveler will be staying with aqu  
aintances. Transportation to & from DCA provided by SS Car; transportatio  
n to & from Atlanta and Jacksonville airports provided by the AEN and NEFA  
N respectively.

ANNUAL LEAVE OR NON-DUTY DAYS

Leave is authorized on the dates 4/18/98 and 4/19/98. Traveler will not receive pe

18. ACCOUNTING DATA (Appropriation, division, project, vendor number)

1182200 J108E

19. REQUESTED BY

Rose J. Ward

21. Funds are available to defray travel cost specified above

Funds Manager's Certification (Signature)

Shirley Daines 4/17/98

20. I certify the travel herein was reviewed and determined

to be essential for the accomplishment of agency programs  
and missions in the most economical means available.

Approval Official (Signature and Title)

OA FORM 22

REVISED JUNE 1994

1. Original (Return with voucher)

2. FMD copy

3. Advance of funds

4. Teleticketing Office

5. Funds Manager copy

6. Travelers copy

## REMARKS:

r diem for the ~~date~~ ~~in Jacksonville, Florida~~. Cost of travel is the same from Atlanta to Jacksonville regardless of leave day.



Viatical Settlements ■ Financial Planning for the Seriously Ill ■ Insurance

January 9, 1998

Ms. Sandra L. Thurman, Director  
Office of National AIDS Policy  
808 17<sup>th</sup> Street NW  
8<sup>th</sup> Floor  
Washington, DC 20006

Via fax: 202-632-1096  
Attn: Sarah

Dear Sandy:

As we've discussed informally, and on behalf of the Atlanta Executive Network, I would like to invite you to be the featured speaker at one of our monthly meetings.

AEN is a strong, professional organization of gays, lesbians and our friends in the community. Of 650+ members, some 200-400 attend each meeting. It also may interest you to know that a recent member survey showed impressive involvement in the community, especially in the areas of volunteerism and giving to the AIDS social service community.

The Network meets on the third Thursday of each month, with doors opening at 5:45 pm; we always try to adjourn by 8:30. If possible, we would schedule you for 20-30 minutes of remarks [subject(s) of your choosing].

Please let us know if you would be available any of the following dates: March 19, April 16, or June 18. Our May 21 meeting is likely to be a joint effort of AEN and several Georgia university gay and lesbian student groups; you are welcome to be with us on that date as well, but it may only dilute the focus of the important messages you would be sharing with us.

AEN is a membership organization, so our financial resources are limited; still, if we need to offset travel and related expenses, I believe we could rally some resources from a broad, interested range of members who would be pleased to have you with us.

*continued*

Sandra L. Thurman – Office of National AIDS Policy  
January 9, 1998  
Page Two

Likewise, with three public relations veterans on our board and advisory board, I am certain we can “get the word out” about your visit. This would ensure your platform is shared with a larger audience through both the media and non-member meeting guests. We have been careful to cultivate a respectful, mutually beneficial relationship with Atlanta and regional media outlets and feel certain they would have great interest in your visit. By the same token, should you wish some private time with our members, we can certainly coordinate media attendance accordingly.

I hope you will be able to be with us for one of the above-mentioned dates. If I can facilitate your decision and attendance in any way, please call on me. Personally, I would be happy to squire you about and at least feed you dinner. In the meantime, please know that I am heartened to know our community has a friend in Washington who is both an AIDS service veteran and a wise policy strategist.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Plant', with a large, stylized initial 'B'.

