

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. resume	Re: John L. Richardson (partial) (1 page)	n.d.	b(6)
002. letter	To Margaret A. Williams from Edith Lawrence re: position (1 page)	04/01/94	b(6)
003. letter	To Maggie Williams from Chrles R. Howell re: position (1 page)	11/12/93	b(6)
004a. letter	To Maggie Williams from constituent (1 page)	n.d.	Personal Misfile
004b. form	SF 171 (20 pages)	n.d.	Personal Misfile

COLLECTION:

Clinton Presidential Records
First Lady's Office
Maggie Williams (Subject Files)
OA/Box Number: 10233

FOLDER TITLE:

Resume [4]

2013-0359-S

ry1514

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

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1833 Summit Place, N.W.
Washington, DC 20009
202-265-6836

*Resumes
TO
Archives*

January 22, 1993

Ms. Margaret Williams
Chief of Staff
Office of The First Lady
The White House
1600 Pennsylvania Avenue, N.W
Washington, DC 20500

Dear Maggie Williams:

Congratulations!!! It is so nice to know that someone as capable as you will be working in the Office of The First Lady.

I spoke with John O'Leary today, and we both did a little reflecting on our initial meeting at PIVN. John told me that you were also pursuing graduate work in Journalism. I am considering doing the same (one of these days) once I finish my part-time study toward a Master's degree in Theology.

This is a good time to be in government service. In fact, I was so inspired by President Clinton's Inaugural Address that I sent a letter to the Transition Office expressing my interest in joining the government team. A copy of the letter, along with my resume, are enclosed for your information.

I suspect you already have a great staff lined up. But if I can be of help to you in any way, don't hesitate to call. Again, congratulations and best wishes!

Sincerely,

Rosetta Robinson

1833 Summit Place, N.W.
Washington, DC 20009
202-265-6836

January 21, 1993

Director of Personnel
Presidential Transition Office
1120 Vermont Avenue, N.W.
Washington, DC 20270

To whom it may concern:

Inspired by President William Clinton's Inaugural Address, I am writing to apply for a position with the new Administration.

For 12 years, I have held various positions in media as a producer, host, and writer. Overall my media and public affairs background includes experience in print, radio, television, and legislative affairs.

My public interest and media experience has given me a keen sense of Washington's diverse publics -- their needs, concerns, and contributions to American society.

In my current capacity as a freelance producer/writer, I have produced programs on subjects ranging from juvenile delinquency to environmental protection to prolonging life and death. I have served as a consultant/producer for humanities projects broadcast on National Public Radio and funded by The National Endowment for the Humanities.

I am seeking an opportunity to talk with you regarding employment possibilities with the President's or The First Lady's communications staff. Through my media work and community service, I have a good track record of meeting deadlines, seeking out diverse/competing viewpoints, maintaining the personal touch, and addressing bottom line issues.

Robinson, Rosetta
page two

I would welcome the opportunity to introduce myself at your earliest convenience. In addition to my media work, I am a part-time student pursuing a Master's degree in theology.

Because of my overwhelmingly enthusiastic response to all that has transpired over the past few days, I will telephone your office within the week to inquire about scheduling an appointment to talk with you.

I am confident I can make a valuable contribution to the Presidential team. Enclosed is a copy of my resume.

I am impressed with your noble efforts, and look forward to hearing from you.

Thank you for your attention to this request.

Sincerely,

Rosetta Robinson

ROSETTA ROBINSON
1833 Summit Place, NW
Washington, DC 20009
202-265-6836

RADIO/TELEVISION

INDEPENDENT PRODUCER/WRITER: Freelancer/consultant for various media including the Religion Section of The Washington Post, National Public Radio, and Monitorradio since Sept. 1991.

NEW VOICES, Washington, DC. Producer for national 30 minute public affairs radio program, "New Voices," January 1987 to June 1991. Program ceased production July 1.

WGAY-FM, Silver Spring, MD. Host/Producer of public affairs show, "Metropolitan Viewpoint" March 1985 to July 1992.

SHERIDAN BROADCASTING NETWORK, Pittsburgh, PA. Washington stringer covering local, national, and minority issues. October 1984 to May 1987.

WUSA-TV, Washington, DC. Produced anchor packages/newswriter for morning, noon, and weekend news; covered assignment desk as needed. Minority training program. September 1981 to September 1982.

WAMU-FM, Washington, DC. Reporter/Producer. Covered local news and produced 60 minute documentary on the 1965 Voting Rights Act. March 1980 to September 1981.

AWARDS

Silver Reel, Nat'l Federation of Community Broadcasters Award, 1990. Nominated Community Service Award, CPB Public Radio Awards, 1988. Award of Merit for Public Service, Public Affairs Dept., WGAY-FM, 1987. 1st Place Radio Spot News, 1981 Broadcast Awards, NCWW. Outstanding Young Woman of America, 1978. Smithsonian Institution African American Media Ad Hoc Advisory Committee.

PRINT/PUBLIC AFFAIRS

WASHINGTON POST, Washington, DC. Freelance writer.

"Teaching Parables of Manhood," October 2, 1992; "Churches' Past Is a Treasure For Future," May 9, 1992; "Gathering to Protect God's Earth," January 25, 1992; "Outreach Stepped Up For Singles," September 14, 1991; "Volunteers to the Rescue," February 12, 1987; "Churches Take Role in Curbing Teen-age Pregnancy," April 27, 1985; "Giving the Unskilled a Job Opportunity," March 1, 1984; "Budget Problems Force Cutbacks in Howard's Enrichment Program," July 13, 1983; "Program Trains Jobless to Become Bank Tellers," June 1, 1983.

ESSENCE MAGAZINE, New York, NY. Freelance writer. "Your Career in Public Relations," January 1986; "Space is the Place," November 1984.

INFORMATION USA, Chevy Chase, MD. Book researcher. Jan. - May 1983.

CONGRESSMAN CHARLES B. RANGEL, Washington, DC. Legislative assistant, wrote press releases/constituent newsletter. March to December 1978.

AMERICAN HOME ECONOMICS ASSN. Washington, DC. Program Associate. Coordinated seminars/convention exhibit. September 1974 to March 1978.

EDUCATION

M. DIV. Student, Wesley Theological Seminary.

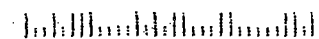
M.S. Education (Community Service) Cornell University, 1974.

B.S. Social Studies Education, New York University, 1972.

Rosetta Robinson
1833 Summit Place, NW
Washington, DC 20009



Ms. Margaret Williams
Chief of Staff
Office of The First Lady
The White House
1600 Pennsylvania Ave., NW
Washington, DC 20500



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JOHN L. RICHARDSON

Home Address:

5121 Tilden Street, NW
Washington, D.C. 20016
202/244-0516

Business Address:

801 Pennsylvania Avenue, NW
Suite 650
Washington, D.C. 20004
202/508-4500

EMPLOYMENT:

1987-Present

Partner
Richardson, Berlin & Morvillo
Washington, D.C.

1967-1987

Associate/Partner/Shareholder
Verner, Lipfert, Bernhard, McPherson
and Hand, Chartered
Washington, D.C.

EDUCATION:

University of Virginia Law School
Charlottesville, Virginia
J.D., 1967

University of Michigan
Ann Arbor, Michigan
B.A., 1962

BAR ADMISSIONS:

Virginia
District of Columbia
U.S. District Court for the District of Columbia
U.S. District Court for the Eastern District of
Virginia
United States Court of Appeals for the District
of Columbia
United States Supreme Court

MILITARY SERVICE:

Commissioned Officer
United States Army, 1962-1964

PROFESSIONAL
ACTIVITIES

Member:

Virginia State Bar
District of Columbia Bar
American Bar Association

PERSONAL:

Date of Birth - [REDACTED] (b)(6)
Married, One Daughter

[001]

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EDITH LAWRENCE, M.D.

14926 66TH Avenue West
Edmonds WA 98026
(206) 745-4657

RESUME - PRIVATE SECTOR

OBJECTIVE: to dedicate my life to the needs of others

PROFESSIONAL SKILLS**Valuing and Managing Diversity**

- Developed Managing Cultural Diversity Training curriculum with staff and trainers
- Negotiated and monitored Valuing and Managing Diversity objectives, programs and activities
- Provided technical assistance to departments and staff

Human Resource Development

- Implemented a Hospice program for the handicapped and mentally retarded
- Developed training curriculum and materials
- Reduced personnel costs and training expenses
- Negotiated and monitored Affirmative Action Goals and Equal Employment Opportunity projections

Public Affairs/Marketing

- Planned and implemented marketing strategies
- Researched, developed and produced resource guides
- Collaborated with national advance teams

Tutoring Pilot Project

- Recruited, screened and placed volunteer tutors
- Developed work schedules and coordinated service delivery
- Designed tracking systems, maintained records and statistical data

CAREER HISTORY

February 1987 to present

Research Analyst - Department of Social and Health Services, Fircrest School, Seattle, WA

Responsibilities

- Design research methods and programs in medical treatments and making independent analytical judgment on research data
- Reviewing objectively the use of psychotropic medications for control of behaviors in mental retardation and making recommendations for changes in those medications
- Detailed review of diagnosed metabolic disorders and identifying regimens which are likely to result in metabolic disorders
- Review of laboratory tests ordered for monitoring of diseases, diagnostic studies, therapeutic drug levels
- Coordinate ongoing training for the medical staff including seminars and teaching programs
- Developed a Hospice Program for the Mentally Retarded
- Coordinate medical research publications with special emphasis on childhood diseases related to developmental disabilities and mental retardation
- Participation in outreach community activities and fund raising in support of Fircrest School
- Coordinate and participate in the Department's Diversity Initiative Training
- Objectively reviewing Quality Assurance/Risk Management data

