

FOIA MARKER

This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National AIDS Policy Office

Series/Staff Member: Sandra Thurman

Subseries:

OA/ID Number: 40015

FolderID:

Folder Title:

Agency Representative - May Kennedy

Stack:

S

Row:

66

Section:

6

Shelf:

1

Position:

1

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)
002. form	re: Supplement for personnel action [Personally Identifiable Information] (1 page)	03/08/2000	b(6)
003. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)
004. form	re: Supplement for personnel action [Personally Identifiable Information] (1 page)	03/08/2000	b(6)
005. form	re: Drug testing (1 page)	03/08/2000	b(6)
006. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)
007. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)
008. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	01/11/2001	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jml1998

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]



EMPLOYEE CHECK OUT

WHITE HOUSE OFFICE/OFFICE OF THE VICE PRESIDENT/OFFICE OF POLICY DEVELOPMENT

INSTRUCTIONS

Each block on this form must be completed by the designated office. Your final paycheck cannot be issued until this form has been completed *in full* and returned to the Director of White House Personnel (EEOB, Room 146) or to the Administrator to the Vice President (EEOB, Room 269).

Name: Michael Andrew P. Kennedy
 462437 May Kennedy
 Date of Separation: 12 01 2000
 Current Mailing Address:
CDC/NCHSTP/DHAP
1600 Clifton Rd., NW W/S E35
Atlanta, GA 30333
 Forwarding Address:
Same as above

1. The White House Mess has been paid and White House Mess privileges cancelled. N/A	WHSM CHECK OUT <u>1/10/01</u> BALANCE IN EXCESS OF DEPOSIT WILL BE BILLED LATER. <u>Thonke Jackson</u>	WHO, OVP & OPD White House Staff Mess EEOB, Room 404 (Ext. 7-1285)
2. White House Airlift Operations invoice have been paid. N/A <u>Thonke Jackson 1/10/01</u>	FWHCA	WHO, OVP & OPD White House Airlift Operations EEOB, Room 405 (Ext. 7-1263)
3. Library materials charged to the employee have been returned, Lexis-Nexis account has been deactivated and library account has been closed. N/A <u>Melinda A. Garraway 1/10/01</u>		WHO, OVP & OPD Eisenhower Executive Office Building Library EEOB, Room 308 (Ext. 5-7000)
4. Official or Diplomatic Passport has been returned to the appropriate office. N/A		WHO & OPD Office on Advance EEOB, Room 185 1/2 (Ext. 6-7560) OVP Director of Advance EEOB, Room 279 (Ext. 6-7874)
5. All travel vouchers have been submitted. N/A		WHO White House Travel Logistics EEOB, Room 148 (Ext. 6-5108) OVP Financial Manager to the Vice President EEOB, Room 265 (Ext. 6-9002) OPD OPD Fund Manager EEOB, Room 145 (Ext. 6-2009)
6. Financial disclosure termination report has been filed and completed ethics debriefing. <u>Thonke Jackson 1/10/01</u>		WHO & OPD White House Counsel's Office EEOB, Room 138 (Ext. 6-6229) OVP Counsel to the Vice President EEOB, Room 266 (Ext. 6-7022)
7. White House Mail Room has been advised of a forwarding address. <u>Tony Mendez 1/10/01</u>		WHO, OVP & OPD White House Mail Room EEOB, Room 49 (Ext. 6-2541)
8. Office of Administration Mail Room has been advised of a forwarding address. <u>Robert Hill 2/18/01</u>		WHO, OVP & OPD Office of Administration Mail Room EEOB, Room 52 (Ext. 5-7005)
9. White House Federal Credit Union has been advised of a forwarding address. N/A		WHO, OVP & OPD White House Federal Credit Union EEOB, Room 42 (Ext. 6-2900)

10. Deposit of Presidential Papers and oral history have been completed.

W.B. K...

1/10/01

WHO & OPD
Records Management
EEOB, Room 80 (Ext. 6-2240)

OVP
Administrator to the Vice President
EEOB, Room 269 (Ext. 6-6488)

11. Employee's Staff Pin has been returned to the Secret Service.

N/A

WHO, OVP & OPD
Presidential Protection Division, USSS
EEOB, Room 10 (Ext. 6-4112)

12. Pagers, cellular phones and other equipment have been returned to the proper office.

N/A

WHO
White House Operations
EEOB, Room 1 (Ext. 6-2500)

OVP
Financial Manager to the Vice President
EEOB, Room 265 (Ext. 6-8002)

OPD
OPD Fund Manager
EEOB, Room 145 (Ext. 6-2023)

13. Senior Staff Gym key has been returned.

N/A

WHO, OVP & OPD
White House Operations
EEOB, Room 1 (Ext. 6-2500)

14. White House Telephone Switchboard has been advised of a forwarding telephone number.

WHO, OVP & OPD
White House Telephone Service
EEOB, Room 02 (Ext. 6-2134)

15. Any outstanding White House Athletic Center fees have been paid and WHAC membership cancelled.

N/A

WHO, OVP & OPD
White House Athletic Center
NEOB, Room 2008 (Ext. 5-5888)

16. Computer I.D. Password and Account Number have been deactivated.
Security I.D. card has been returned.

Dottie C...