B. Andrew Plant  
Vice President  
Communications & Client Services

cc: J. Michael Aycock, AEN President  
David A. Austin, AEN Program Committee Chair

EASYLINK 1274066L001 1APR98 11:45/11:45 EST

FROM: 62029160

AMERICAN EXPRESS TRAVEL

TO: 2026321096

SALES PERSON: 60  
CUSTOMER NBR: 1695000023

ITINERARY

SNYURN

DATE: 01 APR 98

PAGE: 01

TO: WHITE HOUSE TRAVEL  
1600 PENNSYLVANIA AVE  
WASH DC 20500

FOR: THURMAN/SANDY

16 APR 98 - THURSDAY

|     |                      |          |       |                  |
|-----|----------------------|----------|-------|------------------|
| AIR | DELTA AIR LINES INC  | FLT:2082 | COACH | SNACK/BRUNCH     |
|     | LV WASHINGTON NATL   |          | 100P  | EQP: 727 STRETCH |
|     | DEPART: TERMINAL B/C |          |       |                  |
|     | AR ATLANTA           |          | 252P  | NON-STOP         |
|     | THURMAN/SANDY        | SEAT-24D |       |                  |

19 APR 98 - SUNDAY

|     |                     |          |       |                  |
|-----|---------------------|----------|-------|------------------|
| AIR | DELTA AIR LINES INC | FLT:1281 | COACH |                  |
|     | LV ATLANTA          |          | 1040A | EQP: 727 STRETCH |
|     | AR JACKSONVILLE     | FL       | 1148A | NON-STOP         |
|     | THURMAN/SANDY       | SEAT-13A |       |                  |

20 APR 98 - MONDAY

|     |                      |          |       |                     |
|-----|----------------------|----------|-------|---------------------|
| AIR | US AIRWAYS           | FLT:1772 | COACH | SNACK/BRUNCH        |
|     | LV JACKSONVILLE      | FL       | 646P  | EQP: BOEING 737 300 |
|     | AR WASHINGTON NATL   |          | 830P  | NON-STOP            |
|     | ARRIVE: TERMINAL B/C |          |       |                     |
|     | THURMAN/SANDY        | SEAT- 7C |       |                     |

08 OCT 98 - THURSDAY

OTHER WASHINGTON

THIS DATE IS FOR AMERICAN EXPRESS HISTORICAL DATA ONLY.

CONTINUED ON PAGE 2

SALES PERSON: 60  
CUSTOMER NBR: 1695000023

ITINERARY  
SNYURN

DATE: 01 APR 98  
PAGE: 02

TO: WHITE HOUSE TRAVEL  
1600 PENNSYLVANIA AVE  
WASH DC 20500

FOR: THURMAN/SANDY

THE FARE AS OF 01APR IS 566.00

. SECURITY ALERT INFORMATION  
DUE TO THE FAA MANDATED INCREASE IN AIRPORT SECURITY  
YOU MAY BE REQUIRED TO PRODUCE A PHOTO IDENTIFICATION  
AT AIRPORT CHECKIN.

FOR AFTER HOUR EMERGENCIES  
CALL 800-847-0242/YOUR HOTLINE CODE IS S-KC52

. REMINDER  
ALL FREQUENT FLYER BENEFITS EARNED ON OFFICIAL TRAVEL  
ARE THE SOLE PROPERTY OF THE U.S. GOVERNMENT AND CANNOT  
BE REDEEMED FOR PERSONAL USE.

. ALL UNUSED TICKETS ARE TO BE RETURNED TO AMERICAN  
EXPRESS OR YOUR TRAVEL COORDINATOR IMMEDIATELY UPON  
RETURN FROM TRAVEL OR WHEN TRIP HAS BEEN CANCELED.

. THANK YOU FOR TRAVELING WITH AMERICAN EXPRESS.

# NFAN

**METRO JACKSONVILLE OFFICE**  
Northeast Florida AIDS Network  
112 W. Adams St., Suite 600  
Jacksonville, FL 32202  
Telephone: (904) 356-1612  
Executive/Admin Fax: (904) 356-7095  
Community Services Fax: (904) 356-0448

**ST. JOHNS COUNTY OFFICE**  
93D Orange Street  
St Augustine, FL 32084  
Telephone: (904) 826-1450  
Fax: (904) 826-0241

**DAYTONA AREA OFFICE**  
669 Beville Road  
South Daytona, FL 32119  
Telephone: (904) 304-0015  
Fax: (904) 304-8826  
Toll Free: 1-888-388-6326