September 1987 to present

Medical Doctor - Children's Hospital Seattle

Responsibilities

- Continuing Medical Education - Department of Pediatrics
- Postgraduate Seminar - State of Washington Board of Medical Examiners, Category I
- AIDS training and seminars (certified) - Northwest AIDS Foundation

July 1986 to October 1986

Research Pharmacy Specialist - Everett General Hospital, Everett, WA
Responsibilities

- Anticoagulant research analysis - computer classification and data
- Patient testing for drug induced recipients of anticoagulants
- Data processing - prospective and retrospective analysis

October 1984 to June 1985

Consultant - Seattle School District

Accomplishments

- Developed and implemented a Peer Tutor Program for Seattle School District
- Recommended educational materials for at-risk students
- Developed individualized and group lesson plans

EDUCATIONAL BACKGROUND

Residency - Brooklyn Jewish Hospital Brooklyn New York

Internship - St. Michael's Medical Center Newark New Jersey

Medical Doctor Degree - Sorbonne, Paris France

Doctorate Thesis - Babies Hospital, New York

Publications - Research: Dynamic of RNA Formation - J of Biochemistry

Honorary Society - Kappa Sigma

National Council for Black American Affairs - Recipient, Leadership Award

PUBLIC SECTOR

COMMUNITY ACCOMPLISHMENTS

Board of Trustees - former chair - Edmonds Community College

Chairperson - Cascade Youth Symphony Auction Committee

Board Member Cultural Arts Convention South Snohomish County

Precinct Committee person

President - Youth Connections, Inc. Lynarwood, WA

Lynarwood Rotary - Member

Opera Guild - Member

POLITICAL ACCOMPLISHMENTS

1992 Statewide Election Voter Registrar - Coordinator for Minority Registration

Precinct Committee person

Mike Lowry for Governor Campaign:

South Snohomish County Coordinator

Fund-raiser

Strategy Committee

Bill Clinton for President - Delegate to Democratic Convention

National Health Plan Panel at the National Convention with Cong. Jim McDermott, Sen.

Mitchell and Cong. Gephardt

Gary Hart - Alternate Delegate to Democratic National Convention

Presidential Campaign - Jimmy Carter - Voter Registration and Minority Coordinator

References: available upon request

JIM McDERMOTT
7th DISTRICT WASHINGTON

071013

1707 LONGWORTH BUILDING
WASHINGTON, DC 20515-4707
(202) 225-3108

1808 PENNSYLVANIA AVE. SUITE 1212
WASHINGTON, DC 20540-1208
(202) 543-2110

Congress of the United States
House of Representatives
Washington, DC 20515

COMMITTEE ON WAYS AND MEANS
SUBCOMMITTEE ON HUMAN RESOURCES
SUBCOMMITTEE ON SOCIAL SECURITY

COMMITTEE ON
STANDARDS OF OFFICIAL CONDUCT

COMMITTEE ON
DISTRICT OF COLUMBIA
SUBCOMMITTEE ON
FISCAL AFFAIRS AND HEALTH

URBAN CAUCUS, CO-CHAIRMAN

INTERNATIONAL AIDS
TASK FORCE, CO-CHAIRMAN

ELECTED REGIONAL WHIP, ZONE 2

9 April 1993

The Honorable William J. Clinton
President of the United States
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500

COPY

ATTENTION: Bruce R. Lindsey
Assistant to the President and
Director of Presidential Personnel

Dear President Clinton:

I am pleased to submit for your consideration the enclosed letter and resume of Edith Lawrence, M.D. Dr. Lawrence is seeking appointment to an administrative position within Region X of the Department of Health and Human Services. Her resume reveals an impressive range of professional experience in addressing the health and social service needs of many groups within the population.

I call your particular attention to Dr. Lawrence's dedication to serving the needs of children and adolescent youth because I think her concerns in this area are consistent with those of your new Administration. As the neglect and indifference of the past several years give way to your new initiatives and focus on our country's children, Edith Lawrence offers a combination of professional, political, and community experience well-suited to a new national effort to strengthen the lives of American children.

Thank you for your consideration.

Sincerely,



JIM McDERMOTT

Member of Congress

STEPHEN L. HILL, JR.

January 15, 1993

VIA FACSIMILE

Ms. Margaret A. Williams
Clinton/Gore Transition
P.O. Box 8086
Little Rock, Arkansas 72203-8086

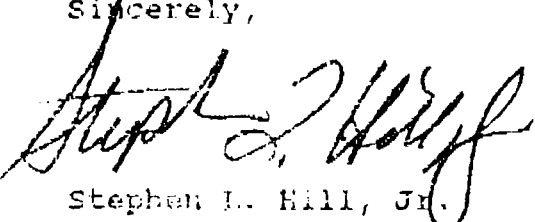
Dear Maggie:

Congratulations on yesterday's announcement. I was pleased to hear you decided to take a permanent position. Imagine if you thought you were busy before.

I have been plugging away here trying to get somewhere on the U.S. Attorney's position or other positions with the Clinton Administration. Our congressional delegation is supportive but unsure of what the process will be. Any thoughts?

Again, congrats. Best of luck. Hope to bump into you next week in D.C.

Sincerely,



Stephen L. Hill, Jr.

SLH/sm

PHOTOCOPY
PRESERVATION

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CHARLES R. HOWELL

1725 DeSales Street, N.W. Suite 800 Washington, D.C. 20036
202/659-6540 Fax 202/659-5730

EXPERIENCE

1985 — Present

President, Howell & Associates, San Francisco, CA — See attached client list

1992

Campaign Coordinator, Clinton-Gore Campaign, Colorado

- Campaign Coordinator for Arapahoe County

1990 — 1992

Mayor's Staff, City Coordinator — City of New York, 1992 Democratic National Convention

- Chief negotiator for all contracts for the City of New York
- Responsible for \$20.8 million in city budget funds covering two fiscal years for convention expenditures
- Coordinated all city departments re: convention activities
- Only non-law enforcement member of the Security Committee
- Wrote insurance coverage and chose insurance underwriters
- Coordinated convention activities of the City of New York's Economic Development Corporation
- Member of Architects Design Committee
- Member of Construction Contractor's Committee
- Brought the entire convention in under City budget allocation

1983 — 1985

Deputy Convention Manager, 1984 Democratic National Convention, San Francisco

- Chief operating officer, next in authority after Chair of the convention
- Negotiated contract with Mayor's and City Attorney's offices
- Coordinated attorneys work on contract review and specifications
- Designed and allocated \$6 million budget
- Monitored budget process for departments
- Negotiated contracts for office space, air and bus transportation, computers, food service and closed-captioning for the hearing-impaired
- Reviewed all contracts and expenditures
- Designed more than 30 management systems
- Supervised all aspects of convention outside of Convention Hall
- Troubleshooter for all aspects of convention including the main hall
- Directly supervised directors of administration, housing, security and volunteers
- Operations liaison to the Mayor's office and Host Committee
- Member of Security Advisory Committee on which all law enforcement agencies were represented
- Along with the San Francisco Police Department, represented the Convention to businesses and senior citizens

Experience of Charles R. Howell

1982 — 1983

Director of Site Selection, 1984 Democratic National Convention, Washington, D.C.

- Designed and wrote the Request for Proposal (RFP) that established standards and requirements that were sent to all cities - still used by the DNC
- Directed and designed the selection process
- Coordinated two committees with 47 members
- Directed all activities with mayors and convention and visitor's bureaus

Management Group Member and Director of Transportation, 1982 Mid-Term Conference, Democratic National Committee, Philadelphia

- Member of management group that ran all aspects of the conference
- Designed and executed the entire transportation system for the conference
- Negotiated transportation contracts

1979 — 1981

Campaign Director, 1980 Carter-Mondale Re-Election Committee, Bethlehem, PA

- Directed two congressional districts in all aspects of campaign management
- Coordinated visits of the First Family, Vice-President and Senator Edward M. Kennedy

Assistant Convention Manager, 1980 Democratic National Convention, New York

- Designed 23 management systems for the DNC
- Established and managed New York City Office
- Directly managed a budget of \$500,000
- Hired staff, determined space allocation, procured supplies, coordinated with vendors
- Liaison with Mayor's staff
- Designed system and negotiated computer contract for housing and credentials
- Directed emergency medical and disabled services
- Organized the first national TV coverage for the hearing-impaired of major speeches, including the President of the United States

1978

Administrator, Development Group for Alternative Policies, Washington, D.C.

- Fiscal administration of a non-profit, Third World development resource group

Director of Promotion, New Internationalist Publications, Wallingford, England and Washington, D.C.

- U.S. promotion for a magazine about world development

Experience of Charles R. Howell

1978

Interviewer, Yankelovic, Skelly & White, Washington D.C.

1977

Consultant, A.L. Nellum & Associates, Washington, D.C.

- Interviewed members of the House of Representatives about corporate priorities

Consultant, Design Alternatives, Washington, D.C.

- Designed proposal for a federal contract on alternative energy sources

Assistant to the Director, Action Agency (Peace Corps-Vista-Older Americans, Washington, D.C.

