

# FOIA MARKER

**This is not a textual record. This is used as an  
administrative marker by the William J. Clinton  
Presidential Library Staff.**

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**Collection/Record Group:** Clinton Presidential Records

**Subgroup/Office of Origin:** National Service

**Series/Staff Member:** Eli Segal

**Subseries:**

---

**OA/ID Number:** 1293

**FolderID:**

---

**Folder Title:**

3/24-25 Chicago Trip

**Stack:**

**S**

**Row:**

**66**

**Section:**

**2**

**Shelf:**

**7**

**Position:**

**1**

# Withdrawal/Redaction Sheet

## Clinton Library

| DOCUMENT NO.<br>AND TYPE | SUBJECT/TITLE                                             | DATE       | RESTRICTION |
|--------------------------|-----------------------------------------------------------|------------|-------------|
| 001. form                | [Personally Identifiable Information] [partial] (3 pages) | 03/00/1993 | b(6)        |

### COLLECTION:

Clinton Presidential Records  
National Service  
Eli Segal  
OA/Box Number: 1293

### FOLDER TITLE:

3/24-25 Chicago Trip

2013-0661-F

rs2931

### RESTRICTION CODES

#### Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]  
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]  
P3 Release would violate a Federal statute [(a)(3) of the PRA]  
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]  
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]  
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

#### Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]  
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]  
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]  
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b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]  
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]  
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]  
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

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|                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             |                                                                                                                  |                                                                        |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|--|
| <b>TRAVEL VOUCHER</b><br><i>(Read the Privacy Act Statement on the back)</i>                                                                                                                                                                                                                                                         |                                                                                                                                                                                                      | <b>1. DEPARTMENT OR ESTABLISHMENT, BUREAU DIVISION OR OFFICE</b><br>NATIONAL SERVICE |                                               | <b>2. TYPE OF TRAVEL</b><br><input type="checkbox"/> TEMPORARY DUTY<br><input type="checkbox"/> PERMANENT CHANGE OF STATION |                                                                                                                  | <b>3. VOUCHER NO.</b><br>00000000                                      |  |
|                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                      | <b>4. SCHEDULE NO.</b>                                                               |                                               | <b>5. PERIOD OF TRAVEL</b><br>a. FROM 3/24 b. TO 3/25                                                                       |                                                                                                                  |                                                                        |  |
| TRAVELER (PAYEE)                                                                                                                                                                                                                                                                                                                     | <b>a. NAME (Last, first, middle initial)</b><br>SEGAL, ELI J.                                                                                                                                        |                                                                                      |                                               | <b>b. SOCIAL SECURITY NO.</b><br>(b)(6)                                                                                     |                                                                                                                  | <b>7. TRAVEL AUTHORIZATION</b><br>a. NUMBER(S) 05522 b. DATE(S) 3-9-93 |  |
|                                                                                                                                                                                                                                                                                                                                      | <b>c. MAILING ADDRESS (Include ZIP Code)</b><br>1535 28th ST. NW<br>WASHINGTON, DC 20007                                                                                                             |                                                                                      |                                               | <b>d. OFFICE TELEPHONE NO.</b><br>202/450-6444                                                                              |                                                                                                                  |                                                                        |  |
|                                                                                                                                                                                                                                                                                                                                      | <b>e. PRESENT DUTY STATION</b><br>WASHINGTON, DC                                                                                                                                                     |                                                                                      |                                               | <b>f. RESIDENCE (City and State)</b><br>WASHINGTON, DC                                                                      |                                                                                                                  | <b>10. CHECK NO.</b><br><br><b>11. PAID BY</b>                         |  |
|                                                                                                                                                                                                                                                                                                                                      | <b>8. TRAVEL ADVANCE</b><br>a. Outstanding<br>b. Amount to be applied<br>c. Amount due Government (Attached: <input type="checkbox"/> Check <input type="checkbox"/> Cash)<br>d. Balance outstanding |                                                                                      |                                               | <b>9. CASH PAYMENT RECEIPT</b><br>a. DATE RECEIVED<br>b. AMOUNT RECEIVED \$<br>c. PAYEE'S SIGNATURE                         |                                                                                                                  |                                                                        |  |
| <b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> (List by number below and attach passenger coupon; if cash is used show claim on reverse side.)                                                                                                                                     |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             |                                                                                                                  |                                                                        |  |
| I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ Traveler's Initials</span>                                                                  |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             |                                                                                                                  |                                                                        |  |
| AGENT'S VALUATION OF TICKET (a)                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                      | ISSUING CARRIER (Initials) (b)                                                       | MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d)                                                                                                             | POINTS OF TRAVEL                                                                                                 |                                                                        |  |
|                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | FROM (e)                                                                                                         | TO (f)                                                                 |  |
|                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | DCA<br>CHICAGO<br>CHAMPAIGN<br>CHICAGO                                                                           | CHICAGO<br>CHAMPAIGN<br>CHICAGO<br>DCA                                 |  |
| <b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>                                             |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             |                                                                                                                  |                                                                        |  |
| <b>TRAVELER SIGN HERE</b>                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                      |                                                                                      |                                               | <b>DATE</b> 4/5/93                                                                                                          |                                                                                                                  | <b>AMOUNT CLAIMED</b> \$ 160.44                                        |  |
| <b>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</b>                                                                                            |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             |                                                                                                                  |                                                                        |  |
| <b>14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b> |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | <b>17. FOR FINANCE OFFICE USE ONLY</b><br><b>COMPUTATION</b><br>a. DIFFERENCES, IF ANY (Explain and show amount) |                                                                        |  |
| <b>APPROVING OFFICIAL SIGN HERE</b>                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | <b>DATE</b>                                                                                                      |                                                                        |  |
| <b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b><br>a. VOUCHER NO.<br>b. D.O. SYMBOL<br>c. MONTH & YEAR                                                                                                                                                                                                        |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | <b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b><br>Certifier's initials:  \$ 160.44                 |                                                                        |  |
| <b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b><br><b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b>                                                                                                                                                                                                               |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | <b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b> \$                                                   |                                                                        |  |
| <b>18. ACCOUNTING CLASSIFICATION</b><br>052 3.48                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                      |                                                                                      |                                               |                                                                                                                             | <b>d. NET TO TRAVELER</b> \$ 160.44<br>0222 57.00<br>0224 99.96                                                  |                                                                        |  |