**PLEASE REPLY TO:**

☒ Metro Jacksonville

☐ St. Johns County

☐ Daytona

## FAX COVER SHEET

|                    |                     |                        |
|--------------------|---------------------|------------------------|
| To:                | From:               | Ext:                   |
| Ms Sarah Holenwski | Dr. A. Gene Capello |                        |
| Attn:              | Pages:              | (Including cover page) |
|                    | 3                   |                        |
| Fax #:             | Date:               |                        |
| 202-456-2438       | 4-7-98              |                        |
| Re:                |                     |                        |

**URGENT**

For Your Information

Per Your Request

Copy/Forward/Distribute as Needed

Please Complete & Fax Back to \_\_\_\_\_

Please Call Me - Ext \_\_\_\_\_

Message or Comments:

### -----PLEASE NOTE-----

THIS FAX TRANSMITTAL MAY CONTAIN MATERIAL WHICH IS CONFIDENTIAL UNDER FLORIDA STATUTES. THIS INFORMATION IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL TO WHOM IT IS ADDRESSED. UNAUTHORIZED DISSEMINATION OF THIS INFORMATION MAY BE A VIOLATION OF CRIMINAL STATUTES. IF THIS FACSIMILE HAS BEEN RECEIVED BY ANYONE OTHER THAN THE NAMED RECIPIENT, PLEASE NOTIFY US IMMEDIATELY AT THE TELEPHONE NUMBER SHOWN ABOVE AND OBTAIN INSTRUCTIONS AS TO DISPOSAL HEREOF. UNDER NO CIRCUMSTANCES SHOULD THIS MATERIAL BE READ, RETAINED OR COPIED BY ANYONE OTHER THAN THE NAMED RECIPIENT.

NORTHEAST FLORIDA AIDS NETWORK

April 7, 1998

TO: Ms. Sarah Holewinski, Office of the National AIDS Policy Director  
FAX (202) 456-2438

FROM: Dr. Gene Copello, Executive Director  
Phone: (904) 346-1612, ext. 12 Fax: (904) 356-7095 

Dear Sarah:

Thank you for calling the other day. As promised I am sending you the schedule for Sandy's visit, April 19-20. She and I have discussed it and it is similar to the original one from the date which was postponed. All key agencies are involved in the day. A community planning committee has assisted me in developing the schedule. On Monday, April 20, consumer and provider representatives will attend the small group meetings in the morning. A brief press interview is scheduled prior to the lunch. At the lunch, about 35 community leaders will meet with Sandy. These include agency executives, health department managers, and EMA Planning Council, Ryan White Title II, and Prevention Planning Co-Chairs. Sandy is scheduled to speak briefly at the lunch (maybe 10 minutes). It may be helpful to the group for her to discuss the status of AIDS appropriations for FY 99. But this is up to her.

The lunch is followed by a Press Conference. Again, Sandy will be invited to make introductory remarks and then take questions. Following the Press Conference is the Public Presentation. Here, as I have suggested before, it would be helpful to our community if Sandy could speak about the following: the President's AIDS agenda, the role of the National Advisory Council, major Administration goals, and one or two key issues (e.g., status of needle exchange). If time permits, I will accompany Sandy on a brief tour of an AIDS residential facility following the Public Presentation. She will then be taken to the airport.

On Sunday, April 19, it is my understanding Sandy will be picked up at the Jacksonville Airport around noon the relatives she will be staying with. Please confirm this. I have set time aside on Sunday evening for Sandy and I to possibly meet with the AMA president who is also visiting. Also, for her and I to review the schedule. I will need to know where she is staying so I can pick her up for Sunday evening and at what hour. I also need the address so I can pick her up on Monday morning, April 20, around 8:30. Any ground transportation during Monday, including the return to the airport, will be provided by my staff. Please let me know her airline and arrival and departure times so we can make local arrangements.

Thank you.