1/10/01

No Security ID card

WHO & OPD
NEOB, Room 5116 (Ext. 5-7370)

OVP
Financial Manager to the Vice President
EEOB, Room 265 (Ext. 6-8002)

17. Security debriefing has been completed.

Sharon Savage

1/10/01

WHO, OVP & OPD
EOP Security Office
NEOB, Room 4101 (Ext. 5-6206)

18. Employee's Pass, USSS Keys, have been returned to Secret Service.

N/A

WHO, OVP & OPD
Technical Security Division, USSS
EEOB, Room 23 (Ext. 5-4259)

19. Parking pass and GSA keys have been returned to proper office.

N/A

WHO & OPD
White House Management and
Administration
EEOB, Room 146 (Ext. 6-2861)

OVP
Administrator to the Vice President
EEOB, Room 269 (Ext. 6-6488)

20. Check this form for completion and ensure that necessary forms and personnel actions have been completed.

WHO
White House Personnel
EEOB, Room 146 (Ext. 6-2015)

OPD
OPD Fund Manager
EEOB, Room 145 (Ext. 6-2009)

OVP
Administrator to the Vice President
EEOB, Room 269 (Ext. 6-6488)

I certify that procedures for separation have been satisfied to the best of my knowledge and belief.

Signature

Way G. Kennedy

Date

1/10/01

Remember, your final paycheck and/or lump sum leave payment cannot be issued until you have completed this form and returned it to the Director of White House Personnel or to the Administrator to the Vice President.



EMPLOYEE CHECK OUT

WHITE HOUSE OFFICE/OFFICE OF THE VICE PRESIDENT/OFFICE OF POLICY DEVELOPMENT

INSTRUCTIONS

Each block on this form must be completed by the designated office. Your final paycheck cannot be issued until this form has been completed **in full** and returned to the Director of White House Personnel (EEOB, Room 146) or to the Administrator to the Vice President (EEOB, Room 269).

Name: <i>Michael A. Policy</i> K62437	First	Last
Date of Separation:	Month <i>May</i>	Day <i>12</i>
		Year <i>2000</i>
Current Mailing Address: <i>CDC/NCHSTP/DHAP</i> <i>1600 Clifton Rd., NW</i> <i>Atlanta, GA 30333</i>		
Forwarding Address: <i>Same as above</i>		

WHSM CHECK OUT <i>1/10/01</i>		
1. The White House Mess has been paid and White House Mess privileges cancelled. <i>N/A</i>	<i>BALANCE IN EXCESS OF DEPOSIT WILL BE BILLED LATER.</i> <i>M. Honkle Jackson</i>	WHO, OVP & OPD White House Staff Mess EEOB, Room 404 (Ext. 7-1285)
2. White House Airlift Operations Invoices have been paid. <i>N/A M. Honkle Jackson 1/10/01</i>	<i>FWHCA</i>	WHO, OVP & OPD White House Airlift Operations EEOB, Room 405 (Ext. 7-1263)
3. Library materials charged to the employee have been returned, Lexis-Nexis account has been deactivated and library account has been closed. <i>N/A Melinda A. Garraway 1/10/01</i>		WHO, OVP & OPD Eisenhower Executive Office Building Library EEOB, Room 308 (Ext. 5-7000)
4. Official or Diplomatic Passport has been returned to the appropriate office. <i>N/A</i>		WHO & OPD Office on Advance EEOB, Room 185 1/2 (Ext. 6-7560) OVP Director of Advance EEOB, Room 279 (Ext. 6-7874)
5. All travel vouchers have been submitted. <i>N/A</i>		WHO White House Travel Logistics EEOB, Room 148 (Ext. 6-5108) OVP Financial Manager to the Vice President EEOB, Room 265 (Ext. 6-9002) OPD OPD Fund Manager EEOB, Room 145 (Ext. 6-2009)
6. Financial disclosure termination report has been filed and completed ethics debriefing. <i>onezodoley 1/10/01</i>		WHO & OPD White House Counsel's Office EEOB, Room 136 (Ext. 6-6229) OVP Counsel to the Vice President EEOB, Room 266 (Ext. 6-7022)
7. White House Mail Room has been advised of a forwarding address. <i>Tony Mendez 1/10/01</i>		WHO, OVP & OPD White House Mail Room EEOB, Room 49 (Ext. 6-2541)
8. Office of Administration Mail Room has been advised of a forwarding address. <i>Robert Hill 1/10/01</i>		WHO, OVP & OPD Office of Administration Mail Room EEOB, Room 52 (Ext. 5-7005)
9. White House Federal Credit Union has been advised of a forwarding address. <i>N/A</i>		WHO, OVP & OPD White House Federal Credit Union EEOB, Room 42 (Ext. 6-2900)