**SCHEDULE  
OF  
EXPENSES  
AND  
AMOUNTS  
CLAIMED**

**INSTRUCTIONS TO TRAVELER (Unlisted items are self-explanatory)**

**Col. (c)** If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)

**Complete  
only  
for  
actual  
expense  
travel**

**Col. (d) thru (g)** Show amount incurred for each meal, including tax and tips, and daily total meal cost.

**(h)** Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

**(i)** Complete for per diem and actual expense travel.

**(j)** Show total subsistence expense incurred for actual expense travel.

**(m)** Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

**(n)** Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet.

PAGE \_\_\_\_\_ OF \_\_\_\_\_ PAGES

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME

[illegible]

***If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.***

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil

criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

**Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.**

**TOTAL  
AMOUNT  
CLAIMED ▶**

# PHOTOCOPY PRESERVATION

THE WHITE HOUSE OFFICE  
TRAVEL AUTHORIZATION

NO. 65522

Date of Request MARCH 9, 1993

1. TRAVELER:

Name: ELI J. SEGAL ☒ White House Staff  
Extension: 456-6444 Room: 145 OE0B ☐ Other: \_\_\_\_\_

2. PURPOSE(s) and DATE(s): COOL (CAMPUS OUTREACH OPPORTUNITY LEAGUE) NATIONAL CONFERENCE

MARCH 25-27 IN CHAMPAIGN, IL. ELI IS DELIVERING REMARKS

3. ITINERARY: CHICAGO, IL. CHAMPAIGN, IL.  
(List all cities where stopovers occur.)

| DEPARTURE |             |            | RETURN  |             |            |
|-----------|-------------|------------|---------|-------------|------------|
| Date:     | Time:       | Mode:      | Date:   | Time:       | Mode:      |
| 3/24      | LATE FLIGHT | COMMERCIAL | 3/25/93 | LAST FLIGHT | COMMERCIAL |

5. FUNDING SOURCE:

☒ OFFICIAL ☐ POLITICAL ☐ 501 (c) (3) ☐ OTHER \_\_\_\_\_

| SPECIAL EXPENSES                                                                             | TRAVEL ADVANCE REQUESTED                                                                          |
|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Commercial Car Rental <input checked="" type="checkbox"/> Taxi \$50 | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Amount \$ _____ |
| <input checked="" type="checkbox"/> Hotel<br>Name: <u>\$100</u>                              | Recipient's<br>Signature: _____                                                                   |
| <input checked="" type="checkbox"/> Other: <u>\$47.50</u>                                    | Date: _____                                                                                       |

Please See Reverse Side for Further Instructions Regarding Travel Expenses

7. TRAVELER'S SIGNATURE: \_\_\_\_\_

(I have read and agree to the terms set forth on the reverse side.)

8. APPROVING SIGNATURES:

Office Head: \_\_\_\_\_

Approving Official  
(Political or Foreign Travel): \_\_\_\_\_

Special Assistant to the President and  
Director of White House Operations: \_\_\_\_\_

9. FOR TRANSPORTATION OFFICE USE ONLY:

Control No.: A1-646-070 Account: 442.00

(REV. 6/21/89)

585 \$650 11303 ORIGINAL (Return with Voucher)

**THIS APPROVAL IS SUBJECT TO ALL  
APPLICABLE GOVERNMENT LAWS AND REGULATIONS  
AS WELL AS THE FOLLOWING ADMINISTRATIVE  
TRAVEL POLICIES**

**1. ADVANCES FOR OFFICIAL TRAVEL ONLY**

Cash travel advances will not be provided for political trips.

Advances will not be provided to anyone with an outstanding unaccounted-for advance.

Advances over \$250 require 48-hour notice to White House Administrative Office, Extension 2500.

**2. ADVANCES TO BE REPAID FROM SALARY AFTER 15 DAYS**

Any travel advance which is neither repaid nor accounted for in full by an expense voucher within 15 days after return may be deducted from the staff member's salary.

**3. GOVERNMENT TICKETS FOR OFFICIAL TRAVEL ONLY**

Government-issued tickets shall be used for official trips only (i.e., no political or personal travel). The entire cost of any government-issued tickets that are used for unofficial travel will be considered a personal travel advance and treated accordingly.

**4. TO OBTAIN REIMBURSEMENT, RECEIPTS ARE REQUIRED FOR ALL EXPENDITURES REGARDLESS OF THE AMOUNT**

**5. FOR DETAILED INFORMATION REGARDING TRAVEL REGULATIONS AND POLICIES, PLEASE REFER TO THE WHITE HOUSE TRAVEL HANDBOOK  
(Additional copies available by calling Extension 2500.)**



