

January 7, 1994

COPY

MEMORANDUM TO ALEXIS HERMAN

FROM: Flo McAfee *FM*

RE: Update: Martin Luther King Day Activities

cc: Ricki Seidman
Marcia Hale
Steve Hilton
Ben Johnson
Reta Lewis
David Dreyer/David Kusnet/Carolyn Curiel
Keith Boykin
Steve Silverman/Dana Hyde
Lorraine Miller
Dan Wexler
Sylvia McCoy

*FVI -
Maggie*

*file
"African
Americans"
Diane's file*

Here is an update of the three activities planned for MLK Day.

1. **Administration Participation**---Attached is a grid compiled by Sylvia McCoy listing MLK activities planned throughout the country and recommended participants.
2. **Howard University Speech**---Howard is moving fast and would like final confirmation on the attached draft program and invitation today. Please review and edit the invitation ASAP. They must be printed and mailed by Monday, January 10. There is more flexibility with their recommended program.

Efforts to satellite feed the speech to other colleges will be confirmed today. DoD is considering paying for the \$2,000.00 fee.

Howard had the following question and comments:

- a. They want to host a brunch for the "Unsung Heroes" at Cramton Auditorium from 10:00 - 12:00 noon on the day of the speech. Would that be problematic?

b. Ticket Distribution---Howard's students will determine how to distribute the tickets they are allotted. It will probably be by lottery. Students from area colleges and the local high school Howard has adopted will be invited. Invitations will be sent to all guests the University is inviting including the Mayor, City Council Members, Congressional Black Caucus Members, etc. They will have some of those VIPs seated on the dais along with VIPs we designate.

c. We have 300 reserved seats. To date for have set aside:

- 50 seats for the National Service students
- 26 for the MLK Commission Members
- 8 for the MLK DC Library
- 24 Others

b. Comment: They would prefer not to have a speech specifically about social issues. Too often Howard speeches by elected officials are solely on social issues (ie, equal opportunity, crime, unemployment, etc.). They commented that their student body is as interested in international and business issues as students on other campuses. They would like that to be considered in preparing the speech.

3. **White House Reception**---All the invitations have been mailed (290) and people are beginning to RSVP.

Next Steps

1. Today---Approve invitation.
2. Assign advance team to Howard U.
3. Complete list of VIPs to attend speech.
4. Review Howard U. recommended program.

DRAFT

Invitation

*The President and Trustees of Howard University
cordially invite you to attend*

*The Martin Luther King, Jr. Day
Commemoration*

*on Monday afternoon, the seventeenth of January
nineteen hundred and ninety-four
at one o'clock*

*Cramton Auditorium - Main Campus
The Honorable Bill Clinton*

*President of the United States of America
Will Deliver the Address*

Reserved Seating

R.s.v.p. ~ 806-2250

DRAFT

THE PROGRAM

Presiding (voice over)

THE PRESENTATION OF COLORS

(Audience Standing)

THE PRAYER

Reverend Dr. BERNARD RICHARDSON
Dean of the Chapel

THE OCCASION

Dr. JOYCE A. LADNER
Vice President for Academic Affairs

THE WELCOME

Dr. FRANKLYN G. JENIFER
President of the University

STUDENT, Gallaudet University

STUDENT, D.C. Public Schools

THE MUSIC

(selection to be determined)

The Howard University Gospel Choir
or
St. Augustine Gospel Choir

INTRODUCTION OF THE SPEAKER

Student (to be identified)

THE ADDRESS

The Honorable WILLIAM "BILL" CLINTON
President of the United States of America

THE MUSIC

(selection to be determined)

The Howard University Gospel Choir
or
St. Augustine Gospel Choir

SIGNING OF PROCLAMATION ON HOUSING

THE HONORABLE WILLIAM "BILL" CLINTON

THE BENEDICTION

Reverend Dr. BERNARD RICHARDSON

"We Shall Overcome"

(Audience Standing)

(President Departs)

THE RETIRING OF COLORS

(Audience Standing)