10. Deposit of Presidential Papers and oral history have been completed.

W. B. [Signature]

1/10/01

WHO & OPD
Records Management
EEOB, Room 80 (Ext. 6-2240)

OVP
Administrator to the Vice President
EEOB, Room 269 (Ext. 6-6488)

11. Employee's Staff Pin has been returned to the Secret Service.

N/A

WHO, OVP & OPD
Presidential Protection Division, USSS
EEOB, Room 10 (Ext. 5-4112)

12. Pagers, cellular phones and other equipment have been returned to the proper office.

N/A

WHO
White House Operations
EEOB, Room 1 (Ext. 6-2500)
OVP
Financial Manager to the Vice President
EEOB, Room 265 (Ext. 6-9002)
OPD
OPD Fund Manager
EEOB, Room 145 (Ext. 6-2023)

13. Senior Staff Gym key has been returned.

N/A

WHO, OVP & OPD
White House Operations
EEOB, Room 1 (Ext. 6-2500)

14. White House Telephone Switchboard has been advised of a forwarding telephone number.

WHO, OVP & OPD
White House Telephone Service
EEOB, Room 02 (Ext. 6-2134)

15. Any outstanding White House Athletic Center fees have been paid and WHAC membership cancelled.

N/A

WHO, OVP & OPD
White House Athletic Center
NEOB, Room 2008 (Ext. 5-5688)

16. Computer I.D. Password and Account Number have been deactivated.
Security I.D. card has been returned.

Robbie Cunningham

1/10/01

No Security ID card

WHO & OPD
NEOB, Room 5116 (Ext. 5-7370)
OVP
Financial Manager to the Vice President
EEOB, Room 265 (Ext. 6-9002)

17. Security debriefing has been completed.

Sharon Savage

1/10/01

WHO, OVP & OPD
EOP Security Office
NEOB, Room 4101 (Ext. 5-6206)

18. Employee's Pass, USSS Keys, have been returned to Secret Service.

N/A

WHO, OVP & OPD
Technical Security Division, USSS
EEOB, Room 23 (Ext. 5-4259)

19. Parking pass and GSA keys have been returned to proper office.

N/A

WHO & OPD
White House Management and
Administration
EEOB, Room 146 (Ext. 6-2861)
OVP
Administrator to the Vice President
EEOB, Room 269 (Ext. 6-6488)

20. Check this form for completion and ensure that necessary forms
and personnel actions have been completed.

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White House Personnel
EEOB, Room 146 (Ext. 6-2015)

OPD
OPD Fund Manager
EEOB, Room 145 (Ext. 6-2009)

OVP
Administrator to the Vice President
EEOB, Room 269 (Ext. 6-6488)

I certify that procedures for separation have been satisfied to the best of my knowledge and belief.

Signature

Date

Remember, your final paycheck and/or lump sum leave payment cannot be issued until you have completed this form and returned it to the Director of White House Personnel or to the Administrator to the Vice President.

