

Irene Bueno's Files
Box #3
Archived 12/28/2000

1. File: Circuit Rider
2. File: Census Scam
3. File: Conyers (New Bill)
4. File: Confederate Flag
5. File: Death Penalty
6. File: Deeming Optional
7. File: EEOC Task Force (NRP)
8. File: DESEG Cases
9. File: Diallo Case
10. File: Hate Crimes
11. File: Race (Border Patrol)
12. File: Customs (Race-Profiling)
13. File: Transportation (Race)
14. File: Voting Rights (Felons)
15. File: Immigration (Religious Workers)
16. File: J1 Visas
17. File: Immigration FY 2001 Budget
18. File: JUDICORPS
19. File: Secret Evidence
20. File: Native Americans
21. File: Age Discrimination
22. Binder: Naturalization Report
23. International Human Rights Reports
24. File: Office of Civil Rights/HHS
25. Report: H2A

ENCLOSURES FILED OVERSIZE ATTACHMENTS 19895
NARA 17099

I believe this
is the current
paper on
circuit
Rider

TREASURY CLEARANCE SHEET

No. _____

Date: _____

MEMORANDUM FOR:

☒ SECRETARY ☐ DEPUTY SECRETARY ☐ EXECUTIVE SECRETARY
☒ ACTION ☐ BRIEFING ☐ INFORMATION ☐ LEGAL
☐ PRESS RELEASE ☐ PUBLICATION ☐ REGULATION
☐ TESTIMONY ☐ OTHER _____

FROM:

Cabinet Affairs - White House

THROUGH:

SUBJECT:

Arkansas Delta Circuit Rider

REVIEW OFFICES (Check when office clears)

☐ Under Secretary for Finance☒ Domestic Finance☒ Economic Policy☐ Fiscal☐ FMS☐ Public Debt☐ Under Secretary for International Affairs☐ International Affairs☐ Enforcement☐ ATF☐ Customs☐ ELETG☐ Secret Service☒ General Counsel☐ Inspector General☐ IRS☒ Legislative Affairs☐ Management☐ OCC☐ Policy Management☐ Scheduling☒ Public Affairs/Liaison☐ Tax Policy☐ Treasurer☐ E & P☐ Mint☐ Savings Bonds☐ Other _____

NAME (Please Type)	INITIAL	DATE	OFFICE	TEL. NO.
INITIATOR(S) Cabinet Affairs White House				
REVIEWERS N. Wolin D. Wilcox G. Gensler M. Thomas	Not cleared. See comments on GC routing slip (copy attached) for Douglas			

SPECIAL INSTRUCTIONS

Please return comments/clearance to Neal Comstock by Thursday 4/27 at 5 PM

☐ Review Officer

Date

☒ Executive Secretary

Date

4/26/92

CO F 8C-02.1

MEMORANDUM OF AGREEMENT ARKANSAS DELTA CIRCUIT RIDER INITIATIVE

This Agreement among the Secretary of Agriculture, Secretary of Commerce, Secretary of Defense, Attorney General, Secretary of the Interior, Secretary of Education, Secretary of Health and Human Services, Secretary of Housing and Urban Development, Secretary of Energy, Secretary of Labor, Secretary of Transportation, Secretary of the Treasury, Director of the Office of Management and Budget, Administrator of the Small Business Administration, Administrator of the Environmental Protection Agency, or their designees, and such other senior executive branch officials as may be determined by the Co-Chairs of the Task Force.

For the purpose of eligibility for this Initiative, the "Arkansas Delta" is defined as the Arkansas counties identified in the 1990 Report of the Lower Mississippi Delta Commission.

should be attached here or definition should be quoted in this document

The aforementioned agencies agree to abide by the following:

Management: The Department of Agriculture will manage the Initiative. Staff and administrative support will be provided jointly by the participating agencies.

what? Just Staff?

Authorization: The Initiative will be managed in accordance with the President's Memorandum of December 10, 1999, outlining his intent for the initiative.

should be attached!