| <b>TRAVEL VOUCHER</b><br><small>(Read the Privacy Act Statement on the back)</small>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                               | 1. DEPARTMENT OR ESTABLISHMENT, BUREAU DIVISION OR OFFICE<br><b>NATIONAL SERVICE</b> |                                                                                              | 2. TYPE OF TRAVEL<br><input type="checkbox"/> TEMPORARY DUTY<br><input type="checkbox"/> PERMANENT CHANGE OF STATION                                                                                        |               | 3. VOUCHER NO.                                                                |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------|--|---------------------------------|--------------------------------|-----------------------------------------------|-----------------|------------------|--|--|--|--|--|----------|--------|--|--|--|--|----|----|--|--|--|--|----|-----|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                               |                                                                                      |                                                                                              |                                                                                                                                                                                                             |               | 4. SCHEDULE NO.                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| TRAVELER (PAYEE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5. a. NAME (Last, first, middle initial)<br><b>SEGAL, ELI J.</b>                                                                                                                              |                                                                                      |                                                                                              | b. SOCIAL SECURITY NO.<br><b>(b)(6)</b>                                                                                                                                                                     |               | 6. PERIOD OF TRAVEL<br>a. FROM <b>3/1/93</b> b. TO <b>3/1/93</b>              |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | c. MAILING ADDRESS (Include ZIP Code)<br><b>1535 28th ST. NW<br/>WASHINGTON, DC 20007</b>                                                                                                     |                                                                                      |                                                                                              | d. OFFICE TELEPHONE NO.                                                                                                                                                                                     |               | 7. TRAVEL AUTHORIZATION<br>a. NUMBER(S) <b>65523</b> b. DATE(S) <b>3-1-93</b> |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | e. PRESENT DUTY STATION<br><b>WASHINGTON DC</b>                                                                                                                                               |                                                                                      | f. RESIDENCE (City and State)<br><b>WASHINGTON DC</b>                                        |                                                                                                                                                                                                             | 10. CHECK NO. |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 8. TRAVEL ADVANCE<br>a. Outstanding<br>b. Amount to be applied<br>c. Amount due Government (Attached: <input type="checkbox"/> Check <input type="checkbox"/> Cash)<br>d. Balance outstanding |                                                                                      | 9. CASH PAYMENT RECEIPT<br>a. DATE RECEIVED<br>b. AMOUNT RECEIVED \$<br>c. PAYEE'S SIGNATURE |                                                                                                                                                                                                             | 11. PAID BY   |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side.) <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>AGENT'S VALUATION OF TICKET (a)</th> <th>ISSUING CARRIER (Initials) (b)</th> <th>MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)</th> <th>DATE ISSUED (d)</th> <th colspan="2">POINTS OF TRAVEL</th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th>FROM (e)</th> <th>TO (f)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>DC</td> <td>NJ</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>NJ</td> <td>DC-</td> </tr> </tbody> </table> </div> <div style="width: 50%;"> I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <div style="text-align: right;">▶ Traveler's Initials</div> </div> </div> |                                                                                                                                                                                               |                                                                                      |                                                                                              |                                                                                                                                                                                                             |               |                                                                               |  | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL |  |  |  |  |  | FROM (e) | TO (f) |  |  |  |  | DC | NJ |  |  |  |  | NJ | DC- |
| AGENT'S VALUATION OF TICKET (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | ISSUING CARRIER (Initials) (b)                                                                                                                                                                | MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)                                        | DATE ISSUED (d)                                                                              | POINTS OF TRAVEL                                                                                                                                                                                            |               |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                               |                                                                                      |                                                                                              | FROM (e)                                                                                                                                                                                                    | TO (f)        |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                               |                                                                                      |                                                                                              | DC                                                                                                                                                                                                          | NJ            |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                               |                                                                                      |                                                                                              | NJ                                                                                                                                                                                                          | DC-           |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| 13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher. <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;"> TRAVELER SIGN HERE ▶ <b>ELI J.</b> </div> <div style="width: 20%;"> DATE <b>4-5-93</b> </div> <div style="width: 40%;"> AMOUNT CLAIMED ▶ \$ <b>15.00</b> </div> </div> <p><small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small></p>                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                               |                                                                                      |                                                                                              |                                                                                                                                                                                                             |               |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| 14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government; (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;"> APPROVING OFFICIAL SIGN HERE ▶ </div> <div style="width: 20%;"> DATE </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                               |                                                                                      |                                                                                              | 17. FOR FINANCE OFFICE USE ONLY<br>COMPUTATION <div style="border: 1px solid black; padding: 5px;"> a. DIFFERENCES, IF ANY (Explain and show amount) </div>                                                 |               |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;">a. VOUCHER NO.</div> <div style="width: 30%;">b. D.O. SYMBOL</div> <div style="width: 30%;">c. MONTH &amp; YEAR</div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                               |                                                                                      |                                                                                              | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION<br>Certifier's initials: <b>TH</b> \$ <b>15.00</b><br>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$<br>d. NET TO TRAVELER ▶ \$ <b>15.00</b> |               |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT<br>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ <b>Ch...</b> DATE <b>4/9</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                               |                                                                                      |                                                                                              |                                                                                                                                                                                                             |               |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |
| 18. ACCOUNTING CLASSIFICATION<br><br><div style="text-align: right; font-size: 1.2em;">OK 22 15.00</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                               |                                                                                      |                                                                                              |                                                                                                                                                                                                             |               |                                                                               |  |                                 |                                |                                               |                 |                  |  |  |  |  |  |          |        |  |  |  |  |    |    |  |  |  |  |    |     |

## SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

**INSTRUCTIONS TO TRAVELER** (*Unlisted items are self-explanatory*)

**Col. (c)** If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)

**Complete  
only  
for  
actual  
expense  
travel**

Co! (d) }  
thru (g) }

(d) } Show amount incurred for each meal, including tax and tips, and daily total  
(g) } meal cost.

(h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

(i) Complete for per diem and actual expense travel.

(j) Show total subsistence expense incurred for actual expense travel.

(m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

**Complete this information if this is a continuation sheet.**

PAGE

**OF**

**PAGES**

**TRAVEL AUTHORIZATION NO.**

TRAVELER'S LAST NAME

[illegible]

**If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.**

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies, when relevant to civil

criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is **MANDATORY** on vouchers claiming travel; and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

**Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.**

TOTAL  
AMOUNT  
CLAIMED ▶

# PHOTOCOPY PRESERVATION

THE WHITE HOUSE OFFICE  
TRAVEL AUTHORIZATION

NO. 65523

Date of Request 3-9-93

1. TRAVELER:

Name: ELI J. SEGAL ☒ White House Staff  
Extension: 456-6444 Room: 145 OEOB ☐ Other: \_\_\_\_\_

