

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. profile	re: personal (1 page)	08/19/1996	b(6)
002. memo	Carol Rasco to Jill Pizzuto re: Travel inquiries/book [partial] (1 page)	09/28/1996	b(6)
003. memo	Diana Fortuna to Carol Rasco re: Panel Discussion [partial] (2 pages)	10/25/1995	b(6)
004. calendar	re: March 1996 [partial] (1 page)	02/12/1996	b(6)
005. calendar	re: February 1996 [partial] (1 page)	02/12/1996	b(6)

COLLECTION:

Clinton Presidential Records
Domestic Policy Council
Elizabeth Drye
OA/Box Number: 10449

FOLDER TITLE:

Carol Rasco Travel

2014-0046-S

rc1412

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

U Penn

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

01-Apr-1996 12:14pm

TO: Patricia E. Romani
FROM: Carol H. Rasco
Domestic Policy Council
CC: Elizabeth E. Drye
CC: Julie E. Demeo
SUBJECT: Univ. of Penn. graduation

Report on call with Gail Rudenstein:

I have told her I will either take the flight 3137 that arrives in Phil. at 9:28 a.m. or I will take the train (Please check on schedules) and that if I take the train I will be there in Phil. no later than 10:30 a.m.

We agreed that I will take cab to the school since there is absolutely NO need for anyone to come get me on such a busy day.

They will have lunch for me.

I told her I do not have a robe to wear but do have my hood if they want me to wear it or I can just wear business clothes. She will check as to what folks on dais will be wearing and whether or not they can get a robe and let you know. I am fine on business clothes UNLESS everyone else has a robe except for me. If others wear robes but Phil. says they can't order me one we have a problem....I went through that once at another grad and don't want to look like the odd person up there. You need to check this out with Coe and with Michigan as well when the time is right.

I told her I am fine on reception/dinner/whatever sequence of events they wish. I told her I have the choice of 6:50 p.m. or a 9:28 p.m. flight back to DC and am happy staying late if they need me. ALSO, I told her I may fly to California that night and that I can't imagine it would be hard to get a 9 p.m. or so flight out there....you need to check what times I can get flight to LA that evening and we should go over those. This is for AIDS Townhall on 22nd.

We went over length of speech, some ideas about content which are written on the sheets in daily notebook which need to be saved for my trip file.

She will be sending more info as time passes, both logistics and

speech prep things. In the meantime, she will call early next week to see what we've decided about travel....we should look at options by Wed. if you're back, otherwise early next week. You can then call her if we have the info before she calls back.

Thank you.

May Options

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

01-Apr-1996 11:56am

TO: Patricia E. Romani
FROM: Carol H. Rasco
Domestic Policy Council
CC: Julie E. Demeo
Elizabeth E. Drye
SUBJECT: AIDS Townhall meetings

As a follow up to the memo I just sent Patsy with cc to you:

Florida: If we find out the two meetings are indeed the ^{May}2 and 3 of May, then I would like to explore possibility of flying down the morning of the 2nd if I can get there in time for Town Hall (have to stay here for evening of May 1 due to Olympic Dinner) and stay until Townhall on 3rd is finished, fly back to DC.

^{May 22-24TZ}
California: Want to explore flying from Philadelphia to LA after the graduation dinner/reception/whatever. Fly to Las Vegas after Townhall on 22, then fly to San Francisco the afternoon of 23 for town hall on 24th...might then stay in San Francisco over weekend, not sure.

^{May(?) 20-21}
Chicago: Want to explore flying to Chicago after homelessness conference on 20th, participate in Townhall on 21. Might do some quick EZ work on afternoon of 20th, some on 21 if anytime. Then would fly to Nashville after Townhall on 21st since I have to be in Nashville on Sunday. Would either that night if possible or early on 22nd fly via personal ticket to Little Rock and back to Nashville late morning 23rd if Gore's Nashville conference will again start with Sunday afternoon forum.

THE WHITE HOUSE
WASHINGTON

Time

length of remarks -

Sequence -

who is in audience. -

length of remarks

- hope

- strongman of R vs D ie. -
can talk about Clinton
accusations

Audience - delegates
- at Art Institute ~200+ people
-

Murray will moderate - a couple of families

- Card cover welfare msg -

Rep. Grown Rodliner - will cover children's hc. -

Graham - fiscal (gov't resp)

Stuart - higher ed (Commonwealth)

Rep Eva Clayton - (Raleigh Durham)



Disability issues ~~and~~ children

Liz Shammonhan
515-248-4807

e-mail CHR
cc: Edye
interviews

{ get time,
focus, etc }

- disability
- make system work for
people
- FML
+ expansion

- down under

→ look at SOU
tools to learning - i.e.
vchip

See Zahlen -
Stellen - open -
~~intrins. motivation~~
intr. p. and

Stacks
~~interior~~
interior

24 at end -
7:15 from
beyond
deposits

3:15 - 4:15

- ① Murray - lat
Graham - ♀ in FL
Medicaid
fiscal responsibility
- ② Raleigh, NC
upper-middle
Eva Clayton will respond
for security and education
- ③ Denver, CO
CHR ? system let her down
working
trying to pay off medical debt
- ④ Irvine - kids first
- ⑤ Stewart - higher
- She tells
he responds
- Patty -
she's not
responsible
- CHR responds
San Marino
new →
3-5 months
- 2 or 3
months
- Tim & HR
America's Families
Personal
interactive
may need
to draw from
her - may
freeze tip
- Edin
special needs
housing
FML
- Lancer, survivor (interview)
husband was a drug addict
- Wants to live
over her
social system
single mother
- many hop in

FAX

from
the National Policy Council
515/248-4540 - phone
515/247-4259 - fax

TO: Jill P

FROM: Liz Shannahan

DATE: Aug 20

RE: Prep material for Domestic Policy
ment.

Carol:
info/Background from Liz
Shannahan. 13 pages
We should give to Eliz
ASAP. So we can discuss @ tomorrow's
Sched.

National Policy Council

August 20, 1996

Ms. Carol Rasco
The White House; West Wing-2nd Floor
Washington, DC 20500

Dear Carol,

Thank you for agreeing to participate in "The Next American Century" A Conversation with America's Families" on Monday, August 26, 1996. Our organization, the National Policy Council ("NPC") is sponsoring this event which will be held at the Art Institute of Chicago in Chicago, Illinois. In presenting this forum, our goal is to serve the public interest and to educate the audience on a variety of domestic policy issues. We are honored to have you participate in this important forum.

In order to help you prepare for your role as a panelist for the Families First breakout, I have enclosed a one-page summary on this panel. Also enclosed are summaries and policy talking points on the scenarios to be highlighted during this breakout. This summary is designed to help you consider how to respond to the families sharing their stories with you and the audience. Please think of these discussions as informal "conversations" with America's families and plan your remarks accordingly. I don't think it is necessary to prepare formal remarks but you should be prepared to share your perspective on the family scenarios. The families will be linked to the Chicago audience via video-conferencing technology (similar to a TV). They will see and hear you just as you will be able to see and hear them. If time allows, we may also take questions from the audience which will be directed by the panel moderator.

We would like to provide you with a few suggestions as you prepare for your presentation on August 26, 1996. In order to preserve our tax exempt status as a 501c(4) organization and to avoid taxes under section 527 of the Internal Revenue Code, "NPC" may not campaign on behalf of political candidates nor influence political elections. As sponsor of this forum, our organization may suffer detrimental tax consequences unless the presentations of the speakers are non-partisan in nature. The panel/forum should not be used as a platform for campaigning on behalf of the Democratic party or Democratic officials. Panel speakers should not expressly criticize the Republican party, any of its officials or the Republican party platform.

Lastly, I hope you are available to attend the first portion of the program featuring Senators Daschle, Reid, Rockefeller, Moseley-Braun, and Rep. Richard Gephardt from 2:00-3:00 p.m. This will be held in Rubloff Auditorium at the Art Institute of Chicago, 111 S. Michigan Avenue. Please let me know if you plan to attend the first segment of the forum. Reserved seating will be available. If you are unable to attend this portion of the forum, please meet for your breakout session at 2:45 p.m. (see enclosed for location).

Again, thank you very much for agreeing to participate in this forum and for sharing your expertise on America's Families with the audience. If you have any questions, please call me at 515/248-4540 (through Wednesday, August 21). I will be checking messages from Chicago and can also be reached by pager at 1-800-SKYPAGE; PIN 912-6930.

Again, thank you very much for participating in this event.

Sincerely,



Liz Shannahan
Executive Director

enc.

cc:

The Next American Century
A Conversation with America's Families
a domestic policy forum sponsored by the
National Policy Council
Senator Jay Rockefeller, Honorary Chair
and hosted by
Senator Tom Daschle and Senator Harry Reid

Monday, August 26, 1996
The Art Institute of Chicago
Chicago, Illinois

2:00 p.m. ***A Conversation with America's Families***
Moderated by Senator Tom Daschle & Representative Richard A. Gephardt
★ Senator Harry Reid
★ Senator Jay Rockefeller
★ Senator Carol Moseley-Braun

3:00 p.m. ***Break*** (move to breakout sessions)

3:15 p.m. ***Policy Briefings***
Working Hard for America's Future
★ Senator Carl Levin, moderator
★ Representative David Bonior
★ Secretary of Labor Robert Reich
★ John Sweeney, President AFL-CIO
★ Ellen Bravo, Executive Director, 9 to 5 National Association of Working Women

This Land is Our Land
★ Senator Harry Reid, moderator
★ Senator Ron Wyden
★ Carol Browner, Administrator Environmental Protection Agency*
★ Deb Callahan, League of Conservation Voters
★ Adam Werbach, Sierra Club
★ Marv Schlanger, C.O.O. & Executive Vice President ARCO Chemical

Families First
★ Senator Patty Murray, Moderator
★ Senator Bob Graham
★ Carol Rasco, White House Domestic Policy Council
★ Dr. Irwin Redlener, The Children's Health Fund
★ Donald M. Stewart, The College Board

Health Care: Our Commitment Continues

- ★ Senator Jay Rockefeller, moderator
- ★ Representative Karen McCarthy
- ★ Secretary Donna Shalala, Health and Human Services*
- ★ Rick Pollock, American Hospital Association
- ★ Beverly Malone, American Nurses Association

* invited

**The Next American Century:
A Conversation with America's Families**

Monday, August 26, 1996

Breakout: Families First

Time: 3:15 - 4:45 p.m.

Location: The School of the Art Institute (auditorium)
Columbus Drive at Jackson Street
phone: 312/443-3571

Panelists: Senator Patty Murray, Moderator
Senator Bob Graham
Carol Rasco, White House Domestic Policy Council
Dr. Irwin Redlener, The Children's Health Fund
Donald M. Stewart, PhD, The College Board

Remotes: Jacksonville, Florida
Raleigh, North Carolina
Denver, Colorado

Meeting Place: Chicago Stock Exchange Trading Room (Art Institute)

Meeting Time: 2:45 p.m.