- Personnel selection; program assessment and review; transition problems; troubleshooter

1976

Consultant, Carter-Mondale Transition, The White House

- Prepare personnel selections for the President
- Prepare briefing book for the President
- Advise on structure of Action Agency

Campaign Coordinator, 1976 Democratic Presidential Committee, Prince Georges County, Maryland

- Managed all aspects of Presidential campaign in a county with two congressional districts

Staging and Orientation Specialist, the Peace Corps Latin America Division

- Designed and implemented orientation programs for Peace Corps trainees and trained staff
- Supervised and evaluated staff performance
- Managed complex logistical details

1972 — 1976

Volunteer Placement Specialist, VISTA, Washington D.C.

- Placed volunteers in regional training centers
- Developed knowledge of projects
- Handled liaison with regional and training centers

As an elected official of the Action Employees' Union — AFSCME, Local 2027, AFL-CIO, I held the following positions:

Experience of Charles R. Howell

1972 — 1976

Founder

- Organized three personnel systems
- Negotiated affiliation with AFSCME

President

- Represented 1200 workers worldwide
- Became official bargaining agent
- Filed Civil Service petition resulting in the only indictment and conviction during Watergate
- Won majority of race and sex discrimination cases
- Liaison with the Director and Inspector-General
- Expanded membership tenfold in two years
- Trained officers and established steward system

Chief Negotiator

- Directed three-month negotiation on 26-article, two-year contract that was later renegotiated for a five-year period

Contract Trainer

- Chief union trainer for union and agency

Chief Steward

- Trained and directed stewards
- Investigated cases and represented employees and union on agency-level grievances

EDUCATION

- B.A. in Political Science-Pre-Law, Kansas State University

Certificates: Sociology, University of Colorado
Urban Planning, Southern Illinois University

Graduate Credit: Psychology, California State University

AWARDS

- 1968 — Outstanding Service — LaFayette Park Neighborhood Assoc., St. Louis, Missouri
- 1975 — Sunrise Struggle Award — National VISTA Alliance, 10th anniversary of VISTA
- 1984 — Outstanding Support — United States Secret Service, San Francisco
- 1992 — Outstanding Service — New York City Police Dept., 1992 Democratic National Convention Detail
- 1992 — Outstanding Support — United States Secret Service, New York

CLIENT LIST FOR HOWELL & ASSOCIATES

1990 — Present

Congress Director, Association of Space Explorers, Washington, D.C.

- Planned and executed the 8th Planetary Congress of the only organization composed of those persons who have flown in space
- Attended 7th Planetary Congress in Berlin

1990

Site Selection Director, New York City Host Committee — 1992 DNC

- Hired by Host Committee to revise bid
- Directed all aspects of site selection process for the City of New York
- Only person hired by the City of New York to obtain the convention for the city
- Negotiated contracts with the Chair and officials of the Democratic National Committee

1989 — 1990

Site Selection Committee Member, Democratic National Committee

- Authored and revised RFP
- Participated in site selection activities until hired by the City of New York

1988 — 1990

San Francisco Headache Clinic

- Promotion of physician and his clinic practice

1987 — 1990

California Environmental Trust

- Organized a series of statewide seminars

University of California Extension

- Visiting Lecturer in American Politics

1988

Federal Emergency Management Agency (FEMA)

- Hired as only consultant who had convention experience to participate and brief New Orleans police, fire, emergency medical and emergency management personnel in preparation for the 1988 Republican National Convention

CLIENT LIST FOR HOWELL & ASSOCIATES

The Shorenstein Company, San Francisco

- Represented Walter Shorenstein on United Way Campaign
- Ran United Way Campaign in the company and division
- Assisted in development of the Catholic Youth Organization (CYO) capital campaign
- Director of dinner for political action committee

1988 Democratic Victory Committee

- Organized all logistics for PAC and California delegations at the 1988 Democratic National Convention

Committee to Elect Dave Wharton

- Campaign manager for municipal judge candidate

1987

Committee to Elect Nancy Pelosi

- Coordinated constituencies for successful congressional candidate

L.I.F.E.

- Directed fundraiser for a PAC

Kelso and Company

- Directed Logistics for an investment banking firm that sponsored the U.S. Open Golf Tournament

Office of Supervisor Hongisto

- Served as temporary administrative assistant

1986

Committee to Elect Greg Day

- Campaign manager for a candidate for the San Francisco Board of Education

Seybold Group

- Directed logistical aspects of a trade show for a computer newsletter company

Friends of Thomas Hsieh

- Campaign manager for a candidate to the San Francisco Board of Supervisors

California Rural Legal Assistance Corp. (CRLA)

- Conference director for a statewide Priorities Planning Conference

CLIENT LIST FOR HOWELL & ASSOCIATES

de Tienne Associates

- Developed and co-authored a marketing plan for an industrial designer

Houston Design Center

- Developed committee structures, and ran first Board of Governors' meeting

Technology Conference Group

- Developed and co-authored a marketing plan for a trade show producer

National Strategies and Marketing Group

- Organized testimony at an EPA hearing in opposition to the burning of toxic wastes in the ocean

Bert Neill Associates

- Authored a cable car token proposal

Campton Place Hotel

- Chose contacts for a Washington, D.C. marketing campaign



NATIONAL EDUCATION ASSOCIATION

Keith Griger, President
Robert Chase, Vice President
Marilyn Monahan, Secretary-Treasurer

Don Cameron, Executive Director

1201 16th Street, N.W.
Washington, D.C. 20036-3290
(202) 822-7300 Fax (202) 822-7741

GOVERNMENT RELATIONS
Debra DeLee, Director

February 12, 1993

Mr. Bruce Lindsey
Director of Presidential Personnel
The White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Mr. Lindsey:

Enclosed is the resume of Charles R. Howell who wishes to be considered for a senior-level position in the Administration.

I am forwarding this personnel information to you with my full support for Mr. Howell's candidacy. I have every confidence in his talents and ability to make a positive contribution in this role. I believe that success in meeting the Administration's goals for positive change depends on having thoughtful, committed people of broad experience and perspective. I believe you will find from Mr. Howell's resume that he meets these qualifications and can bring creativity and enthusiasm to the task at hand.

I would greatly appreciate your serious consideration of this candidate. If I can provide any additional information, please don't hesitate to contact me.

Sincerely,

Debra DeLee
Director of Government Relations

enclosure

VINCENT R. CLEPHAS

= 6 MARRON LANE

NEW PALTZ, NEW YORK 12561

February 25, 1993

Mr. Bruce Lindsey
Director of Presidential Personnel
The White House
Washington, D.C. 20500

Dear Mr. Lindsey:

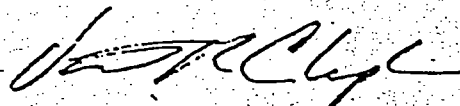
As you contemplate the mound of letters and resumes before you, may I commend to you that of Charles Howell. He is known to your White House colleagues such as Alexis Herman, Maggie Williams, Neel Lati-more and others, but is also known to many of us who live and work outside Washington. I have known and worked with Charley for more than a decade and have found him consistently diligent, conscientious and generous; the President would be fortunate to have him in the executive branch.

My evaluation of Charles Howell and his worth derives from my background of many years reporting on Washington, years as an AA on the Hill, position as Director of Communications at the Democratic National Committee, my position in the Carter Administration, and years as a New York corporate executive. Having worked on every Democratic National Convention from 1972 forward, I identify Charley as one of my outstanding colleagues in all that experience.

Above all, Charles Howell is a giver, not a taker. He executes every assignment with regard only to its success, not his own; he never asks, "What's in it for me?" We could use that in government, couldn't we? And so we should.

Thank you for your attention and consideration.

Sincerely,



BARBARA BOXER
CALIFORNIA

United States Senate

WASHINGTON, DC 20510-0505

March 4, 1993

President William Jefferson Clinton
The White House
1600 Pennsylvania Avenue
Washington, D.C. 20500

Dear Mr. President:

I have received the enclosed information regarding Mr. Charles R. Howell, who is seeking a position in the new administration.

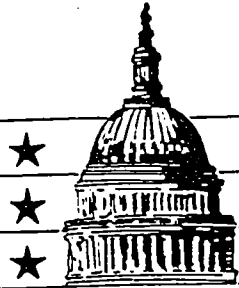
Please give Mr. Howell's application every consideration.

Thank you for your attention to this matter.

Sincerely,


BARBARA BOXER
United States Senator

BB:ym



DEMOCRATIC
CONGRESSIONAL
CAMPAIGN COMMITTEE

Vic Fazio, CA
Chairman

May 12, 1993

Mr. Tom Edwards
Special Assistant to the Director/
White House Liaison
Peace Corps
Room 8204
1990 K Street, NW
Washington, DC 20526

Dear Tom:

Per our conversation, I have enclosed Charlie Howell's resume. As you can see, Charlie has worked not only in the Peace Corps, but has had an impressive career in democratic politics. His background includes a key role in the coordination of several national conventions as well as extensive involvement in actual campaigns.

Charlie is particularly interested in a position as associate director of the Peace Corps for Volunteer Recruitment Selection and or other similar positions. However, I believe Charlie would prove a great asset to the organization in any capacity. Please give him your thoughtful consideration.

Sincerely,

Genie Norris
Executive Director

S. MARK TAPER FOUNDATION

12011 SAN VICENTE BOULEVARD - SUITE 401
LOS ANGELES, CALIFORNIA 90049
(213) 476-5413 FAX (213) 471-4993

August 17, 1993

Honorable Carol Bellamy, Director Designate
Peace Corps
1990 K Street, NW, 8th Floor
Washington, D.C. 20526

Dear Ms. Bellamy:

I am writing to support the candidacy of Charles Howell for the position of Associate Director Volunteer Services at the Peace Corps. I have known Charlie for more than 20 years since we were both VISTA Volunteers.