3. **Purpose:** The purpose of this Memorandum is to establish an Arkansas Delta Circuit Rider Pilot Project to provide local level technical assistance in community-based development needs. The program is to be a concentrated, coordinated effort by the Federal agencies named as party to this agreement. The program will be a comprehensive approach addressing needs such as housing, economic development, transportation, environment, tourism, cultural resources, infrastructure, technology, education, and healthcare.

not clear what this means

4. **Program proposal:** The circuit rider program will dedicate staff to provide technical assistance at the local level. This staff resource will assist rural communities in the Arkansas Delta in:

- identifying community needs and priorities in economic and community development,
- coordinating Federal resources in the participating communities,
- drafting strategic plans to leverage both private and public resources for such development; and
- implementing the plans.

Need to be clear that the agencies will be operating within their authorities & applicable appropriate laws.

The staff will be based in the USDA Rural Development State Office in Little Rock, and when necessary will work out of Rural Development

Offices in eastern Arkansas. Computer equipment, cellular telephone charges, travel and other operating and support expenses will be born jointly by the participant agencies.

What
does
final
? What
is
the time
period
No
agreement
yet.

The USDA Rural Development State Director will coordinate the requests for service; will assemble teams from the participating agencies to visit communities, as appropriate, and will determine the priority for service. To the extent possible and practical, the USDA Rural Development State Director will also engage appropriate Offices of the State of Arkansas in community briefings and in the provision of assistance to client communities.

The USDA Rural Development Office of Community Development and the Senior Community Builder from the Arkansas State Office of the Department of Housing and Urban Development Area Office will assist communities in capacity and community building and with the development of strategic plans. Participating Departments and Agencies, named above, and other appropriate USDA Offices such as the Forest Service and the Natural Resources Conservation Service will, as requested by the USDA Rural Development State Director for Arkansas, assign appropriate personnel to participate in community meetings, provide assistance to communities with strategic planning assistance and guidance in meeting local needs, and in applying for financial assistance through Federal programs.

5. Resources required: For the most part resource requirements will be met from existing budgets. However, it is anticipated that the Rural Development State Office will require one additional staff position to act as project coordinator and ensure effective implementation of the proposal. The annual cost of the additional position (GS-12), and associated support costs is estimated at \$100,000. This cost will be shared by the participating Departments and Agencies and the pro-rata share of the costs will be transferred to USDA Rural Development during the first quarter of each fiscal year the pilot project is in effect, or until such time USDA assumes responsibility for the cost.

5. Timeline: This pilot project will be in effect for a five-year period beginning upon execution of this agreement.

6. Reporting Requirements

Each participating community shall report annually to the USDA Under Secretary for Rural Development assessing the progress made in the preceding period toward the goals and objectives identified in the strategic plan, and suggesting any adjustments that need to be made.

Paper
work
Required
Act
Issues

Per Dick, not
but may be in use
and reporting requirements
will be developed

In addition, upon completion of a strategic plan, each participating community shall enter benchmarks into the USDA Office of Community Development Benchmarking Management System, within 120 days of the approval of the strategic plan.

*Paperwork
Reduction
Act
issue?*

This Agreement is dated _____.

Federal Government: Secretary of Agriculture (Chair)

By: _____
Title: Secretary

Secretary of Labor

By: _____
Title: Secretary

Secretary of the Treasury

By: _____
Title: Secretary

Secretary of Commerce

By: _____
Title: Secretary

Secretary of Defense

By: _____
Title: Secretary

Attorney General

By: _____
Title: Secretary

Secretary of the Interior

By: _____
Title: Secretary

Secretary of Education

By: _____
Title: Secretary

Secretary of Energy

By: _____
Title: Secretary

Secretary of Health and Human Services

By: _____
Title: Secretary

Secretary of Housing and Urban Development

By: _____
Title: Secretary

Secretary of Transportation

By: _____
Title: Secretary

Small Business Administration

By: _____
Title: Administrator

Environmental Protection Agency

By: _____
Title: Administrator

U.S. Department of Transportation
Office of the Secretary
Assistant Secretary for Budget & Programs

TO: MARYORIE

*This is an
example of a
good MCH*

FROM: LEW for
LINDA B. DARR

DATE:

5/4/00

FAX NO.: 456-1907

PAGE TOTAL: 10

COMMENTS:

**CONTACT
IN CASE OF
PROBLEMS:**

LEW

202/366-9192 Voice
202/366-6031 Fax

FACSIMILE



Office of Native American Programs

Telefax Transmittal

TO: Linda Darr
DOT

FROM: James Fiero

Phone: (202) 401-7914

FAX: (202) 401-7909

Date: 3/25/07

Number of Pages (Including cover): 9

MESSAGE: NOU

MEMORANDUM OF UNDERSTANDING

Among the following participating agencies:

**DEPARTMENT OF AGRICULTURE
DEPARTMENT OF COMMERCE
DEPARTMENT OF DEFENSE
DEPARTMENT OF EDUCATION
DEPARTMENT OF ENERGY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
DEPARTMENT OF INTERIOR
DEPARTMENT OF JUSTICE
DEPARTMENT OF LABOR
DEPARTMENT OF TRANSPORTATION
DEPARTMENT OF TREASURY
ENVIRONMENTAL PROTECTION AGENCY
SMALL BUSINESS ADMINISTRATION**

NATIVE AMERICAN ECONOMIC DEVELOPMENT ACCESS CENTER

I. PURPOSE

This agreement among the participating agencies listed above is intended to establish a cooperative working relationship among Federal partners in the development and implementation of a sustainable strategy for economic development in Indian country. The central objective of this effort is to provide information, technical assistance, and training to American Indian and Alaska Native communities by establishing a Native American Economic Development Access Center (Access Center).

II. BACKGROUND

In August 1998, President Clinton issued a Presidential Memorandum directing the Department of Interior (Interior), the Department of Commerce (Commerce), and the Small Business Administration (SBA), with the assistance of other Federal agencies, to develop a strategic plan for the coordination of existing economic development initiatives for American Indian and Alaska Native communities.

In response to the President's directive, and based upon input from tribal officials and other Federal agencies, it was recommended that the Federal government develop more aggressive outreach efforts to Indian communities. It has long been recognized that many resources available to American Indians and Alaska Natives have not been fully utilized due a lack of knowledge about these resources and how they can be accessed. Accordingly, the participating agencies listed above seek to create a Native American Economic Development Access Center, through this Memorandum of Understanding (MOU), to serve tribes, tribal entities, and individuals.

The Native American Economic Development Access Center will be established in the Department of Housing and Urban Development, Office of Native American Programs (HUD/ONAP) and supported by participating agencies responsible for Indian economic development. The Access Center will consist of a telephone Call Center, an on-line Web Site, a publications Clearinghouse, and a technical assistance Information Center.

1) Call Center

A Call Center, with a toll-free telephone number, will be established within HUD/ONAP to provide direct discussions with tribes, tribal entities, individuals and others with questions on doing business in Indian country. Call Center staff will use a developed "script" to ask a series of questions about the inquiry, the caller, and any proposed projects or programs. The answers to these questions will be used to develop a set of "key words" that can be used for a database search to identify Federal resources that could be used by the caller. The Call Center staff will provide basic information on Federal resources and direct technical questions to the appropriate agency.

2) Web Site

A unique web site, with a user-friendly search engine, will be established within HUD/ONAP to house a comprehensive inventory of Federal programs available for use in Indian country. The site will be developed to allow users to define their interests and the type of assistance they are seeking. The telephone Call Center and the Web Site will use the same database of Federal resources to assure consistency of information. Each participating agency will have access to the web site so that they can update information on their programs on a regular basis.

3) Clearinghouse

A Clearinghouse will be established within HUD/ONAP to provide informational brochures, pamphlets, and promotional materials on economic development to tribes, tribal entities, and others. More specific requests (e.g., requests for statutes or regulations governing a program) will be forwarded to the appropriate agency. Each participating agency will provide materials to the Clearinghouse for dissemination and will update this information on a regular basis.

4) Technical Assistance Information Center

The Access Center staff will provide information concerning technical assistance products or services provided by Federal agencies, non-profit entities, and others. Staff of the Access Center will not deliver these services but will refer interested parties to the appropriate agency or organization. In addition, Access Center staff will keep records of the most troublesome issues and questions pertaining to economic development and advise participating agencies of the need for development of new technical assistance products or services for Indian country.

This Memorandum of Understanding envisions, among other activities, that the participating agencies will develop, organize, and update agency-specific information and materials on economic development for American Indians and Alaska Natives; assist in the development, operation, and maintenance of the Native American Economic Development Access Center through the provision of training and other resources; and, commit to the on-going improvement of Access Center services through participation in review and evaluation meetings on a regular basis.