MARTIN LUTHER KING BIRTHDAY HOLIDAY CELEBRATIONS

as of 1/7/94, noon

ADMINISTRATION PARTICIPANT	CITY	ACTIVITY
Sec. Riley confirmed for Jan. 14 Recommending: VP Gore or Mrs. Gore for Jan. 17 Annual Commerative Service	Atlanta contact: Wanda Rylander 404/526-8940 King Center contact: Holly Mull 404/330-6631 Atlanta City Hall	Jan. 17 (Mon), 10 am-12:30 pm: Annual Commemo- rative Service, "State of the Dream Address", by Mrs. Coretta Scott King, Ebenezer Baptist Church (open to public, limited seating for approximately 750); Jan. 17 (Mon), 1:00 pm: National March of Celebration and Rally, sponsored by King Center, from Peachtree and Baker Streets to King Center, Mayor Campbell will participate (open to public); King Week (Prior to Jan. 17): Many activities.
Recommending: Sec. Epsy for Jan. 17 activities.	Birmingham contact: Felyicia Jerald 205/254-2277 B'ham City Hall	Jan. 17 (Mon), 7:30 am: Annual MLK Unity Breakfast, sponsored by SCLS and City of B'ham, Keynote Speaker Gov. Jim Folsom, Civic Center-New Exhibition Hall (5000 expected); Jan. 17 (Mon), 10:30 am: Wreath Laying Ceremony, sponsored by Miles College, UAB and B'ham-Southern College, Kelly Ingram Park ¹ (open to public); Jan. 17 (Mon), 12 noon: Traditional Memorial March, sponsored by SCLS and City of B'ham, from Linn Park to Kelly Ingram Park; Jan. 17 (Mon), 1:00 pm: Traditional Ceremony, sponsored by SCLS and City of B'ham, in front of Civil Rights Institute ² .

¹ Statue of Dr. King located at Kelly Ingram Park.

² In case of inclement weather, services to be held at Sixteenth Street Baptist Church, across from the Civil Rights Institute.

Recommending: Lee Brown for Jan. 13 Operation PUSH celebration.	Chicago³ contact: Margaret DeNard 312/744-0573 Chicago City Hall contact: Charles Bowen 312/744-1605 Chicago City Hall	Jan. 13 (Thu): Breakfast⁴, sponsored by Operation PUSH, Conrad Hilton Hotel (1000 expected); Jan. 14 (Fri), 8:00 am: Interfaith Breakfast, sponsored by City of Chicago, Keynote Speaker Andrew Young, Palmer House Hotel (1000 expected) Jan. 15 (Sat): Observance, Westside Ministers Conference, Rev. George Henderson, President, location to be announced; Jan. 17 (Mon): Celebration Service, sponsored by Baptist Ministers Conference of Chicago and Vicinity, Rev. Richard Williams, President, location to be announced (300 to 350 expected).
Recommending: Jan. 12 or 13- --High Level Admin. Official to view Emancipation since HRC won't be in town. Recommending: Jan. 17---10am Sec. Reich	District of Columbia contact: Kathy Arnold 202/727-6306 City of DC	Jan. 13 (Thu) - Jan 20 (Thu): National Archives display of Emancipation Proclamation, sponsored by National Archives and Records Administration, contact Shirley Clarkson⁵ (Public Affairs) Jan. 16 (Sun), 3:00 pm: Annual Interfaith Service, sponsored by Interfaith Conference of Metropolitan Washington, Peoples Congregational United Church of Christ, Rev. Lewis Anthony, Preacher (hundreds expected, limited space); Jan. 17 (Mon), 10:00 am: Official Celebration, sponsored by District of Columbia, MLK Memorial Library (1000 expected)
Recommending: Sec. Pena	Los Angeles contact: Al Nodal 213/485-2433 City of LA	Jan. 17 (Mon): MLK Parade, sponsored by City of Los Angeles, down MLK Blvd. in South Central LA, Mayor will participate (Thousands are expected).

³ Per Mr. Charles Bowen, no march planned, due to traditionally inclement weather.

⁴ This information yet to be confirmed.

⁵ Clarkson has invited Mrs. Clinton to view display on afternoon of Jan. 12, or morning of the 13th.