As I understand the responsibilities of the Associate Director position, I respectfully suggest that the following examples of Mr. Howell's work experience lend credibility to his candidacy:

- Peace Corps recruiter and staging coordinator for 500 volunteers sent overseas.
- Raised millions of dollars for the support of non-partisan activities at Democratic National Conventions.
- Implemented intern programs at Democratic National Conventions.
- Most active member of the Board of the National Vista Alliance; collaborated with Council of Returned Peace Corps Volunteers.
- Coordinated activities of the Association of Space Explorers World Congress with the National Association of Science Teachers.

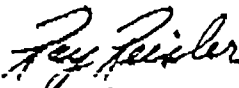
These items represent only a small portion of the eclectic and multifaceted work experience that makes Mr. Howell's candidacy so attractive for the wide-ranging qualities needed in an Associate Director Volunteer Services. There is no other person I know who gives more of himself to a job than Mr. Howell.

Honorable Carol Bellamy, Director Designate
8/17/93
Page Two

I trust that others will write to you about Mr. Howell's remarkable performance in helping New York City win and then stage the 1992 Democratic National Convention. He is an extremely responsible and enormously talented man who appears to be a perfect fit for this Peace Corps position.

Thank you for your consideration.

Sincerely,



Raymond F. Reisler
Executive Director

RFR:dm

August 17, 1993

Ms. Carol Bellamy
Director
Peace Corps
1919 K Street, N.W.
Washington, D.C. 20526

Dear Ms. Bellamy,

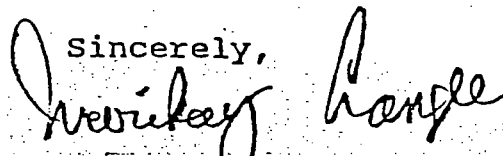
I am writing to endorse Charles Howell for one of the Associate Director positions at the Peace Corps. As a former Peace Corps volunteer and trainer I believe it is important to give every consideration to hiring former volunteers. Former volunteers have a strong commitment to the goals of Peace Corps and VISTA. They bring an empathetic response to people interested in participating in the volunteer experience.

I first met Mr. Howell 20 years ago when he was a Placement Officer for VISTA. As I was working for the Peace Corps volunteer placement office, Charlie and I often came in contact as we attempted to find appropriate placements for applicants. Later on I moved to Direct the Staging Office and Charlie became one of several Staging Officers I supervised.

Charlie Howell is the kind of person who is always willing to go beyond what is required for a job. He was able to handle some of the most difficult and complex problems that arose in our high pressure office. Charlie was equally at ease with host country representatives, as he was with the administrative assistants. He was also able to maintain good relationships with personnel in the Regions, the Directors Office, and overseas staff. As you know, it is sometimes difficult to convince overseas staff that Washington staff are interested and understand their particular problems. Most country directors not only trusted Charlie but often requested that he conduct their staging. That meant that he was usually the first Peace Corps official many volunteers met. I can't think of a higher complement to pay to a Washington staff member.

I hope you will seriously consider Mr. Howell. I wholeheartedly recommend him for any job for which he wishes to apply.

Sincerely,



Marikay Crangle, LCSW
RPCV Thailand 1968-1970

James A. Schmidt
Executive Vice President

New York City
Economic Development
Corporation

110 William Street
New York, NY 10038
212/619 5000

August 18, 1993



Mr. Richard A. Hauser, Chairman
Pennsylvania Avenue Development Corporation
1331 Pennsylvania Ave., N.W., Suite 1220 N
Washington, D.C. 20004-1703

Dear Mr. Hauser:

I understand that Charles Howell has submitted his qualifications and has requested to be considered for the position of Executive Director of the Pennsylvania Avenue Development Corporation. I am writing in support of his application.

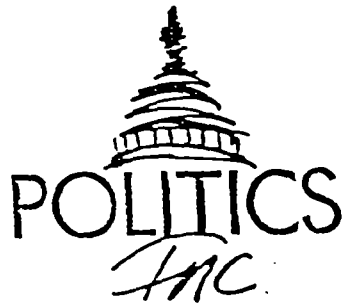
I worked with Mr. Howell closely when he was City Coordinator for the 1992 Democratic National Convention. I had the opportunity to see Charles deal expertly with a wide range of issues and a variety of problems. In every situation, we found his experience and skill to be instrumental in resolving difficulties. It is to his credit that the preparations were completed on time and that the cost was within the approved budget. His grasp of issues, big and small, as well as his thoroughness and attention to detail were impressive.

I would highly recommend Mr. Howell as Executive Director of PADC. Should you have any questions, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read "James A. Schmidt". The signature is stylized and somewhat cursive. Below the signature is a horizontal line.

James A. Schmidt



August 20, 1993

Carol Bellamy
Director-Designee
Peace Corps
1990 K Street, NW.
Washington, DC. 20036

Dear Carol,

I understand that you have interviewed Charlie Howell for a position in the Peace Corps, as Associate Director for Administration or Volunteer Services.

I worked with Charlie during three Democratic national conventions, and found him to be smart, sensitive, and well organized. He treated every constituency with respect, while keeping his eye on the needs of the convention as a whole. I never saw him lose his composure, no matter what the pressure, or slight his responsibilities. He listens to what people have to say, he makes decisions, and he effectively carries out decisions that other people have made. I think he would do a terrific job for you.

(In reading this draft over, it occurs to me that I should have started by telling you how pleased I was - and am - by your appointment. Sorry. It's been so long since we had a friend in the White House, I overlooked a basic rule: offer congratulations before you start telling people what they should do with the job.)

So: congratulations -- formally, personally and enthusiastically. The Peace Corps is lucky to have you. I'm glad Charlie Howell gave me a reason to write, and I look forward to seeing you.

Sincerely,

Ann



Sedgwick

Sedgwick James of Connecticut, Inc.

800 Connecticut Avenue, PO Box 5165, S. Norwalk, CT 06856-5165
Telephone 203 853-3898. Telex 4930425. Facsimile 203 853-6632/2474

August 20, 1993

Ms. Carol Bellamy
Director - Designee
Peace Corps
1990 K. St. NW, 8th Floor
Washington, DC 20526

Re: Charles Howell

Dear Ms. Bellamy:

I was pleased when Charlie asked me to offer a few comments regarding his performance and our relationship while working for the City of New York and, specifically, the Democratic National Convention.

Charlie arrived in New York with a tremendous and aggressive agenda while being responsible for organizing, coordinating, and delivering a performance at the Convention. Understanding the scope of the related issues and securing cooperation of diverse agencies and organizations, both public and private, each with its own needs and agendas, while working within a budget, was solely and squarely on Charlie's shoulders.

I had the distinct pleasure to work closely with Charlie in satisfying all interested parties with regard to the management of the risks associated with the Convention. Everyone had different needs regarding insurance and the garden was especially difficult since private sector insurance is more extensive with higher limits than we required. Charlie learned the issues and the solutions, and was able to satisfy a very reluctant garden since our insurance, to them, was inadequate for what Charlie wanted to do to its facility.

Through all of this, I found Charlie to be pleasant, comprehensive, and willing and able to work with a complex mix of individuals, groups, and issues, all the while maintaining the highest level of integrity and service.

There is no way to adequately describe Charlie's contributions and capabilities and his ability to work, and deliver, an incredible convention. Few people would undertake this task, fewer still could deliver.



Ms. Carol Bellamy
August 20, 1993
Page 2

I highly recommend Charlie for a position that will utilize his leadership skills, his ability to work through complex issues while managing a variety of projects, his strength in delegation and skills at managing people to deliver the organizations objectives.

Please don't hesitate to contact me if I could provide additional or more specific observations or comments.

Sincerely,

A handwritten signature in dark ink, appearing to read "Fred R. Haacker", followed by a horizontal line.

Fred R. Haacker
Vice President and Regional Manager
Public Entity Division

FRH/ml

LOUISE H. RENNE
City Attorney
Room 206 City Hall
San Francisco, CA 94102

August 25, 1993

Ms. Carol Bellamy
Director
Peace Corps
1990 K Street, N.W. 8th Floor
Washington, D.C. 20526

RE: Charles R. Howell

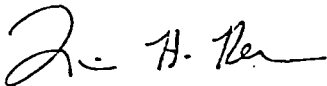
Dear Ms. Bellamy:

I understand that Charles Howell is under consideration for an appointment to the Peace Corps. I am happy to recommend him to you.

I have known Charlie for several years now and know him to be a talented, well-organized and pleasant person. As I am sure you are aware, he has served as an events co-ordinator and manager of many large-scale projects, including a number of Democratic Conventions. Any time I have been involved with Charlie, he has always followed through with any commitments made in a thoroughly professional manner. I know he would do an excellent job in any capacity in which he might be asked to serve.

On a personal note, I wish you much success as Director of the Peace Corps. I know we are all fortunate to have you in the job. As you may re-call, we have met in connection with Emily's List and other events. If I may ever be helpful here in San Francisco, please do not hesitate to call upon me.