2. PURPOSE(s) and DATE(s): ACCOMPANY THE PRESIDENT TO RUTGERS UNIV. FOR NATIONAL  
SERVICE SPEECH

3. ITINERARY: \_\_\_\_\_  
(List all cities where stopovers occur.)

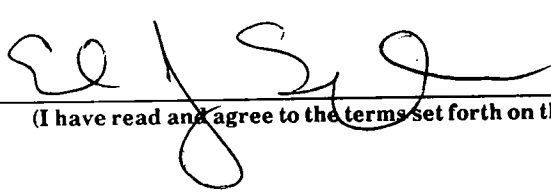
| DEPARTURE |       |               | RETURN |       |               |
|-----------|-------|---------------|--------|-------|---------------|
| Date:     | Time: | Mode:         | Date:  | Time: | Mode:         |
| 3/1/93    | AM    | AIR FORCE ONE | 3/1/93 | PM    | AIR FORCE ONE |

5. FUNDING SOURCE:

☒ OFFICIAL ☐ POLITICAL ☐ 501 (c) (3) ☐ OTHER \_\_\_\_\_

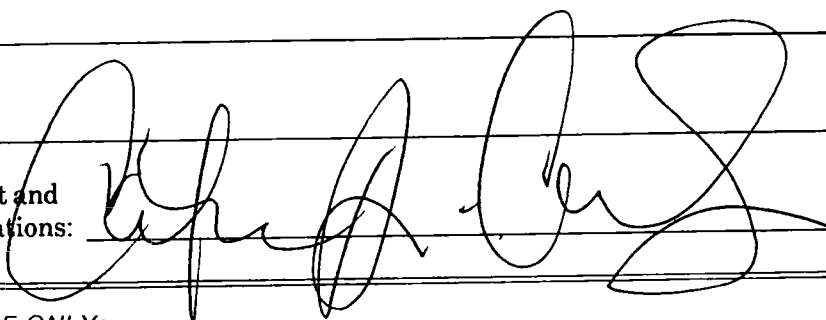
| SPECIAL EXPENSES                                                             | TRAVEL ADVANCE REQUESTED                                                                          |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Commercial Car Rental <input type="checkbox"/> Taxi | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Amount \$ _____ |
| <input type="checkbox"/> Hotel                                               | Recipient's                                                                                       |
| Name: _____                                                                  | Signature: _____                                                                                  |
| <input checked="" type="checkbox"/> Other: <u>\$15</u>                       | Date: _____                                                                                       |

*Please See Reverse Side for Further Instructions Regarding Travel Expenses*

7. TRAVELER'S SIGNATURE:   
(I have read and agree to the terms set forth on the reverse side.)

8. APPROVING SIGNATURES:

Office Head: \_\_\_\_\_

Approving Official  
(Political or Foreign Travel): 

Special Assistant to the President and  
Director of White House Operations: \_\_\_\_\_

9. FOR TRANSPORTATION OFFICE USE ONLY:

Control No.: \_\_\_\_\_ Account: \_\_\_\_\_

(REV. 6/21/89)

585 \$15 C3/11/93

ORIGINAL (Return with Voucher)

**THIS APPROVAL IS SUBJECT TO ALL  
APPLICABLE GOVERNMENT LAWS AND REGULATIONS  
AS WELL AS THE FOLLOWING ADMINISTRATIVE  
TRAVEL POLICIES**

**1. ADVANCES FOR OFFICIAL TRAVEL ONLY**

Cash travel advances will not be provided for political trips.

Advances will not be provided to anyone with an outstanding unaccounted-for advance.

Advances over \$250 require 48-hour notice to White House Administrative Office, Extension 2500.

**2. ADVANCES TO BE REPAID FROM SALARY AFTER 15 DAYS**

Any travel advance which is neither repaid nor accounted for in full by an expense voucher within 15 days after return may be deducted from the staff member's salary.

**3. GOVERNMENT TICKETS FOR OFFICIAL TRAVEL ONLY**

Government-issued tickets shall be used for official trips only (i.e., no political or personal travel). The entire cost of any government-issued tickets that are used for unofficial travel will be considered a personal travel advance and treated accordingly.

**4. TO OBTAIN REIMBURSEMENT, RECEIPTS ARE REQUIRED FOR ALL EXPENDITURES REGARDLESS OF THE AMOUNT**

**5. FOR DETAILED INFORMATION REGARDING TRAVEL REGULATIONS AND POLICIES, PLEASE REFER TO THE WHITE HOUSE TRAVEL HANDBOOK  
(Additional copies available by calling Extension 2500.)**

## TRAVEL VOUCHER WORKSHEET

**TRAVELLER:** Segal                      **TRIP #:** C304                      **TA#:** 65523

|                         |                 |              |                 |
|-------------------------|-----------------|--------------|-----------------|
| <b>Travel Schedule:</b> | <b>DATES</b>    | <b>TIMES</b> | <b>PER DIEM</b> |
| <b>From:</b>            | <b>1-Mar-93</b> | <b>09:00</b> | <b>30.00</b>    |
| <b>To:</b>              | <b>1-Mar-93</b> | <b>19:30</b> |                 |

|                     | TOTAL EXPENSES | OFFICIAL | POLITICAL |
|---------------------|----------------|----------|-----------|
|                     | -----          | -----    | -----     |
| Per Diem (22):      | 15.00          | 15.00    | 0.00      |
| Hotel (24):         | 0.00           | 0.00     | 0.00      |
| Air/Rail Fare (21): | 0.00           | 0.00     | 0.00      |
| Taxi (25):          | 0.00           | 0.00     | 0.00      |
| POV Mileage (25):   | 0.00           | 0.00     | 0.00      |
| Autorental (26):    | 0.00           | 0.00     | 0.00      |
| Parking (29):       | 0.00           | 0.00     | 0.00      |
| Phone Calls (52):   | 0.00           | 0.00     | 0.00      |
| Other:              | 0.00           | 0.00     | 0.00      |
| LESS ADVANCE:       | 0.00           | 0.00     |           |
|                     | =====          | =====    | =====     |
|                     | 15.00          | 15.00    | 0.00      |