**NORTHEAST FLORIDA AIDS NETWORK (NFAN)  
VISIT OF THE NATIONAL AIDS POLICY DIRECTOR  
THE HONORABLE SANDRA THURMAN**

**SCHEDULE**

**SUNDAY, APRIL 19**

**LATE MORNING**

**ARRIVE AIRPORT**

**EVENING**

**MEET WITH DR. GENE COPELLO**

**MONDAY, APRIL 20**

**9:00**

**DAY BEGINS**

**9:30**

**MEET WITH CONSUMERS**

**10:30**

**MEET WITH PROVIDERS**

**11:30**

**PRESS INTERVIEW**

**12:00**

**LUNCHEON**

**2:00**

**PRESS CONFERENCE**

**3:00**

**PUBLIC PRESENTATION**

**4:30**

**DEPART FOR AIRPORT**

Sandra L. Thurman, Director  
Office of National AIDS Policy  
Atlanta - Jacksonville  
April 16th - April 20th

---

April 16th

2 - 2:20 PM Car pick up from West Basement en route National Airport, Delta Terminal

3 - 4:46 PM Delta Flight #1441  
Departing Washington National en route Atlanta

Transportation Drew Plant will pick you up at ~~arrivals~~ *the gate*

5:45 PM Atlanta Executive Network monthly meeting  
Colony Square Hotel, Ballroom  
14th and Peachtree

7:00 PM 20 - 30 minute remarks followed by question and answer period

8:00 PM Adjournment

Possible flight  
9:25 - 11:06 PM Delta Flight #254  
Departing Atlanta en route Washington National

April 17th

Possible flight  
6:25 - 8:00 AM Delta Flight #314  
Departing Atlanta en route Washington National

April 19th

Dinner Tentative dinner with the President of the American Medical Association and Gene Copello. (No obligation, we can cancel at the last minute.)  
Mr. Copello would also like the opportunity to go over your schedule for the next day with you at this time.

April 20th

Northeast Florida AIDS Network  
112 W. Adams St, Suite 600  
(all transportation provided by NFAN staff or Gene Copello)

9:30 AM Meet with consumers

10:30 AM Meet with providers

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11:30 AM       | Brief Press Interview                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 12:00 PM       | <p>Luncheon</p> <p>Approximately 35 community leaders including: agency executives, health department managers, and EMA Planning Council, Ryan White II, and Prevention Planning Co-Chairs. You are scheduled to make informal and brief remarks at lunch.</p> <p>Suggested topic: The status of AIDS appropriations in FY99.</p> <p><i>Note: You have Ryan White stats in your briefing folder. They may come in handy at this luncheon with the above mentioned Co-chairs.</i></p> |
| 2:00 PM        | <p>Press Conference</p> <p>You are invited to make introductory remarks (informal) and then will take questions. Mr. Copello has been alerted to the possible problems with press at this time and will <i>try</i> to keep them on track.</p>                                                                                                                                                                                                                                        |
| 3:00 PM        | <p>Public Presentation</p> <p>NFAN has suggested the following topics: the President's AIDS agenda, the role of the National Advisory Council, major Administration goals, and one or two key issues (e.g. the status of needle exchange, names reporting).</p>                                                                                                                                                                                                                      |
| 4:30 PM        | Depart for Airport                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6:46 - 8:30 PM | <p>US Air Flight #1772</p> <p>Departing Jacksonville en route Washington National</p>                                                                                                                                                                                                                                                                                                                                                                                                |
| 8:30 PM        | Car pick up from US Air Terminal                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

### Contacts

|                |                                               |
|----------------|-----------------------------------------------|
| Drew Plant     | (404) 233-5411 or (404) 814-1418              |
| Gene Copello   | (904) 356-1612 ex. 12                         |
| Sarah          | 395-1441 or 588-5476                          |
| Travel office  | (202) 456-2250 (ask for Jack, Kirk, or Chris) |
| Delta Airlines | (800) 221-1212                                |
| Todd           | 456-2444 or 546-2332                          |

# NFAN

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Fax: (904) 304-8826  
Toll Free: 1-888-388-8326