With best regards,



Louise H. Renne
City Attorney

LHR/st

JOHN LEWIS
5TH DISTRICT, GEORGIA
CHIEF DEPUTY MAJORITY WHIP
COMMITTEES:
WAYS AND MEANS
SUBCOMMITTEES:
HEALTH
OVERSIGHT
COMMITTEE ON
THE DISTRICT OF COLUMBIA
SUBCOMMITTEES:
GOVERNMENT OPERATIONS AND
METROPOLITAN AFFAIRS
JUDICIARY AND EDUCATION



Congress of the United States
House of Representatives
Washington, DC 20515-1005

WASHINGTON OFFICE:
329 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-1005
(202) 225-3801

DISTRICT OFFICE:
THE EQUITABLE BUILDING
100 PEACHTREE STREET, N.W.
SUITE # 1920
ATLANTA, GA 30303
(404) 659-0116

August 26, 1993

Ms. Carol Bellamy
Director-Designee
Peace Corps
1990 K Street, N.W.
8th Floor
Washington, D.C. 20526

Dear Ms. Bellamy:

I understand that Mr. Charles R. Howell is being considered for the position of Associate Director of the Peace Corps. I would like to offer this letter of recommendation on his behalf.

With his eight years of service at VISTA and the Peace Corps, ending as the Assistant to the Director of ACTION, I feel that he is well qualified for the position.

Please give him all due consideration. Thank you.

Yours truly,


John Lewis
Member of Congress



TRUSTEES

Melvin Lane
Chairman
John Bryson
Vice Chairman
Mary Nichols
Secretary
Norman Livermore
Treasurer
Denis Hayes
Ray Remy
Richard Wilson

PRESIDENT
Joseph Bodovitz
VICE PRESIDENT
Tish Sprague

August 26, 1993

Carol Bellamy, Director-Designee
Peace Corps
1990 K St., N.W., 8th Floor
Washington DC 20526

RE: Charles Howell

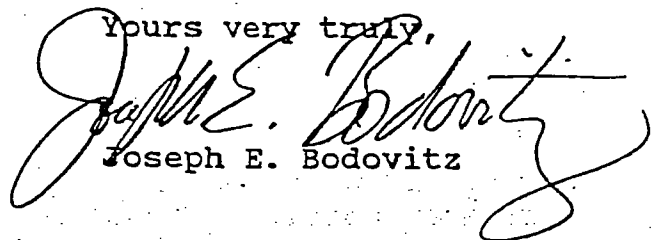
Dear Ms. Bellamy,

I understand that you are considering Charles Howell for possible appointment to an Associate Director position, either for administration or for volunteer services, and I'm writing to encourage you to appoint him.

Mr. Howell helped us organize a number of statewide meetings and seminars on major environmental issues, and we came to value highly his organizational skills. He has the ability to master all the details necessary for a successful operation while never losing sight of the project's basic purpose.

I'm sure you would find him a highly-motivated, hard-working, energetic assistant, who is fully committed to the goals of the Clinton Administration.

Yours very truly,



Joseph E. Bodovitz



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007

August 27, 1993

Ms. Carol Bellamy
Director-Designate
Peace Corps of the United States
1990 K Street, NW
Washington, DC 20526

Dear Ms. Bellamy: *Carol*

When I think back on the extraordinary successful national convention we held in New York in 1992, I am reminded of how much that success depended upon the work done by Charles Howell and how effectively he functioned in exercising his responsibilities.

Charlie came to us after helping to run three previous Democratic National Conventions and he assisted us in crafting the final bid that we submitted to the DNC. He joined my staff as the City Coordinator of this event; he managed a 20.8 million dollar budget and brought it in under target. He made everything work on a technical basis for the networks, the city and the DNC.

Those very same inter-personal and management skills so evident in the convention-related activities make Charles Howell a fine candidate for a public service post. I understand that he has applied for a position in the Peace Corps. I hope that he will receive every consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dinkins", with a stylized flourish at the end.

David N. Dinkins
MAYOR

United States Senate

WASHINGTON, DC 20510-0504

October 25, 1993

Mr. Bruce Lindsey
Director of Presidential Personnel
The White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Mr. Lindsey:

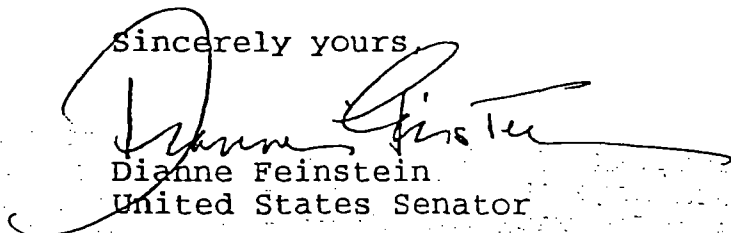
I am most pleased to bring to your attention the impressive credentials of Mr. Charles R. Howell, who is interested in the position of Deputy Peace Corps Director. I have known Charles for many years and have great confidence in his judgement and ability.

Charles is currently President of Howell & Associates, a consulting firm in San Francisco, California. His clients have included the Democratic National Committee, FEMA, the City of New York and the California Environmental Trust. He served as Campaign Coordinator of the Clinton-Gore Campaign in Colorado and was the City Coordinator for the City of New York Mayor's Staff for the 1992 Democratic National Convention. He also was the Deputy Convention Manager for the 1984 Democratic National Convention in San Francisco.

Charles was the Assistant to the Director, Action Agency (Peace Corps-Vista-Older Americans) and staging and orientation specialist for the Peace Corps Latin American Division. He also served as a volunteer placement specialist for VISTA in Washington, D. C.

I highly recommend Charles and request that you give him your full consideration. I feel he is highly qualified and would be an outstanding Deputy Peace Corps Director. Thank you for your time and attention to this matter.

Sincerely yours,



Dianne Feinstein
United States Senator

DF:sms/gw

CC: CHARLES R. HOWELL

*File
Resumé*



COMMODITY FUTURES TRADING COMMISSION
2033 K Street, N. W., Washington, DC 20581

Barbara Pedersen Holum
Acting Chairman

(202) 254-6970

FACSIMILE TRANSMISSION

DATE: June 14, 1994

TO:

Maggie Williams

Assistant to the President and Chief of
Staff to the First Lady
The White House

Fax #: 202/456-6244

FROM:

Barbara Pedersen Holum

Acting Chairman - CFTC

Fax #: (202) 254-8106

SUBJECT:

NO. OF PAGES (including cover): 3

COMMENTS: I have worked a lot with Marsha and thinks she's great. John Holum thinks she's perfect because she hates golf and is terrified of helicopters. I have brought her name to the attention of John and Tony Podesta, Sara Ehrman, Eli Segal and Phil Lader. Mrs. Clinton is perfect - more hats please!

If you have any questions regarding this transmission, please contact Michele Williams or Virginia Phillips at 254-6970.

MARCIA A. JOHNSTON

6212 Randall Court

Alexandria, VA 22307

703/960-8287 (home) 202/296-2125 (office)

WORK EXPERIENCE

Business Executives for National Security, 1987 to present. Director of Resources, Vice President for Development, Executive Director and CEO. Currently Special Assistant to the Chairman and Secretary to the Board.

People for the American Way, 1985 to 1987. Executive Director and COO. Supervised vice presidents and program directors. Chair of the Planning Committee.

The American Film Institute, 1977-1981. Associate Director for Programs. Supervised program directors for The AFI East. Liaison to the National Endowment for the Arts. Developed AFI's strategic plan.

The Democratic Senatorial Campaign Committee, 1976-1977. Deputy Director. Supervised all committee staff, initiated campaign training program.

Teacher, 1967-1970. English and American history in Belleville, Michigan, and Seoul, Korea.

RELATED EXPERIENCE

Kennedy Center Honors and Christmas in Washington, 1981-1984. Event coordinator and staff supervisor for these nationally-televised, Emmy Award-winning programs.

Democratic Political Campaigns, 1972-1992. Worked on presidential, senatorial, and state legislative campaigns.

McGovern for President - 1971-1972. Volunteer Coordinator, National Headquarters, 1971; Campaign Assistant to Gary Hart, 1972.

Hart for Senate - 1974. Coordinated phone banks and get-out-the-vote effort.

Hart for President - 1984. Advisor and volunteer.

Clinton for President 1991-1992. Volunteer working on fundraising events in Metro Washington area, outreach to the business community.

EDUCATION

University of Kansas, 1966. B.S. in Education. Language Arts and history majors.
Honor scholar. Mortar Board, outstanding senior.

Resumes

part 2

UNIVERSITY of PENNSYLVANIA

Office of the President

100 College Hall
Philadelphia, PA 19104-6380
215-898-7221

February 9, 1993

Mrs. Hillary Rodham Clinton
The White House
East Wing, Room 2
Washington, D.C. 20500

Dear Hillary:

I have the pleasure of writing on behalf of a Penn student whom I have known for the four years she has been at the University. Bettina Ricks came to work in 1989 in the President's Office as a first-year student who was more worldly than some of her counterparts, thanks in part to her prep school background. From the beginning, however, Bettina had the capacity to be fresh, genuine and excited by much of what this University had to offer her. Over the four years that she cheerfully performed some of the more thankless tasks that running this Office requires, she never lost that sparkle. Instead, she added to it the wonder of having travelled into new areas of intellectual inquiry.

Bettina and I have had the opportunity to spend much time together. I have come to know her far better than I have almost any other undergraduate in her class. I share Lucy's assessment of her as a remarkable young woman who was able to contribute significantly to our education. She has sought out such opportunities as working as an unpaid intern for Harris Wofford. Even the modest expense of public transportation to and from that office required her to work extra hours, a fact that she does not advertise widely. Should you have a junior-level staff opening, I believe Bettina would be a good candidate to interview.

Lucy and I wish you and the President our very best.

Sincerely,


Sheldon Hackney
President

Howard Freed, M.D.
141 Font Grove Road
Slingerlands, New York 12159

Ms. Margaret Williams
Chief-of-Staff
Office of The First Lady
The White House
Washington, D.C.