Therefore, the participating agencies listed above have entered into this agreement to address the needs of American Indian and Alaska Native communities in the area of economic development.

III. SCOPE OF AUTHORITY

Each participating agency, subject to the availability of appropriations, will use its existing statutory authority to carry out its responsibilities under this Memorandum of Understanding. Nothing in this agreement shall lessen the responsibilities, nor expand the authorities or mission, of any of the participating agencies included in this Memorandum of Understanding.

IV. SUBSTANCE OF AGREEMENT

1) Creation of a Native American Economic Development Access Center

- a) The participating agencies agree to provide, as appropriate, data and electronic information and to share databases to support the establishment and operation of an Access Center in the Department of Housing and Urban Development, Office of Native American Programs (HUD/ONAP).
- i) Each participating agency will prepare a detailed outline of its organizational structure for use by Access Center staff when interacting with the public. The outline will include an updated organizational chart that lists economic development program responsibilities and provides names, titles, addresses, phone/fax numbers, and e-mail addresses. In addition, participating agencies

will provide a list of persons to whom calls about agency-specific activities shall be referred. This list will be updated on a regular basis as appropriate.

- ii) Each participating agency will provide appropriate information to assist in developing a series of matrices or flowcharts to be used for answering incoming questions from the public. The matrices shall represent as wide a variety of questions as possible and shall incorporate individual agency outlines. They will be constructed in a format that provides for rapid response to the public on a wide variety of topics.
- iii) Each participating agency will provide appropriate information to the Access Center staff prior to its official opening. The information shall include a description of the participating agency's programs, available assistance, and points of contact. The information will also outline the types questions that will be referred to the agency.
- iv) Each participating agency will have an internal procedure for ensuring that all calls referred by the Access Center are answered in a prompt and complete manner.
- v) All participating agencies will be responsible for marketing of the Access Center to American Indian and Alaska Native communities. Marketing may be conducted through brochures, posters, public service announcements, and other forms of mass media communications as determined by each agency.
- b) The participating agencies agree to provide updated reference materials and organizational charts as they are modified. This includes replacing contact points within the organization when changes occur and promptly notifying the Access Center personnel.
- c) The participating agencies agree to support the on-going improvement of Access Center services through taking part in review and evaluation meetings to be held on a regular basis.
- d) The Subcommittee on Economic Development under the White House Domestic Policy Council Working Group on American Indians and Alaska Natives (Subcommittee) will contact each participating agency as appropriate to schedule meetings for the purposes of discussing Access Center procedures, policies, and administration.
- e) HUD/ONAP will provide activity information on the Access Center on a quarterly basis to all participating agencies and the Domestic Policy Council.

2) Establishment of a Telephone Call Center

- a) HUD/ONAP agrees to provide a toll-free telephone number for tribes, tribal entities, individuals, businesses, organizations, and others to use for contact with the Call Center.**
 - i) The Call Center will be staffed weekdays from 9:30 a.m. Eastern Time to 5:30 p.m. Eastern Time by Access Center personnel.**
 - ii) HUD/ONAP will explore a system of "prompts" for incoming calls which will advise callers of available options including the direct transfer to other agencies if the caller does not choose to use the Access Center.**
 - iii) Call Center staff will not attempt to answer policy questions. All such questions will be forwarded to the appropriate agency. Call Center staff will not provide written responses to callers on specific program issues at any time.**
 - iv) HUD/ONAP will develop an internal database for logging calls, monitoring information requests, and ensuring responses. Quarterly reports on usage will be prepared and distributed to all participating agencies.**
 - v) HUD/ONAP and the General Services Administration will collaborate on utilization of the Catalog of Federal Domestic Assistance as a comprehensive database of Federal resources.**
- b) The participating agencies agree to provide information in program materials to notify American Indian and Alaska Native communities, organizations, and businesses of the existence of the Access Center and the toll-free number.**
- c) All participating agencies will work closely with Federal Domestic Assistance Catalog Staff and Access Center personnel to ensure that information in the database is current and accurate.**

3) Development of a Web Site.