Staff Contact: Barbara Woolley/Jonathan Adelstein

In case of an emergency, page Liz Shannahan at 1-800-SIKY-PAGE (759-7243) PIN #912-6930 or call 550-7626 (code) then 515/240-8135.

FAMILIES FIRST (scenario #1)**City:** Raleigh, North Carolina**Scenario:** Rob and Noel Schofield (both 36)

Rob is a legal services attorney who represents several non-profit advocacy groups concerned about housing, consumer rights, domestic violence, etc. Noel (no-wool) works part-time for a disability rights organization that helps families plan for the care of disabled family members. Noel has her masters degree in rehab. counseling. They have two children, Ellie (7 1/2) and Lauren (4). Their primary concerns are the lack of investment, both government and parental, in community schools and the cost of higher education. They realize they are one illness/accident away from losing their health insurance. They are concerned about the volatility of the workforce and see evidence of this through their work in human services. They make less than they could if they were in the private sector, but both are committed to helping others. They are also concerned about their parents who are reaching retirement age and whether they have the savings to afford long-term care if they need it. They are in an HMO which they think is great for the preventive services it provides for the children, but they worry about a "major" medical situation. They do what they can to save and are concerned about the safety of their retirement funds. Noel has special concerns about disability rights.

Message: good schools (elementary, high school, college)
health care (keeping insurance)
job security
concern about parents and kids
retirement security

Policy/**Talking points:****Contact:**

Address:	<u>Rob and Noel (no-wool) Schofield (sco-field)</u>	<u>Children:</u>
	3404 Wembley Court	Ellie (7 1/2)
	Raleigh, NC 27607	Lauren (4)
	919/856-2153 - Rob at work	919/856-2175 - Rob fax
	919/783-0442 - home	919/782-4634 - Noel fax

Jacksonville, Florida.
"Families"

Margaret E. Smith spent twenty-four years educating children in the Indiana public school system. Now, as a resident of Penney Farms, Florida, a Northeast Florida retirement community, she is working to educate her fellow seniors about the issues affecting their lives. Mrs. Smith has spoken to over twenty-five seniors' groups in North Florida about the Medicare health insurance system, and how the proposed changes to that system are likely to affect their lives. She has also worked with widows, retired teachers, and as a consumer housing advocate for senior citizens.

Address: P.O. Box 833
Penney Farms, FL 32079

Phone: (904) 284-3094

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PATTY MURRAY
WASHINGTON

COMMITTEES:
APPROPRIATIONS
BANKING, HOUSING, AND URBAN AFFAIRS
BUDGET
SELECT COMMITTEE ON ETHICS
VETERANS

United States Senate

WASHINGTON, DC 20510-4704

U.S. SEN. PATTY MURRAY DEMOCRAT - WASHINGTON

Patty Murray is a lifelong resident of the State of Washington, a wife, a dedicated parent, and an advocate for those who face everyday challenges in America today.

Born in Bothell on October 10, 1950, Murray was one of seven siblings. She was educated in public schools of Bothell, and attended Washington State University, where she received a degree in Education in 1972. At WSU she met Rob Murray, whom she married in 1972.

In 1980 Murray was working as a parent volunteer for the Shoreline Community Cooperative School when the Washington State Legislature planned to cut funding for parent-child education programs. She decided to fight to keep state funding for the program and went to Olympia to lobby for it. One state legislator told her she could not make a difference because she was "just a mom in tennis shoes." The grassroots campaign she subsequently organized successfully saved the program, and galvanized her commitment to fight for things in which she believed.

The experience also brought her into contact with many local officials, organizers and others who shared her interest in improving education and other services in the community. This led to her appointment to the Board of Directors of the Shoreline School District in 1983. She was easily re-elected and from 1985 to 1989 served as the President and the Legislative Representative of the Board, a position that required frequent interaction with local and state politics.

Patty Murray had always believed that anyone could succeed and make a difference if they worked hard enough, and her experience was proving it true. In 1988 she launched an underdog campaign for the Washington State Senate. With the goal of going back to Olympia, this time as a legislator, she ran an underfunded but well-organized campaign and defeated a two-term Republican incumbent.

As a state Senator she was known for her work on education child-safety issues, and she wrote legislation affecting transportation policy and the safe use of pesticides. She served as the Senate Democratic Whip from 1990 to 1992. She was also known as someone who worked well with members of both parties, who brought people together to solve problems.

In 1992 a record number of women ran for elected office across the nation, and Patty Murray was one of them. Many pointed to the way Anita Hill was treated during the confirmation of Clarence Thomas as a Supreme Court Justice. But for Murray, the Thomas hearings were part of a larger problem: Senators had lost touch with the people they were supposed to be representing.

-- more --

Murray/Biography
page 2

Dramatically out-spent and facing long odds, Murray ran a campaign using her family, friends and a network of public interest organizations. Her message rang true to people across Washington state, and once again she was victorious, this time over a 10-year veteran of the U.S. House of Representatives. She was elected by the largest margin of victory in a Washington Senate race in decades.

She was appointed to the Senate Appropriations, Budget and Banking Committees, and quickly established herself as a leader on a number of issues, including those affecting women and children.

In her first two years she worked with the Clinton Administration to focus attention on natural resource issues important to the Pacific Northwest. She helped craft a plan to end the spotted owl controversy, and she brought economic development solutions to the local level. Working to rebuild the legendary salmon runs in the Columbia River also took up much of her time.

The underlying theme on every issue for Patty Murray is the belief that Congress must respond to the needs of everyday citizens. Her common-sense approach to issues before Congress is emulated by her colleagues on both sides of the aisle, as elected officials struggle to serve their constituents more effectively, and to speak a language that people understand.

Since the Congress has come under Republican control, and the battle cry has been less government, Murray has been a watchdog in support of programs and services that are effective and necessary for all Americans.

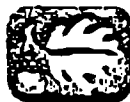
As a member of the Senate Budget Committee and the Democratic Budget Task Force, Senator Murray worked with the Democratic leadership to craft legislation that would balance the federal budget by the year 2002. While developing the budget plan, Murray insisted on protecting programs affecting children, education, the environment, Medicare and Medicaid.

She has been working to establish Children's Agenda, to maintain a national commitment to children through education, work, and health care. And, as she has done since her election, she keeps a close eye on anything that could jeopardize the quality of life for citizens of Washington state and the Pacific Northwest.

Patty Murray's strength today is the same weapon she's used all along -- a common-sense approach to problem solving: using everyday solutions to cut through government's red tape; working with people on both sides of the aisle, and bringing people together so that government helps people instead of hindering them.

Senator Murray continues to serve on the Appropriations, Budget and Banking, Housing and Urban Affairs Committees. She also serves on the Veterans' Affairs and Ethics Committees, which she was appointed to in early 1996.

###



The College Board
45 Columbus Avenue, New York, New York 10023-6932
(212) 713-8000

Office of the President

DONALD M. STEWART

Donald M. Stewart is president of the College Board, a post he has held since January 1987.

Before coming to the College Board, Dr. Stewart had served for ten years as the sixth president of Spelman College, the 115-year-old historically black women's college in Atlanta, Georgia. The Donald and Isabel Stewart Living and Learning Center on the Spelman campus was named in honor of Dr. Stewart and his wife Isabel, who is also an educator.

At the University of Pennsylvania from 1970 to 1976, Dr. Stewart served as executive assistant to the president; instructor in public policy analysis; and, subsequently as associate dean of arts and sciences, and assistant professor in the Department of City and Regional Planning. During this period, he was also director or coordinator of programs in community leadership, continuing education, and higher education research at the College of General Studies and the Fels Center of Public Policy.

Previously, Dr. Stewart was a staff member of the Overseas Development Division of The Ford Foundation from 1962 to 1969, with assignments in Lagos, Nigeria; Cairo, Egypt; and Tunis, Tunisia, as well as in the Foundation's New York Office, concluding as Program Officer in its Middle East-Africa Program.

Dr. Stewart is an advisor to, trustee, or director of the Martin Luther King, Jr. Center for Nonviolent Social Change; Grinnell College; Teachers College, Columbia University; and the Committee for Economic Development. He is a member of the Council on Foreign Relations and former chairman of the National Advisory Committee on Accreditation and Institutional Eligibility of the U.S. Department of Education. He also served as trustee and board chairman of the Educational Testing Service, and as director and vice-chairman of the American Council on Education. He is a former Fellow and current trustee of the Japan Society. He also serves as a director of The New York Times Company, The Principal Financial Group in Des Moines, Iowa, The Campbell Soup Company and The New York Community Trust. He is a member of the Board of Trustees of the Mayo Foundation and a member of the Visiting Committee to the John F. Kennedy School of Government at Harvard University.

Dr. Stewart earned his Bachelor of Arts degree at Grinnell College in 1959, with highest honors in political science. He received a Master of Arts in political science as a Woodrow Wilson Fellow at Yale University in 1962. At Harvard, he earned Master of Public Administration and Doctor of Public Administration degrees at the Kennedy School of Government in 1969 and 1975 respectively.

SENT BY:

6-19-96 ; 4:08PM ; COLLEGE BOARD N.Y.->

3/ 3

-2-

In addition, he studied international law, organization, and economics at the Graduate Institute of International Studies in Geneva, Switzerland, from 1960 to 1962, and completed the Advanced Management Program at the Harvard Graduate School of Business Administration in the summer of 1983.

Dr. Stewart, a native of Chicago, is married to the former Isabel Carter Johnston, Executive Director, Girls, Incorporated. They have two sons, Jay, a graduate of Harvard University, and Carter, a graduate of Stanford University.

May 1996

IRWIN REDLENER, M.D., F.A.A.P.

BIOGRAPHICAL PROFILE

Dr. Redlener is Associate Professor of Pediatrics and Director of Community Pediatrics at the Albert Einstein College of Medicine - Montefiore Medical Center and Lecturer in Pediatrics at Harvard Medical School. He also developed and directs the New York Children's Health Project, the country's largest health care program for homeless children. This project is the model for a number of innovative health care programs for disadvantaged child populations in communities across the country. In his role as pediatrician-child advocate, he has published, spoken and testified widely on the subjects of health care for homeless and indigent children, child abuse and neglect, international health issues, and national health policy.

Dr. Redlener is President and co-founder of The Children's Health Fund, a new philanthropic foundation. He is Chairman of the National Advisory Council on the National Health Service Corps.

Dr. Redlener has served as a physician special consultant to the White House, as well as Expert Consultant to Assistant Secretary for Health, Department of Health and Human Services. Dr. Redlener also chaired the Physician Leadership Committee for National Health Care Reform and currently leads "Kids First", a new national initiative proposing comprehensive health reform for children.

