

FOIA MARKER

This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National AIDS Policy Office

Series/Staff Member: Sandra Thurman

Subseries:

OA/ID Number: 40015

FolderID:

Folder Title:

Admin - Volunteers - Franklin, Jason

Stack:

S

Row:

66

Section:

6

Shelf:

1

Position:

1

COMPUTER SERVICES REQUEST

OFFICE OF ADMINISTRATION

INFORMATION SYSTEMS AND TECHNOLOGY

DOCUMENT TRACKING

REQUEST SUBMITTED BY (Point Of Contact):

SUMMERS, TODD

6/1/99

() 6-2437

Last First M. Initial

DATE SUBMITTED:

PHONE:

CUSTOMER WORK TO BE PERFORMED FOR:

Franklin Jason

TITLE/POSITION:

Volunteer

Last First M. Initial

(As seen in the EOP Phone Book)

DEPARTMENT:

AIDS Policy

736 JP

() 6-2437

Div/PAD Div/DAD Sub-Div/Branch

BUILDING:

ROOM:

PHONE:

CUSTOMER INFORMATION:

Pass Type: ☐ Permanent ☐ Temporary ☒ Access List ☐ OtherEmp Type: ☐ EOP Staff ☐ Detailee ☐ Intern/Student ☒ Other

(e.g., Volunteer, Fellow, ...)

CONTRACTOR & Non-EOP EMPLOYEES:

Company / Agency Name

Contract #

Purchase Order #

Co/Agcy Phone #:

Company / Agency Address

Co/Agcy City

Co/Agcy State

Co/Agcy Zip:

ACTION REQUESTED:

☐ Check if Additional Documentation attached.

Please PRINT. If Customer is replacing out going staff, or should be setup SAME AS other staff, note same and staff members name.
If you have any questions, please contact your Agency Administrator or COTR. Or, call Customer Support at #(202)395-7370.

Create new NT and Notes account same as user Montoya DC

Specify ONLY when a Specific Date/Time is required and has been approved by ADMIN. MGMT).

REQUIRED DATE:

ACCESS REQUEST:

☒ Create New Account ☐ Modify (Update existing ID) ☐ Delete/Disable (Departing Staff) ☐ Transfer (Transfer Ownership) ☐ Dial-In Access (Justify above) ☐ External Access (Internet & X.400 Mail)

☐ In the User Name, Server Name and IBM Mainframe ID assigned to customer for all but NEW ID Requests.)

☐ IBM Mainframe:

(7 Char. ID)

☐ User Name:

(12 Char ID (ALL-IN-1 & or LAN))

Novell Server Name:

(E.G.: WHADMIN, OMB A, IRMD,...)

EQUIPMENT REQUEST:

(If request is for other than New Install, Bar Code# and Previous Equipment OWNER information is required)

☐ New Install ☐ Upgrade ☐ Re-Assign ☐ Re-Allocate ☐ Return to Inv. ☐ Site Survey

☐ Load Type: ☐ US-2000 ☐ OASIS 5.0 ☐ Stand Alone ☐ Other

CPU Bar Code #:

CPU S/N#:

(EOP BAR-CODE is located on Right Side of CPU)

Previous or current OWNER of Equipment if not Customer:
(Owner is normally set as Default Login User Name)

Pager/Cellular

☐ Pager

S/N#:

☐ Cellular Phone S/N#:

AUTHORIZED/APPROVED BY

(The Customer has already printed their name above. However, we request the PRINTED names of all other signatures for effective identification.)

6/1/99
Date

Signature of Customer

Signature of Supervisor or POC: (EOP Staff)

Print: (Last First M. Initial)

Date

Signature of AGY/PAD Admin. or COTR

Print: (Last First M. Initial)

Date

EXECUTIVE OFFICE OF THE PRESIDENTOFFICE OF ADMINISTRATION
WASHINGTON, D.C. 20502**INFORMATION SYSTEM & TECHNOLOGY DIVISION**
LOGONID USER AGREEMENT

This agreement is issued under the authority of the Computer Security Act of 1987, Public Law 100-235; 101 Stat. 1724.

By signing this agreement, I signify my understanding and acceptance of the policies and practices of the Office of Administration (OA), Executive Office of the President (EOP), concerning access to the Executive Office of the President Data Center (EOPDC) computer systems.

For the purposes of this agreement, the term "exceeds authorized access" is taken directly from 18 U.S.C. § 1030, "Fraud and Related Activity in Connection with Computers", and means to access a computer with authorization and to use such access to obtain or alter information in the computer that the accesser is not entitled to obtain or alter.

I hereby acknowledge that I have received a copy of 18 U.S.C. § 1030 which in general terms provides criminal punishment for the following conduct:

- a. Anyone who intentionally accesses an EOPDC computer without authorization and such conduct affects the use of the government's operation of such computer.
- b. Anyone who knowingly with intent to defraud, accesses an EOPDC computer without authorization, or exceeds authorized access, and by means of such conduct obtains anything of value.
- c. Anyone who intentionally accesses an EOPDC computer without authorization, and by means of such conduct alters, damages, or destroys information in such computer or prevents authorized use of such computers or information and thereby causes loss of a value aggregating \$1,000 or more during any one period.
- d. Anyone who knowingly and with intent to defraud, traffics in any password or similar information through which an EOPDC computer may be accessed without authorization.

I acknowledge that I may be held accountable for any unauthorized use of my LogonID for the purposes of accessing EOPDC computer systems. Any such unauthorized access may subject me to a violation of 18 U.S.C. § 1030. The first violation of this and related statutes could subject me to termination of my employment, a fine, and/or imprisonment (ranging from one to five years).

Additionally, I hereby acknowledge the following:

1. I will not enter classified information into the EOPDC computer systems.
2. I will create my own personal password the first time I logon to the EOPDC. I will not use personal identifiers (eg., name, family member's name, initials and/or date of birth, etc.) as a password.
3. I will protect my personal password from disclosure. My password is used to authenticate my identity and I will not allow its use by another person, code it into programs or write it down where it will be assessable to others.
4. I will logoff my terminal or personal computer when it is unattended.
5. I will immediately relinquish the LogonID when access is no longer required or upon request by the EOP/OA Information Security Officer, or designee.
6. I will report immediately to the EOP/OA Customer Support Help Desk at 202-395-7323:
 - o Suspected or actual unauthorized use of my LogonID; and
 - o A change in my employment status. This includes termination of employment, transfer to another group or leave of absence.

Franklin, Jason, E
Print Name (Last, First MI)

Signature

AIOS Policy
Organization

6/1/99
Date

LogonID

395-1448
Phone

**CHRISTOPHER C.
JONES**

06/03/99 11:00:44 AM



Record Type: Record

To: Todd A. Summers/OPD/EOP@EOP
cc: Courtland L. Willman/WHO/EOP@EOP
Subject: Notes Account

Jason Franklin's Notes account is ready for use. Password for Notes and Network is 286929.

Resolved By: SEC-JON Action: Status: Y Reslv Time: 10 42 Date: 06 03 99
Resolution Summary: Created Notes and NT account. Account turnover to
Resolution Detail: Todd Summers. USERID=FRANKLIN_J

Chris Jones

ADMIN-Volunteers-
Franklin, Jason