**PLEASE REPLY TO:**

☒ Metro Jacksonville

☐ St. Johns County

☐ Daytona

## FAX COVER SHEET

To: Ms Sarah Holmanzki From: Dr A. Gene Capello Ext: \_\_\_\_\_  
Attn: \_\_\_\_\_ Pages: 3 (Including cover page)  
Fax #: 202-456-2438 Date: 4-7-98  
Re: \_\_\_\_\_

**URGENT**

For Your Information

Per Your Request

Copy/Forward/Distribute as Needed

Please Complete & Fax Back to \_\_\_\_\_

Please Call Me - Ext \_\_\_\_\_

Message or Comments:

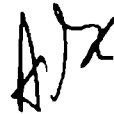
**PLEASE NOTE**

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**FROM:** Dr. Gene Copello, Executive Director  
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Thank you for calling the other day. As promised I am sending you the schedule for Sandy's visit, April 19-20. She and I have discussed it and it is similar to the original one from the date which was postponed. All key agencies are involved in the day. A community planning committee has assisted me in developing the schedule. On Monday, April 20, consumer and provider representatives will attend the small group meetings in the morning. A brief press interview is scheduled prior to the lunch. At the lunch, about 35 community leaders will meet with Sandy. These include agency executives, health department managers, and EMA Planning Council, Ryan White Title II, and Prevention Planning Co-Chairs. Sandy is scheduled to speak briefly at the lunch (maybe 10 minutes). It may be helpful to the group for her to discuss the status of AIDS appropriations for FY 99. But this is up to her.

The lunch is followed by a Press Conference. Again, Sandy will be invited to make introductory remarks and then take questions. Following the Press Conference is the Public Presentation. Here, as I have suggested before, it would be helpful to our community if Sandy could speak about the following: the President's AIDS agenda, the role of the National Advisory Council, major Administration goals, and one or two key issues (e.g., status of needle exchange). If time permits, I will accompany Sandy on a brief tour of an AIDS residential facility following the Public Presentation. She will then be taken to the airport.

On Sunday, April 19, it is my understanding Sandy will be picked up at the Jacksonville Airport around noon the relatives she will be staying with. Please confirm this. I have set time aside on Sunday evening for Sandy and I to possibly meet with the AMA president who is also visiting. Also, for her and I to review the schedule. I will need to know where she is staying so I can pick her up for Sunday evening and at what hour. I also need the address so I can pick her up on Monday morning, April 20, around 8:30. Any ground transportation during Monday, including the return to the airport, will be provided by my staff. Please let me know her airline and arrival and departure times so we can make local arrangements.

Thank you.

**NORTHEAST FLORIDA AIDS NETWORK (NFAN)  
VISIT OF THE NATIONAL AIDS POLICY DIRECTOR  
THE HONORABLE SANDRA THURMAN**

**SCHEDULE**

**SUNDAY, APRIL 19**

**LATE MORNING**

**ARRIVE AIRPORT**

**EVENING**

**MEET WITH DR. GENE COPELLO**

**MONDAY, APRIL 20**

**9:00**

**DAY BEGINS**

**9:30**

**MEET WITH CONSUMERS**

**10:30**

**MEET WITH PROVIDERS**

**11:30**

**PRESS INTERVIEW**

**12:00**

**LUNCHEON**

**2:00**

**PRESS CONFERENCE**

**3:00**

**PUBLIC PRESENTATION**

**4:30**

**DEPART FOR AIRPORT**

**NORTHEAST FLORIDA AIDS NETWORK  
MEMORANDUM**

March 9, 1998

**TO:** The Honorable Sandra Thurman  
National AIDS Policy Director

**FROM:** A. Gene Copello, Executive Director *Dene*

**SUBJECT:** Confirmation of Rescheduled Visit

Dear Sandy,

I want to confirm, per your request, we have rescheduled your visit for Monday, April 20, 1998. The agenda for the day is the same as discussed in my previous memorandum and our telephone conversation. You will meet with two small groups--one of consumers and one of providers. The luncheon will include 35 elected officials, community leaders, and others. Following lunch we will have a meeting with the press and then end the day with a public presentation. We will arrange transportation to and from the airport. Please refer to the list of direct nonstop air flights I previously sent to you. Let me know your travel schedule as soon as possible. Also, let me know if you want to stay over Sunday night, April 19, or Monday evening, April 20, so we can reserve hotel space.