- a) HUD/ONAP agrees to develop, in collaboration with all participating agencies, an on-line automated database that contains information on all Federal programs and resources for economic development in Indian country. This will be the same database used by the telephone Call Center to assure consistency in responses. The database will be housed on a web site hosted and maintained by HUD/ONAP.**
 - i) The website will contain a comprehensive listing of URLs to link the site to other Federal web sites that contain economic development information. Existing Federal web sites such as SBA's ProNET will be used to the greatest extent possible.**

VL SIGNATURE OF PARTICIPATING AGENCIES

DANIEL R. GLICKMAN
Secretary
Department of Agriculture

WILLIAM M. DALEY
Secretary
Department of Commerce

WILLIAM S. COHEN
Secretary
Department of Defense

RICHARD W. RILEY
Secretary
Department of Education

WILLIAM RICHARDSON
Secretary
Department of Energy

DONNA E. SHALALA
Secretary
Department of Health & Human Services

ANDREW M. CUOMO
Secretary
Department of Housing and
Urban Development

BRUCE BABBITT
Secretary
Department of Interior

JANET RENO
Attorney General
Department of Justice

ALEXIS M. HERMAN
Secretary
Department of Labor

RODNEY E. SLATER
Secretary
Department of Transportation

LAWRENCE SUMMERS
Secretary
Department of the Treasury

CAROL M. BROWNER
Administrator
Environmental Protection Agency

AIDA ALVAREZ
Administrator
Small Business Administration

Dated: March 31, 2000

- ii) Each participating agency will work with SBA and HUD/ONAP to place all relevant materials at each TBIC and the Access Center.
- c) The Subcommittee will plan and develop a series of business seminars to be held in tribal communities without access to TBICs. The seminars will cover both general business technical assistance as well as individual assistance on specific subjects and business opportunities.
 - i) The Subcommittee will develop subject matter agendas relevant to the community in which the seminar is taking place.
 - ii) HUD/ONAP will be responsible for marketing, on-site management, and logistical arrangements for the seminars and will work closely with other Federal agencies and tribal governments to ensure that the topics of the seminars meet the needs of the local communities.
 - iii) Each participating agency may be asked to participate in a seminar depending upon the particular needs of the individual community. Participating agencies will be responsible for selecting trainers who are knowledgeable and competent instructors.
 - iv) The schedule of seminars will be developed with input from all participating agencies and coordinated by HUD/ONAP.

V. PERIOD OF AGREEMENT

The participating agencies agree to begin implementation of this agreement immediately upon execution by all parties. This agreement will be effective for a period of four (4) years. It may be modified by mutual consent or terminated by agreement from individual parties.

This agreement is subject to HUD/ONAP receipt of adequate additional appropriations specifically for the creation, operation, and maintenance of the Native American Economic Development Access Center.

This memorandum of Understanding is intended only to improve the internal management of the executive branch and is not intended to create any right or benefit, substantive or procedural, enforceable at law by a party against the United States, its agencies, its officers, or any person.

- ii) The web site will provide visitors the ability to seek information from the Access center and/or participating agencies on-line.
- b) All participating agencies agree to review information in the database on their respective programs and update such information as program materials and information changes. Each participating agency will review its program information at least once a year.
- c) All participating agencies will provide a clearly identified link back to the Access Center web site.
- d) All participating Federal agencies agree to maintain an internal mechanism in which questions are answered, or information is provided, as expeditiously as possible.
- e) An inter-agency work group will be established to ensure that the Access Center web site provides the greatest coverage of relevant information.

4) Clearinghouse

- a) HUD/ONAP will provide written and on-line materials to the public regarding operation of the Access Center and information available through the Access Center.
- b) Each participating agency will provide a supply of promotional and informational materials regarding its programs to the Access Center for distribution upon request from tribes, individuals, businesses, and other interested parties.
- c) A written inventory of the materials available from all existing Federal programs will be developed by HUD/ONAP with input from all participating agencies.

4) Technical Assistance

- a) HUD/ONAP agrees to act as an Information Center for technical assistance products or services provided to tribes, tribal entities, and individuals by participating agencies, non-profit entities, and others. HUD/ONAP will not deliver services provided by other Federal agencies but will refer interested parties to the appropriate agency or organization.
- b) All materials developed for use in the Access Center administered by HUD/ONAP will also be made available to Tribal Business Information Centers (TBICs).
 - i) SBA and HUD/ONAP shall meet annually to coordinate their activities and to ensure comprehensive materials are available at every TBIC site.