As of 1/7/94, Noon

Recommending: Sec. Jesse Brown	Memphis contact: Reginald French 901/576-6000 Mayor's Office contact: Willie Alexander 901/525-2458 (o) 901/332-1496 (h) AFSCME contact: Sheila Smith 901/946-2529 Monumental Church	Jan. 17 (Mon), 11:00 am: Commemorative Service, sponsored by Operation PUSH, at Monumental Baptist Church, 704 South Parkway, East, Memphis, Cong. Harold Ford attending, Rev. Kyle is minister; Jan. 17 (Mon), 12 noon: MLK Parade and Program, sponsored by AFSCME, to begin at 485 Beal Street and end at National Civil Rights Musuem on Mulberry Street; program to begin by 1:15 pm at Museum, Memphis Mayor Willie W. Herenton participating, Judge Joe Brown keynote speaker, (Harold Ford invited but not yet confirmed).
Recommending: Sec. Shalala for Jan. 16 St. John the Divine	New York contact: Esther Steinlauf 212/788-2563 City of New York contact: Mary Lyons 212/316-7486 re:St.John t/Divi contact: Jamie Bracey 518/426-2300 NY MLK Comssn	Jan. 13 (Thu), 4:00 pm: Commemorative Ceremony, sponsored by City of NY, Mayor Juliani and City Council Speaker Valoone will speak, at NY City Hall (Broadway and Murray Streets) (250-300 expected); Jan. 16 (Sun), 3:00 pm: St. John the Divine Community Convocation, jointly sponsored by St. John the Divine and the NY State MLK Commission and Institute for Nonviolence, at the Cathedral Church of St. John the Divine -- 112th and Amsterdam in Harlem, largest NY City MLK celebration (open to public) (3000 expected); Jan. 17 (Mon), 9:00 am: 9th Annual NY State MLK Celebration, at Albany, NY, beginning with march from 41 State Street to Convention Center.
Confirmed: AG Janet Reno	Beaumont, TX	Jan. 17 (Mon): Keynote in MLK Day activities.

As of 1/7/94 noon

Confirmed: Catherine LeBlanc, Ex. Dir. WH Initiative for HBCUs	Jacksonville, FL	Jan. 17 (Mon), 12 noon: Morehouse College Alumni Association MLK Day Luncheon---Catherine will be the keynote speaker. (500 people; largest King Day celebration in Jacksonville)
Confirming: Sec. Hazel O'Leary	Philadelphia contact: C. Delores Tucker 215/751-9300 Phila. MLK Assn.	Jan. 17 (Mon), 12 noon: National Bell Ringing Ceremony, sponsored by The Philadelphia MLKing, Jr. Assn. for Nonviolence, Inc. ⁶ , Liberty Bell (1500 expected)

⁶ POTUS requested by C. Delores Tucker, President, The Philadelphia Martin Luther King, Jr. Association for Nonviolence, Inc.

As of 1/7/94 Noon

BOY'S INVITE 94 1/12/94 11:32 AM Page 2

~~HONORARY GALA CHAIRWOMAN~~
~~FIRST LADY HILLARY RODHAM CLINTON~~

~~GALA CHAIRMAN~~
 ROBERT J. MORGADO
 CHAIRMAN, WARNER MUSIC GROUP INC.

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 PUBLISHER, FORTUNE MAGAZINE

GERALD M. LEVIN
 CHAIRMAN, PRESIDENT & CEO, TIME WARNER INC.

SYLVIA RHONE
 CHAIRMAN/CEO, EASTWEST RECORDS AMERICA

CORDIALLY INVITE YOU TO A
 PERFORMANCE AND DINNER IN CELEBRATION OF

**THE BOYS CHOIR OF HARLEM'S
 25TH ANNIVERSARY GALA**

WEDNESDAY

MARCH 16, 1994

NEW YORK MARRIOTT MARQUIS
 BROADWAY & 45TH STREET

GUESTS OF HONOR

JUDY COLLINS
 ENTERTAINER

THE HONORABLE CHARLES B. RANGEL
 MEMBER OF THE US HOUSE OF REPRESENTATIVES

6:00PM RECEPTION

7:00PM PERFORMANCE AND DINNER

FESTIVE ATTIRE
 REPLY CARD ENCLOSED

Maggie 1/13
 I called made
 the changes indicated.
 He will fax the
 final tomorrow
 for approval.