From 1986-1987 he was Director of Grants and Medical Director of USA for Africa and Hands Across America.

Dr. Redlener practiced general pediatrics and directed a special care nursery in Utica, New York for seven years. Previous experience also includes development and direction of a pediatric intensive care unit as a member of the faculty of the University of Miami School of Medicine. He founded and directed a regional program in Florida for the management and prevention of child abuse and neglect.

In his various professional capacities Dr. Redlener has traveled in Europe, the Soviet Union and Central America. He has assisted relief efforts in Honduras, Guatemala, Ethiopia and elsewhere. From 1971-73 he directed a rural, VISTA-run health center in Arkansas.

Dr. Redlener received his M.D. from the University of Miami School of Medicine. His internship was completed at Babies Hospital of the Columbia-Presbyterian Medical Center in New York City. Residency and Chief Residency were at the University of Colorado Medical Center and the University of Miami-Jackson Memorial Hospital respectively. Additional fellowship training in newborn medicine was obtained at the Albert Einstein College of Medicine in the Bronx, New York.

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

31-Oct-1996 09:24am

TO: Elizabeth E. Drye

FROM: Carol H. Rasco
 Domestic Policy Council

SUBJECT: Event planning for Corpus Christi

I didn't want to send conflicting signals to Jeannine and Claudia so will run these things by you for you to determine if they are already handled, what to do if further steps to be taken:

1. The speech: Have we given Jeannine a date for a first draft of this speech? I would hope to have a draft by Friday the 8th so that when she is back after the Vet. holiday on Monday the 11th she will have 2 1/2 days to finalize it before I leave on Thursday at noon.

2. Media: I need to make sure Claudia understands how important this is and that we are definitely out of the campaign restriction time by this trip. To review what we discussed earlier:

a. I would assume she should touch base with Corpus Christi college public relations person now to talk about the type things we've thought of, see if they have other ideas.

b. She should plan to visit with WH media folks (Julie will have to guide here I guess, I sure don't know) at the end of next week or on Tuesday before we leave on Thursday...I can't imagine they will have time before that to lend any help...hopefully (a) will be of assistance.

c. The media hits I can think of are:
Possible radio or TV interviews the night we arrive although unlikely from the media perspective
Drive time radio on Friday a.m. before the roundtable
Early morning TV shows on Friday
Noon TV show(s) as soon as formal program over, could be during part of luncheon since I don't have to sit at table the whole time
Hopefully press coverage of the speech
Personal interviews after speech?
In addition, are there radio, tv, print media folks with whom we should be blocking phone interview time with before I go?

While I learned from Julie that a lot of these things won't

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002. memo	Carol Rasco to Jill Pizzuto re: Travel inquiries/book [partial] (1 page)	09/28/1996	b(6)
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Domestic Policy Council
Elizabeth Drye
OA/Box Number: 10449

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- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

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EXECUTIVE OFFICE OF THE PRESIDENT

28-Sep-1996 11:49pm

TO: Jill Pizzuto
TO: Claudia M. Rayford-Williams

FROM: Carol H. Rasco
Domestic Policy Council

CC: Elizabeth E. Drye

SUBJECT: Travel inquiries/book

NOTE: I originally wrote the following memo earlier in trip. I need to add that we have to work out a system to get help when I have no staff with me as today (Saturday) and the issue of flights that are cancelled....I ended up sitting in Tallahassee airport two hours and almost didn't have an alternative way of getting back to DC tonight because airline didn't have a number to use for me in Tallahassee nor was anyone from DC checking on my flight for me while I was speaking.

=====

I need to make sure we are always asking the following of any place I am staying, even if another group makes the reservations:

- a. NO smoking floor
- b. Foam or dacron pillows available
- c. Computer hook up capability in room (of if a bed and breakfast type place then we have to decide if that is a night I will do without hookup)
- d. NO potpourri in room (have to tell you someday about the worst case of this happening...in Little Rock no less!)
- e. If landing late, what is possibility of getting food or even a snack?

(I think at one time Pat had made up a chart of things like this for hotel, maybe air plane...you might ask her if you haven't seen it)

Airline

- a. I really prefer aisle seats
- b. Staff travelling with me does not have to sit by me...poor Jeannine has been stuck most of this week with middle seats by me when I am in window or aisle. Julie and I didn't sit together more than once I don't think...I don't talk much on flight as I am usually trying to CRAM the briefing book in my head....I am not

sure I am going to get all of Orlando read before it starts tomorrow...terrific book, we'll just have to work harder on getting me talking points and background reading much earlier.
c. Should look closely to see if I am going to need to eat and if so check to see if special meals, like a fruit platter or raw vegetables...I don't do too well with mystery meat.

Trip book:

I think we are including most everything we had been doing except it is really important for me to have the schedule about two months in advance placed in the book...I do some of my best long term thinking on trips and need the detailed weekly printout for those 4 weeks of so just after the trip and a month or two ahead in monthly form. Those can be behind the trip schedule or in a section of their own.

We'll learn together as we take more trips!

Cards - if outside

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

13-Sep-1996 05:34pm

TO: Carol H. Rasco

FROM: Elizabeth E. Drye
Domestic Policy Council

SUBJECT: RE: in the future with Claudia here I can't

You're right -- Jill shouldn't be over there by herself

Ashley just called and let me know that Claudia needs to take a drug test before she starts -- they'll set it up for Monday so she can start on Tuesday. Claudia was in NY today so they couldn't reach her.

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

01-Apr-1996 11:38am

TO: (See Below)

FROM: Carol H. Rasco
 Domestic Policy Council

SUBJECT: AIDS Townhall Meetings

As we discussed ever so briefly this a.m.:

New York: I will be in South Carolina on those dates. I am
delighted Jeremy is able to go.

Florida: our original dates as Pat has entered them on my
calendar are May 3 and 4; your list today shows May 2 and 3 with
Ft. Lauderdale on May 2 and Miami on 3? These two are "possibles"
on my schedule if 2 and 3....I can't be there on the 4th. Will
let you know as plans firm up.

California: I am hopeful of getting to LA in time for townhall on
May 22, then I will go into Las Vegas for a women's meeting on 23,
back to San Francisco on 24th for AIDS Townhall.

Cleveland/Chicago: I can't do Cleveland, am hopeful of doing
Chicago.

As I mentioned this a.m. it is too early for me to know anything
about North Carolina or Atlanta.

If you'll confirm the Florida dates with me we'll try to let you
know something very soon on those.

Thanks!

Distribution:

TO: Patsy Fleming
TO: Jeffrey Levi

CC: Jeremy D. Benami
CC: Elizabeth E. Drye
CC: Patricia E. Romani
CC: Julie E. Demeo

March 28, 1996

MEMORANDUM FOR CAROL RASCO

FROM: Debbie Fine

SUBJECT: Invitation from Senator Reid's Office

Senator Reid is planning two full days of meetings in Nevada focused on women's issues and concerns. The days are identical in terms of format and substance; one is on May 23rd in Las Vegas and the other is on May 31st in Reno. The Las Vegas conference is expected to draw at least 600, while the Reno conference is expected to have 400 participants. (10,000 invitations were sent out for Las Vegas, and 5,000 for Reno.) Note: last year, the Governor gave state and county employees the option of taking a day of leave if they wanted to attend. Reid's office hopes that he will do this again.

The women invited are from all 'walks of life'. The purpose is to provide an opportunity for women to share information with each other on topics that impact their daily lives. The day is broken down into several workshop sessions that women can choose to participate in, in addition to opening, closing, and a keynote address that everyone attends together. Each workshop would expect to have 100-200 participants.

They have invited you to lead the workshop on "Your Children and You," which was described to me as closer to a practical session than a policy discussion. The focus would be on how parents can be more involved with their children, particularly in meeting the challenges of the adolescent years. They would also want to touch on detecting signs for and responding to learning disabilities and ADD.

The keynote speakers for these forums are Mrs. Gore in Vegas and Dee Dee Myers in Reno.

Attached is a draft agenda and breakdown of 'workshop' topics that are identical for both days.

I personally do not think that it is critical for you to do this if you are not interested. The speakers and workshop leaders range in terms of seniority -- and so we could suggest and help arrange for someone else from the federal government (i.e. Gaynor was recommended to them as well.) It does seem like it might be fun for you to do, though, given your experience as a parent, a teacher and a counselor, in addition of course to your experience in policy development. (You also mentioned other work you might be able to coordinate in Nevada at that time.)

cc: Elizabeth Drye ✓
Julie Demeo
Pat Romani

As of March 27, 1996

**Leading the Way: A Nevada Women's Forum Hosted by
Senator Harry Reid**

**Las Vegas: May 23, 1996
Reno: May 31, 1996**

**Las Vegas Conference Keynote Speaker: Tipper Gore
Reno Conference Keynote Speaker: Dee Dee Myers**

WORKSHOPS

Six topics to be discussed:

- **Violence Against Women**

The AMA estimates that two to four million women are battered each year, and 1,500 women are killed by their husbands/boyfriends. It is estimated that 20-30% of women seen in medical settings may be abuse victims. According to a recent article in the RJ, one third of the homicides in the Las Vegas Valley in the past two years have been related to domestic violence.

- Domestic violence: its effects on the victim and her children, as well as the real economic costs of violence. Seeking help. Knowing your rights.
- Violent crimes: How to protect yourself, your home, your neighborhood
(Contact someone at the police department for a talk?)

- **Your Children and You**

- How to build a strong relationship with your children. Building trust and self esteem
- Getting through the adolescent years: What adolescents are trying to navigate through, how you can help, what are the signs of trouble, how much can they be trusted with
- Learning disabilities/ ADD, Dyslexia

- **Career Strategies for the 21st Century**

- Reentering the workforce
- Opening your own business
- What you'll need to succeed. Confidence, Self esteem, handling stress

- **A Healthy Future: Women's Health in the 1990's**

women's health issues have been largely ignored by medical researchers. For example, more women in the U.S. die of heart disease than any other malady. Until very recently the medical community paid little attention to this fact in its studies of heart disease.

- The three leading health problems for women. Detection and Prevention:
Heart disease, breast cancer, osteoporosis
- Depression: the signs, how to take care of this disease
- Menopause: hormone replacement therapy, nutritional supplements, dietary changes
(Infertility)

- **A Secure Tomorrow: Your Financial Security**

- How to be financially sound today
- Planning for retirement: Pension plans, mutual funds, etc. Issues of special concern for women.

Caring for Aging Parents

Today, there are 32.8 million people aged 65 or older in the U.S., representing nearly 13 percent of the U.S. population. By the year 2030, this segment of the population will grow to about 70 million.