**Comments:**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |                                                                         |                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------------------------------------------------------|
| <b>TRAVEL VOUCHER</b><br><small>(Read the Privacy Act Statement on the back)</small>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                      | <b>1. DEPARTMENT OR ESTABLISHMENT, BUREAU DIVISION OR OFFICE</b><br>NATIONAL SERVICE                                                                                                                       |                                   | <b>2. TYPE OF TRAVEL</b><br><input type="checkbox"/> TEMPORARY DUTY<br><input type="checkbox"/> PERMANENT CHANGE OF STATION |                                                                                                                                                                                                                                                                                                                         | <b>3. VOUCHER NO.</b><br><br><b>4. SCHEDULE NO.</b>                     |                                                                      |
| TRAVELER (PAYEE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>a. NAME (Last, first, middle initial)</b><br>SEGAL, ELI J.                                                                                                                                        |                                                                                                                                                                                                            |                                   | <b>b. SOCIAL SECURITY NO.</b><br>(b)(6)                                                                                     |                                                                                                                                                                                                                                                                                                                         | <b>6. PERIOD OF TRAVEL</b><br>FROM 4/1/93 TO 4/4/93                     |                                                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>c. MAILING ADDRESS (Include ZIP Code)</b><br>1535 28th ST. NW<br>WASHINGTON, DC 20016                                                                                                             |                                                                                                                                                                                                            |                                   | <b>d. OFFICE TELEPHONE NO.</b><br>202/456-6444                                                                              |                                                                                                                                                                                                                                                                                                                         | <b>7. TRAVEL AUTHORIZATION</b><br>a. NUMBER(S) 05555<br>b. DATE(S) 3/31 |                                                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>e. PRESENT DUTY STATION</b><br>WASHINGTON DC                                                                                                                                                      |                                                                                                                                                                                                            |                                   | <b>f. RESIDENCE (City and State)</b><br>Washington DC                                                                       |                                                                                                                                                                                                                                                                                                                         | <b>10. CHECK NO.</b><br><br><b>11. PAID BY</b>                          |                                                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>8. TRAVEL ADVANCE</b><br>a. Outstanding<br>b. Amount to be applied<br>c. Amount due Government (Attached: <input type="checkbox"/> Check <input type="checkbox"/> Cash)<br>D. Balance outstanding |                                                                                                                                                                                                            |                                   | <b>9. CASH PAYMENT RECEIPT</b><br>a. DATE RECEIVED<br>b. AMOUNT RECEIVED \$<br>c. PAYEE'S SIGNATURE                         |                                                                                                                                                                                                                                                                                                                         |                                                                         |                                                                      |
| <b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b><br><small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side.)</small>                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                      | I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) |                                   |                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |                                                                         |                                                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                      | AGENT'S VALUATION OF TICKET<br>(a)                                                                                                                                                                         | ISSUING CARRIER (Initials)<br>(b) | MODE, CLASS OF SERVICE AND ACCOMMODATIONS<br>(c)                                                                            | DATE ISSUED<br>(d)                                                                                                                                                                                                                                                                                                      | POINTS OF TRAVEL                                                        |                                                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             |                                                                                                                                                                                                                                                                                                                         | FROM<br>(e)                                                             | TO<br>(f)                                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             |                                                                                                                                                                                                                                                                                                                         | DCA<br>Pittsburgh<br>Detroit<br>Chicago<br>New Orleans<br>Cincinnati    | PITTSBURGH<br>Lansing<br>Chicago<br>New Orleans<br>Cincinnati<br>DCA |
| <b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b><br><b>TRAVELER SIGN HERE</b> _____ <b>DATE</b> _____ <b>AMOUNT CLAIMED</b> \$ _____<br><small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small> |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |                                                                         |                                                                      |
| <b>14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government: (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680e).)</b><br><b>APPROVING OFFICIAL SIGN HERE</b> _____ <b>DATE</b> _____                                                                                                                                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             | <b>17. FOR FINANCE OFFICE USE ONLY</b><br><b>COMPUTATION</b><br>a. DIFFERENCES, IF ANY (Explain and show amount) _____<br>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION \$ _____<br>Certifier's initials: _____<br>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ _____<br>d. NET TO TRAVELER \$ _____ |                                                                         |                                                                      |
| <b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b><br>a. VOUCHER NO. _____ b. D.O. SYMBOL _____ c. MONTH & YEAR _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             | <b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b><br><b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> _____ <b>DATE</b> _____                                                                                                                                                                          |                                                                         |                                                                      |
| <b>18. ACCOUNTING CLASSIFICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                      |                                                                                                                                                                                                            |                                   |                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |                                                                         |                                                                      |

|                      |                                |
|----------------------|--------------------------------|
| DATE<br>19 <u>93</u> | TIME<br>(Hour<br>and<br>am/pm) |
| (a)                  | (b)                            |

**INSTRUCTIONS TO TRAVELER** (*Unlisted items are self-explanatory*)

**Col. (c)** If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)

**Complete  
only  
for  
actual  
expense  
travel**

**Col. (d) thru (g) }** Show amount incurred for each meal, including tax and tips, and daily total meal cost.

**(h)** Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

**(i)** Complete for per diem and actual expense travel.

**(j)** Show total subsistence expense incurred for actual expense travel.

**(m)** Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

**(n)** Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this  
information  
if this is a  
continuation  
sheet.

PAGE \_\_\_\_\_  
OF \_\_\_\_\_  
PAGES \_\_\_\_\_

**TRAVEL AUTHORIZATION NO.**

TRAVELER'S LAST NAME

[illegible]

***If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.***

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies, when relevant to civil.

criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is **MANDATORY** on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL  
AMOUNT  
CLAIMED ▶

PHOTOCOPY  
PRESERVATION

Contact person:

Phone number:

Date of request:

### **ACCEPTANCE OF TRAVEL EXPENSES FROM OUTSIDE SOURCE**

In order to consider whether the Government may accept from an outside source payment of your travel, subsistence and related expenses under the GSA travel rule, you must complete the information below. The outside source need not be a 501(c)(3) organization, but if it is, please state so on this form and include the IRS determination letter.

Please include a copy of the letter of invitation if one was received.