I will send you a more detailed agenda closer to April 20.

I will not be attending your meeting with the CAEAR Coalition on March 11. However, I am sending my Director of Community Services, Fred Carey.

I look forward to seeing you in April, in not before.

Best regards.

*Downtown  
OMNI*

*RADISSON  
the Hilton*

# Withdrawal/Redaction Marker

## Clinton Library

| DOCUMENT NO.<br>AND TYPE | SUBJECT/TITLE                                             | DATE       | RESTRICTION |
|--------------------------|-----------------------------------------------------------|------------|-------------|
| 002. invoices            | re: Hertz and fuel (Personal credit card number) (1 page) | 04/20/1998 | b(6)        |

### COLLECTION:

Clinton Presidential Records  
National AIDS Policy Office

OA/Box Number: 21073

### FOLDER TITLE:

4/16/1998 - 4/20/1998 Atlanta / Florida

2018-0764-F

jm2177

### RESTRICTION CODES

#### Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

#### Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

# Withdrawal/Redaction Marker

## Clinton Library

| DOCUMENT NO.<br>AND TYPE | SUBJECT/TITLE                                                                        | DATE       | RESTRICTION |
|--------------------------|--------------------------------------------------------------------------------------|------------|-------------|
| 003. form                | re: Travel authorization [Personally Identifiable Information] [partial]<br>(1 page) | 04/01/1998 | b(6)        |

### COLLECTION:

Clinton Presidential Records  
National AIDS Policy Office

OA/Box Number: 21073

### FOLDER TITLE:

4/16/1998 - 4/20/1998 Atlanta / Florida

2018-0764-F

jm2177

### RESTRICTION CODES

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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICIAL TRAVEL AUTHORIZATION  
(Privacy Act Statement on back)

1. TRAVEL AUTHORIZATION NO.  
TA002519

2. DATE  
04/01/98

3. TYPE OF TRAVEL

☒ Official  
☐ Relocation  
☐ Mixed  
☐ Political

☐ Invitational  
(Non EOP Employees Only)  
☐ Amendment  
(Show items amended)  
☐ Funded by  
Non-Federal Sources

4. TRAVELER (First name, middle initial, last name)

SANDRA L. THURMAN

5. TITLE OF TRAVELER

DIRECTOR, AIDS POLICY

6. SOCIAL SECURITY NUMBER

(b)(6)

[003]

7. AGENCY

736 Jackson Plac

8. DIVISION

OPD

9. OFFICE PHONE

632-1090

10. OFFICIAL DUTY STATION

WASHINGTON, DC

11. ☒ Per Diem

☐ Actual Subsistence (unusual circumstances)\*

Rate(s):

12. TRAVEL INFORMATION

PURPOSE: 4/16: Speaking, Atlanta Executive Network-4/17,18 Briefings w/ STD Div.  
CDC, Helene Gayle-4/20 Site visits, Jacksonville, N.E. Fl AIDS Network

DATE(S): Travel Begin On 4/16/1998

Travel End On 4/20/1998

ITINERARY: (Point of Origin/Place(s) of Official Visitation/Point of Return)

From: Washington, DC

To: JACKSONVILLE, FL 73/ 30

To:

To:

To:

To:

To: ATLANTA, GA 97/ 38

To:

To:

To:

To:

Return to: Washington, DC

13. MODE OF TRAVEL

☒ Commercial Air

☐ Private Vehicle 0.000 Mileage Rate

☐ Rail

☐ Military Air

☐ Government Owned Vehicle

☒ Other (specify) \_\_\_\_\_

14. SPECIAL EXPENSE AUTHORIZED

☐ Registration Fees (meeting, training, etc.)