- Medicare/Medicaid
- Resources available to the elderly and their caretakers
- The challenges faced by children/caretakers of the elderly:
Psychological burdens, how to take care of yourself while taking care of a parent
(What to look for in retirement/nursing homes)

Tentative Schedule

- | | |
|---|---|
| 8:00-8:25 a.m. | Registration
Sign-up for workshops |
| 8:30-8:50 a.m. | Welcome/Opening Remarks
(Emcee to introduce Senator Reid)
Senator Reid |
| 9:00-10:15 a.m. | Workshop Session I:
Your Children and You
Caring for Aging Parents
A Secure Tomorrow |
| 10:30-11:45 p.m. | Workshop Session II:
Violence Against Women
A Healthy Future
Career Strategies for the 21st Century |
| 12:00-1:00 p.m. | Luncheon/Keynote address |
| 1:15-2:30 p.m. | Workshop Session III

Career Strategies for the 21st Century
Violence Against Women
A Healthy Future |
| 2:45-3:15 p.m. | Coffee/Tea Break (Open Session with Panelists)
This time can be used by attendees to talk with those who made presentations at the workshops. |
| 3:30-3:45 p.m. | Closing remarks |
| Booths to remain open until 4 p.m. | |

March 22th briefing

National Speakers:

- **Violence Against Women**

Las Vegas: Bonnie Campbell,
Director
DOJ Violence Against Women Office

Reno: Rita Smith
Director
National Coalition Against Domestic Violence

- **Your Children and You**

- **Career Strategies**

Las Vegas: Barbara Sanford
Director of Dept. Of Labor's Women's Bureau,
San Francisco Office

Reno: Also Barbara Sanford

- **A Healthy Future**

Las Vegas: Dr. Susan Blumenthal
Deputy Assistant Secretary for Women's Health
(Assistant U.S. Surgeon General)

Reno:

- **A Secure Tomorrow**

Las Vegas:

Reno:

- **Caring for Aging Parents**

Las Vegas: Dr. Marcia Ory
Health Science Administrator
Behavior and Social Research Program
National Institute on Aging

Reno: Dr. Nancy Moss
Special Expert
Behavior and Social Research Program
National Institute on the Aging

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

14-Feb-1996 09:04am

TO: Julie E. Demeo
FROM: Carol H. Rasco
 Domestic Policy Council
CC: Elizabeth E. Drye
CC: Patricia E. Romani
SUBJECT: Pres. Day

I will leave town on Saturday and will not be within beeper range nor where there is a hotel desk. I will check my home answering service 2-3 times a day. I will return to DC sometime on Monday.

Elizabeth: We need to work out something where someone is checking voice mail 2-3 times on Monday as I don't think it necessary to have the office staffed. You and Julie need to think how to word it on the memo. Also, when these memos are sent with JBA, Bruce's and my numbers yours should be included also.

Julie: Work with Elizabeth before you leave on how we do the usual full staff roster for a holiday period.

Thanks.

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

14-Feb-1996 01:20pm

TO: Elizabeth E. Drye

FROM: Julie E. Demeo
 Domestic Policy Council

CC: Carol H. Rasco

SUBJECT: DPC Staffing Memo

The memo due to Doug Matties for Panetta regarding DPC Staffing over President's Day is ready to go and on the i drive, minus your phone number for that day. Please fill it in and then send the memo to Doug Matties (a great way to do it is to send the memo as an email attachment to Matties_D. Dorothy can show you how. You can change the name eetc and also ask Doug to put you on his email distribution list if you'd like. Just email him and ask him.

The memo can be found on i:\dpc\data\staffin4.mem

Thank you!

TRIP BOOK
for
Carol H. Rasco

CHICAGO, ILLINOIS
June 8, 1995

Carol H. Rasco

2/14

Table of Contents

1. Ticket/Itinerary

2. Schedule

3. Marca Bristo Site Visits

- Itinerary
- Event Memo
- Participant Lists (Rehab Institute, Rainbow House, Access Living)
- Talking Points

4. Bob Penn Meeting

- Event Memo
- Participant List
- Talking Points
- Background Materials

5. M-M info

6. Other

TRIP BOOK
for
Carol H. Rasco

AUSTIN, TX: April 26-27th

ORLANDO, FL: April 27-28th

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A. Ticket/Itinerary

B. Schedule

C. Texas Event Memo (for morning events)

D. Austin Project

- Itinerary
- Background Materials/Talking Points

E. Head Start Program

- Itinerary
- Background Materials

F. United Methodist Church

- Event memo
- Affirmative Action Talking Points

G. Florida Trip

- **Overall Event Memo**
- Florida Political Assessment (provided by Dick Batchelor)

H. Jr. League of Greater Orlando, Community Impact Breakfast

- SPEECH
- Background Materials

I. SITE VISIT: Mark Senior Center, Meal First

- Background Materials
- Senior Talking Points

J. ROUNDTABLE: Valencia College

- Background Materials

K. MEETING: Hispanic Chamber of Commerce

- Background Materials

L. Administration Talking Points

- State by State Data
- 100 Day mark of Contract on America

M. Copies of CHR Bio and DPC Mission Statement

EXECUTIVE OFFICE OF THE PRESIDENT

Date of Memo

EVENT MEMORANDUM FOR CAROL H. RASCO

FROM: Julie Demeo

SUBJECT: Title of Event

I. LOGISTICS

DATE: Date of event
TIME: Time of Event
LOCATION: Room number, building and address of event

This section would also include a few sentences on the details of your transportation (if needed), such as when and where you will be picked up to go to the event and return from the event. Other information such as what entrance to use or who may be greeting you would be included in this section.

II. PURPOSE/BACKGROUND

This section would include pertinent information on the timing of the speech or event (to place it in context), and on the substance.

It might read: You will be giving the keynote address for a two-day conference on children's issues, in place of the First Lady. Your address will be at the luncheon on the second day of the conference. The group will have already heard from Madelin Cunin and Mary Jo Bane talk about the relationship between health and education. You are expected to discuss the administration's overall agenda for children and how this agenda will be forwarded in the Republican-dominated Congress.

III. PARTICIPANTS/AUDIENCE

This section would include information on the participants and audience, as well as the size of the audience. It would also include information that may have gathered about the group, such as they are feeling slighted by the administration on ___ issue, or are particularly interested in hearing about ___ topic.

IV. FORMAT

This section might read: You are expected to speak for 20 minutes, followed by 25 minutes of Q & A from the audience. You will be introduced by

____, the chairman for the conference.

V. MEDIA

This section will include information on expected media coverage.

VI. OTHER

This section might read: Please note the following materials in your folder: your prepared remarks, the conference agenda, and the mission statement and news clippings from the sponsoring organization.

cc: Jeremy Ben-Ami
The staff member who helped prepare remarks

THE WHITE HOUSE
WASHINGTON

example

October 18, 1995

MEMORANDUM FOR CAROL H. RASCO

FROM: JULIE DEMEO *gjd*

Subject: Radio Interview with Harriett Woods (KMOX)

I. LOGISTICS

DATE: Sunday, October 29
TIME: 9:10-10:00am (CST - Chicago time)
LOCATION: Harriett will call you in hotel room at 9:10am
CONTACT: Harriett Woods @ KMOX (314) 444-3256 or
Emergency Studio Line Number (314) 436-7975

II. PURPOSE/BACKGROUND

To amplify the Administration's message:

- Devastating effects of Republican cuts on children.
- Welfare Reform and the need for child care.
- Give KMOX's listeners an idea of what the DPC is and how policy is made.

Harriett Woods, former chair of the National Women's Political Caucus, is now a democratic talk show host for KMOX's "Week in Review with Harriett Woods," on Sunday mornings. She hosted the VP on her first show (about two months ago) and last week had Senator Carol Mosely-Braun.

III. PARTICIPANTS/AUDIENCE

KMOX is the #1 overall radio station in St. Louis and the #1 news talk radio station in St. Louis (CBS affiliated). They draw listeners from across the Midwest, esp. from MO & IL.

IV. FORMAT

9:15-9:20 am	Harriett opens show with a brief commentary (usually from some current event that ties into what her guest will be speaking about)
9:23-9:30	Harriett interviews guest, she'll want to talk to you about the following: <i>* What you do and what the DPC is.</i> <i>* How policy is made, what's going on in DC, will the government come grinding to a halt.</i> <i>* How will the Republican cuts effect</i>
9:33-9:55	children (anecdotes are appreciated). Harriett & guest take questions from callers. (Harriett emphasized need to be brief since there are only 3 five minute segments of call-in time between all of the commercials).
9:55-10:00	Harriett wraps-up show.

October 25, 1995

EVENT MEMORANDUM FOR CAROL H. RASCO

FROM: DIANA FORTUNA
JULIE DEMEO

Subject: Keynote Address at the Second Annual Families
Conference in West Virginia

I. LOGISTICS

DATE: Friday, October 27
TIME: 7:00 - 8:00pm
LOCATION: Canaan Valley Resort, Davis, West Virginia
CONTACT: Scott Miller (304) 647-7403

II. PURPOSE

You are giving the keynote address for the "Second Annual Families Conference: A Lifetime of Inclusion," which is being held October 27-28th. Your address is entitled "Faces of Children."

The goal of the conference is to bring together parents of children with special needs, individuals of all ages with disabilities, and professionals working with them, to share information on inclusive services that promote independence for both the child and adult with special needs and their families.

III. PARTICIPANTS/AUDIENCE

Approximately 200 people, including parents of children with disabilities, along with their children; professionals working with them; and some adults with disabilities. The children will attend the dinner with their parents.

IV. FORMAT

After the dinner from 6:00-7:00pm, Scott Miller (WV Family Support Program Coordinator) will introduce you. You will speak for approximately 25 minutes and take Q & A. Your speech is followed by a Halloween party for the children at 8:30.

V. MEDIA

Open Press, but none expected.

VI. OTHER

Your speech is attached. It is also on the i-drive under "wv.spe".

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
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003. memo	Diana Fortuna to Carol Rasco re: Panel Discussion [partial] (2 pages)	10/25/1995	b(6)
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COLLECTION:

Clinton Presidential Records
Domestic Policy Council
Elizabeth Drye
OA/Box Number: 10449

FOLDER TITLE:

Carol Rasco Travel

2014-0046-S

rc1412

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
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Example

October 25, 1995

EVENT MEMORANDUM FOR CAROL H. RASCO

FROM: DIANA FORTUNA
JULIE DEMEO

Subject: Panel Discussion at the Second Annual
Families Conference in West Virginia

I. LOGISTICS

DATE: Saturday, October 28
TIME: 8:30am - 10:00am
LOCATION: Canaan Valley Resort, Davis, West Virginia
CONTACT: Scott Miller (304) 647-7403

II. PURPOSE

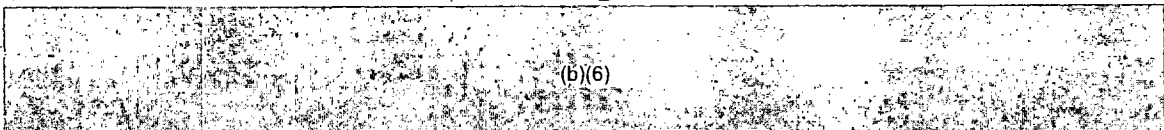
The purpose of the panel discussion is to hear from parents and professionals their thoughts and experiences on inclusion issues. It will focus on how parents can work with professionals to make it a successful relationship, and the appropriate roles for each.