March 30, 1993

Dear Ms: Williams:

Mel French may have already contacted you about me---if not, I believe she will shortly. I am a physician who worked full time at Clinton headquarters in Little Rock as an aide to Eli Segal and David Wilhelm. My contact with the HRC staff consisted of writing a lengthy memo for Betsey Wright on HRC vulnerabilities from the New World Foundation grants, and making up a first aid kit and being on 24 hour SkyPage in case of a medical emergency with any of the travelling parties. My liaison with the travelling party was Lisa Caputo.

I am looking for an appropriate position with the administration--for example as a physician helping to sell the new health care reform package that the Task Force is developing.

I also have extensive administrative experience in medicine and campaign work. I have been teaching and practicing Emergency Medicine for 20 years, and am a specialist in cost containment and practice guidelines. I have published extensively in that field, including in The New England Journal of Medicine, and have served as a consultant to the FDA in this regard.

I have the combination of political skills and experience to help. Please see the attached pages. I know how busy you are, but feel I have something to offer and would appreciate the chance to talk to you about this.

Sincerely yours,

Howard Freed

Presidential Transition Resume Routing Form

From: ELI SEGAL, DAVID WILHELM, DAVID WALKINS, BETSEY WRIGHT,
Name of Applicant: HOWARD "CHIP" FREED Date: 1-27-93 Mel French,
CHRISTINE VARNEY

Will you sponsor? ☒ yes ☐ no

Recommendation:

☒ Highly Recommended ☐ Recommended ☐ Consider

(1) Campaign:

☒ CG: Clinton/Gore National Staff
☐ CC: Coordinated Campaign Staff
☐ DN: Democratic National Comm.
☐ FI: Finance
☐ VF: Full-time Volunteer
☐ VP: Part-time Volunteer

(2) Job Preference/Area of Interest:

☐ Accounting	☐ Information Systems
☒ Administration	☐ Intergovernmental Relations
☐ Advance	☐ Legal
☐ Clerical	☐ Public Affairs/Press
☐ Congressional Relations	

(3) Job Level:

☐ Sub-cabinet ☒ Senior Level ☐ Entry Level ☐ Other (Please Specify)

(4) Agency/Department Preference (note top two choices):

☐ Agriculture	☐ Interior
☐ Arts/Humanities	☐ Justice
☐ Education	☐ Labor
☐ Commerce	☐ NASA
☐ Defense	☐ Office/Management & Budget
☐ Energy	☐ Office/Personnel Management
☒ Environmental Protection	☐ Science/Space/Technology
☐ EEOC	☐ State
☐ FDIC	☐ Transportation
☒ Health/Human Services	☐ Treasury
☐ Housing/Urban Development	☐ Veteran's Affairs
	☐ Other (please describe)

(5) Comment:

Physician specialist in Emergency Medicine
cost containment, practice guidelines
Administrator

Please send this form and attached resume (for candidates) to:

Presidential Transition
Office of Personnel
1120 Vermont Avenue, NW
Washington, DC 20270

ATTN: note campaign position (as per categories listed above under "Campaign" section)

PAUL SIMON
ILLINOIS

United States Senate
WASHINGTON, DC 20510-1302

COMMITTEES:
LABOR AND HUMAN RESOURCES
JUDICIARY
FOREIGN RELATIONS
BUDGET
INDIAN AFFAIRS

January 28, 1993

Mr. Bruce Lindsey
Director
Congressional Relations
Presidential Transition Team
1120 Vermont Avenue, N.W.
Washington, DC 20270

Dear Bruce:

I write today in support of the application of Dr. Howard Freed for a senior level position with the Clinton-Gore administration.

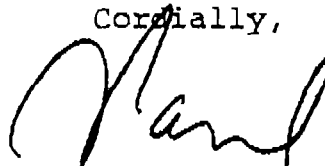
During my presidential bid in 1988, Dr. Freed was my host on my first trip to the New York State capital to meet with Governor Cuomo. Dr. Freed then coordinated my campaign in New York's 23rd and 24th Congressional Districts.

One of his most valuable assets is his repeatedly demonstrated ability to build a real-world working consensus among constituencies normally in political conflict. Dr. Freed is highly motivated, hardworking, cheerful, and a very effective organizer and administrator.

I highly recommend him to you.

My best wishes.

Cordially,



Paul Simon
United States Senator

PS/smw

PATRICK J. LEAHY
VERMONT

COMMITTEE:
AGRICULTURE, NUTRITION, AND
FORESTRY
CHAIRMAN
APPROPRIATIONS
JUDICIARY

United States Senate
WASHINGTON, DC 20510-4502

January 29, 1993

Mr. Bruce Lindsey
White House Office of Personnel
c/o Ms. Kim Trusty
Presidential Transition Office, 12th Floor
1120 Vermont Avenue, NW
Washington, D.C. 20207

Dear Bruce,

This letter is in support of the application of Dr. Howard "Chip" Freed for a senior level position with the administration.

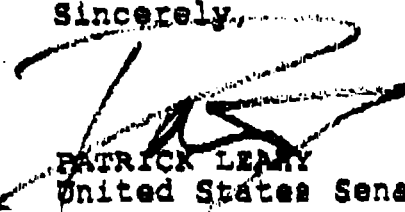
I met Dr. Freed in the mid-1970's, shortly after he founded the Green Mountain Health Center. This non-profit community health center was in an area of southeast Vermont designated by the federal government as a Health Manpower Underserved Area. The health center provided health education services to patients, schools, and local community groups in its region until its model curriculum was adopted for use by schools in communities statewide.

Dr. Freed was in the very first group of physicians to become nationally certified in the expanding field of Emergency Medicine. For the past 14 years he has been on the faculty in medicine at Albany Medical College, where he founded a residency program, wrote a textbook for medical students and published numerous scientific articles. He has as specialties Emergency Medicine and the human health effects of pesticides.

He has very strong interpersonal skills, a high level of motivation, and a proven track record of professional accomplishments.

I believe he is ideally suited to serve you and the Clinton administration. I highly recommend him to you.

Sincerely,



PATRICK LEAHY
United States Senator

CONSUMER AFFAIRS

MARK GREEN
COMMISSIONER

January 29, 1993

Bruce Lindsey, Director
Office of Personnel
The White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Bruce,

I've known Dr. Howard ("Chip") Freed well since 1986 when he organized the Albany area for me in my Senate race of that year.

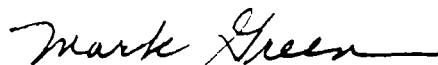
Chip has told me of his interest in working either in the office of the White House physician or as the Senior Medical Advisor at EPA. He'd be superb in either place. He is thorough, dependable, intelligent and trustworthy -- and, to boot, has the kind of calm temperament that reassures co-workers and the public alike.

Folks in your office should know Chip since he worked for several months both in the Little Rock campaign office and at the Convention.

Finally, Chip has been a civic and reform political leader in Albany and, though a physician (is that construction anti-doctor?), has a real feel and skill for the public and political process.

He would make an outstanding contribution to the Clinton Administration.

Best regards,



Mark Green
Commissioner



STATE OF NEW YORK
DEPARTMENT OF LAW
120 BROADWAY
NEW YORK, N. Y. 10271

ROBERT ABRAMS
ATTORNEY GENERAL

January 14, 1993

Ms. Kathleen McGinty
Office of Senator Al Gore
United States Senate
393 Russell Office Building
Washington, DC 20510

RE: Application of Howard A. Freed, M.D.

Dear Ms. McGinty:

I write in support of the application of Dr. Howard Freed for a position with the incoming Clinton-Gore Administration. I understand that he has expressed interest in the position of Senior Medical Advisor to the EPA Administrator, or as a member of the President's Council on Environmental Quality.

Howard "Chip" Freed has combined his outstanding medical credentials with principled and highly effective work in the cause of environmental protection. While practicing and teaching as Professor of Emergency Medicine and Surgery at Albany Medical College, Dr. Freed has volunteered extensive time to provide invaluable advice and assistance to several environmental and public health groups. He is an expert in the health effects of pesticides and toxic substances and has applied his expertise, for example, as a Board Director and Chairman of the Public Health Committee of the New York State Environmental Planning Lobby (EPL). The EPL is New York's premier and highly respected environmental watchdog, educational and lobbying organization. EPL counts over 100 groups and 15,000 individuals as members, including several major national environmental groups. Dr. Freed has also regularly assisted front-line community environmental organizations and the Statewide Coalition for Alternatives to Pesticides. Members of my office often work closely with these organizations, and as such are quite familiar with Dr. Freed's invaluable advice.

Page Two
Ms. Kathleen McGinty

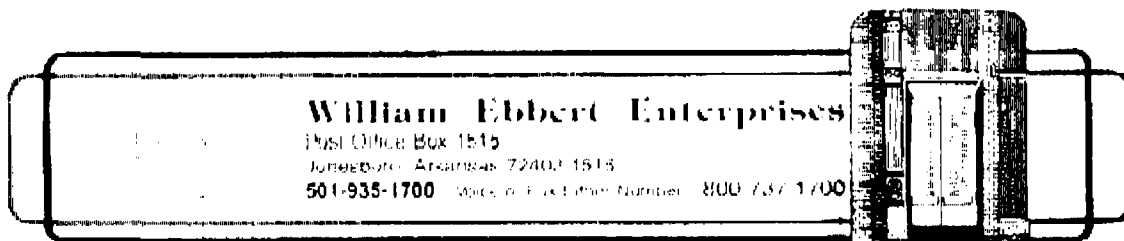
In addition, Dr. Freed has voluntarily provided valuable expert advice to myself and my Environmental Protection Bureau on several occasions. For example, he has submitted expert testimony on the health effects of pesticides to assist New York in defending far-reaching state pesticide spray notification regulations from industry legal attack. His work in this area helped form the basis for testimony which I personally delivered before the U.S. Senate Subcommittee on Toxic Substances and Environmental Oversight in support of Senator Lieberman's lawn care bill. Dr. Freed also provided extensive expert assistance in preparing a valuable summary report of "state-of-the-art" practices in reducing chemical pesticide use along utility right-of-ways, based upon a conference of national experts commenced in 1991 by my office, with the cooperation of a utility company and environmental groups.