Diane

~~Maggie,
 How does this
 look to you?
 We have accepted
 this honorary chair.~~

file
 "African
 Americans"
 Draves file

**HONORARY GALA CHAIRWOMAN
FIRST LADY HILLARY RODHAM CLINTON**

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WILFREDO GONZALEZ

L. B. SKIP WYATT

ERSKINE HENDERSON, Esq.

**THE BOYS CHOIR OF HARLEM WISHES TO THANK
TIME WARNER INC. AND WARNER MUSIC GROUP INC.
FOR THE DESIGN AND PRINTING OF OUR GALA INVITATION.**



FAX COVER SHEET

(212) 289-4195



TO: Evelyn Luberman

FROM: Mark Baron

DATE: January 12, 1994

OF PAGES: 3 (Including cover sheet)

COMMENTS:

Attached are copies of the two pages of our Gala Invitation where Mrs. Clinton will be listed. Would you please approve her listing ASAP and call me at (212) 289-1815 ext. 164 or fax me a response at (212) 289-4195.

Thank you very much for your help!

THE BOYS CHOIR OF HARLEM, INC.
2005 Madison Avenue
New York, NY 10035-1298
(212) 289-1815

202-456-6244

File - African Americans

THE WHITE HOUSE
WASHINGTON

"Building a Full Partnership"
A Fact Sheet on the Clinton Administration
September 15, 1993

One year ago when Governor Bill Clinton participated in the Congressional Black Caucus Annual Legislative Weekend as a candidate for President, he spoke of building a "full partnership" with the African American community. He said then that, if elected President, he would offer his "full participation" and "heartfelt commitment to progress." This principle still holds true today.

Working with the African American community, including the Congressional Black Caucus, the Clinton Administration has built a foundation for a full partnership. President Clinton has appointed more African Americans to senior level positions than has any President in American history. Five African Americans now sit in the President's Cabinet, more than in any previous administration. They include Commerce Secretary Ronald Brown, Agriculture Secretary Mike Espy, Energy Secretary Hazel O'Leary, Veterans Affairs Secretary Jesse Brown, and Drug Policy Coordinator Lee Brown. Together, these officials command budgets in excess of \$120 billion, supervise close to a half-million federal employees, and make decisions that affect every facet of American life.

In the White House, the President has appointed African Americans in record numbers and to unprecedented positions. For the first time, two African American women, Alexis Herman and Maggie Williams, serve as Assistants to the President and direct White House departments.

Throughout the agencies and departments, President Clinton has appointed record numbers of African Americans as well. These appointments include three deputy cabinet secretaries: Clifton Wharton as Deputy Secretary of State, Terrance Duvernay as Deputy Secretary of Housing and Urban Development, and Walter Broadnax as Deputy Secretary of the Department of Health and Human Services.

In addition, the President has appointed African Americans to untraditional positions. For example, Bob Nash serves as Undersecretary of Agriculture. Ron Noble serves as Assistant Secretary of the Treasury for Enforcement and oversees the Secret Service. Rodney Slater serves as Administrator of the Federal Highway Administration. Emmett Paige serves as Assistant Secretary of Defense for Command, Control, Communications and Intelligence. Leslie Turner serves as Assistant Secretary of the Interior for Territorial and International Affairs.

Other appointments include Joycelyn Elders, who directs our nation's public health programs as Surgeon General and Cassandra Robinson, who serves as Deputy Administrator of the Small Business Administration. These are only a handful of the many appointments of African Americans made by President Clinton.

With the partnership of the Congressional Black Caucus, the Administration has also launched bold, new legislation. Last month, the President signed into law a new budget that will provide a tax break to small business owners and expand the Earned Income Tax Credit to lift the working poor out of poverty. The President pushed for and won the passage of the National Service Act to rebuild our communities and inspire our youth. The Administration won passage of a bill to establish Empowerment Zones in our nation's inner cities. And after years of Washington gridlock, the first piece of legislation the President signed was the Family & Medical Leave Act to protect working parents from losing their jobs when they need to take care of a child or a loved one.