III. PARTICIPANTS/AUDIENCE

The panel discussion is open to all conference attendees and most are expected to attend. There will be child care for the children at that time.

The concept is for a parent and a professional who work together to speak about their interaction, clustered around five issues, although it will not work that way in every case. Scott Miller is arranging for you to meet with all the panel participants on Friday evening, after your keynote address. Also, Diana will speak to each professional in advance to get a preview their comments. The panel consists of nine people.

Issue: Inclusion and the Family



(b)(6)

[003]

(b)(6)

Issue: Health

3. Dr. Tom Rugeno: A practicing pediatric physiatrist (specialist in pediatric rehabilitation) will discuss how he helps children who are patients rebuild relationships with their peers.

The parents who were to talk about this from a parent's perspective will not be able to attend.

Issue: Recreation

(b)(6)

5. Mary Hager: Occupational therapist in the Charleston, WV area. She will talk about her role as a professional starting a challenger baseball league in the Kanawha Valley, and her experience working with families in the league.

Issue: Education

(b)(6)

7. Janice Mann: Licensed counselor in mediation and advocacy who has worked with Colleen in establishing inclusive settings in public schools. She will talk about the kinds of support that should be in place to make inclusion work.

Issue: Employment

8. Shirley

(b)(6)

9. Liz Rodd: Shirley's job coach in the Morgantown area. She works closely with Shirley in helping her reach her full potential.

IV. FORMAT

You will facilitate the panel discussion, by opening with a few brief remarks (2 minutes) and introducing the panelists. Given that there are 9 panelists in addition to yourself over a 90 minute period, each speaker should probably be asked to speak for only five minutes, and should definitely keep their remarks shorter than 10 minutes.

Scott indicates that you can determine how you would like to moderate the panel. He suggested that, after each pair of speakers or speaker, you could make a few comments, give a brief summary, or ask a question. You can also determine whether to take questions after each pair of participants, or hold all questions until the end.

You will be seated on a dais with the other participants, with 2-3 microphones on the table. There will be no podium. There will be name placards on the table, and the parent/professional pairs will be seated next to each other.

V. MEDIA

Closed Press

VI. OTHER

Attached is a separate sheet listing all the panelists.

THE WHITE HOUSE
WASHINGTON

example

August 2, 1995

EVENT MEMORANDUM FOR CAROL H. RASCO

FROM: JULIE DEMEO *ced*
Subject: Nashville Trip: United Methodist Church Meeting

I. LOGISTICS

7:15 am Depart West Basement enroute to National airport
7:59 am Depart DC on AA flight 791 enroute to Nashville
8:44 am Arrive in Nashville (*met at gate by Dr. William Evans - tall w/ grey hair - he will have a sign*).
9:00 am Arrive at conf. session "Discussion: Implications for an Episcopal Initiative" (8:45-9:45am)
NOTE: The conference is at the Scarritt-Bennett Center, ph: (615) 340-7500, fax: (615) 340-7463.
9:45 am Break
10:00 am **PRESENTATION BY CAROL RASCO FOLLOWED BY DISCUSSION**
(1 hour and 45 minutes are reserved)
11:45 am Lunch in the Dining Hall
1:00 pm You will be driven to the airport; group proceeds to the Edgehill United Methodist Church
2:17 pm Depart Nashville on AA flight 1574 enroute to DC
4:50 pm Arrive at National airport, Car #32 at flag pole

II. PURPOSE/BACKGROUND

The United Methodist Church is preparing a foundation document on Children and Poverty. They have asked a task force to begin this process. You will be briefing this task force in Nashville.

The mission of the task force is to: Look at what would happen if the Church put Children at Risk at the center of the Church's mission. Look at what children and the poor could do for the Church -- to renew the Church? What would such a renewed Church look like?

III. PARTICIPANTS/AUDIENCE

The conference will be attended by 4-5 bishops, 6 invited speakers (including you), and 8-10 invited guests from Nashville (including to ministers). Your presentation will be attended by all of the bishops and a few of the other speakers and Nashville guests. The speakers/presenters throughout the 2 day conference include:

Ted Jennings (Theologian). He will provide a theological grounding and framework for initiative on children and the poor. He will also challenge the way we structure the church.

Dr. Pam Couture (Theologian). She will provide a theological grounding and framework for initiative on children and the poor. She has a strong public policy background.

Dr. William Foege & Dr. Gary Gunderson (Carter Center). They will provide a global status overview of children, focusing on the nature of the poverty crisis and potential solutions.

Paul McCleary (Christian Children's Fund). He will provide a status overview of children globally, focusing on the nature of the poverty crisis and potential solutions.

IV. FORMAT

Your presentation will begin at 10:00am. You can speak for as long as you would like. Discussion will follow until 11:45am. Bishop Carder will moderate the discussion. You are not expected to prepare any "discussion questions."

V. MEDIA

None

VI. OTHER

Please note, I have included extra speeches in tab 1 of your briefing book and extra bios in tab 8.

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

06-Nov-1995 06:53pm

TO: (See Below)

FROM: Julie E. Demeo
 Domestic Policy Council

SUBJECT: Carol's Upcoming Trips

Carol is going on the following trips. Please take a look at the information on the i: drive pertaining to these trips if you are the staff contact. Both Ian and Damien will be managing the trip books when I am gone, please note which one is assigned to your trip. For all of the trips we have draft event memo's done. If you are the staff contact it is your responsibility to:

- *READ THE EVENT MEMO THOROUGHLY
- *CALL THE HOST ORGANIZATION'S CONTACT TO MAKE SURE YOU UNDERSTAND WHAT THEY EXPECT FROM CAROL'S REMARKS.
- *MAKE SURE YOU EXPLORE ANY RELEVANT TOPICS WITH THEM SUCH AS HOT TOPICS OR WHO EXACTLY IS IN THE AUDIENCE -- SO CAROL IS NOT BLINDSIDED. WHEN I MAKE THE ORIGNIAL CALLS FOR BACKGROUND FOR THE EVENT MEMO I MAY NOT BE AWARE OF AREAS WHICH YOU - THE EXPERTS IN YOUR FIELD - ARE AWARE OF. PLEASE MAKE SURE YOU FEEL COMFORTABLE WITH THE GROUP AND WHAT THEY ARE ASKING CAROL TO SPEAK ABOUT.
- *EDIT THE EVENT MEMO AS YOU SEE FIT - BASED ON ANY NEW INFORMATION OR ISSUES YOU THINK CAROL NEEDS TO BE AWARE OF.
- *CALL DAMIEN OR IAN WHEN YOU HAVE FINALIZED THE EVENT MEMO AND HAVE THEM PRINT IT OUT FOR HER BOOK. ALSO, PROVIDE THEM WITH CAROL'S REMARKS OR TALKINGPOINTS IN: 18 point Ariel Bold Font. ALSO PROVIDE THEM WITH ADDITIONAL BACKGROUND INFORMATION FOR THE BRIEFING BOOK IF ANY ARISES BETWEEN NOW AND THEN (for instance, Paul and Gaynor need to follow up with Margaret Pugh to get the one pagers of participating EC's).
- *THANK YOU AND FEEL FREE TO PAGE ME THROUGH SIGNAL (ask for the Tokyo switchboard) WHEN I AM GONE OR LEAVE A MESSAGE AT MY HOME MACHINE (202) 223-5220, WHICH I WILL CHECK AT

LEAST ONCE A DAY.

1. Miami, November 16-17
Staff Contact: Debbie Fine
Trip Book Coordinator: Ian Van Praagh
Event Memo file: i:\dpc\data\miami.em
- 2a. New York City, November 27
Staff Contact: Julie Demeo
Trip Book Coordinator: Damien Rosen
Event Memo file: i:\dpc\data\nyc.em
- 2b. Buffalo, NY, November 27-28
Staff Contacts: Paul Weinstein & Gaynor McCown
Trip Book Coordinator: Ian Van Praagh
Event Memo file: i:\dpc\data\buffalo.em
3. Phoenix, Arizona, November 30
Staff Contact: Julie Demeo
Trip Book Coordinator: Damien Rosen
Event Memo file: i:\dpc\data\arizona.em
4. Boston, Massachusetts, December 6
Staff Contact: Diana Fortuna
Trip Book Coordinator: Diana Fortuna
Event Memo file: i:\dpc\data\boston.em
- 5a. Miami, FL, December 10-12
Staff Contact: Dennis Burke
Trip Book Coordinator: Damien Rosen
Event Memo file: i:\dpc\data\flondpc.em
- 5b. Austin, TX ?????? or Ft. Lauderdale, FL ??????
- 5c. Seattle, Washington, December 13-15
Staff Contact: Paul Weinstein & Gaynor McCown
Trip Book Coordinator: Ian Van Praagh
Event Memo file: i:\dpc\data\seattle.em

That's it for now! Thank you.

Distribution:

TO: Jeremy D. Benami
TO: Robert M. Berry
TO: Brian E. Burke
TO: Christopher C. Jennings
TO: Jennifer L. Klein
TO: Cathy R. Mays
TO: Gaynor R. McCown
TO: Rosalyn A. Miller

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DECISION BRIEF
For Immediate Release

No. 96-D 12
9 February 1996
(202) 466-0515

CLINTON'S POLITICAL FUNDRAISING FOR YELTSIN WILL
ENTAIL HIGH COSTS FOR U.S. TAXPAYERS -- AND INTERESTS

(Washington, D.C.): In 1980, the devastating eruption of Mount St. Helens coincided with the uphill reelection bid of Washington State's aging Appropriations Committee chairman, Senator Warren Magnuson. With the help of his influential colleague, Senator Henry M. "Scoop" Jackson, Senator Magnuson rammed through the Congress a \$10 billion emergency relief bill. With characteristically insightful sarcasm, as he prepared to cast his vote on this legislation, Senator Bob Dole quipped to his colleagues: "This is the biggest political fund-raiser I have ever attended."

Recent Clinton Administration decisions aimed at propping up Boris Yeltsin (or a Yeltsin surrogate) on the eve of presidential elections in Russia, however, make Senator Magnuson's politically self-serving assault on the United States Treasury appear trivial by comparison. The following are but a few of the initiatives now giving rise to an American contribution to the Yeltsin campaign that will conservatively cost U.S. taxpayers billions of dollars:

Item: Further Political Corruption of the IMF

President Clinton has personally pledged to support a further \$9 billion stand-by credit for Moscow from the International Monetary Fund. As Mr. Clinton put it on 31 January, 1996: "I believe the [IMF] loan will go through, and I believe that it should."