**Your name and position:**

**Nature of meeting or similar function and how it relates to your official duties:**

**Date and place(s) of travel:**

**Persons or entity making the payment (please also note any financial interests of the person or entity known to you that may be affected by the exercise of your Government responsibilities):**

**Nature of expense(s) paid for:**

**Method and approximate amount of payment (payment may be made either in-kind or by check made payable to U.S. Treasury; you may not directly receive payment in cash or check made out to you):**

This form and any accompanying memorandum of approval must be attached to your travel authorization. You must complete a travel voucher following the trip. Please send completed form to Room 128, OEOP, at least 3 days before commencement of travel.

THE WHITE HOUSE OFFICE  
TRAVEL AUTHORIZATION

NO. 65555

Date of Request March 31, 1993

1. TRAVELER:

Name: ELI J. SEGAL

☒ White House Staff

Extension: 456-6444

Room: 145- OEOB

☐ Other: \_\_\_\_\_

2. PURPOSE(s) and DATE(s): KEYNOTE ADDRESS AT CAMPUS COMPACT IN E. LANSING, MI

MEETING W/LT.GOV. OF LA; VISIT TO XAVIER UNIV. MENTORING PROGRAM; MEETING W/LOUISIANA  
SERVE. APRIL 1-4, 1993

3. ITINERARY: DCA - E.LANSING - NEW ORLEANS - DCA

(List all cities where stopovers occur.)

| DEPARTURE |       |            | RETURN |           |            |
|-----------|-------|------------|--------|-----------|------------|
| Date:     | Time: | Mode:      | Date:  | Time:     | Mode:      |
| 4/1       | 6 PM  | COMMERCIAL | 4/4    | AFTERNOON | COMMERCIAL |

5. FUNDING SOURCE:

☒ OFFICIAL

☐ POLITICAL

☐ 501 (c) (3)

☐ OTHER \_\_\_\_\_

6. SPECIAL EXPENSES

☒ Commercial Car Rental

☒ Taxi \$50

\$66 ☒ Hotel  
Name: \$198

PP ☐ Other: \$90.00

TRAVEL ADVANCE REQUESTED

☐ Yes

☐ No

☐ Amount \$ \_\_\_\_\_

Recipient's

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please See Reverse Side for Further Instructions Regarding Travel Expenses

7. TRAVELER'S SIGNATURE: ce j segal

(I have read and agree to the terms set forth on the reverse side.)

8. APPROVING SIGNATURES:

Office Head: \_\_\_\_\_

Approving Official

(Political or Foreign Travel): \_\_\_\_\_

Special Assistant to the President and  
Director of White House Operations: Anthony D. Lewis

9. FOR TRANSPORTATION OFFICE USE ONLY:

Control No.: A1-646-020

Account: \$1013.00

(REV. 6/21/89)

585 \$1,300 M304 ORIGINAL (Return with Voucher)

**THIS APPROVAL IS SUBJECT TO ALL  
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AS WELL AS THE FOLLOWING ADMINISTRATIVE  
TRAVEL POLICIES**

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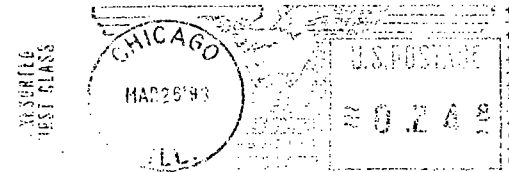
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(Additional copies available by calling Extension 2500.)**

PHOTOCOPY  
PRESERVATION

THE PALMER HOUSE HILTON  
17 East Monroe Street, Chicago, Illinois 60603





CONRAD  
HOTELS

Conrad International Hotels  
The International Subsidiary of Hilton USA



RESERVATIONS

1-800/HILTONS

FAMILY PLAN

Children stay free regardless of age,  
when they occupy the same room as their parents.

PHOTOCOPY  
PRESERVATION

## **March 24-25 Trip Details**

### **March 24**

- 7:00pm Leave for National Airport
- 8:00pm Depart, American Airlines flight # 673, seat #20A
- 9:01pm Arrive, O'Hare Airport, Chicago
- 9:20pm Take taxi to Palmer House, 17 E. Monroe St., Chicago, 312-726-7500, room reservation #185681250

### **March 25**

- 7:55am check luggage
- 8:00am breakfast with Charles Moskos, French Quarter restaurant, Palmer House
- 9:30-10:30 Meeting with Adele Simmons, President, MacArthur Foundation, Suite 700, 140 South Dearborn St., 312-726-8000, contact: Kelly, agenda? (Susan)
- 10:30-11:30 Meeting with community representatives at Adele Simmon's invitation, MacArthur Foundation:  
Tom Lenz, Exec. Director, Chicago Local Initiative Support Corp.  
Mary Nelson, Exec. Director, Bethel New Life  
Rebecca Riley, Vice President, Chicago Affairs  
Elsbeth Revere, MacArthur Foundation  
Dorris Pickens (invited), The Neighborhood Institute
- 11:45-12:30 Meeting with media at Palmer House (Diana)
- 11:45-12:15 The Chicago Defender, Marian Moore, Palmer House concierge desk in lobby, contact: Eugene Scott, 312-225-2400
  - 12:15-12:45 The Chicago Sun Times, Roger Flatery, national news desk/education reporter, contact ?, meet at concierge desk
- 1:00-2:00pm Billy Daley, Palmer House dining room; Billy Daley to invite others at Eli's suggestion
- 2:00pm Collect luggage at desk and take taxi to O'Hare Airport
- 3:15pm Depart American Airlines flight # 4080, seat # 7D to Champaign, IL
- 4:10pm Arrive Champaign, IL airport; met by Shirley Ho, Co-chair of Volunteer Illini Projects and Kristin Parrish, Executive Director of COOL at the gate; conference schedule and other information attached
- 4:30pm Meeting with representatives of student service organizations (list attached), 404 Illini Union, 1401 W. Green St., Urbana.

5:00-5:15pm Phone interview with WGN Radio-Chicago with Al Lerner (most popular Chicago talk show show airing nightly between 5-9); Eli must call Dan Falato, 312-644-9710 or 312-644-2468

5:15-5:30pm Daily Illini (university of Illinois paper) to be confirmed  
Room 406 Illini Union?