☐ Commercial Rental Car

☐ Excess Baggage not to exceed \_\_\_\_\_

☐ Other (Please identify) \_\_\_\_\_

15. ESTIMATED COST

AMOUNT

|                                                                         |                    |
|-------------------------------------------------------------------------|--------------------|
| Per Diem/Lodging                                                        | \$ 364.00          |
| Per Diem/M&IE                                                           | 157.00             |
| Transportation                                                          | 566.00             |
| Rental Car                                                              | 0.00               |
| Miscellaneous                                                           | 0.00               |
| <b>TOTAL</b>                                                            | <b>\$ 1,087.00</b> |
| <b>16. ADVANCE REQUESTED</b><br>(meals and miscellaneous expenses only) | <b>\$ 0.00</b>     |

17. \* SPECIAL PROVISIONS/REMARKS (Justification for first class/business/extra fare travel, annual leave enroute, actual subsistence, etc.)

No lodging costs associated with travel; traveler will be staying with aquaintances. Transportation to & from DCA provided by SS Car; transportation to & from Atlanta and Jacksonville airports provided by the AEN and NEFA N respectively.

ANNUAL LEAVE OR NON-DUTY DAYS

Leave is authorized on the date 4/19/98. Traveler will not receive pe

18. ACCOUNTING DATA (Appropriation, division, project, vendor number)

19. REQUESTED BY

21. Funds are available to defray travel cost specified above  
Funds Manager's Certification (Signature)

20. I certify the travel herein was reviewed and determined  
to be essential for the accomplishment of agency programs  
and missions in the most economical means available.  
Approval Official (Signature and Title)

OA FORM 22

REVISED JUNE 1994

1. Original (Return with voucher)

4. Teleticketing Office

2. FMD copy

5. Funds Manager copy

3. Advance of funds

6. Travelers copy

NAME: THURMAN

NO. & DATE: TA002519

04/01/98

REMARKS:

r diem for this date in Jacksonville, Florida. Cost of travel is the same from Atlanta to Jacksonville regardless of leave day.



Viatical Settlements ■ Financial Planning for the Seriously Ill ■ Insurance

January 9, 1998

Ms. Sandra L. Thurman, Director  
Office of National AIDS Policy  
808 17<sup>th</sup> Street NW  
8<sup>th</sup> Floor  
Washington, DC 20006

Via fax: 202-632-1096  
Attn: Sarah

Dear Sandy:

As we've discussed informally, and on behalf of the Atlanta Executive Network, I would like to invite you to be the featured speaker at one of our monthly meetings.

AEN is a strong, professional organization of gays, lesbians and our friends in the community. Of 650+ members, some 200-400 attend each meeting. It also may interest you to know that a recent member survey showed impressive involvement in the community, especially in the areas of volunteerism and giving to the AIDS social service community.

The Network meets on the third Thursday of each month, with doors opening at 5:45 pm; we always try to adjourn by 8:30. If possible, we would schedule you for 20-30 minutes of remarks [subject(s) of your choosing].

Please let us know if you would be available any of the following dates: March 19, April 16, or June 18. Our May 21 meeting is likely to be a joint effort of AEN and several Georgia university gay and lesbian student groups; you are welcome to be with us on that date as well, but it may only dilute the focus of the important messages you would be sharing with us.

AEN is a membership organization, so our financial resources are limited; still, if we need to offset travel and related expenses, I believe we could rally some resources from a broad, interested range of members who would be pleased to have you with us.

*continued*



Viatical Settlements ■ Financial Planning for the Seriously Ill ■ Insurance

**B. Andrew Plant** Vice President  
Communications and Client Services

Benefits America NA, Inc.  
415 East Paces Ferry Road NE Terrace Level Atlanta, Georgia 30305-3306  
404-233-5411 800-777-8878 Fax: 404-233-9394  
e-mail: drewplant@benefitsamerica.com www.benefitsamerica.com

Sandra L. Thurman – Office of National AIDS Policy  
January 9, 1998  
Page Two

Likewise, with three public relations veterans on our board and advisory board, I am certain we can “get the word out” about your visit. This would ensure your platform is shared with a larger audience through both the media and non-member meeting guests. We have been careful to cultivate a respectful, mutually beneficial relationship with Atlanta and regional media outlets and feel certain they would have great interest in your visit. By the same token, should you wish some private time with our members, we can certainly coordinate media attendance accordingly.