In light of Yeltsin's deliberate dismantling of the last vestiges of budgetary discipline, his election-eve abandonment of restraints on government spending and his dismissal of the few remaining free market-oriented reformers in his Cabinet, such a step is clearly unwarranted and ill-advised on the merits. For example, according to a respected Moscow-based investment firm, AIOC, Yeltsin's spending pledges could be worth \$250 per Russian voter (in a country where the average monthly wage is only about \$100). To make such outlays would require a spending increase of some \$16.5 billion this year, likely doubling Russia's projected budget deficit for 1996.

What is more, that estimate does not include the \$2.2 billion deal to the striking coal miners. This pay-off is likely to be only the first of many to various, politically influential industrial constituencies. Such budget-busting disbursements will probably include further underwriting of the state-controlled agri-business complexes; totally unrealistic expectations for rebuilding Chechnya (a \$3.4 billion commitment); steps to bolster the morale of the military-industrial complex (e.g., free funerals and pension increases); clearing up pay arrearages to government workers; new student stipends; a 20% increase in the minimum wage; and Foreign Minister Yevgeny Primakov's forgiveness of \$4 billion in Libyan debt to Russia. In an op.ed. this week in the *Financial Times*, the recently dismissed head of Yeltsin's privatization program Anatoli Chubais wrote that such steps are likely to cause a reignition of inflation that could "lead to a crisis on the foreign exchange and bond markets and threaten a collapse of the banking system."

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Meanwhile, Russian revenues were supposed to have increased by at least a couple of GDP percentage points. They have not done so, however, forcing cuts in real expenditures, such as health care, payments to miners, the armed forces and other government workers, etc. Yeltsin has also issued a decree to reschedule some \$6.7 billion in back-taxes owed by Russia's ailing industries -- an indication that the government may fail to collect any new ones from them, either. At the same time, in addition to the improbable promises of aid for Chechnya, Russian sources have claimed *without any evident basis for doing so* that \$1 billion would be forthcoming in foreign reconstruction credits.

Matters are made substantially worse -- both with respect to the prospects for Russian fiscal restraint and for the responsible use of U.S. taxpayer resources -- by the widespread practice of officials expropriating government funds. According to Dr. Zbigniew Brzezinski¹, the European Bank for Reconstruction and Development (EBRD) has established that some \$45 billion in Western aid flows to Russia has already been diverted from their earmarked purposes and sluiced into secret Western bank accounts held by corrupt Russian officials and their mafia partners.

Interestingly, the IMF has yet to approve disbursement of the final \$1 billion tranche from *last year's* \$6.8 billion loan to Russia. Only the sort of intense political pressure that has increasingly compromised the IMF's traditional management of the Russian aid program could induce its Managing Director, Michel Camdessus, to extend a further line of credit to Moscow under present circumstances.²

Item: A New Binge at the U.S. Eximbank Trough

The Clinton Administration has agreed to use U.S. taxpayer loan-guarantees extended through the Export-Import Bank to underwrite an extraordinarily shortsighted venture. The deal involves the purchase and use of Pratt & Whitney engines on 20 new Il-96 Russian airframes manufactured by Ilyushin. In addition, electronic components made by Rockwell International would come under this financing facility.

This transaction was strongly opposed by several American aircraft manufacturers who view it as a means of enhancing the competitiveness of the Russian aviation industry, as Moscow looks to modernize its vast Aeroflot fleet. According to the 31 January 1996 edition of the *Washington Post*, Ron Brown's Commerce Department was responsible for brokering the decision to favor the sale of U.S. jet engines for *Russian-manufactured* aircraft despite strong objections from U.S. Trade Representative Micky Kantor.

The high-level joint commission run by Vice President Al Gore and Russian Prime Minister Victor Chernomyrdin did throw one small sop to Boeing in the form of a largely unenforceable Kremlin commitment to lower tariff barriers for Western aircraft sales to Russia. It remains to be seen, however, whether such a commitment actually materializes -- or more importantly -- whether it

- more -

¹ See Dr. Brzezinski's Commentary from the 4 February 1996 *Washington Times* entitled "Running out of illusions."

² Vladimir Kadannikov, who recently replaced Chubais as Yeltsin's top economic advisor, for some time used the excuse that he was busy moving into his new offices to avoid meeting with Fund officials.

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will begin to offset the injurious effects of giving the Russian aircraft manufacturing sector a new lease on life.³

Notably absent from the Pratt & Whitney deal is a collateralized lending arrangement and/or solid indications of a revenue base from which Eximbank is to be repaid. In fact, the Russians stipulated that Western lenders would only be allowed to file financial claims against Russian Government ministries in the event of an Aeroflot default "on future plane deals." Presumably, Eximbank expects to protect its taxpayer-underwritten guarantees by tapping passenger-generated revenues and repossessing the planes, *but these elements remain vague*. What is more, the availability of such forms of recourse may be diminished by the sorry state of the Russian airline, Aeroflot, which has in the last two months alone demonstrated its reputation as the world's most dangerous airline by splashing jets in Zaire, Azerbaijan and the Russian Far East with a loss of more than 350 people.

Item: Aiding the Russian Space Sector

Messrs. Gore and Chernomyrdin made no less problematic decisions with respect to American assistance to Moscow's space sector at the expense of the United States' interests and Treasury. At its last meeting, their joint commission decided to accord the Kremlin greatly increased numbers of launches of U.S. payloads -- up to 20 launches per year versus the 8 it has previously been allowed. This puts Russia on a par with China and Ukraine, enabling still further inroads to be made into the Western commercial space launch market by the heavily subsidized (and, therefore, cut-rate) services of what still amount in this sector to command economies.

While American satellite manufacturers expect to obtain a short-term benefit from such inexpensive launch opportunities, the longer-term effect will be to erode further the viability of the U.S. commercial launch industry. Even more worrisome than the as-yet-undefined hard currency windfall this deal represents for a Russian industry thoroughly imbedded in the old Soviet military-industrial complex is the fact that the Clinton Administration is so blithely sacrificing capabilities that may be essential to America's strategically vital access to space.

With respect to the international space station "Alpha," Russia is clearly in default concerning its commitments to this important multinational project. The Clinton team has nonetheless offered -- apparently without congressional consultation, to say nothing of approval -- to assume responsibility for shuttle-launching at least three payloads that Russia was supposed to put into orbit.

One such mission is slated to deliver a key Russian component to the space station (i.e. to place into orbit a Russian science module for Alpha); the other two would ferry supplies to the existing Mir outpost. This plan to add two flights to the shuttle-Mir docking program would bring the total number of joint missions to nine through 1998.

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³ A further question that remains to be answered is the effect the transfer of jet engine technology involved in the Pratt & Whitney transaction will assist the Russian aerospace industry in the development of new, high performance engine hot boxes and other equipment. For example, Ilyushin manufactures bombers, military transports and early warning aircraft for the Russian military -- all of which could be greatly enhanced by this U.S. concession. In this regard, President Yeltsin's recent complaints to his Cabinet inadvertently captured by television news cameras that not enough was being done to steal or exploit stolen Western technology may be pertinent.

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In addition, the effect of NASA adding a U.S. shuttle mission to fly the Russian Science Platform and four of its eight solar power panels to Alpha in 1999 will be to allow Moscow to scrub three rocket launchings it would otherwise have had to undertake for the same purpose. Russia will also save launching costs of probably two rocket boosters when the shuttle travels to Mir in 1998 to transport extra cargo. Russia has also received a green light for moving two of its scientific modules already on Mir (Spektr and Priroda) to the Alpha space station in place of two out of three science sections it has pledged for the new station.

The exact cost to U.S. taxpayers of these various concessions is not clear. They would appear nonetheless likely to translate into hundreds of millions of dollars worth of in-kind contributions to the Yeltsin campaign -- contributions that will not be readily apparent to either Congress or the American voters. Clearly, congressional hearings are required concerning the cost of these new taxpayer obligations and the prospects for further, future Russian defaults on its contributions to the space station program. A GAO report on this subject could help legislators and the public better understand the true magnitude and implications of the Clinton team's stealthy "default avoidance" strategy.

Item: A Mug's Game on Highly Enriched Uranium

Yet another taxpayer-underwritten windfall for Moscow arises from an increasingly problematic deal involving the U.S. purchase of highly enriched uranium (HEU) that has supposedly been salvaged from dismantled Russian nuclear weapons. Initially conceived by the Bush Administration as a non-proliferation initiative, under the Clinton team it appears to have been transformed into an absurd \$12 billion slush-fund for the Kremlin -- one that it may actually be using to subsidize continued Russian production of HEU.

In theory, the U.S. taxpayer is supposed to be made whole after the Russian bomb-grade uranium is diluted so as to be useful as reactor fuel, which will then be sold to the electric utilities industry. In practice, however, this agreement has been plagued with difficulties since its inception and has almost collapsed on more than one occasion.

The newest problem involves a shift to the *Russian side* of responsibility for diluting the HEU into commercially-usable fuel. *This breathtaking and ill-advised U.S. concession has made it impossible to verify that the uranium being shipped to the U.S. is actually taken from dismantled warheads*, as opposed to stockpiles of HEU or continuing production from other sources. Although efforts to improve the verification and compliance regime are underway, the Clinton Administration has repeatedly demonstrated its willingness to look the other way on issues that would likely have been viewed as deal-breakers for any other President.

A second major concern arises from concessions reportedly made by the U.S. with regard to *payment terms* for Russian deliveries of uranium. As the Center for Security Policy understands it, under the original terms of the agreement, Russia's odious Ministry of Atomic Energy (MinAtom)⁴ was only to be compensated at the point at which the U.S. government sold the diluted reactor fuel to representatives of the electric utilities industry. After many months of strenuous Kremlin objections, however, the Clinton Administration has reportedly agreed to pay MinAtom *upon delivery of the*

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⁴ See the Center's Press Release entitled *Center's Robinson Urges Congress to Thwart the Coming Cuban Chernobyl Nuclear Crisis* (No. 95-P 51, 2 August 1995).

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uranium to the United States. In effect, this would amount to a large *and revolving* bridge-financing facility for Russia at U.S. taxpayer expense. After all, during the period that the U.S. is converting the HEU to civilian reactor fuel specifications, locating a purchaser in the utilities industry, shipping the fuel to that customer and receiving payment, the Russians would already be in receipt of U.S. taxpayer funds. All of the risk associated with successfully off-loading the fuel to utility companies would now fall on American shoulders.