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jm1998

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

WHITE HOUSE OFFICE
OTHER GOVERNMENT EMPLOYEES

TO: OFFICE OF MANAGEMENT AND ADMINISTRATION	FROM: (Requesting official's name and department or office) <i>Sandra Thurman / AIDS Policy</i>												
THIS IS TO REQUEST THAT THE FOLLOWING INDIVIDUAL PERFORM DUTIES IN THE WHITE HOUSE OFFICE													
<table style="width: 100%;"><tr><td style="width: 25%;">NAME:</td><td style="width: 25%; text-align: center;">Last <i>Kennedy</i></td><td style="width: 25%; text-align: center;">First <i>May</i></td><td style="width: 25%; text-align: center;">Middle Initial <i>G.</i></td></tr><tr><td>BIRTHDATE:</td><td colspan="2">SOCIAL SECURITY NUMBER: <i>(b)(6)</i></td><td>DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: <i>[001]</i></td></tr><tr><td>GRADE/STEP: <i>1315</i></td><td colspan="3">SALARY:</td></tr></table>		NAME:	Last <i>Kennedy</i>	First <i>May</i>	Middle Initial <i>G.</i>	BIRTHDATE:	SOCIAL SECURITY NUMBER: <i>(b)(6)</i>		DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: <i>[001]</i>	GRADE/STEP: <i>1315</i>	SALARY:		
NAME:	Last <i>Kennedy</i>	First <i>May</i>	Middle Initial <i>G.</i>										
BIRTHDATE:	SOCIAL SECURITY NUMBER: <i>(b)(6)</i>		DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: <i>[001]</i>										
GRADE/STEP: <i>1315</i>	SALARY:												
PARENT AGENCY: <i>Centers for Disease Control and Prevention</i>													
DESCRIPTION OF PROJECT OR DUTIES (PLEASE BE SPECIFIC). IF THIS IS AN EXTENSION, PLEASE NOTE BELOW: <i>To provide analysis relevant to policy in the area of HIV/AIDS prevention in capacity of Agency Representative.</i>													
TYPE: <table style="width: 100%;"><tr><td>☐ DETAILEE</td><td>☐ HISTORICALLY PROVIDED SERVICE</td><td>☐ STUDENT VOLUNTEER</td></tr><tr><td>☐ ASSIGNEE</td><td>☐ WHITE HOUSE FELLOW</td><td>☐ OTHER _____</td></tr><tr><td>☐ PRESIDENTIAL MANAGEMENT INTERN</td><td>☒ AGENCY REPRESENTATIVE</td><td></td></tr></table>		☐ DETAILEE	☐ HISTORICALLY PROVIDED SERVICE	☐ STUDENT VOLUNTEER	☐ ASSIGNEE	☐ WHITE HOUSE FELLOW	☐ OTHER _____	☐ PRESIDENTIAL MANAGEMENT INTERN	☒ AGENCY REPRESENTATIVE				
☐ DETAILEE	☐ HISTORICALLY PROVIDED SERVICE	☐ STUDENT VOLUNTEER											
☐ ASSIGNEE	☐ WHITE HOUSE FELLOW	☐ OTHER _____											
☐ PRESIDENTIAL MANAGEMENT INTERN	☒ AGENCY REPRESENTATIVE												
DRUG TESTING DESIGNATION: TDP = TESTING DESIGNATED POSITION ☒ TDP ☐ Non-TDP													
BEGINNING DATE (Mo/Day/Yr): <i>March 13, 2000</i>	ENDING DATE (Mo/Day/Yr): <i>Sept. 30, 2000 (May be extended)</i>												
POSITION TITLE (At the EOP Complex): <i>Agency Representative</i>	APPROVING OFFICIAL IN PARENT AGENCY (Name & Telephone): <i>Sandra Thurman 6-2437</i>												
TYPE OF DETAIL (If applicable): ☒ Non-Reimbursable ☐ Reimbursable	ASSIGNMENT LOCATION (Office or Division, Building, Room Number, & Telephone): <i>AIDS Policy 736 Jackson Place, NW</i>												
IF REIMBURSABLE, FMD CERTIFICATION OF FUNDS AVAILABILITY:													
WHO CONTACT PERSON (Name & Telephone): <i>Cheryl Galt 6-2959</i>													
SIGNATURE OF WHO APPROVING OFFICIAL: <i>Sandra Thurman</i>	DATE:												
OFFICE OF MANAGEMENT AND ADMINISTRATION APPROVAL:	DATE:												

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. form	re: Supplement for personnel action [Personally Identifiable Information] (1 page)	03/08/2000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F
jm1998

RESTRICTION CODES

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National AIDS Policy Office
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FOLDER TITLE:

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WHITE HOUSE OFFICE
OTHER GOVERNMENT EMPLOYEES

yellow

TO: OFFICE OF MANAGEMENT AND ADMINISTRATION		FROM: (Requesting official's name and department or office) Sandra Thurman / AIDS Policy	
THIS IS TO REQUEST THAT THE FOLLOWING INDIVIDUAL PERFORM DUTIES IN THE WHITE HOUSE OFFICE			
NAME:	LAST Kennedy	FIRST May	MIDDLE INITIAL G.
(b)(6)		DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: [003]	
GRADE/STEP: 13/5	SALARY:		
PARENT AGENCY: Centers for Disease Control and Prevention			
DESCRIPTION OF PROJECT OR DUTIES (PLEASE BE SPECIFIC, IF THIS IS AN EXTENSION, PLEASE NOTE BELOW): To provide analysis relevant to policy in the area of HIV/AIDS prevention. Agency Representative			
TYPE: ☐ DETAIL ☐ ASSIGNED ☐ PRESIDENTIAL MANAGEMENT INTERN ☐ HISTORICALLY PROVIDED SERVICE ☐ WHITE HOUSE FELLOW ☒ AGENCY REPRESENTATIVE ☐ STUDENT VOLUNTEER ☐ OTHER			
CHILD TESTING DESIGNATION: TOP & TESTING DESIGNATED POSITION ☒ TOP ☐ Non-TOP			
BEGINNING DATE (MM/DD/YYYY): March 13, 2000		ENDING DATE (MM/DD/YYYY): Sept. 30, 2000 (May be extended)	
POSITION TITLE (as on WOP Computer): Agency Representative		APPROVING OFFICIAL IN PARENT AGENCY (Name & Telephone): Sandra Thurman 6-2437	
TYPE OF DETAIL (if applicable): ☒ Non-Paid/Unpaid ☐ Paid/Unpaid		ASSIGNMENT LOCATION (Office or Division, Building, Room Number, & Telephone): AIDS Policy T36 Jackson Place, NW	
IF FEASIBLE, FWD CERTIFICATION ON FUNDS AVAILABILITY:			
WHO CONTACT PERSON (Name & Telephone): Cheryl Gaurke 6-2959		DATE:	
SIGNATURE OF WHO APPROVING OFFICIAL:		DATE:	
OFFICE OF MANAGEMENT AND ADMINISTRATION APPROVAL:		DATE:	

need
Sandra's
signature

May G. Kennedy

May Kennedy

GSA FORM
101-108-001

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
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COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jm1998

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- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
005. form	re: Drug testing (1 page)	03/08/2000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jml1998

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

DEPARTMENT OF HEALTH & HUMAN SERVICES

Centers for Disease Control
and Prevention (CDC)
Atlanta GA 90333
March 7, 2000

Ms. Sandra L. Thurman
Director
Office of National AIDS Policy
736 Jackson Place
Washington, D.C. 20503

Dear Ms. Thurman:

change date
I am very pleased that May G. Kennedy, Ph.D., will be serving as the Centers for Disease Control and Prevention's (CDC) Agency Representative to the Office of National AIDS Policy (ONAP), beginning March 12, 2000 for approximately six months. I understand that Dr. Kennedy will be involved in the following kinds of activities over the next several months:

- facilitating day-to-day linkage with CDC for discussions about HIV prevention issues such as serostatus-based approaches to HIV prevention,
- providing data as needed on HIV infection and AIDS case data,
- providing information on DHHS/CDC's international LIFE initiative,
- providing data as needed on the effectiveness and cost-effectiveness of HIV prevention interventions,
- providing information on CDC-funded HIV prevention programs as implemented in the field,
- facilitating discussions with CDC on on-going national planning efforts in HIV prevention,
- facilitating discussions with CDC on HIV prevention programs for youth,
- working with ONAP leadership and staff to develop a brief ONAP document on a timely aspect of HIV prevention in the United States, and
- participating in various other staffing activities in your office as needed.

Dr. Kennedy is excited to have this opportunity to work with you and your staff. Following four years spent directing the Prevention Marketing Demonstration Project for youth, she has been in my office for the last several weeks becoming more familiar with the policy issues

Page 2 - Sandra L. Thurman

that are currently facing CDC. I believe she will make a valuable contribution to your office and enhance ongoing communication between our offices about vital HIV prevention issues.

Sincerely,



Helene D. Gayle, M.D., M.P.H.

Director

National Center for HIV, STD, and TB Prevention

cc:

Dr. David Holtgrave

Dr. Rob Janssen

Dr. May Kennedy

Mr. Matthew Murguia

Ms. Eva M. Seiler

Dr. Ron Valdiserri



March 3, 2000

Ms. Sandra L. Thurman
Director
Office of National AIDS Policy
736 Jackson Place
Washington, D.C. 20503

Sandy
Dear Ms. Thurman:

I am very pleased that May G. Kennedy, Ph.D., will be serving as the Centers for Disease Control and Prevention's (CDC) Agency Representative to the Office of National AIDS Policy (ONAP), beginning March 13, 2000. I understand that Dr. Kennedy will be involved in the following kinds of activities over the next several months:

- facilitating day-to-day linkage with CDC for discussions about HIV prevention issues such as serostatus-based approaches to HIV prevention,
- providing data as needed on HIV infection and AIDS case data,
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Dr. Kennedy is excited to have this opportunity to work with you and your staff. Following four years spent directing the Prevention Marketing Demonstration Project for youth, she has been in my office for the last several weeks becoming more familiar with the policy issues

Page 2 - Sandra L. Thurman

that are currently facing CDC. I believe she will make a valuable contribution to your office and enhance ongoing communication between our offices about vital HIV prevention issues.

Sincerely,

A handwritten signature in black ink, appearing to read "Helene", with a long horizontal flourish extending to the right.