I hope you will be able to be with us for one of the above-mentioned dates. If I can facilitate your decision and attendance in any way, please call on me. Personally, I would be happy to squire you about and at least feed you dinner. In the meantime, please know that I am heartened to know our community has a friend in Washington who is both an AIDS service veteran and a wise policy strategist.

Sincerely

A handwritten signature in black ink, appearing to read 'B. Plant', with a large, stylized initial 'B'.

B. Andrew Plant  
Vice President  
Communications & Client Services

cc: J. Michael Aycock, AEN President  
David A. Austin, AEN Program Committee Chair

EASYLINK 1274066L001 1APR98 11:45/11:45 EST

FROM: 62029160

AMERICAN EXPRESS TRAVEL

TO: 2026321096

SALES PERSON: 60

ITINERARY

DATE: 01 APR 98

CUSTOMER NBR: 1695000023

SNYURN

PAGE: 01

TO: WHITE HOUSE TRAVEL  
1600 PENNSYLVANIA AVE  
WASH DC 20500

FOR: THURMAN/SANDY

16 APR 98 - THURSDAY

AIR DELTA AIR LINES INC FLT:2082 COACH  
LV WASHINGTON NATL 100P  
DEPART: TERMINAL B/C  
AR ATLANTA 252P  
THURMAN/SANDY SEAT-24D

SNACK/BRUNCH  
EQP: 727 STRETCH

NON-STOP

19 APR 98 - SUNDAY

AIR DELTA AIR LINES INC FLT:1281 COACH  
LV ATLANTA 1040A  
AR JACKSONVILLE FL 1148A  
THURMAN/SANDY SEAT-13A

EQP: 727 STRETCH  
NON-STOP

20 APR 98 - MONDAY

AIR US AIRWAYS FLT:1772 COACH  
LV JACKSONVILLE FL 646P  
AR WASHINGTON NATL 830P  
ARRIVE: TERMINAL B/C  
THURMAN/SANDY SEAT- 7C

SNACK/BRUNCH  
EQP: BOEING 737 300  
NON-STOP

08 OCT 98 - THURSDAY

OTHER WASHINGTON

THIS DATE IS FOR AMERICAN EXPRESS HISTORICAL DATA ONLY.

CONTINUED ON PAGE 2

SALES PERSON: 60  
CUSTOMER NBR: 1695000023

ITINERARY  
SNYURN

DATE: 01 APR 98  
PAGE: 02

TO: WHITE HOUSE TRAVEL  
1600 PENNSYLVANIA AVE  
WASH DC 20500

FOR: THURMAN/SANDY

THE FARE AS OF 01APR IS 566.00

. SECURITY ALERT INFORMATION  
DUE TO THE FAA MANDATED INCREASE IN AIRPORT SECURITY  
YOU MAY BE REQUIRED TO PRODUCE A PHOTO IDENTIFICATION  
AT AIRPORT CHECKIN.

FOR AFTER HOUR EMERGENCIES  
CALL 800-847-0242/YOUR HOTLINE CODE IS S-KC52

. REMINDER  
ALL FREQUENT FLYER BENEFITS EARNED ON OFFICIAL TRAVEL  
ARE THE SOLE PROPERTY OF THE U.S. GOVERNMENT AND CANNOT  
BE REDEEMED FOR PERSONAL USE.

. ALL UNUSED TICKETS ARE TO BE RETURNED TO AMERICAN  
EXPRESS OR YOUR TRAVEL COORDINATOR IMMEDIATELY UPON  
RETURN FROM TRAVEL OR WHEN TRIP HAS BEEN CANCELED.

. THANK YOU FOR TRAVELING WITH AMERICAN EXPRESS.