Congress and the American people are entitled to have *at least* an estimated cost of this generous bridge-financing scheme. Once full transparency is demanded and secured, this hidden \$12 billion subsidy -- a sweetheart deal justified increasingly on the grounds that it will "help Boris" -- will not be able to withstand the light of day.

Watch this Space

As Yeltsin's reelection prospects continue to decline, it is predictable that the Russian government will demand *and the Clinton Administration will be tempted to agree to make* further strategically and financially costly U.S. concessions to Moscow. These will likely include -- in addition to continuing *and perhaps expanding* the largely hidden, multi-billion dollar taxpayer subsidies described above -- some or all of the following:

- o The U.S. will probably side with France (the host of this year's G-7 economic summit) and Germany in either admitting Russia into the G-7 outright or providing public assurances of near-term membership so long as "the momentum toward reform" is perceived to be continuing. Naturally, this perception will be wired in advance among allied capitals and have little or no relationship to the economic and political facts-on-the-ground in Russia.
- o The U.S. will further soften its time-table on the eastward expansion of NATO and suggest that some NATO association for Russia be put back on the front-burner for internal Alliance decision-making.
- o Russia's violations of the Conventional Forces in Europe (CFE) Treaty -- particularly those in the Caucasus region -- will likely continue to be papered over. This may take the form of waivers to Treaty provisions or the United States otherwise agreeing to Moscow's further assigning of heavily-armed Russian military units to the Interior Ministry and other entities not covered by CFE arrangements.
- o Russian Foreign Minister Yevgeny Primakov and his hard-line colleagues will probably be provided a defacto *carte-blanche* in the so-called "Near Abroad," thereby permitting the Kremlin to intensify its campaign to intimidate or coerce Western-oriented former Soviet republics like Azerbaijan and reestablish exclusive control over the vast oil resources of the Caspian Sea region.⁵
- o The institutional integrity of the IMF and other multilateral institutions will likely be further compromised -- possibly irreversibly -- by the political pressure being applied by G-7 capitals to disburse funds to Moscow when the conditions for doing so are clearly not in evidence.

- more -

⁵ See the Center's Decision Briefs in the *Caspian Watch* series entitled *Russian Power-Plays on 'Early Oil': Hallmark of Kremlin Expansion Past -- and Future?* (No. 95-D 71, 2 October 1995) and *The Great Game Is On -- Will Republicans in Congress Play?* (No. 95-D 87, 1 November 1995).

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- o The United States will be pressed sharply to agree to Russian changes to the START II Treaty. The Treaty's ratification was recently approved by the U.S. Senate but it faces much opposition and game-playing in Moscow. As with the Clinton Administration's acquiescence to Kremlin demands to change -- among other major arms control agreements -- the START I Treaty (which had the effect of allowing Russia to export mobile ICBMs under the guise of "space launch vehicles," greatly exacerbating the missile proliferation problem), the effect of concessions on START II will be further to reduce the already questionable value of that accord for U.S. security interests.
- o The compromise of sensitive U.S. "sources and methods" will continue as the Clinton Administration shares intelligence with Russia under such rubrics as joint efforts to protect the environment. For example, Washington recently gave the Kremlin detailed diagrams of Russia's Yeysk air base based on highly classified intelligence data as part of a collaborative effort to mitigate the petrochemical contamination associated with that base.
- o The United States will be obliged to continue to turn a blind eye toward blatant Russian political, military and logistic support for its Serbian ally ostensibly pursuant to the Dayton Accords -- but actually at cross-purposes with their objective of reducing Bosnian Serb forces and their armaments.
- o Washington will likely do nothing more than express rhetorical opposition to MinAtom's delivery of weapons-relevant nuclear reactors to Iran and irretrievably-flawed VVER-440 reactors to Cuba.
- o The United States will probably take an indulgent view of Foreign Minister Primakov's ominous agenda⁶ of restoring Moscow's ties to the world's pariah states. For example, it will probably accede to an early, full-scale return of Iraq to international oil markets. It will also look the other way on continuing covert Russian shipments to Iraq of components for weapons of mass destruction and ballistic missile delivery systems.
- o Washington will likely express no opposition to large-scale deliveries of sophisticated offensive Russian military hardware to Beijing notwithstanding China's increasing belligerence and threats not only to Taiwan *but to the United States itself*.⁷ For example, Russia confirmed today its sale of a number of highly advanced Su-27 fighter aircraft to China.

The Bottom Line

It is extremely dangerous to underestimate the ability of a state whose national sport and consuming popular passion is chess to parlay weakness into strength. That danger is an American administration which is dominated by individuals like Strobe Talbott and Al Gore -- who have consistently misunderstood malevolent ambitions on the part of the Kremlin and advocated policies

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⁶ See the Center's Decision Brief entitled *Restoration Watch #7: Primakov's Promotion Marks Major Step on the Road 'Back to the USSR'* (No. 96-D 2, 10 January 1996).

⁷ For more on these threats, see the Center for Security Policy's recent Decision Brief entitled *China Threatens Taiwan -- and the United States: Will 'A Missile A Day' Keep the U.S. Away?* (No. 96-D 9, 26 January 1996).

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that made their realization more likely -- and is especially ill-equipped to protect U.S. interests from Moscow's *jujitsu*.

By providing urgently needed oversight and by opposing indiscriminate commitments of U.S. capital -- both literal and political -- in the name of improving Yeltsin's reelection prospects, the United States can avoid repeating tragic mistakes of the Bush-Gorbachev era.⁸ More importantly, it may also minimize the danger that the United States will suffer strategic, as well as economic, losses *whether Yeltsin actually prevails or not*.

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⁸ For more on that period, see the Center's Decision Briefs entitled *Transformation Watch #4: Bush's Mixed Signals on Soviet Aid Put U.S. Taxpayers in Harm's Way* (No. 91-D 101, 26 September 1991), *October's 'Hunt for Red Money': Center Joins Bonner in Denouncing New Aid to Gorbachev and Moscow Center* (91-D 107, 25 October 1991) and *The President Needs Advice on Soviet Aid -- But From Other Than Like-Minded Congressmen* (No. 91-D 118, 21 November 1991).

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Clinton Presidential Records
Domestic Policy Council
Elizabeth Drye
OA/Box Number: 10449

FOLDER TITLE:

Carol Rasco Travel

2014-0046-S

rc1412

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

MARCH 1996

					Fri. Mar. 1, 1996 ***HOLD: FL/visit/▶ Regretted: Party w/fo▶ 7:30a Senior Staff Meeting,▶ 9:05a Conference Call▶ 9:30a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Sat. Mar. 2, 1996 
Sun. Mar. 3, 1996	Mon. Mar. 4, 1996 Hold: pm for Mike H▶ 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 10:00a DPC Staff Meeting,▶ 2:30p Rasco, Rivlin & Tyso▶ 5:00p Hold: Mike Harrison▶	Tue. Mar. 5, 1996  7:30a Senior Staff Meeting, COS 9:05a Conference Call 9:30a Pat & Julie: Scheduling	Wed. Mar. 6, 1996 7:30a Senior Staff, COS▶ 9:00a Pat & Julie: Scheduling▶ 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 10:00a Crime Meeting, OEO▶ 11:00a Immigration Meeting▶ 2:30p Hold: Fortuna, Appo▶	Thu. Mar. 7, 1996 ***DRUG CONFER▶ Hold: AR Trip▶ 7:30a Senior Staff, COS▶ 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Fri. Mar. 8, 1996  Hold: AR Trip▶ 7:30a Senior Staff, COS▶ 9:05a Conference Call▶ 9:30a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Sat. Mar. 9, 1996 Hold: AR Trip
Sun. Mar. 10, 1996 Hold: AR Trip	Mon. Mar. 11, 1996 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 10:00a DPC Staff Meeting,▶ 2:00p Myers's Womens's Is▶ 2:30p Rasco, Rivlin & Tyso▶	Tue. Mar. 12, 1996 Comprehensive Strategies Dinner (Gaynor w/notify time) 7:30a Senior Staff Meeting, COS 9:05a Conference Call 9:30a Pat & Julie: Scheduling	Wed. Mar. 13, 1996 Comprehensive Strat▶ 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 9:30a Conference Call▶ 11:00a Immigration Meeting▶	Thu. Mar. 14, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Fri. Mar. 15, 1996 7:30a Senior Staff Meeting,▶ 9:05a Conference Call▶ 9:30a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 1:00p Hold Meeting with S▶	Sat. Mar. 16, 1996 
Sun. Mar. 17, 1996  [004]	Mon. Mar. 18, 1996 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 10:00a DPC Staff Meeting,▶ 2:00p Briefing for Dietician▶ 4:00p Amer. Dietetics Assn.▶	Tue. Mar. 19, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 1:00p Hold: NIH Visit with Abrams	Wed. Mar. 20, 1996 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶ 10:00a Crime Meeting, OEO▶ 11:00a Immigration Meeting▶ 12:00p HOLD: Gorham Lun▶ 2:00p Women's History Mo▶	Thu. Mar. 21, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Fri. Mar. 22, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Sat. Mar. 23, 1996
Sun. Mar. 24, 1996	Mon. Mar. 25, 1996 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 10:00a DPC Staff Meeting,▶ 2:00p Myers's Womens's Is▶ 2:30p Rasco, Rivlin, & Tyso▶	Tue. Mar. 26, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Wed. Mar. 27, 1996 Option: NEG 3/27▶ 7:30a Senior Staff Meeting,▶ 9:00a Pat & Julie: Scheduling▶ 9:05a Conference Call▶ 11:00a Immigration Meeting▶	Thu. Mar. 28, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Fri. Mar. 29, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call▶ 9:30a Conference Call▶ 9:30a Pat & Julie: Scheduling▶	Sat. Mar. 30, 1996
Sun. Mar. 31, 1996						

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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