Dr. Freed possesses an excellent blend of top-notch medical skills, environmental knowledge and a proven track record of initiative and accomplishments within the health and environmental communities. His credibility and expert advice would be valuable assets to the Clinton-Gore Administration as it seeks to heighten environmental protection and restore ecological balance to our national programs. I highly commend Dr. Freed to you as either a health advisor to the EPA Administrator or as a member of CEQ.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Abrams", written in a cursive style.

ROBERT ABRAMS



RE: Letter of Reference for Ms. Lynn Parrish

*correspondence
resume*

May 7, 1993

Ms. Maggie Williams, First Lady's Chief of Staff
Office of the First Lady, Mrs. Bill Clinton FAX 202 456-6244
The White House
Washington, D. C. 20500

Ms. Williams:

I have known Ms. Lynn Parrish and her family for most of my life and recently have had several opportunities to work with Ms. Parrish to plan for individuals coming to Washington.

At the same time, the President and I became personal friends when we were only 15 years old and he introduced me to Hillary on a beautiful day in New York City just about 20 years ago. We have remained friends since then.

Nevertheless, I believe that Ms. Lynn Parrish should be given very serious consideration for the position of Director of the First Lady's correspondence. At least from my perspective, I believe her to be extremely qualified and certainly eager to serve in the position.

I know that she has worked in the campaign and been a loyal supporter of the administration. Other staff members who have had the opportunity to meet her and work with her have made favorable comments to me about Ms. Parrish as well.

Several months ago, I sent her resume to Mack McLarty, another friend and classmate, suggesting that Ms. Parrish would be a very good choice for openings. Should you have additional questions or if I can provide more information, please do not hesitate to let me know. I am convinced that Ms. Parrish would be an asset to you and the First Lady's Staff.

Sincerely,

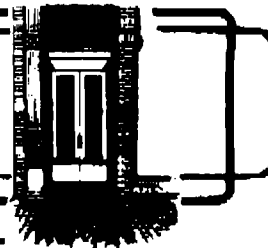
William E. Ebbert


William Ebbert Enterprises

406 South Main Street

Post Office Box 1515

Jonesboro, Arkansas 72403-1515 501 935-1700


FAX: 501 935-1700 or 800 737-1700

Operator Assisted Monday-Friday 8:00 AM to 5:00 PM

 Weekends and Weekdays Dial Direct 501 935-1700 or 800 737-1700
 and have Touch Tone Follow

FACSIMILE

DOCUMENT

FAX
To: Maggie Williams, Chief of Staff

From: Bill Ebbert

Company: THE WHITE HOUSE

Extension
Number:
FAX #:

2	0	2	4	5	6	6	2	4	4
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Telephone:

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Date: 5 7 93 **Time** 4:00

☐ A.M.
☒ P.M.

This message begins a 2 page transmission (including this page).

If you do not receive all the pages, please call one of the above numbers.

We would appreciate your
 consideration of this letter.

Thank You.

WILLKIE FARR & GALLAGHER

Susan P. Thomases

New York
Washington, DC
London
Paris

File Personnel

February 22, 1993

Carol Donahoe
515 N. Larchmont Boulevard, #101
Los Angeles, CA 90004

Dear Ms. Donahoe:

Thank you for your letter of February 15, 1993. The First Lady already has a Director Scheduling and I believe that the Director of Projects has already been filled. However, I have forwarded your resume to Maggie Williams who is the First Lady's Chief of Staff.

Sincerely,

Susan P. Thomases
Susan P. Thomases (al)

SPT:al

One Citicorp Center
153 East 53rd Street
New York, NY 10022-4669
212 935 8000

Telex: RCA 233780
RCA 238805
WU 12 7679
Fax: 212 752 2991
212 338 6156
and 212 319 1159

MARI CAROL DONAHOE
515 N. Larchmont Boulevard, #101
Los Angeles, CA 90004
H: (213)464-5547 W: (213)938-3621 x.118

EXPERIENCE

REGISTRAR Whittier Law School, Los Angeles, California.
January 1991 - Present

Duties:

- * Student Records Office Manager
- * Supervise full and part-time staff
- * Work directly with attorneys, judges, faculty, staff and students
- * Liaison between school and State Bar and Veteran's Associations
- * Draft, present and maintain budget
- * Organize and coordinate graduation ceremony
- * Responsible for ABA and state accreditation reports
- * Implement new software program and network

Professional Associations:

- * Pacific Association of Collegiate Registrars and Admissions Officers
- * American Association of Collegiate Registrars and Admissions Officers

PERSONAL ASSISTANT LoGo Entertainment, Malibu, California.
March 1990 - January 1991

Duties:

- * Worked for Mr. and Mrs. Louis Gossett, Jr.
- * Managed household and business accounts
- * Scheduled personal and professional appearances
- * Coordinated schedules for employers and staff members
- * Helped organize celebrity benefits (KWANZA, SHARE)
- * Liaison between business managers, agents and other entertainment personalities

ASSISTANT TO DIRECTOR Whittier Law School, Los Angeles, California.
March 1989 - March 1990

Duties:

- * Office of Budget and Operations
- * Maintained master calendar for school
- * Initiated contracts and scheduled work with vendors
- * Supervised maintenance staff
- * Coordinated employee benefits
- * Set up personnel filing system
- * Word Perfect 5.0 and 5.1

RESIDENT MANAGER,

Promoted from **ASSISTANT RESIDENT MANAGER,**

Promoted from **SECRETARY** The Irvine Company, Irvine, California.
December 1986 - March 1989

- Duties:**
- * Managed a 344-unit apartment complex
 - * Responsible for hiring/firing, training and supervising employees
 - * Public Relations - dealt with all resident concerns
 - * Prepared and maintained a four million dollar budget
 - * Scheduled and coordinated work with vendors
 - * Directed timely rent collections
 - * System 38, Multi-mate and Lotus 1-2-3

COUNSELOR - COTTAGE COORDINATOR,

Promoted from **CHILD CARE WORKER** Hanna Boys Center, Sonoma, CA.
November 1983 - September 1986

- Duties:**
- * Worked with emotionally disturbed boys at a residential treatment center
 - * Assisted with orientation, training and evaluation of new staff
 - * Designed and supervised disciplinary programs
 - * Wrote and implemented individual treatment plans

EDUCATION

University of San Diego, California. (September 1981 - May 1983)
Bachelor of Arts Degree. Major: Sociology/Political Science

Marymount Palos Verdes College, Rancho Palos Verdes, California.
(September 1979 - May 1981)
Associate of Arts Degree. Major: Liberal Arts (emphasis: Sociology)

HONORS

- * Dean's List * Highest Honors, Sociology * Honor Roll
- * Who's Who In American Junior Colleges * Honor's Program

ACTIVITIES

- Volunteer:**
- * Clinton/Gore Presidential Campaign
 - * Feinstein/Boxer Senatorial Campaigns
 - * Habitat for Humanity, Los Angeles Chapter
 - * Marymount Alumni Benefit Fashion Show - Director
 - * "Creating A Real Effort" Member - Los Angeles
 - * Peer Counselor - Marymount Palos Verdes College

- Travel:**
- * Extensive travel in the United States and abroad

VIC FAZIO
4TH DISTRICT, CALIFORNIA
VICE CHAIR-DEMOCRATIC CAUCUS
COMMITTEES:
APPROPRIATIONS
SELECT COMMITTEE ON HUNGER
DEMOCRATIC STEERING AND POLICY



Congress of the United States
House of Representatives
Washington, DC 20515

PLEASE RESPOND TO:

- 2113 RAYBURN HOUSE
OFFICE BUILDING
☐ WASHINGTON, DC 20515
(202) 225-5716
- 2525 NATOMAS PARK DRIVE
SUITE 330
☐ SACRAMENTO, CA 95833
(916) 978-4381
- 844 B UNION AVENUE
FAIRFIELD, CA 94533
☐ (707) 426-4333

January 7, 1993

Ms. Susan Brophy
Presidential Transition Office
1120 Vermont Ave., NW
Washington, DC 20270

Dear Susan:

I write to recommend consideration of Carol Donahoe, a dedicated California Democrat, as the First Lady selects her staff.

Carol volunteered on behalf of the Clinton-Gore campaign in California, as well our Senate campaigns. Everyone who has ever worked with her speaks admiringly of her productivity, compassion and enthusiasm.

Carol's resume is attached. I'm sure she would be an excellent addition to the Clinton team. Thank you for taking the time to consider her, and please let me know if I can provide any additional information.

Sincerely,


Vic Fazio

Congress of the United States
House of Representatives
Washington, DC 20515

December 23, 1992

Ms. Susan Brophy, Director
Congressional Relations
1120 Vermont Avenue, 11th Floor
Washington, DC 20270

Dear Ms. Brophy:

Enclosed is the resume of Ms. Mari Carol Donahoe.