FAX

Date: ____ / ____ /98

Number of pages including cover sheet: ____

Name	Fax Number	Phone Number
To: <i>Somay Garg</i>	<i>395-1005</i>	
From: <i>Jonathan Adesher</i>	<i>202-622-2633</i>	<i>202-622-</i>

Remarks: ☐ URGENT ☐ For your review ☐ Reply ASAP ☐ Please comment

**The Office of Management's Comments on
the Memorandum of Agreement for the
Arkansas Delta Circuit Rider Initiative**

We have reviewed the attached and commented on Management/budget issues. However, we believe the primary issues surrounding the appropriateness of this Agreement are legal and policy ones. We understand the legal and policy offices are engaged in commenting on this Agreement. The concerns below address staffing, funding and administrative support.

1. There are no specific requests for staffing, funding or other support from the Treasury Department except for a pro rata share of 1 FTE.
2. Treasury cannot determine what level of staffing is being requested. Nor can we determine what level of support we will be asked to fund (on a pro rata basis?) for other agencies' contributions.
3. This is a 5-year pilot project. What will be the commitment beyond the 5 years? Will this be rolled out to other economically disadvantaged rural communities?
4. No funding is provided for this pilot and the agreement directs that funds for it will come from agency existing budgets. The Treasury Department is facing funding constraints in many areas for departmental priorities. Staffing is also being requested. An office will be located in Little Rock, Ark. Assuming Treasury does not provide a full time person (incurring relocation expenses), we will be incurring travel and per diem costs for employees detailed to this project.

April 28, 2000

April 27, 2000

Comments on the ARKANSAS DELTA CIRCUIT RIDER

- (1) Since I was not aware of this rider, I contacted Mike Compson to find out if he knew any background on this piece since he was our assigned staff person for the Delta Initiative. He had not heard of this. I then contacted Mike Springer, since he is the new person assigned to the Delta initiative. He said it was discussed at the last meeting and that he had voiced skepticism on the Arkansas rider to Al Eisenberg, DAS Transportation Policy at DOT who heads up the Delta initiative. At the time Mike did not think it was going to move forward and, therefore, did not report it to me.
- (2) Mike continues to believe that this is an inferior initiative and after reviewing it, I agree.
- (3) The following points should be considered:
 - The Secretary of Treasury signed the MOU to participate in the general Delta Initiative. The signing of the Delta MOU did not require any actions or funding from Treasury. We have, however, been attending meetings and conferences and CDFI & BusinessLINC have initiated outreach efforts in the Delta area.
 - This specific rider is solely a USDA proposal rather than a multi-agency coordinated initiative such as the more general Delta initiative and, therefore, should not be considered part of our commitment to the Delta. (I am not aware of the President's memorandum of December 10, 1999 outlining his intent for this initiative - see. Page 1, authorization - someone should seek a copy of this memorandum.)
 - The purpose of the pilot project (page 1 Section 3(? There are no sections 1 and 2?)) does not state a clear purpose or mission but rather generally alludes to a coordinated effort addressing a long list of needs from housing to tourism.
 - The rider does not:
 - provide background and statistics of the problems to be addressed;
 - frame how the coordinated federal approach would be engaged;
 - address the resource issues needed to accomplish the tasks;
 - provide milestones for achievement;
 - provide benchmarks for success; and
 - provide an accountability structure to the participating agencies.
 - Of particular importance is the costing issues. Although all activities would emanate from the USDA Arkansas office the computer equipment, cellular telephone charges, travel, other operating and support expenses, as well as, the personnel costs would be borne by all the signatories. The signatories would have no oversight as to the cost parameters or to the time commitment of their support.
 - The rider also states that participating departments, "as requested by USDA Rural Development State Director for Arkansas" would assign personnel to participate in "community meetings and assistance to communities". As currently stated in the rider, agencies **MUST** respond to this request and therefore must also assume the cost of agency personnel assigned to the rider as well as other expenses as listed above.

I am sure that technical assistance to communities in the Arkansas Delta region for creating sustainable strategic plans is an important effort; however, this particular attempt seems flawed and needs more specificity the areas outlined above.

Prepared by Lynda Y. de la Viña