FEBRUARY 1996

				Thu. Feb. 1, 1996 Call Mary Farwell ab Note: Phone Call Lis 7:30a Senior Staff Meeting 10:00a CAL POLY Agri-Bus 11:15a Speakers Forum @ C 11:25a LV for speech at CA 12:00p CA AG Leadership C 1:00p CA Group will transp 1:50p LV from San Luis O 3:45p LV 3:45 PST LAX o	Fri. Feb. 2, 1996 Note: Phone Call Lis Note for Pat: Pick up Regretted: Lunch @ 7:30a COS Senior Staff Me 9:00a Pat & Julie 9:30a Conference Call 10:45a Mike Hickcox, Unite 12:00p Brown Bag Lunch for 2:00p DOD/HIV Meeting 3:00p COS Meeting on DO 4:15p CHR: Leave for pers	Sat. Feb. 3, 1996 Mary Snider Farwell in DC Feb. 3-7/J. W. Marriott NGA/DGA Winter Meeting in DC/J. W. Marriott Priakos will arrive Sat. in Baltimore
Sun. Feb. 4, 1996 Hold Scheduling! Mary Snider Farwell NGA Dinner: Winter 10:00a Kathleen Lindsay/Liv 2:35p Car from WB to Ken 3:00p Kennedy Center, Dan 4:45p Car from Kennedy to 7:15p Car from West Base 7:30p Governors's Dinner/	Mon. Feb. 5, 1996 Hold Scheduling! NGA Winter Meeting Reminder: FEB. 11 7:30a Senior Staff Meeting 9:15a Meeting w/POTUS a 12:00p WH Mess lunch w/Je 1:15p Scheduling Meeting 2:30p Bo Thomas phone vis 3:00p Hay Adams for tea w/ 5:00p Medicaid/Waivers M	Tue. Feb. 6, 1996 ***Note Phone Call Li Mary Snider Farwell Nashville EC Confer NGA/DGA Winter M 7:30a Senior Staff Meeting 9:00a Pat & Julie: Scheduling 9:30a DPC Staff Meeting 10:00a Meeting w/Jeremy/EI 12:00p Lunch with JBA, Eliz 1:00p Doris Meissner, Bob 2:00p HOLD TIME per CH	Wed. Feb. 7, 1996 Mary Snider Farwell Nashville EC Confer Senior Staff Meeting Radio Interviews 8:00a Conference Program 9:00a "The EC Experience" 10:00a Lunch/Tour: Nashvil 11:45a CHR with Media 3:00p CHR "drop-by" Rece 6:00p Drive time from Hote 7:22p LV Nashville AA 19	Thu. Feb. 8, 1996 ***Phone List*** Call Nolan Jones abo 7:30a Senior Staff Meeting 9:00a Pat & Julie: Scheduling 9:30a DPC Conference Call 10:00a CHR, JBA, & ED 11:00a CHR/JBA & ED: Ch 11:30a NGA Meeting, meeti 1:00p Travel to Meeting 1:30p Pre-Meet with Mr. Gr 2:00p	Fri. Feb. 9, 1996 ***Phone List*** 7:30a Senior Staff Meeting 9:00a NGA/WH Meeting 10:00a Fortuna: 6-5570, Bri 11:30a Susan Kelley Lunch i 12:30p COS MEETING ON 2:00p NEC Principals' Cou 3:30p Program Staff w/JBA 4:00p NEC Community Em	Sat. Feb. 10, 1996 AR Trip ***Phone List*** 6:45a LV DC NATL ON TWA @ 6:45 A.M. (EST), SEAT 10D(AR SL (CST) @8:10am) 9:05a LV SL @ 9:05am, Seat 12D enroute to LR; AR LR 10:27am (Both CST)
Sun. Feb. 11, 1996 AR Trip 1:00p Church members & grassroots women "At the Table" 2:30p Professional Women Session	Mon. Feb. 12, 1996 AR Trip 8:00a Clyde Rees class (te 9:45a 10:45a Arrive for lunch with 1:18p LV LR on TWA @ 1 3:24p LV SL @ 3:24p.m. (C 6:28p AR DC @ 6:28p.m. f	Tue. Feb. 13, 1996 ***Phone List*** CONTACT BETSEY CAP Speech: Dinah Pat: out of office 7:45a White House car enro 8:30a Conference begins at 8:45a CHR speaks from 8:4 9:20a White House Car enr 10:00a Hold: Per CHR 12:00p Intern Lunch, OEOB 1:00p Hold: NIIAC/Ed Tech	Wed. Feb. 14, 1996 ***FYI: Comp. Strat. Julie leaves for trip Valentine's Day 7:30a Senior Staff Meeting 8:20a Alvin Brown Breakfa 9:00a Pat & Julie: Scheduling 9:30a Conference Call 10:00a Delta Project: Ann- 10:45a Brostrom event (inc. t 2:15p WH car departs Balti 3:15p Program Staff w/JBA	Thu. Feb. 15, 1996 ****DALLAS**** Julie/out of office Send letter to NGA about infant hearing screening; cc to Karl White 7:30a Senior Staff Meeting, COS (coverage?)	Fri. Feb. 16, 1996 ****Dallas, TX**** Julie: out of office 7:30a Senior Staff Meeting, COS (Coverage?)	Sat. Feb. 17, 1996 CHR Out of Town: Presidents' Day Weekend
Sun. Feb. 18, 1996 CHR Out of Town: Presidents' Day Weekend	Mon. Feb. 19, 1996 CHR Out of Town: President's Day [005]	Tue. Feb. 20, 1996 Julie: Out of office 7:30a Senior Staff Meeting, COS 9:05a Conference Call 9:30a Pat & Julie: Scheduling	Wed. Feb. 21, 1996 Ash Wednesday EZ Reception @ Whi Julie: out of office Note: Dorothy Karay 7:30a Senior Staff Meeting 9:00a Pat & Julie: Scheduling 9:45a Conference Call 10:00a Crime Meeting, OEO 11:00a Immigration Meeting 11:30a WH EZ Reception, Ea 5:00p	Thu. Feb. 22, 1996 Confirmed Date: W Julie: Out of office Washington's Birthda 9:30a Hold: poss. meeting 6:30p Female "Farwell Re 7:30p Reception/Buffer @	Fri. Feb. 23, 1996 Confirmed Date: WHEZ Conference 9:30a Conference Call	Sat. Feb. 24, 1996 Connecticut with VP
Sun. Feb. 25, 1996	Mon. Feb. 26, 1996 7:30a Senior Staff Meeting 9:00a Pat & Julie: Scheduling 9:05a Conference Call 9:30a Pat & Julie: Scheduling 2:00p Myers' Meeting: Wo 2:30p Rasco, Rivlin, & Tys	Tue. Feb. 27, 1996 7:30a Senior Staff Meeting, COS 9:05a Conference Call 9:30a Pat & Julie: Scheduling 11:00a HOLD: McCall's Magazine Interview, Sally Kostov, 212-463- 1729	Wed. Feb. 28, 1996 ****HOLD PM GW Sec. Riley gives State 7:30a Senior Staff Meeting 9:00a Pat & Julie: Scheduling 9:05a Conference Call 9:30a Pat & Julie: Scheduling 11:00a Immigration Meeting	Thu. Feb. 29, 1996 ***HOLD, GWEN 7:30a Senior Staff Meeting 9:05a Conference Call 9:30a Pat & Julie: Scheduling 12:00p DPC Leap Year Lunc		

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BASIC THINGS JULIE DOES:

1. **ANSWER PHONE** Note: phone must be covered by at least one person from 8:00am-6:00pm, please coordinate with Pat and intern to make sure phone is covered.
2. **HELP CAROL** Be available to help fax, get someone on phone for her, return calls for her, track down information, etc.
3. **PAPER FLOW** Check fax machine & in box (also many things will be hand delivered to Carol and you will be the initial recipient). When something comes in for Carol please:
 1. **LOG IT**
 2. **SORT IT & ...**
 - * **Scheduling Requests ---> GIVE TO PAT**
 - * **Letters to Carol (except sched request), memos, packages, etc. ---> PUT YELLOW ROUTING SLIP ON IT, PUT IN ORANGE FOLDER, GIVE TO PAT**
 - * **Deadline items (things that look urgent, things from the staff secretary's office, POTUS scheduling office, or Presidential Corresp./Proclamations)---> XEROX IT, SEND ORIGINAL TO APPROPRIATE STAFF PERSON BY RED DOT (example: if it's a request for the POTUS to do a video on Education --> forward to Gaynor, etc.), MARK IN THE LOG WHO YOU FORWARDED IT TO, PUT YELLOW ROUTING SLIP ON THE XEROX COPY AND INDICATE WHO YOU SENT IT TO AND THE DATE SENT, THEN GIVE XEROXES TO PAT TO DETERMINE IF THEY SHOULD GO IN ORANGE OR RED FOLDER.**
 - * **Items from the President (mostly news articles, which will be stamped "seen by the President" and have the President's handwriting on them) ---> PUT IN RED FOLDER, GIVE TO PAT**
 - * **Misc: WH Bulletin, Commerce Daily memo, Economic indicators daily memo, Roll Call ---> THROW AWAY**
 - * **Other ---> ask Pat.**

4. **OUTBOX** Periodically check Carol's outbox and distribute materials as her directions indicate. Examples:
- * **All meeting request forms** go to Pat.
 - * **All mail to DPC staff** should be red-dotted to: Roz Miller, OEOB 213 (so it can be logged-out and given to appropriate staff).
 - * **All mail etc, to non-DPC staff** should be send out (either label typed - see rolodex for addresses if external to WH; or if internal, put in routing envelope, address and put in outbox.
 - * **Signed letters** should be xeroxed, copy put in bottom tier of intern in-box for Damien to file, original should be mailed out (type envelope). *If letter is drafted by someone on DPC staff they should also be sent a copy of signed letter.*
 - * **To be filed materials** should be placed in the bottom tier of intern in-box for Damien to file
 - * **Other** ---> ask Pat.
5. **VOICE MAIL** Check voice mail on my phone and intern phone when message light appears: Pick up phone, press AUDIX button, when prompted, follow directions. *Code for my phone is 123456. Code for intern phone is 654321.*
6. **EMAIL/PAGING** Please check my email and respond to anything urgent, but more importantly learn how to use the computer as a directory tool and instrument to page someone. *Ask Pat for my password and for help if you need it.*
7. **GETTING ME** You can page me at anytime through the White House Signal Switchboard. Dial 757-5000. Ask the operator to connect you to the Tokyo switchboard, then ask that operator to page Julie Demeo (Press Advance for Tokyo) with your message).
8. **CORRESPONDENCE** Both Brendan and Damien are familiar with doing correspondence for Carol, so delegate any correspondence projects to them.

9. **SCREEN CALLS** One major role you will help Pat play is screening Carol's phone calls. Carol is "in a meeting" or "out of the office," unless it is her son, daughter, the President, Panetta, a Cabinet Secretary, an Assistant to the President, a DPC staffer (if urgent), or someone she has specified that she is waiting for a call from. Other than that, take a very detailed message with all the relevant information including subject, or ask Pat for guidance.

OTHER THINGS YOU SHOULD KNOW

1. How to transfer calls
2. How to forward and unforward the phones
3. How to conference in more than one line
4. How to page someone
5. How to look someone up in the computer directory
6. Who the following people are and how to get ahold of them:

President's assistants

- Nancy Hernreich
- Betty Currie
- Rebecca Cameron

Chief of Staff's Office

- Leon Panetta (Jen Palmieri and Adam Kreisel)
- Harold Ickes (John Sutton)
- Erskine Bowles (Pam Madaris)
- John Angell
- Martha Foley
- Barry Toiv

WH - Intergovernmental Affairs

- Marcia Hale (Lawton Jordan)
- Rahm Emanuel

HHS - Chief of Staff to Donna Shalala

- Kevin Thurm (Marybeth or Vivian) 690-6133