Ms. Donahoe is experienced in administration and public relations. Her travel experiences has contributed to her ability to relate to various cultures.

I recommend Ms. Carol Donahoe for consideration of an appropriate position.

Sincerely,

M. W.

Maxine Waters, M.C.

/be

cc: Ms. Carol Donahoe

LO
GO
ENTERTAINMENT

December 6, 1992

TO WHOM IT MAY CONCERN:

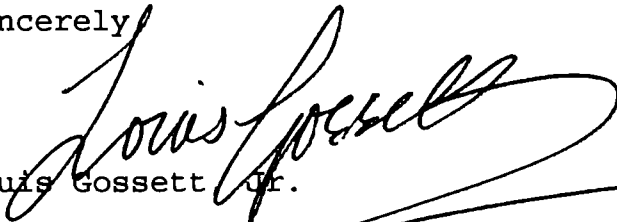
I am writing this letter for Carol Donahoe, who worked as Personal Assistant for my family in 1989 and 1990.

Carol's job required excellent office skills, the ability to deal effectively with many different personalities, the flexibility to work long hours, and the self discipline to be discreet with regard to my family's personal business. In addition, she scheduled travel arrangements, managed household accounting, coordinated work with in-house staff, and worked as a liaison between us and our business associates. All of these responsibilities were carried out with the utmost professionalism and dependability.

One of Carol's strongest assets is her ability to see the best in any situation. She can handle very political situations with the utmost diplomacy.

As an employee I found her to be loyal, hardworking, self-motivated and professional. I would recommend her highly for whatever career move she desires.

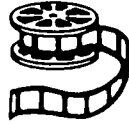
Sincerely



Louis Gossett, Jr.

LOUIS GOSSETT, JR.

P.O. Box 6187 ■ Malibu, CA 90265 ■ (213) 456-2147



CYNDI JAMES GOSSETT

January 15, 1992

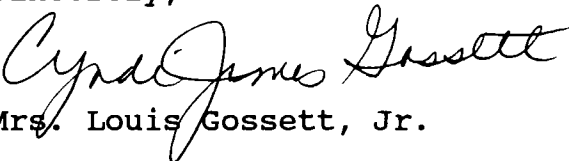
TO WHOM IT MAY CONCERN:

Carol Donahoe was my administrative assistant for over a year and a half. She was the most efficient, self-motivated, and fast thinking person that I've ever had the pleasure to employ. She came to work for me and within a very short period of time had learned aspects of a business that were foreign to her at the time she was hired.

Ms. Donahoe handled personal appearances, scheduling of travel, supervised my staff (both at my home and in my business), acted as a liaison between myself and clients, and was incredibly adept at handling crisis situations. My business associates always spoke highly of her ability to keep a cool head in a difficult situation.

Without a doubt I would say to anyone that to have Ms. Donahoe on your team is indeed a check in the win column.

Sincerely,



Mrs. Louis Gossett, Jr.

Regis Homes Corporation

5120 Campus Drive, P.O. Box 7090, Newport Beach, CA 92660-2101 (714) 476-8220

May 31, 1989

To Whom It May Concern,

Subject: CAROL DONAHOE

It has been my pleasure to have known Carol Donahoe since December, 1986.

As Carol's hiring supervisor with the Irvine Company/Irvine Pacific and Regis Management Company, I have had the opportunity to witness Carol's professional growth and development.

Carol's successful movement from an entry level secretarial position to Resident Manager of a 300 plus unit apartment complex in less than two years is indicative of her intelligence and motivation.

As her previous supervisor, I found Carol to be a loyal, dedicated professional.

As her friend, I find Carol to be a sincere, compassionate and thoughtful person with a unique ability to see the lighter side of life.

I wish Carol success and happiness in all her future endeavors.

Sincerely,



Carol P. Owens
Resident Manager
Woodbridge Cross Creek Apartments
Woodbridge Cedar Creek Apartments

CPO/vg

SPEEDSPACE
LEASING

October 28, 1983

To Whom It May Concern:

This will introduce Ms. Carol Donahoe. Carol has worked for Speedspace Leasing performing various duties for the past several months.

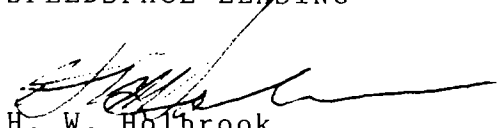
Some of the duties performed by Ms. Donahoe include secretarial work, preparation of leases, telephone, filing etc. She has preformed all of these duties in a very professional and business like manner.

In addition to her technical skills we have found Carol to be most pleasant, honest, trustworthy, and loyal. We would give her highest recommendation.

If you would like further information about Carol please feel free to call me.

Sincerely,

SPEEDSPACE LEASING



H. W. Holbrook
President

HWH:sr



FOOD SERVICE DEPARTMENT

May 20, 1983

To Whom It May Concern:

I am happy to submit a letter of recommendation for a former employee, Mari Carol Donahoe. Mari Carol has been employed with the University of San Diego Food Service Department for the 1983 Spring Semester. During that time she has proven herself to be an outstanding individual in every way. As a student worker her reliability, initiative, quality and quantity of work have been excellent. Mari Carol's interest and intelligence earned her a perfect score on a class and subsequent examination administered through the Health Department of San Diego County. Her wonderful attitude, clear communication and supportive approach in dealing with customers, coworkers, and superiors alike truly make her a strong member and stronger leader in our food service team.

Mari Carol is a compassionate, dedicated young woman. I would recommend her without hesitation as an excellent candidate for a career growth position.

Sincerely,

A handwritten signature in cursive script that reads 'Mary Anne Pryde'.

Mary Anne Pryde
Food Service Manager

DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 60TH MILITARY AIRLIFT WING (MAC)
TRAVIS AIR FORCE BASE, CALIFORNIA 94535



17 Aug 79

Dear Carol

On behalf of the entire Airlift Training Division, I wish to extend my sincere appreciation for the outstanding contributions you made during your summer employment.

Your courteous, helpful attitude and obvious interest in gaining knowledge of our operation made it an absolute privilege to have you work with us. Your presence in this office will be greatly missed as your unique personality is truly one-of-a-kind.

It is extremely rare when a summer-hire cares enough about a temporary position to put forth as much effort as you have done.

There are those in this division to whom you have become very special, and along with them, I wish you good luck in your schooling and future endeavors. I would like to emphasize once more what a pleasure it has been having you work with us.

Sincerely

A handwritten signature in dark ink, reading "John V. Hurtado", is written over the typed name.

JOHN V. HURTADO, Lt Col, USAF
Chief, Airlift Training Division

BOARDS AND COMMISSIONS

April 9, 1993

To be completed week of April 9

TS Assassinations Records Review Board
FF Advisory Panama Canal Commission (9)
JED American Battle Monuments Commission (12)
JC AMTRAK (3)
JED Arkansas-Oklahoma River Compact Commission (2)
JC Christopher Columbus Fellowship Foundation (6) (Pending Senate Action)
SV Farmer Mac (5)
CJS Fannie Mae, Federal National Mortgage Association Board (5)
SP Freddie Mac (5)
FF Inter-American Foundation (4)
ADH Presidential Scholars, Commission on (35)
LP Public Diplomacy (4)
SV Risk Assessment and Management Commission (3)
JC Sallie Mae, Student Loan Mktg Association, Bd of Directors (7)
SP Thrift Depositor (Oversight) (2)
FF US Institute of Peace (10)
FF White House Conference on Small Business Commission (1)
JC Barry Goldwater Scholarship & Excellence in Ed (3)
Intergovernmental Relations, Advisory Commission on (8)
Libraries & Information Science, National Commission on (6)
National Science Board (1)
Pension Benefit Guarantee Corp.
LP International Joint Commission
JED Public Broadcasting, Board of Directors of the Corp for

Pending Presidential Approval

TS National Credit Union Administration
ADH Aging, Federal Council on the
JC Airline Commission (5 appointed by the President)
CJS Disability, National Council on
CJS Martin Luther King, Jr. Fed Holiday Commission
ADH Physical Fitness and Sports, President's Council on (Chairs)
JC Thomas Jefferson Memorial Commission *
CJS Unemployment Compensation, Adv Cncl on *
JC National Surface Transportation Commission *
ADH Postal Service, Board of Governors *
JB International Broadcasting (Chair)
JD National Women's Business Council (Vice Chair)
SP Thrift Depositor Protection Oversight Board

Other

AMTRAK (Bruce Lindsey has draft)
UNICEF *
Holocaust Memorial (Chair and Vice Chair)
White House Fellows, Pres. Comm. on

* To be submitted upon completion

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
004a. letter	To Maggie Williams from constituent (1 page)	n.d.	Personal Misfile

COLLECTION:

Clinton Presidential Records
First Lady's Office
Maggie Williams (Subject Files)
OA/Box Number: 10233

FOLDER TITLE:

Resume [4]

2013-0359-S

ry1514

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1** National Security Classified Information [(a)(1) of the PRA]
- P2** Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3** Release would violate a Federal statute [(a)(3) of the PRA]
- P4** Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5** Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6** Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1)** National security classified information [(b)(1) of the FOIA]
- b(2)** Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3)** Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4)** Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6)** Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7)** Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8)** Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9)** Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
004b. form	SF 171 (20 pages)	n.d.	Personal Misfile

COLLECTION:

Clinton Presidential Records
First Lady's Office
Maggie Williams (Subject Files)
OA/Box Number: 10233

FOLDER TITLE:

Resume [4]

2013-0359-S

ry1514

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
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