Helene D. Gayle, M.D., M.P.H.

Director

National Center for HIV, STD, and TB Prevention

cc:

Dr. David Holtgrave

Dr. Rob Janssen

Dr. May Kennedy

Mr. Matthew Murguia

Ms. Eva M. Seiler

Dr. Ron Valdiserri



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Centers for Disease Control
and Prevention (CDC)
Atlanta GA 30333

March 7, 2000

Ms. Sandra L. Thurman
Director
Office of National AIDS Policy
736 Jackson Place
Washington, D.C. 20503

Dear Ms. Thurman:

I am very pleased that May G. Kennedy, Ph.D., will be serving as the Centers for Disease Control and Prevention's (CDC) Agency Representative to the Office of National AIDS Policy (ONAP), beginning March 13, 2000 for approximately six months. I understand that Dr. Kennedy will be involved in the following kinds of activities over the next several months:

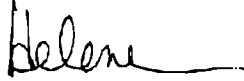
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- facilitating discussions with CDC on on-going national planning efforts in HIV prevention,
- facilitating discussions with CDC on HIV prevention programs for youth,
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Page 2 - Sandra L. Thurman

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Sincerely,



Helene D. Gayle, M.D., M.P.H.

Director

National Center for HIV, STD, and TB Prevention

cc:

Dr. David Holtgrave

Dr. Rob Janssen

Dr. May Kennedy

Mr. Matthew Murguia

Ms. Eva M. Seiler

Dr. Ron Valdiserri

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
006. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jm1998

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
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WHITE HOUSE OFFICE
OTHER GOVERNMENT EMPLOYEES

TO: OFFICE OF MANAGEMENT AND ADMINISTRATION	FROM: (Requesting official's name and department or office) <i>Sandra Thurman / AIDS Policy</i>
--	---

THIS IS TO REQUEST THAT THE FOLLOWING INDIVIDUAL PERFORM DUTIES IN THE WHITE HOUSE OFFICE

NAME:	Last	First	Middle Initial
	<i>Kennedy</i>	<i>May</i>	<i>G.</i>
BIRTHDATE:	SOCIAL SECURITY NUMBER:		DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY
	(b)(6)		<i>[006]</i>
GRADE/STEP:	SALARY:		
PARENT AGENCY: <i>Centers for disease Control and Prevention</i>			
DESCRIPTION OF PROJECT OR DUTIES (PLEASE BE SPECIFIC). IF THIS IS AN EXTENSION, PLEASE NOTE BELOW <i>To provide analysis relevant to policy in the area of HIV/AIDS prevention - Extension</i>			

TYPE:		
☐ DETAILEE	☐ HISTORICALLY PROVIDED SERVICE	☐ STUDENT VOLUNTEER
☐ ASSIGNEE	☐ WHITE HOUSE FELLOW	☐ OTHER _____
☐ PRESIDENTIAL MANAGEMENT INTERN	☒ AGENCY REPRESENTATIVE	

DRUG TESTING DESIGNATION	
TDP = TESTING DESIGNATED POSITION ☒ TDP	Non-TDP ☐
BEGINNING DATE (Mo/Day/Yr) <i>March 13, 2000</i>	ENDING DATE (Mo/Day/Yr): <i>12/01/00</i>
POSITION TITLE (At the EOP Complex): <i>Agency Rep.</i>	APPROVING OFFICIAL IN PARENT AGENCY (Name & Telephone): <i>Eva Siller 404-639-8008</i>
TYPE OF DETAIL (If applicable) ☒ Non-Reimbursable ☐ Reimbursable	ASSIGNMENT LOCATION (Office or Division, Building, Room Number, & Telephone). <i>ONAP 736 Jackson Place, NW 62437</i>
IF REIMBURSABLE, FMD CERTIFICATION OF FUNDS AVAILABILITY	
WHO CONTACT PERSON (Name & Telephone) <i>Cheryl Baylene 62959</i>	
SIGNATURE OF WHO APPROVING OFFICIAL <i>Sandra Thurman</i>	DATE:
OFFICE OF MANAGEMENT AND ADMINISTRATION APPROVAL:	DATE:



"Margolies-Seiler, Eva Z" <eam1@cdc.gov>
09/25/2000 01:27:54 PM

Record Type: Record

To: Sandra Thurman/OPD/EOP
cc: Cheryl S. Bauerle/OPD/EOP
Subject: RE: Please remember...