5:30-5:45 WICD Television (Champaign NBC affiliate), taped television interview, contact: Rick Porter, assignment editor, 217-351-8500; to be confirmed

5:50-6:20pm preparation for speech, where? (Susan)

6:20pm Escorted to Foellinger Auditorium

6:30-7:00pm Keynote speech, Foellinger Auditorium (Eric for speech; attached)

7:00pm **sharp departure for Champaign airport**, driven by Shirley Ho

7:45pm Depart American Airlines flight # 4363, seat #5A

8:45pm Arrive, O'Hare Airport; dinner in airport

9:50pm Depart American Airlines flight # 1040, seat #11D

12:27am Arrive National Airport; take taxi home

March 25, 1993

# Thursday

|                                           |                                                                                                        |         |                                                                                                |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------|
| 8<br>AM                                   |                                                                                                        | 3<br>PM | 3:15-4:10pm Chicago - Champaign (AA #4080)                                                     |
| 9<br>AM                                   | 9:00-9:25am Interview w/NPR radio (WPEZ)<br>9:30-10:30am Adele Simmons, Pres.,<br>MacArthur Foundation | 4<br>PM | 4:30-5:45pm COOL Conference Mtgs                                                               |
| 10<br>AM                                  | 10:30-11:30am Meet w/Community Reps                                                                    | 5<br>PM |                                                                                                |
| 11<br>AM                                  | 11:45am-12:15pm Chicago Defender at Palmer<br>House                                                    | 6<br>PM | 6:00-6:30pm Speech Prep<br>6:30-7:00pm Keynote Address for COOL                                |
| 12<br>PM                                  | 12:15-12:45pm Bkft w/Karen Klagus, Tribune                                                             | 7<br>PM | 7:00pm PROMPT DEPARTURE FOR<br>CHAMPAIGN AIRPORT<br>7:45-8:45pm Champaign - Chicago (AA #4363) |
| 1<br>PM                                   | 1:00-2:00pm Lunch w/Bill Daley at Palmer<br>House                                                      | 8<br>PM |                                                                                                |
| 2<br>PM                                   | 2:00pm Collect luggage & taxi to OHare                                                                 | 9<br>PM | 9:50pm-12:27am Chicago - DCA (AA #1040)                                                        |
| Palmer House, 17 E. Monroe (312-726-7500) |                                                                                                        |         |                                                                                                |

March 24, 1993

# Wednesday

|                                         |                                           |      |                                    |
|-----------------------------------------|-------------------------------------------|------|------------------------------------|
| 8 AM                                    |                                           | 3 PM |                                    |
| 9 AM                                    | 9:15am National Service Staff Meeting     | 4 PM | 4:00pm Steve Waldman, Newsweek     |
| 10 AM                                   |                                           | 5 PM |                                    |
| 11 AM                                   |                                           | 6 PM |                                    |
| 12 PM                                   |                                           | 7 PM | 7:15pm DEPART FOR NATIONAL AIRPORT |
| 1 PM                                    | 1:00-1:30pm Jack Calhoun re: Police Corps | 8 PM | 8:00-9:01pm Fly to Chicago         |
| 2 PM                                    |                                           | 9 PM |                                    |
| 7:45am White House Senior Staff Meeting |                                           |      |                                    |

# WHITE HOUSE TRAVEL OFFICE

Washington, D.C. 20500

(202) 456-2250

## ITINERARY

\*A

1. 1SEGAL/ELI\*WH65522

1 AA 673V 24MAR W DCAORD SS1 800P 901P /DCAA

2 AA40808 25MAR Q ORDCMI SS1 315P 410P /DCAA

3 AA4363V 25MAR Q CMICRD SS1 745P 845P /DCAA

4 AA1040V 25MAR Q ORDDCA SS1 950P 1227A 26MAR F /DCAA

TKT/TIME LIMIT

1. TAW23MAR/

PHONES

1. WAS202-456-2250-A

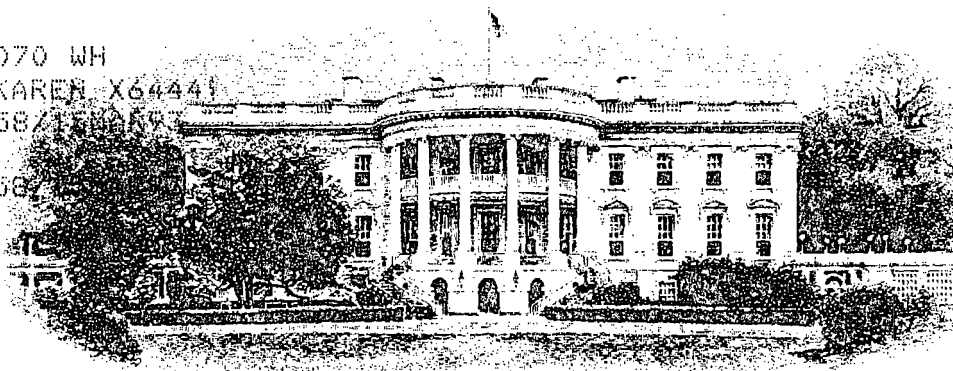
REMARKS

1. -GTR A1-646-070 WH

RECEIVED FROM - KAREN X64441

D9K0.D9K0\*AJM 1458/15MAR93

D9K0.D9K0\*AJM 1458/15



# THE WHITE HOUSE OFFICE TRAVEL AUTHORIZATION

No. 65522

Date of Request

MARCH 9, 1993

**1. TRAVELER:** AS WELL AS THE FOLLOWING ADMINISTRATIVE

Name: White House Staff

Extension: 456-6444

Room: TRAVEL ROOM Other: \_\_\_\_\_

**2. PURPOSE(s) and DATE(s):** COOL (CAMPUS OUTREACH OPPORTUNITY LEAGUE) NATIONAL CONFERENCE

MARCH 25-27 IN CHAMPAIGN, ILLINOIS

**3. ITINERARY:**

(List all cities where stopovers occur.)