In spite of what has been accomplished, there is much more to do. The Administration plans to put thousands more police officers not only on the streets but in the community, and it has proposed imposing a five-day waiting period for handgun purchases. Soon, the President will also announce his plan to reform the nation's health care system so that finally every American will be guaranteed medical coverage.

With your help, in full partnership, the Administration can achieve these goals and continue to build a better America.

The following facts and information highlight just a few of the many examples of steps President Clinton has taken to fight for the country's future.

APPOINTMENTS

- Appointed the most diverse Cabinet and Administration in history.
- With four African American members, the Clinton Cabinet is 29% African American.
- Clinton Cabinet-level appointments include:
 - Jesse Brown, Secretary of Veterans Affairs
 - Lee Brown, Drug Policy Coordinator
 - Ronald Brown, Secretary of Commerce
 - Mike Espy, Secretary of Agriculture
 - Hazel O'Leary, Secretary of Energy

- For the first time in history, appointed two African American women (Alexis Herman as Director of Public Liaison and Maggie Williams as Chief of Staff to the First Lady) as Assistants to the President.
- Appointed more than twice as many African Americans to leadership and senior staff positions than any previous administration.
- Appointed three deputy cabinet secretaries, including Clifton Wharton as Deputy Secretary of State, Terrance Duvernay as Deputy Secretary of Housing and Urban Development, and Walter Broadnax as Deputy Secretary of Health and Human Services.
- Appointed the first African American Surgeon General, Joycelyn Elders.
- Appointed an African American, Drew Days, as Solicitor General, the United States's Chief Advocate before the U.S. Supreme Court.
- Appointed Ron Noble Assistant Secretary of the Treasury for Enforcement, a role which places him in charge of the U.S. Secret Service.
- Appointed Rodney Slater as Administrator of the Federal Highway Administration.
- Nominated the first African American ever as U.S. Attorney for the District of Columbia, Eric Holder, Jr.
- Nominated three African American women, Veronica Coleman of Tennessee, Vickie Miles-LeGrange of Oklahoma, and Gaynelle Griffin-Jones of Texas as United States Attorneys.

ECONOMY

- Passed the single largest deficit-cutting plan in history, reducing the deficit by \$496 billion over five years.
- Signed into law the Small Business Guaranteed Credit Enhancement Act, significantly increasing the availability of loans that can be guaranteed by the SBA.
- Initiated aggressive action to alleviate the credit crunch on small business and issued more than ten regulatory initiatives to provide small businesses with more capital at lower interest rates.

- Expanded the Earned Income Tax Credit to lift working families out of poverty with incentives to work. When fully implemented, over 20 million households with incomes of up to \$27,000 will benefit.
- Passed the Emergency Supplemental Appropriations Act of 1993, providing \$4 billion in emergency unemployment compensation to approximately 1.9 million unemployed American workers.

FAMILIES & CHILDREN

- Signed the Family and Medical Leave Act, which requires employers to allow workers up to 12 weeks of unpaid leave to care for an infant or a loved one in a time of need.
- Passed a comprehensive child immunization plan, which includes a 96% increase in funding, so that every child, regardless of family income, will be immunized against disease.
- Dramatically increased funding for the Women, Infants & Children (WIC) program.
- Enacted key provisions of the Mickey Leland Act, broadening food stamp assistance for poor families with children.
- Achieved \$1 billion in funding for the Family Support and Preservation Initiative that will help prevent child abuse and help parents learn the skills and tools necessary to raise children.

EDUCATION

- Dramatically increased funding for Head Start, with full funding by 1997.
- Created the Historically Black College and University Capital Financing Program, which provides a federal guarantee for private sector bond financing for the repair and construction of facilities at historically black colleges and universities.
- Created the Institute for International Public Policy, which taps the talents of underrepresented minorities for the foreign service of the United States and private international volunteer organizations.
- Created the Faculty Development Fellowship Program to make grants to institutions of higher learning for programs to assist talented faculty from underrepresented groups obtain advance degrees and develop their careers.