Sandy,

It was good to see you last week! This note is to serve as official notice that CDC has approved May's Kennedy's work detail to the Office of National AIDS Policy through December 1st. I'm glad that May has been helpful to your office during the time she has been assigned up there. Please let me know if you need anything else on this.

thanks,

Eva M. Seiler
Associate Director for Planning and Policy Coordination
National Center for HIV, STD, and TB Prevention
CDC
Phone - 404-639-8008
eam1@cdc.gov
Fax - 404-639-8600

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
007. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	00/00/0000	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jm1998

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

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**WHITE HOUSE OFFICE
OTHER GOVERNMENT EMPLOYEES**

TO: OFFICE OF MANAGEMENT AND ADMINISTRATION	FROM: (Requesting official's name and department or office) <i>Sandra Thurman / AIDS Policy</i>												
THIS IS TO REQUEST THAT THE FOLLOWING INDIVIDUAL PERFORM DUTIES IN THE WHITE HOUSE OFFICE													
<table style="width: 100%;"><tr><td style="width: 33%;">NAME: Last <i>Kennedy</i></td><td style="width: 33%;">First <i>May</i></td><td style="width: 33%;">Middle Initial <i>G.</i></td></tr><tr><td>BIRTHDATE: <i>[redacted]</i></td><td colspan="2">SOCIAL SECURITY NUMBER: <i>(b)(6)</i></td></tr><tr><td>GRADE/STEP: <i>[redacted]</i></td><td colspan="2">SALARY: <i>[redacted]</i></td></tr><tr><td colspan="3">DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: <i>[007]</i></td></tr></table>		NAME: Last <i>Kennedy</i>	First <i>May</i>	Middle Initial <i>G.</i>	BIRTHDATE: <i>[redacted]</i>	SOCIAL SECURITY NUMBER: <i>(b)(6)</i>		GRADE/STEP: <i>[redacted]</i>	SALARY: <i>[redacted]</i>		DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: <i>[007]</i>		
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BIRTHDATE: <i>[redacted]</i>	SOCIAL SECURITY NUMBER: <i>(b)(6)</i>												
GRADE/STEP: <i>[redacted]</i>	SALARY: <i>[redacted]</i>												
DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: <i>[007]</i>													
PARENT AGENCY: <i>Centers for disease Control and Prevention</i>													
DESCRIPTION OF PROJECT OR DUTIES (PLEASE BE SPECIFIC). IF THIS IS AN EXTENSION, PLEASE NOTE BELOW: <i>To provide analysis relevant to policy in the area of HIV/AIDS prevention - Extension</i>													
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☐ ASSIGNEE	☐ WHITE HOUSE FELLOW	☐ OTHER _____											
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DRUG TESTING DESIGNATION: TDP = TESTING DESIGNATED POSITION ☒ TDP ☐ Non-TDP													
BEGINNING DATE (Mo/Day/Yr): <i>March 13, 2000</i>	ENDING DATE (Mo/Day/Yr): <i>12/01/00</i>												
POSITION TITLE (At the EOP Complex): <i>Agency Rep.</i>	APPROVING OFFICIAL IN PARENT AGENCY (Name & Telephone): <i>Eva Sailer 404-639-8008</i>												
TYPE OF DETAIL (If applicable): ☒ Non-Reimbursable ☐ Reimbursable	ASSIGNMENT LOCATION (Office or Division, Building, Room Number, & Telephone): <i>ONAP 736 Jackson Place, NW 6-2437</i>												
IF REIMBURSABLE, FMD CERTIFICATION OF FUNDS AVAILABILITY:													
WHO CONTACT PERSON (Name & Telephone): <i>Cheryl Baylene 6-2959</i>													
SIGNATURE OF WHO APPROVING OFFICIAL: <i>Sandra Thurman</i>	DATE:												
OFFICE OF MANAGEMENT AND ADMINISTRATION APPROVAL:	DATE:												



"Margolies-Seiler, Eva Z" <eam1@cdc.gov>
09/25/2000 01:27:54 PM

Record Type: Record

To: Sandra Thurman/OPD/EOP
cc: Cheryl S. Bauerle/OPD/EOP
Subject: RE: Please remember...

Sandy,

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thanks,

Eva M. Seiler
Associate Director for Planning and Policy Coordination
National Center for HIV, STD, and TB Prevention
CDC
Phone - 404-639-8008
eam1@cdc.gov
Fax - 404-639-8600

THE WHITE HOUSE

WASHINGTON

December 5, 2000

Helene Gayle, M.D., M.P.H.
Director, National Center for HIV, STD, and TB Prevention
Centers for Disease Control and Prevention
1600 Clifton Rd., NE Mailstop E07
Atlanta, GA 30333

Dear Dr. Gayle:

Helene

I'm writing to express my sincere appreciation for the assignment of Dr. May Kennedy to the White House Office of National AIDS Policy. For the last nine months, Dr. Kennedy has been a tremendous asset to our staff. She has moved forward with several projects that were longstanding ONAP priorities, and she also helped us interface more effectively with the prevention systems at CDC.