| DEPARTURE |             |            | RETURN  |             |            |
|-----------|-------------|------------|---------|-------------|------------|
| Date:     | Time:       | Mode:      | Date:   | Time:       | Mode:      |
| 3/24      | LATE FLIGHT | COMMERCIAL | 3/25/93 | LAST FLIGHT | COMMERCIAL |

**5. FUNDING SOURCE:**

☒ OFFICIAL ☐ POLITICAL ☐ 501 (c) (3) ☐ OTHER

**6. SPECIAL EXPENSES** **TRAVEL ADVANCE REQUESTED**

☐ Commercial Car Rental ☐ Taxi ☐ Yes ☐ No ☒ Amount \$ \_\_\_\_\_

☒ Hotel Name: \_\_\_\_\_ Recipient's Signature: \_\_\_\_\_

☐ Other: \_\_\_\_\_

*Please See Reverse Side for Further Instructions Regarding Travel Expenses*

**7. TRAVELER'S SIGNATURE:**

(I have read and agree to the terms set forth on the reverse side.)

**8. APPROVING SIGNATURES:**

Office Head: \_\_\_\_\_

Approving Official

(Political or Foreign Travel)

Special Assistant to the President \_\_\_\_\_

Director of White House Operations \_\_\_\_\_

**9. FOR TRANSPORTATION OFFICE USE ONLY:**

Control No.: \_\_\_\_\_ Account: \_\_\_\_\_

(REV. 6/21/89)

**ORIGINATING OFFICE COPY**

28336

WHITE HOUSE TRAVEL HANDBOOK  
ADMINISTRATIVE

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Wednesday, March 24

LV DCA 8:00 p.m. AA #673  
AR CHI 9:01 p.m.

RON: Hotel in Chicago (ask David Wilhelm)

Parker House

Thursday, March 25

Various interviews w/Chicago papers  
Visit to Mayor Daley

9:30 a.m. - 10:30 Adele Simmons, MacArthur Foundation

9:00 ↑  
8:00 Breakfast  
w/Tribune

Karen  
Klagus

LV CHI 3:15 a.m. AA #4080  
AR Champaign 4:10 p.m.

11 (13)

lunch w/DALEY  
BILL

cool meet you at airport

6:30 p.m. COOL Event

LV Champaign 7:45 p.m. AA #363  
AR Chicago 8:45 p.m.

LV Chicago 9:50 p.m. AA #1060  
AR DCA 12:27 a.m.

3/31 issue

Thursday, April 1

LV DCA 6:05 p.m. US Air #1149  
AR PIT 7:05 p.m.

LV PIT 7:45 p.m. US Air #251  
AR ELA 8:52 p.m.

RON: E. Lansing Hotel

Kellogg CTR - MI STATE UNIV

Friday, April 2

8:00 Breakfast  
9:00 a.m. - 10 Keynote address for MI Campus Compact Conference

Rental car to drive to Ann Arbor

58 miles

2:00 p.m. Visit to service site at Univ. of MI, Ann Arbor  
w/Cong. Bill Ford

Drive from Ann Arbor to Detroit

27 miles

LV DET 7:55 p.m. DL #1507  
AR ATL 9:31 p.m.

6:45 - 8:24 NW coach  
#

LV ATL 10:45 p.m. DL #1111  
AR New Orleans 11:05 p.m.

AVIS

~~Friday, April 2~~ (cont)

RON: Royal Sonesta, 300 Bourbon Street, New Orleans, LA 70140  
Phone: 504-586-0300 Fax: 504-586-0300

~~Saturday, April 3~~

Brunch at \_\_\_\_\_ with Jay Kriegel, Alan Levine, Moon  
Landrieu

Basketball games begin at 7:30 p.m. in the Superdome

RON: Royal Sonesta

~~Sunday, April 4~~

LV New Orleans 5:05 p.m. US Air #293  
AR DCA 8:18 p.m.

\$320

X 2250 TRAVEL  
John

\$ 713

-174

## March 24-25 Trip Book

### March 24

- 7:00pm Leave for National Airport (Susan will pick you up at your house in a cab)
- 8:00pm Depart, American Airlines flight # 673, seat #
- 9:01pm Arrive, O'Hare Airport, Chicago
- 9:20pm Take taxi to Palmer House, address?, room reservation #

### March 25

- 8:00-9:00am Breakfast meeting, Palmer House coffee shop, with Karen Klagus, Chicago Tribune title?, and Chicago Sun Times?

- 9:15am check luggage at hotel desk
- 9:30-10:30 Meeting with Adele Simmons, President, MacArthur Foundation, address?, agenda?
- 10:30-11:30 Meeting with media? at MacArthur Foundation?
- 11:30-12:30 Meeting with community representatives? MacArthur Foundation? agenda? whose invitation?
- 1:00-2:00pm Billy Daley, Palmer House restaurant, name?, agenda? — *Confirmed*
- 2:00pm Collect luggage at desk and take taxi to O'Hare Airport
- 3:15pm Depart American Airlines flight # 4080 to Champaign, IL
- 4:10pm Arrive Champaigne, IL airport; met by ? at ?
- 4:30pm Arrive COOL conference, address?, met by? conference schedule and other background infor attached
- 4:30-6:00pm meeting possibilities: COOL Board; student and youth press (30 min); courtesy call with Morton Weir, President of University of Illinois; invite group of organizations at conference
- 6:00-6:30pm preparation for speech, where?
- 6:30-7:00pm keynote speech, (Eric for speech; attached)
- 7:00pm **sharp departure for Champaign airport, driver?**
- 7:45pm Depart American Airlines flight # 4363
- 8:45pm Arrive, O'Hare Airport; dinner in airport
- 9:50pm Depart American Airlines flight # 1040
- 12:27am Arrive National Airport; take taxi home

Palmer House Hilton

17 EAST MONROE  
Chicago, IL

chicago

312-726-7500

\$ 87

185681250 conf #1

185681262 conf #2