- Passed a National Service Act that will give tens of thousands of young Americans a chance to contribute to their communities while they earn credit toward their higher education.
- Proposed funding for the construction, maintenance, and endowment of the Mary McLeod Bethune Memorial Fine Arts Center.
- Passed the Student Loan Reform Act of 1993, which will make college more affordable and save taxpayer money through direct federal lending.
- Set forth "Goals 2000," a comprehensive national educational reform that embraces new, world-class learning standards, underscores the link between education and employment, and encourages bottom-up, not top-down, educational reform.

VOTING RIGHTS

- Signed the Motor Voter Bill, which expands voting rights for the poor and the young by establishing voter registration locations in drivers license offices, unemployment offices, and other public facilities.
- Argued in court for the expansion of the enforcement of Section 2 of the Voting Rights Act.

URBAN POLICY

- Vigorously enforced the Civil Rights Act of 1964 in Vidor, Texas by announcing a plan to remove the Orange County Housing Authority Board of Commissioners and Executive Director for failure to protect black former residents in this all-white town's public housing community.
- Initiated a four-pronged strategy to help integrate East Texas public housing facilities by increasing security and providing safe access to public transportation in Vidor, Texas and establishing an oversight office to monitor desegregation plans throughout East Texas. The plan will be implemented by the Department of Housing and Urban Development as part of a new direction for the department.
- Granted \$300 million to the Urban Revitalization Demonstration Program (Hope VI) to revitalize the most severely distressed public housing developments in the nation.

- Introduced legislation to create a network of Community Development financial institutions to provide capital and basic banking services to credit-starved, low-income communities.
- Proposed strengthening the Community Reinvestment Act, which is designed to encourage banks to lend to members of the community.
- Developed a plan to create Empowerment Zones and Enterprise Communities to encourage business investment in depressed urban areas.
- Signed an Executive Order directing the Interagency Council on the Homeless to develop a plan to make federal homeless programs more effective to break the cycle of homelessness.
- Proposed the "D.C. Initiative," which will create a comprehensive program for dealing with homelessness in the District of Columbia.
- Introduced the Housing and Community Development Act of 1993, which will significantly change rent policy for public housing and make home ownership easier for low income Americans.

CRIME

- Signed a Presidential Directive to reform federal firearms licensing procedures by improving background checks and imposing other security measures to keep guns out of the hands of criminals.
- Signed a Presidential Directive to close the loophole on the importation of assault pistols.
- Proposed a five-day waiting period on the purchase of handguns ("The Brady Bill").
- Passed the Police Hiring Supplement, making \$150 million available to communities most in need of community policing.

HEALTH

- Created the Office of Minority Health Research and Alternative Medicine at the National Institutes of Health.
- Named the first ever White House AIDS policy coordinator to organize federal policy to fight the deadly disease.

- Revoked the Reagan/Bush "gag rule" that prohibited doctors in federally-funded facilities and public clinics from even mentioning family planning to their patients.
- Revoked the Reagan/Bush restrictions on family counseling in military hospitals.

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ATHLETIC CENTER

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BIOS--BC

BIOS--MAW

BIOS--MELANNE

BLOOD DRIVE

BRIEFING PAPER FORMAT

BUSINESS CARDS

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COMBINED FEDERAL CAMPAIGN

COMPLETED LETTER REQUESTS

COMPLETED PHOTO REQUESTS

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DAILY CORRESPONDENCE LOG--BLANK

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EVENT FILE (June-Oct. 93)

EVENT FILE (Feb.-May 93)

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FAXES SENT--February 1994

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FAXES SENT--Jan.-Feb. 1993

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FIRST FAMILY

FIRST LADY HISTORY

FOLLOW-UP

ASAP

Within 3 days

FORM LETTERS

THANK YOU LETTERS

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MESS

NATIONAL SECURITY COUNCIL

NEWSPAPERS

NO FURTHER ACTION REQUIRED

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NO RESPONSE NEEDED--Aug-Dec 1993

NO RESPONSE NEEDED--June-July 1993

NO RESPONSE NEEDED--Apr-May 1993

NO RESPONSE NEEDED--Feb-March 1993

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TOO LATE TO RESPOND

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VACATION AND SICK LEAVE

VOLUNTEER APPRECIATION

VOLUNTEERS RESUMES

WH CREDIT UNION

WH INTEROFFICE MEMOS

WORD PERFECT GUIDES

Updated March 8, 1994

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