While she was here, Dr. Kennedy successfully completed several major assignments:

- She worked with CDC to update descriptions of the status of action taken by CDC in response to past recommendations by the Presidential Advisory Council on HIV/AIDS;
- She completed a White House report on youth and HIV in the United States and managed its vetting by White House officials and Federal agencies, production, and release activities;
- She represented ONAP in a partnership with advertising agencies that has already resulted in the production of several television spots and strategic campaign plans; and,
- She cleared with the Small Business Administration information about capacity-building resources that are available free of charge to community-based AIDS organizations.

Dr. Kennedy was also cheerfully willing to help address the myriad daily challenges that arise in this busy (and often chaotic) setting. On behalf of the office, and sometimes with very little notice, she met with several groups of international visitors, veterans groups, a manufacturer of auto-retractable syringes and others. She was also a big help in pitching in during the rush of preparations before major public events that ONAP sponsored, participating in everything from making administrative arrangements to keeping track of guest lists.

Several of the recommendations made in the ONAP youth report have already been acted on by the governmental agencies involved. I trust that Dr. Kennedy can continue to work with us from Atlanta to encourage implementation of these recommendations, and that she can also help to insure that our new Advertising Agency partners get the best possible technical assistance in the areas of behavioral science and epidemiology.

Again, thank you so very much for assigning such a great person to give us a hand and for your continuing support and friendship. Wishing you all the best in the New Year-

Sincerely,

Sandra
Sandra L. Thurman
Director, Office of National AIDS Policy, and
Presidential Envoy for AIDS Cooperation

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
008. form	re: Other government employees [Personally Identifiable Information] [partial] (1 page)	01/11/2001	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office
Sandra Thurman
OA/Box Number: 40015

FOLDER TITLE:

Agency Representative - May Kennedy

2018-0764-F

jm1998

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

Freedom of Information Act - [5 U.S.C. 552(b)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

**WHITE HOUSE OFFICE
OTHER GOVERNMENT EMPLOYEES**

TO: OFFICE OF MANAGEMENT AND ADMINISTRATION		FROM: (Requesting official's name and department or office) Sandra Thurman / AIDS Policy	
THIS IS TO REQUEST THAT THE FOLLOWING INDIVIDUAL PERFORM DUTIES IN THE WHITE HOUSE OFFICE			
NAME: Last <u>Kennedy</u> First <u>Way</u> Middle Initial <u>G.</u>			
BIRTHDATE: <u> </u> SOCIAL SECURITY NUMBER: <u>(b)(6)</u>		DATE AND TYPE OF APPOINTMENT IN EMPLOYING AGENCY: [008]	
GRADE/STEP: <u>B/S</u>	SALARY: <u> </u>		
PARENT AGENCY: <u>Centers for Disease Control and Prevention</u>			
DESCRIPTION OF PROJECT OR DUTIES (PLEASE BE SPECIFIC), IF THIS IS AN EXTENSION, PLEASE NOTE BELOW: End of Assignment			
TYPE: ☐ DETAILEE ☐ HISTORICALLY PROVIDED SERVICE ☐ STUDENT VOLUNTEER ☐ ASSIGNEE ☐ WHITE HOUSE FELLOW ☐ OTHER <u> </u> ☐ PRESIDENTIAL MANAGEMENT INTERN ☒ AGENCY REPRESENTATIVE			
DRUG TESTING DESIGNATION: TDP = TESTING DESIGNATED POSITION ☒ TDP ☐ Non-TDP			
BEGINNING DATE (Mo/Day/Yr): <u>3/13/00</u>		ENDING DATE (Mo/Day/Yr): <u>12/1/00</u>	
POSITION TITLE (At the EOP Complex): <u>Agency Representative</u>		APPROVING OFFICIAL IN PARENT AGENCY (Name & Telephone): <u>Sandra Thurman 6-2437</u>	
TYPE OF DETAIL (If applicable): ☒ Non-Reimbursable ☐ Reimbursable		ASSIGNMENT LOCATION (Office or Division, Building, Room Number, & Telephone): <u>OWAP 736 TP</u>	
IF REIMBURSABLE, FMD CERTIFICATION OF FUNDS AVAILABILITY: <u> </u>			
WHO CONTACT PERSON (Name & Telephone): <u>Cheryl Bannell 6-2559</u>			
SIGNATURE OF WHO APPROVING OFFICIAL: <u>Sandra Thurman</u> ¹⁰⁵⁵		DATE: <u>1/11/01</u>	
OFFICE OF MANAGEMENT AND ADMINISTRATION APPROVAL: <u> </u>		DATE: <u> </u>	